



ABILENE CITY COMMISSION - REGULAR MEETING AGENDA
ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET
December 22, 2025 - 4:00 pm

VIEW THIS CITY COMMISSION MEETING VIRTUALLY AT
www.abilenecityhall.com/watchlive

1. Call to Order
2. Roll Call: _____ Rein _____ Miller _____ Witt _____ Kollhoff _____ Meysenburg
3. Pledge of Allegiance
4. Approval of the Agenda for the December 22, 2025, City Commission Meeting
5. Approval of Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.
 - a. Meeting Minutes for December 8, 2025, Regular Meeting
 - b. Meeting Minutes for December 16, 2026, Special Meeting
 - c. Appropriation Ordinance A-122225
 - d. AP Payment Register – 122225
 - e. Annual Cereal Malt Beverage License renewals
 - Abilene 24/7 (packaged sales)
 - AC Westside Market (packaged sales)
 - Casey's General Store (packaged sales)
 - Dollar General #22963 (packaged sales)
 - Family Dollar #32690 (packaged sales)
 - Historic Abilene, Inc. – Old Abilene Town (on premise)
 - Jump Start (packaged sales)
 - Kwik Shop (packaged sales)
 - Love's Travel Stops (packaged sales)
 - Pizza Hut (on premise)
 - Robson Oil - Corner Stop (packaged sales)

- Robson Oil - Liberty Store (packaged sales)
- Southside Bar (on premise)
- Tossed N Sauced Pizza (on premise)
- West Stop West (packaged sales)
- West's Plaza Countrymart (packaged sales)

6. Public Comments and Communications

- a. Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.
- b. Wellfield Health and Production Report

7. Unfinished Business

- a. City Manager Search, Candidate Criteria – John Deardoff, League of Kansas Municipalities
- b. Consider approval of Ordinance No. 25-3467, AN ORDINANCE ESTABLISHING SECTION 1-504 OF THE ABILENE CITY CODE PERTAINING TO THE CITY ENGINEER AND PAYMENT OF CERTAIN ENGINEERING FEES AND COSTS BY APPLICANTS, DEVELOPERS, AND PROPERTY OWNERS, AND AMENDING SECTIONS 1-1102, 6-301, 6-502, 6-507, 6-509, 7-511, 7-607, 7-1118, 7-1206, 7-1208, PERTAINING TO THE ROLE AND RESPONSIBILITIES OF THE CITY ENGINEER. – Interim City Manager Quinday
- c. Consider approval of Ordinance No. 25-3468, AN ORDINANCE ESTABLISHING NEW SECTIONS 7-214, 7-404, 7-405, AND 7-811 OF THE ABILENE CITY CODE, AND AMENDING EXISTING SECTIONS 7-102, 7-401, 7-402, AND 7-403, PERTAINING TO EXTRATERRITORIAL CONNECTIONS TO THE CITY OF ABILENE'S WATER AND SEWER SYSTEMS, AND REQUIREMENTS AND PROCEDURES FOR SAME. - Interim City Manager Quinday
- d. Consider approval of Resolution No. 122225-1, A RESOLUTION PROVIDING FOR AN ADJUSTMENT TO THE PAY PLAN OF THE CITY OF ABILENE, KANSAS, TO ENSURE APPROPRIATE COMPENSATION FOR CITY EMPLOYEES AS COMPARED WITH THE COMPARABLE LABOR MARKET. – City Clerk/HR Director Mohr
- e. Consider approval of the 2026-2034 Capital Improvement and Equipment Reserve Plans – Interim City Manager Quinday

8. New Business

- a. Consider approval of Ordinance No. 25-3469, AN ORDINANCE REZONING CERTAIN PROPERTY LOCATED WITHIN THE PARCEL GENERALLY DESCRIBED AS 1500 NW 8TH ST. FROM A, AGRICULTURAL DISTRICT, TO I-1, LIGHT INDUSTRIAL DISTRICT, AND AMENDING THE ZONING MAP OF THE CITY OF ABILENE, KANSAS. – Community Development Director Zook
- b. Consider approval of Ordinance No. 25-3470, AN ORDINANCE AMENDING SECTION 1-911 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS, PERTAINING TO THE ABILENE TREE BOARD. – Public Works Director Anderson/PW Administrative Manager Hiatt

9. Department Reports

- a. Community Development/Inspection - Code Violation Summary November 2025
- b. Community Development/Inspection – Permit Summary November 2025
- c. Convention and Visitors Bureau – October/November 2025
- d. Fire Department - November 2025
- e. Parks and Recreation – 4th Quarter 2025
- f. Police Department – November 2025
- g. Public Works –November 2025

10. Adjournment of Regular Meeting

- a. Consider a motion to adjourn the December 22, 2025, City Commission Meeting. The study session will begin in 10 minutes at City Hall, 419 N. Broadway.



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
December 8, 2025, 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Rein, Commissioners Kollhoff, Witt, Miller and Meysenburg.

Staff Present: Interim City Manager Quinday, City Clerk Mohr, Finance Director Briand, City Attorney Martin, Parks and Recreation Director Timbrook, Fire Chief Strunk, Police Chief Wilkins, Community Development Director Zook, Public Works Director Anderson, and Administrative Manager-Community Development Olson.

3. Pledge of Allegiance

Agenda

4. Approval of the Agenda for the December 8, 2025, City Commission Meeting

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the agenda as presented.

Kollhoff requested to move item 7d, the Progressive Design-Build Project Agreement with Mid-America Sports Construction, to the discussion items.

Roll call vote: Witt YES, Kollhoff NO, Meysenburg YES, Rein YES. The motion carried 3-1.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

a. Meeting Minutes for November 24, 2025, Regular Meeting

b. Appropriation Ordinance A-120825

c. AP Payment Register – 120825

d. Approval of closing all City non-essential services on December 26

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the consent agenda as presented. Roll call vote: Kollhoff YES, Witt YES, Meysenburg YES, Rein YES. The motion carried 3-1.

6. Public Comments and Communications

- a. Public Forum:** Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

Bruce Johnson, 524 Ridge Rd., inquired whether a citywide valuation of \$70 million implies that 1 mill generates approximately \$70,000 in property tax revenue and if the reduced budget that was passed would be sustainable. He also inquired about the \$9.15 million in temporary notes and how that would impact the City of Abilene's long-term debt for a city of Abilene's size.

7. Business Items

- a. Consider approval of Farmland and Hay Lease Agreements.**

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the Farmland and Hay Lease Agreements. Roll call vote: Meysenburg YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 4-0.

- b. Consider approval of Ordinance No. 25-3465, AN ORDINANCE AMENDING SECTIONS 1-1306, 1-1312, 1-1313, AND 1-1314 OF THE CITY CODE PERTAINING TO OPEN PUBLIC RECORD REQUESTS AND FEES AND COSTS TO BE CHARGED TO PERSONS FOR ACCESSING OR COPYING OPEN PUBLIC RECORDS.**

Motion by Commissioner Kollhoff to table this item until the December 22nd meeting so exemptions regarding open records requests for City Commissioners can be considered. The motion died due to a lack of a second.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve Ordinance No. 25-3465, AN ORDINANCE AMENDING SECTIONS 1-1306, 1-1312, 1-1313, AND 1-1314

OF THE CITY CODE PERTAINING TO OPEN PUBLIC RECORD REQUESTS AND FEES AND COSTS TO BE CHARGED TO PERSONS FOR ACCESSING OR COPYING OPEN PUBLIC RECORDS. Roll call vote: Witt YES, Kollhoff NO, Meysenburg YES, Rein YES. The motion carried 3-1.

- c. Consider approval of Ordinance No. 25-3466, AN ORDINANCE AMENDING SECTION 3-1103 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS, PERTAINING TO SOLID WASTE COLLECTOR LICENSES.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve Ordinance No. 25-3466, AN ORDINANCE AMENDING SECTION 3-1103 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS, PERTAINING TO SOLID WASTE COLLECTOR LICENSES. Roll call vote: Kollhoff NO, Meysenburg YES, Witt YES, Rein YES. The motion carried 3-1.

- d. Consider approval of a Progressive Design-Build Project Agreement with Mid-America Sports Construction for the Recreation Improvement Project.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve a Progressive Design-Build Project Agreement with Mid-America Sports Construction for the Recreation Improvement Project. Roll call vote: Meysenburg YES, Witt YES, Kollhoff NO, Rein YES. The motion carried 3-1.

- e. Consider Approval of Resolution 120825-1, A RESOLUTION ADOPTING AN AMENDED AND RESTATED PURCHASING POLICY FOR THE CITY OF ABILENE, KANSAS.

Motion by Commissioner Kollhoff, seconded by Commissioner Witt, to approve Resolution No. 120825-1, A RESOLUTION ADOPTING AN AMENDED AND RESTATED PURCHASING POLICY FOR THE CITY OF ABILENE, KANSAS, with the addition of the statement “the City Manager may authorize a sole-source purchase up to \$25,000” under the Time-Sensitive Used Equipment Purchases section. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 4-0.

8. Items for Discussion

- a. Discussion and Direction for City Staff regarding the Water Rate and Cost of Service Study completed by Raftelis. – Interim City Manager Quinday/Tom Beckley & Joseph Collins – Raftelis
- b. Discussion and direction for City Staff regarding the Concession Structures and Tenancy on City-Owned Property.

9. City Manager and Staff Reports

There were no city manager or staff reports.

10. Executive Session

- a. Executive Session: Motion by Commissioner, seconded by Commissioner, for the City Commission to recess into executive session for 15 minutes to discuss the performance and role of a City employee, pursuant to K.S.A. 75-4319(b), based upon the need to discuss personnel matters of non-elected personnel, to include the City Manager and City Attorney. The open public meeting will resume in this room at 6:08 pm. Roll call vote: Kollhoff YES, Meysenburg YES, Witt YES, Rein YES. The motion carried 4-0.

The meeting resumed at 6:10 pm.

No action was taken.

11. Adjournment of Regular Meeting

- a. Consider a motion to adjourn the December 8, 2025, City Commission Meeting.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to adjourn the December 8, 2025, City Commission Meeting at 6:10 pm. Roll call vote: Meysenburg YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 4-0.

(Seal)

Brandon Rein, Mayor

ATTEST:

Shayla L. Mohr, CMC
City Clerk



Abilene City Commission Special Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
December 16, 2025, 5:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Rein, Commissioners, Witt (Zoom), Miller and Meysenburg (Zoom). Absent: Commissioner Kollhoff.

Staff Present: Interim City Manager Quinday, City Clerk Mohr, City Attorney Martin, Parks and Recreation Director Timbrook, Convention and Visitors Bureau Director Roller-Weeks, and Administrative Assistant Olson.

2a. Pledge of Allegiance

4. Approval of the Agenda for the December 16, 2025, City Commission Special Meeting

Motion by Commissioner Kollhoff, seconded by Commissioner Meysenburg, to approve the agenda with the addition of 2a, Pledge of Allegiance. Roll call vote: Miller YES, Witt YES, Kollhoff YES, Meysenburg YES, Rein Yes. The motion carried 5-0.

5. Business Items

- a. Discussion and action on the LEAPS Questionnaire for City Manager Search

Commissioner Miller left the meeting during this discussion.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the completion of the LEAPS Questionnaire as directed during the meeting and authorizing the Mayor to sign the questionnaire. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 4-0.

- b. Discussion and action regarding recommended community members' appointment to City Manager Search Committee.

Motion by Mayor Rein, seconded by Commissioner Meysenburg, to appoint all current City Commissioners: Brandon Rein, Trevor Witt, Amy Meysenburg, Wendy Miller and John Kollhoff; City Commissioners-Elect: Debbie Lytle and Cy Taylor; and all the recommended community members: Ross Taplin, Dana Sprinkle, Elizabeth Weese, Cassy Wilson, Marcus Rothchild and Natalie Muruato to the City Manager Search Committee. Roll call vote: Kollhoff YES, Meysenburg YES, Witt YES, Rein YES. The motion carried 4-0.

6. Adjournment of Special Meeting

- a. Consider a motion to adjourn the December 16, 2025, Special City Commission Meeting.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to adjourn the December 16, 2025, Special City Commission Meeting at 5:41 pm. Roll call vote: Meysenburg YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 4-0.

(Seal)

Brandon Rein, Mayor

ATTEST:

Shayla L. Mohr, CMC
City Clerk

CITY OF ABILENE ACCOUNTS PAYABLE

APPROPRIATION ORDINANCE A-122225-25

12/02/2025 - 12/16/2025

Fund #	Fund Name	Amount
01	GENERAL FUND	\$ 65,757.79
02	WATER FUND	\$ 25,825.80
03	RECYCLING FUND	\$ 8,415.56
04	SEWER FUND	\$ 39,391.19
05	AIRPORT FUND	\$ 621.87
06	BOND & INTEREST	\$ -
07	FIRE APPARATUS FUND	\$ -
08	SPECIAL PARKS & RECREATION	\$ 10.03
09	SPECIAL ALCOHOL & DRUG FUND	\$ -
10	SELF-INSURED HEALTH ACCOUNT	\$ -
11	LIBRARY FUND	\$ -
13	TOURISM & CONVENTION FUND	\$ 2,037.80
14	SPECIAL STREET FUND	\$ 181.55
15	RECREATION COMMISSION	\$ 6,094.19
18	CAPITAL IMPROVEMENT PLAN	\$ -
20	EQUIPMENT RESERVE FUND	\$ -
24	FRIENDS OF THE PARK	\$ 601.00
27	STORM DRAINAGE	\$ -
28	EQUIPMENT RESERVE - WATER	\$ -
29	EQUIPMENT RESERVE - SEWER	\$ 45,792.39
32	PUBLIC BUILDING COMMISSION	\$ -
35	SALES TAX - RECREATION FACILITIES	\$ -
36	SPECIAL REVENUE - LIB/POOL	\$ -
37	SALES TAX - STREET MAINTENANCE	\$ -
38	CID SALES TAX FUND	\$ -
39	RURAL HOUSING INCENTIVE DISTRICT	\$ -
40	INDUSTRIAL PARK EXPANSION	\$ 5,295.60
41	CCLIP - BUCKEYE PROJECT	\$ 14,500.00
44	KS FIGHTS ADDICTION FUND	\$ -
46	LAND BANK FUND	\$ -
47	SISTER CITY SCHOLARSHIP FUND	\$ -
48	TREE BOARD PROGRAM	\$ -
50	MUNICIPAL COURT BONDS	\$ 1,875.00
TOTALS		\$ 216,399.77



Abilene, KS

Payment Register

APPKT00748 - BILLS 120925

01 - Vendor Set 01

Bank: AP Checking - Gen - AP Checking - General

Vendor Number	Vendor Name					Total Vendor Amount
<u>1340</u>	ABILENE ROTARY CLUB					448.00
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		PO BOX 181		12/09/2025	448.00	
		ABILENE, Kansas 67410				
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 120125</u>	3RD QTRLY DUES WILKINS	12/01/2025	12/09/2025	0.00	224.00	
<u>STM 120325</u>	3RD QTRLY DUES	12/03/2025	12/09/2025	0.00	224.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01269</u>	ALIYA GRACE GIFFORD					850.00
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		3547 43RD ST TOPEKA, Kansas 66608		12/09/2025	850.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 120325</u>	BAIL REFUND PER JUDGE	12/03/2025	12/09/2025	0.00	850.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01268</u>	AMANDA'S BAKERY & BISTRO LLC					91.30
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		302 N BROADWAY ABILENE, Kansas 67410		12/09/2025	91.30	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 120425</u>	FOOD TRAINING	12/04/2025	12/09/2025	0.00	91.30	

Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01030</u>	BG CONSULTANTS					127.80
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		4806 VUE DU LAC PLACE MANHATTAN, Kansas 66503		12/09/2025	127.80	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>8</u>	WWTP SETTLEMENT & CRACK MITIGATION REPAIR	12/03/2025	12/09/2025	0.00	127.80	

Vendor Number	Vendor Name					Total Vendor Amount
999758	BLACKWELL & STRUBLE					1,500.00
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		PO BOX 795		12/09/2025	1,500.00	
		SALINA, Kansas 67402-0795				
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
STM 112525	COURT APPOINTMENTS	11/25/2025	12/09/2025	0.00	1,500.00	

Vendor Number	Vendor Name				Total Vendor Amount	
2387	BRIAN'S PLUMBING, INC				1,370.09	
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		2205 N BRADY ABILENE, Kansas 67410		12/09/2025	1,370.09	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
10770	REPLACE 9' OF CITY MAIN	11/21/2025	12/09/2025	0.00	1,370.09	

Payment Register

APPKT00748 - BILLS 120925

Vendor Number	Vendor Name					Total Vendor Amount	
<u>1000699</u>	CATLETT AUTOMOTIVE INC					204.75	
Payment Type	Payment Number	Remittance Address			Payment Date	Payment Amount	
Check		PO BOX 1045 ULYSSES, Kansas 67880			12/09/2025	204.75	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>227819</u>	CABLE TIES	12/01/2025	12/09/2025	0.00	10.44		
<u>227962</u>	DEEP CYCLE BATTERY	12/02/2025	12/09/2025	0.00	181.55		
<u>228195</u>	PWR STEERING FLUID	12/04/2025	12/09/2025	0.00	12.76		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>1000192</u>	CINTAS CORP NO. 2					239.83	
Payment Type	Payment Number	Remittance Address			Payment Date	Payment Amount	
Check		PO BOX 88005 CHICAGO, Illinois 60680-1005			12/09/2025	239.83	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>4251486578</u>	UNIFORM SERVICE WTP	12/01/2025	12/09/2025	0.00	57.33		
<u>4252262307</u>	UNIFORM SERVICE	12/08/2025	12/09/2025	0.00	46.99		
<u>4252262384</u>	UNIFORM SERVICE	12/08/2025	12/09/2025	0.00	135.51		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>VEN01188</u>	CLEAN CUT LLC					100.00	
Payment Type	Payment Number	Remittance Address			Payment Date	Payment Amount	
Check		509 NE 7TH ABILENE, Kansas 67410			12/09/2025	100.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>4623</u>	MOWING CODE VIOLATION PROPERTY	11/18/2025	12/09/2025	0.00	100.00		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>3380</u>	CONRAD FIRE EQUIPMENT, INC					702.04	
Payment Type	Payment Number	Remittance Address			Payment Date	Payment Amount	
Check		19922 W 162ND ST OLATHE, Kansas 66062			12/09/2025	702.04	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>503095</u>	FORESTRY GRANT	10/09/2025	12/09/2025	0.00	702.04		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>8145</u>	CORE & MAIN LP					3,125.00	
Payment Type	Payment Number	Remittance Address			Payment Date	Payment Amount	
Check		PO BOX 28330 ST LOUIS, Missouri 63146			12/09/2025	3,125.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>INV0005462</u>	BASE STATION ANTENNA REPAIR - TO BE REIMBURSED	12/09/2025	12/09/2025	0.00	3,125.00		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>4244</u>	DK CTY ADMINISTRATION					702.34	
Payment Type	Payment Number	Remittance Address			Payment Date	Payment Amount	
Check		109 E 1ST, STE 208 ABILENE, Kansas 67410			12/09/2025	702.34	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>2089</u>	DIESEL	12/02/2025	12/09/2025	0.00	555.36		
<u>2090</u>	DIESEL	12/02/2025	12/09/2025	0.00	146.98		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>4320</u>	DK CTY SHERIFF					270.00	
Payment Type	Payment Number	Remittance Address			Payment Date	Payment Amount	
Check		109 E 1ST ABILENE, Kansas 67410			12/09/2025	270.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>STM 113025</u>	PRISONER CARE	11/30/2025	12/09/2025	0.00	270.00		

Payment Register

APPKT00748 - BILLS 120925

Vendor Number	Vendor Name					Total Vendor Amount
4370	DON'S TIRE & SUPPLY					770.03
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		PO BOX 397		12/09/2025	770.03	
		ABILENE, Kansas 67410				
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
327243	FLAT REPAIR	11/20/2025	12/09/2025	0.00	30.47 ↕	
327639	TIRES	12/01/2025	12/09/2025	0.00	616.56 ↕	
327786	RIGHT REAR SWAY BAR LINK	12/03/2025	12/09/2025	0.00	123.00 ↕	

Vendor Number	Vendor Name					Total Vendor Amount
999806	EMPLOYERS MUTUAL CASUALTY CO.					500.00
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		ATTN: CORPORATE ACCOUNTING PO BOX 712 DES MOINES, Iowa 50306-8787		12/09/2025	500.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
CLAIM # GW 726916	INSURANCE DEDUCTIBLE FOR 602 NW 6TH	12/05/2025	12/09/2025	0.00	500.00	

Vendor Number	Vendor Name						Total Vendor Amount
<u>1000388</u>	ESO SOLUTIONS, INC						785.07
Payment Type	Payment Number	Remittance Address			Payment Date	Payment Amount	
Check		PO BOX 679449			12/09/2025	785.07	
		DALLAS, Texas 75267-9449					
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>ESO-184735</u>	ESO SOFTWARE	12/04/2025	12/09/2025	0.00	785.07		

Vendor Number	Vendor Name					Total Vendor Amount
<u>23159</u>	EVERGY					49,618.80
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		PO BOX 219915		12/09/2025	49,618.80	
		KANSAS CITY, Missouri 64121-9915				
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 120425</u>	EVERGY ELECTRIC BILL	11/26/2025	12/09/2025	0.00	49,618.80	

Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01153</u>	INFOSEND, INC					2,534.90
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		4240 EAST LA PALMA AVENUE ANAHEIM, California 92807-1816		12/09/2025	2,534.90	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>299368</u>	POSTAGE BILLING	11/30/2025	12/09/2025	0.00	2,534.90	

Vendor Number	Vendor Name					Total Vendor Amount
10080	JOHN DEERE GOVERNMENT & NATIONAL SALES					7,252.00
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		JOHN DEERE FINANCIAL 6400 NW 86TH ST PO BOX 6600 JOHNSTON, Iowa 50131-6600		12/09/2025	7,252.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0005463	2026 TRACTOR RENTAL CONTRACT TO PULL COMPOSTER	12/09/2025	12/09/2025	0.00	7,252.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01220</u>	JON QUINDAY					7,000.00
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		515 W 5TH ST RUSSELL, Kansas 67665		12/09/2025	7,000.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 120325</u>	INTERIM CITY MANAGER WEEK DEC 1-DEC 8, 2025	12/03/2025	12/09/2025	0.00	7,000.00	

Payment Register

APPKT00748 - BILLS 120925

Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01270</u>	KADEN BRAY FORDE					115.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		433 S PHILLIPS AVE SALINA, Kansas 67401	12/09/2025	115.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 120325</u>	BAIL REFUND PER JUDGE	12/03/2025	12/09/2025	0.00	115.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>11223</u>	KANSAS ONE-CALL SYSTEM, INC					126.35
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		7223 PARKWAY DR, STE 210 HANOVER, Maryland 21076	12/09/2025	126.35		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>5110132</u>	95 LOCATES	11/30/2025	12/09/2025	0.00	126.35	
Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01095</u>	KONZA LAB, INC					110.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		312 TUTTLE CREEK BLVD, STE F MANHATTAN, Kansas 66502	12/09/2025	110.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>8807</u>	WEBER, HALE DOT PANEL, 10 PAN	12/01/2025	12/09/2025	0.00	110.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>12070</u>	LAST CHANCE GRAPHICS					294.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		201 N BROADWAY ABILENE, Kansas 67410	12/09/2025	294.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>123418</u>	SHIRTS	11/20/2025	12/09/2025	0.00	294.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>12120</u>	LEAGUE KS MUNICIPALITIES					4,576.27
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		300 SW 8TH AVENUE TOPEKA, Kansas 66603-3912	12/09/2025	4,576.27		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV0005444</u>	CITY MANAGER SEARCH	12/09/2025	12/09/2025	0.00	4,576.27	
Vendor Number	Vendor Name					Total Vendor Amount
<u>23110</u>	LUMBER HOUSE TRUE VALUE					136.08
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		1903 N BUCKEYE ABILENE, Kansas 67410	12/09/2025	136.08		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>2511-055886</u>	SHARPEN CHAINS	11/12/2025	12/09/2025	0.00	36.00	
<u>2511-056246</u>	NIGHTLIGHT & BULB	11/13/2025	12/09/2025	0.00	25.98	
<u>2511-059753</u>	SHARPEN CHAINS	11/25/2025	12/09/2025	0.00	45.00	
<u>2512-062756</u>	PROPANE REFILL	12/08/2025	12/09/2025	0.00	130.95	
<u>STM 120125</u>	APPLY CREDIT ON STATEMENT	12/09/2025	12/09/2025	0.00	-101.85	
Vendor Number	Vendor Name					Total Vendor Amount
<u>999901</u>	MD HOSIE, INC					103.25
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		2215 SW ARVONIA PLACE TOPEKA, Kansas 66614	12/09/2025	103.25		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>2348</u>	SHREDDING SERVICE	12/03/2025	12/09/2025	0.00	103.25	

Payment Register

APPKT00748 - BILLS 120925

Vendor Number	Vendor Name						Total Vendor Amount
<u>999623</u>	METRO COURIER, INC						31.19 #
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount		
Check		PO BOX 175 WICHITA, Kansas 67201		12/09/2025	31.19		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>76851</u>	KDHE SAMPLES		11/30/2025	12/09/2025	0.00	31.19	
<u>VEN01260</u>	NELSON FOWLES LLC						50,792.39 #
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount		
Check		601 W MAIN ST MARION, Kansas 66861		12/09/2025	50,792.39		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV0005464</u>	WWTP CRACK MITIGATION REPAIR - PAY APP #2		12/09/2025	12/09/2025	0.00	50,792.39	
<u>1000227</u>	NEW BOSTON CREATIVE GROUP, LLC						575.00 #
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount		
Check		315 HOUSTON ST, STE E MANHATTAN, Kansas 66502		12/09/2025	575.00		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>2762</u>	ABILENEKANSAS.ORG DOMAIN RENEWAL & SSL CERTIFIC		12/01/2025	12/09/2025	0.00	575.00	
<u>14860</u>	OLSSON						19,795.60
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount		
Check		601 P ST STE 200 PO BOX 84608 LINCOLN, Nebraska 68501-4608		12/09/2025	19,795.60		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV0005391</u>	Industrial Park Ext. Project #B25-05594		12/03/2025	12/03/2025	0.00	5,295.60 #	
<u>INV0005402</u>	CCLIP K-15 UPPR to NE 5th - Project # K22-00584		12/03/2025	12/03/2025	0.00	14,500.00 #	
<u>16021</u>	PACE ANALYTICAL SERVICES, INC						2,851.80 #
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount		
Check		PO BOX 684056 CHICAGO, Illinois 60695-4056		12/09/2025	2,851.80		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>2560238724</u>	ANALYTICAL CHARGES		12/01/2025	12/09/2025	0.00	351.50 #	
<u>INV0005392</u>	WET TESTING		12/03/2025	12/03/2025	0.00	2,500.30 #	
<u>VEN01271</u>	PAMELA JOY DANNER						910.00 #
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount		
Check		5576 HWY 963 JACKSON, Louisiana 70748		12/09/2025	910.00		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 120325</u>	BAIL REFUND PER JUDGE		12/03/2025	12/09/2025	0.00	910.00	
<u>16195</u>	PIONEER FARM & RANCH SPLY, INC						58.39
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount		
Check		PO BOX 309 ABILENE, Kansas 67410		12/09/2025	58.39		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>11003</u>	POWER CORD		12/01/2025	12/09/2025	0.00	34.99 #	
<u>11175</u>	HARDWARE FOR SKID PLATES ON ALL PD CARS		12/09/2025	12/09/2025	0.00	23.40 #	

Payment Register

APPKT00748 - BILLS 120925

Vendor Number	Vendor Name						Total Vendor Amount
<u>12012</u>	ROASTER JOES, INC						68.19
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount		
Check		8225 W IRVING ST WICHITA, Kansas 67209		12/09/2025	68.19		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>2064 3482611</u>	COFFEE		11/19/2025	12/09/2025	0.00	68.19	
Vendor Number	Vendor Name						Total Vendor Amount
<u>18320</u>	ROBSON OIL CO, INC						10,159.41
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount		
Check		PO BOX 694 ABILENE, Kansas 67410		12/09/2025	10,159.41		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>67158</u>	OIL WWTP		11/20/2025	12/09/2025	0.00	244.26	
<u>STM 112525</u>	FUEL BILL		11/25/2025	12/09/2025	0.00	9,915.15	
Vendor Number	Vendor Name						Total Vendor Amount
<u>VEN01085</u>	ROE, RUSSELL						500.00
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount		
Check		803 ST MICHAELS DR ABILENE, Kansas 67410		12/09/2025	500.00		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 112625 X 2</u>	LEGAL SERVICE JONES & LACY		11/26/2025	12/09/2025	0.00	500.00	
Vendor Number	Vendor Name						Total Vendor Amount
<u>999978</u>	ROLLER-WEEKS, JULIE						117.25
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount		
Check		CITY BUILDING		12/09/2025	117.25		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 120425</u>	MILEAGE KS TOURISM TOPEKA		12/04/2025	12/09/2025	0.00	117.25	
Vendor Number	Vendor Name						Total Vendor Amount
<u>19180</u>	SALINA SUPPLY CO						109.67
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount		
Check		PO BOX 5100 SALINA, Kansas 67402-5100		12/09/2025	109.67		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>S100295353.001</u>	STRAP SERVICE SADDLE		11/20/2025	12/09/2025	0.00	109.67	
Vendor Number	Vendor Name						Total Vendor Amount
<u>19892</u>	SUPERIOR SANITATION SERVICE, INC						554.00
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount		
Check		2091 NW 14TH ABILENE, Kansas 67410		12/09/2025	554.00		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 120125</u>	DEC 2025 TRASH SERVICE @ CVB, RECYCLE & WWTP		12/01/2025	12/09/2025	0.00	260.00	
<u>STM 120125 P & R</u>	TRASH SERVICE ELM, NW 8TH & NW 4TH		12/01/2025	12/09/2025	0.00	184.00	
<u>STM 120125 PW</u>	TRASH SERVICE		12/01/2025	12/09/2025	0.00	110.00	
Vendor Number	Vendor Name						Total Vendor Amount
<u>20355</u>	TRAILS END CAR WASH						114.00
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount		
Check		HUSCO, INC PO BOX 334 ABILENE, Kansas 67410		12/09/2025	114.00		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>16</u>	NOV 2025 CASH WASHES		12/01/2025	12/09/2025	0.00	114.00	

Payment Register

APPKT00748 - BILLS 120925

Vendor Number	Vendor Name					Total Vendor Amount
<u>1000851</u>	TRANSUNION RISK & ALTERNATIVE					240.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		DATA SOLUTIONS, INC PO BOX 209047 DALLAS, Texas 75320-9047	12/09/2025	240.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>6199432-202511-1</u>	OCT - NOV 2025 BACKGROUND CHECKS	12/01/2025	12/09/2025	0.00	240.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01266</u>	UNITED STATES TREASURY					51.58
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		INTERNAL REVENUE SERVICE OGDEN, Utah 84201-0102	12/09/2025	51.58		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>CP160</u>	TAXES DUE ON FORM 720 ENDING JUNE 30, 2023	11/24/2025	12/09/2025	0.00	51.58	
Vendor Number	Vendor Name					Total Vendor Amount
<u>1000364</u>	USD 435 ABILENE					900.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 639 ABILENE, Kansas 67410	12/09/2025	900.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 120125</u>	AMS 8TH GRADE BOYS BBALL	12/01/2025	12/09/2025	0.00	300.00	
<u>STM 120925</u>	AHS BOYS BBALL	12/09/2025	12/09/2025	0.00	600.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>1000566</u>	VALOR AUTOMOTIVE					3,380.80
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		1825 GOLDENBELT BLVD JUNCTION CITY, Kansas 66441	12/09/2025	3,380.80		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV0005390</u>	UNIT #2-ENGINE BLOCK BREACHES POWERTRAIN CONTR	12/03/2025	12/03/2025	0.00	3,380.80	
Vendor Number	Vendor Name					Total Vendor Amount
<u>999944</u>	VANDERBILTS NO. 4, INC					389.98
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		3005 ENTERPRISE DR SALINA, Kansas 67401	12/09/2025	389.98		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 120225</u>	BOOTS CLARK,ANDERSON & TAYLOR	12/02/2025	12/09/2025	0.00	389.98	
Vendor Number	Vendor Name					Total Vendor Amount
<u>5046</u>	VYVE BROADBAND					3,187.63
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 268951 OKLAHOMA CITY, Oklahoma 73126-8951	12/09/2025	3,187.63		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 120125 207-521223</u>	WWTP INTERNET	12/01/2025	12/09/2025	0.00	519.48	
<u>STM 120125 208-521259</u>	RECYCLE INTERNET	12/01/2025	12/09/2025	0.00	333.00	
<u>STM 120125 209-562368</u>	WTP INTERNET	12/01/2025	12/09/2025	0.00	476.23	
<u>STM 120125 301-513217</u>	SR CENTER INTERET	12/01/2025	12/09/2025	0.00	147.66	
<u>STM 120125 301-521156</u>	PW INTERNET	12/01/2025	12/09/2025	0.00	242.28	
<u>STM 120125 301-521248</u>	PARK INTERNET	12/01/2025	12/09/2025	0.00	147.66	
<u>STM 120125 301-521260</u>	P & R INTERNET	12/01/2025	12/09/2025	0.00	242.28	
<u>STM 120125 301-541718</u>	APD INTERNET	12/01/2025	12/09/2025	0.00	921.38	
<u>STM 120125 301-564354</u>	PW INTERNET	12/01/2025	12/09/2025	0.00	157.66	

Payment Register

APPKT00748 - BILLS 120925

Vendor Number	Vendor Name	Total Vendor Amount				
<u>1000852</u>	XEROX FINANCIAL SERVICES	366.02				
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 13604	12/09/2025	366.02		
		PHILADELPHIA, Pennsylvania 19101-3604				
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>41278493</u>	COPIER CONTRACT PAYMENT	12/01/2025	12/09/2025	0.00	249.15 *	
<u>41297133</u>	COPIER CONTRACT PAYMENT	12/08/2025	12/09/2025	0.00	116.87 *	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP Checking - Gen	Check	76	48	0.00	178,805.80
Packet Totals:		76	48	0.00	178,805.80

PL
12/09/2025
Kb 121025

Fund	Name	Amount
099	POOLED CASH	-178,805.80
Packet Totals:		-178,805.80



Abilene, KS

Receipt Register

Invoice Detail

POPKT00031 - APPLY INVOICES TO PO 120925 KE

Vendor Number 8145 **Vendor Name** CORE & MAIN LP **Vendor Total Discount:** 0.00 **Invoice Total:** 3,125.00

Invoice
Number INV0005462 **Bank Code** 1099 **Single Chk** Y **On Hold** **Item Date** 12/9/2025 **Post Date** 12/9/2025 **Due Date** 12/9/2025 **Discount Date** 12/9/2025 **Amount** 3,125.00 **Shipping** 0.00 **Sales Tax** 0.00 **Discount** 0.00 **Invoice Total** 3,125.00

Description: BASE STATION ANTENNA REPAIR - TO BE REIMBURSED

Invoice Remittance: PO BOX 28330
ST LOUIS, Missouri 63146

Purchase Order

Number	Description	Status	Issued Date	Amount	Shipping	Sales Tax	PO Total
<u>PO00031</u>	BASE STATION ANTENNA REPAIR - TO BE REIMBURSED	Received	12/8/2025	3,125.00	0.00	0.00	3,125.00

Receipted Item

Item	Commodity Code	Receipt Status	Units	Price	Amount	Shipping	Sales Tax	Use Tax	Discount	Item Total
BASE STATION ANTENNA REPAIR	Service	Complete	0.00	0.00	3,125.00	0.00	0.00	0.00	0.00	3,125.00

Distributions

Account	Account Name	Project Account Key	Separate Sales Tax	Dist. %	Dist. Amount
<u>002-022-520671</u>	TOWER MAINTENANCE			100.00%	3,125.00

Vendor Number 10080 **Vendor Name** JOHN DEERE GOVERNMENT **Vendor Total Discount:** 0.00 **Invoice Total:** 7,252.00

Invoice
Number INV0005463 **Bank Code** 1099 **Single Chk** **On Hold** **Item Date** 12/9/2025 **Post Date** 12/9/2025 **Due Date** 12/9/2025 **Discount Date** 12/9/2025 **Amount** 7,252.00 **Shipping** 0.00 **Sales Tax** 0.00 **Discount** 0.00 **Invoice Total** 7,252.00

Description: 2026 TRACTOR RENTAL CONTRACT TO PULL COMPOSTER

Invoice Remittance: JOHN DEERE FINANCIAL
6400 NW 86TH ST
PO BOX 6600
JOHNSTON, Iowa 50131-6600

Purchase Order

Number	Description	Status	Issued Date	Amount	Shipping	Sales Tax	PO Total
<u>PO00032</u>	2026 TRACTOR RENTAL CONTRACT TO PULL COMPOSTER	Received	12/8/2025	7,252.00	0.00	0.00	7,252.00

Receipted Item

Item	Commodity Code	Receipt Status	Units	Price	Amount	Shipping	Sales Tax	Use Tax	Discount	Item Total
JOHN DEERE 6M 155 TRACTOR	Service	Complete	0.00	0.00	7,252.00	0.00	0.00	0.00	0.00	7,252.00

Distributions

Account	Account Name	Project Account Key	Separate Sales Tax	Dist. %	Dist. Amount
<u>003-000-520130</u>	LEASE PURCHASE			100.00%	7,252.00

Receipt Register

POPKT00031 - APPLY INVOICES TO PO 120925 KE

Vendor Number 12120 Vendor Name LEAGUE KS MUNICIPALIT.. Vendor Total Discount: 0.00 Invoice Total: 4,576.27

Invoice

Number	Bank Code	1099	Single Chk	On Hold	Item Date	Post Date	Due Date	Discount Date	Amount	Shipping	Sales Tax	Discount	Invoice Total
INV0005444	AP Checking - Gen				12/9/2025	12/9/2025	12/9/2025	12/9/2025	4,576.27	0.00	0.00	0.00	4,576.27

Description: CITY MANAGER SEARCH

Invoice Remittance: 300 SW 8TH AVENUE
TOPEKA, Kansas 66603-3912

Purchase Order

Number	Description	Status	Issued Date	Amount	Shipping	Sales Tax	PO Total
PO00029	CITY MANAGER SEARCH	Received	12/5/2025	4,576.27	0.00	0.00	4,576.27

Received Item

Item	Commodity Code	Receipt Status	Units	Price	Amount	Shipping	Sales Tax	Use Tax	Discount	Item Total
CITY MANAGER SEARCH	Service	Complete	0.00	0.00	4,576.27	0.00	0.00	0.00	0.00	4,576.27

Distributions

Account	Account Name	Project Account Key	Separate Sales Tax	Dist. %	Dist. Amount
001-001-530260	SPECIAL PROJECTS			20.00%	915.27
002-024-530260	SPECIAL PROJECTS			20.00%	915.25
004-043-530260	SPECIAL PROJECTS			20.00%	915.25
013-131-530260	SPECIAL PROJECTS			20.00%	915.25
015-158-530260	SPECIAL PROJECTS			20.00%	915.25

Vendor Number VEN01260 Vendor Name NELSON FOWLES LLC Vendor Total Discount: 0.00 Invoice Total: 50,792.39

Invoice

Number	Bank Code	1099	Single Chk	On Hold	Item Date	Post Date	Due Date	Discount Date	Amount	Shipping	Sales Tax	Discount	Invoice Total
INV0005464	AP Checking - Gen	Y			12/9/2025	12/9/2025	12/9/2025	12/9/2025	50,792.39	0.00	0.00	0.00	50,792.39

Description: WWTP CRACK MITIGATION REPAIR - PAY APP #2

Invoice Remittance: 601 W MAIN ST
MARION, Kansas 66861

Purchase Order

Number	Description	Status	Issued Date	Amount	Shipping	Sales Tax	PO Total
PO00030	WWTP CRACK MITIGATION REPAIR - PAY APP #2	Received	12/8/2025	50,792.39	0.00	0.00	50,792.39

Received Item

Item	Commodity Code	Receipt Status	Units	Price	Amount	Shipping	Sales Tax	Use Tax	Discount	Item Total
WWTP CRACK MITIGATION REP.	Service	Complete	0.00	0.00	50,792.39	0.00	0.00	0.00	0.00	50,792.39

Distributions

Account	Account Name	Project Account Key	Separate Sales Tax	Dist. %	Dist. Amount
004-042-520610	BUILDING MAINTENANCE			9.84%	5,000.00
029-000-530260	SPECIAL PROJECTS			90.16%	45,792.39

Receipt Register

POPKT00031 - APPLY INVOICES TO PO 120925 KE

Vendor Number
14860

Vendor Name
OLSSON

Vendor Total Discount: 0.00 Invoice Total: 19,795.60

Invoice

Number	Bank Code	1099	Single Chk	On Hold	Item Date	Post Date	Due Date	Discount Date	Amount	Shipping	Sales Tax	Discount	Invoice Total
INV0005391	AP Checking - Gen				12/3/2025	12/3/2025	12/3/2025	12/3/2025	5,295.60	0.00	0.00	0.00	5,295.60

Description: Industrial Park Ext. Project #B25-05594

Invoice Remittance: 601 P ST STE 200
PO BOX 84608
LINCOLN, Nebraska 68501-4608

Purchase Order

Number	Description	Status	Issued Date	Amount	Shipping	Sales Tax	PO Total
PO00023	Industrial Park Ext. Project #B25-05594	Received	11/20/2025	5,295.60	0.00	0.00	5,295.60

Receipted Item

Item	Commodity Code	Receipt Status	Units	Price	Amount	Shipping	Sales Tax	Use Tax	Discount	Item Total
Industrial Park Ext. - Project# B2	Service	Complete	0.00	0.00	5,295.60	0.00	0.00	0.00	0.00	5,295.60

Distributions

Account	Account Name	Project Account Key	Separate Sales Tax	Dist. %	Dist. Amount
040-000-520140	ENGINEERING			100.00%	5,295.60

Invoice

Number	Bank Code	1099	Single Chk	On Hold	Item Date	Post Date	Due Date	Discount Date	Amount	Shipping	Sales Tax	Discount	Invoice Total
INV0005402	AP Checking - Gen				12/3/2025	12/3/2025	12/3/2025	12/3/2025	14,500.00	0.00	0.00	0.00	14,500.00

Description: CCLIP K-15 UPPR to NE 5th - Project # K22-00584

Invoice Remittance: 601 P ST STE 200
PO BOX 84608
LINCOLN, Nebraska 68501-4608

Purchase Order

Number	Description	Status	Issued Date	Amount	Shipping	Sales Tax	PO Total
PO00025	CCLIP K-15 UPPR to NE 5th - Project # K22-00584	Received	11/20/2025	14,500.00	0.00	0.00	14,500.00

Receipted Item

Item	Commodity Code	Receipt Status	Units	Price	Amount	Shipping	Sales Tax	Use Tax	Discount	Item Total
CCLIP K-15 UPPR to NE 5th - Pro	Service	Complete	0.00	0.00	14,500.00	0.00	0.00	0.00	0.00	14,500.00

Distributions

Account	Account Name	Project Account Key	Separate Sales Tax	Dist. %	Dist. Amount
041-000-520140	ENGINEERING			100.00%	14,500.00

Vendor Number
16021

Vendor Name
PACE ANALYTICAL SERVL...

