



**ABILENE TREE BOARD  
MEETING AGENDA  
ABILENE PUBLIC LIBRARY - MALOTT ROOM  
209 NW FOURTH STREET  
MARCH 24, 2026 - 5:30 PM**

- 1. Call to Order**
- 2. Roll Call: Chair Steven Flynn, Vice-Chair Corey Jones, Tim Strunk, Hayley Whitehair**
- 3. Approval of Agenda - March 24, 2026**
- 4. Approval of the Meeting Minutes**
  - a. December 16, 2025 Meeting Minutes
- 5. Business**
  - a. Elections
  - b. 2025 Annual Report
  - c. Ordinance No. 25-3470
  - d. Draft Proclamation
  - e. 2026 Budget Update
  - f. 2024 KFS Survey - "DEAD" Trees
  - g. Fire Department Tree Clearance - Internal Guidance
- 6. Comments**
- 7. Adjournment**



**Abilene Tree Board Meeting Minutes**  
**Abilene Public Library – Malott Room**  
**209 NW 4<sup>th</sup> Street**  
**Tuesday, December 16, 2025 – 5:30 pm**

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**Members Present:** Steve Flynn, Corey Jones, and Hayley Whitehair

**Members Absent:** Drew Snitker and Tim Strunk

**Staff Present:** Jennie Hiatt

**Others Present:** none

**1. Call to Order**

Chair Flynn called the meeting to order.

**2. Roll Call**

Present: Flynn, Snitker, Strunk and Whitehair

**3. Approval of the Agenda**

Jones motioned to approve the agenda as written, and Whitehair seconded the motion. The motion carried unanimously. (3-0)

**4. Approval of the Minutes of September 2, 2025**

Whitehair motioned to approve the minutes as written, and Jones seconded the motion. The motion carried unanimously. (3-0)

**5. Business**

- **Reappointments for 2027 – 2029**

Steve and Hayley submitted their reappointment forms, and Drew chose to step down from the Tree Board at this time, due to family obligations.

- **Website Review**

There was a discussion of updates and changes needed to the Tree Board's page on the City website.

- **2025 Budget Update**

Hiatt informed the board that the current 2025 budget balance is \$3,657.62, but that she hadn't yet received an invoice from Burt's Tree Removal invoice for \$1,250 for the tree removals. The Tree Board's budget will be part of the Special Parks & Recreation fund for 2026, with a proposed budget of \$7,500.

- **Proposed Ordinance No. 25-3470**

The proposed amendment will go before the City Commission on Monday, December 22, 2025.

- **KFS Arbor Day Seedlings**

Hiatt stated that she will need to order the seedlings for the Fourth Grade Forester Program on January 1. The list of available seedlings was discussed, and the top preferred options were given.

## **6. Comments**

There was a discussion. Hiatt stated that she would be completing the Tree City USA application, as it is due by January 3. The Arbor Day posters are due on January 30, will be judged February 2-4, and the winning poster will be turned in to the Kansas Forest Service Office by February 6. The TCUSA Tour and Recognition will be held March 18 – 19 in Great Bend, if anyone else would like to attend. She also stated that she has discussed with Blaine Stroble the possibility of a tree by the rodeo grounds being eligible as a champion tree. They discovered the tree during the survey.

## **7. Adjournment**

Jones motioned to adjourn the meeting, and Whitehair seconded the motion. The motion was carried unanimously (3-0), and the meeting was adjourned.

Attest

Minutes Approved,

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Jennie Hiatt  
Administrative Manager

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Steve Flynn, Chair  
Corey Jones, Vice-Chair

# 2025 Annual Report

## Tree Board

- Prepared agendas and minutes and held meetings on April 25, September 2 and December 16.
- Prepared and submitted the 2024 Tree City USA Application and submitted a Growth Award Application.
- The City of Abilene had \$75,350.33 in forestry expenditure, which is \$11.59 per-capita expenditure.
- The City of Abilene was recognized as a Tree City USA for the 33<sup>rd</sup> year. Jennie Hiatt attended the TCUSA Tour and Recognition Ceremony in Lawrence.
- Sponsored the Kansas Forest Service Arbor Day Poster Contest for all 5<sup>th</sup> Grade Students. St. Andrew's Elementary turned in posters. The winning poster was submitted to the district level. A certificate and a book were given to the 1<sup>st</sup> place winner.
- Prepared an Arbor Day Proclamation, and Mayor Rein declared Arbor Day to be held on April 25.
- The Arbor Day banner was put up over 3<sup>rd</sup> Street during the month of April.
- The Tree Board gave their Fourth Grade Forester presentations and planted trees at Eisenhower Elementary and St. Andrew's Elementary in celebration of Arbor Day. A redbud seedling was given to 92 4th-grade students, along with a "*Plant Trees for America*" brochure.

