



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
December 8, 2025, 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Rein, Commissioners Kollhoff, Witt, Miller and Meysenburg.

Staff Present: Interim City Manager Quinday, City Clerk Mohr, Finance Director Briand, City Attorney Martin, Parks and Recreation Director Timbrook, Fire Chief Strunk, Police Chief Wilkins, Community Development Director Zook, Public Works Director Anderson, and Administrative Manager-Community Development Olson.

3. Pledge of Allegiance

Agenda

4. Approval of the Agenda for the December 8, 2025, City Commission Meeting

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the agenda as presented.

Kollhoff requested to move item 7d, the Progressive Design-Build Project Agreement with Mid-America Sports Construction, to the discussion items.

Roll call vote: Witt YES, Kollhoff NO, Meysenburg YES, Rein YES. The motion carried 3-1.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

a. Meeting Minutes for November 24, 2025, Regular Meeting

b. Appropriation Ordinance A-120825

c. AP Payment Register – 120825

d. Approval of closing all City non-essential services on December 26

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the consent agenda as presented. Roll call vote: Kollhoff YES, Witt YES, Meysenburg YES, Rein YES. The motion carried 3-1.

6. Public Comments and Communications

- a. Public Forum:** Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

Bruce Johnson, 524 Ridge Rd., inquired whether a citywide valuation of \$70 million implies that 1 mill generates approximately \$70,000 in property tax revenue and if the reduced budget that was passed would be sustainable. He also inquired about the \$9.15 million in temporary notes and how that would impact the City of Abilene's long-term debt for a city of Abilene's size.

7. Business Items

- a. Consider approval of Farmland and Hay Lease Agreements.**

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the Farmland and Hay Lease Agreements. Roll call vote: Meysenburg YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 4-0.

- b. Consider approval of Ordinance No. 25-3465, AN ORDINANCE AMENDING SECTIONS 1-1306, 1-1312, 1-1313, AND 1-1314 OF THE CITY CODE PERTAINING TO OPEN PUBLIC RECORD REQUESTS AND FEES AND COSTS TO BE CHARGED TO PERSONS FOR ACCESSING OR COPYING OPEN PUBLIC RECORDS.**

Motion by Commissioner Kollhoff to table this item until the December 22nd meeting so exemptions regarding open records requests for City Commissioners can be considered. The motion died due to a lack of a second.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve Ordinance No. 25-3465, AN ORDINANCE AMENDING SECTIONS 1-1306, 1-1312, 1-1313, AND 1-1314 OF THE CITY CODE PERTAINING TO OPEN PUBLIC RECORD REQUESTS AND FEES AND COSTS TO BE CHARGED TO PERSONS FOR ACCESSING OR COPYING OPEN PUBLIC

RECORDS. Roll call vote: Witt YES, Kollhoff NO, Meysenburg YES, Rein YES. The motion carried 3-1.

- c. Consider approval of Ordinance No. 25-3466, AN ORDINANCE AMENDING SECTION 3-1103 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS, PERTAINING TO SOLID WASTE COLLECTOR LICENSES.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve Ordinance No. 25-3466, AN ORDINANCE AMENDING SECTION 3-1103 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS, PERTAINING TO SOLID WASTE COLLECTOR LICENSES. Roll call vote: Kollhoff NO, Meysenburg YES, Witt YES, Rein YES. The motion carried 3-1.

- d. Consider approval of a Progressive Design-Build Project Agreement with Mid-America Sports Construction for the Recreation Improvement Project.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve a Progressive Design-Build Project Agreement with Mid-America Sports Construction for the Recreation Improvement Project. Roll call vote: Meysenburg YES, Witt YES, Kollhoff NO, Rein YES. The motion carried 3-1.

- e. Consider Approval of Resolution 120825-1, A RESOLUTION ADOPTING AN AMENDED AND RESTATED PURCHASING POLICY FOR THE CITY OF ABILENE, KANSAS.

Motion by Commissioner Kollhoff, seconded by Commissioner Witt, to approve Resolution No. 120825-1, A RESOLUTION ADOPTING AN AMENDED AND RESTATED PURCHASING POLICY FOR THE CITY OF ABILENE, KANSAS, with the addition of the statement “the City Manager may authorize a sole-source purchase up to \$25,000” under the Time-Sensitive Used Equipment Purchases section. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 4-0.

8. Items for Discussion

- a. Discussion and Direction for City Staff regarding the Water Rate and Cost of Service Study completed by Raftelis. – Interim City Manager Quinday/Tom Beckley & Joseph Collins – Raftelis
- b. Discussion and direction for City Staff regarding the Concession Structures and Tenancy on City-Owned Property.

9. City Manager and Staff Reports

There were no city manager or staff reports.

10. Executive Session

- a. Executive Session: Motion by Commissioner, seconded by Commissioner, for the City Commission to recess into executive session for 15 minutes to discuss the performance and role of a City employee, pursuant to K.S.A. 75-4319(b), based upon the need to discuss personnel matters of non-elected personnel, to include the City Manager and City Attorney. The open public meeting will resume in this room at 6:08 pm. Roll call vote: Kollhoff YES, Meysenburg YES, Witt YES, Rein YES. The motion carried 4-0.

The meeting resumed at 6:10 pm.

No action was taken.

11. Adjournment of Regular Meeting

- a. Consider a motion to adjourn the December 8, 2025, City Commission Meeting.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to adjourn the December 8, 2025, City Commission Meeting at 6:10 pm. Roll call vote: Meysenburg YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 4-0.



ATTEST

Shayla L. Mohr, CMC
City Clerk

Brandon Rein, Mayor



Date: 12/18/25

**CITY COMMISSION
MEETING ATTENDANCE SHEET
PLEASE PRINT YOUR NAME & ADDRESS**

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