



ABILENE CITY COMMISSION - REGULAR MEETING AGENDA
ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET
August 25, 2025 - 4:00 pm

VIEW THIS CITY COMMISSION MEETING VIRTUALLY AT
www.abilenecityhall.com/watchlive

1. Call to Order
2. Roll Call: _____ Rein _____ Miller _____ Witt _____ Kollhoff _____ Meysenburg
3. Pledge of Allegiance
4. Approval of the Agenda for the August 25, 2025, City Commission Meeting
5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.
 - a. Meeting Minutes for August 11, 2025, Regular Meeting
 - b. Appropriation Ordinance A-082525
 - c. AP Payment Register – 082525
 - d. Sales Tax and Transient Guest Tax Collections
6. Public Comments and Communications
 - a. Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.
7. Business Items
 - a. Consider approval of Resolution No. 082525-1, A RESOLUTION AUTHORIZING CERTAIN SIGNATURES ON DEPOSIT ACCOUNTS AT FINANCIAL INSTITUTIONS FOR THE CITY OF ABILENE, KANSAS – Interim Finance Director Briand
 - b. Discussion regarding the Scope of Work for the Buckeye CCLIP Project. – Interim City Manager Quinday

- c. Consider approval of Supplemental Agreement No. 1 with the Kansas Department of Transportation (KDOT) for the CCLIP Project, S. City limits to S. 6th Street and UPRR to N. 5th Street. – Public Works Director Anderson
- d. Consider approval of an Engineering Agreement with Olsson for the CCLIP Project – S. City limits to S. 6th Street. – Public Works Director Anderson
- e. 2026 Budget Presentation and approval of the Publication of the Notice to Exceed Revenue Neutral Rate and the Budget Public Hearings, setting both for September 8, 2025, at 4:00 pm during the regular City Commission meeting for purposes of the 2026 Budget. – Interim City Manager Quinday

8. Items for discussion

There are no items for discussion.

9. Reports

- a. Water Source Conditions Report
- b. Department Reports

10. Recess of Regular Meeting

- a. Consider a motion to recess the August 25, 2025, City Commission Meeting. The study session will begin no sooner than 4:30 pm.



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
August 11, 2025, 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Rein, Commissioners Kollhoff, Witt, Miller (via Zoom) and Meysenburg.

Staff Present: Interim City Manager Quinday, City Clerk Mohr, Interim Finance Director Briand, City Attorney Martin, Parks and Recreation Director Timbrook, Fire Chief Strunk, Interim Police Chief Wilkins, Community Development Director Zook, Public Works Director Anderson, Convention and Visitors Bureau Director Roller-Weeks, Community Development Administrative Manager Olson, Public Works Administrative Manager Hiatt, Street Maintenance Worker Reifsnyder and Water Maintenance Worker Rhodes.

3. Pledge of Allegiance

Agenda

4. Approval of the Agenda for the August 11, 2025, City Commission Meeting

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the agenda as presented. Roll call vote: Miller YES, Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 5-0.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

- a. Meeting Minutes for July 28, 2025, Regular Meeting
- b. Appropriation Ordinance A-081125
- c. AP Payment Register 081125

d. Appointment of Jerry Rankin to Sister City Board – fill an unexpired term, expiring January 2028

e. Appointment of Christal Hall to Sister City Board – fill an unexpired term, expiring January 2028

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the consent agenda as presented. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Miller YES, Rein YES. The motion carried 5-0.

6. Public Comments and Communications

- a.** Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

Kevin Unruh and Audrey Corbett, members of the Sister City Board, presented the City Commission with a gift from Omitama, Japan.

Kim Shafer, Sister City Board, 1714 NW 10th Street, urged the City Commission to continue funding the Sister City Program.

Mary Jo Miles, 1001 N. Van Buren, urged the City Commission to continue funding the Abilene Municipal Band.

Bob Bow, 921 S. Buckeye, urged the City Commission to continue funding the Sister City Program and the Abilene Municipal Band.

7. Business Items

- a.** Consider approval of 2024 Interfund Transfer Reallocations

Motion by Commissioner Kollhoff, seconded by Commissioner Witt, to approve 2024 Interfund Transfer Reallocations. Roll call vote: Kollhoff YES, Meysenburg YES, Miller YES, Witt YES, Rein YES. The motion carried 5-0.

- b.** Consider approval of Resolution No. 081125-1, A RESOLUTION ACCEPTING THE INDEPENDENT AUDIT OF FINANCIAL STATEMENTS OF THE CITY OF ABILENE, KANSAS, FOR YEAR-ENDING DECEMBER 31, 2024, AS PREPARED BY VARNEY AND ASSOCIATES, CPS, LLC.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve Resolution No. 081125-1, A RESOLUTION ACCEPTING THE INDEPENDENT AUDIT OF FINANCIAL STATEMENTS OF THE CITY OF ABILENE, KANSAS, FOR YEAR-ENDING DECEMBER 31, 2024, AS PREPARED BY VARNEY AND ASSOCIATES, CPS, LLC, to include a memo explaining what happened and what was done to correct the budget violation and an excerpt of minutes. Roll call vote: Meysenburg YES, Miller YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 5-0.

- c. Consider approval of Resolution No. 081125-3, A RESOLUTION AUTHORIZING ESTABLISHMENT OF AN ACCOUNT IN THE MUNICIPAL INVESTMENT POOL AND AUTHORIZING THE CITY MANAGER, CITY CLERK, AND FINANCE DIRECTOR TO WITHDRAW FUNDS, TO ISSUE LETTERS OF INSTRUCTION, AND TO TAKE ALL OTHER ACTIONS DEEMED NECESSARY OR APPROPRIATE FOR THE INVESTMENT OF FUNDS.

Motion by Commissioner Witt, seconded by Commissioner Kollhoff, to approve Resolution No. 081125-3, A RESOLUTION AUTHORIZING ESTABLISHMENT OF AN ACCOUNT IN THE MUNICIPAL INVESTMENT POOL AND AUTHORIZING THE CITY MANAGER, CITY CLERK, AND FINANCE DIRECTOR TO WITHDRAW FUNDS, TO ISSUE LETTERS OF INSTRUCTION, AND TO TAKE ALL OTHER ACTIONS DEEMED NECESSARY OR APPROPRIATE FOR THE INVESTMENT OF FUNDS, following the City's Investment Policy. Roll call vote: Miller YES, Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 5-0.

- d. Consider approval of Resolution No. 081125-2, A RESOLUTION AUTHORIZING CERTAIN SIGNATURES ON DEPOSIT ACCOUNTS AT FINANCIAL INSTITUTIONS FOR THE CITY OF ABILENE, KANSAS.

Motion by Commissioner Witt, seconded by Commissioner Miller, to table this item until the August 25th City Commission meeting so corrections can be made regarding local financial institutions. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Miller YES, Rein YES. The motion carried 5-0.

- e. Consider approval of the establishment of Project-Specific Funds: CCLIP Project Fund, Industrial Park Expansion Fund and Sport Complex/Recreation Improvement Fund.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the establishment of Project-Specific Funds: CCLIP Project Fund, Industrial Park Expansion Fund, Sport Complex/Recreation Improvement Fund and a Moderate Income Housing (MIH) Fund. Roll call vote: Kollhoff YES, Meysenburg YES, Miller YES, Witt YES, Rein YES. The motion carried 5-0.

- f. Consider approval of an Engineering Agreement with Olsson CCLIP Project – S. City limits to S. 6th Street.

Motion by Commissioner Kollhoff, seconded by Commissioner Miller, to table this item until the August 25, 2025, City Commission meeting. Roll call vote: Meysenburg YES, Miller YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 5-0.

g. Discussion and direction regarding NE 15th Street Drainage Project.

Motion by Commissioner Witt, seconded by Commissioner Rein, to table this item until the August 25, 2025, City Commission meeting. Roll call vote: Miller YES, Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 5-0.

8. Items for Discussion

a. Discussion regarding T-Hangars at the Abilene Municipal Airport.

Interim City Manager Quinday gave an update regarding the T-Hangars at the Abilene Municipal Airport.

9. Reports

a. Department Reports

Public Works Director Anderson updated the commission that all the local street projects for 2025 have been completed using funds from the Street Sales Tax Fund. The Request for Bids for the repairs at the Wastewater Treatment Plant went out on August 4th, and the bid opening is scheduled for August 29th.

10. Recess of Regular Meeting

a. Consider a motion to recess the August 11, 2025, City Commission Meeting.

Motion by Commissioner Witt, seconded by Commissioner Kollhoff, to recess the August 11, 2025, City Commission Meeting at 5.45pm. Roll call vote: Wit YES, Kollhoff YES, Meysenburg YES, Miller YES, Rein YES. The motion carried 5-0. The City Commission Study Session will begin at 5:50 pm.

City Commission Study Session

1. Call to Order – City Commission Study Session

The City Commission Study Session was called to order at 5:53 pm.

