

**CITY OF ABILENE  
HERITAGE COMMISSION  
AGENDA**

October 16, 2025, at 4:00 p.m.  
Abilene Public Library – Jordan Room  
209 NW 4<sup>th</sup> St.  
Abilene, KS 67410

<b>Agenda Item</b>
1. Call to Order
2. Roll Call: ___ Nanc Scholl, Chair ___ Nicole Beck, Vice Chair ___ Mary Burtzloff ___ Andrew Pankratz ___ Barry Arp ___ Kevin Bailey ___ Jeff Radabaugh
3. Approval of Agenda
4. Approval of the Meeting Minutes – August 21, 2025
<b>Business</b>
5. Administrative Review permit approvals: <ul style="list-style-type: none"><li>• 400 N Poplar (CKFF) – demolition permit</li><li>• 115 NW 3<sup>rd</sup> St – roof permit</li><li>• 108 NW 3<sup>rd</sup> St – roof permit</li><li>• 108/115 NW 3<sup>rd</sup> St – right-of-way permit</li><li>• 800 N Buckeye – roof permit</li><li>• 414 NW 3<sup>rd</sup> St – roof permit</li><li>• 110 NE 3<sup>rd</sup> St – sign permit</li><li>• 200 W 1<sup>st</sup> St – building permit</li></ul>
6. Comments and Staff Updates
7. Adjournment

**CITY OF ABILENE  
HERITAGE COMMISSION  
MEETING MINUTES**

**August 21, 2025, at 4:00 p.m.  
Abilene Public Library – Jordan Room  
209 NW 4<sup>th</sup> St. Abilene, KS 67410**

**Members Present:** Nanc Scholl (Chair), Mary Burtzloff, Kevin Bailey, Andrew Pankratz

**Members Absent:** Jeff Radabaugh, Barry Arp, Nicole Beck (Vice Chair)

**Staff Present:** Community Development Director Kari Zook

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**Call to Order**

The meeting was called to order by Chair Scholl at 4:01 p.m.

**Approval of Agenda**

Pankratz moved to approve the agenda, seconded by Bailey. Motion carried unanimously 4-0.

**Approval of the Meeting Minutes – May 15, 2025**

Bailey moved to approve the minutes as written, seconded by Burtzloff. Motion carried unanimously 4-0.

**Business**

**Administrative Review permit approvals:**

- 407 N Vine – roof permit
- 414 N Vine – roof permit
- 1204 N Buckeye – roof permit
- 105 N Cedar – fence permit

**Comments**

- Beck has provided a schedule for the November 15, 2025, Dickinson County Historical Society Preservation Program. It will be emailed to all commission members.
- The Heritage Commission budget allocation for 2026 has been reduced to \$1,000 pending City Commission approval.
- Kari Zook, staff liaison, will be attending the National Trust for Historic Preservation PastForward Conference in September. The commission will not have a meeting in September.

**Adjournment**

Burtzloff made a motion to adjourn at 4:07 p.m., seconded by Pankratz. Motion carried unanimously 4-0.

Minutes Approved,

\_\_\_\_\_  
Heritage Commission

Attest:

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Kari Zook  
Community Development Director

All permits are subject to a 3-7 business day review period.

Permit #: \_\_\_\_\_  
(Assigned by City of Abilene)

Please submit this form to:  
Community Development  
419 N Broadway  
Abilene, KS 67410  
785-263-2355  
[kolson@abilenecityhall.com](mailto:kolson@abilenecityhall.com)



### APPLICATION FOR DEMOLITION/ RELOCATION PERMIT

All permits are subject to a 3-7 business day review period. Work shall not commence until an approved permit has been issued. Permits will not be approved if any code violations are present on the property.