**ORDINANCE NO. 25-3470**

**AN ORDINANCE AMENDING SECTION 1-911 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS PERTAINING TO THE ABILENE TREE BOARD.**

Be it be Ordained by the Governing Body of the City of Abilene, Kansas:

**SECTION ONE.** Section 1-911 of the City Code of Abilene, Kansas is hereby amended to read as follows:

**1-911. Tree Board.**

The Tree Board shall consist of five (5) members, who shall be appointed by the Governing Body for three (3) year terms commencing on the second Monday in January. The Tree Board shall make recommendations to the Governing Body in matters relating to the management and development of trees and landscape in the city, and shall have the powers and duties provided by Chapter 6, Article 7 herein. It shall not be a requirement to reside within the city limits of Abilene, Kansas to serve on said board; however, all board members must reside within Dickinson County, Kansas.


**SECTION TWO.** Existing Section 1-911 of the City Code of the City of Abilene, Kansas is hereby repealed.

**SECTION THREE.** This Ordinance shall be in full force and effect from and after its adoption and publication once in the official city newspaper by the following summary:

Ordinance No.25-3470 Summary

On December 22, 2025 the City Commission passed Ordinance No. 25-3470. The ordinance amends existing Section 1-911 of the City Code of the City of Abilene, Kansas, pertaining to the tree board, so as to require that all board members reside within Dickinson County, Kansas. A complete copy of the Ordinance is available online at [www.abilenecityhall.com](http://www.abilenecityhall.com) or in the office of the City Clerk, 419 N. Broadway Street in Abilene, Kansas, free of charge. This summary is certified by the City's legal counsel.

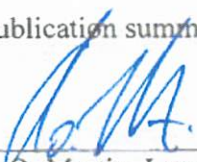
APPROVED AND PASSED by the Governing Body of the City of Abilene, Kansas, this 22<sup>nd</sup> day of December, 2025.

  
Brandon Rein, Mayor

Attest:

  
Shayla L. Mohr, CMC, City Clerk

The publication summary set forth above is certified this 22<sup>nd</sup> day of December, 2025.

  
Aaron O. Martin, Legal Counsel

# Proclamation

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, AND

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, AND

WHEREAS, Arbor Day is now observed throughout the nation and the world, AND

WHEREAS, trees in our city increase property values, enhance the vitality and beauty of our community, and provide an inviting environment for visitors, AND

WHEREAS, the National Arbor Day Foundation has recognized the City of Abilene as a Tree City USA for the past 33 years and desires to continue tree planting and care.

NOW THEREFORE, I, BRANDON REIN, MAYOR OF THE CITY OF ABILENE, KANSAS, with the City Commission, do at this moment proclaim April 24, 2026, as Arbor Day in the City of Abilene and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, AND

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

IN TESTIMONY, I have hereunto set my hand and caused the Great Seal of the City of Abilene, Kansas, to be affixed on the 13<sup>th</sup> day of April 2026.

(ATTEST)

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Brandon Rein, Mayor

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Shayla L. Mohr  
City Clerk

Name  
TREE BOARD PROGRAM  
Key  
008000520870  
Type  
Expense  
Status  
Active

Summary

\* Fiscal  
01/01/2026 - 12/31/2026  
Balance  
\$532.17

Pending  
\$150.00

Pending

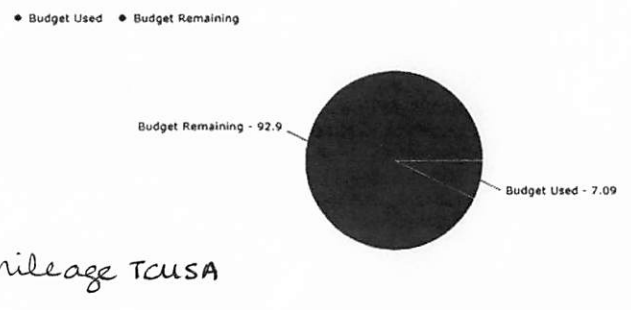
Summary    Activity    Encumbrances    Reserves

Segmentation	Post Date	Source Transaction	Description	Process	Amount
Report Groups	03/23/2026	Item - STM 030226 PW_Vendor - VISA - UMB PUBLIC WORKS	THANK YOU STAMPS	APPayable	\$33.20
Notes	03/23/2026	Item - STM 030226 PW_Vendor - VISA - UMB PUBLIC WORKS	TREE CITY USA RECOGNITION EVENT	APPayable	\$26.00
Budget	02/20/2026	Item - STM 030226 PW_Vendor - VISA - UMB PUBLIC WORKS	THANK YOU CARDS & BAGS FOR SEEDLINGS	APPayable	\$25.03
History	02/20/2026	Item - STM 020226 PW_Vendor - VISA - UMB PUBLIC WORKS	TREE BOARD HANDBOOK & THANK YOU CARD	APPayable	\$72.94
Documents	02/20/2026	Item - STM 020226 PW_Vendor - VISA - UMB PUBLIC WORKS	ARBOR DAY SEEDLINGS	APPayable	\$375.00