2. August 11, 2025, City Commission Study Session Agenda

- a. 2026 Budget Review

3. Adjournment

- a. Consider a motion to adjourn the August 11, 2025, City Commission Meeting

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to adjourn the August 11, 2025, City Commission Meeting at 6:43 pm. Roll call vote: Kollhoff YES, Meysenburg YES, Miller YES, Witt YES, Rein YES. The motion carried 5-0.

(Seal)

Brandon Rein, Mayor

ATTEST:

Shayla L. Mohr, CMC
City Clerk

CITY OF ABILENE ACCOUNTS PAYABLE

APPROPRIATION ORDINANCE A-082525-25

08/11/2025 to 08/25/2025

Fund #	Fund Name	Amount
01	GENERAL FUND	\$ 37,815.61
02	WATER FUND	\$ 13,738.75
03	RECYCLING FUND	\$ 6,564.67
04	SEWER FUND	\$ 2,675.88
05	AIRPORT FUND	\$ 613.18
06	BOND & INTEREST	\$ -
07	FIRE APPARATUS FUND	\$ -
08	SPECIAL PARKS & RECREATION	\$ -
09	SPECIAL ALCOHOL & DRUG FUND	\$ -
10	SELF-INSURED HEALTH ACCOUNT	\$ -
11	LIBRARY FUND	\$ -
13	TOURISM & CONVENTION FUND	\$ 4,421.37
14	SPECIAL STREET FUND	\$ -
15	RECREATION COMMISSION	\$ 9,440.85
18	CAPITAL IMPROVEMENT PLAN	\$ -
20	EQUIPMENT RESERVE FUND	\$ 87,585.15
24	FRIENDS OF THE PARK	\$ 75.06
27	STORM DRAINAGE	
28	EQUIPMENT RESERVE - WATER	\$ -
29	EQUIPMENT RESERVE - SEWER	\$ 806.68
32	PUBLIC BUILDING COMMISSION	\$ -
35	SALES TAX - RECREATION FACILITIES	\$ 7,815.00
36	SPECIAL REVENUE - LIB/POOL	\$ -
37	SALES TAX - STREET MAINTENANCE	\$ 202,868.55
38	CID SALES TAX FUND	\$ -
39	RURAL HOUSING INCENTIVE DISTRICT	\$ -
40	INDUSTRIAL PARK EXPANSION	\$ -
41	CCLIP - BUCKEYE PROJECT	\$ 6,656.50
44	KS FIGHTS ADDICTION FUND	\$ -
46	LAND BANK FUND	\$ 2,500.00
47	SISTER CITY SCHOLARSHIP FUND	\$ -
48	TREE BOARD PROGRAM	\$ -
50	MUNICIPAL COURT BONDS	\$ -
TOTALS		\$ 383,577.25



Abilene, KS

Payment Register

APPKT00588 - BILLS 081425

01 - Vendor Set 01

Bank: AP Checking - Gen - AP Checking - General

Vendor Number	Vendor Name			Total Vendor Amount
<u>1070</u>	ABILENE ANIMAL HOSPITAL, PA			20.75
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount
Check		320 NE 14TH ABILENE, Kansas 67410	08/14/2025	20.75
Payable Number	Description	Payable Date	Due Date	Discount Amount
<u>314667</u>	BOARDING FEES	07/27/2025	07/27/2025	0.00
				Payable Amount 20.75
Vendor Number	Vendor Name			Total Vendor Amount
<u>1300</u>	ABILENE PUBLIC LIBRARY			100.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount
Check		209 NW 4TH ABILENE, Kansas 67410	08/14/2025	100.00
Payable Number	Description	Payable Date	Due Date	Discount Amount
<u>08062025A</u>	Speaker sponorship	08/08/2025	08/08/2025	0.00
				Payable Amount 100.00
Vendor Number	Vendor Name			Total Vendor Amount
<u>19396</u>	APAC, INC - SHEARS			289.28
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount
Check		PO BOX 1605 HUTCHINSON, Kansas 67504-1605	08/14/2025	289.28
Payable Number	Description	Payable Date	Due Date	Discount Amount
<u>8001872243</u>	ASPHALT	08/05/2025	08/05/2025	0.00
				Payable Amount 289.28
Vendor Number	Vendor Name			Total Vendor Amount
<u>VEN01030</u>	BG CONSULTANTS			806.68
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount
Check		4806 VUE DU LAC PLACE MANHATTAN, Kansas 66503	08/14/2025	806.68
Payable Number	Description	Payable Date	Due Date	Discount Amount
<u>INVOICE 4</u>	WWTP MITIGATION REPAIR	08/05/2025	08/05/2025	0.00
				Payable Amount 806.68
Vendor Number	Vendor Name			Total Vendor Amount
<u>1000564</u>	BIZ SWAG			100.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount
Check		308 N BROADWAY ABILENE, Kansas 67410	08/14/2025	100.00
Payable Number	Description	Payable Date	Due Date	Discount Amount
<u>3444</u>	VINYL STICKERS	08/01/2025	08/01/2025	0.00
				Payable Amount 100.00
Vendor Number	Vendor Name			Total Vendor Amount
<u>1000699</u>	CATLETT AUTOMOTIVE INC			281.34
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount
Check		PO BOX 1045 ULYSSES, Kansas 67880	08/14/2025	281.34
Payable Number	Description	Payable Date	Due Date	Discount Amount
<u>216417</u>	CABIN AIR FILTERS #23B & 24	07/17/2025	07/17/2025	0.00
<u>218039</u>	ANTI SLIP TAPE	08/04/2025	08/04/2025	0.00
<u>218184</u>	BATTERY FOR #08	08/05/2025	08/05/2025	0.00
				Payable Amount 44.58
				86.11
				150.65

Payment Register
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Vendor Number	Vendor Name					Total Vendor Amount
<u>1000892</u>	CBK INC					15.86
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		3615 SW 29TH ST TOPEKA, Kansas 66614	08/14/2025	15.86		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>2025-07-31-6C517-1-C</u>	COLLECTION FEES JULY 2025	07/31/2025	08/25/2025	0.00	15.86	
Vendor Number	Vendor Name					Total Vendor Amount
<u>1000192</u>	CINTAS CORP NO. 2					276.99
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 88005 CHICAGO, Illinois 60680-1005	08/14/2025	276.99		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>4238916732</u>	WTP UNIFORMS	08/04/2025	08/04/2025	0.00	64.53	
<u>4238928770</u>	WWTP UNIFORMS	08/04/2025	08/04/2025	0.00	46.99	
<u>4238929036</u>	PW UNIFORMS	08/04/2025	08/04/2025	0.00	165.47	
Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01188</u>	CLEAN CUT LLC					1,250.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		509 NE 7TH ABILENE, Kansas 67410	08/14/2025	1,250.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>4379</u>	MOWING PROPERTIES - CODE VIOLATIONS	07/23/2025	07/23/2025	0.00	1,250.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>3350</u>	CNA SURETY					105.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 957312 ST. LOUIS, Missouri 63195-7312	08/14/2025	105.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>72295149 KT</u>	APRD DIRECTOR BOND	08/04/2025	08/04/2025	0.00	105.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>4370</u>	DON'S TIRE & SUPPLY					24.50
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 397 ABILENE, Kansas 67410	08/14/2025	24.50		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>320523</u>	FLAT REPAIR	08/01/2025	08/01/2025	0.00	24.50	
Vendor Number	Vendor Name					Total Vendor Amount
<u>1000720</u>	DOWNTOWN DANCE LLC					384.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		2322 VANE RD CHAPMAN, Kansas 67431	08/14/2025	384.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>080425</u>	Musical Theater Camps	08/04/2025	08/04/2025	0.00	384.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01163</u>	DRIVER DQ INC					147.40
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		312 TUTTLE CREEK BLVD MANHATTAN, Kansas 66502	08/14/2025	147.40		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>Z3NJIBJD-0003</u>	MONTHLY FEES/DOCUMENT CHARGES	08/05/2025	08/25/2025	0.00	147.40	