Project Site Address: North Pine Street / Fairgrounds

Property Owner Name: City of Abilene / CKFF

Owner Phone & Email: CKFF: 785-263-4570 office@ckff.net

**District Type:** (Check all that apply)

Residential  Commercial  Industrial  Historic District  Floodplain

**Permit Fee:** Residential \$25.00 Commercial/Industrial \$50

*Payments are due at the time of application submission and do not guarantee approval. Payments made by credit or debit card are subject to a \$3.95 processing fee. All payments are non-refundable.*

1-800-DIG-SAFE has been contacted:  YES  NO

**Utility Disconnection – Required**

Documentation from utility providers confirming that all services (gas, electric, water, telecommunications) have been safely disconnected before demolition or relocation is required.

**Site Plan – Required**

Please provide an aerial image of your property showing the location of all buildings. Using a different color pen or pencil, show the location of the building to be demolished or relocated.

You can obtain an aerial image from the Community Development Department or access one from the Dickinson County Parcel Map at <https://www.dkcoks.gov/gis>.

**Demolition**

Start Date: 9/8/25 Completion Date: 9/26/25

General Contractor: Wildcat Services, Inc

Contractor Phone: 785-922-6464

Contractor Address: 2175 Old Hwy 40, Chapman, KS

Contractor Email: office@wildcatservicesinc.net

Removal Method:  
Boyd Excavation will be performing the demo with their excavator.

**Relocation**

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Name of Mover: \_\_\_\_\_

Mover Phone: \_\_\_\_\_

Mover Address: \_\_\_\_\_

Mover Email: \_\_\_\_\_

Planned Route of Relocation: \_\_\_\_\_

I certify that I have read this application and state that the above information is correct. As owner or builder, I agree to comply with all city-adopted codes. I acknowledge that the city is not responsible for covenants, easements, or right-of-way related to this application. I understand that questions regarding property lines or easements should be directed to a licensed surveyor.

I acknowledge receipt of the 'Specifications and Inspections' handout and agree to comply with all inspection requirements outlined.

Name Printed: Valerie Boss  
Signature: Valerie Boss Date: 9/4/2025

Builder/Contractor  Agent for Contractor  Owner  Agent for Owner

# Parcel Search Map - DKCOKS



9/3/2025, 7:21:04 AM

### Road Lines

Asphalt, Concrete, Composite or Bituminous surface, CITY

### Parcel Boundaries

Subdivision Boundaries

Cadastral Lines

Other

### World Imagery

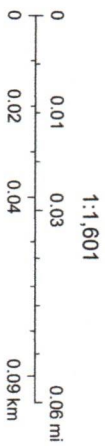
Low Resolution 15m Imagery

High Resolution 60cm Imagery

High Resolution 30cm Imagery

Citations

30cm Resolution Metadata



**From:** [Wildcat Services, Inc Office](#)  
**To:** [Kellie Olson](#); [Travis Steerman](#)  
**Subject:** Demo Permit  
**Date:** Friday, September 5, 2025 2:29:20 PM  
**Attachments:** [CKFF Demo Permit & Site Plan.pdf](#)

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Good afternoon,

Attached is the demo permit and site plan to remove the next fairgrounds building. Electrical is already disconnected and water is shut off to the building. I will send the building permit for the new building at a later time, we are still waiting on final engineered drawings.

Please let me know if you have any questions!

Thank you,  
Valerie Boss

Wildcat Services, Inc.  
2175 Old Highway 40  
P.O. Box 583  
Chapman, KS 67431  
(785)922-6466  
[office@wildcatservicesinc.net](mailto:office@wildcatservicesinc.net)



Permit # 2025-552  
(Assigned by City of Abilene)

All permits are subject to a 3-7 business day review period.

Please submit this form to:

Community Development

419 N Broadway

Abilene, KS 67410

785-263-2355

[kolson@abilenecityhall.com](mailto:kolson@abilenecityhall.com)



## APPLICATION FOR ROOF PERMIT

All permits are subject to a 3-7 business day review. Work shall not commence until an approved permit has been issued.  
Permits will not be approved if any code violations are present on the property.

**Project Site Address:** 115 North West 3rd Abilene Kansas 67410

**District Type:** (Check all that apply)

**Property Owner:** Donald R Hammatt

Residential

Commercial

Industrial

Historic District

**Permit Fee: \$25.00**

Payments are due at the time of application submission and do not guarantee approval. Payments made by credit or debit card are subject to a \$3.95 processing fee. All payments are non-refundable.

