

**CITY OF ABILENE AIRPORT ADVISORY BOARD  
MEETING AGENDA  
ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET  
APRIL 6, 2026 - 4:00 PM**

**Call to Order**

**Roll Call: Jim Price (Chair), Jim Curtis (ex-officio), Bruce Youtsey, Jeremy Gorman, James Ferguson, Rebecca Perkins**

**Approval of Agenda**

**Approval of the Meeting Minutes**

1. Meeting Minutes - March 2, 2026

**Unfinished Business**

1. Financial Report — March 2026
2. Hanger discussion/updates & discussion of City Commission Meeting 3/23/2026
3. Pancake Feed/Fly-In Updates
4. Airport Professional Presentation to Promote Airport

**Schedule Next Meeting: May 4, 2026 @ 4pm**

**Adjournment**

**CITY OF ABILENE  
AIRPORT ADVISORY BOARD  
MEETING MINUTES**

**March 2, 2026, at 4:00 p.m.  
Abilene City Hall  
419 N Broadway. Abilene, KS 67410**

**Members Present:** Jim Price (Chair), Jeremy Gorman (Vice-Chair), Jim Curtis (ex-officio, Airport Manager), Bruce Youtsey (Member), James Ferguson (Member), Rebecca Perkins (Member)

**Members Absent:** None

**Others Present:** Sidney Hammond, Brian Coombs (Olsson)

**Staff Present:** Finance Director Kelsey Briand

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**Call to Order**

The meeting was called to order at 4:00 pm by Chair, Jim Price.

**Approval of Agenda**

Jeremy Gorman moved to approve the agenda, seconded by Rebecca Perkins. Motion carried unanimously 5-0.

**Approval of the Meeting Minutes – February b2, 2026**

Jeremy Gorman moved to approve the minutes as written, seconded by Bruce Youtsey. Motion carried unanimously 4-0. Rebecca Perkins abstained.

**Business**

**Financial Report – February**

Staff presented the financial report for February. Staff informed the board that we received a KDOT reimbursement for the design of the T-Hangars. We also received an FAA drawdown for the Displaced Threshold project. Staff also asked about snow removal at the airport and how quickly snow needs to be removed from the runway.

**Hangar Discussion/Updates**

Brian Coombs, from Olsson, attended the board meeting to provide an update on the design plan for the T-Hangars. He reviewed the plans and provided key updates, changes or significant notes. The hangar approaches were previously designed as one full slab however the FAA informed Olsson that the areas between the hangars would not be eligible costs, so the decision was made to go back to individual approaches, reducing the cost by roughly 40k. The individual approaches are similar to what we had previously with the old T-Hangars. Jeremy asked if the bids we are putting out will include demolition of current, this was confirmed yes. Jim Price asked if there was a sidewalk around, also confirmed yes. Bruce asked if walls go all the way to the ceiling, confirmed yes. Bruce also asked if there are a lot of requests for electrical at the back of the hangar, this brought up the discussion of moving some outlets toward the front. Olsson will adjust the plans to reflect this change. Brian shared the plan to advertise next week, open bids mid to late April and draft preliminary numbers to FAA by May 1<sup>st</sup>. Funding options were discussed for 6-place vs 8-place.

**Election of Officers:**

Jim Curtis moved to re-nominate Jim Price for Chair and Jeremy Gorman for Vice-Chair, Bruce Youtsey seconded. Motion carried unanimously 4-0.

**Pancake Feed/Fly-In Discussion**

Jim Price and other members would like to get a pancake feed/fly-in on the schedule. We typically hold one on the 1<sup>st</sup> Saturday in May. Setting up and cleaning out the hangar usually is done on Friday and pancake feed is usually 7am-11am, with set-up and preparation beginning at 5:30am. Jim Price mentioned here may be multiple groups such as the German Club willing to help. After discussion, it was determined to plan to do this in the fall so there is plenty of time to prepare. This item will remain on the agenda for discussion at future meetings until the event is held.

**Adjournment**

Bruce Youtsey made a motion to adjourn, seconded by James Ferguson. Motion carried unanimously 6-0.

