

**CITY OF ABILENE AIRPORT ADVISORY BOARD
MEETING AGENDA
ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET
JULY 6, 2026 - 4:00 PM**

Call to Order

Roll Call: Jim Price (Chair), Jim Curtis (ex-officio), Bruce Youtsey, Jeremy Gorman, James Ferguson, Rebecca Perkins

Approval of Agenda

Approval of the Meeting Minutes

1. Meeting Minutes - June 1, 2026

Unfinished Business

1. Driving Dickinson County
2. Financial Report - June 2026
3. Hanger discussion/updates
4. Ground Rental Agreement
5. Pancake Feed/Fly-In Updates (if any)
6. Updates from Airport Manager (if any)

Schedule Next Meeting: August 3, 2026 @ 4pm

Adjournment

**CITY OF ABILENE
AIRPORT ADVISORY BOARD
MEETING MINUTES**

**June 1, 2026, at 4:00 p.m.
Abilene Public Library, Jordan Room
209 NW 4th St. Abilene, KS 67410**

Members Present: Jim Price (Chair), Jeremy Gorman (Vice-Chair), Bruce Youtsey (Member), James Ferguson (Member), Rebecca Perkins (Member)

Members Absent: Jim Curtis (ex-officio, Airport Manager)

Others Present: None

Staff Present: Finance Director Kelsey Briand

Call to Order

The meeting was called to order at 4:00 pm by Chair, Jim Price.

Approval of Agenda

Rebecca Perkins moved to approve the agenda with the addition of 2a. Lease Agreement of privately owned hangars and 4a. Inviting Community Leaders, seconded by James Ferguson. Motion carried unanimously 5-0.

Approval of the Meeting Minutes – May 4, 2026

Bruce Youtsey moved to approve the minutes as written, seconded by Rebecca Perkins. Motion carried unanimously 5-0.

Business

Financial Report – May

Staff presented the financial report for May. Questions about different items were discussed including janitorial supplies and courtesy car maintenance. The board requested a report that would show month-to-the-month comparisons. Staff will look into the right report for this.

Hangar Discussion/Updates

Staff provided updates on hangars. All grant applications have been submitted and we are in a holding pattern for right now, simply because groundbreaking won't likely be until Spring 2027.

Lease Agreement of Privately-Owned Hangars

Several questions regarding the ground lease agreement arose from a conversation with a party interested in building a hangar. "What happens after the 3rd 5-year renewal term. The board would like the lease to have an automatic renewal of 15 years at a time unless notice in writing within 30 days. They spoke to the investment the lessee is putting into building the hangar and they don't want the risk of losing that investment after 25 years. The lease also states only "airworthy" aircrafts can be housed. The board would like to see this reworded because the FAA doesn't necessarily require it to be airworthy because of the building phase or antique aircrafts. They would like this to say "aircraft related" rather than "airworthy". They would also like to see the automatic

increases tied to a % based on the CPI every 5 years, currently they are just open-ended. The board requested to review the lease agreement and provide feedback. Staff will send a copy to all board members.

Minimum Standards

Jim Price shared that several years minimum standards were developed for the airport. These are the boards expectations of those who base their airplanes here. These are good practices for the airport. Rebecca will draft something up for the next board meeting.

Future Airport Plans

Jim Price shared that the FAA anticipates electric airplanes by 2030. We will not be looking at electric charging at this time for the Abilene Municipal Airport.

Inviting Community Leaders

Jim Price and Rebecca Perkins would like to invite Natalie Murato with DKEDC to come to our July meeting. They are hoping to learn possibilities of how she can help “sell” the airport.

Pancake Feed/Fly-In Discussion

Possible dates for the feed could be Oct 3rd or Oct 24th. Board plans to lock in a date @ the July meeting.

Adjournment

Jeremey Gorman made a motion to adjourn, seconded by Bruce Youtsey. Motion carried unanimously 5-0.

Minutes Approved,

Attest:

Airport Advisory Board

Kelsey Briand
Finance Director



Abilene, KS

Income Statement

Account Summary

For Fiscal: 2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 005 - AIRPORT FUND						
Revenue						
<u>005-430020</u>	DELINQUENT PROPERTY TAX	33.00	33.00	36.91	137.66	-104.66
<u>005-430600</u>	AIRPORT LEASE	2,784.00	2,784.00	0.00	3,209.60	-425.60
<u>005-430620</u>	INTEREST INCOME	142.00	142.00	0.00	0.00	142.00
<u>005-430780</u>	REFUND RECEIVED	0.00	0.00	0.00	361.83	-361.83
<u>005-430793</u>	FAA	595,053.00	595,053.00	0.00	24,968.00	570,085.00
<u>005-440020</u>	BEGINNING CASH BALANCE	41,716.00	41,716.00	0.00	0.00	41,716.00
<u>005-450010</u>	KDOT FUNDS	233,481.00	233,481.00	0.00	98,154.00	135,327.00
Revenue Total:		873,209.00	873,209.00	36.91	126,831.09	746,377.91
Expense						
<u>005-000-520140</u>	ENGINEERING	0.00	0.00	0.00	76,414.00	-76,414.00
<u>005-000-520141</u>	AWOS	5,000.00	5,000.00	0.00	91.15	4,908.85
<u>005-000-520270</u>	TRAINING	500.00	500.00	0.00	0.00	500.00
<u>005-000-520410</u>	INSURANCE	1,125.00	1,125.00	0.00	1,026.00	99.00
<u>005-000-520510</u>	ELECTRIC SERVICE	7,500.00	7,500.00	430.33	2,798.57	4,701.43
<u>005-000-520520</u>	TELEPHONE / INTERNET	6,000.00	6,000.00	484.91	2,792.07	3,207.93
<u>005-000-520600</u>	VEHICLE EXPENSES	1,000.00	1,000.00	0.00	289.04	710.96
<u>005-000-520610</u>	BUILDING MAINTENANCE	6,500.00	6,500.00	43.09	2,091.23	4,408.77
<u>005-000-520620</u>	EQUIPMENT REPAIR & MAINTENANCE	3,000.00	3,000.00	0.00	87.97	2,912.03
<u>005-000-520642</u>	RUNWAY REPAIRS & MAINTENANCE	7,500.00	7,500.00	0.00	2,540.00	4,960.00
<u>005-000-520690</u>	FIRE EXTINGUISHER REFILLS	250.00	250.00	0.00	0.00	250.00
<u>005-000-520700</u>	RENT/CONTRACTS/AGREEMENTS	2,500.00	2,500.00	0.00	269.40	2,230.60
<u>005-000-520910</u>	DUES/SUBSCRIPTIONS/PUBLICATIONS	300.00	300.00	0.00	590.42	-290.42
<u>005-000-521010</u>	OFFICE SUPPLIES/EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>005-000-521060</u>	GASOLINE/OIL/LUBRICANTS	500.00	500.00	0.00	0.00	500.00
<u>005-000-530260</u>	SPECIAL PROJECTS	595,053.00	595,053.00	0.00	2,250.00	592,803.00
<u>005-000-530261</u>	AIRPORT IMPROVEMENTS	233,481.00	233,481.00	0.00	0.00	233,481.00
<u>005-000-783100</u>	TRANSFER TO EQUIPMENT RESERVE	2,000.00	2,000.00	0.00	0.00	2,000.00
Expense Total:		873,209.00	873,209.00	958.33	91,239.85	781,969.15
Fund: 005 - AIRPORT FUND Surplus (Deficit):		0.00	0.00	-921.42	35,591.24	
Total Surplus (Deficit):		0.00	0.00	-921.42	35,591.24	

		Expense Frequency
Revenues for June		
Delinquent Property Tax		\$36.91
Airport Lease		
Visa Rebate Refund		
FAA Reimbursement (AGIS Survery & Closeout)		
Revenue Total		\$36.91
Expenditures for June		
Evergy	Monthly	\$430.33
Vyve Internet	Monthly	\$362.62
AT&T Internet for AWOS Computer	Monthly	\$104.25
Straighttalk - AWOS Hotspot	Monthly	\$18.04
Unifirst - Janitorial Supplies	Monthly	\$43.09
Expense Total:		\$958.33



Abilene, KS

Monthly Activity Report

Account Summary

Fund: 005 - AIRPORT FUND

Revenue	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026
005-430020	0.00	0.00	13.94	0.82	0.00	0.00	56.29	0.00	44.46	0.00	0.00	36.91
005-430600	0.00	0.00	0.00	0.00	0.00	0.00	160.00	1,939.60	750.00	360.00	0.00	0.00
005-430780	0.00	0.00	16,275.56	0.00	0.00	0.00	0.00	0.00	361.83	0.00	0.00	0.00
005-430793	39,891.00	0.00	9,041.00	50,881.00	0.00	0.00	0.00	5,121.00	19,847.00	0.00	0.00	0.00
005-450010	0.00	0.00	0.00	0.00	0.00	0.00	0.00	98,154.00	0.00	0.00	0.00	0.00
Revenue Total:	39,891.00	0.00	25,330.50	50,881.82	0.00	0.00	216.29	105,214.60	21,003.29	360.00	0.00	36.91
Expense												
005-000-520140	0.00	0.00	0.00	56,536.17	0.00	0.00	0.00	54,361.00	22,053.00	0.00	0.00	0.00
005-000-520141	0.00	0.00	0.00	0.00	0.00	0.00	91.15	0.00	0.00	0.00	0.00	0.00
005-000-520190	0.00	0.00	0.00	0.00	22.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
005-000-520410	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,026.00	0.00	0.00
005-000-520510	403.11	472.97	459.46	408.12	405.08	1,210.91	0.00	722.84	672.53	541.00	431.87	430.33
005-000-520520	552.45	1,031.26	460.45	436.31	582.58	659.18	364.48	484.83	486.47	484.91	484.91	484.91
005-000-520600	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	289.04	0.00
005-000-520610	83.13	93.32	116.02	72.16	48.88	244.42	0.00	1,478.00	42.34	484.82	42.98	43.09
005-000-520620	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	87.97	0.00	0.00	0.00
005-000-520642	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,400.00	0.00	1,140.00	0.00	0.00
005-000-520700	0.00	0.00	0.00	0.00	292.56	0.00	269.40	0.00	0.00	0.00	0.00	0.00
005-000-520705	308.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
005-000-520910	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	590.42	0.00
005-000-530260	0.00	0.00	54,650.00	10,043.38	0.00	0.00	0.00	0.00	0.00	0.00	2,250.00	0.00
Expense Total:	1,347.19	1,597.55	55,685.93	67,496.14	1,351.60	2,114.51	725.03	58,446.67	23,342.31	3,678.29	4,089.22	958.33
Fund 005 Surplus (Deficit):	38,543.81	-1,597.55	-30,355.43	-16,614.32	-1,351.60	-2,114.51	-508.74	46,767.93	-2,339.02	-3,318.29	-4,089.22	-921.42
Total Surplus (Deficit):	38,543.81	-1,597.55	-30,355.43	-16,614.32	-1,351.60	-2,114.51	-508.74	46,767.93	-2,339.02	-3,318.29	-4,089.22	-921.42