Payment Register

APPKT00588 - BILLS 081425

Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01239</u>	FEDERAL SIGNAL CORP - SSG					20,089.65 *
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		PO BOX 200217 DALLAS, Texas 75320-0217		08/14/2025	20,089.65	
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount
<u>8979883</u>	STORM SIREN		07/15/2025	08/25/2025	0.00	20,089.65
Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01240</u>	FIRST BANK					67,495.50 *
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		PO BOX 67 STERLING, Kansas 67579		08/14/2025	67,495.50	
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount
<u>114482507221</u>	ANNUAL LEASE PAYMENT		07/22/2025	08/25/2025	0.00	67,495.50
Vendor Number	Vendor Name					Total Vendor Amount
<u>11223</u>	KANSAS ONE-CALL SYSTEM, INC					156.94 *
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		7223 PARKWAY DR, STE 210 HANOVER, Maryland 21076		08/14/2025	156.94	
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount
<u>5070132</u>	JULY LOCATES		07/31/2025	07/31/2025	0.00	156.94
Vendor Number	Vendor Name					Total Vendor Amount
<u>1350</u>	KAP PHILLIPS CO					230.00 *
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		106 N SPRUCE ABILENE, Kansas 67410		08/14/2025	230.00	
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount
<u>16783</u>	CC PEST CONTROL		08/11/2025	08/11/2025	0.00	230.00
Vendor Number	Vendor Name					Total Vendor Amount
<u>11225</u>	KDHE BUREAU OF WATER					320.00 *
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		1000 SW JACKSON, STE 420 TOPEKA, Kansas 66612-1367		08/14/2025	320.00	
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount
<u>KS0091936-WWIP-2025</u>	BOW INDIVIDUAL WW PERMIT KS0091936		08/04/2025	08/04/2025	0.00	320.00
Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01095</u>	KONZA LAB, INC					230.00 *
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		312 TUTTLE CREEK BLVD, STE F MANHATTAN, Kansas 66502		08/14/2025	230.00	
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount
<u>8346</u>	DOT PANELS HUNTLEY, CLARK, JONES & STEINER		08/01/2025	08/25/2025	0.00	230.00
Vendor Number	Vendor Name					Total Vendor Amount
<u>23110</u>	LUMBER HOUSE TRUE VALUE					197.58
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		1903 N BUCKEYE ABILENE, Kansas 67410		08/14/2025	197.58	
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount
<u>2507-018438</u>	PRESSURE TEST PARTS FOR GT CAR WASH		07/02/2025	07/02/2025	0.00	24.16 *
<u>2507-027151</u>	VOLT TESTER		07/31/2025	08/25/2025	0.00	32.99 *
<u>2508-028348</u>	MOWER BLADE		08/04/2025	08/04/2025	0.00	35.13 *
<u>2508-028386</u>	FOAM FOR HVAC CONDENSATION LINES		08/04/2025	08/04/2025	0.00	1.20 *
<u>2508-028642</u>	SPRING FOR MOWER		08/05/2025	08/05/2025	0.00	14.55 *
<u>2508-028944</u>	GOO GONE/GORILLA GLUE		08/06/2025	08/25/2025	0.00	13.58 *
<u>2508-029238</u>	BUILDING MAINT.		08/07/2025	08/25/2025	0.00	75.97 *

Payment Register
APPKT00588 - BILLS 081425

Vendor Number	Vendor Name					Total Vendor Amount
<u>1000711</u>	MERIDIAN MEDIA LLC					140.00 *
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		131 N SANTA FE, 3RD FLOOR SALINA, Kansas 67401		08/14/2025	140.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>27371-1</u>	ADS FOR POLICE CHIEF & FINANCE DIRECTOR	07/31/2025	08/25/2025	0.00	140.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>999623</u>	METRO COURIER, INC					54.88 *
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		PO BOX 175 WICHITA, Kansas 67201		08/14/2025	54.88	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>70354</u>	KDHE SAMPLES	07/31/2025	07/31/2025	0.00	54.88	
Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01096</u>	NORTH AMERICA FIRE EQUIP. INC					137.64 *
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		PO BOX 2928 1515 MOULTON STREET WEST DECATUR, Alabama 35602		08/14/2025	137.64	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>1362451</u>	ZOLL AED PLUS PEDI PADZ	07/31/2025	08/25/2025	0.00	137.64	
Vendor Number	Vendor Name					Total Vendor Amount
<u>16195</u>	PIONEER FARM INC					100.45 *
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		PO BOX 309 ABILENE, Kansas 67410		08/14/2025	100.45	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>7972</u>	MAINT ON TORO	08/04/2025	08/25/2025	0.00	100.45	
Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01241</u>	R & R DEVELOPERS, INC					2,500.00 *
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		PO BOX 1204 JUNCTION CITY, Kansas 66441		08/14/2025	2,500.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 080625</u>	BUILDER REFUND AT 1803 & 1801 NW 17TH	08/06/2025	08/25/2025	0.00	2,500.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>19550</u>	SMART INSURANCE					3,183.00 *
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		PO BOX 697 ABILENE, Kansas 67410		08/14/2025	3,183.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 073125</u>	INSURANCE 2025 GLOBAL M3 STREET & 2025 CHEVY SILV	07/31/2025	08/25/2025	0.00	3,183.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>19892</u>	SUPERIOR SANITATION SERVICE					554.00
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		2091 NW 14TH ABILENE, Kansas 67410		08/14/2025	554.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>080125</u>	AUGUST TRASH SERVICE	08/01/2025	08/01/2025	0.00	110.00 *	
<u>080525</u>	TRASH COLLECTION	08/05/2025	08/05/2025	0.00	184.00 *	
<u>STM 080125</u>	TRASH SERVICE @ WWTP, RECYCLE & CVB	08/01/2025	08/25/2025	0.00	260.00 *	

Payment Register

APPKT00588 - BILLS 081425

Vendor Number	Vendor Name					Total Vendor Amount
999925	THE WHITE CORPORATION, INC					150.00 *
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		C/O WHITE CORPORATION PO BOX DRAWER C EMPORIA, Kansas 66801	08/14/2025	150.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
300910700	QUARTERLY TREASURER REPORT	07/31/2025	08/25/2025	0.00	150.00	
Vendor Number	Vendor Name					Total Vendor Amount
20355	TRAILS END CAR WASH					165.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		HUSCO, INC PO BOX 334 ABILENE, Kansas 67410	08/14/2025	165.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
12	JULY CAR WASHES	08/01/2025	08/01/2025	0.00	165.00	
Vendor Number	Vendor Name					Total Vendor Amount
1000851	TRANSUNION RISK & ALTERNATIVE					120.00 *
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		DATA SOLUTIONS, INC PO BOX 209047 DALLAS, Texas 75320-9047	08/14/2025	120.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
6199432-202507-1	JULY 2025 BILLING	08/01/2025	08/01/2025	0.00	120.00	
Vendor Number	Vendor Name					Total Vendor Amount
1000371	TYLER TECHNOLOGIES, INC					9,801.17 *
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 203556 DALLAS, Texas 75320-3556	08/14/2025	9,801.17		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
025-520227	TYLER COURT SOFTWARE ANNUAL FEE	08/01/2025	08/01/2025	0.00	9,801.17	
Vendor Number	Vendor Name					Total Vendor Amount
1000364	USD 435 ABILENE					3,000.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 639 ABILENE, Kansas 67410	08/14/2025	3,000.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
08042025	JR COWGIRL VB CAMP	08/04/2025	08/04/2025	0.00	1,200.00 *	
080425	JR COWGIRL BB CAMP	08/04/2025	08/04/2025	0.00	600.00 *	
0842025	JR COWBOY FB CAMP	08/04/2025	08/04/2025	0.00	1,000.00 *	
8042025	JR COWBOY TENNIS CAMP	08/04/2025	08/04/2025	0.00	200.00 *	
Vendor Number	Vendor Name					Total Vendor Amount
22014	VISA - UMB ADMINISTRATION					497.02 *
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		CARD SERVICES PO BOX 875852 KANSAS CITY, Missouri 64187-5852	08/14/2025	497.02		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
STM 080125 ADMIN	CC CHARGES JULY 2025	08/01/2025	08/25/2025	0.00	497.02	
Vendor Number	Vendor Name					Total Vendor Amount
22022	VISA - UMB AIRPORT					613.18 *
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 875852 KANSAS CITY, Missouri 64187-5852	08/14/2025	613.18		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
STM 080125 AIRPORT	JULY 2025 CC CHARGES	08/01/2025	08/25/2025	0.00	613.18	

Payment Register

APPKT00588 - BILLS 081425

Vendor Number	Vendor Name					Total Vendor Amount
<u>22016</u>	VISA - UMB CVB					4,543.94
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		CARD SERVICES PO BOX 875852 KANSAS CITY, Missouri 64187-5852		08/14/2025	4,543.94	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 08272025</u>	July Credit Card Statement	08/13/2025	08/13/2025	0.00	4,543.94	

Vendor Number	Vendor Name					Total Vendor Amount
<u>22015</u>	VISA - UMB FIRE DEPT					848.21 *
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		CARD SERVICES PO BOX 875852 KANSAS CITY, Missouri 64187-5852		08/14/2025	848.21	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 080125 FIRE DEPT</u>	JULY 2025 CC CHARGES	08/01/2025	08/25/2025	0.00	848.21	

