



**ABILENE CITY COMMISSION MEETING MINUTES
ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET
MARCH 23, 2026, 4:00 PM
ABILENE, KANSAS**

1. Call to Order

2. Roll Call: Mayor Rein, Commissioners Taylor, Kollhoff, Lytle and Meysenburg

City Commission Present: Mayor Brandon Rein, City Commissioner Cy Taylor, City Commissioner John Kollhoff, City Commissioner Amy Meysenburg, City Commissioner Debbie Lytle

Staff Present: Interim City Manager Quinday, Deputy City Manager/Community Development Director Zook, City Clerk/Human Resources Director Mohr, Finance Director Briand, City Attorney Martin, Parks and Recreation Director Timbrook, Police Chief Wilkins, Public Works Director Anderson, Facilities Maintenance Alvarez, and Administrative Manager-Community Development Olson.

3. Pledge of Allegiance

4. Approval of the Agenda for the March 23, 2026, City Commission Meeting

Motion by Commissioner Taylor, seconded by Commissioner Meysenburg, to approve the agenda as presented. Roll call vote: Taylor YES, Lytle YES, Meysenburg YES, Rein YES. The motion carried 4-0.

5. Consent Agenda

Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

- a. Meeting Minutes for March 9, 2026, City Commission Meeting
- b. Meeting Minutes for March 10, 2026, City Commission Special Meeting
- c. Appropriation Ordinance A-032326-26
- d. AP Payment Register

Motion by Commissioner Taylor, seconded by Commissioner Lytle, to approve the Consent Agenda as presented. Roll call vote: Lytle YES, Meysenburg YES, Taylor YES, Rein YES. The motion carried 4-0.

Commissioner Kollhoff arrived at 4:03 pm.

6. Public Comments and Communications

- a. Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

Bruce Johnson, 524 Ridge Road, commented about the Capital Improvement Plan. Cedar Street needs work done before Walnut Street and 14th Street is not that bad. If you own an airplane, you should pay rent to house it.

7. Unfinished Business

- a. Public Hearing Regarding the Advisability of Creating a Community Improvement District in the City of Abilene, Kansas, to be known as the "Scooters 1406 N. Buckeye Ave. Community Improvement District" and the Levy of a 1.0% Community Improvement District Sales tax within such district.

Mayor Rein opened the public hearing at 4:04 pm.

There were no public comments.

Mayor Rein closed the public hearing at 4:05 pm.

- b. Consider Approval of Ordinance No. 26-3474, AN ORDINANCE CREATING A COMMUNITY IMPROVEMENT DISTRICT IN THE CITY OF ABILENE, KANSAS; AUTHORIZING A CERTAIN PROJECT THEREIN; APPROVING THE ESTIMATED COSTS OF SUCH PROJECT; CONTAINING THE LEGAL DESCRIPTION AND MAP OF THE BOUNDARIES OF THE DISTRICT; LEVYING A COMMUNITY IMPROVEMENT DISTRICT SALES TAX; AND APPROVING THE METHOD OF FINANCING THE PROJECT. - Deputy City Manager/Community Development Director Zook

Motion by Commissioner Kollhoff, seconded by Commissioner Meysenburg, to approve Ordinance No. 26-3474, AN ORDINANCE CREATING A COMMUNITY IMPROVEMENT DISTRICT IN THE CITY OF ABILENE, KANSAS; AUTHORIZING A CERTAIN PROJECT THEREIN; APPROVING THE ESTIMATED COSTS OF SUCH PROJECT; CONTAINING THE LEGAL DESCRIPTION AND MAP OF THE BOUNDARIES OF THE DISTRICT; LEVYING A COMMUNITY IMPROVEMENT DISTRICT SALES TAX; AND APPROVING THE METHOD OF FINANCING THE PROJECT. Roll call vote: Kollhoff YES, Lytle YES, Meysenburg YES, Taylor YES,

Rein YES. The motion carried 5-0.

