

**CITY OF ABILENE AIRPORT ADVISORY BOARD
MEETING AGENDA
ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET
MAY 4, 2026 - 4:00 PM**

Call to Order

Roll Call: Jim Price (Chair), Jim Curtis (ex-officio), Bruce Youtsey, Jeremy Gorman, James Ferguson, Rebecca Perkins

Approval of Agenda

Approval of the Meeting Minutes

1. Meeting Minutes - April 6, 2026

Unfinished Business

1. Financial Report - April 2026
2. Hanger discussion/updates & discussion of City Commission Meeting 04/27/2026
3. Airport Overlay Variance Request Information
4. Pancake Feed/Fly-In Updates (if any)

Schedule Next Meeting: June 1, 2026 @ 4pm.

Adjournment

**CITY OF ABILENE
AIRPORT ADVISORY BOARD
MEETING MINUTES**

**April 6, 2026, at 4:00 p.m.
Abilene Public Library, Jordan Room
209 NW 4th St. Abilene, KS 67410**

Members Present: Jim Price (Chair), Jeremy Gorman (Vice-Chair), Jim Curtis (ex-officio, Airport Manager), Bruce Youtsey (Member), James Ferguson (Member), Rebecca Perkins (Member)

Members Absent: None

Others Present: None

Staff Present: Finance Director Kelsey Briand

Call to Order

The meeting was called to order at 4:01 pm by Chair, Jim Price.

Approval of Agenda

Rebecca Perkins moved to approve the agenda, seconded by Jeremy Gorman. Motion carried unanimously 6-0.

Approval of the Meeting Minutes – March 2, 2026

Jeremy Gorman moved to approve the minutes as written, seconded by Bruce Youtsey. Motion carried unanimously 6-0.

Business

Financial Report – March

Staff presented the financial report for March. The board raised questions about different line items such as gas and training, and staff provided clarification and answers to the questions. Discussion of replacement of the courtesy cars also occurred. Jim Curtis also informed the board about the AWOS inspection. This was the final covered inspection under the warranty. Discussion occurred surrounding bids on the AWOS inspection contracts. Staff will follow-up with some of the companies and get written bids including details regarding things like additional costs for parts and how outages are handled.

Hangar Discussion/Updates

The reallocation of funds that the City Commission approved on March 23, 2026, included reallocation of \$575,000 for the Airport Hangars. Staff clarified with the board that this does not mean the funds are approved for the Airport Hangars they have simply been officially reallocated, but the commission will still have to approve the spending of those funds on the T-Hangars after bids are received.

Pancake Feed/Fly-In Discussion

Jim Price shared that three school groups are possibly interested in assisting with our pancake feed. He shared previously we have given the German Club \$500 upfront to participate. We would likely not be able to allow all three groups to participate. Over the next couple of months, we will determine a weekend to hold the event and choose a group to participate.

Airport Professional Presentation to Promote Airport

Jim Price shared with the board a flyer from Dreiling Aviation Services and discussed what services this company could provide for the airport such as grant writing, presentations to the City Commission, etc. The question was asked whether the airport is included within the Economic Development Plan for the Industrial Park. Staff will research.

Adjournment

Jeremy Gorman made a motion to adjourn, seconded by Bruce Youtsey. Motion carried unanimously 6-0.

Minutes Approved,

Attest:

Airport Advisory Board

Kelsey Briand
Finance Director

DRAFT



Abilene, KS

Income Statement Account Summary

For Fiscal: 2026 Period Ending: 04/30/2026

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Fund: 005 - AIRPORT FUND						
Revenue						
005-430020	DELINQUENT PROPERTY TAX	33.00	33.00	0.00	100.75	-67.75
005-430600	AIRPORT LEASE	2,784.00	2,784.00	360.00	3,209.60	-425.60
005-430620	INTEREST INCOME	142.00	142.00	0.00	0.00	142.00
005-430780	REFUND RECEIVED	0.00	0.00	0.00	361.83	-361.83
005-430793	FAA	595,053.00	595,053.00	0.00	24,968.00	570,085.00
005-440020	CASH CARRYOVER	41,716.00	41,716.00	0.00	0.00	41,716.00
005-450010	KDOT FUNDS	233,481.00	233,481.00	0.00	98,154.00	135,327.00
	Revenue Total:	873,209.00	873,209.00	360.00	126,794.18	746,414.82
Expense						
005-000-520140	ENGINEERING	0.00	0.00	0.00	76,414.00	-76,414.00
005-000-520141	AWOS	5,000.00	5,000.00	0.00	91.15	4,908.85
005-000-520270	TRAINING	500.00	500.00	0.00	0.00	500.00
005-000-520410	INSURANCE	1,125.00	1,125.00	1,026.00	1,026.00	99.00
005-000-520510	ELECTRIC SERVICE	7,500.00	7,500.00	541.00	1,936.37	5,563.63
005-000-520520	TELEPHONE / INTERNET	6,000.00	6,000.00	486.47	1,822.25	4,177.75
005-000-520600	VEHICLE EXPENSES	1,000.00	1,000.00	0.00	0.00	1,000.00
005-000-520610	BUILDING MAINTENANCE	6,500.00	6,500.00	484.82	2,005.16	4,494.84
005-000-520620	EQUIPMENT REPAIR & MAINTENANCE	3,000.00	3,000.00	0.00	87.97	2,912.03
005-000-520642	RUNWAY REPAIRS & MAINTENANCE	7,500.00	7,500.00	1,140.00	2,540.00	4,960.00
005-000-520690	FIRE EXTINGUISHER REFILLS	250.00	250.00	0.00	0.00	250.00
005-000-520700	RENT/CONTRACTS/AGREEMENTS	2,500.00	2,500.00	0.00	269.40	2,230.60
005-000-520910	DUES/SUBSCRIPTIONS/PUBLICATIONS	300.00	300.00	0.00	0.00	300.00
005-000-521010	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00
005-000-521060	GASOLINE/OIL/LUBRICANTS	500.00	500.00	0.00	0.00	500.00
005-000-530260	SPECIAL PROJECTS	595,053.00	595,053.00	0.00	0.00	595,053.00
005-000-530261	AIRPORT IMPROVEMENTS	233,481.00	233,481.00	0.00	0.00	233,481.00
005-000-783100	TRANSFER TO EQUIPMENT RESERVE	2,000.00	2,000.00	0.00	0.00	2,000.00
	Expense Total:	873,209.00	873,209.00	3,678.29	86,192.30	787,016.70
	Fund: 005 - AIRPORT FUND Surplus (Deficit):	0.00	0.00	-3,318.29	40,601.88	
	Total Surplus (Deficit):	0.00	0.00	-3,318.29	40,601.88	

	Expense Frequency	
Revenues for April		
Delinquent Property Tax		
Airport Lease		\$360.00
Visa Rebate Refund		
FAA Reimbursement (AGIS Survery & Closeout)		
Revenue Total		\$360.00
Expenditures for April		
Property Insurance	Annually	\$1,026.00
Evergy	Monthly	\$541.00
Vyve Internet	Monthly	\$365.38
AT&T Internet for AWOS Computer	Monthly	\$104.25
Straighttalk - AWOS Hotspot	Monthly	\$16.84
Abilene Flying Service - Quick Cement Crack Sealer	One-time	\$400.14
Unifirst - Janitorial Supplies	Monthly	\$84.68
L&S Electric - Install SCR & Capacitors	One-time	\$1,140.00
Expense Total:		\$3,678.29