Vendor Total Discount: 0.00 Invoice Total: 2,500.30

Invoice

Number	Bank Code	1099	Single Chk	On Hold	Item Date	Post Date	Due Date	Discount Date	Amount	Shipping	Sales Tax	Discount	Invoice Total
INV0005392	AP Checking - Gen				12/3/2025	12/3/2025	12/3/2025	12/3/2025	2,500.30	0.00	0.00	0.00	2,500.30

Description: WET TESTING

Invoice Remittance: PO BOX 684056
CHICAGO, Illinois 60695-4056

Receipt Register

POPKT00031 - APPLY INVOICES TO PO 120925 KE

Purchase Order												
Number		Description			Status		Issued Date		Amount	Shipping	Sales Tax	PO Total
PO00027		WET TESTING			Received		12/2/2025		2,500.30	0.00	0.00	2,500.30
Receipted Item												
Item	Commodity Code		Receipt Status	Units	Price	Amount	Shipping	Sales Tax	Use Tax	Discount	Item Total	
WET TESTING	Service		Complete	0.00	0.00	2,500.30	0.00	0.00	0.00	0.00	2,500.30	
Distributions												
Account		Account Name			Project Account Key		Separate Sales Tax		Dist. %	Dist. Amount		
004-042-520210		LAB ANALYSIS & EQUIPMENT							100.00%	2,500.30		

Vendor Number	Vendor Name	Vendor Total Discount: 0.00 Invoice Total: 3,380.80									
<u>1000566</u>	<u>VALOR AUTOMOTIVE</u>										

Invoice													
Number	Bank Code	1099	Single Chk	On Hold	Item Date	Post Date	Due Date	Discount Date	Amount	Shipping	Sales Tax	Discount	Invoice Total
INV0005390	AP Checking - Gen				12/3/2025	12/3/2025	12/3/2025	12/3/2025	3,380.80	0.00	0.00	0.00	3,380.80
Description: UNIT #2-ENGINE BLOCK BREACHES POWERTRAIN CONTROL M													
Invoice Remittance: 1825 GOLDENBELT BLVD JUNCTION CITY, Kansas 66441													

Purchase Order												
Number		Description			Status		Issued Date		Amount	Shipping	Sales Tax	PO Total
PO00022		UNIT #2-ENGINE BLOCK BREACHES POWERTRAIN CONTROL M			Received		12/1/2025		3,380.80	0.00	0.00	3,380.80
Receipted Item												
Item	Commodity Code		Receipt Status	Units	Price	Amount	Shipping	Sales Tax	Use Tax	Discount	Item Total	
UNIT 2 ENGINE BLOCK BREACHE	Service		Complete	0.00	0.00	3,380.80	0.00	0.00	0.00	0.00	3,380.80	
Distributions												
Account		Account Name			Project Account Key		Separate Sales Tax		Dist. %	Dist. Amount		
001-002-520600		VEHICLE EXPENSES							100.00%	3,380.80		

Packet Totals											
Vendors: 7	Invoices: 8	Purchase Orders: 8	Amount: 91,422.36		Shipping: 0.00		Tax: 0.00		Discount: 0.00		Total Amount: 91,422.36

Summaries

Purchase Order Summary

Purchase Order Number	Description	Invoice Amount	Invoice Shipping	Invoice Sales Tax	Invoice Discount	Invoice Total
PO00022	UNIT #2-ENGINE BLOCK BREACHES POWER	3,380.80	0.00	0.00	0.00	3,380.80
PO00023	Industrial Park Ext. Project #B25-05594	5,295.60	0.00	0.00	0.00	5,295.60
PO00025	CCLIP K-15 UPPR to NE 5th - Project # K22-01	14,500.00	0.00	0.00	0.00	14,500.00
PO00027	WET TESTING	2,500.30	0.00	0.00	0.00	2,500.30
PO00029	CITY MANAGER SEARCH	4,576.27	0.00	0.00	0.00	4,576.27
PO00030	WWTP CRACK MITIGATION REPAIR - PAY AP	50,792.39	0.00	0.00	0.00	50,792.39
PO00031	BASE STATION ANTENNA REPAIR - TO BE REI	3,125.00	0.00	0.00	0.00	3,125.00
PO00032	2026 TRACTOR RENTAL CONTRACT TO PULL	7,252.00	0.00	0.00	0.00	7,252.00
Total:		91,422.36	0.00	0.00	0.00	91,422.36

Bank Code Summary

Bank Code	Invoice Amount	Invoice Shipping	Invoice Sales Tax	Invoice Discount	Invoice Total
AP Checking - Gen	91,422.36	0.00	0.00	0.00	91,422.36
Total:	91,422.36	0.00	0.00	0.00	91,422.36



Abilene, KS

Payable Register

Payable Detail by Vendor Name

Packet: APPKT00744 - BILLS 120925 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 1340 - ABILENE ROTARY CLUB**Vendor Total:** **448.00**

<u>STM 120125</u>	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	224.00	0.00	0.00	0.00	224.00
3RD QTRLY DUES WILKINS	AP Checking - Gen -	AP Checking - General	No							

Payable Address: PO BOX 181
ABILENE, Kansas 67410**Items**

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
3RD QTRLY DUES WILKINS Distributions	NA	0.00	0.00	224.00	0.00	0.00	0.00	224.00

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-002-520910</u>	DUES/SUBSCRIPTIONS/PUBLICATIO...		224.00	100.00%

<u>STM 120325</u>	Invoice	12/9/2025	12/3/2025	12/9/2025	12/3/2025	224.00	0.00	0.00	0.00	224.00
3RD QTRLY DUES	AP Checking - Gen -	AP Checking - General	No							

Payable Address: PO BOX 181
ABILENE, Kansas 67410**Items**

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
3RD QTRLY DUES Distributions	NA	0.00	0.00	224.00	0.00	0.00	0.00	224.00

Account Number	Account Name	Project Account Key	Amount	Percent
<u>013-131-520910</u>	DUES/SUBSCRIPTIONS/PUBLICATIO...		224.00	100.00%

Vendor: VEN01269 - ALIYA GRACE GIFFORD**Vendor Total:** **850.00**

<u>STM 120325</u>	Invoice	12/9/2025	12/3/2025	12/9/2025	12/3/2025	850.00	0.00	0.00	0.00	850.00
BAIL REFUND PER JUDGE	AP Checking - Gen -	AP Checking - General	No							

Payable Address: 3547 43RD ST
TOPEKA, Kansas 66608**Items**

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
BAIL REFUND PER JUDGE Distributions	NA	0.00	0.00	850.00	0.00	0.00	0.00	850.00

Account Number	Account Name	Project Account Key	Amount	Percent
<u>050-000-520290</u>	COURT BOND REFUND		850.00	100.00%

Vendor: VEN01268 - AMANDA'S BAKERY & BISTRO LLC**Vendor Total:** **91.30**

<u>STM 120425</u>	Invoice	12/9/2025	12/4/2025	12/9/2025	12/4/2025	91.30	0.00	0.00	0.00	91.30
FOOD TRAINING	AP Checking - Gen -	AP Checking - General	No							

Payable Address: 302 N BROADWAY
ABILENE, Kansas 67410**Items**

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FOOD Distributions	NA	0.00	0.00	91.30	0.00	0.00	0.00	91.30

Account Number	Account Name	Project Account Key	Amount	Percent
<u>015-151-520270</u>	TRAINING		91.30	100.00%

Vendor: VEN01030 - BG CONSULTANTS**Vendor Total:** **127.80**

<u>8</u>	Invoice	12/9/2025	12/3/2025	12/9/2025	12/3/2025	127.80	0.00	0.00	0.00	127.80
WWTP SETTLEMENT & CRACK MITIGATION REPAIR	AP Checking - Gen -	AP Checking - General	No							

Payable Address: 4806 VUE DU LAC PLACE
MANHATTAN, Kansas 66503

Payable Register

Packet: APPKT00744 - BILLS 120925 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP SETTLEMENT & CRACK MITIGATION REPAIR Distributions	NA		0.00	0.00	127.80	0.00	0.00	0.00	127.80	
Account Number	Account Name	Project Account Key	Amount	Percent						
004-042-520610	BUILDING MAINTENANCE		127.80	100.00%						

Vendor: 999758 - BLACKWELL & STRUBLE

STM 112525	Invoice	12/9/2025	11/25/2025	12/9/2025	11/25/2025	1,500.00	0.00	0.00	0.00	1,500.00
COURT APPOINTMENTS		AP Checking - Gen	AP Checking - General	No						

Payable Address: PO BOX 795
SALINA, Kansas 67402-0795

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
COURT APPOINTMENTS Distributions	NA	0.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00
Account Number	Account Name	Project Account Key	Amount	Percent				
001-012-520110	LEGAL		1,500.00	100.00%				

Vendor: 2387 - BRIAN'S PLUMBING, INC

10770	Invoice	12/9/2025	11/21/2025	12/9/2025	11/21/2025	1,370.09	0.00	0.00	0.00	1,370.09
REPLACE 9' OF CITY MAIN		AP Checking - Gen	AP Checking - General	No						

Payable Address: 2205 N BRADY
ABILENE, Kansas 67410

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
REPLACE 9' OF CITY MAIN Distributions	NA	0.00	0.00	1,370.09	0.00	0.00	0.00	1,370.09
Account Number	Account Name	Project Account Key	Amount	Percent				
004-041-520651	SEWERLINE MAINTENANCE		1,370.09	100.00%				

Vendor: 1000699 - CATLETT AUTOMOTIVE INC

227819	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	10.44	0.00	0.00	0.00	10.44
CABLE TIES		AP Checking - Gen	AP Checking - General	No						

Payable Address: PO BOX 1045
ULYSSES, Kansas 67880

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CABLE TIES Distributions	NA	0.00	0.00	10.44	0.00	0.00	0.00	10.44
Account Number	Account Name	Project Account Key	Amount	Percent				
013-131-530260	SPECIAL PROJECTS		10.44	100.00%				

227962	Invoice	12/9/2025	12/2/2025	12/9/2025	12/2/2025	181.55	0.00	0.00	0.00	181.55
DEEP CYCLE BATTERY		AP Checking - Gen	AP Checking - General	No						

Payable Address: PO BOX 1045
ULYSSES, Kansas 67880

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
DEEP CYCLE BATTERY Distributions	NA	0.00	0.00	181.55	0.00	0.00	0.00	181.55
Account Number	Account Name	Project Account Key	Amount	Percent				
014-000-521135	TRAFFIC SIGNAL MAINTENANCE		181.55	100.00%				

228195	Invoice	12/9/2025	12/4/2025	12/9/2025	12/4/2025	12.76	0.00	0.00	0.00	12.76
PWR STEERING FLUID		AP Checking - Gen	AP Checking - General	No						

Payable Address: PO BOX 1045
ULYSSES, Kansas 67880

Payable Register

Packet: APPKT00744 - BILLS 120925 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PWR STEERING FLUID Distributions	NA		0.00	0.00	12.76	0.00	0.00	0.00	12.76	
Account Number	Account Name	Project Account Key	Amount	Percent						
001-004-521060	GASOLINE/OIL/LUBRICANTS		12.76	100.00%						

Vendor: 1000192 - CINTAS CORP NO. 2

Vendor Total: 239.83

4251486578	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	57.33	0.00	0.00	0.00	57.33
UNIFORM SERVICE WTP	AP Checking - Gen - AP Checking - General				No					
Payable Address:	PO BOX 88005									
	CHICAGO, Illinois 60680-1005									

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
UNIFORM SERVICE WTP Distributions	NA	0.00	0.00	57.33	0.00	0.00	0.00	57.33
Account Number	Account Name	Project Account Key	Amount	Percent				
002-023-521150	UNIFORMS & ALTERATIONS		57.33	100.00%				

4252262307	Invoice	12/9/2025	12/8/2025	12/9/2025	12/8/2025	46.99	0.00	0.00	0.00	46.99
UNIFORM SERVICE	AP Checking - Gen - AP Checking - General				No					
Payable Address:	PO BOX 88005									
	CHICAGO, Illinois 60680-1005									

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
UNIFORM SERVICE Distributions	NA	0.00	0.00	46.99	0.00	0.00	0.00	46.99
Account Number	Account Name	Project Account Key	Amount	Percent				
004-042-521150	UNIFORMS & ALTERATIONS		46.99	100.00%				

4252262384	Invoice	12/9/2025	12/8/2025	12/9/2025	12/8/2025	135.51	0.00	0.00	0.00	135.51
UNIFORM SERVICE	AP Checking - Gen - AP Checking - General				No					
Payable Address:	PO BOX 88005									
	CHICAGO, Illinois 60680-1005									

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
UNIFORM SERVICE Distributions	NA	0.00	0.00	135.51	0.00	0.00	0.00	135.51
Account Number	Account Name	Project Account Key	Amount	Percent				
001-004-521150	UNIFORMS & ALTERATIONS		69.94	51.61%				
001-005-521150	UNIFORMS & ALTERATIONS		19.19	14.16%				
002-022-521150	UNIFORMS & ALTERATIONS		32.80	24.20%				
004-041-521150	UNIFORMS & ALTERATIONS		6.79	5.01%				
001-001-521150	UNIFORMS & ALTERATIONS		2.27	1.68%				
002-024-521150	UNIFORMS & ALTERATIONS		2.26	1.67%				
004-043-521150	UNIFORMS & ALTERATIONS		2.26	1.67%				

Vendor: VEN01188 - CLEAN CUT LLC

Vendor Total: 100.00

4623	Invoice	12/9/2025	11/18/2025	12/9/2025	11/18/2025	100.00	0.00	0.00	0.00	100.00
MOWING CODE VIOLATION PROPERTY	AP Checking - Gen - AP Checking - General				No					
Payable Address:	509 NE 7TH									
	ABILENE, Kansas 67410									

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
MOWING CODE VIOLATION PROPERTY Distributions	NA	0.00	0.00	100.00	0.00	0.00	0.00	100.00
Account Number	Account Name	Project Account Key	Amount	Percent				
001-011-520975	MOWING/ABATEMENT		100.00	100.00%				

Vendor: 3380 - CONRAD FIRE EQUIPMENT, INC

Vendor Total: 702.04

Payable Register

Packet: APPKT00744 - BILLS 120925 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
<u>503095</u>	Invoice	12/9/2025	10/9/2025	12/9/2025	10/9/2025	702.04	0.00	0.00	0.00	702.04
FORESTRY GRANT	AP Checking - Gen -	AP Checking - General			No					

Payable Address: 19922 W 162ND ST
OLATHE, Kansas 66062

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FORESTRY GRANT	NA	0.00	0.00	702.04	0.00	0.00	0.00	702.04
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-003-521150</u>	UNIFORMS & ALTERATIONS		702.04	100.00%

Vendor: 4244 - DK CTY ADMINISTRATION

Vendor Total: 702.34

<u>2089</u>	Invoice	12/9/2025	12/2/2025	12/9/2025	12/2/2025	555.36	0.00	0.00	0.00	555.36
DIESEL	AP Checking - Gen -	AP Checking - General			No					

Payable Address: 109 E 1ST, STE 208
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
DIESEL	NA	0.00	0.00	555.36	0.00	0.00	0.00	555.36
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-004-521060</u>	GASOLINE/OIL/LUBRICANTS		397.30	71.54%
<u>004-041-521060</u>	GASOLINE/OIL/LUBRICANTS		158.06	28.46%

<u>2090</u>	Invoice	12/9/2025	12/2/2025	12/9/2025	12/2/2025	146.98	0.00	0.00	0.00	146.98
DIESEL	AP Checking - Gen -	AP Checking - General			No					

Payable Address: 109 E 1ST, STE 208
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
DIESEL	NA	0.00	0.00	146.98	0.00	0.00	0.00	146.98
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-003-521060</u>	GASOLINE/OIL/LUBRICANTS		146.98	100.00%

Vendor: 4320 - DK CTY SHERIFF

Vendor Total: 270.00

<u>STM 113025</u>	Invoice	12/9/2025	11/30/2025	12/9/2025	11/30/2025	270.00	0.00	0.00	0.00	270.00
PRISONER CARE	AP Checking - Gen -	AP Checking - General			No					

Payable Address: 109 E 1ST
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PRISONER CARE	NA	0.00	0.00	270.00	0.00	0.00	0.00	270.00
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-012-520960</u>	PRISONER CARE		270.00	100.00%

Vendor: 4370 - DON'S TIRE & SUPPLY

Vendor Total: 770.03

<u>327243</u>	Invoice	12/9/2025	11/20/2025	12/9/2025	11/20/2025	30.47	0.00	0.00	0.00	30.47
FLAT REPAIR	AP Checking - Gen -	AP Checking - General			No					

Payable Address: PO BOX 397
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FLAT REPAIR	NA	0.00	0.00	30.47	0.00	0.00	0.00	30.47
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
<u>002-022-520600</u>	VEHICLE EXPENSES		30.47	100.00%

Payable Register

Packet: APPKT00744 - BILLS 120925 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
<u>327639</u>	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	616.56	0.00	0.00	0.00	616.56
TIRES	AP Checking - Gen -	AP Checking - General			No					

Payable Address: PO BOX 397
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
TIRES	NA	0.00	0.00	616.56	0.00	0.00	0.00	616.56

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-002-520600</u>	VEHICLE EXPENSES		616.56	100.00%

<u>327786</u>	Invoice	12/9/2025	12/3/2025	12/9/2025	12/3/2025	123.00	0.00	0.00	0.00	123.00
RIGHT REAR SWAY BAR LINK	AP Checking - Gen -	AP Checking - General			No					

Payable Address: PO BOX 397
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
RIGHT REAR SWAY BAR LINK	NA	0.00	0.00	123.00	0.00	0.00	0.00	123.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-002-520600</u>	VEHICLE EXPENSES		123.00	100.00%

Vendor: 999806 - EMPLOYERS MUTUAL CASUALTY CO. Vendor Total: 500.00

<u>CLAIM # GW 726916</u>	Invoice	12/9/2025	12/5/2025	12/9/2025	12/5/2025	500.00	0.00	0.00	0.00	500.00
INSURANCE DEDUCTIBLE FOR 602 NW 6TH	AP Checking - Gen -	AP Checking - General			No					

Payable Address: ATTN: CORPORATE ACCOUNTING
PO BOX 712
DES MOINES, Iowa 50306-8787

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INSURANCE DEDUCTIBLE FOR 602 NW 6TH	NA	0.00	0.00	500.00	0.00	0.00	0.00	500.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-001-520410</u>	INSURANCE		500.00	100.00%

Vendor: 1000388 - ESO SOLUTIONS, INC Vendor Total: 785.07

<u>ESO-184735</u>	Invoice	12/9/2025	12/4/2025	12/9/2025	12/4/2025	785.07	0.00	0.00	0.00	785.07
ESO SOFTWARE	AP Checking - Gen -	AP Checking - General			No					

Payable Address: PO BOX 679449
DALLAS, Texas 75267-9449

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ESO SOFTWARE	NA	0.00	0.00	785.07	0.00	0.00	0.00	785.07

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-003-520705</u>	SOFTWARE SUBSCRIPTIONS		785.07	100.00%

Vendor: 23159 - EVERGY Vendor Total: 49,618.80

<u>STM 120425</u>	Invoice	12/9/2025	11/26/2025	12/9/2025	11/26/2025	49,618.80	0.00	0.00	0.00	49,618.80
EVERGY ELECTRIC BILL	AP Checking - Gen -	AP Checking - General			No					

Payable Address: PO BOX 219915
KANSAS CITY, Missouri 64121-9915

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ELECTRIC SERVICE - 7064307381	NA	0.00	0.00	617.90	0.00	0.00	0.00	617.90

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-013-520510</u>	ELECTRIC SERVICE		617.90	100.00%

Payable Register

Packet: APPKT00744 - BILLS 120925 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 2549851829 Distributions	NA		0.00	0.00	59.82	0.00	0.00	0.00	59.82	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-001-520510</u>	ELECTRIC SERVICE				59.82	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 6023481527 Distributions	NA		0.00	0.00	32.00	0.00	0.00	0.00	32.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-006-520510</u>	ELECTRIC SERVICE				32.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 7000718326 Distributions	NA		0.00	0.00	54.13	0.00	0.00	0.00	54.13	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-004-520510</u>	ELECTRIC SERVICE				54.13	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 1906689737 Distributions	NA		0.00	0.00	77.28	0.00	0.00	0.00	77.28	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-004-520510</u>	ELECTRIC SERVICE				77.28	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 8139961807 Distributions	NA		0.00	0.00	20,031.90	0.00	0.00	0.00	20,031.90	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>004-042-520510</u>	ELECTRIC SERVICE				20,031.90	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 3933636584 Distributions	NA		0.00	0.00	1,486.28	0.00	0.00	0.00	1,486.28	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>015-157-520510</u>	ELECTRIC SERVICE				1,486.28	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 5054322132 Distributions	NA		0.00	0.00	12.25	0.00	0.00	0.00	12.25	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-004-520510</u>	ELECTRIC SERVICE				12.25	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 6177125769 Distributions	NA		0.00	0.00	83.82	0.00	0.00	0.00	83.82	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>004-041-520510</u>	ELECTRIC SERVICE				83.82	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 8163245625 Distributions	NA		0.00	0.00	91.17	0.00	0.00	0.00	91.17	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-006-520510</u>	ELECTRIC SERVICE				91.17	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 1702117183 Distributions	NA		0.00	0.00	43.71	0.00	0.00	0.00	43.71	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-001-520510</u>	ELECTRIC SERVICE				43.71	100.00%				

Payable Register

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Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 9348861379 Distributions	NA		0.00	0.00	37.23	0.00	0.00	0.00	37.23	
Account Number	Account Name	Project Account Key			Amount	Percent				
001-006-520510	ELECTRIC SERVICE				37.23	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 6409144687 Distributions	NA		0.00	0.00	263.88	0.00	0.00	0.00	263.88	
Account Number	Account Name	Project Account Key			Amount	Percent				
003-000-520510	ELECTRIC SERVICE				263.88	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 7992075847 Distributions	NA		0.00	0.00	29.14	0.00	0.00	0.00	29.14	
Account Number	Account Name	Project Account Key			Amount	Percent				
001-001-520510	ELECTRIC SERVICE				29.14	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 950991929 Distributions	NA		0.00	0.00	71.61	0.00	0.00	0.00	71.61	
Account Number	Account Name	Project Account Key			Amount	Percent				
001-006-520510	ELECTRIC SERVICE				71.61	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 3740342691 Distributions	NA		0.00	0.00	11.49	0.00	0.00	0.00	11.49	
Account Number	Account Name	Project Account Key			Amount	Percent				
001-004-520510	ELECTRIC SERVICE				11.49	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 4212846087 Distributions	NA		0.00	0.00	32.10	0.00	0.00	0.00	32.10	
Account Number	Account Name	Project Account Key			Amount	Percent				
002-022-520510	ELECTRIC SERVICE				32.10	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 5964839866 Distributions	NA		0.00	0.00	41.21	0.00	0.00	0.00	41.21	
Account Number	Account Name	Project Account Key			Amount	Percent				
001-001-520510	ELECTRIC SERVICE				41.21	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 5751904663 Distributions	NA		0.00	0.00	11.49	0.00	0.00	0.00	11.49	
Account Number	Account Name	Project Account Key			Amount	Percent				
001-004-520510	ELECTRIC SERVICE				11.49	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 9946085408 Distributions	NA		0.00	0.00	48.39	0.00	0.00	0.00	48.39	
Account Number	Account Name	Project Account Key			Amount	Percent				
001-004-520510	ELECTRIC SERVICE				12.10	25.01%				
002-023-520510	ELECTRIC SERVICE				12.10	25.01%				
002-022-520510	ELECTRIC SERVICE				12.10	25.01%				
004-041-520510	ELECTRIC SERVICE				12.09	24.98%				

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Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 4867778321 Distributions	NA		0.00	0.00	62.04	0.00	0.00	0.00	62.04	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-004-520510</u>	ELECTRIC SERVICE		62.04	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 1219189162 Distributions	NA		0.00	0.00	57.82	0.00	0.00	0.00	57.82	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-015-520510</u>	ELECTRIC SERVICE		57.82	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 416675959 Distributions	NA		0.00	0.00	58.43	0.00	0.00	0.00	58.43	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>002-022-520510</u>	ELECTRIC SERVICE		58.43	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 7288502631 Distributions	NA		0.00	0.00	218.82	0.00	0.00	0.00	218.82	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-015-520510</u>	ELECTRIC SERVICE		218.82	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 8623625247 Distributions	NA		0.00	0.00	506.87	0.00	0.00	0.00	506.87	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>002-023-520510</u>	ELECTRIC SERVICE		506.87	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 2650162371 Distributions	NA		0.00	0.00	35.00	0.00	0.00	0.00	35.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-001-520510</u>	ELECTRIC SERVICE		35.00	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 1247021166 Distributions	NA		0.00	0.00	20.29	0.00	0.00	0.00	20.29	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-004-520510</u>	ELECTRIC SERVICE		20.29	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 771952302 Distributions	NA		0.00	0.00	5,818.30	0.00	0.00	0.00	5,818.30	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>002-023-520510</u>	ELECTRIC SERVICE		5,818.30	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 8186660933 Distributions	NA		0.00	0.00	1,333.56	0.00	0.00	0.00	1,333.56	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>002-023-520510</u>	ELECTRIC SERVICE		1,333.56	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 7576542461 Distributions	NA		0.00	0.00	12.65	0.00	0.00	0.00	12.65	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-004-520510</u>	ELECTRIC SERVICE		12.65	100.00%						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 9659465165 Distributions	NA		0.00	0.00	1,009.68	0.00	0.00	0.00	1,009.68	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>002-023-520510</u>	ELECTRIC SERVICE		1,009.68	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 7868072027 Distributions	NA		0.00	0.00	540.01	0.00	0.00	0.00	540.01	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>002-023-520510</u>	ELECTRIC SERVICE		540.01	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 7954110285 Distributions	NA		0.00	0.00	36.51	0.00	0.00	0.00	36.51	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-004-520510</u>	ELECTRIC SERVICE		36.51	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 6524781973 Distributions	NA		0.00	0.00	710.83	0.00	0.00	0.00	710.83	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>002-023-520510</u>	ELECTRIC SERVICE		710.83	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 9031558905 Distributions	NA		0.00	0.00	41.29	0.00	0.00	0.00	41.29	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-001-520510</u>	ELECTRIC SERVICE		41.29	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 1717190452 Distributions	NA		0.00	0.00	27.00	0.00	0.00	0.00	27.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-001-520510</u>	ELECTRIC SERVICE		27.00	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 8724162661 Distributions	NA		0.00	0.00	47.50	0.00	0.00	0.00	47.50	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-002-520510</u>	ELECTRIC SERVICE		47.50	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 3413762565 Distributions	NA		0.00	0.00	11.49	0.00	0.00	0.00	11.49	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-004-520510</u>	ELECTRIC SERVICE		11.49	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 288914741 Distributions	NA		0.00	0.00	99.73	0.00	0.00	0.00	99.73	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-006-520510</u>	ELECTRIC SERVICE		99.73	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 4288064106 Distributions	NA		0.00	0.00	43.28	0.00	0.00	0.00	43.28	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-004-520500</u>	STREET LIGHTING		43.28	100.00%						

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Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 661408984 Distributions	NA		0.00	0.00	38.64	0.00	0.00	0.00	38.64	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-006-520510</u>	ELECTRIC SERVICE				38.64	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 4898116762 Distributions	NA		0.00	0.00	1,031.83	0.00	0.00	0.00	1,031.83	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-003-520510</u>	ELECTRIC SERVICE				171.97	16.67%				
<u>001-001-520510</u>	ELECTRIC SERVICE				171.97	16.67%				
<u>001-002-520510</u>	ELECTRIC SERVICE				171.97	16.67%				
<u>002-024-520510</u>	ELECTRIC SERVICE				171.97	16.67%				
<u>004-043-520510</u>	ELECTRIC SERVICE				171.97	16.67%				
<u>001-008-520510</u>	ELECTRIC SERVICE				171.98	16.67%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 799358651 Distributions	NA		0.00	0.00	43.66	0.00	0.00	0.00	43.66	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-001-520510</u>	ELECTRIC SERVICE				43.66	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 30783521 Distributions	NA		0.00	0.00	229.10	0.00	0.00	0.00	229.10	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-004-520510</u>	ELECTRIC SERVICE				57.28	25.00%				
<u>002-023-520510</u>	ELECTRIC SERVICE				57.28	25.00%				
<u>002-022-520510</u>	ELECTRIC SERVICE				57.27	25.00%				
<u>004-041-520510</u>	ELECTRIC SERVICE				57.27	25.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 6392647180 Distributions	NA		0.00	0.00	68.80	0.00	0.00	0.00	68.80	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-006-520510</u>	ELECTRIC SERVICE				68.80	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 2791000927 Distributions	NA		0.00	0.00	44.83	0.00	0.00	0.00	44.83	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>002-023-520510</u>	ELECTRIC SERVICE				44.83	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 6495096418 Distributions	NA		0.00	0.00	158.47	0.00	0.00	0.00	158.47	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>002-023-520510</u>	ELECTRIC SERVICE				158.47	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 3413870642 Distributions	NA		0.00	0.00	262.80	0.00	0.00	0.00	262.80	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>002-023-520510</u>	ELECTRIC SERVICE				262.80	100.00%				

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Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 855312560 Distributions	NA		0.00	0.00	267.18	0.00	0.00	0.00	267.18	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>002-023-520510</u>	ELECTRIC SERVICE				267.18	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 9255132041 Distributions	NA		0.00	0.00	36.12	0.00	0.00	0.00	36.12	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-006-520510</u>	ELECTRIC SERVICE				36.12	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 3443600738 Distributions	NA		0.00	0.00	60.17	0.00	0.00	0.00	60.17	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-004-520510</u>	ELECTRIC SERVICE				15.04	25.00%				
<u>002-023-520510</u>	ELECTRIC SERVICE				15.04	25.00%				
<u>002-022-520510</u>	ELECTRIC SERVICE				15.04	25.00%				
<u>004-041-520510</u>	ELECTRIC SERVICE				15.05	25.01%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 6046634008 Distributions	NA		0.00	0.00	270.86	0.00	0.00	0.00	270.86	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-004-520510</u>	ELECTRIC SERVICE				67.72	25.00%				
<u>002-023-520510</u>	ELECTRIC SERVICE				67.72	25.00%				
<u>002-022-520510</u>	ELECTRIC SERVICE				67.71	25.00%				
<u>004-041-520510</u>	ELECTRIC SERVICE				67.71	25.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 1264060667 Distributions	NA		0.00	0.00	94.73	0.00	0.00	0.00	94.73	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-004-520500</u>	STREET LIGHTING				94.73	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 6986074708 Distributions	NA		0.00	0.00	89.05	0.00	0.00	0.00	89.05	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-006-520510</u>	ELECTRIC SERVICE				89.05	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 2021258017 Distributions	NA		0.00	0.00	67.81	0.00	0.00	0.00	67.81	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-006-520510</u>	ELECTRIC SERVICE				67.81	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 8813700102 Distributions	NA		0.00	0.00	53.05	0.00	0.00	0.00	53.05	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-004-520510</u>	ELECTRIC SERVICE				53.05	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 8745617303 Distributions	NA		0.00	0.00	14.73	0.00	0.00	0.00	14.73	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-004-520510</u>	ELECTRIC SERVICE				14.73	100.00%				

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Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 7484828978 Distributions	NA		0.00	0.00	11.49	0.00	0.00	0.00	11.49	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-004-520510</u>	ELECTRIC SERVICE				11.49	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 1758193262 Distributions	NA		0.00	0.00	204.25	0.00	0.00	0.00	204.25	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-006-520510</u>	ELECTRIC SERVICE				204.25	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 9960246323 Distributions	NA		0.00	0.00	123.63	0.00	0.00	0.00	123.63	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>002-023-520510</u>	ELECTRIC SERVICE				123.63	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 1904884672 Distributions	NA		0.00	0.00	11.49	0.00	0.00	0.00	11.49	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-004-520510</u>	ELECTRIC SERVICE				11.49	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 8631656121 Distributions	NA		0.00	0.00	385.38	0.00	0.00	0.00	385.38	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>005-000-520510</u>	ELECTRIC SERVICE				385.38	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 7850192618 Distributions	NA		0.00	0.00	85.83	0.00	0.00	0.00	85.83	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>005-000-520510</u>	ELECTRIC SERVICE				85.83	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 6955064227 Distributions	NA		0.00	0.00	41.00	0.00	0.00	0.00	41.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-001-520510</u>	ELECTRIC SERVICE				41.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 786713586 Distributions	NA		0.00	0.00	85.75	0.00	0.00	0.00	85.75	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>002-023-520510</u>	ELECTRIC SERVICE				85.75	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 3082543925 Distributions	NA		0.00	0.00	61.67	0.00	0.00	0.00	61.67	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-006-520510</u>	ELECTRIC SERVICE				61.67	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 5516010740 Distributions	NA		0.00	0.00	31.94	0.00	0.00	0.00	31.94	
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-006-520510</u>	ELECTRIC SERVICE				31.94	100.00%				

Payable Register

Packet: APPKT00744 - BILLS 120925 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 7415927166 Distributions	NA		0.00	0.00	245.54	0.00	0.00	0.00	245.54	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>002-022-520510</u>	ELECTRIC SERVICE		245.54	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 9053666773 Distributions	NA		0.00	0.00	17.37	0.00	0.00	0.00	17.37	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>005-000-520510</u>	ELECTRIC SERVICE		17.37	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 4554030512 Distributions	NA		0.00	0.00	11.49	0.00	0.00	0.00	11.49	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-004-520510</u>	ELECTRIC SERVICE		11.49	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 9994690522 Distributions	NA		0.00	0.00	48.63	0.00	0.00	0.00	48.63	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-006-520510</u>	ELECTRIC SERVICE		48.63	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 8181824446 Distributions	NA		0.00	0.00	13.44	0.00	0.00	0.00	13.44	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>005-000-520510</u>	ELECTRIC SERVICE		13.44	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 8966692659 Distributions	NA		0.00	0.00	11.49	0.00	0.00	0.00	11.49	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-004-520510</u>	ELECTRIC SERVICE		11.49	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 246831701 Distributions	NA		0.00	0.00	11,539.54	0.00	0.00	0.00	11,539.54	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-004-520500</u>	STREET LIGHTING		11,539.54	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE 678816549 Distributions	NA		0.00	0.00	29.14	0.00	0.00	0.00	29.14	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-001-520510</u>	ELECTRIC SERVICE		29.14	100.00%						

Vendor: VEN01153 - INFOSEND, INC

Vendor Total: 2,534.90

299368	Invoice	12/9/2025	11/30/2025	12/9/2025	11/30/2025	2,534.90	0.00	0.00	0.00	2,534.90
POSTAGE BILLING	AP Checking - Gen -	AP Checking - General	No							

Payable Address: 4240 EAST LA PALMA AVENUE
ANAHEIM, California 92807-1816

Payable Register

Packet: APPKT00744 - BILLS 120925 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
POSTAGE BILLING Distributions	NA		0.00	0.00	2,534.90	0.00	0.00	0.00	2,534.90	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>002-024-520220</u>	POSTAGE & METER RENTAL		1,140.71	45.00%						
<u>004-043-520220</u>	POSTAGE & METER RENTAL		1,140.71	45.00%						
<u>003-000-520320</u>	PRINTING & ADVERTISING		253.48	10.00%						

Vendor: VEN01220 - JON QUINDAY

Vendor Total: 7,000.00

STM 120325 Invoice 12/9/2025 12/3/2025 12/9/2025 12/3/2025 7,000.00 0.00 0.00 0.00 7,000.00
INTERIM CITY MANAGER WEEK DEC 1-DEC 8, 2025 AP Checking - Gen - AP Checking - General No

Payable Address: 515 W 5TH ST
RUSSELL, Kansas 67665

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INTERIM CITY MANAGER WEEK DEC 1-DEC 8, 2025 Distributions	NA	0.00	0.00	7,000.00	0.00	0.00	0.00	7,000.00
Account Number	Account Name	Project Account Key	Amount	Percent				
<u>001-001-520700</u>	RENT/CONTRACTS/AGREEMENTS		7,000.00	100.00%				

Vendor: VEN01270 - KADEN BRAY FORDE

Vendor Total: 115.00

STM 120325 Invoice 12/9/2025 12/3/2025 12/9/2025 12/3/2025 115.00 0.00 0.00 0.00 115.00
BAIL REFUND PER JUDGE AP Checking - Gen - AP Checking - General No

Payable Address: 433 S PHILLIPS AVE
SALINA, Kansas 67401

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
BAIL REFUND PER JUDGE Distributions	NA	0.00	0.00	115.00	0.00	0.00	0.00	115.00
Account Number	Account Name	Project Account Key	Amount	Percent				
<u>050-000-520290</u>	COURT BOND REFUND		115.00	100.00%				

Vendor: 11223 - KANSAS ONE-CALL SYSTEM, INC

Vendor Total: 126.35

5110132 Invoice 12/9/2025 11/30/2025 12/9/2025 11/30/2025 126.35 0.00 0.00 0.00 126.35
95 LOCATES AP Checking - Gen - AP Checking - General No

Payable Address: 7223 PARKWAY DR, STE 210
HANOVER, Maryland 21076

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
95 LOCATES Distributions	NA	0.00	0.00	126.35	0.00	0.00	0.00	126.35
Account Number	Account Name	Project Account Key	Amount	Percent				
<u>004-041-520652</u>	LOCATE SERVICES		126.35	100.00%				

Vendor: VEN01095 - KONZA LAB, INC

Vendor Total: 110.00

8807 Invoice 12/9/2025 12/1/2025 12/9/2025 12/1/2025 110.00 0.00 0.00 0.00 110.00
WEBER, HALE DOT PANEL, 10 PAN AP Checking - Gen - AP Checking - General No

Payable Address: 312 TUTTLE CREEK BLVD, STE F
MANHATTAN, Kansas 66502

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WEBER, HALE DOT PANEL, 10 PAN Distributions	NA	0.00	0.00	110.00	0.00	0.00	0.00	110.00
Account Number	Account Name	Project Account Key	Amount	Percent				
<u>001-002-520425</u>	PHYSICAL/DRUG SCREEN/BACKGR...		50.00	45.45%				
<u>004-042-520425</u>	PHYSICAL/DRUG SCREEN/BACKGR...		60.00	54.55%				

Payable Register

Packet: APPKT00744 - BILLS 120925 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 12070 - LAST CHANCE GRAPHICS

Vendor Total: 294.00

<u>123418</u>	Invoice	12/9/2025	11/20/2025	12/9/2025	11/20/2025	294.00	0.00	0.00	0.00	294.00
SHIRTS	AP Checking - Gen -	AP Checking - General			No					

Payable Address: 201 N BROADWAY
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SHIRTS	NA	0.00	0.00	294.00	0.00	0.00	0.00	294.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>015-153-522300</u>	YOUTH SPORTS SUPPLIES		294.00	100.00%

Vendor: 23110 - LUMBER HOUSE TRUE VALUE

Vendor Total: 136.08

<u>2511-055886</u>	Invoice	12/9/2025	11/12/2025	12/9/2025	11/12/2025	36.00	0.00	0.00	0.00	36.00
SHARPEN CHAINS	AP Checking - Gen -	AP Checking - General			No					

Payable Address: 1903 N BUCKEYE
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SHARPEN CHAINS	NA	0.00	0.00	36.00	0.00	0.00	0.00	36.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-005-520970</u>	MISCELLANEOUS SERVICES		36.00	100.00%

<u>2511-056246</u>	Invoice	12/9/2025	11/13/2025	12/9/2025	11/13/2025	25.98	0.00	0.00	0.00	25.98
NIGHTLIGHT & BULB	AP Checking - Gen -	AP Checking - General			No					

Payable Address: 1903 N BUCKEYE
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
NIGHTLIGHT & BULB	NA	0.00	0.00	25.98	0.00	0.00	0.00	25.98

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-003-520610</u>	BUILDING MAINTENANCE		25.98	100.00%

<u>2511-059753</u>	Invoice	12/9/2025	11/25/2025	12/9/2025	11/25/2025	45.00	0.00	0.00	0.00	45.00
SHARPEN CHAINS	AP Checking - Gen -	AP Checking - General			No					

Payable Address: 1903 N BUCKEYE
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SHARPEN CHAINS	NA	0.00	0.00	45.00	0.00	0.00	0.00	45.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-005-520620</u>	EQUIPMENT REPAIR & MAINTENAN...		45.00	100.00%

<u>2512-062756</u>	Invoice	12/9/2025	12/8/2025	12/9/2025	12/8/2025	130.95	0.00	0.00	0.00	130.95
PROPANE REFILL	AP Checking - Gen -	AP Checking - General			No					

Payable Address: 1903 N BUCKEYE
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PROPANE REFILL	NA	0.00	0.00	130.95	0.00	0.00	0.00	130.95

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-004-521060</u>	GASOLINE/OIL/LUBRICANTS		130.95	100.00%

Payable Register

Packet: APPKT00744 - BILLS 120925 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
STM 120125	Credit Memo	12/9/2025	12/9/2025	12/9/2025	12/9/2025	-101.85	0.00	0.00	0.00	-101.85
APPLY CREDIT ON STATEMENT		AP Checking - Gen - AP Checking - General			No					

Payable Address: 1903 N BUCKEYE
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
APPLY CREDIT ON STATEMENT	NA	0.00	0.00	-101.85	0.00	0.00	0.00	-101.85

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-004-521060	GASOLINE/OIL/LUBRICANTS		-101.85	100.00%

Vendor: 999901 - MD HOSIE, INC

Vendor Total: 103.25

2348	Invoice	12/9/2025	12/3/2025	12/9/2025	12/3/2025	103.25	0.00	0.00	0.00	103.25
SHREDDING SERVICE		AP Checking - Gen - AP Checking - General			No					

Payable Address: 2215 SW ARVONIA PLACE
TOPEKA, Kansas 66614

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SHREDDING SERVICE	NA	0.00	0.00	103.25	0.00	0.00	0.00	103.25

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-001-520700	RENT/CONTRACTS/AGREEMENTS		17.21	16.67%
002-024-520700	RENT/CONTRACTS/AGREEMENTS		17.21	16.67%
004-043-520700	RENT/CONTRACTS/AGREEMENTS		17.20	16.66%
001-002-520700	RENT/CONTRACTS/AGREEMENTS		51.63	50.00%

Vendor: 999623 - METRO COURIER, INC

Vendor Total: 31.19

76851	Invoice	12/9/2025	11/30/2025	12/9/2025	11/30/2025	31.19	0.00	0.00	0.00	31.19
KDHE SAMPLES		AP Checking - Gen - AP Checking - General			No					

Payable Address: PO BOX 175
WICHITA, Kansas 67201

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
KDHE SAMPLES	NA	0.00	0.00	31.19	0.00	0.00	0.00	31.19

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
002-023-520220	POSTAGE & METER RENTAL		31.19	100.00%

Vendor: 1000227 - NEW BOSTON CREATIVE GROUP, LLC

Vendor Total: 575.00

2762	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	575.00	0.00	0.00	0.00	575.00
ABILENEKANSAS.ORG DOMAIN RENEWAL & SSL CERTIFICATE		AP Checking - Gen - AP Checking - General			No					

Payable Address: 315 HOUSTON ST, STE E
MANHATTAN, Kansas 66502

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ABILENEKANSAS.ORG DOMAIN RENEWAL & SSL CERTIFICATE	NA	0.00	0.00	575.00	0.00	0.00	0.00	575.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
013-131-520700	RENT/CONTRACTS/AGREEMENTS		575.00	100.00%

Vendor: 16021 - PACE ANALYTICAL SERVICES, INC

Vendor Total: 351.50

2560238724	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	351.50	0.00	0.00	0.00	351.50
ANALYTICAL CHARGES		AP Checking - Gen - AP Checking - General			No					

Payable Address: PO BOX 684056
CHICAGO, Illinois 60695-4056

Payable Register

Packet: APPKT00744 - BILLS 120925 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ANALYTICAL CHARGES	NA		0.00	0.00	351.50	0.00	0.00	0.00	351.50	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
004-042-520210	LAB ANALYSIS & EQUIPMENT		351.50	100.00%						

Vendor: VEN01271 - PAMELA JOY DANNER

Vendor Total: 910.00

STM 120325	Invoice	12/9/2025	12/3/2025	12/9/2025	12/3/2025	910.00	0.00	0.00	0.00	910.00
BAIL REFUND PER JUDGE		AP Checking - Gen	AP Checking - General		No					

Payable Address: 5576 HWY 963
JACKSON, Louisiana 70748

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
BAIL REFUND PER JUDGE	NA	0.00	0.00	910.00	0.00	0.00	0.00	910.00
Distributions								
Account Number	Account Name	Project Account Key	Amount	Percent				
050-000-520290	COURT BOND REFUND		910.00	100.00%				

Vendor: 16195 - PIONEER FARM & RANCH SPLY, INC

Vendor Total: 58.39

11003	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	34.99	0.00	0.00	0.00	34.99
POWER CORD		AP Checking - Gen	AP Checking - General		No					

Payable Address: PO BOX 309
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
POWER CORD	NA	0.00	0.00	34.99	0.00	0.00	0.00	34.99
Distributions								
Account Number	Account Name	Project Account Key	Amount	Percent				
001-004-521170	SNOW CONTROL SUPPLIES		34.99	100.00%				

11175	Invoice	12/9/2025	12/9/2025	12/9/2025	12/9/2025	23.40	0.00	0.00	0.00	23.40
HARDWARE FOR SKID PLATES ON ALL PD CARS		AP Checking - Gen	AP Checking - General		No					

Payable Address: PO BOX 309
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
HARDWARE FOR SKID PLATES ON ALL PD CARS	NA	0.00	0.00	23.40	0.00	0.00	0.00	23.40
Distributions								
Account Number	Account Name	Project Account Key	Amount	Percent				
001-002-520600	VEHICLE EXPENSES		23.40	100.00%				

Vendor: 12012 - ROASTER JOES, INC

Vendor Total: 68.19

2064 3482611	Invoice	12/9/2025	11/19/2025	12/9/2025	11/19/2025	68.19	0.00	0.00	0.00	68.19
COFFEE		AP Checking - Gen	AP Checking - General		No					

Payable Address: 8225 W IRVING ST
WICHITA, Kansas 67209

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
COFFEE	NA	0.00	0.00	68.19	0.00	0.00	0.00	68.19
Distributions								
Account Number	Account Name	Project Account Key	Amount	Percent				
001-002-520970	MISCELLANEOUS SERVICES		68.19	100.00%				

Vendor: 18320 - ROBSON OIL CO, INC

Vendor Total: 10,159.41

Payable Register

Packet: APPKT00744 - BILLS 120925 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
67158	Invoice	12/9/2025	11/20/2025	12/9/2025	11/20/2025	244.26	0.00	0.00	0.00	244.26
OIL WWTP	AP Checking - Gen - AP Checking - General				No					

Payable Address: PO BOX 694
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
OIL WWTP	NA	0.00	0.00	244.26	0.00	0.00	0.00	244.26

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
004-042-521060	GASOLINE/OIL/LUBRICANTS		244.26	100.00%

STM 112525	Invoice	12/9/2025	11/25/2025	12/9/2025	11/25/2025	9,915.15	0.00	0.00	0.00	9,915.15
FUEL BILL	AP Checking - Gen - AP Checking - General				No					

Payable Address: PO BOX 694
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FUEL	NA	0.00	0.00	9,915.15	0.00	0.00	0.00	9,915.15

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-002-521060	GASOLINE/OIL/LUBRICANTS		1,690.00	17.04%
001-003-521060	GASOLINE/OIL/LUBRICANTS		1,431.95	14.44%
001-004-521060	GASOLINE/OIL/LUBRICANTS		2,318.43	23.38%
001-006-521060	GASOLINE/OIL/LUBRICANTS		576.11	5.81%
002-023-521060	GASOLINE/OIL/LUBRICANTS		319.25	3.22%
002-022-521060	GASOLINE/OIL/LUBRICANTS		361.31	3.64%
004-041-521060	GASOLINE/OIL/LUBRICANTS		123.83	1.25%
004-042-521060	GASOLINE/OIL/LUBRICANTS		2,995.21	30.21%
001-011-521060	GASOLINE/OIL/LUBRICANTS		49.53	0.50%
001-001-521060	GASOLINE/OIL/LUBRICANTS		16.52	0.17%
002-024-521060	GASOLINE/OIL/LUBRICANTS		16.52	0.17%
004-043-521060	GASOLINE/OIL/LUBRICANTS		16.49	0.17%

Vendor: VEN01085 - ROE, RUSSELL Vendor Total: 500.00

STM 112625 X 2	Invoice	12/9/2025	11/26/2025	12/9/2025	11/26/2025	500.00	0.00	0.00	0.00	500.00
LEGAL SERVICE JONES & LACY	AP Checking - Gen - AP Checking - General				No					

Payable Address: 803 ST MICHAELS DR
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
LEGAL SERVICE JONES & LACY	NA	0.00	0.00	500.00	0.00	0.00	0.00	500.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-012-520110	LEGAL		500.00	100.00%

Vendor: 999978 - ROLLER-WEEKS, JULIE Vendor Total: 117.25

STM 120425	Invoice	12/9/2025	12/4/2025	12/9/2025	12/4/2025	117.25	0.00	0.00	0.00	117.25
MILEAGE KS TOURISM TOPEKA	AP Checking - Gen - AP Checking - General				No					

Payable Address: CITY BUILDING

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
MILEAGE KS TOURISM TOPEKA	NA	0.00	0.00	117.25	0.00	0.00	0.00	117.25

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
013-131-520270	TRAINING		117.25	100.00%

Vendor: 19180 - SALINA SUPPLY CO Vendor Total: 109.67

Payable Register

Packet: APPKT00744 - BILLS 120925 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
<u>5100295353.001</u>	Invoice	12/9/2025	11/20/2025	12/9/2025	11/20/2025	109.67	0.00	0.00	0.00	109.67
STRAP SERVICE SADDLE	AP Checking - Gen		AP Checking - General		No					

Payable Address: PO BOX 5100
SALINA, Kansas 67402-5100

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
STRAP SERVICE SADDLE	NA	0.00	0.00	109.67	0.00	0.00	0.00	109.67
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
<u>002-022-520661</u>	WATER LINE MAINTENANCE		109.67	100.00%

Vendor: 19892 - SUPERIOR SANITATION SERVICE, INC

Vendor Total: 554.00

<u>STM 120125</u>	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	260.00	0.00	0.00	0.00	260.00
DEC 2025 TRASH SERVICE @ CVB, RECYCLE & WWTP	AP Checking - Gen		AP Checking - General		No					

Payable Address: 2091 NW 14TH
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
DEC 2025 TRASH SERVICE @ CVB, RECYCLE & WWTP	NA	0.00	0.00	260.00	0.00	0.00	0.00	260.00
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-015-520710</u>	CIVIC CENTER MAINTENANCE		65.00	25.00%
<u>003-000-520610</u>	BUILDING MAINTENANCE		65.00	25.00%
<u>004-042-520610</u>	BUILDING MAINTENANCE		130.00	50.00%

<u>STM 120125 P & R</u>	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	184.00	0.00	0.00	0.00	184.00
TRASH SERVICE ELM, NW 8TH & NW 4TH	AP Checking - Gen		AP Checking - General		No					

Payable Address: 2091 NW 14TH
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
TRASH SERVICE ELM, NW 8TH & NW 4TH	NA	0.00	0.00	184.00	0.00	0.00	0.00	184.00
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-013-520610</u>	BUILDING MAINTENANCE		64.00	34.78%
<u>015-157-520610</u>	BUILDING MAINTENANCE		60.00	32.61%
<u>001-006-520610</u>	BUILDING MAINTENANCE		60.00	32.61%

<u>STM 120125 PW</u>	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	110.00	0.00	0.00	0.00	110.00
TRASH SERVICE	AP Checking - Gen		AP Checking - General		No					

Payable Address: 2091 NW 14TH
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
TRASH SERVICE	NA	0.00	0.00	110.00	0.00	0.00	0.00	110.00
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-004-520610</u>	BUILDING MAINTENANCE		110.00	100.00%

Vendor: 20355 - TRAILS END CAR WASH

Vendor Total: 114.00

<u>16</u>	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	114.00	0.00	0.00	0.00	114.00
NOV 2025 CASH WASHES	AP Checking - Gen		AP Checking - General		No					

Payable Address: HUSCO, INC
PO BOX 334
ABILENE, Kansas 67410

Payable Register

Packet: APPKT00744 - BILLS 120925 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
NOV 2025 CASH WASHES Distributions	NA		0.00	0.00	114.00	0.00	0.00	0.00	114.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-520600	VEHICLE EXPENSES		114.00	100.00%						

Vendor: 1000851 - TRANSUNION RISK & ALTERNATIVE

Vendor Total: 240.00

6199432-202511-1	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	240.00	0.00	0.00	0.00	240.00
OCT - NOV 2025 BACKGROUND CHECKS	AP Checking - Gen	AP Checking - General	No							

Payable Address: DATA SOLUTIONS, INC
PO BOX 209047
DALLAS, Texas 75320-9047

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
NOV 2025 BACKGROUND CHECKS Distributions	NA	0.00	0.00	240.00	0.00	0.00	0.00	240.00
Account Number	Account Name	Project Account Key	Amount	Percent				
001-002-520705	SOFTWARE SUBSCRIPTIONS		240.00	100.00%				

Vendor: VEN01266 - UNITED STATES TREASURY

Vendor Total: 51.58

CP160	Invoice	12/9/2025	11/24/2025	12/9/2025	11/24/2025	51.58	0.00	0.00	0.00	51.58
TAXES DUE ON FORM 720 ENDING JUNE 30, 2023	AP Checking - Gen	AP Checking - General	No							

Payable Address: INTERNAL REVENUE SERVICE
OGDEN, Utah 84201-0102

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
TAXES DUE ON FORM 720 ENDING JUNE 30, 2023 Distributions	NA	0.00	0.00	51.58	0.00	0.00	0.00	51.58
Account Number	Account Name	Project Account Key	Amount	Percent				
001-001-520970	MISCELLANEOUS SERVICES		51.58	100.00%				

Vendor: 1000364 - USD 435 ABILENE

Vendor Total: 900.00

STM 120125	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	300.00	0.00	0.00	0.00	300.00
AMS 8TH GRADE BOYS BBALL	AP Checking - Gen	AP Checking - General	No							