Roof Contractor: Bill's Roofing LLC Phone: (785) 614-1864

State Registration Certificate #: 20-003849

Type of roof: (pitched, flat) Pitch to flat,

Existing roof materials: Asphalt Shingles & TPO membrane

Number of layers of existing covering: 2 layers of shingles & modified bitumen

Does the existing roof include wood shingles: No

Describe new roof materials: OSB redeck to be applied to roof. Asphalt shingles and TPO

Describe sheathing material: Oriented strand board

All roofing material and installation shall meet or exceed the requirements of the 2018 International Building or International Residential Code. Commercial Buildings may require additional information from the product manufacturer to ensure code compliance.

I certify that I have read this application and state that the above information is correct. As owner or builder, I agree to comply with all city-adopted building codes. I acknowledge that the city is not responsible for covenants, easements, or right-of-way related to this application.

I acknowledge receipt of the 'Specifications and Inspections' handout and agree to comply with all inspection requirements outlined.

Name Printed: Guillermo Castillo

Signature: Guillermo Castillo

Date: 09/15/2025

Builder/Contractor  Agent for Contractor  Owner  Agent for Owner

Permit # 2025-561  
(Assigned by City of Abilene)

All permits are subject to a 3-7 business day review period.

Please submit this form to:

Community Development  
419 N Broadway  
Abilene, KS 67410  
785-263-2355

[kolson@abilenecityhall.com](mailto:kolson@abilenecityhall.com)



## APPLICATION FOR ROOF PERMIT

All permits are subject to a 3-7 business day review. Work shall not commence until an approved permit has been issued.  
Permits will not be approved if any code violations are present on the property.

<b>Project Site Address:</b> <u>108 North West 3rd</u>	<b>District Type:</b> (Check all that apply)
<b>Property Owner:</b> <u>John Kollhoff</u>	<input type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial
	<input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Historic District
<b>Permit Fee: \$25.00</b> <i>Payments are due at the time of application submission and do not guarantee approval. Payments made by credit or debit card are subject to a \$3.95 processing fee. All payments are non-refundable.</i>	
<b>Roof Contractor:</b> <u>Bill's Roofing</u>	<b>Phone:</b> <u>(785) 614-1864</u>
<b>State Registration Certificate #:</b> <u>20-003849</u>	
<b>Type of roof:</b> (pitched, flat) <u>Pitch to flat</u>	
<b>Existing roof materials:</b> <u>Asphalt Shingles &amp; TPO Membrane</u>	
<b>Number of layers of existing covering:</b> <u>1 layer of shingles</u>	
<b>Does the existing roof include wood shingles:</b> <u>No</u>	
<b>Describe new roof materials:</b> <u>Asphalt Shingles &amp; TPO in internal gutter</u>	
<b>Describe sheathing material:</b> <u>NONE</u>	
All roofing material and installation shall meet or exceed the requirements of the 2018 International Building or International Residential Code. Commercial Buildings may require additional information from the product manufacturer to ensure code compliance.	

I certify that I have read this application and state that the above information is correct. As owner or builder, I agree to comply with all city-adopted building codes. I acknowledge that the city is not responsible for covenants, easements, or right-of-way related to this application.

I acknowledge receipt of the 'Specifications and Inspections' handout and agree to comply with all inspection requirements outlined.

**Name Printed:** Guillermo Castillo

**Signature:** Guillermo Castillo

**Date:** 09/16/2025

Builder/Contractor  Agent for Contractor  Owner  Agent for Owner

Permit No. \_\_\_\_\_



Please submit this form to:

Community Development

419 N Broadway

Abilene, KS 67410

785-263-2355

[kolson@abilenecityhall.com](mailto:kolson@abilenecityhall.com)

**CITY OF ABILENE USE OF RIGHT-OF-WAY PERMIT** Only charging one fee **\$25.00**

Application is made under the terms of Ordinances and Specifications of the City of Abilene, Kansas, governing excavation and/or construction within the public right-of-way, to accomplish the work herein described below. Applicant hereby agrees to perform said work and restoration of right-of-way in strict accordance with the provisions of said City Ordinances and Specifications and further agrees to satisfactorily repair any failure or damage within the right-of-way resulting from the excavation or construction covered under this application within one year hereafter.

