

**CITY OF ABILENE**  
**BUILDING STANDARDS BOARD**  
**MEETING AGENDA**

September 13, 2017 at 1:00 p.m.  
City Manager Conference Room  
419 N. Broadway

<b>Agenda Item</b>
Call to Order.
Approval of the Agenda.
Approval of the Meeting Minutes – July 6, 2017.
Business.  1. Introduction of Travis Steerman.  2. ICC – Pearson-Vue Test Acceptance.  3. Amendment to the NEC 2008 - Arc Fault Breaker Areas.
Comments.
Adjournment.

**CITY OF ABILENE  
BUILDING STANDARDS BOARD  
APPEAL HEARING MINUTES**

**July 6, 2016 at 2:30 p.m.  
Abilene Public Library ~ Commission Room  
209 NW 4<sup>th</sup> St.**

**Members Present:** Barry Griffis, Greg Hottman, John Hultgren, Max Linder and Bob Sims

**Members Absent:** none

**Staff Present:** Jennie Hiatt, James Holland and Jeremy Stuck

**Others Present:** Mike Tech

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**Call to Order.**

Holland called the meeting to order.

**Approval of the Agenda.**

The agenda was approved by consensus

**Approval of the Minutes from July 6, 2017.**

Sims made a motion to approve the minutes. The motion was seconded by Griffis. The motion passed unanimously. (4-0)

**Business.**

**1. Mechanical equipment maintenance, licensing requirement discussion.**

Hultgren arrived at the meeting.

Holland gave an overview of the situation.

Stuck reviewed the Article 2-204 of the City Code covering permits required.

There was discussion.

Griffis made a motion stated that the extent of maintenance consists of washing out the condenser and exchanging out the filter and going any further requires a permit. The motion was seconded by Sims. The motion passed unanimously. (5-0)

**2. Accessory structure permitting & securing discussion.**

Holland gave an overview of the situation.

Stuck reviewed the current code requirements.

There was discussion.

Griffis mentioned that it might be good to look into what Salina's requirements are.

Holland stated that we could require every structure beyond 200 square feet to be secured.

**3. Update on major projects.**

Holland gave an update on the many different projects going on including Love's, 24/7, Auburn Pharmacy and a new hotel. He also stated that the City Manager and he were in the processing of going through applications for a full time City Inspector.

**Item E. Comments.**

There was discussion regarding examinations, licensing and apprenticeship.

**Item F. Adjournment.**

The meeting was adjourned by consensus.

Minutes Submitted,

Minutes Approved,

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Jennie J. Hiatt  
Community Development  
Administrative Assistant

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James D. Holland  
Community Development Director