Total Records 5

Budget Summary

Original Budget	\$7,500.00
Budget Adjustment	\$0.00
Current Budget	\$7,500.00
Activity	\$532.17
Encumbrances	\$0.00
Reserves	\$0.00
Budget Remaining	\$6,967.83
Pending	\$150.00
Budget Available	\$6,817.83



- mileage TCUSA

TCUSA "totals"

✓ TCUSA registration fee \$26  
 ✓ mileage \$150  
 Hotel \$116.60  
 Dinner \$26.61  
 -----  
 \$143.21  
 -----  
 \$319.21

6,817.83  
 <143.21>  
 -----  
 6,674.62

Name  
AWARDS & CONTRIBUTIONS

Summary

Key  
048000520800

\* Fiscal  
01/01/2026 - 12/31/2026

Balance  
\$0.00

Pending  
\$0.00

Type  
Expense  
Status  
Active

Budget Summary

Summary

Original Budget \$3,000.00

• Budget Remaining

General

Adjustments \$0.00

Segmentation

Current Budget \$3,000.00

Report Groups

Activity \$0.00

Notes

Encumbrances \$0.00

Reserves \$0.00

Budget

Budget Remaining \$3,000.00

Pending \$0.00

Summary

Budget Available \$3,000.00

Detail

Budget Remaining  
3,000.00

Percent Remaining  
100.00%

Period Distributions

Budget Used  
0.00

Percent Used  
0.00%

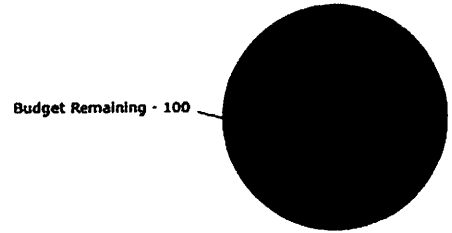
Adjustments

Budget Notes

Documents

History

Documents



\* Special Fund for removal of trees within the ROW

KFS 2024 Tree Survey

Common Name	onditc	DBH	DBH Range	Genus	Land Use	Latitude	Longitude	Scientific Name	PropertyNumber_Text	SiteAddress
Eastern redbud	Dead	5	3-6in	Cercis	Single Family	38.91649735	-97.22574432	Cercis canadensis	021-114-17-0-40-09-020.00-0	900 NW 2ND ST, Abilene, KS 67410
Northern red oak	Dead	15	12-18in	Quercus	Single Family	38.92553943	-97.20655479	Quercus rubra	021-115-16-0-10-18-001.00-0	1008 N BROWN ST, Abilene, KS 67410
Silver maple	Dead	16	12-18in	Acer	Single Family	38.92060146	-97.21768876	Acer saccharinum	021-115-16-0-30-09-010.00-0	412 NW 6TH ST, Abilene, KS 67410
Siberian elm	Dead	20	18-24in	Ulmus	Park/ Vacant/ Other	38.9204381	-97.22629566	Ulmus pumila	021-114-17-0-40-02-001.00-0	400 N POPLAR ST, Abilene, KS 67410
Siberian elm	Dead	20	18-24in	Ulmus	Single Family	38.90988157	-97.21062062	Ulmus pumila	021-115-21-0-10-14-001.00-0	206 SE 6TH ST, LOT #1, Abilene, KS 67410
Siberian elm	Dead	20	18-24in	Ulmus	Single Family	38.92058315	-97.21477271	Ulmus pumila	021-115-16-0-30-12-005.00-0	601 N SPRUCE ST, Abilene, KS 67410
Silver maple	Dead	22	18-24in	Acer	Single Family	38.92263338	-97.20727123	Acer saccharinum	021-115-16-0-40-02-003.00-0	420 NE 8TH ST, Abilene, KS 67410
Honeylocust	Dead	26	24-30in	Gleditsia	Single Family	38.92075062	-97.21820216	Gleditsia triacanthos	021-115-16-0-30-09-008.00-0	418 NW 6TH ST, Abilene, KS 67410
Siberian elm	Dead	27	24-30in	Ulmus	Single Family	38.92291023	-97.21065514	Ulmus pumila	021-115-16-0-10-25-014.00-0	800 N OLIVE ST, Abilene, KS 67410
Siberian elm	Dead	28	24-30in	Ulmus	Single Family	38.91295091	-97.21645808	Ulmus pumila	021-115-21-0-20-10-002.00-0	213 SW 3RD ST, Abilene, KS 67410
Siberian elm	Dead	28	24-30in	Ulmus	Single Family	38.9248389	-97.21517857	Ulmus pumila	021-115-16-0-20-11-003.00-0	107 NW 10TH ST, Abilene, KS 67410
Siberian elm	Dead	29	24-30in	Ulmus	Single Family	38.91860011	-97.21159063	Ulmus pumila	021-115-16-0-40-17-012.00-0	209 NE 4TH ST, Abilene, KS 67410
Ash spp.	Dead	29	24-30in	Fraxinus	Park/ Vacant/ Other	38.91960241	-97.22909017	Fraxinus spp.	021-114-17-0-40-02-001.00-0	400 N POPLAR ST, Abilene, KS 67410
Siberian elm	Dead	30	>30in	Ulmus	Single Family	38.9205975	-97.2147914	Ulmus pumila	021-115-16-0-30-12-005.00-0	601 N SPRUCE ST, Abilene, KS 67410
Norway maple	Dead	6	6-12in	Acer	Single Family	38.91724692	-97.22125209	Acer platanoides	021-115-16-0-30-34-005.00-0	619 NW 3RD ST, Abilene, KS 67410
Siberian elm	Dead	8	6-12in	Ulmus	Single Family	38.91432899	-97.23999859	Ulmus pumila	021-114-20-0-20-04-006.00-0	1601 W 1ST ST, Abilene, KS 67410
