

**CITY OF ABILENE
AIRPORT ADVISORY BOARD
MEETING AGENDA**

February 2, 2026 at 4:00 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410

Agenda Item
Call to Order
Roll Call: ___ Jim Price, Chair ___ Jim Curtis, ex-officio ___ Bruce Youtsey ___ Jeremy Gorman ___ James Ferguson ___ Rebecca Perkins
Approval of Agenda
Approval of the Meeting Minutes – January 5, 2026
Business 1. Financial Report – January 2026 2. Update on what was submitted for the AIP 3. Hangar Discussion/Updates a. Additional funding ideas 4. Elect Officers for the board
Schedule Next Meeting: 1 st Monday of each month
Adjournment

**CITY OF ABILENE
AIRPORT ADVISORY BOARD
MEETING MINUTES**

**January 5, 2026, at 4:00 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410**

Members Present: Jim Price (Chair), Jim Curtis (ex-officio, Airport Manager), Jeremy Gorman (Member), Bruce Youtsey (Member), James Ferguson (Member)

Members Absent: None

Others Present: Sidney Hammond, Rebecca Perkins

Staff Present: Finance Director Kelsey Briand

Call to Order

The meeting was called to order at 4:06pm by Chair, Jim Price.

Approval of Agenda

Jeremy Gorman moved to approve the agenda, seconded by Bruce Youtsey. Motion carried unanimously 3-0.

Approval of the Meeting Minutes – November 3, 2025

Jeremy Gorman moved to approve the minutes as written, seconded by Bruce Youtsey. Motion carried unanimously 3-0.

Business

Financial Report – November & December

The board discussed the financial statements for November and December provided by staff. The board relayed concern that they were all told repeatedly that the insurance money would be kept in a separate fund so it wasn't included in their regular operating budget. The insurance check was deposited into the Airport Fund. The board asked staff if the city bears any liability to reimburse the Airport Fund for the insurance check because it wasn't placed in a separate fund. Staff will look into this. Additionally, the board has concern with the tree project that was done in 2024. Roughly 60k was put toward removing trees not directly required by FAA in the Airports tree project, the board has concerns about if this should have come out of the airports budget or general city funds. The board also had concerns about land lease and crop income they were previously earning prior to the agreement for the well at the airport. The board believes the city should be contributing what those funds would have been. Diane Hofer, Olsson, explained that this may be correct if an FAA grant was used for that land.

Airport Improvement Plan

Diane from Olsson went over the Airport's current improvement plan to discuss what would be submitted to KDOT and the FAA. The hangars are the top priority. Other long-range plans include expanding the apron and relocating north apron taxiway connector, construction of a terminal building, crack sealing the runway. Olsson will work on submitting the improvement plan. It was also mentioned that the crack sealant for the apron would not need an engineer.

Diane also updated the board that Olsson has not closed out the Papi projects yet due to the GIS survey and the review of that study.

Hangar Discussion/Updates

The board discussed the hangars. Staff informed the board that once 90% design plan was received from Olsson, the plan for the hangar project would go back to the city commission for approval for next steps. The current plan is to put out for bids in Spring 2026. Nearby hangar rental amounts were discussed.

Open Seat on Airport Advisory Board

There is an open seat on the Airport Advisory Board, the city has received one application from Rebecca Perkins, if the board agrees to move forward with Perkins, the recommendation will go to the city commission at their next meeting, January 12th. Bruce Youtsey moved to accept the application of Rebecca Perkins, Jeremy Gorman seconded, motion carried unanimously 5-0

Additional Comments:

The FAA Safety meeting will be held January 14, 2025 @ 7pm at the Rec Center. Jim Curtis will be awarded 50-year Wright Brothers award at the safety meeting.

Jim Curtis informed the board about some issues currently with the runway lights and the beacon. City maintenance is working on fixing the issues.

Adjournment

Bruce Youtsey made a motion to adjourn, seconded by Jeremy Gorman. Motion carried unanimously 5-0.

Minutes Approved,

Attest:

Airport Advisory Board

Kelsey Briand
Finance Director



Abilene, KS

Income Statement Account Summary

For Fiscal: 2026 Period Ending: 01/31/2026

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 005 - AIRPORT FUND						
Revenue						
<u>005-430020</u>	DELINQUENT PROPERTY TAX	33.00	33.00	56.29	56.29	-23.29
<u>005-430600</u>	AIRPORT LEASE	2,784.00	2,784.00	160.00	160.00	2,624.00
<u>005-430620</u>	INTEREST INCOME	142.00	142.00	0.00	0.00	142.00
<u>005-430793</u>	FAA	595,053.00	595,053.00	0.00	0.00	595,053.00
<u>005-440020</u>	CASH CARRYOVER	41,716.00	41,716.00	0.00	0.00	41,716.00
<u>005-450010</u>	KDOT FUNDS	233,481.00	233,481.00	0.00	0.00	233,481.00
	Revenue Total:	873,209.00	873,209.00	216.29	216.29	872,992.71
Expense						
<u>005-000-520140</u>	ENGINEERING	0.00	0.00	0.00	0.00	0.00
<u>005-000-520141</u>	AWOS	5,000.00	5,000.00	91.15	91.15	4,908.85
<u>005-000-520270</u>	TRAINING	500.00	500.00	0.00	0.00	500.00
<u>005-000-520410</u>	INSURANCE	1,125.00	1,125.00	0.00	0.00	1,125.00
<u>005-000-520510</u>	ELECTRIC SERVICE	7,500.00	7,500.00	0.00	0.00	7,500.00
<u>005-000-520520</u>	TELEPHONE / INTERNET	6,000.00	6,000.00	364.48	364.48	5,635.52
<u>005-000-520600</u>	VEHICLE EXPENSES	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>005-000-520610</u>	BUILDING MAINTENANCE	6,500.00	6,500.00	0.00	0.00	6,500.00
<u>005-000-520620</u>	EQUIPMENT REPAIR & MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00
<u>005-000-520642</u>	RUNWAY REPAIRS & MAINTENANCE	7,500.00	7,500.00	0.00	0.00	7,500.00
<u>005-000-520690</u>	FIRE EXTINGUISHER REFILLS	250.00	250.00	0.00	0.00	250.00
<u>005-000-520700</u>	RENT/CONTRACTS/AGREEMENTS	2,500.00	2,500.00	269.40	269.40	2,230.60
<u>005-000-520910</u>	DUES/SUBSCRIPTIONS/PUBLICATIONS	300.00	300.00	0.00	0.00	300.00
<u>005-000-521010</u>	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>005-000-521060</u>	GASOLINE/OIL/LUBRICANTS	500.00	500.00	0.00	0.00	500.00
<u>005-000-530260</u>	SPECIAL PROJECTS	595,053.00	595,053.00	0.00	0.00	595,053.00
<u>005-000-530261</u>	AIRPORT IMPROVEMENTS	233,481.00	233,481.00	0.00	0.00	233,481.00
<u>005-000-783100</u>	TRANSFER TO EQUIPMENT RESERVE	2,000.00	2,000.00	0.00	0.00	2,000.00
	Expense Total:	873,209.00	873,209.00	725.03	725.03	872,483.97
	Fund: 005 - AIRPORT FUND Surplus (Deficit):	0.00	0.00	-508.74	-508.74	
	Total Surplus (Deficit):	0.00	0.00	-508.74	-508.74	