ABILENE
KANSAS

Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
November 10, 2025, 4:00 pm.
Abilene, Kansas

1. **Call to Order**

2. **Roll Call** – City Commission Present: Mayor Rein, Commissioners Kollhoff, Witt, and Meysenburg. Absent: Commissioner Miller.

Staff Present: Interim City Manager Quinday, City Clerk Mohr, City Attorney Martin, Parks and Recreation Director Timbrook, Fire Chief Strunk, Community Development Director Zook, and Street Maintenance Worker Sims.

3. **Pledge of Allegiance**

Agenda

4. Approval of the Agenda for the November 10, 2025, City Commission Meeting

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the agenda with the addition of item 7c, temporary suspension of water service disconnection. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 4-0.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

   a. Meeting Minutes for October 27, 2025, Regular Meeting

   b. Appropriation Ordinance A-111025

   c. AP Payment Register – 1111025

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the consent agenda as presented. Roll call vote: Meysenburg YES, Kollhoff YES, Witt YES, Rein YES. The motion carried 4-0.

6. Public Comments and Communications

   a. Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

Raymond Gawith, 365 1400 Ave., spoke regarding the lease agreement for two concessions that he owns at the fairgrounds. The lease agreement cannot be found, and he wants to know what needs to be done to sell the concession stands.

Interim City Manager Quinday informed the commission that staff are working on this.

7. Business Items

   a. Consider approval of Resolution No. 111025-1, A RESOLUTION AUTHORIZING THE CITY OF ABILENE'S FINANCIAL STATEMENTS FOR FISCAL YEAR 2026 TO BE PREPARED IN COMPLIANCE WITH THE CASH BASIS AND BUDGETARY LAWS OF THE STATE OF KANSAS.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve Resolution No. 111025-1, A RESOLUTION AUTHORIZING THE CITY OF ABILENE'S FINANCIAL STATEMENTS FOR FISCAL YEAR 2026 TO BE PREPARED IN COMPLIANCE WITH THE CASH BASIS AND BUDGETARY LAWS OF THE STATE OF KANSAS. Roll call vote: Kollhoff YES, Witt YES, Meysenburg YES, Rein YES. The motion carried 4-0.

   b. Consider approval of a Temporary Exception to Vacation Leave Carryover Policy

Motion by Commissioner Kollhoff, seconded by Commissioner Meysenburg, to approve a Temporary Exception to the Vacation Leave Carryover Policy. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 4-0.

   c. Temporary Suspension of Water Service Disconnections

Motion by Commissioner Kollhoff, seconded by Mayor Rein, to waive any penalties regarding the accounts scheduled for shut off on November 5. A decision regarding the December shut off will be made pending the reopening of the government. Staff were directed to draft a policy regarding suspension of account shut offs. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 4-0.

8. Items for Discussion

a. Discussion Regarding Use of City-Owned Property

Interim City Manager Quinday presented information regarding staff working to update various leases for city-owned property.

b. Review and Discussion of Prioritized Stormwater Drainage Project List

Interim City Manager Quinday presented information regarding stormwater drainage problem areas in the City and asked the commission to provide feedback and their list of priorities at the next meeting.

c. Review and Discussion of Draft Revised Purchasing Policy

Interim City Manager Quinday explained the differences between the draft purchasing policy presented and the policy currently in place.

d. Discussion of Use and Investment of 2025 Temporary Note Proceeds

Interim City Manager Quinday discussed possible uses of funds received from the 2025 Temporary Note Proceeds that are not earmarked for the Industrial Park, CCLIP and Recreational Improvements projects.

e. Discussion of the 10-year Capital Improvement and Equipment Reserve and Funding Needs

Interim City Manager Quinday discussed the 10-Year Capital Improvement and Equipment Reserve Funding needs and use of proceeds from the 2025 Temporary Notes to fund equipment that is in dire need of replacement or needed for city operations.

f. Disposal of Surplus Property

Interim City Manager Quinday discussed the disposal of surplus property and the methods the city staff uses.

g. Discussion Regarding Proposals for the Search for a Permanent City Manager

Motion by Mayor Rein, seconded by Commissioner Meysenburg, to direct staff to begin engagement with the Kansas League of Municipalities for the search for a permanent City Manager. Roll call vote: Meysenburg YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 4-0.

9. Reports

There were no reports.

10. Executive Session

a. Motion by Commissioner Witt, seconded by Commissioner Kollhoff, to recess into executive session for thirteen minutes, to include the City Manager, to discuss with legal counsel matters regarding real estate and property interests of the City, based upon the need for consultation with an attorney for the public body which would be deemed privileged in the attorney-client relationship pursuant to K.S.A. 75-4319(b)(2). The open public meeting will resume in this room at 6:50 pm. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 4-0.

The regular meeting resumed at 6:51 pm. No action was taken in executive session.

11. Adjournment of Regular Meeting

a. Consider a motion to adjourn the November 10, 2025, City Commission Meeting.

Motion by Commissioner Kollhoff, seconded by Commissioner Meysenburg, to adjourn the November 10, 2025, City Commission Meeting at 6:52 pm. Roll call vote: Kollhoff YES, Meysenburg YES, Witt YES, Rein YES. The motion carried 4-0.

THE CITY OF ABILENE STATE OF KANSAS

(Seal)

Brandon Rein, Mayor

ATTEST:

Shayla L. Mohr, CMC
City Clerk

ABILENE
KANSAS

Date: 11/10/25

CITY COMMISSION
MEETING ATTENDANCE SHEET
PLEASE *PRINT* YOUR NAME & ADDRESS

1. Deb Lytle
2. Sandy Rein
3. Curtis Rein
4. ~~Pat~~ Kat McKee
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