- c. Consider Approval of Resolution No. 032326-1, A RESOLUTION AUTHORIZING AND PROVIDING FOR IMPROVEMENTS INCLUDED IN THE MULTI-YEAR CAPITAL IMPROVEMENT PLAN FOR THE CITY OF ABILENE, KANSAS; AND PROVIDING FOR THE PAYMENT OF THE COSTS THEREOF. - Interim City Manager Quinday

Motion by Commissioner Taylor, seconded by Commissioner Lytle, to approve Resolution No. 032326-1, A RESOLUTION AUTHORIZING AND PROVIDING FOR IMPROVEMENTS INCLUDED IN THE MULTI-YEAR CAPITAL IMPROVEMENT PLAN FOR THE CITY OF ABILENE, KANSAS; AND PROVIDING FOR THE PAYMENT OF THE COSTS THEREOF. Roll call vote: Meysenburg YES, Taylor YES, Kollhoff NO, Lytle YES, Rein YES. The motion carried 4-1.

- d. Consider Approval of Resolution No. 032326-2, A RESOLUTION PROVIDING FOR SUBSTITUTE IMPROVEMENTS TO BE FINANCED WITH PROCEEDS OF THE CITY OF ABILENE, KANSAS, GENERAL OBLIGATION TEMPORARY NOTES, SERIES 2025. - Interim City Manager Quinday

Motion by Commissioner Taylor, seconded by Commissioner Meysenburg, to approve Resolution No. 032326-2, A RESOLUTION PROVIDING FOR SUBSTITUTE IMPROVEMENTS TO BE FINANCED WITH PROCEEDS OF THE CITY OF ABILENE, KANSAS, GENERAL OBLIGATION TEMPORARY NOTES, SERIES 2025. Roll call vote: Taylor YES, Kollhoff NO, Lytle YES, Meysenburg YES, Rein YES. The motion carried 4-1.

- e. Consider Approval of a Bid from Wuthnow Heating & Air, Inc. in the Amount of \$132,491.61, for the Purchase and Installation of Nine HVAC Units at the Abilene Community Center. - Facilities Maintenance Alvarez/Parks and Recreation Director Timbrook

Motion by Commissioner Lytle, seconded by Commissioner Meysenburg, to approve the bid from Wuthnow Heating & Air in the amount of \$132,491.61 for the purchase and installation of nine HVAC units at the Abilene Community Center. Roll call vote: Kollhoff NO, Lytle YES, Meysenburg YES, Taylor YES, Rein YES. The motion carried 4-1.

- f. Consider Approval of the City of Abilene's Property Insurance Renewal with EMC/Smart Insurance in the amount of \$415,617.00. - Interim City Manager Quinday

Motion by Commissioner Taylor, seconded by Commissioner Meysenburg, to approve the City of Abilene's Property Insurance Renewal with EMC/Smart Insurance in the amount of \$415,617.00, with the understanding that a Risk Management Fund will be created. Roll call vote: Lytle YES, Meysenburg YES, Taylor YES, Kollhoff YES, Rein YES. The motion carried 5-0.

8. New Business

- a. Consider approval of Ordinance No. 26-3475, AN ORDINANCE AUTHORIZING THE SALE AND CONSUMPTION OF ALCOHOLIC LIQUOR IN DESIGNATION AREAS OF THE CITY-OWNED FAIRGROUNDS AND CERTAIN PORTIONS OF PUBLIC RIGHT-OF-WAY FOR CITY STREETS THEREIN, AND APPROVING THE TEMPORARY CLOSURE OF THE STREETS IN CONNECTION WITH THE 2026 CENTRAL KANSAS FREE FAIR IN ABILENE, KANSAS. City Clerk/Human Resources Director Mohr

Motion by Commissioner Kollhoff, seconded by Commissioner Taylor to approve Ordinance No. 26-3475, AN ORDINANCE AUTHORIZING THE SALE AND CONSUMPTION OF ALCOHOLIC LIQUOR IN DESIGNATION AREAS OF THE CITY-OWNED FAIRGROUNDS AND CERTAIN PORTIONS OF PUBLIC RIGHT-OF-WAY FOR CITY STREETS THEREIN, AND APPROVING THE TEMPORARY CLOSURE OF THE STREETS IN CONNECTION WITH THE 2026 CENTRAL KANSAS FREE FAIR IN ABILENE, KANSAS. Roll call vote: Meysenburg YES, Taylor YES, Kollhoff YES, Lytle YES, Rein YES. The motion carried 5-0.

