



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
December 22, 2025, 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Rein, Commissioners Kollhoff (via Zoom), Witt, and Meysenburg. Absent: Commissioner Miller.

Staff Present: Interim City Manager Quinday, City Clerk Mohr, Finance Director Briand, City Attorney Martin, Parks and Recreation Director Timbrook, Community Development Director Zook, Public Works Director Anderson, Assistant Fire Chief Stuck, Water Treatment Plant Lead Operator Blacketer, Street Maintenance Worker Sims, and Administrative Manager-Community Development Olson.

3. Pledge of Allegiance

4. Agenda

a. Approval of the Agenda for the December 22, 2025, City Commission Meeting

Motion by Mayor Rein, seconded by Commissioner Meysenburg, to approve the agenda with the addition of item 5e, addition of the approval of a Cereal Malt Beverage License for Abilene Wings and Grill and item 5f, appointment of Alan Baier to the Planning Commission to fill an unexpired term, expiring January 2027. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 4-0.

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

a. Meeting Minutes for December 8, 2025, Regular Meeting

b. Meeting Minutes for December 16, 2025, Special Meeting

c. Appropriation Ordinance A-122225

d. AP Payment Register – 122225

e. Annual Cereal Malt Beverage License renewals

- Abilene 24/7 (packaged sales)
- AC Westside Market (packaged sales)
- Casey's General Store (packaged sales)
- Dollar General #22963 (packaged sales)
- Family Dollar #32690 (packaged sales)
- Historic Abilene, Inc. – Old Abilene Town (on premise)
- Jump Start (packaged sales)
- Kwik Shop (packaged sales)
- Love's Travel Stops (packaged sales)
- Pizza Hut (on premise)
- Robson Oil - Corner Stop (packaged sales)
- Robson Oil - Liberty Store (packaged sales)
- Southside Bar (on premise)
- Tossed N Sauced Pizza (on premise)
- West Stop West (packaged sales)
- West's Plaza Country Mart (packaged sales)

f. Approval of a Cereal Malt Beverage License for Abilene Wings and Grill, 100 NW 14th St., Suite 2 for on-premises consumption.

g. Appointment of Alan Baier to the Planning Commission to fill an expired term, expiring January 2027.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the consent agenda as amended. Roll call vote: Kollhoff YES, Meysenburg YES, Witt YES, Rein YES. The motion carried 4-0.

6. Public Comments and Communications

a. Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

Hank Royer, 309 N. Vine Street, asked the commission for an update on the drainage issue at NW 2nd and Buckeye.

Staff has been in contact with the Union Pacific Railroad about correcting the issue.

b. Bi-Weekly Wellfield Health and Production Report

7. Unfinished Business

a. City Manager Search, Candidate Criteria

John Deardoff, League of Kansas Municipalities, presented results of the survey sent to the City Manager Search Committee for the city manager search.

- b. Consider approval of Ordinance No. 25-3467, AN ORDINANCE ESTABLISHING SECTION 1-504 OF THE ABILENE CITY CODE PERTAINING TO THE CITY ENGINEER AND PAYMENT OF CERTAIN ENGINEERING FEES AND COSTS BY APPLICANTS, DEVELOPERS, AND PROPERTY OWNERS, AND AMENDING SECTIONS 1-1102, 6-301, 6-502, 6-507, 6-509, 7-511, 7-607, 7-1118, 7-1206, 7-1208, PERTAINING TO THE ROLE AND RESPONSIBILITIES OF THE CITY ENGINEER.**

Motion by Commissioner, seconded by Commissioner, to approve Ordinance No. 25-3467, AN ORDINANCE ESTABLISHING SECTION 1-504 OF THE ABILENE CITY CODE PERTAINING TO THE CITY ENGINEER AND PAYMENT OF CERTAIN ENGINEERING FEES AND COSTS BY APPLICANTS, DEVELOPERS, AND PROPERTY OWNERS, AND AMENDING SECTIONS 1-1102, 6-301, 6-502, 6-507, 6-509, 7-511, 7-607, 7-1118, 7-1206, 7-1208, PERTAINING TO THE ROLE AND RESPONSIBILITIES OF THE CITY ENGINEER. Roll call vote: The motion carried 4-0.