**Applicant agrees to notify Kansas One Call at 1-800-DIG SAFE (1-800-344-7233) the following utilities before excavation is made.**

**APPLICANT**

Name Guillermo Castillo  
Address 210 W. Woodland Ave  
City Salina State KS Zip 67401  
Phone: (785) 614-1864  
Cellular: \_\_\_\_\_  
Emergency #: (785) 375 6802

Location of Proposed Work: 108 NW 3rd 115 NW 3rd St  
Nature of Work: Roofing  
Start Date: 09-25-2025  
Completion Date: 10-30-2025

Is the work being performed and/or the materials or equipment being used going to be within the driving and/or parking area of a street or alley?  NO  YES (If yes, submit a Traffic Control Plan showing type, quantity, and placement of approved traffic control devices reference Abilene City Code Chapter 6, Article 5, Section 518, paragraph C.)

Will work require full street closure?  NO  YES (If yes, then applicant must obtain a Request for Street Closure form from the Abilene Police Department.)

Duration of Street Closure: 30 DAYS

**Certification:** I certify that I have read and understand Chapter 6, Article 5, Rights-of-Way, of the City of Abilene, Kansas Municipal Code, and agree to complete the aforementioned work in accordance with the provisions set forth therein. I agree to call the Community Development Department (263-2550) and/or Public Works Department (263-3510) to schedule appropriate inspections.

Signature [Signature]  
Print Name Guillermo Castillo  
Company Bill's Roofing

Title owner  
Date 09-17-2025

(Office Use Only)

Special Conditions: \_\_\_\_\_

APPROVED  DISAPPROVED

Authorizing Agent: \_\_\_\_\_ Date: \_\_\_\_\_

# Traffic Control Plan Project Plan



## Site Plan

- Daily clean up at the end of each business day.
- Dumpster will be condined in fence area and tarped at the end of each business day.
- Will have worker on ground controlling traffic and foot traffic.
- Worksite is planned to be active for at least 3 weeks

Permit # 2025-562  
(Assigned by City of Abilene)

All permits are subject to a 3-7 business day review period.

Please submit this form to:

Community Development

419 N Broadway

Abilene, KS 67410

785-263-2355

[kolson@abilenecityhall.com](mailto:kolson@abilenecityhall.com)



## APPLICATION FOR ROOF PERMIT

All permits are subject to a 3-7 business day review. Work shall not commence until an approved permit has been issued.  
Permits will not be approved if any code violations are present on the property.

<b>Project Site Address:</b> <u>800 North Buckeye Ave.</u>	<b>District Type:</b> (Check all that apply)
<b>Property Owner:</b> <u>Barry Arp</u>	<input checked="" type="checkbox"/> Residential <input type="checkbox"/> Commercial
	<input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Historic District
<b>Permit Fee: \$25.00</b> <i>Payments are due at the time of application submission and do not guarantee approval. Payments made by credit or debit card are subject to a \$3.95 processing fee. All payments are non-refundable.</i>	
<b>Roof Contractor:</b> <u>A-R Roofing LLC</u>	<b>Phone:</b> <u>620 672-2999</u>
<b>State Registration Certificate #:</b> <u>13-114999</u>	
<b>Type of roof:</b> (pitched, flat) <u>pitched</u>	
<b>Existing roof materials:</b> <u>Laminates</u>	
<b>Number of layers of existing covering:</b> <u>one</u>	
<b>Does the existing roof include wood shingles:</b> <u>No</u>	
<b>Describe new roof materials:</b> <u>Unified Steel Pine Crest Shake</u>	
<b>Describe sheathing material:</b> <u>None as there is no tear off.</u>	
All roofing material and installation shall meet or exceed the requirements of the 2018 International Building or International Residential Code. Commercial Buildings may require additional information from the product manufacturer to ensure code compliance.	