- b. Consider approval of Ordinance No. 26-3476, AN ORDINANCE AMENDING ABILENE, KANSAS CITY CODE SECTIONS 1-310, 7-802, 7-904, AND 7-1207 PERTAINING TO LICENSE FEES, PERMIT FEES AND OTHER USER RELATED FEES OR CHARGES ESTABLISHED BY THE ORDINANCES OF THE CITY, SO AS TO PROVIDE FOR SUCH FEES AND CHARGES TO BE DETERMINED BY RESOLUTION OF THE CITY COMMISSION. City Clerk/Human Resources Director Mohr

Motion by Commissioner Lytle, seconded by Commissioner Taylor, to approve Ordinance No. 26-3476, AN ORDINANCE AMENDING ABILENE, KANSAS CITY CODE SECTIONS 1-310, 7-802, 7-904, AND 7-1207 PERTAINING TO LICENSE FEES, PERMIT FEES AND OTHER USER RELATED FEES OR CHARGES ESTABLISHED BY THE ORDINANCES OF THE CITY, SO AS TO PROVIDE FOR SUCH FEES AND CHARGES TO BE DETERMINED BY RESOLUTION OF THE CITY COMMISSION. Roll call vote: Taylor YES, Kollhoff YES, Lytle YES, Meysenburg YES, Rein YES. The motion carried 5-0.

- c. Consider approval of Resolution No. 032326-3, A RESOLUTION CONCERNING LICENSE, PERMIT, AND OTHER USER-RELATED FEES OF THE CITY OF ABILENE, KANSAS. - City Clerk/Human Resources Director Mohr

Motion by Commissioner Taylor, seconded by Commissioner Lytle, to approve Resolution No. 032326-3, A RESOLUTION CONCERNING LICENSE, PERMIT, AND OTHER USER-RELATED FEES OF THE CITY OF ABILENE, KANSAS. Roll call vote: Kollhoff YES, Lytle YES, Meysenburg YES, Taylor YES, Rein YES. The motion carried 5-0.

- d. Discussion Regarding the Purchase of a Camera System for Sewer Line and Stormwater Drainage Inspections - Public Works Director Anderson
- e. Discussion Regarding Establishing Section 1-505 of the City Code Pertaining to Standards and Specifications for Public Improvements and Infrastructure within the City.

9. Department Reports

- a. Community Development Code Violation Report - February 2026
- b. Community Development Permit Summary - February 2026
- c. Convention & Visitors Bureau — February 2026
- d. Police Department Report - February 2026
- e. Public Works Monthly Report - February 2026

10. Executive Session - Attorney/Client Privilege

- a. I move the City Commission recess into executive session for ___minutes to discuss with legal counsel the terms and conditions of a proposed city manager employment agreement, based upon the need for consultation with an attorney for the public body which would be deemed privileged in the attorney-client relationship pursuant to K.S.A. 75-4319(b)(2). The open meeting will resume in this room at _____p.m.

Motion by Commissioner Taylor, seconded by Commissioner Kollhoff, to recess into executive session for 25 minutes to discuss with legal counsel the terms and conditions of a proposed city manager employment agreement, based upon the need for consultation with an attorney of the public body which would be deemed privileged in the attorney-client relationship pursuant to K.S.A. 75-4319(b)(2). The open public meeting will resume in this room at 5:23 pm.

The open meeting resumed at 5:26 pm.


No action was taken in the executive session.

11. Adjournment of Regular Meeting

- a. Consider a motion to adjourn the March 23, 2026, City Commission Meeting.

Motion by Commissioner Kollhoff, seconded by Commissioner Taylor to adjourn at 5:26 pm. Roll call vote: Meysenburg YES, Taylor YES, Kollhoff YES, Lytle YES, Rein YES. The motion carried 5-0.




Brandon Rein, Mayor

ATTEST:


Shayla L. Mohr, CMC
City Clerk



Date: 3/23/24

**CITY COMMISSION
MEETING ATTENDANCE SHEET
PLEASE PRINT YOUR NAME & ADDRESS**

1. Sandra Rein
2. Curtis Rein
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