Vendor Number	Vendor Name						Total Vendor Amount
5046	VYVE BROADBAND						2,245.37
Payment Type	Payment Number	Remittance Address			Payment Date	Payment Amount	
Check		PO BOX 268951			08/14/2025	2,245.37	
		OKLAHOMA CITY, Oklahoma 73126-8951					
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
080825 PARK	PARK INTERNET	08/11/2025	08/11/2025	0.00	144.95	*	
080125 PW	PUBLIC WORKS FIBER	08/01/2025	08/01/2025	0.00	236.95	*	
080125 WT	WATER TOWER INTERNET	08/01/2025	08/01/2025	0.00	154.95	*	
080125RC	RECYCLE CENTER FIBER	08/01/2025	08/01/2025	0.00	333.00	*	
080125WTP	WTP FIBER	08/01/2025	08/01/2025	0.00	475.54	*	
080125WWTP	WWTP FIBER	08/01/2025	08/01/2025	0.00	518.08	*	
080825	REC INTERNET	08/11/2025	08/11/2025	0.00	236.95	*	
080825 SC	SC INTERNET	08/11/2025	08/11/2025	0.00	144.95	*	

Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01229</u>	WORKSTEPS, INC					75.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		C/O CONFLUENT HEALTH, LLC 1650 LYNDON FARM CT STE 300 LOUISVILLE, Kentucky 40223	08/14/2025	75.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>WSC-13135</u>	ALLISON HUNTLEY PHYSICAL TEST	07/31/2025	08/25/2025	0.00	75.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>1000852</u>	XEROX FINANCIAL SERVICES					965.42
Payment Type	Payment Number	Remittance Address		Payment Date	Payment Amount	
Check		PO BOX 13604		08/14/2025	965.42	
		PHILADELPHIA, Pennsylvania 19101-3604				
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>40707821AW</u>	MONTHLY XEROX	08/04/2025	08/04/2025	0.00	299.70 *	
<u>40778334</u>	COPIER LEASE	08/01/2025	08/01/2025	0.00	249.15 *	
<u>40795635</u>	COM DEVO COPIER LEASE 7/28-8/27/25	08/08/2025	08/08/2025	0.00	116.87 *	
<u>40813660</u>	MONTHLY XEROX	08/12/2025	08/12/2025	0.00	299.70	

Payment Register

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP Checking - Gen	Check	64	39	0.00	122,215.75
Packet Totals:		64	39	0.00	122,215.75

K. Brian Styles

Fund	Name	Amount
099	POOLED CASH	-122,215.75
Packet Totals:		-122,215.75



Abilene, KS

Payment Register

APPKT00596 - BILLS 082521

01 - Vendor Set 01

Bank: AP Checking - Gen - AP Checking - General

Vendor Number	Vendor Name			Total Vendor Amount
<u>1001065</u>	ABILENE AREA YOUTH FOOTBALL			1,300.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount
Check		959 2440 AVE ABILENE, Kansas 67410	08/20/2025	1,300.00
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>082025</u>	JR COWBOY FOOTBALL REFS	08/16/2025	08/16/2025	0.00 1,300.00

Vendor Number	Vendor Name			Total Vendor Amount
<u>1000699</u>	CATLETT AUTOMOTIVE INC			189.13
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount
Check		PO BOX 1045 ULYSSES, Kansas 67880	08/20/2025	189.13
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>218704</u>	DIP BRUSH HEAD	08/11/2025	08/11/2025	0.00 13.49 -
<u>218959</u>	SAND PAD	08/13/2025	08/13/2025	0.00 7.60 -
<u>219073</u>	BRAKE PADS CAR #4	08/14/2025	08/14/2025	0.00 168.04 -

Vendor Number	Vendor Name			Total Vendor Amount
<u>1000192</u>	CINTAS CORP NO. 2			276.99
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount
Check		PO BOX 88005 CHICAGO, Illinois 60680-1005	08/20/2025	276.99
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>4239657448</u>	WTP UNIFORMS	08/11/2025	08/11/2025	0.00 64.53 *
<u>4239666964</u>	WWTP UNIFORMS	08/11/2025	08/11/2025	0.00 46.99 *
<u>4239667294</u>	PW UNIFORMS	08/11/2025	08/11/2025	0.00 165.47 *

Vendor Number	Vendor Name			Total Vendor Amount
<u>4370</u>	DON'S TIRE & SUPPLY			157.50
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount
Check		PO BOX 397 ABILENE, Kansas 67410	08/20/2025	157.50
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>320848</u>	FLAT REPAIR #94B	08/06/2025	08/06/2025	0.00 110.50 -
<u>320864</u>	FLAT REPAIR #94B	08/06/2025	08/06/2025	0.00 22.75 *
<u>320897</u>	BILLED WRONG ITEM ON INV#320864	08/07/2025	08/07/2025	0.00 9.25 *
<u>320908</u>	FLAT REPAIR #94B	08/07/2025	08/07/2025	0.00 15.00

Vendor Number	Vendor Name			Total Vendor Amount
<u>1000843</u>	EMPOWER FAMILY HEALTH AMERICAL LC			193.55 *
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount
Check		7309 E 21ST ST N., STE 110 WICHITA, Kansas 67206	08/20/2025	193.55
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>INV 081525</u>	AUGUST MONTHLY COMPLIANCE & ADMIN FEES	08/15/2025	08/25/2025	0.00 193.55

Payment Register

APPKT00596 - BILLS 08252!

Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01242</u>	FMHUB LLC					1,000.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		716 NEWMAN SPRINGS RD STE 230 LINCROFT, New Jersey 07738	08/20/2025	1,000.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>6342</u>	GO TEMP NOTES SERIES 2025	07/15/2025	08/20/2025	0.00	1,000.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>6240</u>	FOLEY INDUSTRIES					2,183.04
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		2225 N OHIO ST SALINA, Kansas 67401	08/20/2025	2,183.04		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>CRFD67356</u>	CREDIT ON ACCOUNT	06/30/2025	06/30/2025	0.00	-129.28	
<u>SS130056427</u>	WINDSHIELDS AND INSTALLATION #08C	07/29/2025	07/29/2025	0.00	2,312.32	
Vendor Number	Vendor Name					Total Vendor Amount
<u>9069</u>	IMAGE QUEST					1,011.01
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 713423 CHICAGO, Illinois 60677-4323	08/20/2025	1,011.01		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>IN5949657</u>	COM DEVIO COPIER OVERAGES 3/25/25-6/24/25	06/23/2025	06/23/2025	0.00	529.74	
<u>IN5989238</u>	XEROX COLOR PRINTER	07/17/2025	08/25/2025	0.00	481.27	
Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01220</u>	JON QUINDAY					7,000.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		515 W 5TH ST RUSSELL, Kansas 67665	08/20/2025	7,000.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>1041</u>	INTERIM CITY MANAGER 8/11-8/22/25	08/22/2025	08/20/2025	0.00	7,000.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>11113</u>	KANEQUIP, INC					176.42
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 310 WAMEGO, Kansas 66547	08/20/2025	176.42		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>23-143734-2</u>	ROLLER FUEL FILTERS	07/16/2025	07/16/2025	0.00	176.42	
Vendor Number	Vendor Name					Total Vendor Amount
<u>11014</u>	KAW VALLEY ENGINEERING					7,815.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 1304 JUNCTION CITY, Kansas 66441	08/20/2025	7,815.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>C40372</u>	GEO TECH STUDY-BALLFIELDS	08/16/2025	08/16/2025	0.00	7,815.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>23110</u>	LUMBER HOUSE TRUE VALUE					296.05
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		1903 N BUCKEYE ABILENE, Kansas 67410	08/20/2025	296.05		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>2508-030290</u>	OIL FILTERS HUSTLER MOWERS	08/11/2025	08/11/2025	0.00	50.97	
<u>2508-030669</u>	BLADES FOR MOWERS	08/12/2025	08/12/2025	0.00	169.14	
<u>2508-030932</u>	TIE DOWN & ADJUST TARP STRAP	08/13/2025	08/13/2025	0.00	75.94	