I certify that I have read this application and state that the above information is correct. As owner or builder, I agree to comply with all city-adopted building codes. I acknowledge that the city is not responsible for covenants, easements, or right-of-way related to this application.

I acknowledge receipt of the 'Specifications and Inspections' handout and agree to comply with all inspection requirements outlined.

**Name Printed:** Arlene Garland

**Signature:** Arlene Garland

**Date:** 9-18-25

Builder/Contractor     Agent for Contractor     Owner     Agent for Owner

Permit # 2025-566

(Assigned by City of Abilene)

**PAID**

SEP 22 2025

VISA

3736



All permits are subject to a 3-7 business day review period.

Please submit this form to:  
Community Development  
419 N Broadway  
Abilene, KS 67410  
785-263-2355  
kolson@abilenecityhall.com

### APPLICATION FOR ROOF PERMIT

All permits are subject to a 3-7 business day review. Work shall not commence until an approved permit has been issued.

Permits will not be approved if any code violations are present on the property.

<b>Project Site Address:</b> <u>414 NW 3rd St</u>	<b>District Type:</b> (Check all that apply)
<b>Property Owner:</b> <u>Ron Overlease</u>	<input type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial
	<input type="checkbox"/> Industrial <input type="checkbox"/> Historic District

**Permit Fee: \$25.00**  
 Payments are due at the time of application submission and do not guarantee approval. Payments made by credit or debit card are subject to a \$3.95 processing fee. All payments are non-refundable.

Roof Contractor: Larson McDonald Phone: 254-78-1759

State Registration Certificate #: 22-009852

Type of roof: (pitched, flat) pitched

Existing roof materials: Clay Tile

Number of layers of existing covering: 1

Does the existing roof include wood shingles: NO

Describe new roof materials: Titan Shingle

Describe sheathing material: plywood

All roofing material and installation shall meet or exceed the requirements of the 2018 International Building or International Residential Code. Commercial Buildings may require additional information from the product manufacturer to ensure code compliance.

I certify that I have read this application and state that the above information is correct. As owner or builder, I agree to comply with all city-adopted building codes. I acknowledge that the city is not responsible for covenants, easements, or right-of-way related to this application.

I acknowledge receipt of the 'Specifications and Inspections' handout and agree to comply with all inspection requirements outlined.

Name Printed: Mark Larson

Signature: [Signature] Date: 9-22-25

Builder/Contractor  Agent for Contractor  Owner  Agent for Owner

**Asphalt shingles were not approved. Contractor has been approved to replace the broken clay tiles and repaint the existing roofing material.**

Permit # 2025-581



2720

**PAID**

### APPLICATION FOR SIGN PERMIT

OCT 0 1 2025 OK # 1213

Please use one permit application for each type of sign (e.g., wall sign, monument sign, etc.). If you are installing more than one sign of the same type, you may include up to five of that sign type on a single form, with the details for each sign provided in the corresponding sections. Call office 785-275-2433 (Troy)

Minimum Permit Fee is \$25.00 up to 25 sq. ft. of total square footage of all signs on this application and \$ .20 per sq. ft. thereafter. Payments are due at the time of application submission and do not guarantee approval. Payments made by credit or debit card are subject to a 3.75% processing fee, with a minimum fee of \$2.50. All payments are non-refundable.

Address of Sign Location: 110 NE 3rd

District Type: (Check all that apply)

- Residential
- Commercial
- Industrial
- Historic District
- Heritage District?

Property Owner: Troy LeDuc Address: \_\_\_\_\_

Property Owner Phone #: 785-275-2049 E-mail: jedycmemorial@att.net

Contractor: self

Contractor Phone #: same Email: \_\_\_\_\_

Type of Sign: Select only one. For each additional sign type, a separate application is required.