- c. Consider approval of Ordinance No. 25-3468, AN ORDINANCE ESTABLISHING NEW SECTIONS 7-214, 7-404, 7-405, AND 7-811 OF THE ABILENE CITY CODE, AND AMENDING EXISTING SECTIONS 7-102, 7-401, 7-402, AND 7-403, PERTAINING TO EXTRATERRITORIAL CONNECTIONS TO THE CITY OF ABILENE'S WATER AND SEWER SYSTEMS, AND REQUIREMENTS AND PROCEDURES FOR SAME.**

Motion by Commissioner, seconded by Commissioner, to approve Ordinance No. 25-3468, AN ORDINANCE ESTABLISHING NEW SECTIONS 7-214, 7-404, 7-405, AND 7-811 OF THE ABILENE CITY CODE, AND AMENDING EXISTING SECTIONS 7-102, 7-401, 7-402, AND 7-403, PERTAINING TO EXTRATERRITORIAL CONNECTIONS TO THE CITY OF ABILENE'S WATER AND SEWER SYSTEMS, AND REQUIREMENTS AND PROCEDURES FOR SAME. Roll call vote: The motion carried 4-0.

- d. Consider approval of Resolution No. 122225-1, A RESOLUTION PROVIDING FOR AN ADJUSTMENT TO THE PAY PLAN OF THE CITY OF ABILENE, KANSAS, TO ENSURE**

APPROPRIATE COMPENSATION FOR CITY EMPLOYEES AS COMPARED WITH THE COMPARABLE LABOR MARKET.

Motion by Commissioner, seconded by Commissioner, to approve Resolution No. 122225-1, A RESOLUTION PROVIDING FOR AN ADJUSTMENT TO THE PAY PLAN OF THE CITY OF ABILENE, KANSAS, TO ENSURE APPROPRIATE COMPENSATION FOR CITY EMPLOYEES AS COMPARED WITH THE COMPARABLE LABOR MARKET. Roll call vote: The motion carried 3-1.

- e. Consider approval of the 2026-2034 Capital Improvement and Equipment Reserve Plans**

Motion by Commissioner, seconded by Commissioner, to approve the 2026-2034 Capital Improvement and Equipment Reserve Plans. Roll call vote: The motion carried 4-0.

8. New Business

- a. Consider approval of Ordinance No. 25-3469, AN ORDINANCE REZONING CERTAIN PROPERTY LOCATED WITHIN THE PARCEL GENERALLY DESCRIBED AS 1500 NW 8TH ST. FROM A, AGRICULTURAL DISTRICT, TO I-1, LIGHT INDUSTRIAL DISTRICT, AND AMENDING THE ZONING MAP OF THE CITY OF ABILENE, KANSAS.**

Motion by Commissioner, seconded by Commissioner, to approve Ordinance No. 25-3469, AN ORDINANCE REZONING CERTAIN PROPERTY LOCATED WITHIN THE PARCEL GENERALLY DESCRIBED AS 1500 NW 8TH ST. FROM A, AGRICULTURAL DISTRICT, TO I-1, LIGHT INDUSTRIAL DISTRICT, AND AMENDING THE ZONING MAP OF THE CITY OF ABILENE, KANSAS. Roll call vote: The motion carried 3-1.

- b. Consider approval of Ordinance No. 25-3470, AN ORDINANCE AMENDING SECTION 1-911 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS, PERTAINING TO THE ABILENE TREE BOARD.**

Motion by Commissioner, seconded by Commissioner, to approve Ordinance No. 25-3470, AN ORDINANCE AMENDING SECTION 1-911 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS, PERTAINING TO THE ABILENE TREE BOARD. Roll call vote: The motion carried 3-1.

9. Department Reports

- a. Community Development/Inspection - Code Violation Summary November 2025**
- b. Community Development/Inspection – Permit Summary November 2025**

c. Convention and Visitors Bureau – October/November 2025

d. Fire Department - November 2025

e. Parks and Recreation – 4th Quarter 2025

f. Police Department – November 2025

g. Public Works –November 2025

10. Adjournment of Regular Meeting

a. Consider a motion to adjourn the December 22, 2025, City Commission Meeting.

Motion by Commissioner, seconded by Commissioner to adjourn the December 22, 2025, City Commission Meeting at pm. Roll call vote:

(Seal)

Brandon Rein, Mayor

ATTEST:

Shayla L. Mohr, CMC
City Clerk