

**CITY OF ABILENE  
AIRPORT ADVISORY BOARD  
MEETING AGENDA**

October 6, 2025, at 4:00 p.m.  
Abilene Public Library  
209 NW 4<sup>th</sup> St. Abilene, KS 67410

<b>Agenda Item</b>
Call to Order
Roll Call: ___ Jim Price, Chair    ___ Jim Curtis, ex-officio ___ Bruce Youtsey        ___ Steve Cathey ___ James Ferguson    ___ Jeremy Gorman
Approval of Agenda
Approval of the Meeting Minutes –August 4, 2025
Business  1. Hanger discussion/updates  2. Airport Finances
Schedule Next Meeting: 1 <sup>st</sup> Monday of each month – Reschedule January 1 <sup>st</sup>
Adjournment

**CITY OF ABILENE  
AIRPORT ADVISORY BOARD  
MEETING MINUTES**

**August 4, 2025 at 4:00 p.m.  
Abilene Public Library  
209 NW 4<sup>th</sup> St. Abilene, KS 67410**

**Members Present:** Jim Price (Chair), Jim Curtis (ex-officio, Airport Manager), Steve Cathey (Member), James Ferguson, Bruce Youtsey (Member), Jeremy Gorman (Member)

**Members Absent:** none

**Staff Present:** Interim Finance Director Kelsey Briand, Interim City Manager Jon Quinday, CVB Director Julie Roller Weeks

**Others Present:** Sidney Hammond, Diane Hofer - Olsson

---

**Call to Order**

The meeting was called to order by Chair, Jim Price.

**Approval of Agenda**

Jeremy Gorman moved to approve the agenda, seconded by Steve Cathey. Motion carried unanimously 6-0.

**Approval of the Meeting Minutes – July 7, 2025**

Steve Cathey moved to approve the minutes as written, seconded by Bruce Youtsey. Motion carried unanimously 6-0.

**Business**

**1. Hanger discussion/updates**

Hangers were discussed. Diane Hofer with Olsson discussed previous grants including the Tree Removal and the Displaced Threshold. City staff explained to the board how the grant application to KDOT for the hangars was initially written for a 4-hanger without the disclosure of using FAA funds. KDOT approved the grant based on those parameters. Due to this, the city is faced with three options, (1) move forward with construction of a 4-place hangar only using KDOT funds as the grant was originally written, (2) request that KDOT amend the current grant award to move to a 95% / 5% preliminary engineering grant and reapply in 2026 including the full scale of the project and disclosing that we plan to use FAA funds as well or (3) return the KDOT grant funds and reapply in 2026. Jeremy Gorman moved to recommend to the City Commission to work with KDOT to change the current grant to preliminary engineering and reapply for KDOT funds in 2026, seconded by Bruce Youtsey. Motion carried unanimously 6-0.

**2.**

**a. Review possibilities for PR outlets, possible grant writing and other types of revenue.**

Board is going to look into other ways to promote the Airport for the community and for kids, including potentially working with the high school for an aviation program.

**b. Items from KDOT Aviation that may help to “sell” the airport. This should indicate revenues and the value of the airport as an asset.**

This was discussed.

**c. Airport Finances**

The airports finances were discussed. Staff will prepare a comprehensive review of the airports revenues and expenditures for the City Commission and the Airport Advisory Board. The farming lease was discussed.

**d. 2025 Fly Kansas Air Tour**

This tour and the boards responsibility was discussed. Jim Curtis moved to bypass this tour this year due to the day of the week and time of the day, seconded by Bruce Youtsey. Motion carried unanimously 6-0.

**e. Building personal hangars at the airport**

Did not cover this item.

**Adjournment**

Jim Curtis made a motion to adjourn, seconded by Bruce Youtsey. Motion carried unanimously 6-0.

Minutes Approved,

Attest:

\_\_\_\_\_  
Airport Advisory Board

\_\_\_\_\_  
Kelsey Briand  
Finance Director