- Awning/Canopy/Marquee
- Ground
- Pole
- Projecting
- Wall
- Roof
- Other (Describe) \_\_\_\_\_

#### SIGN 1 DETAILS

Size of Sign: Width 36 Length 48 Depth 2 mil

Total Area of proposed sign (sq. ft.) 36 Total Area of Existing Signs (sq. ft.) \_\_\_\_\_

Distance sign projects from wall: 4 feet Height between grade line and bottom of sign: 5 ft.

Width of right-of-way from back of curb to building: \_\_\_\_\_

Of what material is sign constructed? cast controltac graphic film

Footings & Base Information for free standing sign: 2 posts

How is sign secured? lagged into posts

Is sign illuminated? If yes, how? NO

Does sign obstruct any window or exit? \_\_\_\_\_

#### SIGN 2 DETAILS

Size of Sign: Width \_\_\_\_\_ Length \_\_\_\_\_ Depth \_\_\_\_\_

Total Area of proposed sign (sq. ft.) \_\_\_\_\_ Total Area of Existing Signs (sq. ft.) \_\_\_\_\_

Distance sign projects from wall: \_\_\_\_\_ Height between grade line and bottom of sign: \_\_\_\_\_

Width of right-of-way from back of curb to building: \_\_\_\_\_

Of what material is sign constructed? \_\_\_\_\_

Footings & Base Information for free standing sign: \_\_\_\_\_

How is sign secured? \_\_\_\_\_

Is sign illuminated? If yes, how? \_\_\_\_\_

Does sign obstruct any window or exit? \_\_\_\_\_

### SIGN 3 DETAILS

Size of Sign: Width \_\_\_\_\_ Length \_\_\_\_\_ Depth \_\_\_\_\_

Total Area of proposed sign (sq. ft.) \_\_\_\_\_ Total Area of Existing Signs (sq. ft.) \_\_\_\_\_

Distance sign projects from wall: \_\_\_\_\_ Height between grade line and bottom of sign: \_\_\_\_\_

Width of right-of-way from back of curb to building: \_\_\_\_\_

Of what material is sign constructed? \_\_\_\_\_

Footings & Base Information for free standing sign: \_\_\_\_\_

How is sign secured? \_\_\_\_\_

Is sign illuminated? If yes, how? \_\_\_\_\_

Does sign obstruct any window or exit? \_\_\_\_\_

### SIGN 4 DETAILS

Size of Sign: Width \_\_\_\_\_ Length \_\_\_\_\_ Depth \_\_\_\_\_

Total Area of proposed sign (sq. ft.) \_\_\_\_\_ Total Area of Existing Signs (sq. ft.) \_\_\_\_\_

Distance sign projects from wall: \_\_\_\_\_ Height between grade line and bottom of sign: \_\_\_\_\_

Width of right-of-way from back of curb to building: \_\_\_\_\_

Of what material is sign constructed? \_\_\_\_\_

Footings & Base Information for free standing sign: \_\_\_\_\_

How is sign secured? \_\_\_\_\_

Is sign illuminated? If yes, how? \_\_\_\_\_

Does sign obstruct any window or exit? \_\_\_\_\_

### SIGN 5 DETAILS

Size of Sign: Width \_\_\_\_\_ Length \_\_\_\_\_ Depth \_\_\_\_\_

Total Area of proposed sign (sq. ft.) \_\_\_\_\_ Total Area of Existing Signs (sq. ft.) \_\_\_\_\_

Distance sign projects from wall: \_\_\_\_\_ Height between grade line and bottom of sign: \_\_\_\_\_

Width of right-of-way from back of curb to building: \_\_\_\_\_

Of what material is sign constructed? \_\_\_\_\_

Footings & Base Information for free standing sign: \_\_\_\_\_

How is sign secured? \_\_\_\_\_

Is sign illuminated? If yes, how? \_\_\_\_\_

Does sign obstruct any window or exit? \_\_\_\_\_

This is to certify that I agree that the provisions of the zoning ordinance, Article 27, will be complied with whether the same are specified herein or not.

I acknowledge receipt of the 'Site Plan and Specifications' and 'Inspection Requirements' handouts and agree to comply with all inspection requirements outlined. All permits are subject to a 3-7 business day review period. Work may not commence until an approved permit has been issued.