Minutes Approved,

Attest:

\_\_\_\_\_  
Airport Advisory Board

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Kelsey Briand  
Finance Director



Abilene, KS

# Income Statement Account Summary

For Fiscal: 2026 Period Ending: 03/31/2026

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 005 - AIRPORT FUND</b>						
<b>Revenue</b>						
<u>005-430020</u>	DELINQUENT PROPERTY TAX	33.00	33.00	44.46	100.75	-67.75
<u>005-430600</u>	AIRPORT LEASE	2,784.00	2,784.00	750.00	2,849.60	-65.60
<u>005-430620</u>	INTEREST INCOME	142.00	142.00	0.00	0.00	142.00
<u>005-430780</u>	REFUND RECEIVED	0.00	0.00	361.83	361.83	-361.83
<u>005-430793</u>	FAA	595,053.00	595,053.00	19,847.00	24,968.00	570,085.00
<u>005-440020</u>	CASH CARRYOVER	41,716.00	41,716.00	0.00	0.00	41,716.00
<u>005-450010</u>	KDOT FUNDS	233,481.00	233,481.00	0.00	98,154.00	135,327.00
	<b>Revenue Total:</b>	<b>873,209.00</b>	<b>873,209.00</b>	<b>21,003.29</b>	<b>126,434.18</b>	<b>746,774.82</b>
<b>Expense</b>						
<u>005-000-520140</u>	ENGINEERING	0.00	0.00	22,053.00	76,414.00	-76,414.00
<u>005-000-520141</u>	AWOS	5,000.00	5,000.00	0.00	91.15	4,908.85
<u>005-000-520270</u>	TRAINING	500.00	500.00	0.00	0.00	500.00
<u>005-000-520410</u>	INSURANCE	1,125.00	1,125.00	0.00	0.00	1,125.00
<u>005-000-520510</u>	ELECTRIC SERVICE	7,500.00	7,500.00	672.53	1,395.37	6,104.63
<u>005-000-520520</u>	TELEPHONE / INTERNET	6,000.00	6,000.00	486.47	1,335.78	4,664.22
<u>005-000-520600</u>	VEHICLE EXPENSES	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>005-000-520610</u>	BUILDING MAINTENANCE	6,500.00	6,500.00	42.34	1,520.34	4,979.66
<u>005-000-520620</u>	EQUIPMENT REPAIR & MAINTENANCE	3,000.00	3,000.00	87.97	87.97	2,912.03
<u>005-000-520642</u>	RUNWAY REPAIRS & MAINTENANCE	7,500.00	7,500.00	0.00	1,400.00	6,100.00
<u>005-000-520690</u>	FIRE EXTINGUISHER REFILLS	250.00	250.00	0.00	0.00	250.00
<u>005-000-520700</u>	RENT/CONTRACTS/AGREEMENTS	2,500.00	2,500.00	0.00	269.40	2,230.60
<u>005-000-520910</u>	DUES/SUBSCRIPTIONS/PUBLICATIONS	300.00	300.00	0.00	0.00	300.00
<u>005-000-521010</u>	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>005-000-521060</u>	GASOLINE/OIL/LUBRICANTS	500.00	500.00	0.00	0.00	500.00
<u>005-000-530260</u>	SPECIAL PROJECTS	595,053.00	595,053.00	0.00	0.00	595,053.00
<u>005-000-530261</u>	AIRPORT IMPROVEMENTS	233,481.00	233,481.00	0.00	0.00	233,481.00
<u>005-000-783100</u>	TRANSFER TO EQUIPMENT RESERVE	2,000.00	2,000.00	0.00	0.00	2,000.00
	<b>Expense Total:</b>	<b>873,209.00</b>	<b>873,209.00</b>	<b>23,342.31</b>	<b>82,514.01</b>	<b>790,694.99</b>
	<b>Fund: 005 - AIRPORT FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,339.02</b>	<b>43,920.17</b>	
	<b>Total Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,339.02</b>	<b>43,920.17</b>	

**Expense Frequency****Revenues for March**

Delinquent Property Tax		\$44.46
Airport Lease		\$750.00
Visa Rebate Refund		\$361.83
FAA Reimbursement (AGIS Survey & Closeout)		\$19,847.00
<b>Revenue Total</b>		<b>\$21,003.29</b>

**Expenditures for March**

Olsson - Displaced Threshold AGIS & Closeout	One-time	\$22,053.00
Eergy	Monthly	\$672.53
Vyve - Internet	Monthly	\$365.38
AT&T - Internet for AWOS computer	Monthly	\$104.25
Straighttalk - AWOS Hotspot	Monthly	\$16.84
Unifirst - Janitorial Supplies	Monthly	\$42.34
Abilene Flying Service - Photo Switch	One-time	\$87.97

**Expense Total: \$23,342.31**