Payable Address: PO BOX 639
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
AMS 8TH GRADE BOYS BBALL Distributions	NA	0.00	0.00	300.00	0.00	0.00	0.00	300.00
Account Number	Account Name	Project Account Key	Amount	Percent				
015-153-522800	CAMPS & CLINICS		300.00	100.00%				

STM 120925	Invoice	12/9/2025	12/9/2025	12/9/2025	12/9/2025	600.00	0.00	0.00	0.00	600.00
AHS BOYS BBALL	AP Checking - Gen	AP Checking - General	No							

Payable Address: PO BOX 639
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
AHS BOYS BBALL Distributions	NA	0.00	0.00	600.00	0.00	0.00	0.00	600.00
Account Number	Account Name	Project Account Key	Amount	Percent				
015-153-522800	CAMPS & CLINICS		600.00	100.00%				

Vendor: 999944 - VANDERBILTS NO. 4, INC

Vendor Total: 389.98

Payable Register

Packet: APPKT00744 - BILLS 120925 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
STM 120225	Invoice	12/9/2025	12/2/2025	12/9/2025	12/2/2025	389.98	0.00	0.00	0.00	389.98
BOOTS CLARK, ANDERSON & TAYLOR	AP Checking - Gen		AP Checking - General		No					

Payable Address: 3005 ENTERPRISE DR
SALINA, Kansas 67401

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
BOOTS CLARK, ANDERSON & TAYLOR	NA	0.00	0.00	389.98	0.00	0.00	0.00	389.98
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
001-004-521150	UNIFORMS & ALTERATIONS		150.00	38.46%
001-004-521150	UNIFORMS & ALTERATIONS		119.99	30.77%
001-006-521150	UNIFORMS & ALTERATIONS		119.99	30.77%

Vendor: 5046 - VYVE BROADBAND

Vendor Total: 3,187.63

STM 120125 207-521223	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	519.48	0.00	0.00	0.00	519.48
WWTP INTERNET	AP Checking - Gen		AP Checking - General		No					

Payable Address: PO BOX 268951
OKLAHOMA CITY, Oklahoma 73126-8951

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP INTERNET	NA	0.00	0.00	519.48	0.00	0.00	0.00	519.48
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
004-042-520520	TELEPHONE / INTERNET		519.48	100.00%

STM 120125 208-521259	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	333.00	0.00	0.00	0.00	333.00
RECYCLE INTERNET	AP Checking - Gen		AP Checking - General		No					

Payable Address: PO BOX 268951
OKLAHOMA CITY, Oklahoma 73126-8951

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
RECYCLE INTERNET	NA	0.00	0.00	333.00	0.00	0.00	0.00	333.00
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
003-000-520520	TELEPHONE / INTERNET		333.00	100.00%

STM 120125 209-562368	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	476.23	0.00	0.00	0.00	476.23
WTP INTERNET	AP Checking - Gen		AP Checking - General		No					

Payable Address: PO BOX 268951
OKLAHOMA CITY, Oklahoma 73126-8951

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WTP INTERNET	NA	0.00	0.00	476.23	0.00	0.00	0.00	476.23
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
002-023-520520	TELEPHONE / INTERNET		476.23	100.00%

STM 120125 301-513217	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	147.66	0.00	0.00	0.00	147.66
SR CENTER INTERET	AP Checking - Gen		AP Checking - General		No					

Payable Address: PO BOX 268951
OKLAHOMA CITY, Oklahoma 73126-8951

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SR CENTER INTERET	NA	0.00	0.00	147.66	0.00	0.00	0.00	147.66
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
001-013-520520	TELEPHONE / INTERNET		147.66	100.00%

Payable Register

Packet: APPKT00744 - BILLS 120925 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
<u>STM 120125 301-521156</u>	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	242.28	0.00	0.00	0.00	242.28
PW INTERNET	AP Checking - Gen -	AP Checking - General			No					
Payable Address: PO BOX 268951 OKLAHOMA CITY, Oklahoma 73126-8951										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PW INTERNET Distributions	NA	0.00	0.00	242.28	0.00	0.00	0.00	242.28		
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-004-520520</u>	TELEPHONE / INTERNET				242.28	100.00%				
<u>STM 120125 301-521248</u>	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	147.66	0.00	0.00	0.00	147.66
PARK INTERNET	AP Checking - Gen -	AP Checking - General			No					
Payable Address: PO BOX 268951 OKLAHOMA CITY, Oklahoma 73126-8951										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PARK INTERNET Distributions	NA	0.00	0.00	147.66	0.00	0.00	0.00	147.66		
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-006-520520</u>	TELEPHONE / INTERNET				147.66	100.00%				
<u>STM 120125 301-521260</u>	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	242.28	0.00	0.00	0.00	242.28
P & R INTERNET	AP Checking - Gen -	AP Checking - General			No					
Payable Address: PO BOX 268951 OKLAHOMA CITY, Oklahoma 73126-8951										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P & R INTERNET Distributions	NA	0.00	0.00	242.28	0.00	0.00	0.00	242.28		
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>015-151-520520</u>	TELEPHONE / INTERNET				242.28	100.00%				
<u>STM 120125 301-541718</u>	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	921.38	0.00	0.00	0.00	921.38
APD INTERNET	AP Checking - Gen -	AP Checking - General			No					
Payable Address: PO BOX 268951 OKLAHOMA CITY, Oklahoma 73126-8951										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
APD INTERNET Distributions	NA	0.00	0.00	921.38	0.00	0.00	0.00	921.38		
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-002-520520</u>	TELEPHONE / INTERNET				921.38	100.00%				
<u>STM 120125 301-564354</u>	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	157.66	0.00	0.00	0.00	157.66
PW INTERNET	AP Checking - Gen -	AP Checking - General			No					
Payable Address: PO BOX 268951 OKLAHOMA CITY, Oklahoma 73126-8951										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PW INTERNET Distributions	NA	0.00	0.00	157.66	0.00	0.00	0.00	157.66		
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>002-022-520520</u>	TELEPHONE / INTERNET				157.66	100.00%				
Vendor: <u>1000852 - XEROX FINANCIAL SERVICES</u>										
<u>41278493</u>	Invoice	12/9/2025	12/1/2025	12/9/2025	12/1/2025	249.15	0.00	0.00	0.00	249.15
COPIER CONTRACT PAYMENT	AP Checking - Gen -	AP Checking - General			No					
Payable Address: PO BOX 13604 PHILADELPHIA, Pennsylvania 19101-3604										
								Vendor Total:	366.02	

Payable Register

Packet: APPKT00744 - BILLS 120925 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
COPIER CONTRACT PAYMENT Distributions	NA		0.00	0.00	249.15	0.00	0.00	0.00	249.15	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-002-520700</u>	RENT/CONTRACTS/AGREEMENTS		249.15	100.00%						
<u>41297133</u>	Invoice	12/9/2025	12/8/2025	12/9/2025	12/8/2025	116.87	0.00	0.00	0.00	116.87
COPIER CONTRACT PAYMENT	AP Checking - Gen - AP Checking - General	No								

Payable Address: PO BOX 13604
PHILADELPHIA, Pennsylvania 19101-3604

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
COPIER CONTRACT PAYMENT Distributions	NA	0.00	0.00	116.87	0.00	0.00	0.00	116.87
Account Number	Account Name	Project Account Key	Amount	Percent				
<u>015-151-520700</u>	RENT/CONTRACTS/AGREEMENTS		116.87	100.00%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Credit Memo	1	-101.85	0.00	0.00	0.00	-101.85	0.00	-101.85
Invoice	67	87,485.29	0.00	0.00	0.00	87,485.29	0.00	87,485.29
Grand Total:		87,383.44	0.00	0.00	0.00	87,383.44	0.00	87,383.44

Account Summary

Account	Name	Amount
001-001-520410	INSURANCE	500.00
001-001-520510	ELECTRIC SERVICE	562.94
001-001-520700	RENT/CONTRACTS/AGREEMENTS	7,017.21
001-001-520970	MISCELLANEOUS SERVICES	51.58
001-001-521060	GASOLINE/OIL/LUBRICANTS	16.52
001-001-521150	UNIFORMS & ALTERATIONS	2.27
001-002-520425	PHYSICAL/DRUG SCREEN/BACKGROUND CHECK	50.00
001-002-520510	ELECTRIC SERVICE	219.47
001-002-520520	TELEPHONE / INTERNET	921.38
001-002-520600	VEHICLE EXPENSES	876.96
001-002-520700	RENT/CONTRACTS/AGREEMENTS	300.78
001-002-520705	SOFTWARE SUBSCRIPTIONS	240.00
001-002-520910	DUES/SUBSCRIPTIONS/PUBLICATIONS	224.00
001-002-520970	MISCELLANEOUS SERVICES	68.19
001-002-521060	GASOLINE/OIL/LUBRICANTS	1,690.00
001-003-520510	ELECTRIC SERVICE	171.97
001-003-520610	BUILDING MAINTENANCE	25.98
001-003-520705	SOFTWARE SUBSCRIPTIONS	785.07
001-003-521060	GASOLINE/OIL/LUBRICANTS	1,578.93
001-003-521150	UNIFORMS & ALTERATIONS	702.04
001-004-520500	STREET LIGHTING	11,677.55
001-004-520510	ELECTRIC SERVICE	575.50
001-004-520520	TELEPHONE / INTERNET	242.28
001-004-520610	BUILDING MAINTENANCE	110.00
001-004-521060	GASOLINE/OIL/LUBRICANTS	2,757.59
001-004-521150	UNIFORMS & ALTERATIONS	339.93
001-004-521170	SNOW CONTROL SUPPLIES	34.99
001-005-520620	EQUIPMENT REPAIR & MAINTENANCE	45.00
001-005-520970	MISCELLANEOUS SERVICES	36.00
001-005-521150	UNIFORMS & ALTERATIONS	19.19
001-006-520510	ELECTRIC SERVICE	978.65
001-006-520520	TELEPHONE / INTERNET	147.66
001-006-520610	BUILDING MAINTENANCE	60.00
001-006-521060	GASOLINE/OIL/LUBRICANTS	576.11
001-006-521150	UNIFORMS & ALTERATIONS	119.99
001-008-520510	ELECTRIC SERVICE	171.98
001-011-520975	MOWING/ABATEMENT	100.00
001-011-521060	GASOLINE/OIL/LUBRICANTS	49.53
001-012-520110	LEGAL	2,000.00
001-012-520960	PRISONER CARE	270.00
001-013-520510	ELECTRIC SERVICE	617.90
001-013-520520	TELEPHONE / INTERNET	147.66
001-013-520610	BUILDING MAINTENANCE	64.00
001-015-520510	ELECTRIC SERVICE	276.64
001-015-520710	CIVIC CENTER MAINTENANCE	65.00
Total:		37,488.44

Account	Name	Amount
002-022-520510	ELECTRIC SERVICE	488.19
002-022-520520	TELEPHONE / INTERNET	157.66
002-022-520600	VEHICLE EXPENSES	30.47
002-022-520661	WATER LINE MAINTENANCE	109.67
002-022-521060	GASOLINE/OIL/LUBRICANTS	361.31
002-022-521150	UNIFORMS & ALTERATIONS	32.80
002-023-520220	POSTAGE & METER RENTAL	31.19
002-023-520510	ELECTRIC SERVICE	11,014.05
002-023-520520	TELEPHONE / INTERNET	476.23
002-023-521060	GASOLINE/OIL/LUBRICANTS	319.25

Account Summary

Account	Name	Amount
<u>002-023-521150</u>	UNIFORMS & ALTERATIONS	57.33
<u>002-024-520220</u>	POSTAGE & METER RENTAL	1,140.71
<u>002-024-520510</u>	ELECTRIC SERVICE	171.97
<u>002-024-520700</u>	RENT/CONTRACTS/AGREEMENTS	17.21
<u>002-024-521060</u>	GASOLINE/OIL/LUBRICANTS	16.52
<u>002-024-521150</u>	UNIFORMS & ALTERATIONS	2.26
Total:		14,426.82

Account	Name	Amount
<u>003-000-520320</u>	PRINTING & ADVERTISING	253.48
<u>003-000-520510</u>	ELECTRIC SERVICE	263.88
<u>003-000-520520</u>	TELEPHONE / INTERNET	333.00
<u>003-000-520610</u>	BUILDING MAINTENANCE	65.00
Total:		915.36

Account	Name	Amount
<u>004-041-520510</u>	ELECTRIC SERVICE	235.94
<u>004-041-520651</u>	SEWERLINE MAINTENANCE	1,370.09
<u>004-041-520652</u>	LOCATE SERVICES	126.35
<u>004-041-521060</u>	GASOLINE/OIL/LUBRICANTS	281.89
<u>004-041-521150</u>	UNIFORMS & ALTERATIONS	6.79
<u>004-042-520210</u>	LAB ANALYSIS & EQUIPMENT	351.50
<u>004-042-520425</u>	PHYSICAL/DRUG SCREEN/BACKGROUND CHECK	60.00
<u>004-042-520510</u>	ELECTRIC SERVICE	20,031.90
<u>004-042-520520</u>	TELEPHONE / INTERNET	519.48
<u>004-042-520610</u>	BUILDING MAINTENANCE	257.80
<u>004-042-521060</u>	GASOLINE/OIL/LUBRICANTS	3,239.47
<u>004-042-521150</u>	UNIFORMS & ALTERATIONS	46.99
<u>004-043-520220</u>	POSTAGE & METER RENTAL	1,140.71
<u>004-043-520510</u>	ELECTRIC SERVICE	171.97
<u>004-043-520700</u>	RENT/CONTRACTS/AGREEMENTS	17.20
<u>004-043-521060</u>	GASOLINE/OIL/LUBRICANTS	16.49
<u>004-043-521150</u>	UNIFORMS & ALTERATIONS	2.26
Total:		27,876.83

Account	Name	Amount
<u>005-000-520510</u>	ELECTRIC SERVICE	502.02
Total:		502.02

Account	Name	Amount
<u>013-131-520270</u>	TRAINING	117.25
<u>013-131-520700</u>	RENT/CONTRACTS/AGREEMENTS	575.00
<u>013-131-520910</u>	DUES/SUBSCRIPTIONS/PUBLICATIONS	224.00
<u>013-131-530260</u>	SPECIAL PROJECTS	10.44
Total:		926.69

Account	Name	Amount
<u>014-000-521135</u>	TRAFFIC SIGNAL MAINTENANCE	181.55
Total:		181.55

Account	Name	Amount
<u>015-151-520270</u>	TRAINING	91.30
<u>015-151-520520</u>	TELEPHONE / INTERNET	242.28

Account Summary

Account	Name	Amount
<u>015-151-520700</u>	RENT/CONTRACTS/AGREEMENTS	116.87
<u>015-153-522300</u>	YOUTH SPORTS SUPPLIES	294.00
<u>015-153-522800</u>	CAMPS & CLINICS	900.00
<u>015-157-520510</u>	ELECTRIC SERVICE	1,486.28
<u>015-157-520610</u>	BUILDING MAINTENANCE	60.00
	Total:	3,190.73

Account	Name	Amount
<u>050-000-520290</u>	COURT BOND REFUND	1,875.00
	Total:	1,875.00



Abilene, KS

Payment Register

APPKT00751 - BILLS 121625 KE

01 - Vendor Set 01

Bank: AP Checking - Gen - AP Checking - General

Vendor Number	Vendor Name					Total Vendor Amount	
1516	AMERICAN SOCIETY OF COMPOSERS, AUTHORS & PUBL					458.00	
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount		
Check		21678 NETWORK PLACE CHICAGO, Illinois 60673-1216		12/16/2025	458.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
STM 122125	2026 LICENSE FEE	12/21/2025	12/16/2025	0.00	458.00		

Vendor Number	Vendor Name					Total Vendor Amount
<u>1000699</u>	CATLETT AUTOMOTIVE INC					94.67
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		PO BOX 1045		12/16/2025	94.67	
		ULYSSES, Kansas 67880				
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>228538</u>	CABLE TIES	12/09/2025	12/16/2025	0.00	19.24	
<u>228602</u>	CLAMPS	12/10/2025	12/16/2025	0.00	53.02	
<u>228669</u>	RING TERMINAL	12/10/2025	12/16/2025	0.00	19.92	
<u>228680</u>	RING TERMINAL	12/10/2025	12/16/2025	0.00	2.49	

Vendor Number	Vendor Name					Total Vendor Amount
<u>1000192</u>	CINTAS CORP NO. 2					297.16
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		PO BOX 88005		12/16/2025	297.16	
		CHICAGO, Illinois 60680-1005				
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>4252251124</u>	UNIFORM SERVICE WTP	12/08/2025	12/16/2025	0.00	57.33	
<u>4253003186</u>	UNIFORM SERVICE WTP	12/15/2025	12/16/2025	0.00	57.33	
<u>4253014401</u>	UNIFORM SERVICE WWTP	12/15/2025	12/16/2025	0.00	46.99	
<u>4253014597</u>	UNIFORM SERVICE	12/15/2025	12/16/2025	0.00	135.51	

Vendor Number	Vendor Name					Total Vendor Amount
<u>3300</u>	CLARK, MIZE & LINVILLE CHARTERED					10,701.80
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		PO BOX 380		12/16/2025	10,701.80	
		SALINA, Kansas 67402-0380				
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>156987</u>	LEGAL SERVICE OCT 2025	11/18/2025	12/16/2025	0.00	3,914.60	
<u>156988</u>	OCT 2025 GENERAL RETAINER	11/18/2025	12/16/2025	0.00	1,373.60	
<u>157371</u>	NOV 2025 LEGAL SERVICE	12/08/2025	12/16/2025	0.00	4,302.60	
<u>157372</u>	NOV 2025 GENERAL RETAINER	12/08/2025	12/16/2025	0.00	1,111.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>1000720</u>	DOWNTOWN DANCE LLC					648.00
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		2322 VANE RD CHAPMAN, Kansas 67431		12/16/2025	648.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 121625</u>	DEC 2025	12/16/2025	12/16/2025	0.00	648.00	

Payment Register

APPKT00751 - BILLS 121625 KE

Vendor Number	Vendor Name					Total Vendor Amount
<u>1000843</u>	EMPOWER FAMILY HEALTH AMERICAL LC					193.55 *
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		7309 E 21ST ST N., STE 110 WICHITA, Kansas 67206	12/16/2025	193.55		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 121525</u>	DEC 2025 ADMIN & MONTHLY COMPLIANCE FEES	12/15/2025	12/16/2025	0.00	193.55	
Vendor Number	Vendor Name					Total Vendor Amount
<u>6290</u>	FOUR SEASONS INC					3,300.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 576 ABILENE, Kansas 67410	12/16/2025	3,300.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>71741</u>	REPAIR BOILER	12/11/2025	12/16/2025	0.00	365.00 *	
<u>71817</u>	FLUSH WATER HEATER CITY YARD	12/10/2025	12/16/2025	0.00	105.00 *	
<u>INV0005500</u>	Senior center water heater	12/15/2025	12/16/2025	0.00	2,830.00 *	
Vendor Number	Vendor Name					Total Vendor Amount
<u>999712</u>	HD SUPPLY FACILITIES MAINTENANCE LTD					1,813.68
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 9004 GURNEE, Illinois 60031-9004	12/16/2025	1,813.68		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV00889771</u>	SOLENOID VALVE	11/19/2025	12/16/2025	0.00	473.73 *	
<u>INV00904202</u>	BALL VALVE	12/08/2025	12/16/2025	0.00	1,339.95 *	
Vendor Number	Vendor Name					Total Vendor Amount
<u>2383</u>	HOMMAN ELECTRONICS					113.00 *
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		DBA HOMMAN ELECTRONICS 200 N PINE ST SOLOMON, Kansas 67480	12/16/2025	113.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>10228</u>	JOTTO DESK CONSOLE	12/03/2025	12/16/2025	0.00	113.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>1330</u>	JORDAN SPEARS					100.00 *
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		1701 WEST 1ST STREET ABILENE, Kansas 67410	12/16/2025	100.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>22165</u>	TREE SHEAR RENTAL	11/19/2025	12/16/2025	0.00	100.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>1350</u>	KAP PHILLIPS CO					95.00 *
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		106 N SPRUCE ABILENE, Kansas 67410	12/16/2025	95.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>17977</u>	PEST CONTROL	12/10/2025	12/16/2025	0.00	95.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>23110</u>	LUMBER HOUSE TRUE VALUE					73.98
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		1903 N BUCKEYE ABILENE, Kansas 67410	12/16/2025	73.98		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>2512-063382</u>	MASONARY CUTTING DISC	12/10/2025	12/16/2025	0.00	3.99 *	
<u>2512-064506</u>	HELMET	12/15/2025	12/16/2025	0.00	69.99 *	

Payment Register

APPKT00751 - BILLS 121625 KE

Vendor Number	Vendor Name					Total Vendor Amount
999838	MUNICIPAL SUPPLY, INC					1,750.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		1550 NE 51ST AVE DES MOINES, Iowa 50313	12/16/2025	1,750.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
0963786-IN	10 METER BOXES	12/11/2025	12/16/2025	0.00	1,750.00	
Vendor Number	Vendor Name					Total Vendor Amount
14170	QUADIENT, INC					138.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		DEPT 3689 PO BOX 123689 DALLAS, Texas 75312-3689	12/16/2025	138.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
62432562	POSTAGE METER RENTAL	12/04/2025	12/16/2025	0.00	138.00	
Vendor Number	Vendor Name					Total Vendor Amount
999036	RYLAND, CORINA					121.30
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		611 NW 2ND ABILENE, Kansas 67410	12/16/2025	121.30		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
STM 120525	REIMB POSTAGE TO JAPAN	12/05/2025	12/16/2025	0.00	121.30	
Vendor Number	Vendor Name					Total Vendor Amount
19180	SALINA SUPPLY CO					1,778.45
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 5100 SALINA, Kansas 67402-5100	12/16/2025	1,778.45		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
5100294572.001	VALVE STEM	12/01/2025	12/16/2025	0.00	1,778.45	
Vendor Number	Vendor Name					Total Vendor Amount
VEN01272	SISTER CITIES INTERNATIONAL					310.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		1012 14TH STREET NW STE 1400 WASHINGTON, District of Columbia 20005	12/16/2025	310.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
19171	2025-2026 MEMBERSHIP DUES	12/11/2025	12/16/2025	0.00	310.00	
Vendor Number	Vendor Name					Total Vendor Amount
1000700	UTILITY HELPNET, INC					1,316.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 9286 WICHITA, Kansas 67277	12/16/2025	1,316.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
5153	INSTRUMENTATION & CONTROL REVIEW	12/11/2025	12/16/2025	0.00	1,316.00	
Vendor Number	Vendor Name					Total Vendor Amount
11221	VERIZON COMMUNICATIONS INC					1,928.77
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 16810 NEWARK, New Jersey 07101-6810	12/16/2025	1,928.77		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
6130384211	CELL PHONE BILL	12/07/2025	12/16/2025	0.00	1,928.77	

Payment Register
APPKT00751 - BILLS 121625 KE

Vendor Number <u>22014</u>	Vendor Name VISA - UMB ADMINISTRATION					Total Vendor Amount 4,411.62
Payment Type Check	Payment Number	Remittance Address CARD SERVICES PO BOX 875852 KANSAS CITY, Missouri 64187-5852	Payment Date 12/16/2025	Payment Amount 4,411.62		
Payable Number <u>STM 120225 ADMIN</u>	Description NOV 2025 CC CHARGES		Payable Date 12/02/2025	Due Date 12/16/2025	Discount Amount 0.00	Payable Amount 4,411.62
Vendor Number <u>22019</u>	Vendor Name VISA - UMB COMMUNITY DEVELOP					Total Vendor Amount 555.81
Payment Type Check	Payment Number	Remittance Address CARD SERVICES PO BOX 875852 KANSAS CITY, Missouri 64187-5852	Payment Date 12/16/2025	Payment Amount 555.81		
Payable Number <u>STM 120225 CD</u>	Description NOV 2025 CC FEES		Payable Date 12/02/2025	Due Date 12/16/2025	Discount Amount 0.00	Payable Amount 555.81
Vendor Number <u>22015</u>	Vendor Name VISA - UMB FIRE DEPT					Total Vendor Amount 656.57
Payment Type Check	Payment Number	Remittance Address CARD SERVICES PO BOX 875852 KANSAS CITY, Missouri 64187-5852	Payment Date 12/16/2025	Payment Amount 656.57		
Payable Number <u>STM 120225 FIRE DEPT</u>	Description NOV 2025 CC CHARGES		Payable Date 12/02/2025	Due Date 12/16/2025	Discount Amount 0.00	Payable Amount 656.57
Vendor Number <u>22012</u>	Vendor Name VISA - UMB MUNICIPAL COURT					Total Vendor Amount 208.85
Payment Type Check	Payment Number	Remittance Address CARD SERVICES PO BOX 875852 KANSAS CITY, Missouri 64187-5852	Payment Date 12/16/2025	Payment Amount 208.85		
Payable Number <u>STM 120225 MUNI COURT</u>	Description NOV 2025 CC CHARGES		Payable Date 12/02/2025	Due Date 12/16/2025	Discount Amount 0.00	Payable Amount 208.85
Vendor Number <u>22010</u>	Vendor Name VISA - UMB PARKS					Total Vendor Amount 2,385.49
Payment Type Check	Payment Number	Remittance Address CARD CENTER PO BOX 875852 KANSAS CITY, Missouri 64187-5852	Payment Date 12/16/2025	Payment Amount 2,385.49		
Payable Number <u>STM 120225 PARKS</u>	Description NOV 2025 CC CHARGES		Payable Date 12/02/2025	Due Date 12/16/2025	Discount Amount 0.00	Payable Amount 2,385.49
Vendor Number <u>22011</u>	Vendor Name VISA - UMB POLICE DEPT					Total Vendor Amount 2,564.15
Payment Type Check	Payment Number	Remittance Address CARD CENTER PO BOX 875852 KANSAS CITY, Missouri 64187-5852	Payment Date 12/16/2025	Payment Amount 2,564.15		
Payable Number <u>STM 120225 APD</u>	Description NOV 2025 CC CHARGES		Payable Date 12/02/2025	Due Date 12/16/2025	Discount Amount 0.00	Payable Amount 2,564.15
Vendor Number <u>22021</u>	Vendor Name VISA - UMB PUBLIC WORKS					Total Vendor Amount 1,389.33
Payment Type Check	Payment Number	Remittance Address CARD SERVICES PO BOX 875852 KANSAS CITY, Missouri 64187-5852	Payment Date 12/16/2025	Payment Amount 1,389.33		
Payable Number <u>STM 120225 PW</u>	Description NOV 2025 CC CHARGES		Payable Date 12/02/2025	Due Date 12/16/2025	Discount Amount 0.00	Payable Amount 1,389.33

Payment Register

APPKT00751 - BILLS 121625 KE

Vendor Number	Vendor Name	Total Vendor Amount				
<u>1000852</u>	XEROX FINANCIAL SERVICES	190.79				
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 13604	12/16/2025	190.79		
		PHILADELPHIA, Pennsylvania 19101-3604				
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>41287825</u>	COPIER CONTRACT PAYMENT	12/04/2025	12/16/2025	0.00	158.07 *	
<u>41332270</u>	COPIER CONTRACT PAYMENT	12/12/2025	12/16/2025	0.00	32.72 *	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP Checking - Gen	Check	41	27	0.00	37,593.97
Packet Totals:		41	27	0.00	37,593.97

Kb
12/16/25

12
12/14/25

Fund	Name	Amount
099	POOLED CASH	-37,593.97
Packet Totals:		-37,593.97



Abilene, KS

Payable Register

Payable Detail by Vendor Name

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 1516 - AMERICAN SOCIETY OF COMPOSERS, AUTHORS & PUBLISHERS**Vendor Total:** 458.00

<u>STM 122125</u>	Invoice	12/16/2025	12/21/2025	12/16/2025	12/21/2025	458.00	0.00	0.00	0.00	458.00
2026 LICENSE FEE	AP Checking - Gen - AP Checking - General				No					

Payable Address: 21678 NETWORK PLACE
CHICAGO, Illinois 60673-1216**Items**

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
2026 LICENSE FEE Distributions	NA	0.00	0.00	458.00	0.00	0.00	0.00	458.00

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-001-520700</u>	RENT/CONTRACTS/AGREEMENTS		458.00	100.00%

Vendor: 1000699 - CATLETT AUTOMOTIVE INC**Vendor Total:** 94.67

<u>228538</u>	Invoice	12/16/2025	12/9/2025	12/16/2025	12/9/2025	19.24	0.00	0.00	0.00	19.24
CABLE TIES	AP Checking - Gen - AP Checking - General				No					

Payable Address: PO BOX 1045
ULYSSES, Kansas 67880**Items**

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CABLE TIES Distributions	NA	0.00	0.00	19.24	0.00	0.00	0.00	19.24

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-015-530380</u>	MISCELLANEOUS		19.24	100.00%

<u>228602</u>	Invoice	12/16/2025	12/10/2025	12/16/2025	12/10/2025	53.02	0.00	0.00	0.00	53.02
CLAMPS	AP Checking - Gen - AP Checking - General				No					

Payable Address: PO BOX 1045
ULYSSES, Kansas 67880**Items**

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CLAMPS Distributions	NA	0.00	0.00	53.02	0.00	0.00	0.00	53.02

Account Number	Account Name	Project Account Key	Amount	Percent
<u>004-041-520651</u>	SEWERLINE MAINTENANCE		53.02	100.00%

<u>228669</u>	Invoice	12/16/2025	12/10/2025	12/16/2025	12/10/2025	19.92	0.00	0.00	0.00	19.92
RING TERMINAL	AP Checking - Gen - AP Checking - General				No					

Payable Address: PO BOX 1045
ULYSSES, Kansas 67880**Items**

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
RING TERMINAL Distributions	NA	0.00	0.00	19.92	0.00	0.00	0.00	19.92

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-004-520620</u>	EQUIPMENT REPAIR & MAINTENAN...		19.92	100.00%

<u>228680</u>	Invoice	12/16/2025	12/10/2025	12/16/2025	12/10/2025	2.49	0.00	0.00	0.00	2.49
RING TERMINAL	AP Checking - Gen - AP Checking - General				No					

Payable Address: PO BOX 1045
ULYSSES, Kansas 67880

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
RING TERMINAL Distributions	NA		0.00	0.00	2.49	0.00	0.00	0.00	2.49	
Account Number	Account Name	Project Account Key	Amount	Percent						
001-004-520620	EQUIPMENT REPAIR & MAINTENAN...		2.49	100.00%						

Vendor: 1000192 - CINTAS CORP NO. 2

Vendor Total: 297.16

4252251124	Invoice	12/16/2025	12/8/2025	12/16/2025	12/8/2025	57.33	0.00	0.00	0.00	57.33
UNIFORM SERVICE WTP	AP Checking - Gen - AP Checking - General				No					

Payable Address: PO BOX 88005
CHICAGO, Illinois 60680-1005

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
UNIFORM SERVICE WTP Distributions	NA	0.00	0.00	57.33	0.00	0.00	0.00	57.33
Account Number	Account Name	Project Account Key	Amount	Percent				
002-023-521150	UNIFORMS & ALTERATIONS		57.33	100.00%				

4253003186	Invoice	12/16/2025	12/15/2025	12/16/2025	12/15/2025	57.33	0.00	0.00	0.00	57.33
UNIFORM SERVICE WTP	AP Checking - Gen - AP Checking - General				No					

Payable Address: PO BOX 88005
CHICAGO, Illinois 60680-1005

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
UNIFORM SERVICE WTP Distributions	NA	0.00	0.00	57.33	0.00	0.00	0.00	57.33
Account Number	Account Name	Project Account Key	Amount	Percent				
002-023-521150	UNIFORMS & ALTERATIONS		57.33	100.00%				

4253014401	Invoice	12/16/2025	12/15/2025	12/16/2025	12/15/2025	46.99	0.00	0.00	0.00	46.99
UNIFORM SERVICE WWTP	AP Checking - Gen - AP Checking - General				No					

Payable Address: PO BOX 88005
CHICAGO, Illinois 60680-1005

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
UNIFORM SERVICE WWTP Distributions	NA	0.00	0.00	46.99	0.00	0.00	0.00	46.99
Account Number	Account Name	Project Account Key	Amount	Percent				
004-042-521150	UNIFORMS & ALTERATIONS		46.99	100.00%				

4253014597	Invoice	12/16/2025	12/15/2025	12/16/2025	12/15/2025	135.51	0.00	0.00	0.00	135.51
UNIFORM SERVICE	AP Checking - Gen - AP Checking - General				No					

Payable Address: PO BOX 88005
CHICAGO, Illinois 60680-1005

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
UNIFORM SERVICE Distributions	NA	0.00	0.00	135.51	0.00	0.00	0.00	135.51
Account Number	Account Name	Project Account Key	Amount	Percent				
001-004-521150	UNIFORMS & ALTERATIONS		69.94	51.61%				
001-005-521150	UNIFORMS & ALTERATIONS		19.19	14.16%				
002-022-521150	UNIFORMS & ALTERATIONS		32.80	24.20%				
004-041-521150	UNIFORMS & ALTERATIONS		6.79	5.01%				
001-001-521150	UNIFORMS & ALTERATIONS		2.27	1.68%				
002-024-521150	UNIFORMS & ALTERATIONS		2.26	1.67%				
004-043-521150	UNIFORMS & ALTERATIONS		2.26	1.67%				

Vendor: 3300 - CLARK, MIZE & LINVILLE CHARTERED

Vendor Total: 10,701.80

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
<u>156987</u>	Invoice	12/16/2025	11/18/2025	12/16/2025	11/18/2025	3,914.60	0.00	0.00	0.00	3,914.60
LEGAL SERVICE OCT 2025	AP Checking - Gen -	AP Checking - General			No					

Payable Address: PO BOX 380
SALINA, Kansas 67402-0380

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
LEGAL SERVICE OCT 2025	NA	0.00	0.00	3,914.60	0.00	0.00	0.00	3,914.60
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-001-520110</u>	LEGAL		3,914.60	100.00%

<u>156988</u>	Invoice	12/16/2025	11/18/2025	12/16/2025	11/18/2025	1,373.60	0.00	0.00	0.00	1,373.60
OCT 2025 GENERAL RETAINER	AP Checking - Gen -	AP Checking - General			No					

Payable Address: PO BOX 380
SALINA, Kansas 67402-0380

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
OCT 2025 GENERAL RETAINER	NA	0.00	0.00	1,373.60	0.00	0.00	0.00	1,373.60
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-001-520110</u>	LEGAL		1,373.60	100.00%

<u>157371</u>	Invoice	12/16/2025	12/8/2025	12/16/2025	12/8/2025	4,302.60	0.00	0.00	0.00	4,302.60
NOV 2025 LEGAL SERVICE	AP Checking - Gen -	AP Checking - General			No					

Payable Address: PO BOX 380
SALINA, Kansas 67402-0380

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
NOV 2025 LEGAL SERVICE	NA	0.00	0.00	4,302.60	0.00	0.00	0.00	4,302.60
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-001-520110</u>	LEGAL		4,302.60	100.00%

<u>157372</u>	Invoice	12/16/2025	12/8/2025	12/16/2025	12/8/2025	1,111.00	0.00	0.00	0.00	1,111.00
NOV 2025 GENERAL RETAINER	AP Checking - Gen -	AP Checking - General			No					

Payable Address: PO BOX 380
SALINA, Kansas 67402-0380

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
NOV 2025 GENERAL RETAINER	NA	0.00	0.00	1,111.00	0.00	0.00	0.00	1,111.00
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-001-520110</u>	LEGAL		1,111.00	100.00%

Vendor: 1000720 - DOWNTOWN DANCE LLC

Vendor Total: 648.00

<u>STM 121625</u>	Invoice	12/16/2025	12/16/2025	12/16/2025	12/16/2025	648.00	0.00	0.00	0.00	648.00
DEC 2025	AP Checking - Gen -	AP Checking - General			No					

Payable Address: 2322 VANE RD
CHAPMAN, Kansas 67431

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
DEC 2025	NA	0.00	0.00	648.00	0.00	0.00	0.00	648.00
Distributions								

Account Number	Account Name	Project Account Key	Amount	Percent
<u>015-156-523331</u>	DANCE/TUMBLING		648.00	100.00%

Vendor: 1000843 - EMPOWER FAMILY HEALTH AMERICAL LC

Vendor Total: 193.55

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
STM 121525	Invoice	12/16/2025	12/15/2025	12/16/2025	12/15/2025	193.55	0.00	0.00	0.00	193.55
DEC 2025 ADMIN & MONTHLY COMPLIANCE FEES	AP Checking - Gen		AP Checking - General		No					

Payable Address: 7309 E 21ST ST N., STE 110
WICHITA, Kansas 67206

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
DEC 2025 ADMIN & MONTHLY COMPLIANCE FEES	NA	0.00	0.00	193.55	0.00	0.00	0.00	193.55

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-001-510290	EMPLOYER CONTRB TO BENEFITS		193.55	100.00%

Vendor: 6290 - FOUR SEASONS INC

Vendor Total: 470.00

71741	Invoice	12/16/2025	12/11/2025	12/16/2025	12/11/2025	365.00	0.00	0.00	0.00	365.00
REPAIR BOILER	AP Checking - Gen		AP Checking - General		No					

Payable Address: PO BOX 576
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
REPAIR BOILER	NA	0.00	0.00	365.00	0.00	0.00	0.00	365.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-001-520610	BUILDING MAINTENANCE		121.67	33.33%
002-024-520610	BUILDING MAINTENANCE		121.67	33.33%
004-043-520610	BUILDING MAINTENANCE		121.66	33.33%

71817	Invoice	12/16/2025	12/10/2025	12/16/2025	12/10/2025	105.00	0.00	0.00	0.00	105.00
FLUSH WATER HEATER CITY YARD	AP Checking - Gen		AP Checking - General		No					

Payable Address: PO BOX 576
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FLUSH WATER HEATER CITY YARD	NA	0.00	0.00	105.00	0.00	0.00	0.00	105.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-004-520610	BUILDING MAINTENANCE		105.00	100.00%

Vendor: 999712 - HD SUPPLY FACILITIES MAINTENANCE LTD

Vendor Total: 1,813.68

INV00889771	Invoice	12/16/2025	11/19/2025	12/16/2025	11/19/2025	473.73	0.00	0.00	0.00	473.73
SOLENOID VALVE	AP Checking - Gen		AP Checking - General		No					

Payable Address: PO BOX 9004
GURNEE, Illinois 60031-9004

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SOLENOID VALVE	NA	0.00	0.00	473.73	0.00	0.00	0.00	473.73

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
004-042-520620	EQUIPMENT REPAIR & MAINTENAN...		473.73	100.00%

INV00904202	Invoice	12/16/2025	12/8/2025	12/16/2025	12/8/2025	1,339.95	0.00	0.00	0.00	1,339.95
BALL VALVE	AP Checking - Gen		AP Checking - General		No					

Payable Address: PO BOX 9004
GURNEE, Illinois 60031-9004

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
BALL VALVE	NA	0.00	0.00	1,339.95	0.00	0.00	0.00	1,339.95

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
004-042-520620	EQUIPMENT REPAIR & MAINTENAN...		1,339.95	100.00%

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 2383 - HOMMAN ELECTRONICS

Vendor Total: 113.00

<u>10228</u>	Invoice	12/16/2025	12/3/2025	12/16/2025	12/3/2025	113.00	0.00	0.00	0.00	113.00
JOTTO DESK CONSOLE		AP Checking - Gen	- AP Checking - General		No					

Payable Address: DBA HOMMAN ELECTRONICS
200 N PINE ST
SOLOMON, Kansas 67480

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
JOTTO DESK CONSOLE	NA	0.00	0.00	113.00	0.00	0.00	0.00	113.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-003-521231</u>	FIRE EQUIPMENT		113.00	100.00%

Vendor: 1330 - JORDAN SPEARS

Vendor Total: 100.00

<u>22165</u>	Invoice	12/16/2025	11/19/2025	12/16/2025	11/19/2025	100.00	0.00	0.00	0.00	100.00
TREE SHEAR RENTAL		AP Checking - Gen	- AP Checking - General		No					

Payable Address: 1701 WEST 1ST STREET
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
TREE SHEAR RENTAL	NA	0.00	0.00	100.00	0.00	0.00	0.00	100.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-004-520970</u>	MISCELLANEOUS SERVICES		100.00	100.00%

Vendor: 1350 - KAP PHILLIPS CO

Vendor Total: 95.00

<u>17977</u>	Invoice	12/16/2025	12/10/2025	12/16/2025	12/10/2025	95.00	0.00	0.00	0.00	95.00
PEST CONTROL		AP Checking - Gen	- AP Checking - General		No					

Payable Address: 106 N SPRUCE
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PEST CONTROL	NA	0.00	0.00	95.00	0.00	0.00	0.00	95.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-004-520610</u>	BUILDING MAINTENANCE		95.00	100.00%

Vendor: 23110 - LUMBER HOUSE TRUE VALUE

Vendor Total: 73.98

<u>2512-063382</u>	Invoice	12/16/2025	12/10/2025	12/16/2025	12/10/2025	3.99	0.00	0.00	0.00	3.99
MASONARY CUTTING DISC		AP Checking - Gen	- AP Checking - General		No					

Payable Address: 1903 N BUCKEYE
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
MASONARY CUTTING DISC	NA	0.00	0.00	3.99	0.00	0.00	0.00	3.99

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>002-022-521080</u>	TOOLS & MINOR EQUIPMENT		3.99	100.00%

<u>2512-064506</u>	Invoice	12/16/2025	12/15/2025	12/16/2025	12/15/2025	69.99	0.00	0.00	0.00	69.99
HELMET		AP Checking - Gen	- AP Checking - General		No					

Payable Address: 1903 N BUCKEYE
ABILENE, Kansas 67410

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
HELMET Distributions	NA		0.00	0.00	69.99	0.00	0.00	0.00	69.99	
Account Number	Account Name	Project Account Key	Amount	Percent						
001-004-521080	TOOLS & MINOR EQUIPMENT		69.99	100.00%						

Vendor: 999838 - MUNICIPAL SUPPLY, INC

Vendor Total: 1,750.00

0963786-IN Invoice 12/16/2025 12/11/2025 12/16/2025 12/11/2025 1,750.00 0.00 0.00 0.00 1,750.00
10 METER BOXES AP Checking - Gen - AP Checking - General No

Payable Address: 1550 NE 51ST AVE
DES MOINES, Iowa 50313

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
METER BOX Distributions	NA	0.00	0.00	1,750.00	0.00	0.00	0.00	1,750.00
Account Number	Account Name	Project Account Key	Amount	Percent				
002-022-520665	METERS, RADIOS, PITS, RINGS		1,750.00	100.00%				

Vendor: 14170 - QUADIENT, INC

Vendor Total: 138.00

62432562 Invoice 12/16/2025 12/4/2025 12/16/2025 12/4/2025 138.00 0.00 0.00 0.00 138.00
POSTAGE METER RENTAL AP Checking - Gen - AP Checking - General No

Payable Address: DEPT 3689
PO BOX 123689
DALLAS, Texas 75312-3689

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
POSTAGE METER RENTAL Distributions	NA	0.00	0.00	138.00	0.00	0.00	0.00	138.00
Account Number	Account Name	Project Account Key	Amount	Percent				
001-001-520220	POSTAGE & METER RENTAL		34.50	25.00%				
002-024-520220	POSTAGE & METER RENTAL		34.50	25.00%				
001-002-520220	POSTAGE & METER RENTAL		13.80	10.00%				
001-003-520220	POSTAGE & METER RENTAL		1.38	1.00%				
001-008-520220	POSTAGE & METER RENTAL		20.70	15.00%				
001-011-520220	POSTAGE & METER RENTAL		16.56	12.00%				
001-012-520220	POSTAGE & METER RENTAL		5.52	4.00%				
015-151-520220	POSTAGE & METER RENTAL		11.04	8.00%				

Vendor: 999036 - RYLAND, CORINA

Vendor Total: 121.30

STM 120525 Invoice 12/16/2025 12/5/2025 12/16/2025 12/5/2025 121.30 0.00 0.00 0.00 121.30
REIMB POSTAGE TO JAPAN AP Checking - Gen - AP Checking - General No

Payable Address: 611 NW 2ND
ABILENE, Kansas 67410

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
REIMB POSTAGE TO JAPAN Distributions	NA	0.00	0.00	121.30	0.00	0.00	0.00	121.30
Account Number	Account Name	Project Account Key	Amount	Percent				
001-001-520880	SISTER CITY BOARD		121.30	100.00%				

Vendor: 19180 - SALINA SUPPLY CO

Vendor Total: 1,778.45

S100294572.001 Invoice 12/16/2025 12/1/2025 12/16/2025 12/1/2025 1,778.45 0.00 0.00 0.00 1,778.45
VALVE STEM AP Checking - Gen - AP Checking - General No

Payable Address: PO BOX 5100
SALINA, Kansas 67402-5100

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
VALVE STEM Distributions	NA		0.00	0.00	1,778.45	0.00	0.00	0.00	1,778.45	
Account Number	Account Name	Project Account Key	Amount	Percent						
002-023-520620	EQUIPMENT REPAIR & MAINTENAN...		1,778.45	100.00%						

Vendor: VEN01272 - SISTER CITIES INTERNATIONAL

19171	Invoice	12/16/2025	12/11/2025	12/16/2025	12/11/2025	310.00	0.00	0.00	0.00	310.00
2025-2026 MEMBERSHIP DUES	AP Checking - Gen - AP Checking - General				No					

Payable Address: 1012 14TH STREET NW
STE 1400
WASHINGTON, District of Columbia 20005

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
2025-2026 MEMBERSHIP DUES Distributions	NA	0.00	0.00	310.00	0.00	0.00	0.00	310.00
Account Number	Account Name	Project Account Key	Amount	Percent				
001-001-520880	SISTER CITY BOARD		310.00	100.00%				

Vendor: 1000700 - UTILITY HELPNET, INC

5153	Invoice	12/16/2025	12/11/2025	12/16/2025	12/11/2025	1,316.00	0.00	0.00	0.00	1,316.00
INSTRUMENTATION & CONTROL REVIEW	AP Checking - Gen - AP Checking - General				No					

Payable Address: PO BOX 9286
WICHITA, Kansas 67277

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INSTRUMENTATION & CONTROL REVIEW Distributions	NA	0.00	0.00	1,316.00	0.00	0.00	0.00	1,316.00
Account Number	Account Name	Project Account Key	Amount	Percent				
002-023-531030	WELLS		1,316.00	100.00%				

Vendor: 11221 - VERIZON COMMUNICATIONS INC

6130384211	Invoice	12/16/2025	12/7/2025	12/16/2025	12/7/2025	1,928.77	0.00	0.00	0.00	1,928.77
CELL PHONE BILL	AP Checking - Gen - AP Checking - General				No					

Payable Address: PO BOX 16810
NEWARK, New Jersey 07101-6810

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CELL PHONE SERVICE	NA		0.00	0.00	1,928.77	0.00	0.00	0.00	1,928.77	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-004-520520	TELEPHONE / INTERNET		19.26	1.00%						
002-022-520520	TELEPHONE / INTERNET		19.26	1.00%						
001-004-520520	TELEPHONE / INTERNET		19.26	1.00%						
002-022-520520	TELEPHONE / INTERNET		19.26	1.00%						
001-004-520520	TELEPHONE / INTERNET		20.00	1.04%						
002-022-520520	TELEPHONE / INTERNET		20.01	1.04%						
001-004-520520	TELEPHONE / INTERNET		12.84	0.67%						
002-022-520520	TELEPHONE / INTERNET		12.84	0.67%						
004-041-520520	TELEPHONE / INTERNET		12.84	0.67%						
001-001-520520	TELEPHONE / INTERNET		12.84	0.67%						
001-001-520520	TELEPHONE / INTERNET		13.34	0.69%						
002-024-520520	TELEPHONE / INTERNET		12.84	0.67%						
002-024-520520	TELEPHONE / INTERNET		13.34	0.69%						
004-043-520520	TELEPHONE / INTERNET		12.84	0.67%						
004-043-520520	TELEPHONE / INTERNET		13.33	0.69%						
001-011-520520	TELEPHONE / INTERNET		38.52	2.00%						
013-131-520520	TELEPHONE / INTERNET		38.52	2.00%						
004-042-520520	TELEPHONE / INTERNET		38.52	2.00%						
002-022-520520	TELEPHONE / INTERNET		38.52	2.00%						
004-042-520520	TELEPHONE / INTERNET		38.52	2.00%						
002-022-520520	TELEPHONE / INTERNET		38.52	2.00%						
002-023-520520	TELEPHONE / INTERNET		28.41	1.47%						
002-022-520520	TELEPHONE / INTERNET		20.01	1.04%						
004-041-520520	TELEPHONE / INTERNET		20.00	1.04%						
001-006-520520	TELEPHONE / INTERNET		38.52	2.00%						
001-006-520520	TELEPHONE / INTERNET		38.52	2.00%						
001-003-520520	TELEPHONE / INTERNET		40.01	2.07%						
001-011-520520	TELEPHONE / INTERNET		40.01	2.07%						
001-011-520520	TELEPHONE / INTERNET		40.01	2.07%						
013-131-520520	TELEPHONE / INTERNET		20.02	1.04%						
002-022-520520	TELEPHONE / INTERNET		20.02	1.04%						
001-004-520520	TELEPHONE / INTERNET		20.02	1.04%						
001-003-520520	TELEPHONE / INTERNET		20.02	1.04%						
001-003-520520	TELEPHONE / INTERNET		20.02	1.04%						
001-003-520520	TELEPHONE / INTERNET		20.02	1.04%						
001-003-520520	TELEPHONE / INTERNET		20.02	1.04%						
001-002-520520	TELEPHONE / INTERNET		1,057.92	54.85%						