Applicant Name: Katie Keener

Applicant Signature: Katherine E Keener

Date: 9/24/25

Contractor     Agent for Contractor     Owner     Agent for Owner



**PETERSON MONUMENTS**



34

"A Life Full of Memories"

**LeDuc**  
MEMORIAL  
*Design*



Permit # 2025-591  
(Assigned by City of Abilene)



All permits are subject to a 3-7 business day review period.

Please submit this form to:  
Community Development  
419 N Broadway  
Abilene, KS 67410  
785-263-2355

[kolson@abilenecityhall.com](mailto:kolson@abilenecityhall.com)

### Application for Accessory Structure

A separate application is required for each accessory structure. If you are planning multiple structures, please submit a separate application for each.  
All permits are subject to a 3-7-business day review period. Work shall not commence until an approved permit has been issued.  
Permits will not be approved if any code violations are present on the property.

Work to commence within (30) days of approval date and completed within one (1) year. Ref. Code: 2-204

<b>Class of Work:</b> <input type="checkbox"/> Pool w/ fence <input type="checkbox"/> Shed/Garage/Carport <input type="checkbox"/> Deck <input checked="" type="checkbox"/> Other: <u>Add cover over walk in door</u>	<b>Project to include:</b> (Check all that apply) <input type="checkbox"/> Plumbing <input type="checkbox"/> Mechanical <input type="checkbox"/> Electrical <input checked="" type="checkbox"/> Roofing	<b>District Type:</b> (Check all that apply) <input type="checkbox"/> Residential <input type="checkbox"/> Historic District <input checked="" type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Floodplain
<b>Size of structure:</b> <input type="checkbox"/> Under 200 sq ft – Regulated under Zoning Code. See attached handout for required specifications and inspections. <input checked="" type="checkbox"/> Over 200 sq ft – Regulated under Building Code. See attached handout for required specifications and inspections.		

Project Site Address: 200 w 1st  
Property Owner: Shane Meeks  
Property Owner Phone/E-mail: Shane Meeks 26 @ Hotmail . com  
General Contractor/Engineer: \_\_\_\_\_  
General Contract Phone/E-mail: \_\_\_\_\_

Describe Work: To add covered area over walk-in door on westside of building

Value of Work: \$ 1,500

1-800-DIG-SAFE has been contacted:  YES  NO

Site Plan attached: **Required**  
See the 'Specifications and Inspections' guide for requirements.

Zoning/Building Plans Attached:  YES  NO  
See the 'Specifications and Inspections' guide for requirements.

Builder Declaration: (As applicable)  
Contractors must be licensed in the City of Abilene.

Electrical: \_\_\_\_\_  
Plumbing: \_\_\_\_\_  
Mechanical: \_\_\_\_\_  
Roofing: \_\_\_\_\_

Measurements: (As applicable to the project)

Living Area: \_\_\_\_\_  
Garage Sq. Ft.: \_\_\_\_\_  
Addition Sq. Ft.: 15' x 30'  
Total Sq. Ft.: 450

**Work Sheet**  
(to be completed by staff)

**Structure**

Base Fee \$25  
 Each Additional \$1,000 x \$3.50 = \$ \_\_\_\_\_  
 Additional Inspections \$25

**Electrical**

Base Fee \$25

**Mechanical**

Base Fee \$25

**Plumbing**

Base Fee \$25

**Roofing**

Base Fee \$25

**Total Permit Fee: \$** 26.75

Payments are due at the time of application submission.  
Payments made by credit or debit card are subject to a \$3.95 processing fee.  
All payments are non-refundable.

I certify that I have read this application and state that the above information is correct. As owner or builder, I agree to comply with all city-adopted building codes relating to construction. I acknowledge that the City is not responsible for covenants, easements, or right-of-way related to this application. I understand that questions regarding property lines or easements should be directed to a licensed surveyor.

I acknowledge receipt of the 'Specifications and Inspections' guides and agree to comply with all inspection requirements outlined.