Siberian elm	Dead	10	6-12in	Ulmus	Small Commercial	38.90906505	-97.21248426	Ulmus pumila	021-115-21-0-10-20-001.01-0	714 S BUCKEYE AVE, Abilene, KS 67410
Siberian elm	Dead	10	6-12in	Ulmus	Single Family	38.9143152	-97.24001521	Ulmus pumila	021-114-20-0-20-04-006.00-0	1601 W 1ST ST, Abilene, KS 67410
Siberian elm	Dead	10	6-12in	Ulmus	Single Family	38.91519717	-97.23965506	Ulmus pumila	021-114-20-0-20-04-005.00-0	1523 W 1ST ST, Abilene, KS 67410
American elm	Dead	22	18-24in	Ulmus	Single Family	38.91330153	-97.23608294	Ulmus americana	021-114-20-0-20-10-001.00-0	300 S WASHINGTON ST, Abilene, KS 67410
Sugar maple	Dead	24	24-30in	Acer	Single Family	38.91724251	-97.22384277	Acer saccharum	021-114-17-0-40-10-003.02-0	807 NW 3RD ST, Abilene, KS 67410
Silver maple	Dead	24	24-30in	Acer	Park/ Vacant/ Other	38.93234679	-97.21977088	Acer saccharinum	021-112-09-0-30-03-009.00-0	1501 N MULBERRY ST, Abilene, KS 67410
Siberian elm	Dead	24	24-30in	Ulmus	Single Family	38.92018466	-97.21477285	Ulmus pumila	021-115-16-0-30-13-003.00-0	513 N SPRUCE ST, Abilene, KS 67410
Hackberry spp.	Dead	24	24-30in	Celtis	Single Family	38.92179172	-97.21216733	Celtis occidentalis	021-115-16-0-40-04-008.00-0	705 N KUNEY ST, Abilene, KS 67410
Kentucky coffeetree	Dead	24	24-30in	Gymnocladus	Single Family	38.92994497	-97.20528101	Gymnocladus dioicus	021-112-09-0-40-02-011.00-0	515 NE 14TH ST, Abilene, KS 67410
Elm spp.	Dead	32	>30in	Ulmus	Single Family	38.92239764	-97.20862389	Ulmus spp.	021-115-16-0-40-02-008.00-0	400 NE 8TH ST, Abilene, KS 67410
Siberian elm	Dead	15	12-18in	Ulmus	Single Family	38.92169921	-97.20853976	Ulmus pumila	021-115-16-0-40-02-010.00-0	401 NE 7TH ST, Abilene, KS 67410
Silver maple	Dead	22	18-24in	Acer	Single Family	38.93090551	-97.21297003	Acer saccharinum	021-112-09-0-40-13-002.00-0	1419 N OAK ST, Abilene, KS 67410
Siberian elm	Dead	22	18-24in	Ulmus	Single Family	38.91831144	-97.20608227	Ulmus pumila	021-115-16-0-40-21-005.00-0	508 NE 4TH ST, Abilene, KS 67410
Goldenrain tree	Dead	10	6-12in	Koeleruteria	Park/ Vacant/ Other	38.91989585	-97.22857855	Koeleruteria paniculata	021-114-17-0-40-02-001.00-0	400 N POPLAR ST, Abilene, KS 67410
Silver maple	Dead	12	12-18in	Acer	Single Family	38.92156851	-97.20850722	Acer saccharinum	021-115-16-0-40-09-007.00-0	400 NE 7TH ST, Abilene, KS 67410
Siberian elm	Dead	12	12-18in	Ulmus	Single Family	38.92167771	-97.2083799	Ulmus pumila	021-115-16-0-40-02-011.00-0	403 NE 7TH ST, Abilene, KS 67410
Siberian elm	Dead	12	12-18in	Ulmus	Single Family	38.93060908	-97.21277669	Ulmus pumila	021-112-09-0-40-13-004.00-0	1415 N OAK ST, Abilene, KS 67410
Silver maple	Dead	6	6-12in	Acer	Park/ Vacant/ Other	38.93207202	-97.21978565	Acer saccharinum	021-112-09-0-30-03-010.00-0	1505 PARKPLACE CT, Abilene, KS 67410
Eastern redbud	Dead	2	0-3in	Cercis	Single Family	38.92141223	-97.21214072	Cercis canadensis	021-115-16-0-40-07-007.00-0	200 NE 7TH ST, Abilene, KS 67410
Norway maple	Dead	3	3-6in	Acer	Single Family	38.91703031	-97.22156586	Acer platanoides	021-115-16-0-30-34-005.00-0	619 NW 3RD ST, Abilene, KS 67410
Silver maple	Dead	5	3-6in	Acer	Single Family	38.93265419	-97.21686928	Acer saccharinum	021-112-09-0-30-07-001.00-0	301 NW 17TH ST, Abilene, KS 67410
Siberian elm	Dead	50	>30in	Ulmus	Single Family	38.91520451	-97.240326	Ulmus pumila	021-114-20-0-20-04-006.00-0	1601 W 1ST ST, Abilene, KS 67410
Silver maple	Dead	25	24-30in	Acer	Single Family	38.92635211	-97.20574914	Acer saccharinum	021-115-16-0-10-09-010.00-0	509 TOM SMITH CIR, Abilene, KS 67410
Silver maple	Dead	25	24-30in	Acer	Single Family	38.91741513	-97.22414263	Acer saccharinum	021-114-17-0-40-02-015.00-0	810 NW 3RD ST, Abilene, KS 67410
Siberian elm	Dead	25	24-30in	Ulmus	Single Family	38.90994014	-97.21062837	Ulmus pumila	021-115-21-0-10-14-001.00-0	206 SE 6TH ST, LOT #1, Abilene, KS 67410
