

**CITY OF ABILENE
HERITAGE COMMISSION
MEETING MINUTES**

**October 16, 2025, at 4:00 p.m.
Abilene Public Library – Jordan Room
209 NW 4th St. Abilene, KS 67410**

Members Present: Mary Burtzloff, Kevin Bailey, Andrew Pankratz, Nicole Beck (Vice Chair)

Members Absent: Jeff Radabaugh, Barry Arp, Nanc Scholl (Chair)

Staff Present: Community Development Director Kari Zook

Call to Order

The meeting was called to order at 4:07 p.m.

Approval of Agenda

Pankratz moved to approve the agenda, seconded by Bailey. Motion carried unanimously 4-0.

Approval of the Meeting Minutes – August 21, 2025

Burtzloff moved to approve the minutes as written, seconded by Pankratz. Motion carried unanimously 4-0.

Business

Administrative Review permit approvals:

- 400 N Poplar (CKFF) – demolition permit
- 115 NW 3rd St – roof permit
- 108 NW 3rd St – roof permit
- 108/115 NW 3rd St – right-of-way permit
- 800 N Buckeye – roof permit
- 414 NW 3rd St – roof permit
- 110 NE 3rd St – sign permit
- 200 W 1st St – building permit

Comments

- City staff are currently evaluating the structure at 511A NW 2nd St (previously the Webb Home Center), now owned by the City of Abilene. As conversations occur and a plan is solidified, staff will provide updates to the Heritage Commission.
- A schedule for the November 15, 2025, Dickinson County Historical Society Preservation Program was distributed.
- The Heritage Commission budget allocation for 2026 has been reduced to \$1,000.
- Kari Zook gave an update regarding her attendance at the National Trust for Historic Preservation PastForward Conference in September.

Adjournment

Bailey made a motion to adjourn at 4:20 p.m., seconded by Burtzloff. Motion carried unanimously 4-0.

Minutes Approved,

Nancy Schell

Heritage Commission

Attest:

Kari Zook

Kari Zook

Community Development Director