Vendor: 22014 - VISA - UMB ADMINISTRATION

Vendor Total: 4,411.62

STM 120225 ADMIN	Invoice	12/16/2025	12/2/2025	12/16/2025	12/2/2025	4,411.62	0.00	0.00	0.00	4,411.62
NOV 2025 CC CHARGES	AP Checking - Gen - AP Checking - General	No								

Payable Address: CARD SERVICES
PO BOX 875852
KANSAS CITY, Missouri 64187-5852

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
AIR FRESHENERS	NA	0.00	0.00	45.76	0.00	0.00	0.00	45.76
Distributions								
Account Number	Account Name	Project Account Key	Amount	Percent				
001-001-521010	OFFICE SUPPLIES		22.88	50.00%				
002-024-521010	OFFICE SUPPLIES		22.88	50.00%				

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BINDER DIVIDERS	NA		0.00	0.00	30.60	0.00	0.00	0.00	30.60	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-001-521010	OFFICE SUPPLIES		15.30	50.00%						
002-024-521010	OFFICE SUPPLIES		15.30	50.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ELECTRIC SERVICE @ WATER TOWER,CLR	NA		0.00	0.00	152.22	0.00	0.00	0.00	152.22	
GARTEN,RUSSELL										
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
002-022-520510	ELECTRIC SERVICE		152.22	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
NITRILE GLOVES	NA		0.00	0.00	52.99	0.00	0.00	0.00	52.99	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-001-521040	JANITOR SUPPLIES		26.50	50.01%						
002-024-521040	JANITOR SUPPLIES		26.49	49.99%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
IIMC ANNUAL MEMBERSHIP - SHAYLA	NA		0.00	0.00	195.00	0.00	0.00	0.00	195.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-001-520910	DUES/SUBSCRIPTIONS/PUBLICATIO...		97.50	50.00%						
002-024-520910	DUES/SUBSCRIPTIONS/PUBLICATIO...		97.50	50.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SERVICE AWARD	NA		0.00	0.00	200.00	0.00	0.00	0.00	200.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-001-520800	AWARDS & CONTRIBUTIONS		200.00	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
MONTHLY BASECAMP FEE	NA		0.00	0.00	119.00	0.00	0.00	0.00	119.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-001-520705	SOFTWARE SUBSCRIPTIONS		59.50	50.00%						
002-024-520705	SOFTWARE SUBSCRIPTIONS		59.50	50.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CLEANING SUPPLIES	NA		0.00	0.00	36.75	0.00	0.00	0.00	36.75	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-001-521040	JANITOR SUPPLIES		18.38	50.01%						
002-024-521040	JANITOR SUPPLIES		18.37	49.99%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BACKUP BATTERIES	NA		0.00	0.00	341.90	0.00	0.00	0.00	341.90	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-001-521000	COMPUTER EQUIPMENT		170.95	50.00%						
002-024-521000	COMPUTER EQUIPMENT		170.95	50.00%						

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
MONTHLY PHONE SERVICE	NA	0.00	0.00	3,187.42	0.00	0.00	0.00	3,187.42

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-001-520520	TELEPHONE / INTERNET		424.16	13.31%
002-024-520520	TELEPHONE / INTERNET		424.16	13.31%
004-043-520520	TELEPHONE / INTERNET		424.16	13.31%
001-008-520520	TELEPHONE / INTERNET		141.39	4.44%
001-011-520520	TELEPHONE / INTERNET		141.39	4.44%
001-013-520520	TELEPHONE / INTERNET		185.77	5.83%
001-002-520520	TELEPHONE / INTERNET		241.79	7.59%
001-003-520520	TELEPHONE / INTERNET		141.38	4.44%
002-023-520520	TELEPHONE / INTERNET		183.14	5.75%
004-042-520520	TELEPHONE / INTERNET		125.70	3.94%
015-151-520520	TELEPHONE / INTERNET		217.98	6.84%
001-004-520520	TELEPHONE / INTERNET		78.97	2.48%
002-022-520520	TELEPHONE / INTERNET		78.97	2.48%
004-041-520520	TELEPHONE / INTERNET		78.98	2.48%
003-000-520520	TELEPHONE / INTERNET		98.20	3.08%
015-152-520520	TELEPHONE / INTERNET		63.96	2.01%
013-131-520520	TELEPHONE / INTERNET		137.32	4.31%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
1099 MISC TAX FORMS	NA	0.00	0.00	49.98	0.00	0.00	0.00	49.98

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-001-521010	OFFICE SUPPLIES		49.98	100.00%

Vendor: [22019 - VISA - UMB COMMUNITY DEVELOP](#)

Vendor Total: 555.81

STM 120225 CD	Invoice	12/16/2025	12/2/2025	12/16/2025	12/2/2025	555.81	0.00	0.00	0.00	555.81
NOV 2025 CC FEES	AP Checking - Gen - AP Checking - General				No					

Payable Address: CARD SERVICES
PO BOX 875852
KANSAS CITY, Missouri 64187-5852

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
EMBROIDERY OF APPAREL	NA	0.00	0.00	72.00	0.00	0.00	0.00	72.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-008-521150	UNIFORMS & ALTERATIONS		72.00	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FOR THE OFFICE	NA	0.00	0.00	41.07	0.00	0.00	0.00	41.07

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-008-520610	BUILDING MAINTENANCE		41.07	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FOR THE OFFICE	NA	0.00	0.00	164.01	0.00	0.00	0.00	164.01

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-008-520610	BUILDING MAINTENANCE		164.01	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
EMBROIDERED SHIRTS	NA	0.00	0.00	36.00	0.00	0.00	0.00	36.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-011-521150	UNIFORMS & ALTERATIONS		36.00	100.00%

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CITY CHRISTMAS PARTY Distributions	NA		0.00	0.00	44.23	0.00	0.00	0.00	44.23	
Account Number	Account Name	Project Account Key	Amount	Percent						
001-011-520970	MISCELLANEOUS SERVICES		44.23	100.00%						
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
TRAINING FOR INTERNATIONAL RESIDENTIAL CODE Distributions	NA		0.00	0.00	198.50	0.00	0.00	0.00	198.50	
Account Number	Account Name	Project Account Key	Amount	Percent						
001-011-520270	TRAINING		198.50	100.00%						

Vendor: 22015 - VISA - UMB FIRE DEPT

Vendor Total: 656.57

STM 120225 FIRE DEPT	Invoice	12/16/2025	12/2/2025	12/16/2025	12/2/2025	656.57	0.00	0.00	0.00	656.57
NOV 2025 CC CHARGES		AP Checking - Gen	AP Checking - General	No						

Payable Address: CARD SERVICES
PO BOX 875852
KANSAS CITY, Missouri 64187-5852

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FIRE HOSE Distributions	NA	0.00	0.00	65.21	0.00	0.00	0.00	65.21
Account Number	Account Name	Project Account Key	Amount	Percent				
001-003-521231	FIRE EQUIPMENT		65.21	100.00%				
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
KS CHAPTER OF INTERNATIONAL ASSOC. OF ARSON Distributions	NA	0.00	0.00	20.00	0.00	0.00	0.00	20.00
Account Number	Account Name	Project Account Key	Amount	Percent				
001-003-520910	DUES/SUBSCRIPTIONS/PUBLICATIO...		20.00	100.00%				
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PUSH BUTTON FOR SQUAD 35 HOS... Distributions	NA	0.00	0.00	19.90	0.00	0.00	0.00	19.90
Account Number	Account Name	Project Account Key	Amount	Percent				
001-003-521231	FIRE EQUIPMENT		19.90	100.00%				
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FORESTRY GRANT MATCH PURCHASE NOZZLE Distributions	NA	0.00	0.00	32.46	0.00	0.00	0.00	32.46
Account Number	Account Name	Project Account Key	Amount	Percent				
001-003-521231	FIRE EQUIPMENT		32.46	100.00%				
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
KS FORESTYR MATCH GRANT NOZZLE Distributions	NA	0.00	0.00	509.39	0.00	0.00	0.00	509.39
Account Number	Account Name	Project Account Key	Amount	Percent				
001-003-521231	FIRE EQUIPMENT		509.39	100.00%				
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
REFUND FIRE HOSE & NOZZLE Distributions	NA	0.00	0.00	-530.75	0.00	0.00	0.00	-530.75
Account Number	Account Name	Project Account Key	Amount	Percent				
001-003-521231	FIRE EQUIPMENT		-530.75	100.00%				

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROTECTIVE COVERS FOR HAND TOOLS	NA		0.00	0.00	97.90	0.00	0.00	0.00	97.90	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-003-521231</u>	FIRE EQUIPMENT				97.90	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
MEALS FOR 4 WHILE DOING A FINAL ON	NA		0.00	0.00	48.87	0.00	0.00	0.00	48.87	
FIRE TRUCK										
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-003-520970</u>	MISCELLANEOUS SERVICES				48.87	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
TRIP TO S. DAKOTA TO INSPECT NEW	NA		0.00	0.00	29.85	0.00	0.00	0.00	29.85	
FIRE TRUCK										
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-003-521060</u>	GASOLINE/OIL/LUBRICANTS				29.85	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
TRIP TO S. DAKOTA TO INSPECT NEW	NA		0.00	0.00	40.18	0.00	0.00	0.00	40.18	
FIRE TRUCK										
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-003-521060</u>	GASOLINE/OIL/LUBRICANTS				40.18	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WIRING & CONNECTORS	NA		0.00	0.00	16.09	0.00	0.00	0.00	16.09	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-003-520610</u>	BUILDING MAINTENANCE				16.09	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
TRIP TO S. DAKOTA TO INSPECT NEW	NA		0.00	0.00	42.95	0.00	0.00	0.00	42.95	
FIRE TRUCK										
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-003-521060</u>	GASOLINE/OIL/LUBRICANTS				42.95	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
MEALS FOR 4 WHILE DOING A FINAL ON	NA		0.00	0.00	68.92	0.00	0.00	0.00	68.92	
FIRE TRUCK										
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-003-520970</u>	MISCELLANEOUS SERVICES				68.92	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CLEANING SUPPLIES	NA		0.00	0.00	61.93	0.00	0.00	0.00	61.93	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-003-521040</u>	JANITOR SUPPLIES				61.93	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WINDSHIELD WIPERS FOR T-39	NA		0.00	0.00	30.76	0.00	0.00	0.00	30.76	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>001-003-521231</u>	FIRE EQUIPMENT				30.76	100.00%				

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
TRAILER PLUG ADAPTOR FOR HAZMAT TRAILER	NA		0.00	0.00	11.54	0.00	0.00	0.00	11.54	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
001-003-521231	FIRE EQUIPMENT				11.54	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
HEADLIGHTS FOR T-39	NA		0.00	0.00	29.76	0.00	0.00	0.00	29.76	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
001-003-521231	FIRE EQUIPMENT				29.76	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
2 CYCLE GAS FOR SAWS	NA		0.00	0.00	17.98	0.00	0.00	0.00	17.98	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
001-003-521060	GASOLINE/OIL/LUBRICANTS				17.98	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LAUNDRY SOAP	NA		0.00	0.00	43.63	0.00	0.00	0.00	43.63	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
001-003-521040	JANITOR SUPPLIES				43.63	100.00%				

Vendor: 22012 - VISA - UMB MUNICIPAL COURT

Vendor Total: 208.85

STM 120225 MUNI COURT	Invoice	12/16/2025	12/2/2025	12/16/2025	12/2/2025	208.85	0.00	0.00	0.00	208.85
NOV 2025 CC CHARGES		AP Checking - Gen	AP Checking - General	No						

Payable Address: CARD SERVICES
PO BOX 875852
KANSAS CITY, Missouri 64187-5852

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SOFTWARE SUB	NA		0.00	0.00	89.00	0.00	0.00	0.00	89.00	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
001-012-520705	SOFTWARE SUBSCRIPTIONS				89.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
INTERNET FOR AWOS COMPUTER	NA		0.00	0.00	103.75	0.00	0.00	0.00	103.75	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
005-000-520520	TELEPHONE / INTERNET				103.75	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
AWOS HOTSPOT	NA		0.00	0.00	16.10	0.00	0.00	0.00	16.10	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
005-000-520520	TELEPHONE / INTERNET				16.10	100.00%				

Vendor: 22010 - VISA - UMB PARKS

Vendor Total: 2,385.49

STM 120225 PARKS	Invoice	12/16/2025	12/2/2025	12/16/2025	12/2/2025	2,385.49	0.00	0.00	0.00	2,385.49
NOV 2025 CC CHARGES		AP Checking - Gen	AP Checking - General	No						

Payable Address: CARD CENTER
PO BOX 875852
KANSAS CITY, Missouri 64187-5852

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
TWINE	NA		0.00	0.00	12.99	0.00	0.00	0.00	12.99	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-006-521160</u>	LAWN & GARDEN SUPPLIES		12.99	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CYPRESS MULCH FOR PORTER	NA		0.00	0.00	35.94	0.00	0.00	0.00	35.94	
MEMORIAL										
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>024-000-530365</u>	FRIENDS OF THE PARK		35.94	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
HEAVY DUTY SHOVEL	NA		0.00	0.00	39.99	0.00	0.00	0.00	39.99	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-006-521080</u>	TOOLS & MINOR EQUIPMENT		39.99	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
A3 BASKETBALLS	NA		0.00	0.00	690.00	0.00	0.00	0.00	690.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>015-153-521500</u>	ATHLETIC ACADEMY		690.00	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PORTER MEMORIAL	NA		0.00	0.00	10.03	0.00	0.00	0.00	10.03	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>008-000-530365</u>	FRIENDS OF THE PARK		10.03	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
VALVE FOR #4 IRRIGATION	NA		0.00	0.00	184.40	0.00	0.00	0.00	184.40	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-006-521210</u>	BALL PARK SUPPLIES/REPAIR		184.40	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PLUMBING PARTS FOR REPAIR	NA		0.00	0.00	22.77	0.00	0.00	0.00	22.77	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-006-521160</u>	LAWN & GARDEN SUPPLIES		22.77	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BELTS FOR EDGER	NA		0.00	0.00	87.93	0.00	0.00	0.00	87.93	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-006-520620</u>	EQUIPMENT REPAIR & MAINTENAN...		87.93	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
OFFICE SUPPLIES	NA		0.00	0.00	43.02	0.00	0.00	0.00	43.02	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>015-151-521010</u>	OFFICE SUPPLIES		43.02	100.00%						

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DESK CALENDAR Distributions	NA		0.00	0.00	10.16	0.00	0.00	0.00	10.16	
Account Number	Account Name	Project Account Key	Amount	Percent						
015-151-521010	OFFICE SUPPLIES		10.16	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DESK CALENDARS PARK Distributions	NA		0.00	0.00	34.88	0.00	0.00	0.00	34.88	
Account Number	Account Name	Project Account Key	Amount	Percent						
001-006-521010	OFFICE SUPPLIES		34.88	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FILTERS/OIL Distributions	NA		0.00	0.00	26.89	0.00	0.00	0.00	26.89	
Account Number	Account Name	Project Account Key	Amount	Percent						
001-006-520600	VEHICLE EXPENSES		26.89	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ZIP TIES Distributions	NA		0.00	0.00	16.99	0.00	0.00	0.00	16.99	
Account Number	Account Name	Project Account Key	Amount	Percent						
001-006-521080	TOOLS & MINOR EQUIPMENT		16.99	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REPLACE OUTLETS @ LITTLE IKE PARK Distributions	NA		0.00	0.00	11.97	0.00	0.00	0.00	11.97	
Account Number	Account Name	Project Account Key	Amount	Percent						
001-006-520610	BUILDING MAINTENANCE		11.97	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FABRIC SANITIZER Distributions	NA		0.00	0.00	14.50	0.00	0.00	0.00	14.50	
Account Number	Account Name	Project Account Key	Amount	Percent						
015-157-521040	JANITOR SUPPLIES		14.50	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ZIP TIES Distributions	NA		0.00	0.00	16.99	0.00	0.00	0.00	16.99	
Account Number	Account Name	Project Account Key	Amount	Percent						
001-006-520620	EQUIPMENT REPAIR & MAINTENAN...		16.99	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ZIP TIES FOR CHRISTMAS Distributions	NA		0.00	0.00	15.19	0.00	0.00	0.00	15.19	
Account Number	Account Name	Project Account Key	Amount	Percent						
001-006-521080	TOOLS & MINOR EQUIPMENT		15.19	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BRACKETS FOR TRANSFORMER GATE LOCK Distributions	NA		0.00	0.00	27.96	0.00	0.00	0.00	27.96	
Account Number	Account Name	Project Account Key	Amount	Percent						
015-157-520610	BUILDING MAINTENANCE		27.96	100.00%						

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CHRISTMAS ELECTRICAL PLUG	NA		0.00	0.00	2.98	0.00	0.00	0.00	2.98	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-006-521160</u>	LAWN & GARDEN SUPPLIES		2.98	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CHRISTMAS ELECTRICAL PLUG	NA		0.00	0.00	4.49	0.00	0.00	0.00	4.49	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-006-521160</u>	LAWN & GARDEN SUPPLIES		4.49	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SAR MEMORIAL PLAQUE	NA		0.00	0.00	498.00	0.00	0.00	0.00	498.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>024-000-530365</u>	FRIENDS OF THE PARK		498.00	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
JANITORIAL SUPPLIES	NA		0.00	0.00	14.96	0.00	0.00	0.00	14.96	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>015-157-521040</u>	JANITOR SUPPLIES		14.96	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SPECIAL EVENT	NA		0.00	0.00	20.98	0.00	0.00	0.00	20.98	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>015-153-522900</u>	SPECIAL EVENTS		20.98	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SOCKET FOR TAKING OFF CANOPY	NA		0.00	0.00	13.99	0.00	0.00	0.00	13.99	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-007-520610</u>	BUILDING MAINTENANCE		13.99	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SHAMPOOER FOR COMMUNITY CENTER	NA		0.00	0.00	137.97	0.00	0.00	0.00	137.97	
VACUUM FOR SR CENTE										
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>015-157-520610</u>	BUILDING MAINTENANCE		78.97	57.24%						
<u>001-013-521040</u>	JANITOR SUPPLIES		59.00	42.76%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CC CONCESSION SUPPLIES	NA		0.00	0.00	146.68	0.00	0.00	0.00	146.68	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>015-153-521050</u>	CONCESSION SUPPLIES		146.68	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
MANUAL POST HOLE DIGGER	NA		0.00	0.00	49.99	0.00	0.00	0.00	49.99	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-006-521080</u>	TOOLS & MINOR EQUIPMENT		49.99	100.00%						

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CONCRETE FOR FENCE REPAIR	NA		0.00	0.00	39.12	0.00	0.00	0.00	39.12	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-006-521080	TOOLS & MINOR EQUIPMENT		39.12	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
NEW TAILGATE LATCHES FOR GATOR	NA		0.00	0.00	26.38	0.00	0.00	0.00	26.38	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-006-520620	EQUIPMENT REPAIR & MAINTENAN...		26.38	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
TIRE REPAIR	NA		0.00	0.00	25.24	0.00	0.00	0.00	25.24	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-006-520600	VEHICLE EXPENSES		25.24	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CHRISTMAS DECOR	NA		0.00	0.00	70.11	0.00	0.00	0.00	70.11	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
024-000-530365	FRIENDS OF THE PARK		35.06	50.01%						
001-006-521160	LAWN & GARDEN SUPPLIES		35.05	49.99%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CONTAINER EDUCATIONS COURSE	NA		0.00	0.00	32.00	0.00	0.00	0.00	32.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
024-000-530365	FRIENDS OF THE PARK		32.00	100.00%						

Vendor: 22011 - VISA - UMB POLICE DEPT

Vendor Total: 2,564.15

STM 120225 APD Invoice 12/16/2025 12/2/2025 12/16/2025 12/2/2025 2,564.15 0.00 0.00 0.00 2,564.15

NOV 2025 CC CHARGES AP Checking - Gen - AP Checking - General No

Payable Address: CARD CENTER
PO BOX 875852
KANSAS CITY, Missouri 64187-5852

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
UNIFORM SHIRTS FOR OFFICER HUNTLEY	NA		0.00	0.00	404.94	0.00	0.00	0.00	404.94	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-521150	UNIFORMS & ALTERATIONS		404.94	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
HOTEL DURING CONTINUING	NA		0.00	0.00	295.15	0.00	0.00	0.00	295.15	
EDUCATION TRAINING										
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-520270	TRAINING		295.15	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
206 APD VEST	NA		0.00	0.00	629.10	0.00	0.00	0.00	629.10	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-530390	POLICE EQUIPMENT		629.10	100.00%						

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
MEAL DURING CONTINUING EDUCATION	NA	0.00	0.00	18.36	0.00	0.00	0.00	18.36		
TRAINING Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-520270	TRAINING		18.36	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
MEAL DURING CONTINUING EDUCATION	NA	0.00	0.00	22.57	0.00	0.00	0.00	22.57		
TRAINING Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-520270	TRAINING		22.57	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
MEAL TRAINING Distributions	NA	0.00	0.00	33.84	0.00	0.00	0.00	33.84		
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-520270	TRAINING		33.84	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
MEAL TRAINING Distributions	NA	0.00	0.00	9.85	0.00	0.00	0.00	9.85		
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-520270	TRAINING		9.85	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
KDOT CRASH REPORT SENT BY USPS	NA	0.00	0.00	10.77	0.00	0.00	0.00	10.77		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-520220	POSTAGE & METER RENTAL		10.77	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
UNIFORM FOR A. HUNTLEY	NA	0.00	0.00	97.24	0.00	0.00	0.00	97.24		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-521150	UNIFORMS & ALTERATIONS		97.24	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
BULBS FOR CAR 9	NA	0.00	0.00	8.99	0.00	0.00	0.00	8.99		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-520600	VEHICLE EXPENSES		8.99	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WATER FOR OFFICE	NA	0.00	0.00	87.81	0.00	0.00	0.00	87.81		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-521010	OFFICE SUPPLIES		87.81	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
AIR FRESHNER FOR UNIT 11	NA	0.00	0.00	6.56	0.00	0.00	0.00	6.56		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-520600	VEHICLE EXPENSES		6.56	100.00%						

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code	On Hold							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
DRY CLEANERS Distributions	NA	0.00	0.00	91.85	0.00	0.00	0.00	91.85		
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-521150	UNIFORMS & ALTERATIONS		91.85	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
211 APD VEST Distributions	NA	0.00	0.00	634.10	0.00	0.00	0.00	634.10		
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-530390	POLICE EQUIPMENT		634.10	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
REPLACE BROKEN MDT PATROL CAR CHARGER Distributions	NA	0.00	0.00	25.98	0.00	0.00	0.00	25.98		
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-520600	VEHICLE EXPENSES		25.98	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
BATTERY FOR CAR 1 Distributions	NA	0.00	0.00	188.99	0.00	0.00	0.00	188.99		
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-520600	VEHICLE EXPENSES		188.99	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
REFUND Distributions	NA	0.00	0.00	-1.95	0.00	0.00	0.00	-1.95		
Account Number	Account Name	Project Account Key	Amount	Percent						
001-002-520270	TRAINING		-1.95	100.00%						

Vendor: 22021 - VISA - UMB PUBLIC WORKS

Vendor Total: 1,389.33

STM 120225 PW Invoice 12/16/2025 12/2/2025 12/16/2025 12/2/2025 1,389.33 0.00 0.00 0.00 1,389.33

NOV 2025 CC CHARGES AP Checking - Gen - AP Checking - General No

Payable Address: CARD SERVICES
PO BOX 875852
KANSAS CITY, Missouri 64187-5852

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
2026 KOR MEMBERSHIP Distributions	NA	0.00	0.00	150.00	0.00	0.00	0.00	150.00
Account Number	Account Name	Project Account Key	Amount	Percent				
003-000-520910	DUES/SUBSCRIPTIONS/PUBLICATIO...		150.00	100.00%				
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
BACKER ROD Distributions	NA	0.00	0.00	234.73	0.00	0.00	0.00	234.73
Account Number	Account Name	Project Account Key	Amount	Percent				
004-042-520610	BUILDING MAINTENANCE		234.73	100.00%				
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CAULKING & BACKER ROD Distributions	NA	0.00	0.00	190.04	0.00	0.00	0.00	190.04
Account Number	Account Name	Project Account Key	Amount	Percent				
004-042-520610	BUILDING MAINTENANCE		190.04	100.00%				

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
RETURN BACKER ROD Distributions	NA		0.00	0.00	-234.73	0.00	0.00	0.00	-234.73	
Account Number	Account Name	Project Account Key			Amount	Percent				
004-042-520610	BUILDING MAINTENANCE				-234.73	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BATTERY Distributions	NA		0.00	0.00	36.99	0.00	0.00	0.00	36.99	
Account Number	Account Name	Project Account Key			Amount	Percent				
002-023-520610	BUILDING MAINTENANCE				36.99	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FLOWERS FOR J. STEINER FATHER'S FUNERAL Distributions	NA		0.00	0.00	48.00	0.00	0.00	0.00	48.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
002-022-520970	MISCELLANEOUS SERVICES				48.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CREDIT - PAID FOR TWICE Distributions	NA		0.00	0.00	-48.00	0.00	0.00	0.00	-48.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
002-022-520970	MISCELLANEOUS SERVICES				-48.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
J. COOPER BACKFLOW PREVENTION CERTIFICATION Distributions	NA		0.00	0.00	250.00	0.00	0.00	0.00	250.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
002-023-520270	TRAINING				250.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BLACKETER & FEENEY BACKFLOW RECERTIFICATION Distributions	NA		0.00	0.00	350.00	0.00	0.00	0.00	350.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
002-023-520270	TRAINING				350.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PLASTIC DOOR HANGERS Distributions	NA		0.00	0.00	63.99	0.00	0.00	0.00	63.99	
Account Number	Account Name	Project Account Key			Amount	Percent				
002-022-521010	OFFICE SUPPLIES				63.99	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
MOP HANDLE & MOP HEADS Distributions	NA		0.00	0.00	32.97	0.00	0.00	0.00	32.97	
Account Number	Account Name	Project Account Key			Amount	Percent				
001-004-520610	BUILDING MAINTENANCE				32.97	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
NAPA TRACS SUBSCRIPTION Distributions	NA		0.00	0.00	226.76	0.00	0.00	0.00	226.76	
Account Number	Account Name	Project Account Key			Amount	Percent				
001-004-520705	SOFTWARE SUBSCRIPTIONS				226.76	100.00%				

Payable Register

Packet: APPKT00749 - BILLS 121625 KE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BACKER ROD Distributions	NA		0.00	0.00	88.58	0.00	0.00	0.00	88.58	
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>004-042-520610</u>	BUILDING MAINTENANCE		88.58	100.00%						

Vendor: 1000852 - XEROX FINANCIAL SERVICES

Vendor Total: 190.79

<u>41287825</u>	Invoice	12/16/2025	12/4/2025	12/16/2025	12/4/2025	158.07	0.00	0.00	0.00	158.07
COPIER CONTRACT PAYMENT	AP Checking - Gen - AP Checking - General				No					

Payable Address: PO BOX 13604
PHILADELPHIA, Pennsylvania 19101-3604

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
COPIER CONTRACT PAYMENT Distributions	NA	0.00	0.00	158.07	0.00	0.00	0.00	158.07	
Account Number	Account Name	Project Account Key	Amount	Percent					
<u>001-004-520700</u>	RENT/CONTRACTS/AGREEMENTS		158.07	100.00%					

<u>41332270</u>	Invoice	12/16/2025	12/12/2025	12/16/2025	12/12/2025	32.72	0.00	0.00	0.00	32.72
COPIER CONTRACT PAYMENT	AP Checking - Gen - AP Checking - General				No					

Payable Address: PO BOX 13604
PHILADELPHIA, Pennsylvania 19101-3604

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
COPIER CONTRACT PAYMENT Distributions	NA	0.00	0.00	32.72	0.00	0.00	0.00	32.72	
Account Number	Account Name	Project Account Key	Amount	Percent					
<u>001-001-520700</u>	RENT/CONTRACTS/AGREEMENTS		10.91	33.34%					
<u>002-024-520700</u>	RENT/CONTRACTS/AGREEMENTS		10.91	33.34%					
<u>004-043-520700</u>	RENT/CONTRACTS/AGREEMENTS		10.90	33.31%					

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	40	34,763.97	0.00	0.00	0.00	34,763.97	0.00	34,763.97
Grand Total:		34,763.97	0.00	0.00	0.00	34,763.97	0.00	34,763.97

Account Summary

Account	Name	Amount
001-001-510290	EMPLOYER CONTRB TO BENEFITS	193.55
001-001-520110	LEGAL	10,701.80
001-001-520220	POSTAGE & METER RENTAL	34.50
001-001-520520	TELEPHONE / INTERNET	450.34
001-001-520610	BUILDING MAINTENANCE	121.67
001-001-520700	RENT/CONTRACTS/AGREEMENTS	468.91
001-001-520705	SOFTWARE SUBSCRIPTIONS	59.50
001-001-520800	AWARDS & CONTRIBUTIONS	200.00
001-001-520880	SISTER CITY BOARD	431.30
001-001-520910	DUES/SUBSCRIPTIONS/PUBLICATIONS	97.50
001-001-521000	COMPUTER EQUIPMENT	170.95
001-001-521010	OFFICE SUPPLIES	88.16
001-001-521040	JANITOR SUPPLIES	44.88
001-001-521150	UNIFORMS & ALTERATIONS	2.27
001-002-520220	POSTAGE & METER RENTAL	24.57
001-002-520270	TRAINING	377.82
001-002-520520	TELEPHONE / INTERNET	1,299.71
001-002-520600	VEHICLE EXPENSES	230.52
001-002-521010	OFFICE SUPPLIES	87.81
001-002-521150	UNIFORMS & ALTERATIONS	594.03
001-002-530390	POLICE EQUIPMENT	1,263.20
001-003-520220	POSTAGE & METER RENTAL	1.38
001-003-520520	TELEPHONE / INTERNET	261.47
001-003-520610	BUILDING MAINTENANCE	16.09
001-003-520910	DUES/SUBSCRIPTIONS/PUBLICATIONS	20.00
001-003-520970	MISCELLANEOUS SERVICES	117.79
001-003-521040	JANITOR SUPPLIES	105.56
001-003-521060	GASOLINE/OIL/LUBRICANTS	130.96
001-003-521231	FIRE EQUIPMENT	379.17
001-004-520520	TELEPHONE / INTERNET	170.35
001-004-520610	BUILDING MAINTENANCE	232.97
001-004-520620	EQUIPMENT REPAIR & MAINTENANCE	22.41
001-004-520700	RENT/CONTRACTS/AGREEMENTS	158.07
001-004-520705	SOFTWARE SUBSCRIPTIONS	226.76
001-004-520970	MISCELLANEOUS SERVICES	100.00
001-004-521080	TOOLS & MINOR EQUIPMENT	69.99
001-004-521150	UNIFORMS & ALTERATIONS	69.94
001-005-521150	UNIFORMS & ALTERATIONS	19.19
001-006-520520	TELEPHONE / INTERNET	77.04
001-006-520600	VEHICLE EXPENSES	52.13
001-006-520610	BUILDING MAINTENANCE	11.97
001-006-520620	EQUIPMENT REPAIR & MAINTENANCE	131.30
001-006-521010	OFFICE SUPPLIES	34.88
001-006-521080	TOOLS & MINOR EQUIPMENT	161.28
001-006-521160	LAWN & GARDEN SUPPLIES	78.28
001-006-521210	BALL PARK SUPPLIES/REPAIR	184.40
001-007-520610	BUILDING MAINTENANCE	13.99
001-008-520220	POSTAGE & METER RENTAL	20.70
001-008-520520	TELEPHONE / INTERNET	141.39
001-008-520610	BUILDING MAINTENANCE	205.08
001-008-521150	UNIFORMS & ALTERATIONS	72.00
001-011-520220	POSTAGE & METER RENTAL	16.56
001-011-520270	TRAINING	198.50
001-011-520520	TELEPHONE / INTERNET	259.93
001-011-520970	MISCELLANEOUS SERVICES	44.23
001-011-521150	UNIFORMS & ALTERATIONS	36.00
001-012-520220	POSTAGE & METER RENTAL	5.52
001-012-520705	SOFTWARE SUBSCRIPTIONS	89.00
001-013-520520	TELEPHONE / INTERNET	185.77

Account Summary

Account	Name	Amount
<u>001-013-521040</u>	JANITOR SUPPLIES	59.00
<u>001-015-530380</u>	MISCELLANEOUS	19.24
Total:		21,143.28

Account	Name	Amount
<u>002-022-520510</u>	ELECTRIC SERVICE	152.22
<u>002-022-520520</u>	TELEPHONE / INTERNET	267.41
<u>002-022-520665</u>	METERS, RADIOS, PITS, RINGS	1,750.00
<u>002-022-520970</u>	MISCELLANEOUS SERVICES	0.00
<u>002-022-521010</u>	OFFICE SUPPLIES	63.99
<u>002-022-521080</u>	TOOLS & MINOR EQUIPMENT	3.99
<u>002-022-521150</u>	UNIFORMS & ALTERATIONS	32.80
<u>002-023-520270</u>	TRAINING	600.00
<u>002-023-520520</u>	TELEPHONE / INTERNET	211.55
<u>002-023-520610</u>	BUILDING MAINTENANCE	36.99
<u>002-023-520620</u>	EQUIPMENT REPAIR & MAINTENANCE	1,778.45
<u>002-023-521150</u>	UNIFORMS & ALTERATIONS	114.66
<u>002-023-531030</u>	WELLS	1,316.00
<u>002-024-520220</u>	POSTAGE & METER RENTAL	34.50
<u>002-024-520520</u>	TELEPHONE / INTERNET	450.34
<u>002-024-520610</u>	BUILDING MAINTENANCE	121.67
<u>002-024-520700</u>	RENT/CONTRACTS/AGREEMENTS	10.91
<u>002-024-520705</u>	SOFTWARE SUBSCRIPTIONS	59.50
<u>002-024-520910</u>	DUES/SUBSCRIPTIONS/PUBLICATIONS	97.50
<u>002-024-521000</u>	COMPUTER EQUIPMENT	170.95
<u>002-024-521010</u>	OFFICE SUPPLIES	38.18
<u>002-024-521040</u>	JANITOR SUPPLIES	44.86
<u>002-024-521150</u>	UNIFORMS & ALTERATIONS	2.26
Total:		7,358.73

Account	Name	Amount
<u>003-000-520520</u>	TELEPHONE / INTERNET	98.20
<u>003-000-520910</u>	DUES/SUBSCRIPTIONS/PUBLICATIONS	150.00
Total:		248.20

Account	Name	Amount
<u>004-041-520520</u>	TELEPHONE / INTERNET	111.82
<u>004-041-520651</u>	SEWERLINE MAINTENANCE	53.02
<u>004-041-521150</u>	UNIFORMS & ALTERATIONS	6.79
<u>004-042-520520</u>	TELEPHONE / INTERNET	202.74
<u>004-042-520610</u>	BUILDING MAINTENANCE	278.62
<u>004-042-520620</u>	EQUIPMENT REPAIR & MAINTENANCE	1,813.68
<u>004-042-521150</u>	UNIFORMS & ALTERATIONS	46.99
<u>004-043-520520</u>	TELEPHONE / INTERNET	450.33
<u>004-043-520610</u>	BUILDING MAINTENANCE	121.66
<u>004-043-520700</u>	RENT/CONTRACTS/AGREEMENTS	10.90
<u>004-043-521150</u>	UNIFORMS & ALTERATIONS	2.26
Total:		3,098.81

Account	Name	Amount
<u>005-000-520520</u>	TELEPHONE / INTERNET	119.85
Total:		119.85

Account Summary

Account	Name	Amount
<u>008-000-530365</u>	FRIENDS OF THE PARK	10.03
	Total:	10.03

Account	Name	Amount
<u>013-131-520520</u>	TELEPHONE / INTERNET	195.86
	Total:	195.86

Account	Name	Amount
<u>015-151-520220</u>	POSTAGE & METER RENTAL	11.04
<u>015-151-520520</u>	TELEPHONE / INTERNET	217.98
<u>015-151-521010</u>	OFFICE SUPPLIES	53.18
<u>015-152-520520</u>	TELEPHONE / INTERNET	63.96
<u>015-153-521050</u>	CONCESSION SUPPLIES	146.68
<u>015-153-521500</u>	ATHLETIC ACADEMY	690.00
<u>015-153-522900</u>	SPECIAL EVENTS	20.98
<u>015-156-523331</u>	DANCE/TUMBLING	648.00
<u>015-157-520610</u>	BUILDING MAINTENANCE	106.93
<u>015-157-521040</u>	JANITOR SUPPLIES	29.46
	Total:	1,988.21

Account	Name	Amount
<u>024-000-530365</u>	FRIENDS OF THE PARK	601.00
	Total:	601.00



Abilene, KS

Receipt Register

Invoice Detail

POPKT00034 - APPLY INVOICES TO PO 121625 KE

Vendor Number 6290 Vendor Name FOUR SEASONS INC Vendor Total Discount: 0.00 Invoice Total: 2,830.00

Invoice Number INV0005500 Bank Code 1099 Single Chk On Hold Item Date 12/15/2025 Post Date 12/16/2025 Due Date 12/16/2025 Discount Date 12/15/2025 Amount 2,830.00 Shipping 0.00 Sales Tax 0.00 Discount 0.00 Invoice Total 2,830.00

Description: Senior center water heater

Invoice Remittance: PO BOX 576
ABILENE, Kansas 67410

Purchase Order

Number	Description	Status	Issued Date	Amount	Shipping	Sales Tax	PO Total
<u>PO00015</u>	Senior center water heater	Received	11/25/2025	2,830.00	0.00	0.00	2,830.00

Received Item

Item	Commodity Code	Receipt Status	Units	Price	Amount	Shipping	Sales Tax	Use Tax	Discount	Item Total
Senior center water heater	Service	Complete	0.00	0.00	2,830.00	0.00	0.00	0.00	0.00	2,830.00

Distributions

Account	Account Name	Project Account Key	Separate Sales Tax	Dist. %	Dist. Amount
<u>001-013-520620</u>	EQUIPMENT REPAIR & MAINTENANCE			100.00%	2,830.00

Packet Totals
Vendors: 1 Invoices: 1 Purchase Orders: 1 Amount: 2,830.00 Shipping: 0.00 Tax: 0.00 Discount: 0.00 Total Amount: 2,830.00

Purchase Order Summary

Purchase Order Number	Description	Invoice Amount	Invoice Shipping	Invoice Sales Tax	Invoice Discount	Invoice Total
<u>PO00015</u>	Senior center water heater	2,830.00	0.00	0.00	0.00	2,830.00
Total:		2,830.00	0.00	0.00	0.00	2,830.00

Bank Code Summary

Bank Code	Invoice Amount	Invoice Shipping	Invoice Sales Tax	Invoice Discount	Invoice Total
AP Checking - Gen	2,830.00	0.00	0.00	0.00	2,830.00
Total:	2,830.00	0.00	0.00	0.00	2,830.00



Packet: PYPKT00252 - 12/19/2025 PAYROLL
Payroll Set: 01 - Abilene, KS

Pay Period: 11/30/2025 - 12/13/2025

Total Direct Deposits: 100,919.30
Total Check Amounts: 0.00

Males Paid: 57
Females Paid: 28
Unknown Paid: 0
Total Employees: 85

EARNINGS

Pay Code	Units	Pay Amount
CALL OUT	75.00	1,499.49
CALL OUT VOLUTEER	19.00	570.00
CELL ALLOWANCE	0.00	323.07
COMMISSION	0.00	1,050.00
COMP TIME USED	45.00	1,086.59
FIELD TRAINING OFC	138.00	4,004.60
FITNESS ALLOW	0.00	22.50
FLOATING HL	20.00	475.40
HOURLY	3,622.00	88,846.42
NIGHT SHIFT	316.00	9,380.18
NIGHT SHIFT OT	24.00	1,041.78
OT	35.00	1,484.12
PART-TIME	203.50	3,449.43
SALARY	559.00	30,015.68
SICK LEAVE	180.50	3,814.69
VACATION LEAVE	211.00	4,212.42
Total:	5,448.00	151,276.37

BENEFITS

Pay Code	Units	Pay Amount
COMP EARNED 1.5	17.26	0.00
FTC 457	0.00	340.00
IMPACT SPORTS	0.00	142.50
Total:	17.26	482.50

TAXES

Code	Subject To	Employee	Employer
FEDERAL W/H	130,075.02	10,546.05	0.00
MEDICARE	141,213.02	2,047.63	2,047.63
SOCIAL SECURITY	141,213.02	8,755.24	8,755.24
STATE TAXES	139,792.02	6,499.43	0.00
UNEMPLOYMENT	150,226.37	0.00	150.27
Total:	27,848.35	10,953.14	

DEDUCTIONS

Code	Subject To	Employee	Employer
AFLAC PRE-TAX	0.00	649.62	0.00
AFLAC-AFTER TAX	0.00	287.56	0.00
DENTAL INSURANCE	0.00	28.14	84.40
EMPOWER KPERS 457 PT	0.00	396.00	120.00
EMPOWER KPERS ROTH	0.00	135.00	60.00
FLEX SPEND MEDICAL	0.00	1,276.67	0.00
FTC 457	0.00	685.00	340.00
GARNISHMENT	0.00	0.00	0.00
HEALTH INS	0.00	8,063.92	27,232.40
HEALTH SAVINGS ACCT	0.00	240.00	125.00
IMPACT SPORTS	0.00	220.83	142.50
KP&F	62,508.70	4,469.37	15,420.90
KP&F OGLI	0.00	97.34	0.00
KPERS BUY BACK	2,892.96	293.92	0.00
KPERS OGLI	0.00	153.22	0.00
KPERS TIER 1	31,782.83	1,906.97	3,403.94
KPERS TIER 2	11,765.50	705.92	1,260.09
KPERS TIER 3	39,013.92	2,340.82	4,178.39
LPL FIN. OPEN/ROTH	0.00	200.00	0.00
LPL FINANCIAL 529	0.00	50.00	0.00
POLICE & FIRE INS	0.00	20.92	0.00
VISION CARE DIRECT	0.00	244.88	0.00
VISION SERVICE PLUS	0.00	42.62	0.00
Total:	22,508.72	52,367.62	

RECAP 01 - Abilene, KS

Earnings:	151,276.37	Benefits:	482.50	Deductions:	22,508.72	Taxes:	27,848.35	Net Pay:	100,919.30
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City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Jon Quinday
Interim City Manager

Kelsey Briand
Finance Director

Shayla Mohr
City Clerk/HR Director

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, December 22, 2025

Session: Regular Meeting

Topic: 2026 Cereal Malt Beverage License renewals

Department: Administration

Staff Contact: Shayla Mohr, City Clerk/HR Director

Background:

All paperwork and payments have been received for the following Cereal Malt Beverage Licenses, and inspections and background checks have been completed, except for the one highlighted. Required paperwork and payment have not been received from the highlighted business.

The State of Kansas changed the way Cereal Malt Beverage Licenses are handled this year. I sent letters to all affected businesses at the beginning of September explaining the changes. An email reminder was sent on November 20 to those from whom I had not received information.

I will update at the meeting on the business highlighted. I have been in contact with them and hope to have all the information by the meeting time. I would like to have you approve them pending completion of all documentation.

Abilene 24/7 – 2200 N. Buckeye – packaged sales
AC Westside Market – 1020 W. First Street – packaged sales
Casey's General Store – 201 S. Buckeye – packaged sales
Dollar General #22963 – 409 N. Buckeye – packaged sales
Family Dollar Store #32690 – 1709 N. Buckeye – packaged sales
Historic Abilene Inc. – Old Abilene Town – 201 SE 6th St. – on premise
Jump Start – 2000 N. Buckeye – packaged sales
Kwik Shop – 1401 N. Buckeye – packaged sales
Love's Travel Stops – 2322 Fair Rd. – packaged sales
Pizza Hut – 1703 N. Buckeye – on premise
Robson Oil, Corner Stop – 100 S. Buckeye – packaged sales
Robson Oil, Liberty – 601 S. Buckeye – packaged sales
Southside Bar – 210 W. First Street – on premise
Tossed N Sauced Pizza – 306 NW 3rd Street – on premise
West Stop West – 1324 NW 3rd Street – packaged sales
West's Plaza Country Mart – 1900 N. Buckeye – packaged sales

Funding Source:

City Attorney Review:

Options:

Recommendation:

Approve the 2026 Cereal Malt Beverage License renewals, with highlighted business approved pending receipt of all required paperwork.



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Jon Quinday
Interim City Manager

Kelsey Briand
Finance Director

Shayla Mohr
City Clerk/HR Director

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, December 22, 2025

Session: Regular Meeting

Topic: Ordinance 25-3467 Establishing Section 1-504 of City Code Pertaining to Payment of Certain Engineer Fees and Amending Various Sections Pertaining to the Role and Responsibilities of the City Engineer

Department: Administration

Staff Contact: Interim City Manager

Background:

Ordinance 25-3467 addresses longstanding inconsistencies between the City Code and how engineering-related functions are actually performed by the City. Numerous sections of the Code assign duties to a “City Engineer,” but the City does not currently employ or formally contract with a licensed professional engineer in that role. Over time, many of these functions have been handled administratively by staff, while others clearly require professional engineering judgment and licensure. This mismatch creates compliance concerns, potential liability exposure, and ambiguity for applicants, staff, and decision-makers.

The proposed amendments are intended to resolve those issues by modernizing the Code in three key ways: clarifying who may serve as City Engineer, distinguishing professional engineering functions from administrative tasks, and establishing a consistent method for recovering the cost of applicant-driven engineering services.

First, the ordinance formally defines “City Engineer” to mean a licensed professional engineer who may be employed by the City or retained under contract, including consulting engineers acting on the City’s behalf. This change allows the City to meet Code requirements through contractual engineering services rather than requiring a full-time employee, while ensuring that appropriately licensed individuals perform tasks requiring professional judgment.

Second, the ordinance reassigns duties throughout the Code to better reflect the nature of the work involved. Tasks that are primarily administrative or operational—such as setting sidewalk or culvert grades, issuing or processing permits, managing billing intervals, and handling routine public works program administration—are reassigned to appropriate staff roles such as the Public Works Director, City Manager, or City Clerk. At the same time, functions that involve technical analysis, certification, drainage determinations, wastewater review, or other engineering judgment remain explicitly assigned to the City Engineer, preserving professional oversight where it is legally and practically required.

Third, the ordinance establishes a new, uniform cost-recovery provision for engineering services. A new section of the Code provides that whenever an application, permit, development, or appeal initiated by a property owner, developer, or applicant requires engineering services by or on behalf of the City Engineer, the applicant is responsible for reimbursing the City for the reasonable direct costs of those services. Approvals or authorizations may be withheld until such expenses are paid. This approach replaces scattered, inconsistent fee language throughout the Code with a single, clear rule that aligns costs with the projects that generate them.

Together, these changes do not expand regulatory requirements or create new engineering obligations. Instead, they clarify existing expectations, align the Code with actual practice, reduce legal and operational risk, and provide transparency and fairness in how engineering services are administered and funded. The result is a clearer framework that ensures professional engineering review where required, administrative efficiency where appropriate, and predictable cost recovery for applicant-driven projects.

Funding Source: N/A

City Attorney Review: 12/15/2025

Options:

1. Adopt Ordinance 25-3467 Establishing Section 1-504 of City Code Pertaining to Payment of Certain Engineer Fees and Amending Sections 6-301, 6-502, 6-507, 6-509, 7-511, 7-607, 7-1118, 7-1206, and 7-1208 Pertaining to the Role and Responsibilities of the City Engineer.
2. Provide staff with an alternative direction regarding the proposed ordinance
3. Take no action - Leaving all City Code provisions unchanged, continuing to assign responsibilities to a City Engineer who is not formally designated, failing to distinguish between administrative and professional engineering functions, and requiring the City to absorb the costs of applicant-initiated engineering services.