Siberian elm	Dead	25	24-30in	Ulmus	Single Family	38.91951542	-97.21912468	Ulmus pumila	021-115-16-0-30-17-010.00-0	510 NW 5TH ST, Abilene, KS 67410
Siberian elm	Dead	25	24-30in	Ulmus	Single Family	38.9194944	-97.215574	Ulmus pumila	021-115-16-0-30-14-004.00-0	501 N BROADWAY ST, Abilene, KS 67410
Siberian elm	Dead	25	24-30in	Ulmus	Single Family	38.91411177	-97.20911055	Ulmus pumila	021-115-21-0-10-01-011.00-0	400 SE 2ND ST, Abilene, KS 67410
American elm	Dead	25	24-30in	Ulmus	Single Family	38.92635996	-97.21531835	Ulmus americana	021-115-16-0-20-03-020.00-0	1100 SPRUCEWAY, Abilene, KS 67410
Siberian elm	Dead	16	12-18in	Ulmus	Single Family	38.91846641	-97.20524734	Ulmus pumila	021-115-16-0-40-20-011.00-0	519 NE 4TH ST, Abilene, KS 67410
Pin oak	Dead	16	12-18in	Quercus	Single Family	38.9311944	-97.20680189	Quercus palustris	021-112-09-0-40-04-043.00-0	508 NE 15TH ST, Abilene, KS 67410
Sweetgum	Dead	18	18-24in	Liquidambar	Single Family	38.93318044	-97.20641643	Liquidambar styraciflua	021-112-09-0-40-01-034.00-0	511 CHARLES RD, Abilene, KS 67410
Sugar maple	Dead	20	18-24in	Acer	Single Family	38.92063357	-97.21618255	Acer saccharum	021-115-16-0-30-10-001.00-0	601 N CEDAR ST, Abilene, KS 67410
Silver maple	Dead	20	18-24in	Acer	Single Family	38.91639198	-97.22074545	Acer saccharinum	021-115-16-0-30-34-009.00-0	608 NW 2ND ST, Abilene, KS 67410
Silver maple	Dead	20	18-24in	Acer	Park/ Vacant/ Other	38.9323019	-97.21978653	Acer saccharinum	021-112-09-0-30-03-009.00-0	1501 N MULBERRY ST, Abilene, KS 67410
Eastern red cedar	Dead	3	3-6in	Juniperus	Park/ Vacant/ Other	38.93232979	-97.21974512	Juniperus virginiana	021-112-09-0-30-03-009.00-0	1501 N MULBERRY ST, Abilene, KS 67410
Eastern red cedar	Dead	5	3-6in	Juniperus	Park/ Vacant/ Other	38.93231486	-97.21974253	Juniperus virginiana	021-112-09-0-30-03-009.00-0	1501 N MULBERRY ST, Abilene, KS 67410
Broadleaf Deciduous Large Other	Dead	10	6-12in	Broadleaf	Single Family	38.92059596	-97.21719036	Broadleaf Deciduous Large Other	021-115-16-0-30-09-012.00-0	406 NW 6TH ST, Abilene, KS 67410
Kentucky coffeetree	Dead	12	12-18in	Gymnocladus	Park/ Vacant/ Other	38.92121629	-97.2303523	Gymnocladus dioicus	021-114-17-0-40-02-003.00-0	1020 NW 7TH ST, Abilene, KS 67410
Silver maple	Dead	14	12-18in	Acer	Single Family	38.92614642	-97.21216148	Acer saccharinum	021-115-16-0-10-13-007.00-0	1101 N KUNEY ST, Abilene, KS 67410
Siberian elm	Dead	14	12-18in	Ulmus	Small Commercial	38.91512285	-97.24165037	Ulmus pumila	021-114-20-0-20-04-009.00-0	102 S VAN BUREN ST, Abilene, KS 67410
Kentucky coffeetree	Dead	14	12-18in	Gymnocladus	Park/ Vacant/ Other	38.92130082	-97.23035004	Gymnocladus dioicus	021-114-17-0-40-02-003.00-0	1020 NW 7TH ST, Abilene, KS 67410
Eastern redbud	Dead	14	12-18in	Cercis	Single Family	38.93215097	-97.20624859	Cercis canadensis	021-112-09-0-40-03-005.00-0	1603 HICKOK DR, Abilene, KS 67410
Eastern redbud	Dead	14	12-18in	Cercis	Single Family	38.91565632	-97.22554198	Cercis canadensis	021-114-17-0-40-12-006.00-0	812 W 1ST ST, Abilene, KS 67410
American elm	Dead	14	12-18in	Ulmus	Single Family	38.91954038	-97.20652733	Ulmus americana	021-115-16-0-40-11-008.00-0	501 NE 5TH ST, Abilene, KS 67410
Silver maple	Dead	25	24-30in	Acer	Single Family	38.91648341	-97.20849805	Acer saccharinum	021-115-16-0-40-30-006.00-0	406 COTTAGE AVE, Abilene, KS 67410
Siberian elm	Dead	30	>30in	Ulmus	Single Family	38.93222143	-97.2158199	Ulmus pumila	021-112-09-0-30-06-023.00-0	1514 SPRUCEWAY, Abilene, KS 67410
Siberian elm	Dead	30	>30in	Ulmus	Single Family	38.9141807	-97.20879457	Ulmus pumila	021-115-21-0-10-01-011.00-0	400 SE 2ND ST, Abilene, KS 67410
Kentucky coffeetree	Dead	30	>30in	Gymnocladus	Single Family	38.92044783	-97.22049504	Gymnocladus dioicus	021-115-16-0-30-18-002.00-0	607 NW 6TH ST, Abilene, KS 67410