Payment Register

APPKT00596 - BILLS 082525

Vendor Number	Vendor Name					Total Vendor Amount
<u>1000156</u>	LYNNS CUSTOM CLEANING					90.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		DBA LYNN'S CUSTOM CLEANING PO BOX 3056 JUNCTION CITY, Kansas 66441	08/20/2025	90.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>19541</u>	CC WINDOW CLEANING	08/16/2025	08/16/2025	0.00	90.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>1000075</u>	MUNICOM, LLC					1,325.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		C/O ROBERT THOMAS, MANAGING MEMBER 346 LAKESHORE DRIVE WEST SHAWNNE MISSION, Kansas 66217-8523	08/20/2025	1,325.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>25602</u>	ANNUAL DISCLOSURE COMPLIANCE CONSULTING SERVIC	08/05/2025	08/20/2025	0.00	1,325.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>14840</u>	O.C.C.K., INC					6,166.67
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		P.O. BOX 1160 SALINA, Kansas 67402-1160	08/20/2025	6,166.67		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>129448</u>	LABOR AT RECYCLING CENTER	07/31/2025	07/31/2025	0.00	6,166.67	
Vendor Number	Vendor Name					Total Vendor Amount
<u>11725</u>	OFFICE OF ATTORNEY GENERAL					375.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		BOND DIVISION 120 SW 10TH AVE 2ND FLOOR TOPEKA, Kansas 66612-1597	08/20/2025	375.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>LG-25-000675</u>	GO TEMP NOTE	08/07/2025	08/20/2025	0.00	375.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>14860</u>	OLSSON					11,231.50
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		601 P ST STE 200 PO BOX 84608 LINCOLN, Nebraska 68501-4608	08/20/2025	11,231.50		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>545231</u>	WTP & WWTP SCADA PLC REPLACEMENT	07/21/2025	07/21/2025	0.00	4,575.00	
<u>545262</u>	INDUSTRIAL PARK EXTENSION	07/21/2025	07/21/2025	0.00	6,656.50	
Vendor Number	Vendor Name					Total Vendor Amount
<u>16021</u>	PACE ANALYTICAL SERVICES					703.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 684056 CHICAGO, Illinois 60695-4056	08/20/2025	703.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>2560232325</u>	BI-MONTHLY SAMPLES	08/06/2025	08/06/2025	0.00	351.50	
<u>2560232456</u>	BI-MONTHLY SAMPLES	08/08/2025	08/08/2025	0.00	351.50	

Payment Register

APPKT00596 - BILLS 082525

Vendor Number	Vendor Name					Total Vendor Amount
<u>VEN01243</u>	PIPER SANDLER & CO					215.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		FACTSET RESEARCH SYSTEMS INC PO BOX 411294 BOSTON, Massachusetts 02241-1294	08/20/2025	215.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>C110-00146035</u>	DISCLOSURE FEES TEMP NTS	07/10/2025	08/20/2025	0.00	215.00	
<u>3545</u>	PRAIRIELAND PARTNERS, LLC					33.80
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		1441 UNION RD PT BOX 247 CONCORDIA, Kansas 66901-0247	08/20/2025	33.80		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>1001816301</u>	OIL FILTER & OIL	08/12/2025	08/12/2025	0.00	33.80	
<u>4394</u>	PVS DX, INC					6,409.25
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 674938 DALLAS, Texas 75267-4938	08/20/2025	6,409.25		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>287000288-25</u>	CAUSTIC SODA	07/28/2025	07/28/2025	0.00	6,409.25	
<u>14171</u>	QUADIENT FINANCE USA, INC					536.32
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 6813 CAROL STREAM, Illinois 60197-6813	08/20/2025	536.32		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STM 081825</u>	POSTAGE	08/18/2025	08/20/2025	0.00	536.32	
<u>23210</u>	UNIFIRST CORPORATION					164.52
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		JOHN JACOBS 1924 JUMPER RD SALINA, Kansas 67401	08/20/2025	164.52		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>081325</u>	FINAL BILL FOR UNIFORMS	08/13/2025	08/13/2025	0.00	164.52	
<u>22020</u>	VAN DIEST CHEMICAL CO					86.00
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 610 WEBSTER CITY, Iowa 50595-0610	08/20/2025	86.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>254770</u>	PARK CHEMICALS	08/16/2025	08/16/2025	0.00	86.00	
<u>VEN01237</u>	VANCE BROTHERS, LLC					202,868.55
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 877366 KANSAS CITY, Missouri 64187	08/20/2025	202,868.55		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>PA003821</u>	MICRO SURFACING - STREETS	07/31/2025	07/31/2025	0.00	202,868.55	

Payment Register

APPKT00596 - BILLS 082525

Vendor Number	Vendor Name					Total Vendor Amount
11221	VERIZON					1,412.99
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 16810 NEWARK, New Jersey 07101-6810	08/20/2025	1,412.99		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
6120417636	CELL PHONE BILL	08/07/2025	08/25/2025	0.00	1,412.99	
Vendor Number	Vendor Name					Total Vendor Amount
22019	VISA - UMB COMMUNITY DEVELOP					1,691.93
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		CARD SERVICES PO BOX 875852 KANSAS CITY, Missouri 64187-5852	08/20/2025	1,691.93		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
STM 080225 COMMUNITY D	CHARGES 070325-080125	08/02/2025	08/02/2025	0.00	1,691.93	
Vendor Number	Vendor Name					Total Vendor Amount
22010	VISA - UMB PARKS					4,428.91
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		CARD CENTER PO BOX 875852 KANSAS CITY, Missouri 64187-5852	08/20/2025	4,428.91		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
082025 APRD	APRD CREDIT CARD	08/16/2025	08/16/2025	0.00	4,428.91	
Vendor Number	Vendor Name					Total Vendor Amount
22021	VISA - UMB PUBLIC WORKS					1,228.59
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		CARD SERVICES PO BOX 875852 KANSAS CITY, Missouri 64187-5852	08/20/2025	1,228.59		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
080125 VISA	080125 PUBLIC WORKS VISA	08/01/2025	08/01/2025	0.00	1,228.59	
Vendor Number	Vendor Name					Total Vendor Amount
1000852	XEROX FINANCIAL SERVICES					795.80
Payment Type	Payment Number	Remittance Address	Payment Date	Payment Amount		
Check		PO BOX 13604 PHILADELPHIA, Pennsylvania 19101-3604	08/20/2025	795.80		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
40786054	COPIER LEASE	08/04/2025	08/04/2025	0.00	158.07	
40826096	COPIER LEASE 8/2-9/1/25	08/13/2025	08/20/2025	0.00	637.73	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP Checking - Gen	Check	44	30	0.00	261,361.52
Packet Totals:		44	30	0.00	261,361.52

K. Brando
8/14/25

Cash Fund Summary

Fund	Name	Amount
099	POOLED CASH	-261,361.52
Packet Totals:		-261,361.52



Packet: PYPKT00207 - 08/15/2025 PAYROLL
Payroll Set: 01 - Abilene, KS

Pay Period: 07/27/2025 - 08/09/2025

Total Direct Deposits: 106,338.26
Total Check Amounts: 0.00

Males Paid: 63
Females Paid: 38
Unknown Paid: 0
Total Employees: 101

EARNINGS

Pay Code	Units	Pay Amount
BI-LINGUAL	1.00	33.18
CALL OUT	111.00	2,302.85
CALL OUT VOLUNTEER	31.00	930.00
CELL ALLOWANCE	0.00	253.84
COMP TIME USED	48.25	1,266.30
FITNESS ALLOW	0.00	15.00
FLOATING HL	32.00	591.20
HOURLY	3,592.00	91,298.53
NIGHT SHIFT	361.00	10,980.45
OT	128.25	3,849.04
PART-TIME	1,158.75	14,128.45
SALARY	441.00	22,838.39
SICK LEAVE	144.00	3,079.41
SPEC. EVENT	4.00	120.48
TRAINING	10.00	213.66
VACATION LEAVE	191.25	4,714.91
Total:	6,253.50	156,615.69

BENEFITS

Pay Code	Units	Pay Amount
COMP EARNED 1.5	14.63	0.00
FTC 457	0.00	340.00
IMPACT SPORTS	0.00	150.00
Total:	14.63	490.00

TAXES

Code	Subject To	Employee	Employer
FEDERAL W/H	136,156.57	10,692.21	0.00
MEDICARE	146,880.76	2,129.85	2,129.85
SOCIAL SECURITY	146,880.76	9,106.61	9,106.61
STATE TAXES	145,542.76	6,623.21	0.00
UNEMPLOYMENT	156,615.69	0.00	156.63
Total:	28,551.88	11,393.09	

DEDUCTIONS

Code	Subject To	Employee	Employer
AFLAC PRE-TAX	0.00	663.08	0.00
AFLAC-AFTER TAX	0.00	287.56	0.00
DENTAL INSURANCE	0.00	17.54	52.60
EMPOWER KPERS 457 PT	0.00	296.00	120.00
EMPOWER KPERS ROTH	0.00	102.00	80.00
FLEX SPEND MEDICAL	0.00	1,376.67	0.00
FTC 457	0.00	702.00	340.00
GARNISHMENT	0.00	0.00	0.00
HEALTH INS	0.00	7,675.97	24,441.54
HEALTH SAVINGS ACCT	0.00	210.00	100.00
IMPACT SPORTS	0.00	227.70	150.00
KP&F	58,622.77	4,191.53	14,462.24
KP&F OGLI	0.00	94.93	0.00
KPERS BUY BACK	2,822.40	286.76	0.00
KPERS OGLI	0.00	158.32	0.00
KPERS TIER 1	31,052.73	1,863.17	3,325.74
KPERS TIER 2	11,765.49	705.92	1,260.09
KPERS TIER 3	38,980.26	2,338.81	4,174.77
LPL FIN. OPEN/ROTH	0.00	175.00	0.00
LPL FINANCIAL 529	0.00	50.00	0.00
POLICE & FIRE INS	0.00	20.92	0.00
VISION CARE DIRECT	0.00	239.05	0.00
VISION SERVICE PLUS	0.00	42.62	0.00
Total:	21,725.55	48,506.98	