Recommendation: For review and discussion

ORDINANCE NO. 25-3467

AN ORDINANCE ESTABLISHING SECTION 1-504 OF THE ABILENE CITY CODE PERTAINING TO THE CITY ENGINEER AND PAYMENT OF CERTAIN ENGINEERING FEES AND COSTS BY APPLICANTS, DEVELOPERS, AND PROPERTY OWNERS, AND AMENDING EXISTING CITY CODE SECTIONS 1-1102, 6-301, 6-502, 6-507, 6-509, 7-511, 7-607, 7-1118, 7-1206, 7-1208, PERTAINING TO THE ROLE AND RESPONSIBILITIES OF THE CITY ENGINEER.

BE IT ORDAINED, BY THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS:

SECTION 1. Section 1-504 of the City Code of the City of Abilene, Kansas is hereby established to read as follows:

1-504. Engineering review and inspection fees.

- (a) Whenever any provision of this Code requires review, approval, inspection, certification, analysis, or other engineering services by the City Engineer in connection with a specific application, permit, plat, development project, public improvement, utility connection, or other action initiated by a developer, property owner, or applicant, the provisions of this section shall apply.
- (b) The applicant, developer, or property owner requesting or requiring such engineering services shall reimburse the City for the reasonable direct costs of engineering review, design evaluation, plan review, technical analysis, field inspection, testing oversight, and related professional engineering services performed by or under the direction of the City Engineer.
- (c) Charges for engineering review and inspection services shall include, but not be limited to:
 - (1) Hourly fees charged to the City by the contract engineer or engineering firm;
 - (2) Direct expenses associated with plan review, testing, and field inspections; and
 - (3) Costs for specialty engineering, geotechnical, environmental, hydrologic, or other technical analysis required to complete City review.
- (d) No permit, plat approval, right-of-way use agreement, utility service connection, or acceptance of public improvements shall be issued or become effective until all engineering review and inspection fees imposed under this section have been paid in full.

SECTION 2. Section 1-1102 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

1-1102. Definitions.

In the construction of this Code and of all ordinances of the city, the following definitions and rules shall be observed, unless such construction would be inconsistent with the manifest intent of the Governing Body or the context clearly requires otherwise:

- (a) Bond. When a bond is required, an undertaking in writing shall be sufficient.
- (b) City means the City of Abilene, Kansas.

- (c) City Engineer means a licensed professional engineer employed by the City or retained by the City under contract to perform engineering review, design, inspection, analysis, or related services on the City's behalf. The term includes consulting engineering firms or individual licensed engineers acting under contract with the city to provide engineering services, and references in this code to duties of the City Engineer may be fulfilled by such contracted professional unless otherwise expressly stated.
- (d) Code means "The Code of the City of Abilene, Kansas."
- (e) Computation of Time. The time within which an act is to be done shall be computed by excluding the first and including the last day; and if the last day be a Saturday, Sunday, or legal holiday, that day shall be excluded.
- (f) Delegation of Authority. Whenever a provision appears requiring or authorizing the head of a department or officer of the city to do some act or perform some duty, it shall be construed to authorize such department head or officer to designate, delegate and authorize subordinates to do the required act or perform the required duty unless the terms of the provision designate otherwise.
- (g) Governing Body means the City Commission of the City of Abilene, Kansas.
- (h) County means the County of Dickinson in the State of Kansas.
- (i) In the city means all territory over which the city now has, or shall hereafter acquire jurisdiction for the exercise of its police powers or other regulatory powers.
- (j) Joint Authority. All words giving a joint authority to three (3) or more persons or officers shall be construed as giving such authority to a majority of such persons or officers.
- (k) Month means a calendar month, unless the context clearly indicates otherwise.
- (l) Number. Words used in the singular include the plural and words used in the plural include the singular.
- (m) Oath means an affirmation in all cases in which, an affirmation may be substituted for an oath, and the word "swear" is equivalent to the word "affirm."
- (n) Officers, Departments, etc. Officers, departments, boards, commissions and employees referred to in this Code shall mean officers, departments, boards, commissions and employees of the City of Abilene, unless the context clearly indicates otherwise.
- (o) Owner as applied to a building or land, means not only the owner of the whole, but any part owner, joint owner, tenant in common or joint tenant of the whole or a part of such building or land.
- (p) Person means a firm, partnership, association of persons, corporation, organization or any other group acting as a unit, as well as an individual.
- (q) Property means real, personal and mixed property.
- (r) Real property means lands, structures, permanent improvements, and all rights thereto and interest therein, legal and equitable.
- (s) Shall is mandatory and may is permissive.
- (t) Sidewalk means any portion of a street between the curb line and the adjacent property line intended for the use of pedestrians.
- (u) Signature or Subscription includes a mark when the person cannot write, when the name is written near such mark and is witnessed by a person who writes his or her own name as a witness.
- (v) State means the State of Kansas.

- (w) Street means and includes public streets, avenues, boulevards, highways, roads, alleys, lanes, viaducts, bridges and the approaches thereto and all other public thoroughfares in the city.
- (x) Tenant or occupant as applied to a building or land, means any person holding a leasehold interest, or who occupies the whole or a part of such building or land, whether alone or with others.
- (y) Tenses. Words used in the past or present tense include the future as well as the past and present.
- (z) Writing or Written means printing, engraving, lithography and any other mode of representing words and letters, except those cases where the written signature or the mark of any person is required by law.
- (aa) Year means a calendar year, except where otherwise provided.

SECTION 3. Section 6-301 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

6-301. Sidewalk grade.

All sidewalks constructed or reconstructed in the city shall be constructed on the established grade. When the Governing Body shall order a sidewalk constructed as hereafter provided, the city shall pay the cost of bringing the street to grade for the sidewalk. Where no grade has been established, the owner of abutting property may construct a sidewalk on the natural grade, but before any such sidewalk shall be constructed, the persons proposing to do the same shall apply to the City Clerk for a right-of-way permit before commencing the work. If the grade has been established, the Public Works Director shall furnish the property owner with the official grade by reference to a stated distance above or below the street grade.

SECTION 4. Section 6-502 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

6-502. Driveway permit.

It shall be unlawful for any person to cut or remove any curb along a street or alley, except after making application to and receiving a permit from the City Clerk, the fee for which shall be as prescribed in section 1-310. All driveway approaches shall be constructed in compliance with Section 6-503.

SECTION 5. Section 6-507 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

6-507. Costs.

Charges for private entrance culverts of various sizes and materials shall be substantially equal to and not less than the cost of materials exclusive of installation labor.

SECTION 6. Section 6-509 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

6-509. Grade.

No private entrance culvert shall be constructed or an existing private entrance culvert reconstructed by any person without first obtaining from the Public Works Director the grade at which said private entrance culvert shall be set and the minimum size of opening required.

SECTION 7. Section 7-511 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

7-511. Characteristics report.

Any industrial user requesting sewer service shall establish or cause to be established the quality, quantity and peak flow rate characteristics of said user's wastewater and shall present this information to the City Engineer in such a manner that the City Engineer shall determine if a surcharge shall be established for said user. The cost of establishing these characteristics, including any engineering review performed on behalf of the City, shall be paid for by the user.

SECTION 8. Section 7-607 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

7-607. Private sewer lines right-of-way use.

A private sewer line may be installed across a public right-of-way when an adjacent public sewer service is not available. A right-of-way use agreement must be entered into by the property owner and City to include the follow provisions.

(a) PERMIT AND AGREEMENT.

(1) Procedure.

- (A) Prior to the preparation of the design drawings and permit, the consulting engineer and/or property owner shall meet with the Public Works Director and City Engineer to discuss the extent and nature of the project, the relevant information to be provided and the permit approval process. The information required may be adjusted to account for unique circumstances as agreed upon by the applicant and City Engineer.
- (B) The property owner must submit an engineer certified design and permit form which will be reviewed by the City Engineer for completeness and form.
- (C) The City Engineer will review the design and permit and will determine if the design is appropriate. If the City Engineer finds the design and permit acceptable, the permit will be approved and the applicant will be provided a Right-of-Way Use Agreement.
- (D) If the City Engineer determines that additional information is necessary, the submittal will be returned to the applicant with a request for additional information. The additional information request will clearly identify and describe the information sought.
- (E) Once the property owner signs the ROW Use Agreement, it will be forwarded to the City Manager for acceptance by the City.

- (F) The property owner is responsible to file a copy of the City Manager endorsed ROW Use Agreement in the Register of Deeds Office and said agreement is to be cited to the record of the subject property.
 - (G) Approved drawings and supplemental information shall be attached to the connection permit, and ultimately filed with the ROW use agreement and in the Register of Deeds Office.
 - (H) Any modifications to an approved permit must be submitted by the property owner and accepted by the City Engineer. All review processes of modifications are to follow the same procedure as required for the initial permit.
 - (I) The property owner may appeal a permit denial or request for additional information to the City Manager. The appeal must be accompanied with a justification for the grounds of appeal. The City Manager may: uphold the permit denial or request for more information; or approve the design and permit. The determination of the City Manager may be appealed to the City Commission upon the receipt of a written appeal request from the property owner stating the grounds for appeal.
- (2) Submittals.
- (A) The permit must be filed with a one-time non-refundable fee as prescribed in section 1-310.
 - (B) The design submittal shall be a surveyed and engineered drawing prepared by a licensed professional engineer in the State of Kansas. Improvement specifications must be included on the drawing.
 - (C) The following information is required as a minimum and additional information may be requested by the City Engineer as stipulated in Section 7-607(a)(1)(D). The design submittal must:
 - (i) Be in a plan and profile format;
 - (ii) Be to scale at least a 1:20 scale and include a north arrow;
 - (iii) Show the location of and identify ROW lines, property lines, public utilities, franchise utilities and easements within 40 feet either side of the proposed private sewer line;
 - (iv) Location, size, material and directional flow of the private line;
 - (v) Include letters from the utilities verifying the receipt of the submittal and identifying any conflict and its resolution shall be provided;
 - (vi) Include contact information for the property owner and engineer; and
 - (vii) Traffic control shall be illustrated on the drawings.
- (b) REQUIREMENTS.
- (1) Design
- (A) The design must include a tracing wire along the sewer line.
 - (B) Street ROW crossings, regardless of the surface composition of the street shall be backfilled with flowable fill or bored and cased under the street improvement.
 - (C) When currently published KDHE standards are applicable to the project, the design drawing and accompanying documentation must comply with KDHE requirements.

(2) Maintenance, Liability and Assurances

- (A) All costs associated with the installation, maintenance and removal of the private sewer line, including the necessary replacement, relocation or repair of disturbed public facilities (water lines, public sewer lines, streets, curbs, drainage improvements, electrical facilities, gas lines, telephone lines, television lines, etc.) are to be the responsibility of the property owner.
- (B) The property owner accepts all liability associated with the private sewer line and any modifications to public facilities necessitated by the installation, removal, replacement or maintenance of the private sewer line, to include repairs to public facilities damaged as a result of failure of the private sewer line.
- (C) The property owner or the future assignees of the property will not allow any additional users to connect to the private sewer line.
- (D) A certificate of insurance and bond or surety in the amount of \$1,000,000 will be provided payable to the City. City shall be held harmless.

(c) INSTALLATION AND INSPECTION.

- (1) Installation of the line must follow the design as approved in the permit.
- (2) The property owner will be responsible to ensure that all public utilities are located and marked prior to beginning the installation of the sewer line.
- (3) The property owner must provide notice to the Public Works Director and property owners adjacent to the project at least one week prior to the commencing of excavation.
- (4) The approved traffic control measures must be provided during construction.
- (5) The City Engineer and City Inspector must be notified and conduct an inspection of the sewer line and connection to the public sewer line prior to burying of the line. Burial of the line can not commence until the improvement passes inspection by the City Inspector.
- (6) Repetitive failure to pass inspection will result in revocation of the permit and requirement to remove the sewer line and repair to all grounds and improvements disturbed due to the installation.

(d) SUBSEQUENT CONNECTION. - The property owner will abandon and remove the private sewer lines and install a new private service line at such time as a public sewer line is made available adjacent to the subject property. This work must be completed within sixty (60) days of the public line being made available.

(e) ENGINEERING REVIEW AND INSPECTION FEES. The property owner shall reimburse the City for the reasonable direct costs of all engineering review and inspection services performed by or under the direction of the City Engineer in connection with a private sewer line right-of-way use agreement.

SECTION 9. Section 7-1118 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

7-1118. Program implementation.

Businesses are required to submit plans to the Public Works Director within thirty (30) days after notification by the city that the water service or operation requires modification to

comply with KDHE requirements, and shall be allowed thirty (30) days after submittal of plans to bring the operations into compliance.

SECTION 10. Section 7-1206 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

7-1206. Appeal procedure.

- (a) Any person disagreeing with the calculations of the drainage unit assessment may appeal such determination to the City Manager. Any appeal must be in writing. The City Manager or his/her designee shall thereupon hold an informal hearing. The City Manager or designee, prior to such hearing, may request that the appealing party provide information concerning the basis of the appeal, including a land survey prepared by a registered surveyor of the area in question, if such information is deemed to be material by the City Manager or designee. Based upon information provided, the City Manager or designee shall make a determination of the drainage assessment for such property. The City Manager shall notify the parties in writing of the City Manager's decision.
- (b) A person shall have the right to appeal the decision of the City Manager to the Governing Body. Such appeal shall be made within twenty (20) days of the date of the City Manager's notification of the decision in the informal proceedings. Such appeals shall be in writing and shall be filed with the City Clerk.
- (c) A hearing on such appeal shall be held within thirty (30) days from the date the notice of appeal is received and the appealing party shall be given seven (7) days advance notice of the time and date of the appeal hearing. At such hearing, the appealing party shall present evidence concerning the drainage assessment for the property in question and the City Manager or his or her designee shall present evidence concerning their findings from the informal proceedings. The Governing Body shall render a decision in writing that sets forth such findings that support their decision within twenty (20) days of the hearing. The decision of the Governing Body shall be final and any further appeal of such decision shall be to the District Court of Dickinson County, Kansas, in accordance with the provisions of K.S.A. 60-2101(d).
- (e) The appellant shall reimburse the City for reasonable engineering review costs associated with the appeal.

SECTION 11. Section 7-1208 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

7-1208. Storm water utility fee collection.

- (a) Storm Water Utility fees shall be billed and collected monthly with the monthly water and sewer utility for those properties utilizing such City utilities and shall be billed and collected at intervals as set by the City Manager for those properties not utilizing such City utilities. The Storm Water Utility fee for those properties utilizing City utilities shall be part of a consolidated statement for utility customers which shall be paid in a single payment. In the event that a partial payment is received, the payment shall be applied proportionately between all accounts appearing on the consolidated billing. Unless otherwise provided for herein, all billings for drainage fees shall become due

and payable in accordance with sections of the Code of the City and with rules and regulations which pertain to City utilities that relate to collection of utility charges. Storm Water Utility fee billing for any given property shall initially be the responsibility of the person who is paying for water and/or sewer service for the property. If the property is not using water and/or sewer services, then drainage fees shall be the responsibility of the person in possession of the property. If no person is in possession of the property, the drainage fee shall be the responsibility of the property owner. The property owner is responsible for Storm Water Utility fees not paid by the occupant.

- (b) Storm Water Utility fees shall be subject to a penalty for late payment which is the same as that imposed for late payment of water and sewer utility charges. In addition to any other remedies or penalties provided by this Chapter or any other ordinance of the City, failure of any user of the Storm Water Management System to pay said charges promptly when due shall subject such user to discontinuance of city utility services and the City Manager of the City, or the City Manager's designee, is hereby empowered and directed to enforce this provision as to any and all delinquent users in accordance with provisions set forth in the City Code. Users shall be entitled to notice before city utility services are disconnected for failure to pay Storm Water Utility fees.

SECTION 12. Existing Sections 1-1102, 6-301, 6-502, 6-507, 6-509, 7-511, 7-607, 7-1118, 7-1206, 7-1208 of the City Code of the City of Abilene, Kansas are hereby repealed.

SECTION 13. This ordinance shall be in full force and effect following its adoption and publication once in the official city newspaper by the following summary:

Ordinance No. 25-3467 Summary

On December 22, 2025, the City Commission passed Ordinance No. 25-3467. The ordinance establishes a new Section 1-504 of the Abilene City Code pertaining to the City Engineer and payment of certain engineering fees and costs by applicants, developers, and property owners, and amends existing City Code Sections 1-1102, 6-301, 6-502, 6-507, 6-509, 7-511, 7-607, 7-1118, 7-1206, 7-1208, pertaining to the role and responsibilities of the City Engineer. A complete copy of the ordinance is available online at www.abilenecityhall.com or in the office of the City Clerk, 419 N. Broadway Street in Abilene, Kansas, free of charge. This summary is certified by the City's legal counsel.

APPROVED AND PASSED by the Governing Body of the City of Abilene, Kansas, this 22nd day of December, 2025.

Brandon Rein, Mayor

Attest:

Shayla L. Mohr, CMC, City Clerk

The publication summary set forth above is certified this 22nd day of December, 2025.

Aaron O. Martin, Legal Counsel



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

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Finance Director

Shayla Mohr
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Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, December 22, 2025

Session: Regular Meeting

Topic: Ordinance 25-3468 Establishing New Sections of City Code and Amending Various Sections Pertaining to Extraterritorial Connections to the City's Water and Sewer Systems

Department: Administration

Staff Contact: Interim City Manager

Background:

Ordinance 25-3468 addresses inconsistencies within Chapter 7 of the City Code related to how water and sewer service outside the city limits is reviewed, approved, and administered. While the Code requires Governing Body approval for all extraterritorial utility service, existing provisions address sewer connections in detail but do not establish comparable standards or procedures for extraterritorial water service. Over time, this imbalance has led to uncertainty for applicants and staff, inconsistent interpretation of the Code, and ambiguity regarding technical requirements, review authority, and policy considerations. This lack of clarity creates administrative inefficiencies and complicates decision-making for both staff and the Governing Body.

The proposed amendments are intended to resolve these issues by modernizing and aligning Chapter 7 in three key ways: establishing a uniform framework for both water and sewer service outside the city limits, clarifying administrative and technical review procedures, and ensuring extraterritorial utility extensions are consistent with the City's long-term growth and annexation policies.

First, the ordinance expands Article 4 to apply equally to both water and sewer connections outside the city limits. This change ensures that all extraterritorial utility requests follow the same approval process and are subject to consistent review standards. The amendments also add clear cross-references throughout Chapter 7 to ensure that the technical standards contained in the Sewer Utility and Water Utility articles are properly linked to the extraterritorial approval requirements, eliminating confusion about which provisions apply to requests outside the city.

Second, the ordinance establishes a clear and standardized administrative review process for extraterritorial utility service. The amendments define required application materials, identify evaluation criteria such as system capacity, proximity to city limits, cost impacts, and consistency with long-term planning objectives, and require a written staff recommendation prior to Governing Body action. This framework provides staff with clear guidance for evaluating requests and ensures that similar applications are reviewed consistently and transparently.

Third, consistent with the City's Comprehensive Development Plan 2024–2045, the ordinance requires property owners seeking new or expanded extraterritorial water or sewer service to execute a No-Protest Annexation Agreement as a condition of approval. This requirement promotes fiscal equity by addressing the long-term implications of providing municipal utilities to properties outside the city limits and preserves the City's ability to guide future growth and annexation decisions.

Together, these changes do not expand the City's utility service obligations or create new service entitlements. Instead, they clarify existing authority, align the Code with planning policy, reduce uncertainty for customers and staff, and support consistent, defensible decision-making. The result is a clearer, more predictable process that benefits applicants through transparency, supports efficient City operations, and ensures that extraterritorial utility service decisions align with the City's infrastructure capacity and long-term growth objectives.

Funding Source: N/A

City Attorney Review: 12/15/2025

Options:

1. Adopt Ordinance 25-3468 Establishing New Sections 7-214, 7-404, 7-405, and 7-811 of City Code and Amending Sections 7-102, 7-401, 7-402, and 7-403 Pertaining to Extraterritorial Connections to the City's Water and Sewer Systems.
2. Provide staff with an alternative direction regarding the proposed ordinance
3. Take no action – Leaving existing City Code provisions unchanged, continuing the lack of uniform procedures for extraterritorial water and sewer connections, maintaining ambiguity between water and sewer approval requirements, and proceeding without standardized review criteria or annexation-related conditions for utility service outside the city limits.

Recommendation: Adopt Ordinance 25-3468 Establishing New Sections 7-214, 7-404, 7-405, and 7-811 of City Code and Amending Sections 7-102, 7-401, 7-402, and 7-403 Pertaining to Extraterritorial Connections to the City's Water and Sewer Systems

ORDINANCE NO. 25-3468

AN ORDINANCE ESTABLISHING NEW SECTIONS 7-214, 7-404, 7-405, AND 7-811 OF THE ABILENE CITY CODE, AND AMENDING EXISTING SECTIONS 7-102, 7-401, 7-402, 7-403, PERTAINING TO EXTRATERRITORIAL CONNECTIONS TO THE CITY OF ABILENE'S WATER AND SEWER SYSTEMS, AND REQUIREMENTS AND PROCEDURES FOR THE SAME.

BE IT ORDAINED, BY THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS:

SECTION 1. Section 7-102 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

7-102. Application.

Application for water and sewer service, or either, shall be made to the water and sewer department by the owner or the occupant of the property to be served. All applications for water and sewer service, or either, from applicants that require service outside the city limits shall be processed in accordance with Article 4 of this Chapter and shall be referred to the Governing Body for approval or disapproval thereof. No extraterritorial water or sewer connections shall be approved unless the applicant complies with the requirements of Sections 7-404 and 7-405.

SECTION 2. Section 7-214 of the City Code of the City of Abilene, Kansas is hereby established to read as follows:

7-214. Extraterritorial sewer connections.

Any sewer connection or extension outside the city limits is subject to the requirements of Article 4 of this Chapter. No extraterritorial sewer connection shall be constructed, connected, or served unless approved by the Governing Body in accordance with Article 4, including any applicable No-Protest Annexation Agreement and review procedures.

SECTION 3. Section 7-401 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

7-401. Extraterritorial water and sewer connections; Governing Body approval.

No water or sewer connection will be permitted for areas outside the city limits until the developer or owner obtains approval from the Governing Body. Any water or sewer lines needed to connect with existing city water and sewer mains and laterals must conform to city and state specifications for same and to the technical standards set forth in Articles 2 and 8 of this Chapter. All extraterritorial connections shall be reviewed and approved in accordance with the procedures in Sections 7-404 and 7-405.

SECTION 4. Section 7-402 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

7-402. Application.

Any person residing outside the city desiring to make a connection with the water or sewer and drains of the city shall make an application in writing to the City Clerk. Said application shall state:

- (a) The name and address of the applicant
- (b) A description of the property upon which a connection is intended to be made
- (c) The name of the contractor or plumber who will do the work
- (d) The amount of service intended to be placed on said connection, and the number of outlets intended to be serviced by the water and/or sewer line
- (e) Any additional information, plans, or supporting documentation required by Section 7-405.

SECTION 5. Section 7-403 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

7-403. Connection fee.

Any person whose property is situated outside the city shall pay a water and/or sanitary sewer connection charge as prescribed in section 1-310. All installations shall be done by the applicant under the supervision of an authorized representative of the city.

SECTION 6. Section 7-404 of the City Code of the City of Abilene, Kansas is hereby established to read as follows:

7-404. No-Protest Annexation Agreement for extraterritorial utility service.

- (a) As a condition of receiving new or expanded water or sewer service outside the city limits, the property owner shall execute a No-Protest Annexation Agreement in a form acceptable to the city, and such executed No-Protest Annexation Agreement shall be recorded against the subject property.
- (b) The agreement shall state that the property owner and successors in interest will not protest the annexation of the property into the city limits if and when the Governing Body determines the annexation is in the public interest.
- (c) The requirement of this section shall be administered consistent with the City's Comprehensive Development Plan and any applicable annexation policies adopted by the Governing Body.

SECTION 7. Section 7-405 of the City Code of the City of Abilene, Kansas is hereby established to read as follows:

7-405. Administrative procedures for extraterritorial water and sewer connections.

- (a) Application Materials. In addition to the information required by Section 7-402, the applicant shall provide:
 - (1) A site plan showing existing and proposed utility extensions;
 - (2) Confirmation of available capacity and proposed route from the Director of Public Works;
 - (3) Documentation of the executed No-Protest Annexation Agreement required by Section 7-404; and

- (4) Any additional technical information reasonably required by the City to evaluate the request.
- (b) Evaluation Criteria. In reviewing requests for extraterritorial utility service, staff and the Governing Body shall consider, at a minimum:
 - (1) System capacity and impacts
 - (2) Proximity of the property to existing city limits and future annexation areas identified in the Comprehensive Development Plan;
 - (3) Cost of extension, maintenance, and replacement to the City and ratepayers; and
 - (4) Consistency with long-term growth and land-use objectives.
- (c) Recommendation and approval. City staff shall prepare a written recommendation to the Governing Body summarizing the application, evaluation, and proposed conditions of the approval or denial. The Governing Body's action shall be documented by motion, resolution, or ordinance as appropriate.
- (d) Conditions. The Governing Body may impose reasonable conditions on extraterritorial connections, including but not limited to oversizing requirements, cost-sharing, easements, and timing of improvement construction.

SECTION 8. Section 7-811 of the City Code of the City of Abilene, Kansas is hereby established to read as follows:

7-811. Extraterritorial water connections.

Any water connection or extension outside the city limits is subject to the requirements of Article 4 of this Chapter. No extraterritorial water connection shall be constructed, connected, or served unless approved by the Governing Body in accordance with Article 4, including any applicable No-Protest Annexation Agreement and review process.

SECTION 9. Existing Sections 7-102, 7-401, 7-402, 7-403 of the City Code of the City of Abilene, Kansas are hereby repealed.

SECTION 10. This ordinance shall be in full force and effect following its adoption and publication once in the official city newspaper by the following summary:

Ordinance No. 25-3468 Summary

On December 22, 2025, the City Commission passed Ordinance No. 25-3468. The ordinance establishes Sections 7-214, 7-404, 7-405, and 7-811 of the Abilene City Code, and amending existing Sections 7-102, 7-401, 7-402, 7-403, pertaining to extraterritorial connections to the City of Abilene's water and sewer systems, and requirements and procedures for the same. A complete copy of the ordinance is available online at www.abilenecityhall.com or in the office of the City Clerk, 419 N. Broadway Street in Abilene, Kansas, free of charge. This summary is certified by the City's legal counsel.

APPROVED AND PASSED by the Governing Body of the City of Abilene, Kansas, this 22nd day of December, 2025.

Brandon Rein, Mayor

Attest:

Shayla L. Mohr, CMC, City Clerk

The publication summary set forth above is certified this 22nd day of December, 2025.

Aaron O. Martin, Legal Counsel



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
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Amy Meysenburg
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Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, December 22, 2025

Session: Regular Meeting

Topic: 2026 Pay Plan Adjustment

Department: Administration

Staff Contact: Shayla Mohr, City Clerk/HR Director

Background:

We have prepared a resolution to adjust the maximum tier of each pay plan range by 3%. Due to no employee raises being included in the 2026 Budget, the minimum range is staying the same.

We are requesting that the maximum tier of each range be increased by 3% to align with the Consumer Price Index (CPI) increase in 2025.

Funding Source:

City Attorney Review:

Options:

Recommendation:

Approve Resolution 122225-1, providing for a 3% adjustment to the maximum tier of each range of the Pay Plan.

RESOLUTION NO. 122225-1

A RESOLUTION PROVIDING FOR AN ADJUSTMENT TO THE PAY PLAN OF THE CITY OF ABILENE, KANSAS, TO ENSURE APPROPRIATE COMPENSATION FOR CITY EMPLOYEES AS COMPARED WITH THE COMPARABLE LABOR MARKET.

WHEREAS, the City Commission has adopted Resolution Number 070824-2 adopting a classification and compensation plan for the City of Abilene, Kansas, to ensure appropriate compensation for City Employees as prepared by the Austin Peters Group, Inc. The new ranges were put in place on July 19, 2024;

NOW, THEREFORE BE IT RESOLVED, by the City Commission of the City of Abilene, Kansas, as follows:

SECTION 1. Adjustment to Pay Plan. In order to maintain the adopted pay and classification plan a three percent (3.00%) adjustment will be applied to the maximum amount of all pay ranges in the Pay Plan for 2026, as shown in the table below:

RANGE	2025 MIN	2025 MAX	2026 MIN	2026 MAX
1	\$18.84	\$26.38	\$18.84	\$27.17
2	\$19.86	\$27.80	\$19.86	\$28.63
3	\$20.48	\$28.68	\$20.48	\$29.54
4	\$21.97	\$30.76	\$21.97	\$31.68
5	\$23.50	\$32.91	\$23.50	\$33.90
6	\$24.53	\$33.12	\$24.53	\$34.11
7	\$27.53	\$38.54	\$27.53	\$39.70
8	\$31.71	\$44.39	\$31.71	\$45.73
9	\$35.13	\$49.18	\$35.13	\$50.66
10	\$40.43	\$56.60	\$40.43	\$58.30
11	\$43.90	\$61.46	\$43.90	\$63.30
FIRE RANGE	2025 MIN	2025 MAX	2026 MIN	2026 MAX
FIRE 1	\$16.37	\$22.91	\$16.37	\$23.60
FIRE 2	\$18.43	\$25.80	\$18.43	\$26.57
FIRE 3	\$19.99	\$27.99	\$19.99	\$28.83
FIRE 4	\$27.70	\$38.77	\$27.70	\$39.93

POLICE RANGE	2025 MIN	2025 MAX	2026 MIN	2026 MAX
POLICE 1	\$22.81	\$31.94	\$22.81	\$32.90
POLICE 2	\$25.10	\$35.14	\$25.10	\$36.19
POLICE 3	\$29.58	\$41.42	\$29.58	\$42.66
POLICE 4	\$34.36	\$48.10	\$34.36	\$49.54

SECTION 2. Step System. The adopted 2026 budget incorporated the amounts necessary to execute the provision of the Pay Plan that provides for the above adjustments to the pay plan.

SECTION 3. Implementation. The City Manager is hereby authorized to implement changes to the Pay Plan as provided in the approved Pay Plan document and this Resolution as provided in the applicable resolutions, ordinances, and laws.

SECTION 4. Repeal. Adoption of this Resolution superseded and repeals all previous Pay Plans adopted by the City of Abilene, Kansas.

SECTION 5. Effective Date. That the effects of the Resolution shall be in full force and effective as of January 1, 2026.

PASSED AND APPROVED by the Governing Body of the City of Abilene, Kansas this 22nd day of December 2025.

(Seal)

Brandon Rein, Mayor

ATTEST:

Shayla L. Mohr, CMC
City Clerk



City Commission

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Public Works Director

City Commission Meeting Date: Monday, December 22, 2025

Session: Regular Meeting

Topic: 2026 – 2034 Capital Improvement and Equipment Reserve Plans

Department: Administration

Staff Contact: Interim City Manager

Background:

The City maintains a Capital Improvement Plan (CIP) and an Equipment Reserve Plan (ERP) to ensure the timely, cost-effective construction, repair, and replacement of major infrastructure, facilities, vehicles, and equipment necessary to provide essential public services. These plans serve as foundational financial and operational tools that allow the City Commission and staff to identify long-term needs, estimate future costs, and align limited resources with community priorities in a deliberate and transparent manner.

Kansas law expressly authorizes cities to establish and maintain equipment reserve and capital planning mechanisms to stabilize budgeting and avoid sudden financial impacts from large, infrequent expenditures. Consistent with these statutory provisions and recognized municipal best practices, the CIP and ERP help the City smooth costs over time, reduce reliance on emergency funding, and protect the long-term value of public assets.

The 2026–2034 Capital Improvement Plan and Equipment Reserve Plan represent a transition from the City’s historical five-year planning horizon to a ten-year framework that provides a more realistic and strategic view of infrastructure and equipment lifecycle needs. This longer horizon is particularly important for high-cost assets with long useful lives—such as streets, bridges, major facilities, fire apparatus, and public safety vehicles—and improves the City’s ability to anticipate future obligations, identify funding gaps earlier, manage debt capacity responsibly, and avoid the compounding effects of deferred maintenance.

The ten-year planning window also reflects the City’s recent experience with deferred projects and equipment replacements. Budget constraints and the absence of a consistently functioning long-range planning framework led to multiple needs being postponed and shifted into later years, creating a growing backlog that escalates costs, strains operations, and increases the risk of asset failure. By extending the planning horizon, the City can more clearly identify and manage this accumulation of needs rather than unintentionally compressing them into an unmanageable timeframe.

Both the CIP and ERP are intended to be dynamic, living documents rather than static commitments. The plans should return to the City Commission annually for review, discussion, and adjustment as conditions change. Project priorities may shift, equipment conditions may improve or deteriorate faster than anticipated, funding availability may increase or decline, and new regulatory or operational requirements may emerge. Annual updates ensure that the plans remain aligned with current needs, realistic funding assumptions, and Commission priorities, while maintaining flexibility to respond to changing circumstances.

Operationally, maintaining and regularly updating long-range capital and equipment plans benefits the City by improving service reliability, reducing emergency repairs, controlling long-term costs, and supporting informed decision-making. For residents and customers, these plans promote transparency, predictability, and responsible stewardship of public resources by demonstrating how infrastructure and equipment investments are planned, prioritized, and funded over time.

Funding Source: Various

City Attorney Review: N/A

Options:

1. Adopt the 2026 – 2034 Capital Improvement and Equipment Reserve Plans as presented
2. Provide staff with an alternative direction regarding the two plans
3. Take no action – Decline to adopt a Capital Improvement Plan and Equipment Reserve Plan and continue operating without an updated long-range capital and equipment planning framework.

Recommendation: Adopt the 2026 – 2034 Capital Improvement and Equipment Reserve Plans as presented

CAPITAL IMPROVEMENT PLAN - General Fund Departments
2025-2034

Approved by Commission
 Updated 12/16/2025

Description	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected	2031 Projected	2032 Projected	2033 Projected	2034 Projected
CASH BALANCE 1/1/XX	56,018	1,403,593	287,919	(1,240,981)	(3,890,981)	(6,700,981)	(7,060,981)	(8,910,981)	(8,615,981)	(8,285,981)
REVENUE										
General Fund Transfer			325,000	325,000	325,000	350,000	350,000	350,000	350,000	350,000
Grants						4,000,000				
KDOT CCLIP 1 & 2		800,000								
KDOC Industrial Park		2,500,000								
Community Foundation	50,000									
CDBG				400,000	400,000	400,000	400,000			
Bond Proceeds										
Industrial Park - GO Temp 2025	750,000									
CCLIP 1 & 2 - GO Temp 2025	800,000									
GO Temp Note Reallocation		1,080,000								
Insurance Proceeds										
Prior Year Cancelled Encumbrances										
Total Revenue	1,600,000	4,380,000	325,000	725,000	725,000	4,750,000	750,000	350,000	350,000	350,000
Total Resources Available	1,656,018	5,783,593	612,919	(515,981)	(3,165,981)	(1,950,981)	(6,310,981)	(8,560,981)	(8,265,981)	(7,935,981)
Department Detail	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected	2031 Projected	2032 Projected	2033 Projected	2034 Projected
ADMINISTRATION										
City Hall Roof Replacement				500,000						
Computer Replacement Plan										
Civic Center Carpeting			30,000							
Civic Center Restrooms				20,000						
City Hall Carpet			30,000							
City Hall Paint			15,000							
Comm Devo Conference Room					20,000					
Walkability Study			40,000							
Integrity GIS aerial image update			18,900			20,000			20,000	
Historic Preservation Plan - grant funded only										
Subtotal	-	-	133,900	520,000	20,000	20,000	-	-	20,000	-
FIRE										
Fire Department Relocation				75,000	150,000	4,000,000				
Fire Bay Doors			30,000	30,000						
HVAC			10,000							
Training Facility					500,000					
Subtotal	-	-	40,000	105,000	650,000	4,000,000	-	-	-	-
LIBRARY	-									
Main Level/3rd floor HVAC system			100,000							
Sidewalk Repairs				25,000						
Brick Tuckpointing					15,000					
Subtotal	-	-	100,000	25,000	15,000	-	-	-	-	-

Department Detail

	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected	2031 Projected	2032 Projected	2033 Projected	2034 Projected
PARKS AND RECREATION										
Eisenhower Park Playground Resurfacing			350,000							
Bicentennial Park Playground and Resurfacing				300,000						
Pool Slide			300,000							
Little Ike Park / Public Parking Lot Improvements				100,000						
Pickle Ball Courts (4)				250,000						
Splash Pad					500,000					
Park Shop Expansion			75,000							
Pool Paint & Sealing					50,000			50,000		
Esienhower/Bicentennial Restrooms	50,000									
Ted Power BB Field - Lights, Backstop, Fencing					500,000					
Rec Center Gym Floors - Refinish			5,000	5,000		5,000		5000		5000
Sewer System North & East of Rec			200,000							
Community Center HVAC		200,000								
Subtotal	50,000	200,000	930,000	655,000	1,050,000	5,000	-	55,000	-	5,000
SENIOR CENTER										
Kitchen Expansion	-			70,000						
Subtotal	-	-	-	70,000	-	-	-	-	-	-
Streets										
CCLIP 1 Design Engineering	150,925									
CCLIP 1 Construction		663,779								
CCLIP 2 Design Engineering	51,500	403,000								
CCLIP 1 & 2 Construction Administration		98,895								
Industrial Park		3,250,000								
Rogers Street Reconstruction & Sidewalks							1,500,000			
NE 13th Street Reconstruction (Buckeye to Brady)					1,500,000					
7th & Buckeye Intersection						1,085,000				
7th & Cedar Intersection							1,100,000			
NE 14th St Mill/Overlay		330,000								
Jayhawk Street Project			650,000							
Walnut St to Middle School Parking lot					300,000					
Second Entrance to Golden Belt East				2,000,000						
Polymer Bridge Overlay Projects (3 done at the same time)		300,000								
Cedar from 5th St to 14th St		250,000								
Subtotal	202,425	5,295,674	650,000	2,000,000	1,800,000	1,085,000	2,600,000	-	-	-
TOTAL GENERAL FUND EXP	252,425	5,495,674	1,853,900	3,375,000	3,535,000	5,110,000	2,600,000	55,000	20,000	5,000

EQUIPMENT RESERVE - General Fund Departments
2025-2034

Approved by Commission
Updated 12/16/2025

Description	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected	2031 Projected	2032 Projected	2033 Projected	2034 Projected
CASH BALANCE 1/1/XX	227,573	124,573	137,573	(511,427)	(869,927)	(949,427)	(1,399,427)	(1,209,927)	(1,104,927)	(1,149,927)
REVENUE										
General Fund Transfer		180,000	275,000	300,000	325,000	325,000	325,000	325,000	325,000	325,000
Grants										
Moran - CDS		110,000								
Recycling Center - Baler							100,000			
Insurance Proceeds										
Prior Year Cancelled Encumbrances										
Total Revenue	-	290,000	275,000	300,000	325,000	325,000	425,000	325,000	325,000	325,000
Total Resources Available	227,573	414,573	412,573	(211,427)	(544,927)	(624,427)	(974,427)	(884,927)	(779,927)	(824,927)

Department Detail Description	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected	2031 Projected	2032 Projected	2033 Projected	2034 Projected
ADMINISTRATION										
Training Vehicle						25,000				
Generator				150,000						
Facilities Maintenance Vehicle							45,000			
Subtotal	-	-	-	150,000	-	(25,000)	(45,000)	-	-	-
FIRE										
Tornado Siren	35,000		35,000	38,500	42,500		48,000		50,000	53,000
Siren - battery backup			6,000			6,000				6,000
SCBA Packs (28 total)						280,000				
SCBA Bottles (15 total)						30,000				
Motorola Radios						90,000				
Thermal Cams					40,000					
Forestry Grant 50/50										
Subtotal	35,000	-	41,000	38,500	82,500	406,000	48,000	-	50,000	59,000
PARKS AND RECREATION										
John Deere Mower (replace the 2016)			30,000							
Sprayer - 1/2 from Utilities	-		30,000							
Parks 1/2 ton Truck (Replace the 2012)				40,000						
Gator (Replace the 2018)			15,000							
Box Blade (walking trails)										
Subtotal	-	-	75,000	40,000	-	-	-	-	-	-

Department Detail

Description	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected	2031 Projected	2032 Projected	2033 Projected	2034 Projected
POLICE	-									
Police Cars (2 in 2025)		99,000	50,000	100,000	50,000	50,000	100,000	50,000	50,000	100,000
In-Car Cameras		80,000								
Body Cams					100,000					
Tasers			100,000							
Handguns & Holsters						17,000				
Portable Radios										100,000
Tru-Narc Drug Testing System		30,000								
Subtotal	-	209,000	150,000	100,000	150,000	67,000	100,000	50,000	50,000	200,000
RECYCLING CENTER	-									
Baler							100,000			
Subtotal	-	-	-	-	-	-	100,000	-	-	-
SENIOR CENTER	-									
Dishwasher										
Furnace										
Subtotal	-	-	-	-	-	-	-	-	-	-
STREETS										
Street Sweeper (need to replace every 5 years)	68,000	68,000	68,000	68,000	68,000	75,000	75000	75,000	75,000	75,000
PW Vehicle - Brad's			55,000							55,000
Single Axle Dump Truck (3 units)	-		100,000			150,000			150,000	
Tandem Dump Truck										
Hustler Mower						20,000				
Tilt Trailer							15,000			
Fleet Trucks						40,000	42500	45,000	45,000	45,000
Skid Loader				42,000		42,000				
Motor Grader			160,000	160,000						
3/4 ton Pickup			15,000					50,000		
Asphalt Planer										
Fork Lift					32,000					
Arial Lift Truck					72,000					
1 ton Flatbed Truck (2 units)			60,000	60,000						
Wheel Loader			150,000							
Crack Sealer			50,000							
Subtotal	68,000	68,000	658,000	330,000	172,000	327,000	132,500	170,000	270,000	175,000
TOTAL GENERAL FUND EXP	103,000	277,000	924,000	658,500	404,500	775,000	235,500	220,000	370,000	434,000



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Jon Quinday
Interim City Manager

Kelsey Briand
Finance Director

Shayla Mohr
City Clerk/HR Director

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, December 22, 2025

Session: Regular Meeting

Topic: 1500 BLK NW 8th St Rezoning; Ordinance 25-3469

Department: Community Development

Staff Contact: Kari Zook

Background:

An application for rezoning was submitted by Mark Kinderknecht on October 28, 2025, for the future development of his business, Concrete Plus. A 40'x100' building will be constructed on the east end of the parcel, utilizing the space for his shop and storage of equipment. Future plans may include subdividing the parcel into three lots, and platting would occur at that time. This would allow future businesses to relocate to the city limits, thereby increasing the property tax base and utilizing the true intention of the NW 8th St road development, which opened in 2021. This area is highly favorable for commercial/industrial development with access to Van Buren, NW 14th industrial corridor, and I-70.

The Planning Commission held a public hearing on December 2, 2025, and recommended approval of the rezoning with a vote of 6-0. The 14-day protest period expired on December 16, 2025; no protests were received. The staff report presented to the Planning Commission is attached to the agenda packet for reference.

The notice of public hearing was published in the Abilene Reflector Chronicle on November 6, 2025, and written notices were sent by mail on November 7, 2025, to property owners within 200 feet of the site address as required by Article 26, Section 26-102(b) and (c) of the zoning regulations.

Funding Source: N/A

City Attorney Review:

Options:

1. Approve the recommendation of the Planning Commission without change.
2. Override the Planning Commission's recommendation by a 2/3 majority vote.
3. Return such recommendation to the Planning Commission with a statement specifying the basis for the Governing Body's failure to approve or disapprove.

Recommendation:

Consider approval of Ordinance 25-3469

ORDINANCE NO. 25-3469

AN ORDINANCE REZONING CERTAIN PROPERTY LOCATED WITHIN THE PARCEL GENERALLY DESCRIBED AS 1500 BLK NW 8TH ST FROM A, AGRICULTURAL DISTRICT, TO I-1, LIGHT INDUSTRIAL DISTRICT, AND AMENDING THE ZONING MAP OF THE CITY OF ABILENE, KANSAS.

WHEREAS, the property owner of record has requested that the City consider rezoning certain property located within the parcel generally described as 1500 BLK NW 8th St, and as legally described herein, from A, Agricultural District, to I-1, Light Industrial District.

WHEREAS, the Planning Commission conducted a public hearing on December 2, 2025, and recommended approval of the rezoning with a vote of 6-0.

THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS:

SECTION ONE: Property Rezoned: That property legally described as follows is hereby rezoned from A, Agricultural District, to I-1, Light Industrial District:

The East 24.1 feet of Lot 12, all of Lot 13, in Block 1, Fairview Addition to Abilene, Kansas and Lots 1 to 12, inclusive, in Block 2, Fairview Addition to Abilene, Kansas and Lots 1 and 2, and the West 15 feet of Lot 3, in Block 3, Fairview Addition to Abilene, Dickinson County, Kansas.

SECTION TWO: Zoning Map: Amended. That the Zoning Map of the City of Abilene, Kansas, as adopted by Ordinance No. 2796, and amendments thereto, is hereby amended to be consistent with the amendments described herein.

SECTION THREE. Effective Date. This Ordinance shall become effective and in full force from and after its passage, adoption, and publication in the official city newspaper by the following summary:

Ordinance No. 25-3469 Summary

On December 22, 2025, the City Commission passed Ordinance No. 25-3469. The Ordinance changes the zoning district classification for 1500 BLK NW 8th St., Abilene, Kansas, from A, Agricultural District, to I-1, Light Industrial District, and amends the Zoning Map of the City of Abilene, Kansas. A complete copy of the ordinance is available online at www.abilenecityhall.com or in the office of the City Clerk, 419 N. Broadway St., Abilene, Kansas, free of charge. This summary is certified by the City's legal counsel.

PASSED AND ADOPTED by the Governing Body of the City of Abilene, Kansas, this 22nd day of December, 2025.

CITY OF ABILENE, KANSAS

Brandon Rein, Mayor

ATTEST:

Shayla L. Mohr, CMC, City Clerk

The publication summary set forth above is certified on this 22nd day of December, 2025.

Aaron O. Martin, City Attorney



DEVELOPMENT APPROVAL APPLICATION

419 N. Broadway · Abilene, KS 67410
Tel: (785) 263-2355 · Fax: (785) 263-2552 · www.abilenecityhall.com

INSTRUCTIONS: This Application and all required fees and information must be submitted in accordance with the Code of the City of Abilene and the City of Abilene Zoning and Subdivision Regulations. All information requested in this application must be provided and answered completely.

PART I: TO BE COMPLETED BY APPLICANT

APPLICATION INFORMATION

APPLICATION FOR (CHECK APPROPRIATE BOX):

- | | |
|---|--|
| ☐ ADMINISTRATIVE APPEAL | ☐ LOT SPLIT |
| ☐ ANNEXATION | ☐ REPLAT |
| ☐ VARIANCE | ☐ PRELIMINARY PLAT |
| ☐ COMPREHENSIVE PLAN AMENDMENT | ☐ FINAL PLAT |
| ☐ CONDITIONAL USE PERMIT | ☒ REZONING |
| ☐ DEVELOPMENT CODE AMENDMENT | ☐ VACATION (PLAT, STREET, EASEMENT) |

FOR OFFICIAL USE ONLY

App Number: PC 25-12
Date Received: 10/23/25
Received By: K2

BRIEF DESCRIPTION OF APPLICATION PURPOSE:

Build 40x100 Building For concrete Plus
Storage + shop

APPLICANT INFORMATION

APPLICANT/AGENT (If Not Property Owner):

Name: MARK KINDERKNECHT Tel: ()
Business Name: Concrete Plus Fax: ()
Address: 2112 W First
City: Salina State: KS Zip Code: 67410
E-mail: _____

PROPERTY OWNER (If Different from Applicant/Agent):

Name: _____ Tel: ()
Business Name: _____ Fax: ()
Address: _____
City: _____ State: _____ Zip Code: _____
E-mail: _____

ENGINEER/ARCHITECT/SURVEYOR:

Name: _____ Tel: ()
Business Name: _____ Fax: ()
Address: _____
City: _____ State: _____ Zip Code: _____
E-mail: _____

PROPERTY INFORMATION

PROPERTY ADDRESS: 1500 Block NW 8th

PARCEL ID: 021-114-17-0-30-01-003,00-0

ZONING: Existing: g99 Proposed: I 1

LAND USE: Existing: g99 Proposed: Industrial

GROSS SIZE OF PLAT/LOT:

Residential: _____ Commercial: _____ Industrial: 3 1/2 acres Other: _____ Total: _____

NUMBER OF LOTS:

Residential: _____ Commercial: _____ Industrial: 1 Other: _____ Total: _____

IMPROVEMENT CHARACTERISTICS:

Number of Buildings or Structures: N/A Total Building Area: 3.5 acres
Maximum Height of Buildings or Structures: N/A Total Impervious Area: N/A

EXISTING PUBLIC FACILITIES:

	Public	Private	Other (Describe)
Water Service:	☒	☐	☐
Wastewater Service:	☒	☐	☐
Roadway Access:	☒	☐	☐

FLOODPLAIN INFORMATION:

Floodway: ☐ Yes ☒ No FIRM Map-Panel Number: _____
Floodway Fringe: ☐ Yes ☒ No Zone: _____

ARE ANY OTHER PERMITS OR DEVELOPMENT APPROVALS REQUIRED, APPLIED FOR OR RECEIVED FOR THE APPLICATION PROPERTY BY THE CITY OR ANY OTHER JURISDICTION OR AGENCY?