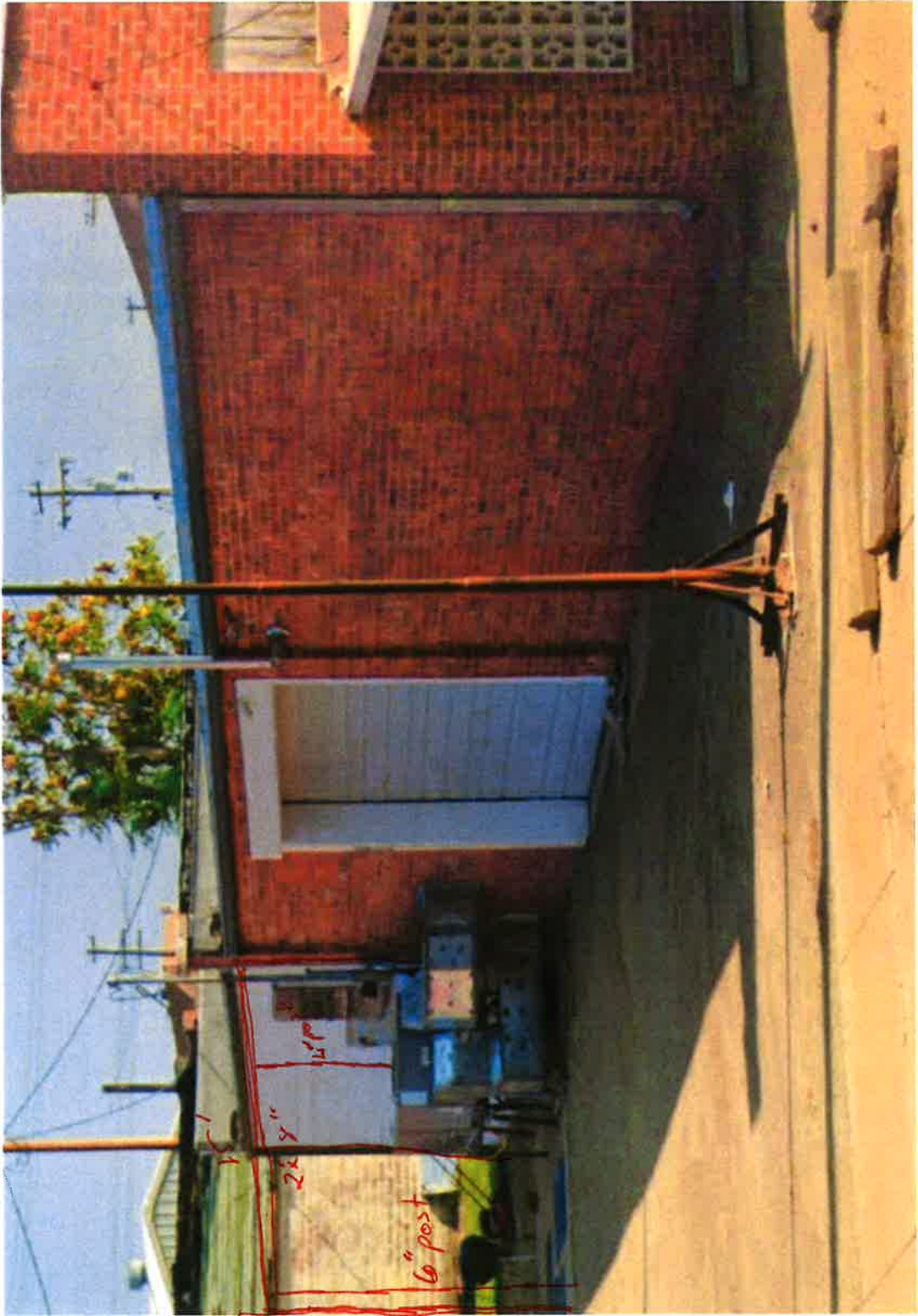
Name Printed: Shane Meeks  
Signature: Shane Meeks

Date: 9-7-25

Builder/Contractor     Agent for Contractor     Owner     Agent for Owner



Google Maps



50' long

6" post

2x8"

14'

15'