RECAP 01 - Abilene, KS

Earnings:	156,615.69	Benefits:	490.00	Deductions:	21,725.55	Taxes:	28,551.88	Net Pay:	106,338.26
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2023		General Budget	Street Budget	Recreation Budget
Month		1,500,000.00	380,000.00	
JAN	Dec	133,170.63	34,535.02	
FEB	Jan	156,017.45	40,057.37	
MAR	Feb	128,749.08	33,268.17	
APR	Mar	134,231.81	35,083.07	
MAY	Apr	146,824.72	37,696.01	
JUN	May	131,803.37	-	
JUL	Jun	143,750.52	-	
AUG	Jul	159,399.05	-	
SEP	Aug	137,656.60	-	
OCT	Sep	146,227.93	-	
NOV	Oct	152,468.85	-	
DEC	Nov	133,424.70	-	
Total		1,703,724.71	180,639.64	-

General Over/(Under) Budget	Over/(Under) Budget	Street Over/(Under) Budget	Recreation Over/(Under) Budget
(1,366,829.37)	-	(345,464.98)	-
(1,210,811.92)	-	(339,942.63)	-
(1,082,062.84)	-	(346,731.83)	-
(947,831.03)	-	(344,916.93)	-
(801,006.31)	-	(342,303.99)	-
(669,202.94)	-	(380,000.00)	-
(525,452.42)	-	(380,000.00)	-
(366,053.37)	-	(380,000.00)	-
(228,396.77)	-	(380,000.00)	-
(82,168.84)	-	(380,000.00)	-
70,300.01	-	(380,000.00)	-
203,724.71	-	(380,000.00)	-

2024		General Budget	Street Budget	Recreation Budget
Month		1,600,000.00	300,000.00	
JAN	Dec	139,909.25	-	
FEB	Jan	152,718.13	-	
MAR	Feb	126,618.41	-	
APR	Mar	135,117.69	-	
MAY	Apr	152,331.12	-	
JUN	May	159,999.00	36,564.29	
JUL	Jun	141,412.27	42,131.14	
AUG	Jul	151,235.45	38,231.30	
SEP	Aug	159,611.63	40,732.96	
OCT	Sep	168,575.16	43,587.07	
NOV	Oct	130,904.97	33,589.06	
DEC	Nov	156,285.44	41,632.49	
Total		1,774,718.52	- 276,468.31	-

General Over/(Under) Budget	Over/(Under) Budget	Street Over/(Under) Budget	Recreation Over/(Under) Budget
(1,460,090.75)	-	(300,000.00)	-
(1,307,372.62)	-	(300,000.00)	-
(1,180,754.21)	-	(300,000.00)	-
(1,045,636.52)	-	(300,000.00)	-
(893,305.40)	-	(300,000.00)	-
(733,306.40)	-	(263,435.71)	-
(591,894.13)	-	(221,304.57)	-
(440,658.68)	-	(183,073.27)	-
(281,047.05)	-	(142,340.31)	-
(112,471.89)	-	(98,753.24)	-
18,433.08	-	(65,164.18)	-
174,718.52	-	(23,531.69)	-

2025		General Budget	Street Budget	Recreation Budget
Month		1,616,000.00	440,000.00	
JAN	Dec	147,437.54	38,667.54	
FEB	Jan	149,002.76	38,381.82	
MAR	Feb	128,297.65	33,245.30	
APR	Mar	131,064.76	34,031.58	
MAY	Apr	158,042.08	41,708.86	
JUN	May	139,000.69	36,471.76	
JUL	Jun	155,475.40	40,183.74	
AUG	Jul			
SEP	Aug			
OCT	Sep			
NOV	Oct			
DEC	Nov			
Total		1,008,320.88	- 262,690.60	-

General Over/(Under) Budget	Over/(Under) Budget	Street Over/(Under) Budget	Recreation Over/(Under) Budget
(1,468,562.46)	-	(401,332.46)	-
(1,319,559.70)	-	(362,950.64)	-
(1,191,262.05)	-	(329,705.34)	-
(1,060,197.29)	-	(295,673.76)	-
(902,155.21)	-	(253,964.90)	-
(763,154.52)	-	(217,493.14)	-
(607,679.12)	-	(177,309.40)	-
(607,679.12)	-	(177,309.40)	-
(607,679.12)	-	(177,309.40)	-
(607,679.12)	-	(177,309.40)	-
(607,679.12)	-	(177,309.40)	-
(607,679.12)	-	(177,309.40)	-

	2019 TGT Collections	2020 TGT Collections	2021 TGT Collections	2022 TGT Collections	2023 TGT Collections	2024 TGT Collections	2025 TGT Collections	Lodging Sales	2024- 2025 % Change
October	\$20,796.23	\$18,478.84	\$11,811.00	\$18,429.74	\$18,927.91	\$19,896.97	\$15,755.54	\$196,944.25	-20.81%
November	\$20,298.90	\$18,806.97	\$11,679.42	\$16,713.16	\$14,239.93	\$15,387.08	\$14,294.53	\$178,681.63	-7.10%
December	\$14,631.61	\$11,421.52	\$8,074.25	\$12,200.91	\$5,918.53	\$1,743.05	\$8,998.78	\$112,484.75	416.27%
Total Distributed (Jan.)	\$55,726.74	\$48,707.33	\$31,564.67	\$47,343.81	\$39,086.37	\$37,027.10	\$39,048.85	\$488,110.63	5.46%
January	\$9,999.50	\$11,191.39	\$8,626.52	\$12,133.37	\$12,474.38	\$1,108.43	\$963.77	\$12,047.13	-13.05%
February	\$8,190.63	\$8,550.02	\$7,041.49	\$7,749.96	\$10,422.66	\$12,737.74	\$3,611.13	\$45,139.13	-71.65%
March	\$7,547.80	\$8,370.64	\$5,705.35	\$7,448.45	\$8,778.78	\$5,352.66	\$14,292.33	\$178,654.13	167.01%
Total Distributed (Apr.)	\$25,737.93	\$28,112.05	\$21,373.36	\$27,331.78	\$31,675.82	\$19,198.83	\$18,867.23	\$235,840.38	-1.73%
April	\$11,545.12	\$6,826.99	\$10,789.63	\$11,659.90	\$12,911.68	\$23,435.05	\$7,791.10	\$97,388.75	-66.75%
May	\$17,394.45	\$4,262.45	\$12,709.78	\$12,704.05	\$12,554.08	\$29,116.70	\$2,655.02	\$33,187.75	-90.88%
June	\$19,439.83	\$8,811.24	\$16,817.12	\$17,280.41	\$15,065.33	\$36,364.88	(\$110.38)	\$0.00	-100.30%
Total Distributed (July)	\$48,379.40	\$19,900.68	\$40,316.53	\$41,644.36	\$40,531.09	\$88,916.63	\$10,335.74	\$130,576.50	-88.38%
July	\$21,646.94	\$14,114.67	\$18,816.42	\$19,082.11	\$17,374.01	\$25,659.71	pending	\$0.00	
August	\$20,226.16	\$12,800.85	\$19,617.78	\$19,043.15	\$22,785.92	\$24,336.31	pending	\$0.00	
September	\$20,594.67	\$14,135.18	\$17,373.57	\$14,805.50	\$14,375.32	\$11,010.50	pending	\$0.00	
Total Distributed (Oct.)	\$62,467.77	\$41,050.70	\$55,807.77	\$52,930.76	\$54,535.25	\$61,006.52	\$0.00	\$0.00	
Year Total	\$192,311.84	\$137,770.76	\$149,062.33	\$169,250.71	\$165,828.53	\$206,149.08	\$68,251.82	\$854,527.50	-66.89%



City Commission
Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF
Jon Quinday
Interim City Manager

Kelsey Briand
Interim Finance Director

Shayla Mohr
City Clerk/HR Director

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, August 25, 2025

Session: Regular Meeting

Topic: Resolution Authorizing Certain Signatures on Deposit Accounts for the City

Department: Administration

Staff Contact: Interim Finance Director

Background:

The City Commission previously adopted a resolution that designated specific individuals—by name—as authorized signers for financial transactions and official documents with the City's financial institutions. While this method ensures that the appropriate individuals are empowered at the time of adoption, it creates an administrative burden: each time there is a personnel change, a new resolution must be formally adopted to maintain valid authorization.

Best practice recommends that authorized signers be designated by official position rather than by name. This position-based approach provides continuity, ensuring that authority is automatically transferred when staff turnover occurs, without requiring repeated updates to the resolution, reduces the risk of lapses in authorization, miscommunication, and potential audit findings. By assigning signing authority to official positions such as City Manager, Finance Director, or City Clerk, the city strengthens its internal controls, enhances operational efficiency, and reduces the potential for disruptions in financial processes. This method also simplifies coordination with financial institutions, which can rely on stable positional authority rather than monitoring individual personnel changes.