☐ Yes ☒ No If Yes, Describe Briefly and Attach a Copy of Each Permit, Approval or Application

APPLICANT/PROPERTY OWNER CERTIFICATION*

I/we acknowledge receipt of the instruction sheet explaining the method of submitting this application. I/we realize that this application cannot be processed unless it is completely filled in; is accompanied by a current abstractor's certificate as required in the instruction sheet; and is accompanied by the appropriate fee. I/we further certify that the foregoing information is true and correct to the best of our knowledge. I/we acknowledge that the City of Abilene Planning Commission, Board of Zoning Appeals or City Commission shall have authority to impose such conditions as it deems necessary in order to serve the public interest and welfare.

Mark Knecht
Applicant Signature

10/28/25
Date

Mark Knecht
Property Owner Signature

10/28/25
Date

* This Application must bear the signature(s) of the property owner(s). If an authorized agent signs on the owner's behalf, the agent shall sign his own name and attach the owner's written notarized authorization to this Application.

PAID

OCT 28 2025

ML 0244

PART II - TO BE COMPLETED BY STAFF

DOCUMENTS TO BE SUBMITTED WITH APPLICATION

- | | | |
|--|---|---|
| ☒ Copy of Deed | ☐ Easements and Covenants | ☐ Location Map |
| ☐ Site Plan | ☐ Preliminary Plat | ☐ Final Plat |
| ☐ Infrastructure Plans | ☐ Development Agreement | ☐ Grading and Stormwater Plans |
| ☐ Elevation Survey | ☐ Traffic Impact Study | ☐ Construction Plans |
| ☐ Performance Agreement | ☐ Proof of Notification | ☐ Utility Plans |
| ☐ Text Amendment Language | ☐ Property Owner List | ☐ Comprehensive Plan Amendment Justification |
| ☐ Annexation Boundary Map | ☐ Operating Characteristics Report | ☐ Administrative Appeal Justification |
| ☐ Variance Justification | ☐ Other _____ | |

Additional document requirements provided to applicant on _____. The applicant is advised that the application is not accepted for public review until such time as the above identified documents are submitted and a Determination of Complete Application is certified.

Name

Title

Signature

Date

**** Number of copies for submission determined by Zoning Administrator. The Zoning Administrator may request additional information as deemed necessary to properly evaluate the permit application.**

APPLICATION REVIEW

DECISION-MAKING BODY: ☐ Staff ☒ Planning Commission
☒ City Commission ☐ Board of Zoning Appeals

DATE OF INITIAL HEARING(S): PC 12/2/25

FEE AMOUNT: \$250 **DATE FEE PAID:** 10/28/2025

DETERMINATION OF COMPLETE APPLICATION:

I certify that the Development Approval Application and attached documents are sufficient in form and content for review and recommendation by the decision-making bodies of the City of Abilene. As such, all required notifications and hearings may proceed pursuant to City regulations and procedures. This certification does not preclude the review, recommendation and/or decision-making bodies from requesting additional information as deemed necessary to serve the public interest.

Kari Zook

Name

Com. Dev. Director

Title

Kari Zook

Signature

10/28/25

Date

Staff Report

TO: Planning Commission
FROM: Kari Zook, Community Development Director
SUBJECT: PC 25-12, 1500 BLK NW 8th St rezoning
DATE: December 2, 2025

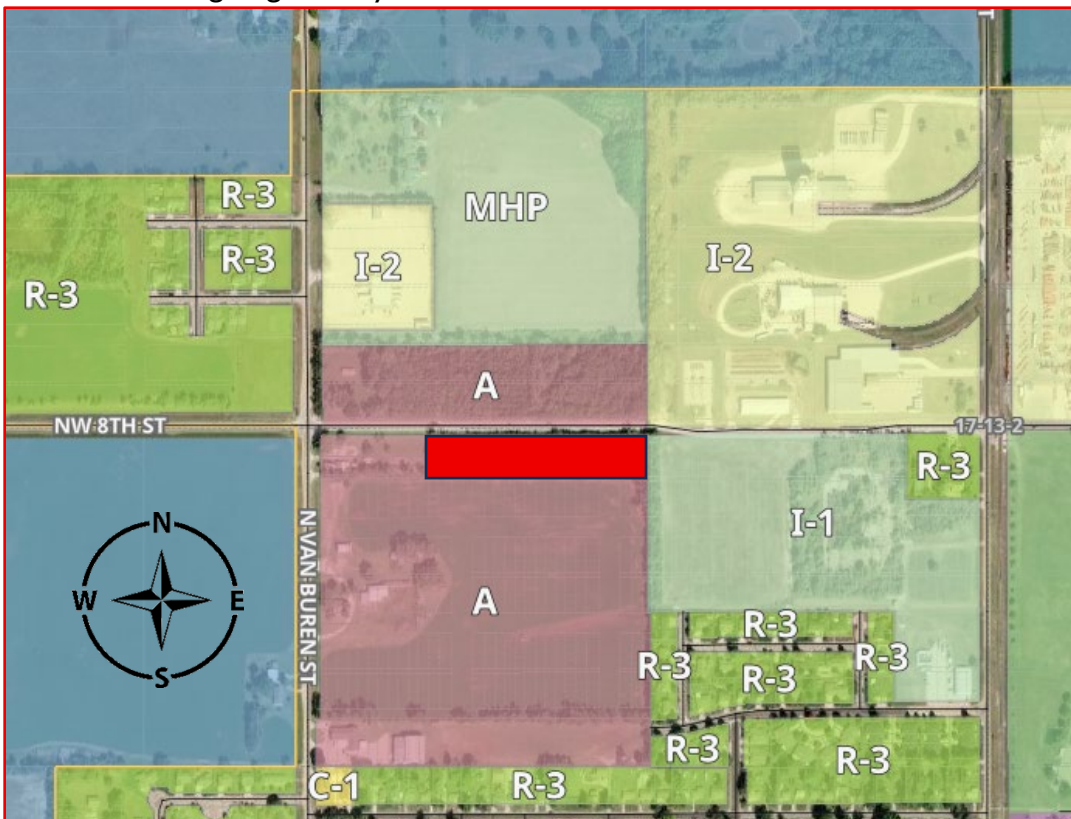


APPLICANT/OWNER:

Mark Kinderknecht
2112 W 1st St
Abilene, KS 67410

BACKGROUND:

- An application for rezoning was submitted by Mark Kinderknecht on 10/28/25 for the future development of his business, Concrete Plus. A 40'x100' building will be constructed on the east end of the parcel, utilizing the space for his shop and storage of equipment. Future plans may include subdividing the parcel into three lots, and platting would occur at that time. This would allow future businesses to relocate to the city limits, thereby increasing the property tax base and utilizing the true intention of the NW 8th St road development, which opened in 2021. This area is highly favorable for commercial/industrial development with access to Van Buren, NW 14th industrial corridor, and I-70.
- A Development Review Team (DRT) meeting was held between the applicant and city staff on October 28, 2025. The rezoning, future platting options, tree removal, and utilities were discussed.
- Current zoning is A (Agricultural District). The proposed zoning is I-1 (Light Industrial District).
- Future land use map in the 2045 Comprehensive Plan shows this parcel and the adjacent area becoming single-family residential.



Direction	Zoning Classification	Land Use(s)
North	A	Undeveloped agriculture parcel
East	I-1	Previously Vacu-Blast Corporation, now vacant
South	A	Undeveloped agricultural farmland
West	A	Two single-family residential properties

The notice of public hearing was published in the Abilene Reflector Chronicle on November 6, 2025, and written notices were sent by mail on November 7, 2025, to property owners within 200 feet of the site address as required by Article 26, Section 26-102(b) and (c) of the zoning regulations.

COMMENTS:

Citizen comments: None

ACTION:

The Planning Commission may:

1. Recommend approval of the rezoning as requested.
2. Recommend disapproval of the rezoning with findings.

NOTES:

Upon conclusion of the public hearing, the Planning Commission will render a recommendation to the City Commission for final approval.

Protest Period ends 12/16/25

City Commission Study Session/Discussion Item 12/22/25

City Commission Meeting 1/12/26

Section 26-105. Protest Petition. Regardless of whether or not the Planning Commission recommends approval or disapproval of a proposed zoning amendment, revision, change, or Conditional Use Permit, if a protest petition against such amendment is filed in the office of the City Clerk within fourteen (14) days after the date of the conclusion of the public hearing pursuant to the publication notice, signed by the owners of twenty (20) percent or more of any real property proposed to be rezoned or by the owners of record of twenty (20) percent or more of the total area, excepting public streets and ways, which is located within the notification area described in Section 26-102, the ordinance adopting such amendment shall not be passed except by at least a 3/4 majority vote of all the members of the Governing Body.







City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Jon Quinday
Interim City Manager

Kelsey Briand
Finance Director

Shayla Mohr
City Clerk/HR Director

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, December 22, 2025

Session: Regular Meeting

Topic: Tree Board Ordinance No. 25-3470

Department: Public Works Department

Staff Contact: Brad Anderson, Public Works Director and Jennie Hiatt, Administrative Manager

Background:

The Tree Board recommended and approved changes to the residency requirements for serving on the board.

The recommendation is not to make it a requirement for the majority of board members to live within the city limits, but instead make it a requirement that all board members reside within Dickinson County.

Funding Source:

City Attorney Review:

City Attorney Martin drafted the new ordinance.

Options:

1. Approve the ordinance.
2. Provide staff with an alternate direction.
3. Take no action.

Recommendation:

Approve Ordinance No. 25-3470

ORDINANCE NO. 25-3470

AN ORDINANCE AMENDING SECTION 1-911 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS PERTAINING TO THE ABILENE TREE BOARD.

Be it be Ordained by the Governing Body of the City of Abilene, Kansas:

SECTION ONE. Section 1-911 of the City Code of Abilene, Kansas is hereby amended to read as follows:

1-911. Tree Board.

The Tree Board shall consist of five (5) members, who shall be appointed by the Governing Body for three (3) year terms commencing on the second Monday in January. The Tree Board shall make recommendations to the Governing Body in matters relating to the management and development of trees and landscape in the city, and shall have the powers and duties provided by Chapter 6, Article 7 herein. It shall not be a requirement to reside within the city limits of Abilene, Kansas to serve on said board; however, all board members must reside within Dickinson County, Kansas.

SECTION TWO. Existing Section 1-911 of the City Code of the City of Abilene, Kansas is hereby repealed.

SECTION THREE. This Ordinance shall be in full force and effect from and after its adoption and publication once in the official city newspaper by the following summary:

Ordinance No.25-3470 Summary

On December 22, 2025 the City Commission passed Ordinance No. 25-3470. The ordinance amends existing Section 1-911 of the City Code of the City of Abilene, Kansas, pertaining to the tree board, so as to require that all board members reside within Dickinson County, Kansas. A complete copy of the Ordinance is available online at www.abilenecityhall.com or in the office of the City Clerk, 419 N. Broadway Street in Abilene, Kansas, free of charge. This summary is certified by the City's legal counsel.

APPROVED AND PASSED by the Governing Body of the City of Abilene, Kansas, this 22nd day of December, 2025.

Brandon Rein, Mayor

Attest:

Shayla L. Mohr, CMC, City Clerk

The publication summary set forth above is certified this 22nd day of December, 2025.

Aaron O. Martin, Legal Counsel



City of Abilene

419 N. Broadway St.
Abilene,KS,67410
Phone: 785-263-2355
Fax:

www.abilenecityhall.com

Annual
Violation Summary
2025

Code Violation Types:	January	February	March	April	May	June	July	August	September	October	November	December
Dangerous Structure	0	2	0	0	1	0	0	0	0	0	0	0
Exterior Hazard	0	0	1	1	0	0	0	0	0	0	0	0
Fence	0	0	0	0	0	0	0	0	1	0	0	0
High Grass	0	0	0	0	8	1	0	0	0	0	0	0
High Grass & Weeds	0	0	0	4	66	15	12	5	10	2	0	0
Housing Code Violations	0	0	0	0	1	0	1	1	0	0	0	0
Housing Complaints	0	0	0	0	3	0	1	0	2	0	0	0
Right-Of-Way	0	0	0	1	0	0	0	1	0	2	0	0
Trash & Debris	0	0	3	2	0	9	2	0	0	7	0	0
Tree - Fallen	0	0	0	0	0	0	1	2	0	0	0	0
Tree Trimmings	0	0	0	0	0	0	5	0	1	0	0	0
Trees Cut Down	0	0	0	0	0	0	1	0	0	0	0	0
Vehicle(S)	0	2	1	3	0	1	0	0	3	1	0	0
Zoning	0	0	0	0	0	0	0	1	0	1	0	0
Total All Violations	0	4	5	11	79	26	23	10	17	13	0	0

TOTALS FOR ALL CODE VIOLATIONS IN 2025

Total All Violations 188



City of Abilene

419 N. Broadway St.

Abilene, KS 67410

Phone: 785-263-2355

Fax:

www.abilenecityhall.com

Annual Permit Summary 2025

Permit Types:	January		February		March		April		May		June	
Building	3	\$550.50	9	\$1,778.81	7	\$2,032.57	7	\$829.22	7	\$10,931.40	7	\$258.53
Fence	1	\$25.00	1	\$25.00	10	\$186.85	7	\$178.95	0	\$0.00	2	\$53.95
Roof	1	\$25.00	3	\$75.00	3	\$78.95	5	\$136.85	50	\$1,276.25	96	\$2,475.26
Sign	2	\$62.68	1	\$42.40	2	\$26.40	1	\$0.00	0	\$0.00	2	\$87.15
Demolition	0	\$0.00	0	\$0.00	0	\$0.00	2	\$50.00	2	\$57.90	1	\$25.00
Right of Way	0	\$0.00	1	\$25.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Temporary Liquor	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Special Event/Temporary	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Electrical	4	\$75.00	6	\$125.00	5	\$128.95	4	\$100.00	4	\$100.00	3	\$75.00
Plumbing	2	\$50.00	7	\$175.00	9	\$250.00	7	\$178.95	6	\$132.90	4	\$100.00
Mechanical	2	\$50.00	6	\$150.00	4	\$125.00	3	\$75.00	6	\$150.00	3	\$75.00
Driveway	0	\$0.00	0	\$0.00	3	\$75.00	0	\$0.00	1	\$28.95	0	\$0.00
Sidewalk	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	2	\$0.00	0	\$0.00
Totals for all Permits:	15	\$838.18	34	\$2,396.21	43	\$2,903.72	36	\$1,548.97	78	\$12,677.40	118	\$3,149.89



City of Abilene

419 N. Broadway St.
Abilene, KS 67410
Phone: 785-263-2355
Fax:
www.abilenecityhall.com

Annual Permit Summary 2025

Permit Types:	July		August		September		October		November		December	
Building	9	\$1,638.44	3	\$97.25	9	\$3,766.90	7	\$1,086.35	2	\$173.40	0	\$0.00
Fence	5	\$157.90	3	\$53.95	2	\$50.00	2	\$50.00	3	\$78.95	0	\$0.00
Roof	73	\$2,036.90	49	\$1,292.15	117	\$3,113.20	28	\$614.50	28	\$614.50	0	\$0.00
Sign	0	\$0.00	0	\$0.00	0	\$0.00	0	\$27.20	0	\$0.00	0	\$0.00
Demolition	1	\$0.00	1	\$25.00	3	\$50.00	0	\$0.00	0	\$0.00	0	\$0.00
Right of Way	0	\$0.00	1	\$28.95	2	\$78.95	0	\$0.00	1	\$25.00	0	\$0.00
Temporary Liquor	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Special Event/Temporary	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Electrical	5	\$125.00	3	\$75.00	7	\$150.00	2	\$50.00	1	\$25.00	0	\$0.00
Plumbing	3	\$75.00	5	\$125.00	5	\$100.00	9	\$200.00	6	\$150.00	0	\$0.00
Mechanical	6	\$100.00	1	\$53.95	5	\$100.00	4	\$75.00	3	\$75.00	0	\$0.00
Driveway	0	\$0.00	0	\$0.00	3	\$75.00	0	\$0.00	1	\$28.95	0	\$0.00
Sidewalk	0	\$0.00	1	\$0.00	0	\$0.00	1	\$0.00	0	\$0.00	0	\$0.00
Totals for all Permits:	102	\$4,133.24	67	\$1,751.25	153	\$7,484.05	54	\$2,103.05	32	\$962.90	0	\$0.00



Abilene Convention & Visitors Bureau October & November 2025 Update

The Abilene Convention & Visitors Bureau is an award-winning destination marketing organization (DMO). As a department of the City of Abilene, the CVB is funded primarily through an 8% Transient Guest Tax—an additional tax paid by travelers when staying at hotels, motels, bed and breakfasts, or lodging properties booked through marketplace facilitators such as Airbnb or VRBO.

In addition to managing the state-designated Travel Information Center, the CVB serves as the official marketing arm for Abilene. Its role is to promote the community's assets and provide services to tourists and groups convening in the area. The goal of the Abilene CVB is to generate economic growth in Abilene, Kansas, through tourism.

While not exhaustive, the following is a summary of our efforts to promote Abilene. This work is carried out by 1.5 staff members with a 2025 budget of \$287,163 (including reserve funds / cash carryover).

2025 Awards

1. #2 Best Historic Small Town – *USA TODAY*
2. #7 True West Town of the Year – *True West Magazine*
3. Best Town for Historic Entertainment – *True West Magazine*
4. Best Old West Town to Live – *True West Magazine*
5. Best Collaboration (Kansas Gunsmoke Trail) – *Midwest Travel Network*
6. #1 Best Presidential Attraction – *Newsweek*
7. #3 Best Historic Bed & Breakfast – *Newsweek*

Abilene Tourism Advocate

The Abilene CVB sends a weekly e-newsletter. January 2025 – September 30, 2025 – 42 editions, 278,174 sends, 69,107 opens (30%), 4,364 link clicks. Read past editions at www.AbileneKansas.org/newsletter

Press Releases – 39

Blogs – 58

See: www.AbileneKansas.org/Blog

Website

In 2025, the AbileneKansas.org website was viewed more than 427,703 times, by 96,000 users averaging 4.47 pages per session. Our Google digital ad campaign with Cohort drives help drive traffic to the website.

Social Media

We predominantly use Facebook to connect with our target audience, as well as some Instagram. The Visit Abilene Kansas Facebook Page has more than 20,000 followers, and its page has been viewed 3.6 million times.

Fox & Friends

Abilene welcomed Fox & Friends in October. The show resulted in an increase in visitors guide requests, nearly 1 million Facebook Page views, more than 450 new Facebook Page followers, 84,000 website views the week of filming and the week following filming, and widespread support from the business community, residents and visitors.

Hosted Travel Writers

We partner with travel writers to tell Abilene's story. Hosted Travel Writers – 17. This included nine during three Kansas Tourism-hosted FAM Travel Blog Exchange (TBEX) post-conference FAM Tours. The CVB sponsored the North Central Kansas FAM Tour. The tours visited the Abilene & Smoky Valley Railroad, Dickinson County Heritage Center, Greyhound Hall of Fame Museum, Seelye Mansion, World's Largest Belt Buckle, murals and other cowboy art attractions.



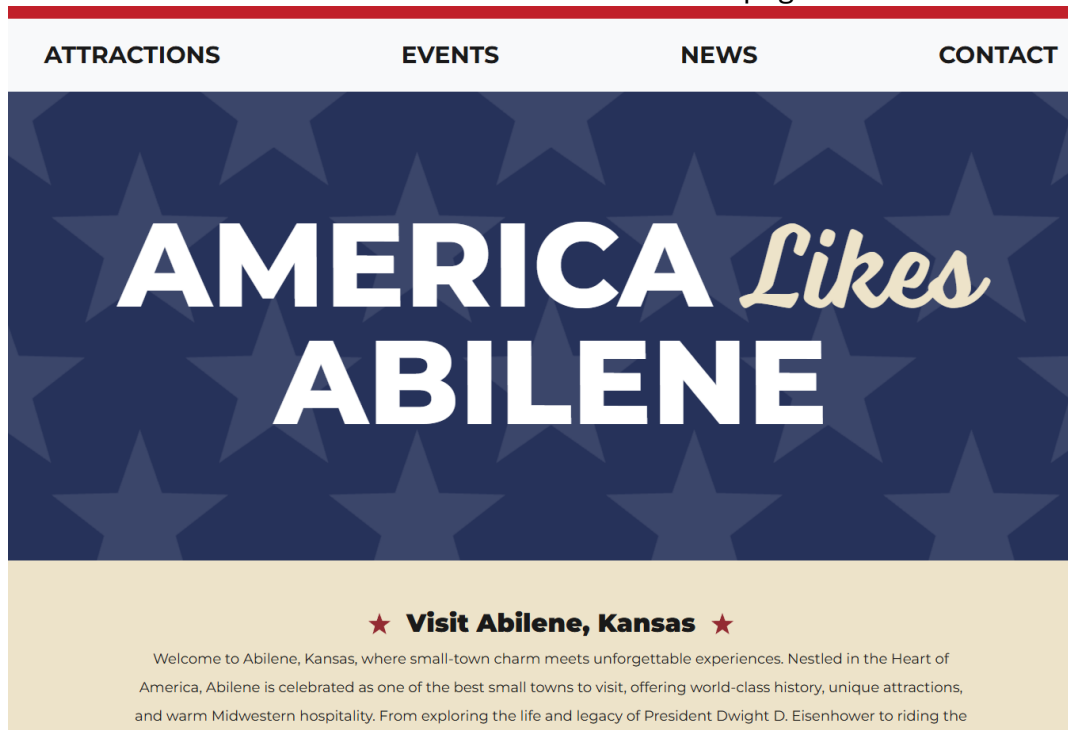
World Cup Promotion



We purchased www.WorldCupKansas.com and www.WorldCupKS.com and have pages on our website dedicated to those audiences.

America 250

We launched AmericaLikesAbilene.com as our America 250 page.



Billboards

The Abilene Convention & Visitors Bureau maintains 11 billboards along Kansas I-70 and one on Highway 15. Through a partnership with the Eisenhower Presidential Library and Museum, Abilene gains an additional 10 billboards, significantly enhancing visibility. The

boards on city-owned property northwest of Abilene were damaged and finally repaired with new vinyl.

2026 Kansas Travel Guide

The CVB coordinated and paid for 37 listings in the 2026 Kansas Travel Guide. Additionally, we purchased the back cover of the guide in collaboration with the Eisenhower Presidential Library and Museum. The State prints 400,000 copies of the guide and it will be distributed in the Mobile Visitors Center throughout Kansas and the Midwest, including to visitors attending the World Cup.

Kansas Tourism's Mobile Visitor Center visited Abilene on April 8.

North Central Regional Planning Commission Partnership

The study was made possible through a partnership between the Abilene Convention & Visitors Bureau and the North Central Regional Planning Commission. It was provided at no cost to the city through the Thriving Communities program by Main Street America with support from the U.S. Department of Transportation.

Summary: In 2024, Downtown Abilene and nearby attractions welcomed 119,000 unique visitors who generated nearly 600,000 visits throughout the year. The Eisenhower Presidential Library & Museum is ranked as the area's top attraction. See:

www.AbileneKansas.org/NCRPC

Abilene Visitors Center

The Abilene Visitors Center remains open Monday through Friday from 10:30 a.m. to 2:30 p.m. Visitor Guides are available outside the door, and a digital kiosk is available to assist guests. From January through September, 2025, the center welcomed 1,478 visitors.

Welcome bags provided to groups – 829

Visitor Information Requests via website – 222

See: www.AbileneKansas.org/VisitorsGuide

Visit Abilene Kansas History Geotour

Nearly 200 completed Geotour passports have been submitted, representing participants from 28 states. Reported spending in Abilene from Geotour visits is \$51,331.

Kansas Gunsmoke Trail

The Kansas Gunsmoke Trail received a \$9,800 Kansas Tourism Marketing Grant. To date, 1117 check-ins have been recorded. This collaborative project between CVBs in Dodge City, Hays, Wichita, and Abilene was the #1 requested bus tour itinerary for Kansas at the American Bus Association's Marketplace event. Group tours are already visiting Abilene as a result. The project includes print, digital, and television advertising, a billboard and mobile passport.

Sunflower Summer

This season, 7,583 tickets were claimed at Abilene's attractions, resulting in \$94,559 in reimbursements for local museums, historic sites, theatres, and experiences.

Attraction Highlights

Abilene's attractions were top performers in the program, drawing visitors from across the state:

- Abilene & Smoky Valley Railroad – 3,578 tickets claimed, \$59,380 reimbursed
- Dickinson County Heritage Center – 1,036 tickets claimed, \$6,830 reimbursed
- Eisenhower Presidential Library & Museum – 1,119 tickets claimed, \$12,980 reimbursed
- Great Plains Theatre – 327 tickets claimed, \$4,905 reimbursed
- Historic Seelye Mansion – 942 tickets claimed, \$9,114 reimbursed
- Old Abilene Town – 581 tickets claimed, \$1,350 reimbursed

The CVB's advocacy and program promotion made this possible.

Attraction Visitation

A yearly recap of tourism attraction visitation is shared in the CVB's annual report at www.AbileneKansas.org/AnnualReport.

We also manage Google Listings and track requests for directions. To date:

- World's Largest Belt Buckle – 3,898 Google requests for directions
- Iron Horse Trail – 1,060 Google requests for directions
- World's Largest I Like Ike Button – 734 Google requests for directions
- Abilene Celebrates America 250 Mural – 541 Google requests for directions

**2025 visitation counts are collected from tourism attractions at the end of the year.*

Events

The CVB ads tourism-focused events to calendars throughout Kansas including those at the Salina Journal, KC Parent Magazine, Kansas Tourism, etc. Learn more at www.AbileneKansas.org/Events.

Transient Guest Tax Summary

Transient Guest Tax collections for the year were 34.43% lower than in 2024. This was the worst collection year the CVB has had since before 2016.

Annual Report

The CVB compiles an annual report. Previous reports are available online at www.AbileneKansas.org/AnnualReport.

	2019 TGT Collections	2020 TGT Collections	2021 TGT Collections	2022 TGT Collections	2023 TGT Collections	2024 TGT Collections	2025 TGT Collections	Lodging Sales	2024- 2025 % Change
October	\$20,796.23	\$18,478.84	\$11,811.00	\$18,429.74	\$18,927.91	\$19,896.97	\$15,755.54	\$196,944.25	-20.81%
November	\$20,298.90	\$18,806.97	\$11,679.42	\$16,713.16	\$14,239.93	\$15,387.08	\$14,294.53	\$178,681.63	-7.10%
December	\$14,631.61	\$11,421.52	\$8,074.25	\$12,200.91	\$5,918.53	\$1,743.05	\$8,998.78	\$112,484.75	416.27%
Total Distributed (Jan.)	\$55,726.74	\$48,707.33	\$31,564.67	\$47,343.81	\$39,086.37	\$37,027.10	\$39,048.85	\$488,110.63	5.46%
January	\$9,999.50	\$11,191.39	\$8,626.52	\$12,133.37	\$12,474.38	\$1,108.43	\$963.77	\$12,047.13	-13.05%
February	\$8,190.63	\$8,550.02	\$7,041.49	\$7,749.96	\$10,422.66	\$12,737.74	\$3,611.13	\$45,139.13	-71.65%
March	\$7,547.80	\$8,370.64	\$5,705.35	\$7,448.45	\$8,778.78	\$5,352.66	\$14,292.33	\$178,654.13	167.01%
Total Distributed (Apr.)	\$25,737.93	\$28,112.05	\$21,373.36	\$27,331.78	\$31,675.82	\$19,198.83	\$18,867.23	\$235,840.38	-1.73%
April	\$11,545.12	\$6,826.99	\$10,789.63	\$11,659.90	\$12,911.68	\$23,435.05	\$7,791.10	\$97,388.75	-66.75%
May	\$17,394.45	\$4,262.45	\$12,709.78	\$12,704.05	\$12,554.08	\$29,116.70	\$2,655.02	\$33,187.75	-90.88%
June	\$19,439.83	\$8,811.24	\$16,817.12	\$17,280.41	\$15,065.33	\$36,364.88	(\$110.38)	\$0.00	-100.30%
Total Distributed (July)	\$48,379.40	\$19,900.68	\$40,316.53	\$41,644.36	\$40,531.09	\$88,916.63	\$10,335.74	\$130,576.50	-88.38%
July	\$21,646.94	\$14,114.67	\$18,816.42	\$19,082.11	\$17,374.01	\$25,659.71	\$26,485.87	\$331,073.38	3.22%
August	\$20,226.16	\$12,800.85	\$19,617.78	\$19,043.15	\$22,785.92	\$24,336.31	\$24,952.19	\$311,902.38	2.53%
September	\$20,594.67	\$14,135.18	\$17,373.57	\$14,805.50	\$14,375.32	\$11,010.50	\$15,482.70	\$193,533.75	40.62%
Total Distributed (Oct.)	\$62,467.77	\$41,050.70	\$55,807.77	\$52,930.76	\$54,535.25	\$61,006.52	\$66,920.76	\$836,509.50	9.69%
Year Total	\$192,311.84	\$137,770.76	\$149,062.33	\$169,250.71	\$165,828.53	\$206,149.08	\$135,172.58	\$1,691,037.00	-34.43%

Count of Incidents by Type, November, 2025

Incident Type Group	Incident Type	Incident Type Code	Count of Incidents	
			11/202...	Grand Total
100 - Fire	Passenger vehicle fire	131	1	1
300 - Rescue & EMS	High-angle rescue	356	1	1
	Medical assist, assist EMS crew	311	55	55
	Motor vehicle accident with injuries	322	9	9
300 - Rescue & EMS Total			65	65
400 - Hazardous Condition	Aircraft standby	462	1	1
	Carbon monoxide incident	424	2	2
	Chemical spill or leak	422	1	1
	Gas leak (natural gas or LPG)	412	1	1
400 - Hazardous Condition Total			5	5
500 - Service Call	Public service	553	3	3
600 - Good Intent Call	Authorized controlled burning	631	8	8
	Dispatched & canceled en route	611	1	1
	Good intent call, other	600	1	1
	Smoke scare, odor of smoke	651	1	1
600 - Good Intent Call Total			11	11
700 - False Alarm	Alarm system activation, no fire - unintentional	745	1	1
	Alarm system sounded due to malfunction	735	1	1
	Carbon monoxide detector activation, no CO	746	2	2
	False alarm or false call, other	700	1	1
700 - False Alarm Total			5	5
Grand Total			90	90

Business Inspections: 30

Re-Inspections: 2



1020 N.W. 8th Abilene, KS 67410
Office: 785-263-7266 Fax: 785-263-3656
Email: kellee@abilenecityhall.com

Abilene Parks & Recreation Report

Recreation (October-December)

Jr. Athlete Basketball	41
Little Athlete Basketball	24
Athletics Academy Basketball	72
Men's Pick Up Basketball	120
Adult Volleyball	40
Tumbling	27
Wade Beemer Youth Hunt-Pheasants Forever	49
Breakfast with Santa	36
Cowtown Christmas Light Showdown Participants	15
Cowtown Christmas Light Showdown Voters	232
Adult Exercise Class	20
Pickleball	268
Tae Kwon Do	609
Total Participation	1553

Scholarships Issued (January-November)	\$ 6,712.50
Community Center Usage (January-November)	24491
Community Center Rentals (October-November)	38
Afterschool Program (October-November)	320
Basketball Tournaments	1
Volleyball Tournaments	2
Tae Kwon Do Meet	1
Grant accepted from Community Foundation to update bathrooms at Eisenhower and Bicentennial Parks	\$ 50,000.00
Approved Wilcat Painting bid for swimming pool	
Contract approved and signed with Mid-America Sports Construction	

Parks (October-December 2025)

Seeded new grass in the Rose Garden after new irrigation was installed
Re-seeded ballfield outfields
Sprayed parks and ballfields for weed control
Winterized all bathrooms at parks, ballfields, stadium
Winterized swimming pool
Sprayed for broadleaf weeds
Fertilized ballfields, Rose Garden, Little Ike Park, and CVB
Took down batting cage nets, bleacher canopies, and new canopy at the pool
Leaf clean up

THE BENEFITS ARE ENDLESS...



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Email: kellee@abilenecityhall.com

Finished mowing, weed eating and edging for the fall
Started Rose Garden planning for 2026
Groomed walking trails at Eisenhower and Bicentennial Park
Watering smaller trees
Drained & winterized fountain at Rose Garden & tiered fountain
Hung Christmas decorations at Little Ike Park, Streetlamps, Bridge, & City Hall
Decorated downtown & community pots
Removal of plant debris from park beds as well as other city property beds
Started Rose Garden design plans for 2026
Started planting early items in greenhouse
Ordered 2026 seed and supplies for January

Friends of the Park Donations & Memorials (October-December 2025) \$3,251.00

Installed Memorial Amillary Sphere in landscaped rose bed
Installed Startburg Memorial Rose and Plaque
Planted a memorial tree and ordered plaque for local SAR chapter
Daylily Giveaway to the public (donations received)
Annual Seed giveaway to the public (donations received)
Donated a Christmas Planter for Core Coalition Fundraiser

Senior Center (October-November 2025)

Meals	3,221
Rentals	8
Pool & Pool Tournaments	354
Cards, Bingo, Puzzles, Games	281
Coffee	142
Exercise	74
Hearing, Foot Care, BP Checks	150
Total Participation	4,230

Replaced Water Heater

THE BENEFITS ARE ENDLESS...



ABILENE POLICE DEPARTMENT

419 N. Broadway
Abilene, KS 67410-0519

Jason Wilkins
Chief of Police

Activity Report for November 2025

511 Calls for Service

129 Traffic Stops

11 Arrests

11 Traffic Accidents

12 Alarms

30 Animal Complaints

7 Mental Health Calls

Staff organized a Pack-A-Police Car event to assist a local non-profit organization.

Staff provided escort and traffic control for annual American Legion Toy Run.

Staff assisted U.S.D. #435 with lockdown drill at McKinley Elementary School.

Staff provided educational talk to a leadership group at Abilene Middle School.

Staff provided a K-9 demonstration for local youth at the Abilene Public Library.

Jason Wilkins
Chief of Police



Public Works

Project Report

Update

November 2025

Street/Distribution Departments November 2025 Summary

Water Distribution

- Running sewers for maintenance 1633 feet
- Service orders done 36
- Shut offs for non-payment were not done due to government shut down
- Meter rereads 108
- Sewer call out 1411 NW 4th
- locates done 103
- New service on NW 8th
- 2 new services at GBH west

Street Department

- Cold patching throughout the city 12 days
- Equipment repair and maintenance
- Clean storm drains 3 times
- Blading of gravel streets 2 times
- Adding rock to alleys and gravel streets
- Helped parks and rec take down nets
- Cut and put up Christmas trees for Christmas tree lane
- Final mow out of the season
- Police oil changes 2
- Cut trees on levee system and in right of ways
- Trash and recycling weekly
- Put up banners and Christmas decorations and take down flags

ABILENE WASTEWATER TREATMENT PLANT

ABILENE, KANSAS 67410

November 2025

1. Routine preventative maintenance was performed throughout November.
2. November 2025 wastewater treated was 14,616,000 gallons.
3. November 2025 wastewater received was 21,259,000 gallons.
4. A total of 1,444 pounds of rags and debris were removed from the spiral screens and disposed of during November.
5. Sludge from the digesters was processed through the belt press 0 day(s) in November.
6. Process control lab was performed 0 day(s) in November.
7. Samples from WWTP were collected and delivered to Pace on November 6,13, and 18, 2025.
8. The plant received 1.40 inches of rain.
9. October DEEMERS report was completed and submitted to KDHE.
10. Cleaned filters in the MCC room.
11. Checked fire extinguishers.
12. We shipped the spare blower assembly off to Aerzen for repair. This unit has been on two different blowers and has failed on each of them. The three blowers that have been rebuilt/overhauled are working as they should. So not sure why this blower assembly is failing.
13. We had two teams meetings with NF Construction on the construction at the plant.
14. Construction began on the settlement issue here at the plant. (November 24)
15. We continued to work on the north spiral screen.
16. The valve stem at the reuse wet well broke while trying to close it. The valve did not close all the way and there is continuous flow to the wet well. A new valve has been ordered but will not ship until December 22. Once it arrives we will get it installed.
17. We completed the three day WET test samples per our permit the week of November 10-14.

Water Treatment Facility: State of Production Monthly Report

Condition of Wells w/Precipitation Levels

2025		Total	Drawdown	Static	Well	Well
15-Nov	Well	Depth	Level	Level	Status	Field Status
65% +/- of plant production	Sand Springs Wells					
	1	46	40.8	37.2	✓	
	3	61.9	54.8	53.9	✓	
	6	42	28	22.2	✓	
	15	93.9	80.2	77.8	✓	
	20	42.6	36.9	33.6	✓	
	21	70	62.1	56.6	✓	
	22	96	80.4	77	✓	
35% +/- of plant production	River Alluvium Wells					
	14	58	40.5	32.7	✓	
	16	55	36.5	33.7	✓	
	17	52	41.1	32.5	✓	
	23	63	34.5	29.7	✓	

Average Precipitation	
January	0.86
February	1.31
March	2.12
April	3.14
May	5.11
June	3.01
July	3.3
August	2.77
September	2.7
October	2.4
November	1.51
December	1.28
Total:	29.51

2025		Total	Current	Static	Well	Well
11/30	Well	Depth	Depth	Level	Status	Field Status
65% +/- of plant production	Sand Springs Wells					
	1	46	39.3	37.7	✓	
	3	61.9	54.4	54.3	✓	
	6	42	30.7	24.8	✓	
	15	93.9	79.5	77.5	✓	
	20	42.6	33.9	33.6	✓	
	21	70	62	56	✓	
	22	96	79.5	76.6	✓	
35% +/- of plant production	River Alluvium Wells					
	14	58	40	32.7	✓	
	16	55	36.3	33.7	✓	
	17	52	41.1	33.7	✓	
	23	63	30.2	30	✓	

Nov Precipitation	
1st - 7th	0
8th - 14th	0
15th - 21st	1.5
22nd - 31st	0.25

Total:	1.75
--------	------

Yearly Precipitation	
Total	31.03

Well fields are stable at this time.

Monthly Water Diverted

Gallons of water pumped from wells.	Gallons of water pumped into distribution.	Gallons of water loss during	Percentage of Loss
33,567,000	27,050,470	6,516,530	19%

Unscheduled Work Events

Date	Time of Event	Description of Event
11.6.25	4:00pm - 6:00pm	Well vfd control and flow recalibration provided by Utility Help Net

Lab Testing

K.D.H.E. Lab Sampling

Sampled Monthly/
Sampled This Month

Coliform	7
TOC Set	1
HAA5&TTHM	2
Pesticides	0
Fluoride	1
Radiological	0
Inorganics	0
Lead&Copper	0
Nitrate	0
VOC Set	0
HAB Set	0

Pace Lab Sampling

Sampled Quarterly/
Sampled This Month

0

Water Tower Sample

Sampled After
Maintenance Work

0

WWTP pH Sampling

Sampled Weekly/
Sampled This Month

4

Monthly Report

Plant inspection inside/outside for repairs/cleanup/maintenance

Lab testing for process control and daily adjustment

Well inspections inside/outside for repairs/vandalism/cleanup

Daily distribution chlorine level testing (different location daily)

Water condition checks for static/drawdown levels

Information collected and logged into various reports for city, state, and federal agencies (percent of loss, C.T. Calc, KDHE State Report, etc.)

State/Federal regulatory water samples collected for testing (see 'Lab Testing' section)

Overhead crane inspections (once monthly)

Air compressor inspections (once weekly)

Fire extinguisher inspections (once monthly)

Emergency eyewash/shower station inspections (once weekly)

Various meetings (with public, fellow staff, or contractors)

General maintenance/repairs/upkeep on various equipment (tractor, pumps, meters, etc.)

Budget review for discrepancies/overages

Work truck maintenance/cleaning (once weekly)

Onsite generator running/inspections (once weekly)

Weekly Report

Monthly Report

Teams Meeting(s) with Raftelis

2026 Calendar Yearly Schedule

Reverse Osmosis Unit adjustment/inspection of control valve. Replacement part needed.

Well flow meter calibration and testing

Well 6 VFD control issue resolved

Wells 20 and 17 flow parameters rescaled

LSLI pamphlet and envelope work for customers

Hach Lab supply delivery

Well house heater maintenance work

Onsite generator fuel up with Robson Oil (appr. 50 gallons)



ABILENE CITY COMMISSION – STUDY SESSION AGENDA

ABILENE CITY HALL, 419 N. BROADWAY STREET

December 22, 2025 – 10 minutes following the adjournment of the regular meeting

1. Discussion and Direction for City Staff regarding the Water Rate and Cost of Service Study completed by Raftelis. – Interim City Manager Quinday/Tom Beckley – Raftelis
2. Continued discussion regarding the Consideration of Comprehensive Economic Development Incentive Policy and Standard Application – Interim City Manager Quinday
3. Continued Discussion: Proposed Agenda Structure and Item Progression Process – Interim City Manager Quinday



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Jon Quinday
Interim City Manager

Kelsey Briand
Finance Director

Shayla Mohr
City Clerk/HR Director

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, December 22, 2025

Session: Study Session

Topic: Continued Discussion of the Water Utility Cost-of-Service and Rate Study

Department: Administration / Community Development

Staff Contact: Interim City Manager / Community Development Director

Background:

In 2025, the City of Abilene engaged Raftelis to conduct a comprehensive Water Cost of Service (COS) and Rate Study to evaluate the financial condition of the City's water utility and to ensure that rates are aligned with the actual cost of providing service to customers. Over several years, the Water Fund has relied on reserve balances to offset recurring operating shortfalls. By the end of FY 2025, those reserves are effectively depleted, eliminating the ability to continue deficit spending and increasing financial risk to the utility.

In addition to operating challenges, the study identified significant long-term infrastructure needs that were not fully incorporated into prior financial planning. These include increasing annual investment in water main replacements to maintain system reliability, as well as the future replacement of two aging water towers that are nearing the end of their useful life. While these major projects extend beyond the immediate five-year planning horizon, the analysis demonstrates that existing revenues are insufficient to sustain operations, debt service, and ongoing capital needs without adjustments.

The COS analysis allocates costs based on how different customer classes use and place demands on the water system, with the goal of improving equity and financial sustainability. The study also evaluated the City's current rate structure and identified misalignments between costs and revenues across customer classes. Notably, while Rural Water District #2 (RWD #2) was included in the cost-of-service analysis for informational purposes, the rate adjustments modeled in the study do not include any changes to the contracted wholesale rate charged to RWD #2. The current RWD #2 rate is \$1.80 per 1,000 gallons, increasing to \$1.85 per 1,000 gallons on January 1, 2026, per the existing contract. Any future adjustment to the RWD #2 rate would result in a proportional change to the rate adjustments required of other customer classes.

The Water Rate and Cost of Service Study was presented to the City Commission at the December 8, 2025, regular meeting for review and discussion. The Commission expressed interest in further evaluating the findings, assumptions, and potential implications before considering a path forward. As a result, the study is being brought back in a study session format to allow for deeper discussion, clarification, and direction from the City Commission regarding next steps related to water rates, financial sustainability, and long-term infrastructure planning.

Funding Source: N/A

City Attorney Review: N/A

Options: For Review and Discussion

Recommendation: For Review and Discussion



City of Abilene

Water Rate Study

December 2025



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Executive Summary

In 2025, the City of Abilene (City) engaged Raftelis to develop a water rate and cost of service study. The primary goal of the study was to determine the costs of providing water services to the community and to establish rates that will reasonably provide for a sustainable utility system.

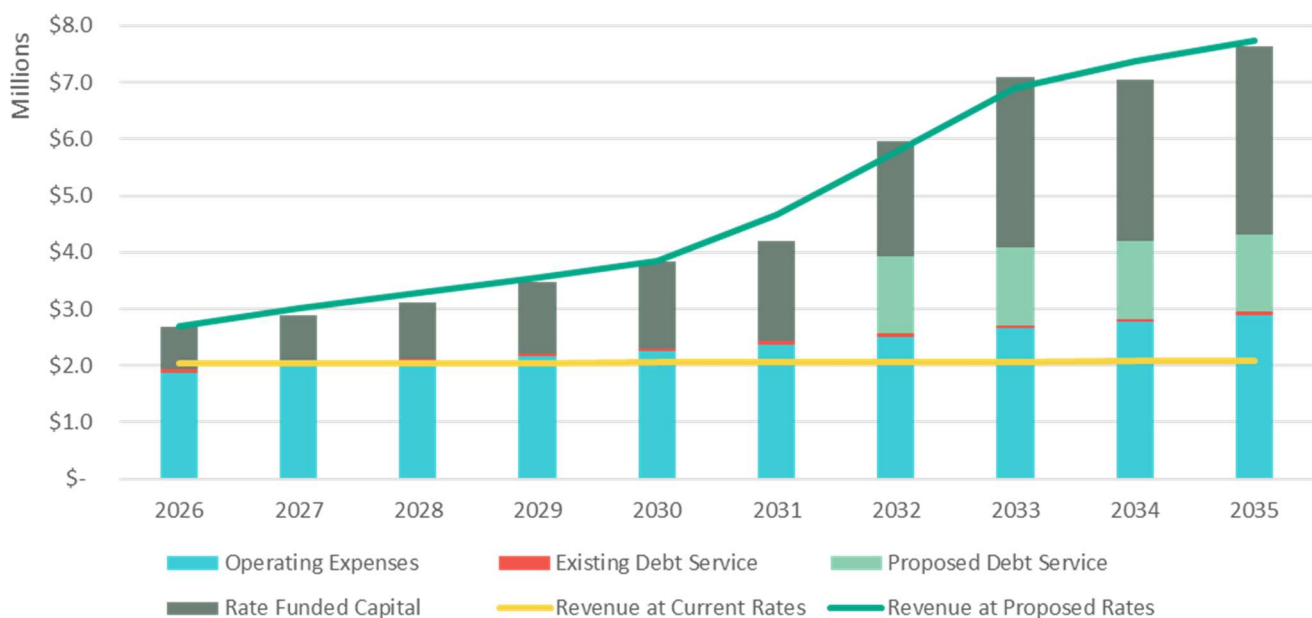
Rate Increases

Raftelis recommends implementing a **45% rate increase in FY 2026 and 9% increases each year from FY 2027 to FY 2030**. In recent years, the City's water fund has increasingly relied on fund balance in order to fund operations. The water fund balance has been effectively depleted as of the end of FY 2025 and deficit spending will no longer be an option. A primary driver of the recommended rate increases is to correct this structural issue and ensure that revenues are sufficient to fund the safe and reliable operation of the City's water system.

Additionally, the City must continue to develop its water main replacement program. Although the City has adequately maintained the existing water distribution system, water mains have an expected useful life after which they must be replaced. The City is currently budgeting approximately \$500 thousand per year for this program; Raftelis estimates that, in the long term, the City should expect to spend over \$2 million per year based on industry guidelines for estimated useful life of water mains, construction cost, and the size of the City. The capital plan proposes increasing water main replacement expenditures to \$1 million by 2030; the City should expect to continue to expand this program in future years.

Figure 1 summarizes the City's current and expected future financial condition. Without rate increases to achieve the revenue shown by the green line, existing revenue at the level of the yellow line is currently insufficient for anything beyond basic operating expenses and debt service. The City will be unable to continue any capital improvement program and will soon be unable to fund operations.

Figure 1: Water Utility Financial Plan



This study focuses on the period of FY 2026 through FY 2030, though preliminary forecasts of future years were also examined. The City expects to replace two water towers that are approaching the end of their useful life. The first replacement could be required as soon as 2031. Even assuming debt financing and favorable terms, the City should expect additional significant rate increases to fund these projects. These increases should be determined through additional analysis at a future date when more information is available.

Proposed Rate Structure Adjustments

The City currently charges a monthly fixed charge of \$18.77 to all customers and a uniform volume rate of \$4.47 per 1,000 gallons of water used for residential customers; commercial customers are subject to a declining block rate structure that charges \$4.47 per 1,000 gallons for most water and \$3.79 per 1,000 gallons after the first 225,000 gallons used in a month. Raftelis recommends making several adjustments to this rate structure to promote the recovery of the cost of providing water service from the appropriate customers. The proposed adjustments include:

1. Adoption of a fixed charge that varies by meter size. Instead of \$18.77 for all customers, customers with larger water meters will pay more, regardless of the amount of water used.
2. Implementation of an inclining block volumetric structure for residential customers. Instead of the same price per unit for all water used, the first 4,000 gallons used per month will be billed at the lowest rate, the next 6,000 gallons at a higher rate, and all additional water use at the highest rate.
3. Addition of a new rate for water used by dedicated irrigation meters, set equal to the Tier 2 residential rate.
4. Removal of the declining block rate structure for commercial customers and replacement with a uniform rate for all volume used.