KFS 2024 Tree Survey

Black walnut	Dead	30	>30in	Juglans	Small Commercial	38.91415005	-97.20948903	Juglans nigra	021-115-21-0-10-08-001.00-0	310 SE 2ND ST, Abilene, KS 67410
Hackberry spp.	Dead	32	>30in	Celtis	Small Commercial	38.91778648	-97.21811076	Celtis occidentalis	021-115-16-0-30-29-004.00-0	418 NW 3RD ST, Abilene, KS 67410
Austrian pine	Dead	33	>30in	Pinus	Single Family	38.91003968	-97.21207168	Pinus nigra	021-115-21-0-10-14-001.00-0	206 SE 6TH ST, LOT #1, Abilene, KS 67410
Siberian elm	Dead	34	>30in	Ulmus	Single Family	38.91433187	-97.21511621	Ulmus pumila	021-115-21-0-20-02-014.00-0	109 S SPRUCE ST, Abilene, KS 67410
American elm	Dead	36	>30in	Ulmus	Small Commercial	38.91656249	-97.20630999	Ulmus americana	021-115-16-0-40-28-005.00-0	401 COTTAGE AVE, Abilene, KS 67410
American elm	Dead	36	>30in	Ulmus	Small Commercial	38.91562996	-97.21701562	Ulmus americana	021-115-16-0-30-42-001.00-0	100 N CEDAR ST, Abilene, KS 67410
Siberian elm	Dead	38	>30in	Ulmus	Park/ Vacant/ Other	38.91848232	-97.22836274	Ulmus pumila	021-114-17-0-40-02-001.00-0	400 N POPLAR ST, Abilene, KS 67410
Hackberry spp.	Dead	38	>30in	Celtis	Single Family	38.91723719	-97.22302721	Celtis occidentalis	021-115-16-0-30-32-001.00-0	717 NW 3RD ST, Abilene, KS 67410
Broadleaf Deciduous Small Other	Dead	10	6-12in	Broadleaf	Single Family	38.92156244	-97.20925084	Broadleaf Deciduous Small Other	021-115-16-0-40-08-003.00-0	322 NE 7TH ST, Abilene, KS 67410
Pear	Dead	9	6-12in	Pyrus	Single Family	38.92181131	-97.222859	Pyrus spp.	021-115-16-0-30-05-002.02-0	716 NW 7TH ST, Abilene, KS 67410
Mulberry spp.	Dead	20	18-24in	Morus	Single Family	38.91562249	-97.22446236	Morus spp.	021-114-17-0-40-12-010.00-0	800 W 1ST ST, Abilene, KS 67410
Mulberry spp.	Dead	20	18-24in	Morus	Single Family	38.91330625	-97.23603725	Morus spp.	021-114-20-0-20-10-001.00-0	300 S WASHINGTON ST, Abilene, KS 67410
Mulberry spp.	Dead	22	18-24in	Morus	Park/ Vacant/ Other	38.92185961	-97.2284956	Morus spp.	021-114-17-0-40-02-001.00-0	400 N POPLAR ST, Abilene, KS 67410
Conifer Evergreen Large Other	Dead	20	18-24in	Conifer	Single Family	38.92063038	-97.20455545	Conifer Evergreen Large Other	021-115-15-0-30-05-005.01-0	601 N BRADY ST, Abilene, KS 67410
Eastern red cedar	Dead	4	3-6in	Juniperus	Single Family	38.92259172	-97.21724816	Juniperus virginiana	021-115-16-0-20-13-014.00-0	802 N CEDAR ST, Abilene, KS 67410
Eastern red cedar	Dead	18	18-24in	Juniperus	Single Family	38.92845716	-97.20816727	Juniperus virginiana	021-115-16-0-10-07-012.00-0	406 NE 13TH ST, Abilene, KS 67410
Mulberry spp.	Dead	27	24-30in	Morus	Single Family	38.92136156	-97.20036242	Morus spp.	021-115-15-0-30-02-001.00-0	910 NE 7TH ST, Abilene, KS 67410