The resolution presented at the August 11, 2025 meeting has been revised to no longer references the City's specific depository banks by name, rather referencing "financial institutions that provide services within the City of Abilene, Kansas."

Funding Source: N/A

City Attorney Review: 8/12/2025

Options:

1. Approve the resolution authorizing certain signatures on deposit accounts at financial institutions for the City of Abilene, as presented
2. Provide staff with an alternate direction

Recommendation: Approve Resolution 082525-1 authorizing certain signatures on deposit accounts at financial institutions for the City of Abilene, as presented

RESOLUTION NO. 082525-1

A RESOLUTION AUTHORIZING CERTAIN SIGNATURES ON DEPOSIT ACCOUNTS AT FINANCIAL INSTITUTIONS FOR THE CITY OF ABILENE, KANSAS.

WHEREAS, the City of Abilene maintains deposit accounts with certain financial institutions that provide services within the City of Abilene, Kansas (the “Financial Institutions”);

WHEREAS, the Financial Institutions require signature cards to conduct business with their respective institutions;

WHEREAS, the signature cards authorize certain individuals within management of the City of Abilene to conduct the business affairs of the City of Abilene, and sign financial instruments on behalf of the City of Abilene; and

WHEREAS, signature cards require certification by resolution of the Governing Body.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Abilene, Kansas:

SECTION ONE. Authorized Signatories. The following officer positions are hereby designated as authorized agents of the City of Abilene to sign financial instruments on behalf of the City of Abilene with the Financial Institutions: City Manager, City Clerk, and Finance Director.

SECTION TWO. Previous Resolutions Rescinded. All previous resolutions designating authorized signatories at the Financial Institutions are hereby rescinded and shall be null and void.

SECTION THREE. Effective Date. That the effects of this resolution shall be in full force from and after its adoption.

Adopted by the Governing Body and signed by the Mayor on this 25th day of August 2025.

Brandon Rein, Mayor

(SEAL)

ATTEST:

Shayla L. Mohr, CMC, City Clerk



City Commission
Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

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Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, August 25, 2025

Session: Regular Meeting

Topic: Scope of Work – Buckeye CCLIP Project

Department: Administration

Staff Contact: Interim City Manager

Background:

In March 2023, the City was awarded two Surface Preservation (CCLIP) grants through KDOT, each valued at \$400,000, for improvements along separate sections of North Buckeye Avenue:

- CCLIP 1: From 20 feet north of the Union Pacific Railroad crossing to 5th Street.
- CCLIP 2: From SW 6th Street south to the city limits, including milling and overlay, curb and gutter replacement, and ADA-compliant ramps at SW 7th.

Both grants were awarded on a 90/10 cost-share basis, with KDOT contributing up to \$400,000 per project. To improve efficiency and reduce costs, KDOT approved combining the two projects into a single contract, maintaining the 90/10 split, with a combined maximum KDOT contribution of \$800,000.

Based on the most recent estimates, the full project is expected to cost \$1,368,099, with KDOT covering \$800,000 and the City responsible for approximately \$568,099. The City Commission previously approved the full project scope as submitted in the original grant applications, which formed the basis of KDOT's funding commitment.

At its August 11, 2025, meeting, the Commission directed staff to consult with KDOT regarding the feasibility of reducing the scope to only milling and overlay. This proposed reduction intends to lower the total project cost to approximately \$880,000, with KDOT contributing \$800,000 and the City's construction share reduced to \$80,000. Under this reduced scope, the construction estimate is \$788,357, with construction engineering estimated at \$98,895, for total participating costs of \$887,252. KDOT's 90% share would be approximately \$798,526, leaving the City's share – including engineering and design – at \$279,677.

KDOT has confirmed that this reduced scope is technically possible; however, the following concerns were emphasized:

- The City's original grant application received a higher score due in part to the larger local match. Reducing the City's share at this stage will be recorded and may negatively affect competitiveness in future grant applications.
- ADA-compliant curb ramp improvements along the project corridor remain mandatory under federal and state standards and cannot be eliminated.

The City has already made significant financial commitments toward the original project scope:

- General Obligation Temporary Notes: In 2025, the City issued \$2,145,000 in temporary notes for this project, including \$1.9 million designated for the project costs with the additional \$245,000 for issuance costs, capitalized interest, and underwriting.
- Design Engineering: \$160,925 has been committed for the CCLIP 1 design, with an additional \$41,450 estimated for CCLIP 2.
- Interest and Issuance Costs: If the project is scaled back, approximately \$1,618,250 in unused proceeds could be available for early redemption in March 2027, saving roughly \$109,733 in interest compared to letting the notes remain outstanding through March 2029. However, more than \$245,000 in issuance and capitalized interest costs have already been expended or obligated and cannot be recovered.

The consequences of reducing the project scope are notable:

- **Lost Investment:** Engineering fees, issuance costs, and interest already spent would remain unrecoverable, with only partial savings through early bond redemption.
- **Deferred Infrastructure Needs:** Stormwater inlets, curb and gutter, and sidewalk improvements would remain unaddressed. These needs will persist and likely become more costly if delayed.
- **Future Grant Competitiveness:** KDOT has stated that reducing the City's local commitment will negatively affect the City's standing in future grant applications.
- **Prior Commission Action:** The original scope was deemed necessary, approved by the City Commission, and served as the basis for the grant applications and KDOT awards.

While the Commission's concern for fiscal responsibility is acknowledged, reducing the scope at this stage would not serve the City's long-term interests. The original scope represents the best balance of protecting prior investments, addressing infrastructure needs, and preserving the City's credibility with KDOT for future funding opportunities.

Additionally, any unused proceeds from the \$1.9 million in bonded funds can still be redeemed early, generating meaningful interest savings. Based on current construction estimates up to \$1,341,901 can be reinvested earning interest until the early redemption of March 2027.

Funding Source: CCLIP Grants / GO Temporary Note Proceeds

City Attorney Review: N/A

Options:

1. Proceed with the full project scope as originally approved through the KDOT CCLIP grant applications. The estimated project total is \$1,358,099, with KDOT paying \$800,000 and the city's share \$558,099. This option requires no further action, as the project scope, funding commitments, and grant agreements are already in place. Work would move forward consistent with the Commission's prior approval and KDOT's funding commitment.
2. Reduce the scope of work to milling and overlay only, with ADA curb ramps remaining mandatory. Under this reduced scope, the construction estimate is \$788,357, with construction engineering estimated at \$98,895, for total participating costs of \$887,252. KDOT's 90% share would be \$798,526, leaving the City's share, along with engineering and design costs, at an estimated \$279,677. This approach would defer stormwater, curb and gutter, and sidewalk improvements to a later date and may negatively affect the City's competitiveness in future KDOT grant applications.

Recommendation: Proceed with the full project scope as originally approved through the KDOT CCLIP grant applications.

ENGINEER'S OPINION OF PROBABLE COST



Date: 8/19/2025

Client: City of Abilene
Project: CCLIP SW 6th St to City Limits & UPRR to NE 5th Street