Table 1 provides a comparison of the City's current rates with the proposed 2026 rates.

Table 1: Proposed Rate Structure

Description		Current	Proposed
Fixed Charge (per month)			
3/4"		\$ 18.77	\$ 24.82
1"		18.77	37.51
2"		18.77	107.31
4"		18.77	405.52
6"		18.77	894.07
Volume Charges (per 1,000 Gallons)			
Residential			
Tier 1	1-4		\$ 4.48
Tier 2	5-10	\$ 4.47	6.72
Tier 3	>10		13.44
Commercial			
Tier 1	1-225	\$ 4.47	\$ 5.98
Tier 2	>225	3.79	
Irrigation		\$ 4.47	6.72

Residential Bill Impacts

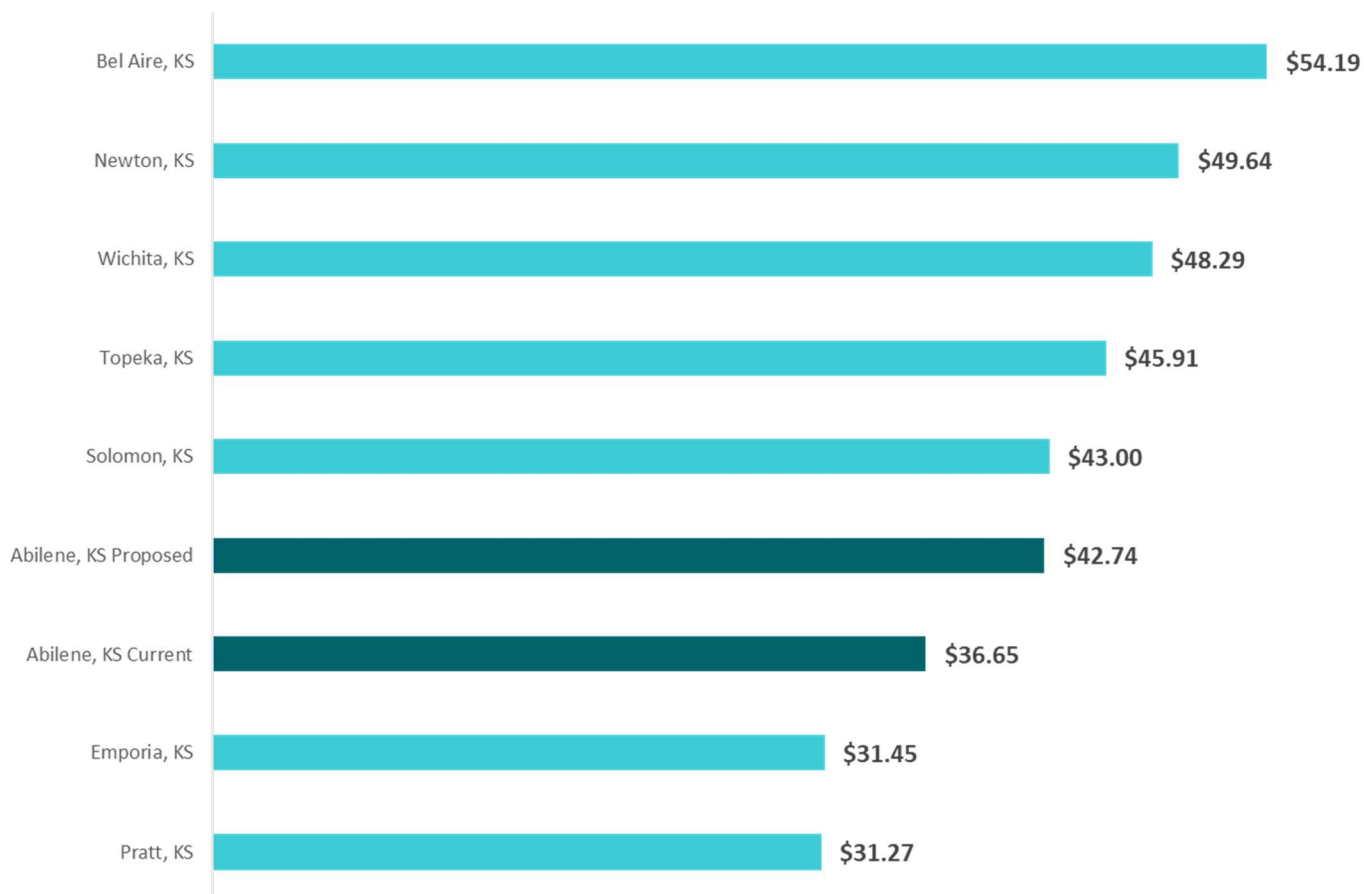
Table 2 provides a sample of residential bill impacts. It is important to note that approximately 93% residential bills will increase by less than the City's overall revenue increases of 45% and a majority will increase by only 17%.

Table 2: Residential Bill Impacts

Water Use (kgal)	Current	Proposed	\$ Change	% Change	% of Bills
1	\$ 23.24	\$ 29.30	\$ 6.06	26.1%	12.4%
4	36.65	42.74	6.09	16.6%	65.9%
6	45.59	56.18	10.59	23.2%	82.9%
10	63.47	89.78	26.31	41.5%	93.1%
15	85.82	156.98	71.16	82.9%	96.4%

Figure 2 presents a 4,000 gallon residential monthly water bill in Abilene and in other communities. Even after the proposed 2026 rate increase, Abilene compares favorably.

Figure 2: Bill Comparison – 4,000 Gallons Monthly



Introduction

In 2025, the City of Abilene (City) engaged Raftelis to develop a water rate and cost of service study. The primary goal of the study was to determine the costs of providing water services to the community and to establish rates that will reasonably provide for a sustainable utility system that meets the needs and expectations of the current and future customers. This report presents Raftelis' recommended rate structure and rate increases to fully fund the City's revenue requirements.

Rate Setting Process

The rate setting process involves three steps: first, a revenue requirement is established that represents the total level of revenue required to provide water service, that is, to recover the utility's necessary operating and capital expenditures; second, this revenue requirement is attributed to customer classes based on the design and operation of the water system and the service demands placed on that system by customer classes; finally, rates are designed which recover cost of service by allocating the proportional cost of the services attributable to the customers in each class.

The revenue requirements analysis determines the overall level of revenue required to provide water service, including ensuring that sufficient revenues will be available to support the utility's required operating and capital costs. The methodology used in the study to establish the revenue requirement is consistent with industry practice as established by the American Water Works Association (AWWA) in the Seventh Edition of the *Manual of Water Supply Practices M1, Principles of Water Rates, Fees, and Charges*. This methodology involves developing a multi-year financial plan, which identifies the revenue requirement in each year of the study period. The revenue requirements of the water utility are derived from the financial plan discussed in the following section. The revenue requirement from a single year, or Test Year, is then used as the basis for the cost-of-service analysis and rate design.

The second step of the rate setting process, the cost-of-service analysis, attributes the total revenue requirement to customer classes based on each class's use of the water system. Each customer class places a different level of demand on the system – demands that the City's water system is designed and operated to meet. Customer class demands are cost drivers; the cost-of-service analysis establishes the nexus between how the system is designed and operated and how different types of customers are using the system. The cost of service analysis involves three primary steps: *cost functionalization*, which relates the revenue requirement to the major operating functions of the water system; *cost allocation*, which relates these functional costs to demand components which represent the types of demand that drive these functional costs; and *cost distribution*, which attributes the allocated costs by demand component to each customer class in proportion to that class's share of demand.

In the final step, we allocate cost of service to the monthly meter base fee and volumetric charge for each customer class. For each customer class, the amount collected through the meter base fee and the volumetric rate(s) must equal the revenue requirement for the customer class.

Reliance on City Provided Data

During this project, the City provided Raftelis with a variety of technical information, including cost and revenue data. Raftelis reviewed the data provided for reasonableness but did not independently assess or test for the accuracy of such data – historic or projected. Raftelis has relied on this data in the formulation of our findings and subsequent recommendations, as well as in the preparation of this report. Raftelis also relied on cost allocation data provided by the City needed to complete the cost of service analysis. There are often differences between actual and projected data. Some of the assumptions used for projections in this report will not be realized, and unanticipated events and circumstances may occur. Therefore, there are likely to be variations between the data or results projected in this report and actual results achieved, and those variations may be material.

Raftelis made rate calculations using the best estimates of the City's expected costs, planned capital improvements, and future customer demands. Making such future calculations in advance is normal for public water providers because providers need to recover revenue matched to public budgets adopted in advance of their fiscal periods. For this reason, and others, achieving mathematical exactitude in rate calculations is virtually impossible. Instead, there are methods and techniques available to water providers that promote proportionality between the costs incurred to provide water service and the demand for that service. These methods and techniques are broadly referred to as "cost-of-service principles."

Current Financial Condition

Current Rates

The City currently bills all customers on a monthly basis. All inside-city customers are charged a Monthly Minimum Charge of \$18.77 per month, regardless of meter size. Additionally, the City has a volumetric fee that is charged per unit of water used by each customer. Residential customers pay a uniform volume rate of \$4.47 per 1,000 gallons of water. The City applies a declining block volume rate to commercial customers, charging \$4.47 per 1,000 gallons for the first 225,000 gallons per month and \$3.79 per 1,000 gallons for additional water used. Outside City customers pay two times the rates above. A monthly inside-city customer bill using 4,000 gallons per month is calculated as follows:

$$(\$18.77 \text{ Water Meter Fee}) + (4 * \$4.47 \text{ Volumetric Charge}) = \$36.65$$

Sustainability and Planning

In recent years, the City's water fund has become financially unsustainable. Small surpluses in some years have been outweighed by large deficits in other years, causing the City to rely on drawing down fund balance to continue required operations. The City's FY 2025 adopted budget called for a significant deficit and expected to reduce fund balance to \$0, severely harming the City's ability to respond to emergencies in the future.

Although the City has maintained a capital improvement plan for all departments, the plan has not included funding mechanisms by function or fund, nor has it been fully integrated into a long-term capital planning process. As a result, capital needs were often identified only when they became immediately necessary rather than through a proactive, long-range budgeting approach. A key focus of this study has been to identify both short- and long-term capital needs so that a detailed five-year rate forecast can be developed, along with a preliminary assessment of future requirements.

Financial Plan

Financial Planning Process

The general objective of the financial planning process is to arrive at the level of rate revenue required to provide for the financial sustainability of the City of Abilene (City) into the future. For this study, the financial plan was developed for the fiscal year FY 2026 and a ten-year forecast period (2026 to 2035). This report primarily presents the results of the first 5-year period, 2026 to 2030. The full 10-year plan allows the City to evaluate trends over time and evaluate the impact of challenges that occur beyond 2031 but should be reevaluated before adopting rates for that period.

Utility Revenues

The City's revenues consist of retail rate revenue, wholesale revenue, and other miscellaneous revenues. The rate charged to the City's wholesale customer, Rural Water District #2 (RWD #2) is set by contract, which was recently renegotiated and set at \$1.80 per 1,000 gallons of water. The rate revenue projections shown below assume that current FY 2025 retail rates are effective throughout the study period and that the wholesale rate will increase by 3% per year as permitted by the contract. This status quo scenario provides a baseline from which Raftelis evaluates the need for revenue adjustments. **Table 3** summarizes the projected revenues under the City's existing rates.

Table 3: Revenue at Existing Rates

Description	2026 <i>Budget</i>	2027 <i>Forecast</i>	2028 <i>Forecast</i>	2029 <i>Forecast</i>	2030 <i>Forecast</i>
Fixed Charge					
Residential Inside	\$ 559,046	\$ 559,046	\$ 559,046	\$ 559,046	\$ 559,046
Commercial Inside	76,356	76,356	76,356	76,356	76,356
Residential Irrigation	1,427	1,427	1,427	1,427	1,427
Commercial Irrigation	1,445	1,445	1,445	1,445	1,445
Residential Outside	82,701	82,701	82,701	82,701	82,701
Commercial Outside	4,805	4,805	4,805	4,805	4,805
Subtotal	\$ 725,780	\$ 725,780	\$ 725,780	\$ 725,780	\$ 725,780
Volume Charge					
Residential Inside	\$ 589,370	\$ 589,370	\$ 589,370	\$ 589,370	\$ 589,370
Commercial Inside	351,482	351,482	351,482	351,482	351,482
Residential Irrigation	2,942	2,942	2,942	2,942	2,942
Commercial Irrigation	7,865	7,865	7,865	7,865	7,865
Residential Outside	70,375	70,375	70,375	70,375	70,375
Commercial Outside	18,822	18,822	18,822	18,822	18,822
RWD #2	147,637	152,066	156,628	161,327	166,166
Subtotal	\$ 1,188,492	\$ 1,192,921	\$ 1,197,483	\$ 1,202,182	\$ 1,207,022
Total Rate Revenue	\$ 1,914,272	\$ 1,918,701	\$ 1,923,263	\$ 1,927,962	\$ 1,932,802
Misc. Revenue	\$ 124,300	\$ 115,209	\$ 116,442	\$ 117,971	\$ 118,823

Utility Expenditures

For sound financial operation of the City's water system, the revenue generated must be sufficient to meet the revenue requirements or cash obligations of the system. Revenue requirements include O&M expenses, rate funded capital improvement program (CIP) expenditures, and principal and interest payments on existing debt. The forecast generally relies on the City's adopted budget, with incremental adjustments¹ made during discussions with City staff over the course of the study.

The water fund makes transfers to the general fund and the equipment fund. The general fund transfer has been between \$90 to \$100 thousand, with recent adjustments to recover other direct costs. Going forward, the water fund will transfer 5% of rate revenue each year, similar to a franchise fee paid by private utilities in the City. Transfers to the equipment fund are used to fund expenditures required for the operation of the utility, such as vehicles or maintenance items. Capital expenditures shown in **Table 6** include some items that may be purchased through the equipment fund and some that may be purchased through the water fund; the approach to accounting for expenses in this study ensures that all items are funded but may not reflect the City's formal fund budgeting decisions.

Operation and Maintenance Expenses

Table 4 below provides the projected O&M expenditures. The forecast utilizes the City's FY 2026 budget as a starting point to which inflation factors are applied to forecast future year expenses. This study assumes that O&M expenses will increase at 4% per year, which is consistent with trends seen in other water utilities. Additionally, the Water Fund's annual transfer to the City General Fund will be set at 5% of rate revenue beginning in FY 2027, increasing each year as rates are adjusted.

Table 4: Operating Expense Forecast

Description	2026 Budget	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Department					
Collection	\$ 543,828	\$ 565,581	\$ 588,204	\$ 611,733	\$ 636,202
Wells / WTP	740,927	770,564	801,387	833,442	866,780
Commercial	476,428	495,485	515,305	535,917	557,353
Transfer to General Fund	112,759	145,290	157,910	171,652	186,617
Total	\$ 1,873,942	\$ 1,976,921	\$ 2,062,806	\$ 2,152,744	\$ 2,246,952

Debt Service Requirements

Debt service requirements consist of principal and interest payments on existing debt and debt proposed to be issued during the study period. The City currently has debt service obligations associated with an outstanding 2019 G.O. bond. The existing debt service payments are approximately \$60 thousand in 2026. **Table 5** indicates the City's debt service obligations.

¹ Adjustments from the adopted FY 2026 budget include reducing the Meters, Radios, Pits, and Rings operating expense account by \$120,000 after the FY 2025 payoff of the 2020 Astra Bank loan, and increasing the transfer to the equipment fund / capital spending by approximately \$10,000 to fully fund \$826,200 of anticipated needs after the use of \$131,621 fund balance.

Table 5: Existing Debt Service

Description	2026 <i>Budget</i>	2027 <i>Forecast</i>	2028 <i>Forecast</i>	2029 <i>Forecast</i>	2030 <i>Forecast</i>
Series 2019 G.O. Bond					
Principal	\$ 39,000	\$ 42,000	\$ 42,000	\$ 42,000	\$ 43,500
Interest	22,665	20,715	18,615	16,935	15,255
Total	\$ 61,665	\$ 62,715	\$ 60,615	\$ 58,935	\$ 58,755

Capital Improvement Program

The City has developed a capital improvement plan (CIP) to address current and future water system needs. The City plans to fund the CIP using revenue from rates as well as utilizing a balance of approximately \$131 thousand expected in the Equipment Fund at the end of FY 2025. The CIP includes approximately \$1.5 million over the study period for miscellaneous upgrades to the water system, including membrane replacements, well improvements, generators, and other items.

A key component of the CIP and a key driver of the proposed rate increases is the City's water main replacement program. Although the City has adequately maintained the existing water distribution system, water mains have an expected useful life after which they must be replaced. The City is currently budgeting approximately \$500 thousand per year for this program. Raftelis estimates that, in the long term, the City should expect to spend over \$2 million per year based on industry guidelines for estimated useful life of water mains, construction cost, and the size of the City. The CIP proposes increasing water main replacement expenditures to \$1 million by 2030; the City should expect to continue to expand this program in future years.

Additionally, the City utilizes two water towers to store treated water and provide appropriate water pressure to customers. Each of these towers is approximately 100 years old and nearing the end of its useful life. Preliminary estimates by City staff indicate that each water tower will cost \$15 million (in today's dollars) to replace. It is not yet clear when exactly construction will need to begin on these projects, but staff believes it could be as early as 2031. The rate increases proposed in this five-year plan *do not* include funding for water tower replacement. Even assuming the use of debt and favorable financing terms, the City should expect additional significant rate increases to fund these projects when the time comes.

Table 6: Capital Improvement Plan

Description	2026 <i>Forecast</i>	2027 <i>Forecast</i>	2028 <i>Forecast</i>	2029 <i>Forecast</i>	2030 <i>Forecast</i>
Project Type					
Water Main Replacements	\$ 500,000	\$ 500,000	\$ 600,000	\$ 800,000	\$ 1,000,000
Vehicles and Equipment	340,000	241,500	195,000	195,000	159,000
Well Improvements	35,000	35,000	35,000	35,000	35,000
Facility Improvements	1,200	1,800	32,400	1,800	600
Total (Current Year Dollars)	\$ 876,200	\$ 778,300	\$ 862,400	\$ 1,031,800	\$ 1,194,600
Total (Future Year Dollars)	876,200	858,076	998,336	1,254,159	1,524,646

Cash Flow Forecast

The final step in the development of the financial plan is the cash flow forecast. The cash flow forecast combines the projections of rate revenues, operating expenses, rate funded capital, and debt service to determine the level of rate increases necessary. In addition to funding year-to-year expenses, rates must be set to generate sufficient reserves. In recent years, the City has relied on the use of existing reserve balances to cover revenue shortfalls in the water utility. However, the fund balance has been depleted, and City staff expects to end FY 2025 with close to \$0 in the water fund.

Raftelis recommends a minimum reserve balance of 90 days of O&M and debt service. This target will allow the City to handle annual variation in water sales as well as common emergency repairs. By linking the target to expenditures, the target balance will grow as costs increase in the future. However, the calculation of the target excludes expenditures related to the capital program; if necessary, the City could temporarily reduce capital spending. The rates proposed below **will not** generate the recommended reserves by 2030, but will put the City on the path to achieving this target.

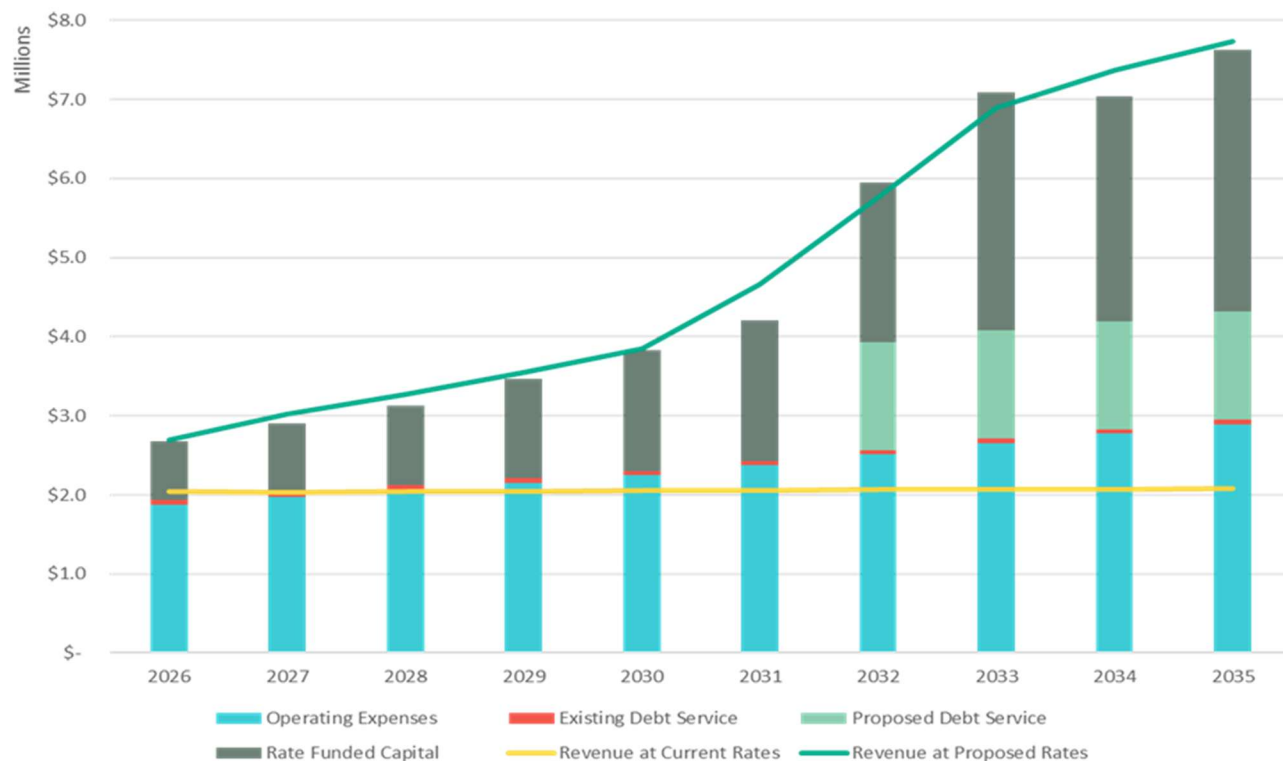
The forecast of City revenues includes both the revenue under existing rates, as well as the additional revenue generated by the forecasted revenue adjustments. For example, in 2026, it is anticipated that existing retail rates will generate \$1.76 million in water sales while the City collects \$147 thousand from RWD #2.

Figure 3 summarizes the water fund's current and expected future financial condition. In order to fund operations and the City's capital plan, rates must be increased to achieve the revenue shown by the green line. Without rate increases, the revenue shown by the yellow line will be insufficient. The graph demonstrates the two key drivers of the proposed rate increases.

First, the City will soon be unable to cover basic operating expenses and debt service payments with revenue from the water fund. By FY 2027, these costs are expected to exceed revenues. Since there is no longer a balance in the water fund to fund deficit spending, budgets will have to be reduced, potentially compromising the safety and reliability of the water system in the immediate future.

Second, the City will be unable to afford any capital improvement program. Crucial upgrades at the City's treatment facilities, future replacement of the water towers, and the City's water main replacement program will be unfunded and uncompleted, harming the City's ability to provide adequate water service at all in the long term.

Figure 3: Water Utility Financial Plan



To ensure recovery of the City's revenue requirements, additional revenue will be needed. **This revenue will be generated by a March 1, 2026 rate increase of 45%.** This increase results in approximately \$660 thousand in additional water sales revenue in FY 2026. To continue to adequately fund revenue requirements, annual rate adjustments of 9% are currently projected from 2027 to 2030.

Table 7 shows the operating financial plan for the next five years based on the revenue and expenditure information presented above. The plan includes the recommended revenue adjustments.

Table 7: Financial Plan

Description	2026 <i>Budget</i>	2027 <i>Forecast</i>	2028 <i>Forecast</i>	2029 <i>Forecast</i>	2030 <i>Forecast</i>
Rate Increase	45%	9%	9%	9%	9%
Revenue					
Rate Revenue at Existing Rates	\$ 1,766,635	\$ 1,766,635	\$ 1,766,635	\$ 1,766,635	\$ 1,766,635
Additional Rate Revenue	662,488	987,107	1,234,944	1,505,086	1,799,541
RWD #2	147,637	152,066	156,628	161,327	166,166
Misc. Revenue	124,300	115,209	116,442	117,971	118,823
Total Revenue	<u>\$ 2,701,060</u>	<u>\$ 3,021,017</u>	<u>\$ 3,274,649</u>	<u>\$ 3,551,019</u>	<u>\$ 3,851,165</u>
Expenses					
Operating Expenses	\$ 1,873,942	\$ 1,976,921	\$ 2,062,806	\$ 2,152,744	\$ 2,246,952
Existing Debt Service	61,665	62,715	60,615	58,935	58,755
Rate Funded Capital	744,579	858,076	998,336	1,254,159	1,524,646
Total Expenses	<u>\$ 2,680,186</u>	<u>\$ 2,897,711</u>	<u>\$ 3,121,757</u>	<u>\$ 3,465,838</u>	<u>\$ 3,830,353</u>
Contribution to Reserves	\$ 20,874	\$ 123,306	\$ 152,892	\$ 85,181	\$ 20,812
Beginning Balance	\$ -	\$ 20,874	\$ 144,180	\$ 297,072	\$ 382,253
Ending Balance	20,874	144,180	297,072	382,253	403,065
<i>Target Balance</i>	<i>\$ 477,273</i>	<i>\$ 502,924</i>	<i>\$ 523,583</i>	<i>\$ 545,345</i>	<i>\$ 568,531</i>

Cost of Service and Rate Design

The cost-of-service analysis utilizes the Base-Extra Capacity methodology. The City's water system was designed and built to serve both average (base) demand and peak (extra capacity) demand. The base demand represents typical daily usage across all customers and customer classes. The extra capacity component accounts for the additional infrastructure investment and operational requirements needed to meet higher peak demands. The primary purpose of the analysis is to ensure that the rates charged to customers are proportional and sufficient to cover the utility's costs for providing reliable and sustainable water service to its customers. A cost-of-service analysis involves the following steps:

1. **Cost Functionalization:** O&M and capital expenses are categorized by their function in the system, which include supply and treatment, transmission, distribution, customer service, meters and services, and administration / general activities.
2. **Cost Component Allocation:** Functionalized costs are then allocated to cost causation components based on their burden on the system. The cost causation components include average day demand, maximum day demand, maximum hour demand, meters and services, and customer accounts. The functionalized revenue requirement (from Step 1) is allocated to the cost causation components and results in the total revenue requirement for each cost causation component.
3. **Development of Units of Service:** The units of service provide a consistent and quantifiable framework for measuring how customers interact with the water utility. The units of service reflect the level of service demands for each of the customer classes. The demand characteristics provide the basis for determining each customer class's share of costs in later steps. These units include annual water use, maximum day and maximum hour water use, number of accounts, and number of water meters.
4. **Unit Cost Determination:** The revenue requirement for each cost causation component is divided by the appropriate units of service to determine the unit cost for each cost causation component. The unit cost for a given cost component is the same for all customer classes, ensuring that each customer class is allocated their proportionate share of costs.
5. **Revenue Requirement Distribution:** The unit cost is utilized to distribute the revenue requirement for each cost causation component to customer classes based on each customer class's individual service units.

Cost of Service

Cost Functionalization

Cost functionalization is the process of identifying the specific functions the utility performs in order to provide water service. Defining costs in this way allows the City to allocate these costs to different customers independently, providing more equitable rates. The cost functions identified in this study include supply and treatment, water transmission, water distribution, storage, pumping, customer service, meters and services, and administration / general activities. The functionalization process included a review of the City's budgets and discussions with City staff.

Cost Component Allocation

Once the O&M and capital costs have been allocated to the functional categories, the totals allocated to each functional category must be further allocated based on the operational need each function is designed to fulfill.

For this allocation, Raftelis has utilized the “Base Extra Capacity” method described in the American Water Works Association (“AWWA”) publication, “Manual of Water Supply Practices M1, Principles of Rates, Fees and Charges” (“AWWA M1”). The Base Extra Capacity Method involves allocating each of the functionalized O&M costs in accordance with operational need that function was designed to satisfy.

The volumetric cost components are base demand (also known as average day demand), which relates to the water demand of City customers on an average day; max day extra capacity, or the level of demand in excess of base demand, demonstrated by City customers on the highest consumption day of the year, and maximum hour extra capacity, the theoretical demand in excess of maximum day demand, demonstrated by City customers in the highest consumption hour.

The customer service-related cost components are customer meters and customer bills. These components relate to—at a minimum—the cost of reading customer meters and processing customer bills. Additionally, customer meter costs may also relate to the fixed investment in water utility assets associated with providing water service which is available (virtually at all times) regardless of how much water is consumed by City customers (i.e. “readiness to serve”).

Determination of Water Units of Service

The next step in the cost allocation process is to summarize the units of service for each customer class, which are the basis for the allocation of the total revenue requirement to each of the customer classes. The customer classes identified in this study include residential, commercial, irrigation, and RWD #2. The units are Average Day units, Maximum Day Extra Capacity units, Maximum Hour Extra Capacity units, Equivalent Meters and Total Bills.

Average day units are the annual consumption for each customer class. Maximum Day Extra Capacity units represent the water demand in excess of that which is used on an average day for that customer class and is a function of the average daily consumption and the customer class peaking factor determined in the prior step.

As an example, the Residential class is forecast to use approximately 132 million gallons in FY 2026. This equates to approximately 361 thousand gallons per day on an average day. Based on the maximum day peaking factor of 1.81 determined through a detailed review of the City’s billing data, residential customers, on their highest consumption day of the year, typically use 655 thousand gallons. The difference between the maximum day and average day, around 294 thousand gallons, represents that class’s Maximum Day Extra Capacity units. Peaking factors for the commercial, irrigation, and RWD #2 classes are 1.78, 3.21, and 1.70. Differences in peaking factors are a key driver of differences in the resulting rates; all else being equal, higher peaking factors result in a higher allocated cost of service.

A similar calculation is used to determine the Maximum Hour Extra Capacity Units, which are simply the consumption forecast in the highest hour of FY 2026, less the maximum day demand.

Customer Units are equivalent meters, and customer monthly bills. The number of bills for each customer class was ascertained via an examination of the billing data from the City. The equivalent meters are the number of customer meters at each meter size weighted by the potential water demand each meter can place on the water system. For the City, a 3/4" meter is the current standard for residential services. The number of equivalent meters for sizes larger than 3/4" is determined by multiplying the nominal number of meters (the number at each connection size) by a meter factor, which represents the ratio of the flow rate of the larger meter, to that of the standard 3/4" meter. Once the number of equivalent meters which are larger than 3/4" is determined, this total is added to the number of 3/4" meters to arrive at the total number of equivalent meters.

Unit Cost of Service and Revenue Requirement Distribution

The unit cost of service is the basis by which costs are allocated to each customer class. The unit costs are determined by dividing the total cost by the total units of service for each cost component.

In the final step of the cost-of-service analysis, the unit costs are multiplied by the units of service for each customer class. This step ensures that each customer class is responsible for the same unit cost for any given component of the water system, even though they may have different usage characteristics. The resulting cost-of-service requirements take into account not only the total amount of water used, but the way the customers use it and the demands they place on different parts of the water system.

RWD #2 Cost of Service

As discussed in the financial planning section above, rates for RWD #2 are set by contract. The current rate is \$1.80 per 1,000 gallons, set to increase by 3% in FY 2026 to \$1.85. Raftelis included RWD #2 as a distinct customer class in the cost-of-service analysis in order to determine a reasonable rate if the City had the ability to modify the contract. Overall, RWD #2's average share of supply and treatment, transmission, pumping, customer service, and overhead costs results in a cost of service of approximately \$350,000 or \$4.37 per 1,000 gallons. RWD #2 was not allocated costs associated with the water distribution system, which is only used to deliver water to smaller retail customers. The cost-of-service analysis clearly indicates that City retail customers are partially subsidizing the full cost of RWD #2's water service.

Besides this cost-of-service allocation, there are other important factors when considering an appropriate wholesale rate. First, it is important to note that this represents RWD #2's average share of costs, the maximum that the City could reasonably charge under cost-of-service principles. It does not mean that the City is losing money by providing service to RWD #2. If RWD #2 were to leave the City, most costs would remain unchanged; staff would likely remain constant, the treatment plant would remain in operation, and transmission system assets would still need to be maintained. A simple estimate of savings based on chemical and electricity usage at the City's treatment facilities suggests that immediate cost savings would only be approximately \$50,000 compared to RWD #2 revenue of \$147,000. Although the RWD #2 rate could justifiably be higher, the City still benefits from having them as a customer.

This analysis does not consider several potential factors the City experiences from having RWD #2 as a customer. There may be effects on the health of the City's wellfield in the long-term or water warning status resulting from droughts in the short-term. Addressing these questions is outside the scope of this rate study but should be considered as part of the City's water resource planning activities in the future.

Cost of Service Results

After completing the cost-of-service process, we can compare the results to the actual revenues the City receives from each customer class. As shown in **Table 8**, all customer classes require significant rate increases to achieve their cost of service, which is based on the FY 2026 revenue requirement discussed previously in this report.

Table 8: Cost of Service Results

Description	Cost of Service	Revenue at Current Rates	\$ Change	% Change
Customer Class				
Residential	\$ 1,804,695	\$ 1,301,492	\$ 503,203	38.7%
Commercial	728,441	451,465	276,976	61.4%
Irrigation	28,484	13,678	14,806	108.2%
Total	\$ 2,561,621	\$ 1,766,635	794,986	45.0%

Rate Design

The final step of the rate study is to develop rates that require the cost of service for each customer class. To accomplish this, Raftelis proposes four rate structure adjustments:

1. Adoption of a fixed charge that varies by meter size. Instead of a monthly fixed charge of \$18.77 for all customers, customers with larger water meters will pay more, regardless of the amount of water used. The fixed charge will include a constant amount for customer service that all customers pay as well as a readiness to serve component that increases for larger meters.
2. Implementation of an inclining block volumetric structure for residential customers. Instead of the same price per unit for all water used, the first 4,000 gallons used per month will be billed at the lowest rate, the next 6,000 gallons at a higher rate, and all additional water use at the highest rate. This structure will recognize water used for irrigation through standard residential meters and allow the City to charge for essential indoor usage in Tier 1, responsible outdoor usage in Tier 2, and excessive outdoor usage in Tier 3.
3. Addition of a new rate for water used by dedicated irrigation meters, set equal to the Tier 2 residential rate. The higher irrigation rate and Tier 2 rates recover more costs from customers that peak heavily, using more water during the summer months than average.
4. Removal of the declining block rate structure for commercial customers and replacement with a uniform rate for all volume used. Declining block structures are typically used to offer a lower overall average rate to industrial customers using a relatively constant amount of water each month. However, billing data analysis indicates that this principle does not apply to the large customers of the City that use water in the current second tier.

Table 9: Proposed FY 2026 Rates

Description	Current	Proposed
Fixed Charge (per month)		
3/4"	\$ 18.77	\$ 24.82
1"	18.77	37.51
2"	18.77	107.31
4"	18.77	405.52
6"	18.77	894.07
Volume Charges (per 1,000 Gallons)		
Residential		
Tier 1 1-4	\$ 4.47	\$ 4.48
Tier 2 5-10	4.47	6.72
Tier 3 >10		13.44
Commercial		
Tier 1 1-225	\$ 4.47	\$ 5.98
Tier 2 >225	3.79	
Irrigation	\$ 4.47	6.72

Table 10 provides a forecast of rates through FY 2030.

Table 10: Proposed Rate Forecast

Description	2026	2027	2028	2029	2030
Rate Increase	45%	9%	9%	9%	9%
Fixed Charge					
3/4"	\$ 24.82	\$ 27.06	\$ 29.50	\$ 32.16	\$ 35.06
1"	37.51	40.89	44.58	48.60	52.98
2"	107.31	116.97	127.50	138.98	151.49
4"	405.52	442.02	481.81	525.18	572.45
6"	894.07	974.54	1,062.25	1,157.86	1,262.07
Volume Charges					
Residential					
Tier 1	\$ 4.48	\$ 4.89	\$ 5.34	\$ 5.83	\$ 6.36
Tier 2	6.72	7.33	7.99	8.71	9.50
Tier 3	13.44	14.65	15.97	17.41	18.98
Commercial	\$ 5.98	\$ 6.52	\$ 7.11	\$ 7.75	\$ 8.45
Irrigation	\$ 6.72	\$ 7.33	\$ 7.99	\$ 8.71	\$ 9.50

Customer Impacts and Rate Comparison

Raftelis performed an analysis to evaluate the impact of the proposed rate structure on a sample of customers and provide a comparison to rates in other communities.

Customer Impacts

Customers using different amounts of water will experience different bill increases under the proposed rates.

Table 11 and **Table 12** present a sample of residential and commercial bill impacts.

Table 11: Typical Residential Bill Impacts

Water Use (kgal)	Current	Proposed	\$ Change	% Change	% of Bills
0	\$ 18.77	\$ 24.82	\$ 6.05	32.2%	0.8%
1	23.24	29.30	6.06	26.1%	12.4%
2	27.71	33.78	6.07	21.9%	31.0%
3	32.18	38.26	6.08	18.9%	50.0%
4	36.65	42.74	6.09	16.6%	65.9%
5	41.12	49.46	8.34	20.3%	76.4%
6	45.59	56.18	10.59	23.2%	82.9%
7	50.06	62.90	12.84	25.6%	87.2%
8	54.53	69.62	15.09	27.7%	89.9%
9	59.00	76.34	17.34	29.4%	91.8%
10	63.47	89.78	26.31	41.5%	93.1%
11	67.94	103.22	35.28	51.9%	94.1%
12	72.41	116.66	44.25	61.1%	94.9%
13	76.88	130.10	53.22	69.2%	95.5%
14	81.35	143.54	62.19	76.4%	95.9%
15	85.82	156.98	71.16	82.9%	96.4%
16	90.29	170.42	80.13	88.7%	96.7%
17	94.76	183.86	89.10	94.0%	97.0%
18	99.23	197.30	98.07	98.8%	97.3%
19	103.70	210.74	107.04	103.2%	97.5%
20	108.17	224.18	116.01	107.2%	97.8%
21	112.64	237.62	124.98	111.0%	98.0%
22	117.11	251.06	133.95	114.4%	98.2%
23	121.58	264.50	142.92	117.6%	98.3%
24	126.05	277.94	151.89	120.5%	98.5%
25	130.52	291.38	160.86	123.2%	98.6%

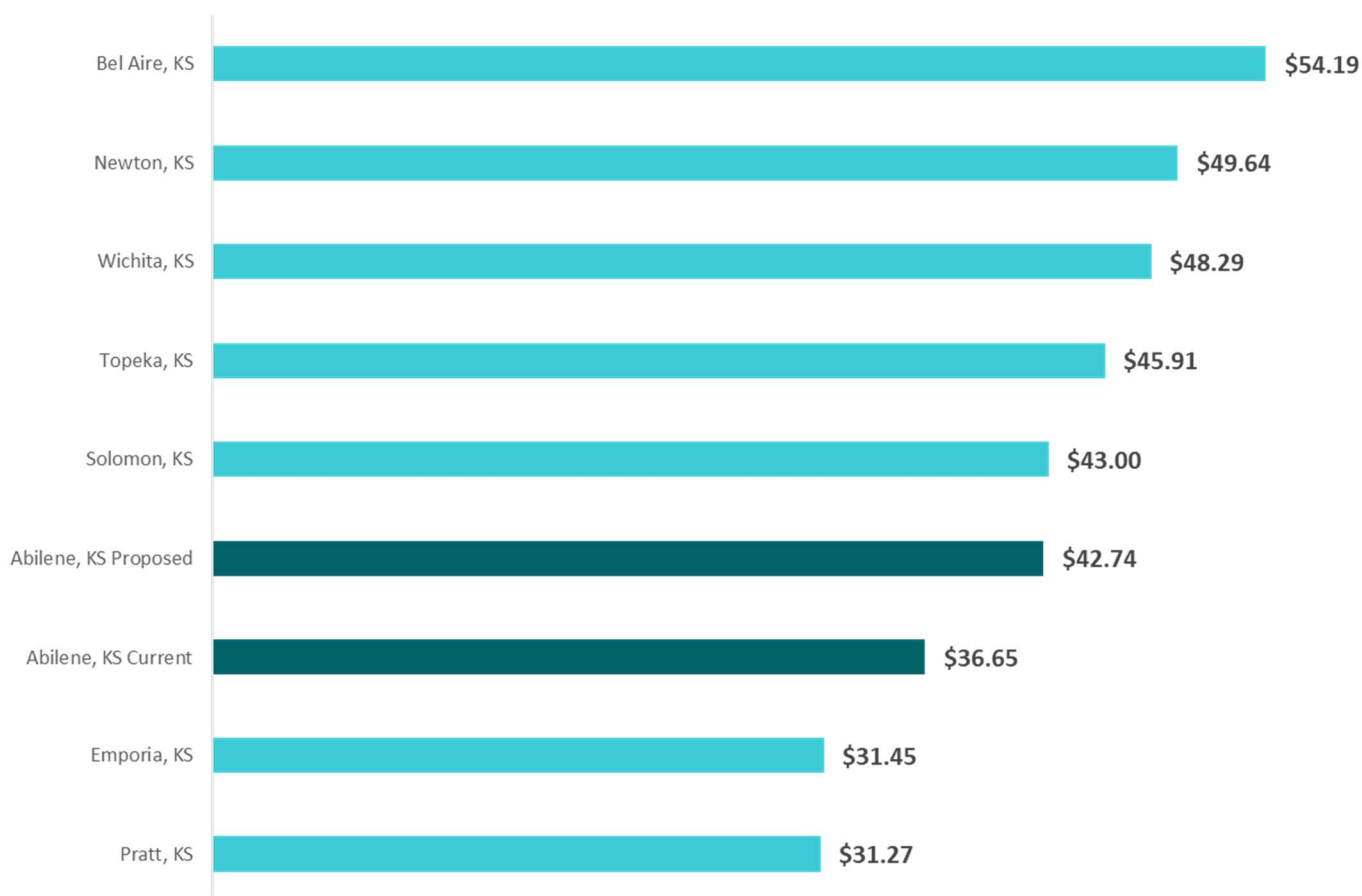
Table 12: Typical Commercial Bill Impacts

Water Use (kgal)	Current	Proposed	\$ Change	% Change
0	\$ 18.77	\$ 24.82	\$ 6.05	32.2%
1	23.24	30.80	7.56	32.5%
2	27.71	36.77	9.06	32.7%
3	32.18	42.75	10.57	32.8%
4	36.65	48.73	12.08	32.9%
5	41.12	54.70	13.58	33.0%
6	45.59	60.68	15.09	33.1%
7	50.06	66.66	16.60	33.2%
8	54.53	72.63	18.10	33.2%
9	59.00	78.61	19.61	33.2%
10	63.47	84.59	21.12	33.3%
11	67.94	90.56	22.62	33.3%
12	72.41	96.54	24.13	33.3%
13	76.88	102.52	25.64	33.3%
14	81.35	108.49	27.14	33.4%
15	85.82	114.47	28.65	33.4%
16	90.29	120.44	30.15	33.4%
17	94.76	126.42	31.66	33.4%
18	99.23	132.40	33.17	33.4%
19	103.70	138.37	34.67	33.4%
20	108.17	144.35	36.18	33.4%
21	112.64	150.33	37.69	33.5%
22	117.11	156.30	39.19	33.5%
23	121.58	162.28	40.70	33.5%
24	126.05	168.26	42.21	33.5%
25	130.52	174.23	43.71	33.5%

Rate Comparison

Figure 4 provides a comparison of the City's typical monthly residential bill to a selection of other utilities. In 2025, the average 4,000-gallon bill among these utilities is \$43.39 per month. The current monthly City bill of \$36.65 is below the average and represents one of the lower bills in the sample. Such comparisons can provide insights into a utility's pricing policies related to service. Care should be taken, however, in drawing conclusions from such a comparison as some factors including geographic location, demand, customer constituency, level of treatment, level of grant funding, age of system, sources of water costs, and rate-setting methodology can affect the cost of providing services.

Figure 4: Bill Comparison – 4,000 Gallons Monthly





City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Jon Quinday
Interim City Manager

Kelsey Briand
Finance Director

Shayla Mohr
City Clerk/HR Director

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, December 22, 2025

Session: Study Session

Topic: Continued Discussion of the Proposed Comprehensive Economic Development Policy and Application

Department: Administration / Community Development

Staff Contact: Interim City Manager / Community Development Director

Background:

As outlined at the December 8, 2025, commission meeting, the City currently administers several economic development incentives—EDX/property tax abatements, IRBs, TIF, CID, and RHID—under separate and outdated policies adopted over a span of more than twenty years. These policies differ in structure, terminology, application requirements, and evaluation processes. The lack of a unified structure has made it difficult to:

- Ensure consistent project information across incentive types
- Quickly evaluate whether a project is a good candidate for incentives
- Clearly document Commission discretion and public benefit findings
- Provide applicants with predictable guidance while preserving flexibility
- The revised draft is intended to modernize and consolidate these policies into a single framework that reflects current practices, statutory requirements, and Commission expectations, while remaining flexible and discretionary.

Following discussion at the City Commission's most recent study session, staff revised the draft Economic Development Incentive Policy to improve clarity, usability, transparency, and consistency—without expanding the City's incentive authority or committing the City to additional financial risk. The revisions directly reflect Commission feedback regarding policy structure, decision-making flexibility, and ease of use for both applicants and commissioners.

The revised draft reorganizes the policy to make it more accessible and practical. A new Incentive Program Summaries section was added near the beginning of the policy to provide concise, standardized overviews of each incentive tool, allowing commissioners and applicants to quickly understand the purpose, structure, and limitations of each program before reviewing detailed statutory requirements. The policy statement was also clarified to emphasize that while the policy establishes standard guidance and evaluation criteria, the City Commission retains complete discretion to approve, modify, or deny incentives, including the ability to deviate from guidelines when extraordinary circumstances exist and documented public benefits support such action. In addition, a new Initial Evaluation Criteria section was added to support early, high-level screening of projects by incentive type, helping determine whether a proposal is a reasonable candidate for incentives before significant time and resources are expended.

To further improve organization and usability, the detailed Application for Economic Incentives was relocated to an appendix to distinguish policy direction from administrative process clearly and to reinforce that submission of an application does not guarantee approval. A City Commission Decision Matrix was also added as an appendix to support consistent, well-documented deliberation while remaining advisory and discretionary. Finally, each incentive now includes a standardized one-page summary designed to function as a stand-alone handout for applicants, economic development partners, and the public. Collectively, these revisions consolidate outdated policies, improve efficiency and predictability, clarify Commission flexibility, and enhance transparency and communication. Staff recommends continued discussion of the revised draft to confirm alignment with Commission expectations before adoption.

Funding Source: N/A

City Attorney Review: N/A

Options: For Review and Discussion

Recommendation: For Review and Discussion

Economic Development Incentive Policy – Draft Revisions Review

Purpose:

Review and discuss revisions made to the draft Economic Development Incentive Policy following the City Commission study session, confirm alignment with implementation needs, and identify any remaining refinements prior to returning the policy to the City Commission.

1. Overview of Policy Revisions

Summary of changes made in response to Commission feedback

Confirmation that revisions improve clarity, usability, and transparency without expanding City authority or financial risk

2. Incentive Program Summaries (New Section)

Determine if the one-page incentive summaries meet the commission's intent

Discuss effectiveness for early conversations with prospects and partners

Confirm appropriateness for external distribution

3. City Commission Discretion and Flexibility

Review revised policy statement language

Confirm the balance between standard guidance and Commission discretion

Discuss any concerns about the applicant's interpretation or expectations

4. Initial Evaluation Criteria (Early Screening)

Review incentive-specific early screening criteria

Discuss practical use by staff and DKEDC

Confirm messaging that the criteria are non-binding and do not guarantee approval

5. Application and Appendices

Application for Economic Incentives relocated to Appendix A

City Commission Decision Matrix added as an appendix

Discuss usability for staff review and Commission deliberations

6. Implementation Considerations

Staff workflow and coordination

Communication with applicants and partners

Any operational or training needs

7. Next Steps

Identify any final revisions

Confirm readiness for continued City Commission discussion

Outline the path toward adoption and rollout

CITY OF ABILENE, KANSAS

ECONOMIC DEVELOPMENT INCENTIVE POLICY AND APPLICATION

SECTION 1. POLICY STATEMENT

Economic development incentives are necessary because of the inherent competition between localities for new businesses and jobs and therefore shall be used prudently on projects where incentives can make a difference to either remain or locate in the City of Abilene. The use of public funds to stimulate business growth may be necessary or desirable in certain cases. The decision to provide incentives to a business is guided by the expectation that the financial benefits to the City will produce a sufficient return on the City's investment. This policy may complement any incentive program offered by the State of Kansas or available through Dickinson County Economic Development.