Mulberry spp.	Dead	30	>30in	Morus	Park/ Vacant/ Other	38.92193602	-97.22845909	Morus spp.	021-114-17-0-40-02-001.00-0	400 N POPLAR ST, Abilene, KS 67410
Mulberry spp.	Dead	30	>30in	Morus	Single Family	38.91333193	-97.23475508	Morus spp.	021-114-20-0-20-08-001.00-0	1315 SW 2ND ST, Abilene, KS 67410
Mulberry spp.	Dead	33	>30in	Morus	Single Family	38.92264958	-97.21065395	Morus spp.	021-115-16-0-40-04-001.00-0	716 N OLIVE ST, Abilene, KS 67410
Mulberry spp.	Dead	36	>30in	Morus	Park/ Vacant/ Other	38.92181806	-97.22850989	Morus spp.	021-114-17-0-40-02-001.00-0	400 N POPLAR ST, Abilene, KS 67410
Mulberry spp.	Dead	36	>30in	Morus	Park/ Vacant/ Other	38.92200094	-97.22843894	Morus spp.	021-114-17-0-40-02-001.00-0	400 N POPLAR ST, Abilene, KS 67410
Siberian elm	Dead	40	>30in	Ulmus	Single Family	38.92142101	-97.20037165	Ulmus pumila	021-115-15-0-30-02-001.00-0	910 NE 7TH ST, Abilene, KS 67410
Siberian elm	Dead	40	>30in	Ulmus	Single Family	38.91701769	-97.22574939	Ulmus pumila	021-114-17-0-40-09-001.00-0	901 NW 3RD ST, Abilene, KS 67410
Mulberry spp.	Dead	40	>30in	Morus	Park/ Vacant/ Other	38.91935056	-97.22720006	Morus spp.	021-114-17-0-40-02-001.00-0	400 N POPLAR ST, Abilene, KS 67410
American elm	Dead	40	>30in	Ulmus	Single Family	38.91844413	-97.22114051	Ulmus americana	021-115-16-0-30-20-006.00-0	618 NW 4TH ST, Abilene, KS 67410
Silver maple	Dead	48	>30in	Acer	Single Family	38.9192735	-97.2200814	Acer saccharinum	021-115-16-0-30-20-001.00-0	601 NW 5TH ST, Abilene, KS 67410
Mulberry spp.	Dead	40	>30in	Morus	Single Family	38.91929185	-97.20860892	Morus spp.	021-115-16-0-40-19-006.00-0	400 NE 5TH ST, Abilene, KS 67410
Broadleaf Deciduous Small Other	Dead	14	12-18in	Broadleaf	Single Family	38.92609366	-97.22172517	Broadleaf Deciduous Small Other	021-115-16-0-20-06-001.00-0	1020 N ELM ST, Abilene, KS 67410
Broadleaf Deciduous Large Other	Dead	22	18-24in	Broadleaf	Single Family	38.91937801	-97.20800774	Broadleaf Deciduous Large Other	021-115-16-0-40-19-005.00-0	410 NE 5TH ST, Abilene, KS 67410
Oak spp.	Dead	7	6-12in	Quercus	Single Family	38.93425577	-97.21871808	Quercus spp.	021-112-09-0-30-02-005.00-0	1701 BEEKMAN PL, Abilene, KS 67410
Maple spp.	Dead	5	3-6in	Acer	Single Family	38.91739858	-97.21963099	Acer spp.	021-115-16-0-30-30-006.00-0	520 NW 3RD ST, Abilene, KS 67410
Maple spp.	Dead	7	6-12in	Acer	Park/ Vacant/ Other	38.93198274	-97.21975099	Acer spp.	021-112-09-0-30-03-009.00-0	1501 N MULBERRY ST, Abilene, KS 67410
Oak spp.	Dead	24	24-30in	Quercus	Small Commercial	38.91660064	-97.20815127	Quercus spp.	021-115-16-0-40-28-005.00-0	401 COTTAGE AVE, Abilene, KS 67410



