



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
November 24, 2025, 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Rein, Commissioners Kollhoff, Witt, Miller (via ZOOM), and Meysenburg.

Staff Present: Interim City Manager Quinday, City Clerk Mohr, Finance Director Briand, Parks and Recreation Director Timbrook, Fire Chief Strunk, Police Chief Wilkins, Public Works Director Anderson, Convention and Visitors Bureau Director Roller-Weeks, and Administrative Manager-Community Development Olson.

3. Pledge of Allegiance

Agenda

4. Approval of the Agenda for the November 24, 2025, City Commission Meeting

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the agenda as presented. Roll call vote: Miller YES, Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 5-0.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

- a. Meeting Minutes for November 10, 2025, Regular Meeting
- b. Appropriation Ordinance A-112425
- c. AP Payment Register – 112425

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the consent agenda as presented. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Miller YES, Rein YES. The motion carried 5-0.

6. Public Comments and Communications

- a. Public Forum:** Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

There were no public comments or communications.

b. Wellfield Health and Production Report

Public Works Director Anderson gave the Wellfield Health and Production Report.

7. Business Items

- a. Consider adoption of a Prioritized Stormwater Drainage Project List**

Public Works Director Anderson presented information regarding the suggested prioritized stormwater drainage project list.

Motion by Mayor Rein, seconded by Commissioner Witt, to adopt the Prioritized Stormwater Drainage Project List as follows:

1. Southeast Drainage Project
 - 4th at Brady
 - 4th at Buckeye
 - 4th at Mulberry
 - 5th at Cedar
 - 5th at Brady
2. S. Buckeye at SE 6th
3. 2nd at Buckeye
4. 7th at Cedar
5. 8th at Walnut
6. 2nd at Walnut

Roll call vote: Kollhoff YES, Meysenburg YES, Miller YES, Witt YES, Rein YES. The motion carried 5-0.

- b. Consider Approval of Disposal of City-owned property**

Interim City Manager Quinday presented information regarding the disposal of surplus property.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to declare the identified property as surplus property and authorize staff to sell it at public auction. Roll call vote: Meysenburg YES, Miller YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 5-0.

c. Direction on Concession Structures and Tenancy at City-Owned Fairgrounds

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to table this item until the next meeting and directed staff to bring more information regarding all of the concession buildings located on city property. Roll call vote: Miller YES, Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 5-0.

8. Items for Discussion

a. Review and Consideration of an Agreement with the Kansas League of Municipalities for the search for a permanent City Manager

Motion by Commissioner Kollhoff, seconded by Commissioner Witt, to approve the LEAPS Agreement with the Kansas League of Municipalities for the search for a permanent City Manager. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Miller, Rein YES. The motion carried 5-0.

b. Review and Consideration Regarding Bids Received for Swimming Pool Painting and Crack

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the bid with Wildcat Painting in the amount of \$38,950.00 for the Swimming Pool Painting and Crack Repairs. Roll call vote: Kollhoff NO, Meysenburg YES, Miller YES, Witt YES, Rein YES. The motion carried 4-1.

c. Review of Farmland leases

City Clerk Mohr presented information regarding changes to the farmland leases.

d. Review of Revised Purchasing Policy

Interim City Manager Quinday presented information regarding the proposed changes to the current purchasing policy.

e. Review of the Reallocation of Unused General Obligation Temporary Note Proceeds

Interim City Manager Quinday presented information regarding options of reallocation of unused General Obligation Temporary Note proceeds.

f. Discussion Regarding Amending Article 13 of the City Code; Open Records

Interim City Manager Quinday presented information regarding the changes to the City Code regarding Open Public Records Requests.

g. Discussion Regarding Amending Article 11 of City Code; Solid Waste Collectors

Interim City Manager Quinday presented information regarding the changes to the City Code regarding Solid Waste Collectors.

9. Reports

a. Fire Department - October 2025

Fire Chief Strunk reported that the new fire truck has been delivered and the firefighters will be training on it. He also reported on the brush truck the department received with grant funds.

b. Community Development/Inspection - Code Violation Summary October 2025

c. Community Development/Inspection – Permit Summary October 2025

d. Convention & Visitors Bureau –October 2025

e. Transient Guest Tax Report

f. Police Department – October 2025

Police Chief Wilkins reported that a “Life Saving” award will be presented to a citizen for her performing the Heimlich Maneuver on a ten-year-old child at a bus stop. The Police Department participated in a “Pack a Police Car” event that was very successful, we collected a little over \$400 and a full carload of food to donate to Kids in Crisis. He also reported that a new officer started on November 17 and another one will start on December 1st, both are not certified and will go to the academy in late January.

g. Public Works –October 2025

Public Works Director Anderson reported that work has begun at the Wastewater Treatment Plant. We did get our LSLI information returned to KDHE that is required annually. Public Works staff has been busy getting Christmas decorations put up and finishing up projects before the weather hits.

10. Recess of Regular Meeting

- a. Consider a motion to recess the November 24, 2025, City Commission Meeting.

Motion by Commissioner Witt, seconded by Commissioner Kollhoff, to recess the November 10, 2025, City Commission Meeting at 5:48 pm. Roll call vote: Meysenburg YES, Miller YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 5-0. The City Commission Study Session will begin at 5:53 pm.

City Commission Study Session

1. Call to Order – City Commission Study Session

The City Commission Study Session was called to order at 5:53 pm.

2. November 24, 2025, City Commission Study Session Agenda

- a. Review and Discussion of Extraterritorial Water and Sewer Connections.
- b. Review and Discussion of City Code References to “City Engineer”.
- c. Discussion Clarifying the City’s Agenda Structure and Study Session Purpose.

3. Adjournment

- a. Consider a motion to adjourn the November 24, 2025, City Commission Meeting

Motion by Commissioner Witt, seconded by Commissioner Kollhoff, to adjourn the November 24, 2025, City Commission Meeting at 6:39 pm. Roll call vote: Meysenburg YES, Miller YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 5-0.



Brandon Rein, Mayor



Shayla L. Mohr, CMC, City Clerk



Date: 11/24/25

CITY COMMISSION
MEETING ATTENDANCE SHEET
PLEASE PRINT YOUR NAME & ADDRESS

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