This policy is meant to encourage the following:

- Creating and retaining quality jobs;
- Broadening and diversifying the tax base;
- Encouraging capital investments;
- Promoting the growth and welfare of the City of Abilene;
- Increasing the community's competitiveness.

While this policy establishes standard guidance and evaluation criteria for economic development incentives, the City Commission retains full discretion to consider incentive requests outside of these guidelines on a case-by-case basis when extraordinary circumstances exist and when such action is determined to be in the best interest of the City. Any deviation shall be supported by documented public benefit findings and remain consistent with applicable state law. All proposed incentives are subject to a public hearing.

EDX abatements are constitutionally allowed for economic development purposes. Kansas Basic Industry is the City's preferred and most common pathway, but not the only legal path. The City Commission retains discretion to determine qualification based on the totality of circumstances and state law.

SECTION 2. INCENTIVE PROGRAM SUMMARIES

Each summary is intended to function as a stand-alone, one-page reference. Applicants meeting these criteria will be invited to submit a full Application for Economic Incentives as outlined in Appendix A

2.1 Property Tax Abatement (EDX)

- **Purpose:** Encourage capital investment and job creation by Kansas Basic Industry businesses and other qualifying economic development projects through partial or full abatement of ad valorem property taxes.

- **Typical Eligible Projects:** New or expanding industrial, manufacturing, research, headquarters, or other qualifying Basic Industry uses adding net new property value.
- **Eligible Costs:** Eligible real and personal property as determined by the Dickinson County Appraiser.
- **Typical Term / Structure:** Up to 10 years; abatement level based on capital investment and job creation.
- **Public Benefits Expected:** Net new full-time jobs at or above the county median wage; long-term tax base growth.
- **Key Statutory Constraints:** Article 11, Section 13 of the Kansas Constitution; K.S.A. 12-1740 et seq.; K.S.A. 79-201a; approval by the Kansas Board of Tax Appeals.
- **Notes on Discretion and Limitations:** Abatements are discretionary and evaluated on a case-by-case basis.

2.2 Industrial Revenue Bonds (IRBs)

- **Purpose:** Support economic development through access to tax-exempt financing and/or sales tax exemptions.
- **Typical Eligible Projects:** Manufacturing, industrial, warehouse, distribution, and qualifying commercial projects.
- **Eligible Costs:** Land acquisition, building construction and improvements, machinery, equipment, and construction materials.
- **Typical Term / Structure:** Bonds issued in the name of the City; repaid solely by the applicant; no City credit pledge.
- **Public Benefits Expected:** Job creation, capital investment, and long-term economic growth.
- **Key Statutory Constraints:** K.S.A. 12-1740 et seq.; IRS and bond counsel requirements.

While the Kansas Basic Industry qualification is a strong indicator of eligibility, a project may qualify for a constitutional property tax abatement if it otherwise meets the definition of an economic development purpose under Article 11, Section 13 of the Kansas Constitution, as determined by the City Commission.

2.3 Tax Increment Financing (TIF)

- **Purpose:** Facilitate redevelopment or qualified development projects by reimbursing eligible costs from incremental property tax revenues.
- **Typical Eligible Projects:** Redevelopment of blighted or conservation areas; projects providing significant public benefit.
- **Eligible Costs:** Public infrastructure and site improvements permitted by statute.
- **Typical Term / Structure:** Pay-as-you-go financing; typically 10 years or less unless extraordinary circumstances exist.
- **Public Benefits Expected:** Blight removal, reinvestment, job creation, and increased property values.
- **Key Statutory Constraints:** K.S.A. 12-1170 et seq.; “but-for” test; redevelopment plan approval.

2.4 Community Improvement Districts (CID)

- **Purpose:** Reimburse eligible public-benefit improvements through a district-specific sales tax or special assessments.
- **Typical Eligible Projects:** Commercial, retail, mixed-use, or tourism-oriented developments.
- **Eligible Costs:** Public infrastructure and other improvements eligible under state law.
- **Typical Term / Structure:** Pay-as-you-go reimbursement; no City general fund risk.
- **Public Benefits Expected:** Enhanced design standards, infrastructure investment, tourism, and economic activity.
- **Key Statutory Constraints:** K.S.A. 12-6a26 et seq.

2.5 Rural Housing Improvement Districts (RHID)

- **Purpose:** Support housing development by reimbursing eligible infrastructure costs using incremental property tax revenues.
- **Typical Eligible Projects:** Workforce, affordable, or mixed-income housing developments.
- **Eligible Costs:** Infrastructure and site improvements permitted under RHID statutes.
- **Typical Term / Structure:** Pay-as-you-go financing; no City general obligation or long-term subsidy.
- **Public Benefits Expected:** Expanded housing availability and consistency with adopted housing plans.
- **Key Statutory Constraints:** K.S.A. 12-5241 et seq.; Kansas Department of Commerce approval.

SECTION 3. INITIAL EVALUATION CRITERIA

Prior to submission of a full Application for Economic Incentives, the following criteria may be used by City staff and the City Commission to facilitate early discussion and screening. These criteria do not guarantee approval and do not replace statutory requirements.

3.1 Property Tax Abatement (EDX / IRB-Related)

- a. Kansas Basic Industry qualification or otherwise meeting an economic development purpose under Article 11, Section 13
- b. Net new capital investment
- c. Net new full-time jobs at or above the county median wage
- d. Public benefit exceeding forgone revenue
- e. Long-term project viability

a.2 Industrial Revenue Bonds (IRBs)

- a. Demonstrated financing or tax-exemption need
- b. Applicant's financial capacity and creditworthiness
- c. No undue public infrastructure or service burden
- d. Clear public economic benefit nexus

a.3 Tax Increment Financing (TIF)

- a. “But-for” necessity
- b. Redevelopment or defined public purpose
- c. Reasonable pay-as-you-go structure and term
- d. Adequate private equity participation
- e. Net positive fiscal and economic impact

3.4 Community Improvement Districts (CID)

- a. Minimum capital investment threshold met
- b. Public infrastructure or public-benefit improvements included
- c. Pay-as-you-go reimbursement
- d. No City general fund risk

3.5 Rural Housing Improvement Districts (RHID)

- a. Demonstrated housing need or market gap
- b. Alignment with workforce, affordable, or mixed-income housing goals
- c. Necessity of public infrastructure or site improvements
- d. Financial feasibility without long-term City subsidy

SECTION 4. PROCESS

For applications wishing to utilize a CID, EDX, IRB, RHID, or TIF, as allowed under this policy, it is necessary that the applicant work with City staff and Dickinson County Economic Development Corporation prior to formally approaching the Commission. City staff will enter into a funding agreement with the applicant in order to ensure all requests for incentives are clarified and reviewed by the City’s bond counsel. The City’s bond counsel will then draft a Term Sheet that will be presented to the Commission in conjunction with the applicant’s proposal. The Term Sheet will contain a concise summary of the incentives being proposed, a detailed outline of the process involved to enact the incentives, and the obligations of the applicant and the City.

Applicant requirements for Term Sheet Development include:

- ☐ Clear request for desired incentives
- ☐ Preliminary site plan
- ☐ Infrastructure needs estimate
- ☐ Total project costs
- ☐ Estimated annual revenues
- ☐ Estimated property values pre- and post-development
- ☐ Estimated annual sales
- ☐ Estimated number of jobs created and average wage per job

Each request for incentives will be evaluated on an individual basis. Changing economic conditions and availability of funds may cause the City to modify, amend, or discontinue any economic development incentive program. Incentives committed prior to discontinuance shall be honored.

SECTION 5. DEFINITIONS

For purposes of this Policy, the following terms shall have the meanings set forth below and shall apply to all economic development incentive requests considered by the City.

“City” means the City of Abilene, Kansas.

“Economic development purposes” means the establishment of a new business or the expansion of an existing business that provides a measurable public benefit and that:

- a. is or will be primarily engaged in one or more Kansas Basic Industries; or
- b. is or will be primarily engaged in the development or production of goods or the provision of services for out-of-state sale; or
- c. is or will be primarily engaged in the production of raw materials, ingredients, or components for other enterprises that export a majority of their products; or
- d. is a national or regional enterprise that is primarily engaged in interstate commerce; or
- e. is or will be primarily engaged in the production of goods or the provision of services that will supplant goods or services otherwise imported into the City; or
- f. is the corporate or regional headquarters of an enterprise that is primarily engaged in out-of-state business activities.

“Kansas Basic Industry” means industries that primarily generate income from outside the local economy, including but not limited to agriculture, mining, manufacturing, interstate transportation, wholesale trade primarily engaged in interstate or international transactions, business services provided to out-of-town markets, research and development, and tourism activities that attract out-of-state visitors.

“Primarily engaged” means engagement in an activity by an enterprise such that not less than fifty-one percent (51%) of the enterprise’s gross income is derived from that activity.

The Kansas Basic Industry qualification shall be used as a primary screening and evaluation tool; however, it is not the sole determinant of eligibility for property tax abatement under Kansas constitutional authority. A determination of whether a project qualifies as an economic development purpose or Kansas Basic Industry use shall be made by the City Commission in its sole discretion, based on the totality of the circumstances and applicable state law.

SECTION 6. INDUSTRIAL ECONOMIC DEVELOPMENT

The City shall be selective as to the kinds of industrial businesses recruited and assisted. The primary objective is to target new and expanding businesses that are environmentally sound, strengthen the local economy, demonstrate a need for public financial support, create high-caliber employment, and act as good stewards of the City’s water resources.

Examples of incentives available to industrial businesses include Constitutional Property Tax Abatement (EDX), Industrial Revenue Bonds (IRB), Tax Increment Financing (TIF), and other programs approved by the City Commission or the Kansas Legislature.

SECTION 7. RETAIL DEVELOPMENT

The City relies on sales taxes to support general services. Incentives for retail development are intended to expand the sales tax base, enhance quality of life, strengthen Abilene as a regional hub, and expand the property tax base. Mixed-use developments are encouraged. Available incentives may include TIF (property tax only), CID, STAR Bonds, IRBs, or other authorized programs.

SECTION 8. FEE SCHEDULE

The City requires the use of its designated Bond Counsel and Financial Advisor and reserves the right to approve other necessary participants.

Any individual business requesting an incentive shall pay to the City a nonrefundable application fee of One Thousand Five Hundred Dollars (\$1,500) plus a deposit of Five Thousand Dollars (\$5,000) to be retained by the City to pay for the City's out-of-pocket costs associated with the review of the application, including legal counsel, financial advisors, and consultants. If costs exceed the fee and deposit, the applicant shall reimburse the City for such additional costs prior to final consideration.

SECTION 9. PROPERTY TAX ABATEMENT POLICY

The grant of property tax abatement will be considered for real and personal property being added to the tax rolls for economic development purposes, including projects qualifying as "Kansas Basic Industry", in accordance with the provisions set by Article 11, Section 13, of the Constitution of the State of Kansas (EDX) and the provisions of K.S.A. 12-1740 et seq. (IRB) and K.S.A. 79-201a.

While the Kansas Basic Industry qualification is a strong indicator of eligibility, a project may qualify for a constitutional property tax abatement if it otherwise meets the definition of an economic development purpose under Article 11, Section 13 of the Kansas Constitution, as determined by the City Commission.

The City may approve, for economic development purposes, a property tax abatement on real and personal property used in the following business activities:

- Conducting research and development;
- Manufacturing articles of commerce;
- Storing goods that are sold or traded in interstate commerce;
- Agricultural, commercial, hospital, industrial, natural resources, recreational development, and manufacturing purposes, with a preference for corporate or regional headquarters and high-tech businesses.

Abatement Amount and Term

While Kansas law permits an exemption up to one hundred percent (100%) of the qualified investment for up to ten (10) years, it shall be the policy of the City to provide property tax abatement and require payments in lieu of taxes (PILOTs) as set forth in the following schedule

for portions of a project that meet the economic development goals of the City and qualify under Kansas law. The abatement level is based on capital investment and job creation.

Capital Investment and Job Creation Threshold Matrix

Abatement Level	Abatement Term	Capital Investment Threshold	Eligible Net New Job Threshold
50% Property Tax Abatement	Up to 10 years	\$500,000 – \$2,500,000	3 – 5 jobs
100% Property Tax Abatement	Up to 10 years	Greater than \$2,500,000	More than 5 jobs

To qualify for a given abatement level, a project must meet both the capital investment and eligible net new job thresholds. The City Commission retains discretion to approve a lower abatement level or deny an abatement based on overall project merits and public benefit.

Capital Investment shall be determined by the increase in appraised value from the value of the property on the date of application compared to the appraised value on January 1 following completion of improvements, as determined by the Dickinson County Appraiser.

“Eligible Net New Jobs” means each full-time equivalent job created above the monthly average full-time equivalent employee count for the twelve (12) months preceding the date of application. Each job must pay wages equal to or greater than the median wage for Dickinson County.

The abatement term shall begin in the calendar year following commencement of operations or, for IRB-related abatements, following issuance of bonds.

Procedure

Action by the City. The City shall consider granting a tax exemption after receipt of a complete Application for Economic Incentives, application fee, and deposit. The City shall prepare or cause to be prepared a cost-benefit analysis meeting statutory requirements and shall conduct a public hearing after publication of notice. All documents shall be prepared and reviewed by the City’s Bond Counsel.

Action by the State Board of Tax Appeals. If granted, the applicant shall file all required applications and statements with the County Appraiser for submission to the Board of Tax Appeals. No abatement shall be effective without Board approval.

Payment of PILOTs

Any required payment in lieu of taxes shall be paid to the County Treasurer and apportioned among applicable taxing jurisdictions pursuant to K.S.A. 12-148.

SECTION 10. INDUSTRIAL REVENUE BOND POLICY

A. Authority and Purpose

The City may consider the issuance of Industrial Revenue Bonds (“IRBs”) pursuant to K.S.A. 12-1740 et seq. (the “IRB Act”) for the purpose of promoting economic development within the City. IRBs may be used to finance eligible project costs and, where permitted by law, to facilitate property tax abatement and sales tax exemptions in accordance with this Policy and applicable state statutes.

B. Nature of the Bonds

Industrial Revenue Bonds issued under this Policy shall not constitute a general obligation of the City and shall not be backed by the full faith and credit or taxing power of the City. All IRBs shall be payable solely from revenues, funds, or other security provided by the applicant or borrower, and the City shall have no financial liability for repayment of the bonds.

C. Sales Tax Exemption for Construction Materials and Equipment

Pursuant to Kansas law, labor, construction materials, and equipment purchased with IRB proceeds may be eligible for exemption from state and local sales taxes. The granting of any sales tax exemption in connection with IRBs shall be subject to City Commission approval and shall be evaluated on a case-by-case basis based on the demonstrated public benefit of the project and compliance with statutory requirements.

D. Issuance Fees

For projects requesting property tax abatement in connection with the issuance of Industrial Revenue Bonds, the City shall receive an issuance fee calculated as follows:

- Twenty-five (25) basis points (0.25%) on the first Ten Million Dollars (\$10,000,000) of bonds issued or the amount of the constitutional tax abatement requested;
- Twenty (20) basis points (0.20%) on the second Ten Million Dollars (\$10,000,000); and
- Ten (10) basis points (0.10%) on amounts in excess of Twenty Million Dollars (\$20,000,000).

In no event shall the issuance fee be less than One Thousand Five Hundred Dollars (\$1,500) or more than One Hundred Thousand Dollars (\$100,000). The issuance fee shall be due and payable at the time the bonds are issued.

SECTION 11. TAX INCREMENT FINANCING POLICY

A. Authority and Purpose

The City may consider the creation of redevelopment districts and the use of Tax Increment Financing (“TIF”) for qualified redevelopment or development projects pursuant to K.S.A. 12-1170 et seq. TIF is intended to facilitate redevelopment and public improvements that would not reasonably occur without such assistance and that advance the City’s adopted economic development objectives.

All TIF projects must demonstrate the “but-for” necessity of the incentive, provide a net public benefit, and comply with all applicable statutory and City requirements governing redevelopment districts, redevelopment plans, and redevelopment projects.

B. Policy Considerations

It is the policy of the City to use TIF judiciously and only for projects that demonstrate a substantial and measurable public benefit through the construction of public improvements supporting development that will:

1. Create new jobs or assist in retaining existing employment;
2. Eliminate blight or address conservation areas;
3. Strengthen and diversify the City’s employment and economic base;
4. Increase property values and long-term tax revenues;
5. Reduce poverty and promote economic stability;
6. Upgrade older or underutilized neighborhoods;
7. Facilitate economic self-sufficiency; and
8. Support projects of community-wide importance consistent with the City’s adopted plans and policies.

The City shall thoroughly evaluate each proposed TIF project to ensure that the anticipated public benefits justify the costs of the assistance and that the costs and benefits are equitable to the City as a whole.

C. Evaluation Criteria

The following criteria shall be used by City staff, the City Commission, and retained consultants to evaluate TIF applications:

1. The application must demonstrate that, but for the proposed TIF assistance, the project is not financially feasible and would not be completed.
2. The amount and term of TIF assistance shall be proportionate to the project’s economic impact and significance to the community; a repayment period of ten (10) years or less is preferred absent unusual circumstances.
3. The applicant must demonstrate the financial capacity to complete and operate the project and provide equity or private financing equal to at least fifteen percent (15%) of total project costs.
4. The City must receive adequate assurances that the project will be completed in a timely manner in accordance with the approved redevelopment plan and redevelopment agreement.
5. Projects that redevelop blighted or conservation areas or create jobs with wages exceeding the community average shall be viewed more favorably.
6. Retail and service projects must demonstrate export of goods or services or replacement of sales currently occurring outside the City.
7. Residential projects may be considered when they contribute to blight removal or neighborhood revitalization.
8. Redevelopment of existing residential, commercial, or industrial areas is favored over greenfield development.

9. All projects must comply with applicable Kansas statutes governing Tax Increment Financing.
10. Eligible redevelopment costs must be clearly identified in the application.
11. Applications involving business areas shall identify the types of businesses and major tenants proposed.
12. A market analysis identifying trade areas, competing businesses, and anticipated economic impacts shall be provided.
13. Compatibility with adopted land-use plans, infrastructure capacity, and applicable environmental standards shall be evaluated.

D. Process

The City may consider issuing TIF bonds or reimbursing eligible redevelopment costs only after completion of all statutory and policy requirements, including submission of a complete application, review of supporting documentation, creation of a redevelopment district, designation of a developer, preparation and approval of a redevelopment plan and feasibility study, completion of required public hearings, and execution of a redevelopment agreement.

E. Method of Financing

TIF assistance shall be structured on a pay-as-you-go basis unless otherwise approved by the City Commission. The City shall not pledge its general fund or taxing authority except as expressly permitted by law.

F. Term

The term of a TIF district shall generally be ten (10) years or less. Longer terms may be considered for projects addressing significant blight or providing substantial community-wide benefits, as permitted by state law.

G. Authority of Governing Body

The City Commission retains the authority to approve, deny, or modify any TIF proposal and may deviate from this Policy, but not from procedural requirements of state law, when extraordinary circumstances exist and such action is determined to be in the best interests of the City.

SECTION 12. COMMUNITY IMPROVEMENT DISTRICT POLICY

A. Authority and Purpose

The City may consider the establishment of Community Improvement Districts (“CIDs”) pursuant to K.S.A. 12-6a26 et seq. for the purpose of promoting economic development, tourism, and reinvestment within the City. CIDs may be used to reimburse eligible project costs through the imposition of a special sales tax or special assessments, as permitted by state law. It is the policy of the City to consider CIDs for projects with reimbursable eligible costs of Two Hundred Fifty Thousand Dollars (\$250,000) or greater, provided the project demonstrates a clear public benefit and complies with all statutory and City requirements.

B. Financial Structure and Risk

A CID shall only be established for projects in which the applicant or developer finances the full cost of all eligible CID improvements and agrees to be reimbursed solely on a pay-as-you-go basis from CID sales tax revenues or CID special assessment revenues. No CID shall create a general fund obligation or financial risk to the City.

The establishment of a CID shall not alter or waive any City requirements related to public infrastructure responsibilities, development standards, or building code compliance.

C. Public Benefit Considerations

In evaluating CID proposals, special consideration shall be given to projects that:

1. Strengthen economic development and employment opportunities;
2. Reduce blight or promote redevelopment of underutilized areas;
3. Enhance tourism, cultural amenities, or community identity;
4. Upgrade older retail or commercial neighborhoods; and
5. Promote sustainability and energy efficiency.

D. Evaluation Criteria

The City Commission shall consider the following factors when evaluating a CID application:

1. The extent to which the project advances the City's economic development goals by expanding or developing businesses, strengthening employment opportunities, reducing blight, enhancing tourism or cultural amenities, upgrading older retail or commercial areas, or promoting sustainability and energy efficiency.
2. The incorporation of design standards for improvements and materials that exceed the minimum requirements of the City's adopted design guidelines.
3. The extent to which the project includes the extension or enhancement of public infrastructure to areas not currently served or adequately served.

E. Project Eligibility

It is the intent of the City to allow reimbursement only for projects involving capital investment and permanent improvements. Operating expenses, consumables, and routine maintenance costs shall not be eligible for reimbursement.

Eligible Projects

Eligible projects may include, but are not limited to, the following, to the extent permitted by state law:

- Public buildings, structures, and facilities, and private not-for-profit museums;
- Streets, sidewalks, roads, alleys, parking lots, bridges, utilities, drainage systems, water and sewer systems, and related site improvements;
- Parking garages;
- Streetscape improvements, lighting, furnishings, and landscape elements;
- Parks, lawns, trees, and landscaping;

- Communication and information booths, shelters, and kiosks;
- Outdoor cultural amenities such as sculptures and fountains;
- Private buildings, structures, and facilities;
- Tourism, recreational, or cultural activities and special events;
- Business activity and economic development support; and
- Training programs for employees of businesses.

Ineligible Projects

Ineligible projects include, but are not limited to:

- Airports, railroads, and mass transit facilities;
- Lakes, dams, waterways, and drainage conduits;
- Security services and equipment;
- Cleaning, maintenance, and similar services;
- Economic impact or marketing studies;
- Indoor cultural amenities not located in private not-for-profit museums;
- Transportation operations;
- Interior furnishings;
- Inventory and supplies;
- Advertising and promotional expenses; and
- Any other projects not permitted by state statute.

F. Method of Financing

CID improvements shall be financed solely on a pay-as-you-go basis from CID sales tax revenues or CID special assessments. The City shall not issue general obligation bonds or otherwise pledge its taxing authority for CID improvements except as expressly authorized by law.

G. Process

The process for establishing a CID shall include submission of a petition and required supplemental information, payment of applicable application fees and deposits, review by City staff and professional advisors, completion of a public hearing, adoption of findings by the City Commission, passage of an ordinance creating the CID, and execution of a Development Agreement.

H. Applicant Requirements

Applicants shall provide a current Kansas Department of Revenue tax clearance certificate, submit annual reports as required by the City, and agree to payment of an annual administrative fee equal to one-half percent (0.5%) of annual CID revenues.

I. Authority of the City Commission

The City Commission retains full discretion to approve, deny, modify, or terminate any CID proposal and may deviate from this Policy, but not from procedural requirements of state law, when it determines such action to be in the best interests of the City.

SECTION 13. RURAL HOUSING IMPROVEMENT DISTRICT POLICY

A. Authority and Purpose

The City may consider the establishment of Rural Housing Improvement Districts (“RHIDs”) for housing development projects pursuant to K.S.A. 12-5241 et seq. when a demonstrated housing need or market gap exists. RHIDs are intended to support the provision of workforce, affordable, or income-qualified housing in a manner that advances the City’s adopted housing and land-use goals.

All RHID projects must be financially feasible, reimbursed on a pay-as-you-go basis, approved by the Kansas Department of Commerce, and governed by a Development Agreement approved by the City Commission.

B. Financial Structure and Risk

It is the policy of the City that a RHID shall only be established for projects in which the applicant or developer finances the full cost of all eligible RHID improvements at no cost or financial risk to the City and agrees to be reimbursed solely from incremental ad valorem property tax revenues generated within the RHID.

The City shall not pledge its general fund or issue special obligation bonds for RHID improvements.

C. Evaluation Criteria

In evaluating a RHID proposal, the City Commission shall consider the following factors:

1. Assurance that the City is not financing a project that is already financially viable without RHID assistance.
2. Assurance that the City is not financing an unreasonably high developer profit margin. Developers shall submit detailed development cost estimates, net operating income projections, and an Internal Rate of Return (IRR) analysis for comparison to prevailing market standards.
3. Assurance that the proposed development includes sufficient safeguards committing the developer to timely completion of the project.

D. Development Plan Requirements

The Development Plan required by state statute shall demonstrate that incremental ad valorem property tax revenues generated within the RHID, together with other funds committed by the developer, are sufficient to reimburse estimated eligible costs. Development Plans shall assume that incremental revenues remain flat over the term of the RHID.

All development proposals shall incorporate drought-tolerant landscaping and water-efficient fixtures to minimize impacts on the City’s water resources.

E. Eligible Costs

Only the following development expenditures located within the RHID shall be eligible for reimbursement from RHID revenues, to the extent permitted by state law:

1. Acquisition of property within the RHID;
2. Payment of relocation assistance;
3. Site preparation;
4. Sanitary and storm sewer systems and lift stations;
5. Drainage conduits, channels, and levees;
6. Street grading, paving, curbs, and gutters;
7. Street lighting;
8. Underground public and limited private utilities located within the public right-of-way;
9. Sidewalks; and
10. Water mains and extensions.

F. Method of Financing

Eligible RHID costs shall be reimbursed on a pay-as-you-go basis solely from incremental ad valorem property tax revenues generated within the RHID. No reimbursement shall occur unless and until such incremental revenues are actually received.

G. Process

The process for establishing a RHID shall include submission of an Application for Economic Incentives, a Housing Needs Analysis meeting Kansas Department of Commerce requirements, a Development Plan, and a business plan demonstrating financial capacity. The proposal shall be reviewed by City staff and advisors, approved by the Kansas Secretary of Commerce, subjected to a public hearing, and authorized by ordinance of the City Commission. A Development Agreement shall be negotiated and executed prior to creation of the RHID.

H. Authority of the City Commission

The City Commission retains full discretion to approve, deny, modify, or reject any RHID proposal and may deviate from this Policy, but not from procedural requirements of state law, when it determines such action to be in the best interests of the City or when sufficient properties are already available to meet the housing needs addressed by the proposed development.

I. Review

This RHID Policy shall remain in effect so long as a demonstrated need for income-qualified housing exists. The City's Housing Needs Assessment shall be updated every three (3) to five (5) years to inform continued use of RHIDs.

SECTION 14. MEMORANDUM OF UNDERSTANDING

Authority to issue Memorandums of Understanding lies solely with the City Commission. Such memorandums are nonbinding expressions of intent and shall expire six (6) months after issuance unless renewed.

SECTION 15. NOTICE AND HEARING

No incentive shall be granted without a public hearing. Notice shall be published and provided to affected taxing jurisdictions as required by state law.

SECTION 16. PERFORMANCE AGREEMENT

All incentives granted pursuant to this Policy shall be accompanied by a Performance Agreement establishing compliance standards, reporting requirements, clawback provisions, and remedies for noncompliance.

SECTION 17. COST-BENEFIT ANALYSIS

Each incentive request shall include a cost-benefit analysis demonstrating that the public benefits of the project exceed the costs. A minimum benefit-to-cost ratio of one and twenty-five hundredths to one (1.25:1) is required. The City Commission may waive the minimum benefit-to-cost ratio requirement upon written findings that extraordinary public benefits exist and that such waiver is consistent with state law.

SECTION 18. ANNUAL REVIEW FOR COMPLIANCE

All incentives granted shall be subject to an annual review to ensure continued compliance. Failure to comply may result in modification, reduction, or termination of incentives.

SECTION 19. STATE INCENTIVE REPORTING AND TRANSPARENCY REQUIREMENTS

Pursuant to applicable Kansas law, including statutory reporting and transparency requirements administered by the Kansas Department of Commerce, the City shall comply with all state-mandated reporting obligations related to the approval and administration of economic development incentives.

A. Reporting to the Kansas Department of Commerce

For each economic development incentive approved by the City that meets or exceeds state reporting thresholds, the City shall report required project and incentive information to the Kansas Department of Commerce in the form, manner, and timeframe prescribed by state law and administrative guidance. Reported information may include, but is not limited to:

1. Name of the recipient business or developer
2. Type and value of incentive awarded
3. Term and structure of the incentive
4. Project location
5. Expected capital investment
6. Expected job creation and wage information
7. Public benefit findings
8. Any performance benchmarks or compliance requirements

B. Applicant Cooperation and Data Submission

As a condition of receiving any incentive under this Policy, applicants shall agree to provide timely, accurate, and complete information reasonably required for state reporting and compliance purposes, including post-award performance data.

Failure to provide required reporting information may constitute a breach of the Performance Agreement and may result in modification, suspension, or termination of incentives, including clawback of benefits, as permitted by law.

C. Public Transparency

Information reported pursuant to this Section may be made publicly available by the State of Kansas through a centralized economic development incentive database or similar reporting platform. Applicants acknowledge that incentive awards and performance data may be subject to public disclosure under Kansas law.

D. No Creation of Additional Entitlement

Nothing in this Section shall be construed to create a right or entitlement to receive incentives. All incentives remain discretionary and subject to approval, modification, or termination by the City Commission in accordance with this Policy and applicable law.

SECTION 20. TRANSFER OF OWNERSHIP OR USE

Any change in ownership or substantive change in use of incentivized property shall require notification to the City and may require submission of a new application.

SECTION 21. RETROACTIVE GRANTING OF INCENTIVES; “BUT FOR” PRINCIPLE

No incentives shall be granted retroactively. Each application must demonstrate that the incentive is necessary for the project to proceed.

SECTION 22. WAIVER OF REQUIREMENTS

The City Commission may waive procedural requirements upon a finding of compelling public interest, provided such waiver is consistent with state law.

SECTION 23. AMENDMENTS

The City Commission reserves the right to amend this Policy.

SECTION 24. TAX CLEARANCE CERTIFICATION

Any entity receiving incentives must maintain a valid Kansas Tax Clearance Certificate annually.

SECTION 25. MANDATORY REVIEW

This Policy shall be reviewed by the City Commission every three (3) years.

APPENDIX A
APPLICATION FOR ECONOMIC DEVELOPMENT INCENTIVES

APPLICANT:

ADDRESS:

PHONE #:

FAX #:

E-MAIL ADDRESS:

CONTACT PERSON:

PROJECT NAME:

On a separate sheet(s) of paper please answer the following questions. Please type each question prior to the applicable response.

- a. Please provide specific information on incentives being requested; and
- b. Company profile including longevity of company, principal officers, stockholders and clients; and
- c. Audited or compiled financial statements – last five (5) years or since date of incorporation if company has not been in existence for five (5) years; and
- d. Business Plan as it relates to the proposed business to be located in Abilene. Business Plan is to include:
 - Number of employees along with a detailed breakdown of the classification and salary for each employee.
 - Projected annual operating costs for the proposed development.
 - Projected annual revenues for the first ten (10) years.
- e. A detailed site development plan, including the size and scope of phasing of the proposed project.
- f. Define the boundaries of the proposed TIF, CID, or RHID area, or the property that would be subject to a property tax abatement or sales tax project exemption through an EDX or IRB process, by address and locator number(s). Include a map of the proposed area.
- g. Provide an outline of the costs associated with the development of the proposed project(s) and related parcel or parcels located within the development area. Identify in the outline those costs proposed to be funded with IRB, TIF, CID, or RHID financing and

the proposed payback term. Provide a debt service schedule showing rates and assumptions.

- h. Estimated water usage and composition of wastewater produced by the site.
- i. Detailed information regarding traffic patterns to and from the site being developed, including the number of vehicles per day (average and peak times) as well as size and type of vehicle.
- j. If the proposed development requires the extension, creation, or reconstruction of City water, sewer, road, or stormwater infrastructure, the applicant must provide detailed cost estimates. City staff will not provide cost estimates. The applicant shall retain the services of a qualified engineer for this purpose.
- k. Identify the applicant’s consultants involved or proposed to be involved in the project noting relevant experience on similar projects, including civil engineer, land use planner, legal counsel, and financial advisor.
- l. Identify the property currently in the control of the applicant via ownership or option. If under option, note the option expiration date.
- m. Is the property currently zoned for the proposed use? If not, what zoning change will be required?
- n. State the need and justification for economic incentive assistance. Explain how the applicant intends to demonstrate that “but-for” the incentive the project is not feasible and will not be completed. Substantiate that other alternative methods of financing have been thoroughly explored and explain why assistance is necessary
- o. If applying for a TIF incentive, discuss the condition(s) that would qualify the proposed TIF District as a blighted area or conservation area, and/or whether the project is within an enterprise zone as defined under Kansas law.
- p. Identify sources, amounts, and status of all debt financing and/or equity funding available to complete the project. Indicate whether construction will be privately financed with reimbursement through IRB, TIF, CID, or RHID revenues after completion, or whether incentive financing will be used during construction. Identify whether bonds or notes will be privately placed or publicly sold. Provide the information in the following table format:

Financial Resource | Amount | Term | Status | Contact Person | Contact Telephone #

- q. In one page or less, discuss and document information used to describe the market feasibility of each element of the proposed project. If formal feasibility or comparable studies have been prepared, attach such reports as an appendix.
- r. On a revenue worksheet, estimate the incremental property taxes and economic activity taxes to be generated by the project, including underlying assumptions, and identify the amounts of such revenue to be applied to pay or reimburse project costs.
- s. Provide an estimate of the market value of all fixtures and equipment to be used by all owners or tenants of the proposed project that will be taxed as personal property.
- t. Identify any existing business within the city limits that may reasonably be expected to be adversely affected by businesses within the project.
- u. Attach a letter from a financial institution indicating that the applicant has sufficient financial resources to obtain the private financing necessary to complete the project.

The applicant shall reimburse the City for legal counsel, financial advisors, and consultants necessary to evaluate the application. Reimbursement shall be made before final consideration of the incentive by the City Commission.

APPENDIX B**CITY COMMISSION DECISION MATRIX – ECONOMIC DEVELOPMENT INCENTIVES****Purpose**

This Decision Matrix is intended to assist the City Commission in evaluating, comparing, and documenting decisions on economic development incentive requests. The Matrix is advisory in nature and does not limit the discretion of the City Commission.

A. Threshold Eligibility Review (Yes / No)

(Projects should generally meet all applicable threshold items before proceeding to incentive approval.)

Threshold Question	Yes	No	Notes
Project meets an eligible economic development purpose under Section 5	☐	☐	
Project complies with applicable Kansas statutory authority	☐	☐	
Project qualifies under Article 11, Section 13 (EDX), if applicable	☐	☐	
Incentive requested is authorized under this Policy	☐	☐	
“But-for” necessity demonstrated (where applicable)	☐	☐	
Required public hearing conducted or scheduled	☐	☐	
Applicant is in good standing with Kansas tax clearance requirements	☐	☐	

B. Public Benefit Evaluation

(Commissioners should consider the overall public return relative to the incentive requested.)

Evaluation Factor	Low	Moderate	High	Notes
Net new job creation	☐	☐	☐	
Wage levels relative to county median	☐	☐	☐	
Capital investment	☐	☐	☐	
Long-term tax base growth	☐	☐	☐	
Blight removal / redevelopment	☐	☐	☐	
Alignment with adopted City plans	☐	☐	☐	
Housing need addressed (if applicable)	☐	☐	☐	

C. Financial Risk and Safeguards

(Focus on protection of public funds and long-term City interests.)

Risk / Safeguard Factor	Acceptable	Concern	Notes
Pay-as-you-go structure	☐	☐	
No general fund or credit pledge	☐	☐	
Applicant financial capacity demonstrated	☐	☐	
Cost-benefit ratio $\geq 1.25:1$	☐	☐	
Performance agreement and clawbacks included	☐	☐	
Annual compliance reporting enforceable	☐	☐	

D. Incentive-Specific Review

(Complete only for incentives being requested.)

Incentive Type	Meets Policy Criteria	Deviations Requested	Notes
Property Tax Abatement (EDX / IRB)	☐	☐	
Industrial Revenue Bonds (IRBs)	☐	☐	
Tax Increment Financing (TIF)	☐	☐	
Community Improvement District (CID)	☐	☐	
Rural Housing Improvement District (RHID)	☐	☐	

E. Policy Deviation Analysis (if applicable)

Question	Yes	No	Notes
Does the request deviate from standard policy guidance?	☐	☐	
Are extraordinary circumstances documented?	☐	☐	
Are public benefit findings sufficient to support deviation?	☐	☐	
Is the deviation consistent with state law?	☐	☐	

Use of this Matrix does not create any right or entitlement to incentives. Final decisions rest solely with the City Commission.

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PROPERTY TAX ABATEMENT (EDX)

Purpose

To encourage capital investment and job creation by Kansas Basic Industry businesses through partial or full abatement of ad valorem property taxes on qualifying real and personal property.

Typical Eligible Projects

- New or expanding industrial or manufacturing facilities
- Research and development operations
- Corporate or regional headquarters
- Other qualifying Kansas Basic Industry uses adding net new property value

Eligible Costs

- Eligible real and personal property as determined by the Dickinson County Appraiser
- Improvements that add net new value to the tax rolls

Typical Term / Structure

- Up to **ten (10) years**
- Abatement level based on capital investment and eligible net new job creation
- May include Payments in Lieu of Taxes (PILOTs)
- Abatement begins in the year following commencement of operations or bond issuance

Public Benefits Expected

- Net new full-time jobs at or above the county median wage
- Significant private capital investment
- Long-term expansion of the City's tax base

Key Statutory Constraints

- Kansas Constitution, Article 11, Section 13
- K.S.A. 12-1740 et seq.
- K.S.A. 79-201a
- Approval by the Kansas Board of Tax Appeals
- Required public hearing and cost-benefit analysis

Initial Evaluation Criteria

- Qualification as a Kansas Basic Industry
- Net new capital investment
- Net new full-time jobs meeting wage standards
- Public benefit exceeding forgone revenue
- Long-term project viability

INDUSTRIAL REVENUE BONDS (IRBs)

Purpose

To support economic development by providing access to tax-exempt financing and, where authorized, sales tax exemptions for qualifying projects.

Typical Eligible Projects

- Manufacturing and industrial facilities
- Warehousing and distribution operations
- Qualifying commercial or headquarters facilities

Eligible Costs

- Land acquisition
- Building construction and improvements
- Machinery and equipment
- Construction materials (subject to statutory limits)

Typical Term / Structure

- Bonds issued in the name of the City
- Repaid solely by the applicant
- No pledge of City credit or taxing power
- May be combined with property tax abatement or sales tax exemption

Public Benefits Expected

- Job creation and retention
- Capital investment
- Long-term economic growth and competitiveness

Key Statutory Constraints

- K.S.A. 12-1740 et seq.
- IRS regulations and bond counsel requirements
- Public hearing required

Initial Evaluation Criteria

- Demonstrated financing or tax-exemption need
- Applicant financial capacity and creditworthiness
- No undue public infrastructure or service burden
- Clear nexus to public economic benefit

TAX INCREMENT FINANCING (TIF)

Purpose

To facilitate redevelopment or qualified development projects by reimbursing eligible costs from incremental property tax revenues generated by the project.

Typical Eligible Projects

- Redevelopment of blighted or conservation areas
- Projects providing significant public benefit
- Mixed-use or catalytic redevelopment projects

Eligible Costs

- Public infrastructure improvements
- Site preparation and public improvements permitted by statute

Typical Term / Structure

- Pay-as-you-go reimbursement
- Typically **ten (10) years or less**, unless extraordinary circumstances exist
- No general fund or City credit pledge

Public Benefits Expected

- Removal of blight
- Reinvestment in underutilized areas
- Job creation
- Increased property values and tax revenues

Key Statutory Constraints

- K.S.A. 12-1170 et seq.
- “But-for” necessity requirement
- Redevelopment district and plan approval
- Public hearings and feasibility study

Initial Evaluation Criteria

- Demonstrated “but-for” necessity
- Defined redevelopment or public purpose
- Reasonable pay-as-you-go structure and term
- Adequate private equity participation
- Net positive fiscal and economic impact

COMMUNITY IMPROVEMENT DISTRICTS (CID)

Purpose

To reimburse eligible public-benefit improvements through a district-specific sales tax or special assessments.

Typical Eligible Projects

- Commercial or retail developments
- Mixed-use projects
- Tourism-oriented or destination projects

Eligible Costs

- Public infrastructure improvements
- Other eligible improvements permitted under state law

Typical Term / Structure

- Pay-as-you-go reimbursement only
- Funded by CID sales tax or assessments
- No City general fund or credit risk

Public Benefits Expected

- Enhanced design standards
- Infrastructure investment
- Increased tourism and economic activity
- Revitalization of underutilized areas

Key Statutory Constraints

- K.S.A. 12-6a26 et seq.
- Public hearing and ordinance required
- Eligible and ineligible costs defined by statute

Initial Evaluation Criteria

- Minimum capital investment threshold met
- Inclusion of public infrastructure or public-benefit improvements
- Pay-as-you-go reimbursement structure
- No City general fund risk

RURAL HOUSING IMPROVEMENT DISTRICTS (RHID)

Purpose

To support housing development by reimbursing eligible infrastructure costs using incremental ad valorem property tax revenues.

Typical Eligible Projects

- Workforce housing developments
- Affordable or mixed-income housing projects

Eligible Costs

- Infrastructure and site improvements permitted by RHID statutes
- Public improvements located within the RHID

Typical Term / Structure

- Pay-as-you-go reimbursement
- No City general obligation or long-term subsidy
- Requires Kansas Department of Commerce approval

Public Benefits Expected

- Expanded housing availability
- Support for workforce and income-qualified housing needs
- Consistency with adopted housing plans

Key Statutory Constraints

- K.S.A. 12-5241 et seq.
- Kansas Department of Commerce approval
- Development Plan and public hearing required

Initial Evaluation Criteria

- Demonstrated housing need or market gap
- Alignment with workforce, affordable, or mixed-income housing goals
- Necessity of public infrastructure or site improvements
- Financial feasibility without long-term City subsidy



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Jon Quinday
Interim City Manager

Kelsey Briand
Finance Director

Shayla Mohr
City Clerk/HR Director

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, December 22, 2025

Session: Study Session

Topic: Continued Discussion - Recommended Agenda Structure and Item Progression Process

Department: Administration

Staff Contact: Interim City Manager

Background:

At the November 24, 2025 City Commission meeting, staff presented information regarding City Code §1-105 and the structure of regular meetings and study sessions. During that discussion, the Commission reviewed how agenda items are currently placed and how study sessions are intended to function under the Code. The Commission expressed interest in clarifying and potentially revising the process by which items move from initial introduction to formal action, and requested that staff return with a recommended framework, a sample agenda, and a visual example of how items would flow through the process.

City Code §1-105 establishes that the City Commission meets at 4:00 p.m. on the second and fourth Mondays of each month to conduct formal business and may hold a study session following adjournment of the regular meeting. The Code prohibits formal action during study sessions and assigns responsibility to the City Manager for determining the content and conduct of those sessions. The discussion on November 24 highlighted that the current structure—particularly the presence of discussion items within the regular meeting and a separate study session—can create uncertainty about where items belong, when they should be evaluated, and when they are ready for action.

In response, staff developed a recommended agenda structure and item-progression process aligned with Robert's Rules of Order and common municipal best practices. This suggested framework provides clear distinctions between New Business (item introduction), Study Session (in-depth review and analysis), and Unfinished Business (formal action). It is designed to reduce redundancy, improve transparency, and create a predictable lifecycle for each agenda item. A detailed process guide was prepared to explain how items would move from introduction to study and then to action.

As requested by the Commission, staff also prepared sample agendas illustrating how a regular meeting and subsequent study session would be organized under the recommended structure. These examples show how items would be introduced, assigned for additional discussion when necessary, and returned for formal action once ready.

Funding Source: N/A

City Attorney Review: N/A

Options: For review and discussion

Recommendation: For review and discussion

Proposed Agenda Flow and Decision Path Framework

Purpose:

To review and discuss a proposed framework for how agenda items advance through City Commission consideration in order to improve clarity, transparency, consistency, and public understanding of the Commission's decision-making process.

1. Introduction and Overview

- Overview of the proposed agenda flow framework
- Objectives of the proposed changes

2. Introduction of Items – New Business

- Role of New Business items on the Regular Meeting agenda
- Staff presentation expectations
- Commissioner questions and clarifications
- No extended debate or formal action at this stage

3. Determining the Path Forward

- Options following the introduction under New Business:
 - **Action Taken** (item is ready for decision)
 - **Scheduled as Unfinished Business** (additional time for consideration)
 - **Referred to Study Session** (additional analysis and discussion required)

4. Study Session – Discussion Only

- Purpose and timing of Study Sessions
- Scope of discussion (background, options, impacts, and questions)
- Clarification that no formal votes or decisions are taken

5. Return for Action – Unfinished Business

- Criteria for returning items for formal action
- Staff presentation and final recommendations
- Commission deliberation and decision

6. Benefits of the Proposed Structure

- Clear separation of discussion and decision
- Improved public transparency
- Predictable process for Commissioners and staff
- Reduced duplicated discussion
- Support for informed decision-making

7. Commission Discussion and Direction

- Commissioner feedback on the proposed framework
- Identification of any needed refinements
- Direction to staff on next steps



ABILENE CITY COMMISSION - REGULAR MEETING AGENDA
ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET
December 8, 2025 – 4:00 p.m.

VIEW THIS CITY COMMISSION MEETING VIRTUALLY AT
www.abilenecityhall.com/watchlive

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - a. Approval of minutes
 - b. Approval of appropriations ordinance
6. Public Comments and Communications
7. Unfinished Business
 - a. Ordinance No. 251208-1 Amending City Code
 - b. Contract Approval – ACME Manufacturing
8. New Business
 - a. Revisions to the 2025 Water Conservation Plan
 - Brief overview by Public Works Direction
 - Commission questions
 - Commission direction: advance to Unfinished Business or assign to Study Session
 - b. Introduction of Ordinance: Adopting Standard Traffic Ordinance
 - Overview of proposed ordinance
 - Commission questions
 - Commission direction: advance to Unfinished Business or assign to Study Session
9. City Manager and Staff Reports
10. Adjournment of Regular Meeting



ABILENE CITY COMMISSION – STUDY SESSION AGENDA

ABILENE CITY HALL, 419 N. BROADWAY STREET

December 8, 2025 – 15 minutes following adjournment of the regular meeting

A. Study Session Item No. 1: Comprehensive Economic Development Incentives Policy

Detailed review of policy, application requirements, and cost-recovery structure

Discussion only; no votes

B. Study Session Item No. 2: Utilities Code Updates Related to City Engineer Responsibilities

Deeper analysis and Q&A

Staff direction recorded

C. Study Session Item No. 3: Future Agenda Planning

Review of upcoming items and scheduling

Proposed Agenda Flow Framework – Questions & Answers

1. What is the purpose of this proposed framework?

The purpose is to create a clearer, more transparent, and more consistent process for how items move through City Commission consideration—from introduction, to discussion, to formal action. The goal is to improve understanding for Commissioners, staff, and the public, while supporting informed decision-making.

2. Does this framework limit the City Commission’s authority or discretion?

No. The framework does not limit the Commission’s authority. It is intended as a guide, not a rigid rule. The Commission retains full discretion to discuss items, take action, or adjust the process as needed.

3. How would items be introduced under this framework?

New items would first appear on the Regular Meeting agenda under New Business, where staff would provide an overview and Commissioners could ask clarifying questions. Extended debate or action would generally not occur at this stage.

4. What happens after an item is introduced?

After introduction, the Commission would determine the appropriate next step:

- Take action if the item is ready
- Schedule the item as Unfinished Business for action at a future meeting
- Refer the item to a Study Session for additional discussion and analysis

5. What is the purpose of a Study Session?

Study Sessions are intended for discussion only. They allow Commissioners and staff to review background information, explore options, discuss impacts, and ask detailed questions without the pressure of taking a formal vote.

6. Are decisions made during Study Sessions?

No. No formal votes or decisions are taken during Study Sessions. All formal action occurs during Regular Meetings.

7. Does this create additional meetings?

No. Study Sessions already occur following Regular Meetings. This framework clarifies how they are used rather than adding new meetings.

8. Will this slow down decision-making?

The intent is the opposite. By allowing focused discussion early in the process, the framework is designed to reduce repeated conversations and support more efficient decision-making.

9. How does this help the public?

The framework makes it easier for the public to understand where an item is in the process—whether it is being introduced, discussed, or decided—improving transparency and predictability.

10. Is this framework permanent?

No. The framework can be refined over time based on Commission experience and feedback.

This handout is provided for discussion purposes only.