

**CITY OF ABILENE AIRPORT ADVISORY BOARD
MEETING AGENDA
ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET
JUNE 1, 2026 - 4:00 PM**

Call to Order

Roll Call: Jim Price (Chair), Jim Curtis (ex-officio), Bruce Youtsey, Jeremy Gorman, James Ferguson, Rebecca Perkins

Approval of Agenda

Approval of the Meeting Minutes

1. Meeting Minutes - May 4, 2026

Unfinished Business

1. Financial Report - May 2026
2. Hanger discussion/updates
3. Minimum Standards
4. Future Airport Plans
5. Pancake Feed/Fly-In Updates (if any)

Schedule Next Meeting: July 6, 2026 @ 4pm

Adjournment

**CITY OF ABILENE
AIRPORT ADVISORY BOARD
MEETING MINUTES**

**May 4, 2026, at 4:00 p.m.
Abilene City Hall
419 N Broadway St. Abilene, KS 67410**

Members Present: Jim Price (Chair), Jeremy Gorman (Vice-Chair), Jim Curtis (ex-officio, Airport Manager), Bruce Youtsey (Member), James Ferguson (Member), Rebecca Perkins (Member)

Members Absent: None

Others Present: None

Staff Present: Finance Director Kelsey Briand

Call to Order

The meeting was called to order at 4:01 pm by Chair, Jim Price.

Approval of Agenda

Jeremy Gorman moved to approve the agenda, seconded by Bruce Youtsey. Motion carried unanimously 6-0.

Approval of the Meeting Minutes – April 6, 2026

Rebecca Perkins moved to approve the minutes as written, seconded by James Ferguson. Motion carried unanimously 6-0.

Business

Financial Report – April

Staff presented the financial report for April. Questions about the land lease agreements were discussed. Discussion of replacement of the courtesy cars also occurred.

Hangar Discussion/Updates

Discussion about the commission meeting regarding the approval of the bids for the airport hangar project occurred. Staff confirmed that the commission approved awarding the bid for the t-hangars and included in that motion, they approved the increase to the hangar rental fee to \$173 per month.

Airport Overlay Variance Request

Staff received a request for a variance to the airport overlay from a company wanting to install a communications tower in the county on the west side of Fair Rd near Red Bud Lake. Staff shared the approval from the FAA to allow the variance. This item was discussed amongst the board. Rebecca Perkins made a motion to proceed with the variance according to the requirements presented in the FAA letter regarding lighting and marking, as this will not affect the airspace. Jeremy Gorman seconded the motion. Motion carried unanimously 6-0.

Pancake Feed/Fly-In Discussion

Jim Price shared he thought maybe the 1st part of October would be good.

Adjournment

Bruce Youtsey made a motion to adjourn, seconded by Jeremy Gorman. Motion carried unanimously 6-0.

Minutes Approved,

Attest:

Airport Advisory Board

Kelsey Briand
Finance Director

DRAFT



Abilene, KS

Income Statement Account Summary

For Fiscal: 2026 Period Ending: 05/31/2026

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 005 - AIRPORT FUND						
Revenue						
<u>005-430020</u>	DELINQUENT PROPERTY TAX	33.00	33.00	0.00	100.75	-67.75
<u>005-430600</u>	AIRPORT LEASE	2,784.00	2,784.00	0.00	3,209.60	-425.60
<u>005-430620</u>	INTEREST INCOME	142.00	142.00	0.00	0.00	142.00
<u>005-430780</u>	REFUND RECEIVED	0.00	0.00	0.00	361.83	-361.83
<u>005-430793</u>	FAA	595,053.00	595,053.00	0.00	24,968.00	570,085.00
<u>005-440020</u>	CASH CARRYOVER	41,716.00	41,716.00	0.00	0.00	41,716.00
<u>005-450010</u>	KDOT FUNDS	233,481.00	233,481.00	0.00	98,154.00	135,327.00
	Revenue Total:	873,209.00	873,209.00	0.00	126,794.18	746,414.82
Expense						
<u>005-000-520140</u>	ENGINEERING	0.00	0.00	0.00	76,414.00	-76,414.00
<u>005-000-520141</u>	AWOS	5,000.00	5,000.00	0.00	91.15	4,908.85
<u>005-000-520270</u>	TRAINING	500.00	500.00	0.00	0.00	500.00
<u>005-000-520410</u>	INSURANCE	1,125.00	1,125.00	0.00	1,026.00	99.00
<u>005-000-520510</u>	ELECTRIC SERVICE	7,500.00	7,500.00	431.87	2,368.24	5,131.76
<u>005-000-520520</u>	TELEPHONE / INTERNET	6,000.00	6,000.00	484.91	2,307.16	3,692.84
<u>005-000-520600</u>	VEHICLE EXPENSES	1,000.00	1,000.00	289.04	289.04	710.96
<u>005-000-520610</u>	BUILDING MAINTENANCE	6,500.00	6,500.00	42.98	2,048.14	4,451.86
<u>005-000-520620</u>	EQUIPMENT REPAIR & MAINTENANCE	3,000.00	3,000.00	0.00	87.97	2,912.03
<u>005-000-520642</u>	RUNWAY REPAIRS & MAINTENANCE	7,500.00	7,500.00	0.00	2,540.00	4,960.00
<u>005-000-520690</u>	FIRE EXTINGUISHER REFILLS	250.00	250.00	0.00	0.00	250.00
<u>005-000-520700</u>	RENT/CONTRACTS/AGREEMENTS	2,500.00	2,500.00	0.00	269.40	2,230.60
<u>005-000-520910</u>	DUES/SUBSCRIPTIONS/PUBLICATIONS	300.00	300.00	590.42	590.42	-290.42
<u>005-000-521010</u>	OFFICE SUPPLIES/EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>005-000-521060</u>	GASOLINE/OIL/LUBRICANTS	500.00	500.00	0.00	0.00	500.00
<u>005-000-530260</u>	SPECIAL PROJECTS	595,053.00	595,053.00	2,250.00	2,250.00	592,803.00
<u>005-000-530261</u>	AIRPORT IMPROVEMENTS	233,481.00	233,481.00	0.00	0.00	233,481.00
<u>005-000-783100</u>	TRANSFER TO EQUIPMENT RESERVE	2,000.00	2,000.00	0.00	0.00	2,000.00
	Expense Total:	873,209.00	873,209.00	4,089.22	90,281.52	782,927.48
	Fund: 005 - AIRPORT FUND Surplus (Deficit):	0.00	0.00	-4,089.22	36,512.66	
	Total Surplus (Deficit):	0.00	0.00	-4,089.22	36,512.66	

Expense Frequency

Revenues for May

Delinquent Property Tax
Airport Lease
Visa Rebate Refund
FAA Reimbursement (AGIS Survery & Closeout)

Revenue Total **\$0.00**

Expenditures for May

Evergy	Monthly	\$431.87
Vyve Internet	Monthly	\$362.62
AT&T Internet for AWOS Computer	Monthly	\$104.25
Straighttalk - AWOS Hotspot	Monthly	\$18.04
Don's Tire - Courtesy car maintenance	One-time	\$235.00
Napa Auto Parts - Courtesy car maintenance	One-time	\$54.04
Unifirst - Janitorial Supplies	Monthly	\$42.98
Abilene Reflector - Bid Posting for Hangars	One-time	\$590.42
Airport IFE Services - IFE Review for Hangars	One-time	\$2,250.00

Expense Total: **\$4,089.22**