## **Fire Department Tree Clearance – Internal Guidance**

*Established February 2026*

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### **Purpose**

This guidance clarifies when and why the Fire Department may trim trees located in the public right-of-way and defines the limits of that authority. The intent is to support emergency operations while avoiding the creation of an ongoing maintenance obligation for the Fire Department.

### **Background**

City code places responsibility for the care and maintenance of trees in the public right-of-way on the adjacent property owner. The City retains the authority to act within the right-of-way when necessary to address safety, access, or operational concerns. In some cases, low-hanging tree limbs have interfered with fire apparatus access or caused damage to equipment.

### **Fire Department Role**

The Fire Department may perform limited tree trimming when all of the following conditions are met:

- The tree or limb creates an immediate operational issue for fire apparatus.
- The issue is identified during normal operations or response, not through proactive inspection or canvassing.
- Trimming is limited to what is necessary to restore safe apparatus clearance.

### **What This Is Not**

- This is not a citywide tree maintenance program.
- This is not a proactive inspection or inventory of street trees.
- This does not transfer ongoing tree maintenance responsibility to the Fire Department.
- This does not replace property owner responsibility under city code.

### **Communication to Property Owners**

Advance notification to property owners by way of door hanger shall be provided approximately 1-2 weeks prior to trimming performed under this guidance.

Upon completion of tree trimming, a final courtesy door hanger shall be placed.

## **Procedural Rationale**

Adoption of a new ordinance or resolution is not necessary. Existing city code already establishes property owner responsibility for trees in the public right-of-way and authorizes the City to act when safety or access concerns exist. Formal action could unintentionally create expectations of citywide maintenance, uniform enforcement, or proactive inspection, which this guidance is designed to avoid.

As a courtesy, a door hanger will be left before and after trimming has occurred to inform the property owner of the reason the work was performed. The notice is informational only and does not constitute a code violation or enforcement action.

No citywide tracking, severity scoring, or inventory is required or expected.

## **Scope and Documentation**

Work performed under this guidance shall be limited in scope and location to restoring emergency apparatus clearance.

- A photo documenting the tree's condition at the time of advance notice shall be taken.
- A second photo shall be taken after trimming is completed.
- Photos shall be provided to the City Forester and retained for recordkeeping.

## ***Tree Board Consultation***

The City Forester shall notify the Tree Board staff liaison of the documented location and scope of work. The Tree Board staff liaison shall review the tree against the existing right-of-way tree inventory. If the tree has previously been identified as being in poor or declining condition, the Tree Board staff liaison may refer the matter to the Tree Board for removal consideration under existing Tree Board procedures and funding authority.

Any review or removal consideration by the Tree Board shall occur independently of this Fire Department guidance.



## Advance Courtesy Notice – Tree Trimming

*This notice is provided as a courtesy to support public safety.  
It does not constitute a code violation.*

The Fire Department has identified low-hanging tree limbs over the street near this property that may interfere with emergency vehicle access.

To address this, the Fire Department plans to trim the affected tree limbs to restore clearance for emergency vehicles and protect response equipment.

Trimming is expected to occur within the next 1–2 weeks.

This work will be completed at no expense to you and will be limited to addressing an immediate access concern only.

### Property Owner Option

If you prefer to hire a licensed tree contractor to complete the trimming yourself, please notify the City:

- Call the Community Development Office at 785-263-2355
- Provide the name of the licensed tree contractor
- Provide the expected date the work will be completed

### Ongoing Tree Maintenance

City code places responsibility for maintaining trees in the public right-of-way on the adjacent property owner. To help ensure safe access, trees should be maintained with a minimum clearance of 14 feet above the street and 8 feet above the sidewalk.

### Questions?

Community Development Office  
785-263-2355

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## Courtesy Notice – Tree Trimming

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The Fire Department recently trimmed a tree limb over the street near this property.

This work was completed to restore clearance for emergency vehicles and protect response equipment. Trimming was limited to addressing an immediate access concern.

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