Item	Quantity (Participating)	Quantity (Non- Participating)	Unit	Unit Cost \$	Cost \$ (Participating)	Cost \$ (Non- Participating)	Total Cost \$
Street Construction (SW 6th Street to City Limits)							
1 Mobilization (Street)	1		LS	\$ 20,000.00	\$ 20,000.00	\$ -	\$ 20,000.00
2 Demolition & Removals (Street)	1		LS	\$ 20,000.00	\$ 20,000.00	\$ -	\$ 20,000.00
3 Contractor Construction Staking (Street)	1		LS	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
4 Millings (2" Uniform)	12,500		SY	\$ 3.00	\$ 37,500.00	\$ -	\$ 37,500.00
5 HMA Commercial Grade (Class A) (58-28) (1.5") Overlay	12,500		SY	\$ 14.00	\$ 175,000.00	\$ -	\$ 175,000.00
6 HMA Commercial Grade (Class A) (58-28) (6") Full Depth Patching	1,250		SY	\$ 30.00	\$ 37,500.00	\$ -	\$ 37,500.00
7 HMA Leveling Course (1/2")	12,500		SY	\$ 2.00	\$ 25,000.00	\$ -	\$ 25,000.00
8 Full Height Curb & Gutter	300		LF	\$ 25.00	\$ 7,500.00	\$ -	\$ 7,500.00
9 4" Concrete Sidewalk	150		SF	\$ 10.00	\$ 1,500.00	\$ -	\$ 1,500.00
10 Sidewalk Ramp (Detectable Warning)	2		EA	\$ 3,500.00	\$ 7,000.00	\$ -	\$ 7,000.00
11 Permanent Signing	1		LS	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00
12 Pavement Marking	1		LS	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
13 Traffic Control	1		LS	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 50,000.00
				Subtotal	\$ 403,000.00	\$ -	\$ 403,000.00
Street Construction (UPRR to NE 5th Street)							
1 Mobilization (Street)	1		LS	\$ 65,000.00	\$ 65,000.00	\$ -	\$ 65,000.00
2 Demolition & Removals (Street)	1		LS	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
3 Contractor Construction Staking (Street)	1		LS	\$ 8,000.00	\$ 8,000.00	\$ -	\$ 8,000.00
4 Millings (2" Uniform)	6,457		SY	\$ 3.50	\$ 22,599.50	\$ -	\$ 22,599.50
5 HMA Commercial Grade (Class A) (58-28) (1.5") Overlay	563		TON	\$ 160.00	\$ 90,080.00	\$ -	\$ 90,080.00
6 HMA Commercial Grade (Class A) (58-28) (6") Full Depth Patching	90		TON	\$ 210.00	\$ 18,900.00	\$ -	\$ 18,900.00
7 HMA Leveling Course (1/2")	188		TON	\$ 150.00	\$ 28,200.00	\$ -	\$ 28,200.00
8 8" Concrete Pavement (AE)(NRDJ)			SY	\$ 85.00	\$ -	\$ -	\$ -
9 Curb and Gutter, Combined			LF	\$ 35.00	\$ -	\$ -	\$ -
10 Sidewalk Construction (4") w/ Sand Leveling Base			SY	\$ 75.00	\$ -	\$ -	\$ -
11 Sidewalk Ramp			SY	\$ 200.00	\$ -	\$ -	\$ -
12 Aggregate Base (6")(AB-3)			SY	\$ 35.00	\$ -	\$ -	\$ -
13 Sign (Remove & Reset)	1		LS	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 7,500.00
14 Pavement Marking (Multi-Component)(White)(6")	424		LF	\$ 3.00	\$ 1,272.00	\$ -	\$ 1,272.00
15 Pavement Marking (Multi-Component)(Yellow)(4")	1,750		LF	\$ 1.50	\$ 2,625.00	\$ -	\$ 2,625.00
16 Pavement Marking (Intersection Grade)(White)(24")	256		LF	\$ 30.00	\$ 7,680.00	\$ -	\$ 7,680.00
17 Pavement Marking Symbol (Intersection Grade)(White)(Railroad Crossin	1		EA	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00
18 Traffic Control	1.0		LS	\$ 85,000.00	\$ 85,000.00	\$ -	\$ 85,000.00
19 Flagger for Construction near UPRR	10.0		DAY	\$ 2,000.00	\$ 20,000.00	\$ -	\$ 20,000.00
20 Integrally Formed Polypropylene Biaxial Geogrid (Allowance)	100.0		SY	\$ 10.00	\$ 1,000.00	\$ -	\$ 1,000.00
21 Demolition & Removals (Storm Sewer)			LS	\$ 10,000.00	\$ -	\$ -	\$ -
22 Contractor Construction Staking (Storm Sewer)			LS	\$ 3,000.00	\$ -	\$ -	\$ -
23 Inlet (Type B Combined)(5'x4')			EA	\$ 9,000.00	\$ -	\$ -	\$ -
24 Area Inlet (4'x4')			EA	\$ 8,500.00	\$ -	\$ -	\$ -
				Subtotal	\$ 385,356.50	\$ -	\$ 385,356.50

Construction Subtotal	\$ 788,356.50	\$ -	
Engineering and Design		\$ 192,425.00	
Construction Engineering	\$ 98,895.00		
Total Participating Cost	\$ 887,251.50		
KDOT Participation (90% of Part. Const Cost and Construction Engineering)	\$798,526		
Total Estimated Cost to City (10% of Part. Const Cost. Plus Engineering and Design)		\$279,677	
Total Estimated Project Cost			\$1,078,203

ENGINEER'S OPINION OF PROBABLE COST



Date: 8/19/2025

Client:
Project:

Client: City of Abilene
Project: CCLIP SW 6th St to City Limits & UPRR to NE 5th Street

Item	Quantity (Participating)	Quantity (Non- Participating)	Unit	Unit Cost \$	Cost \$ (Participating)	Cost \$ (Non- Participating)	Total Cost \$
Street Construction (SW 6th Street to City Limits)							
1 Mobilization (Street)	1		LS	\$ 20,000.00	\$ 20,000.00	\$ -	\$ 20,000.00
2 Demolition & Removals (Street)	1		LS	\$ 20,000.00	\$ 20,000.00	\$ -	\$ 20,000.00
3 Contractor Construction Staking (Street)	1		LS	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
4 Millings (2" Uniform)	12,500		SY	\$ 3.00	\$ 37,500.00	\$ -	\$ 37,500.00
5 HMA Commercial Grade (Class A) (58-28) (1.5") Overlay	12,500		SY	\$ 14.00	\$ 175,000.00	\$ -	\$ 175,000.00
6 HMA Commercial Grade (Class A) (58-28) (6") Full Depth Patching	1,250		SY	\$ 30.00	\$ 37,500.00	\$ -	\$ 37,500.00
7 HMA Leveling Course (1/2")	12,500		SY	\$ 2.00	\$ 25,000.00	\$ -	\$ 25,000.00
8 Full Height Curb & Gutter	300		LF	\$ 25.00	\$ 7,500.00	\$ -	\$ 7,500.00
9 4" Concrete Sidewalk	150		SF	\$ 10.00	\$ 1,500.00	\$ -	\$ 1,500.00
10 Sidewalk Ramp (Detectable Warning)	2		EA	\$ 3,500.00	\$ 7,000.00	\$ -	\$ 7,000.00
11 Permanent Signing	1		LS	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00
12 Pavement Marking	1		LS	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
13 Traffic Control	1		LS	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 50,000.00
				Subtotal	\$ 403,000.00	\$ -	\$ 403,000.00
Street Construction (UPRR to NE 5th Street)							
1 Mobilization (Street)	1		LS	\$ 65,000.00	\$ 65,000.00	\$ -	\$ 65,000.00
2 Demolition & Removals (Street)	1		LS	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
3 Contractor Construction Staking (Street)	1		LS	\$ 8,000.00	\$ 8,000.00	\$ -	\$ 8,000.00
4 Millings (2" Uniform)	7,252		SY	\$ 3.50	\$ 25,382.00	\$ -	\$ 25,382.00
5 HMA Commercial Grade (Class A) (58-28) (1.5") Overlay	616		TON	\$ 160.00	\$ 98,560.00	\$ -	\$ 98,560.00
6 HMA Commercial Grade (Class A) (58-28) (6") Full Depth Patching	99		TON	\$ 210.00	\$ 20,790.00	\$ -	\$ 20,790.00
7 HMA Leveling Course (1/2")	205		TON	\$ 150.00	\$ 30,750.00	\$ -	\$ 30,750.00
8 8" Concrete Pavement (AE)(NRDJ)		525	SY	\$ 85.00	\$ -	\$ 44,625.00	\$ 44,625.00
9 Curb and Gutter, Combined		1,192	LF	\$ 35.00	\$ -	\$ 41,720.00	\$ 41,720.00
10 Sidewalk Construction (4") w/ Sand Leveling Base		1,075	SY	\$ 75.00	\$ -	\$ 80,625.00	\$ 80,625.00
11 Sidewalk Ramp	27	43	SY	\$ 200.00	\$ 5,400.00	\$ 8,600.00	\$ 14,000.00
12 Aggregate Base (6")(AB-3)	350	600	SY	\$ 35.00	\$ 12,250.00	\$ 21,000.00	\$ 33,250.00
13 Sign (Remove & Reset)	1		LS	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 7,500.00
14 Pavement Marking (Multi-Component)(White)(6")	424		LF	\$ 3.00	\$ 1,272.00	\$ -	\$ 1,272.00
15 Pavement Marking (Multi-Component)(Yellow)(4")	1,750		LF	\$ 1.50	\$ 2,625.00	\$ -	\$ 2,625.00
16 Pavement Marking (Intersection Grade)(White)(24")	256		LF	\$ 30.00	\$ 7,680.00	\$ -	\$ 7,680.00
17 Pavement Marking Symbol (Intersection Grade)(White)(Railroad Crossin	1		EA	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00
18 Traffic Control	1.0		LS	\$ 85,000.00	\$ 85,000.00	\$ -	\$ 85,000.00
19 Flagger for Construction near UPRR	10.0		DAY	\$ 2,000.00	\$ 20,000.00	\$ -	\$ 20,000.00
20 Integrally Formed Polypropylene Biaxial Geogrid (Allowance)	100.0		SY	\$ 10.00	\$ 1,000.00	\$ -	\$ 1,000.00
21 Demolition & Removals (Storm Sewer)		1	LS	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00
22 Contractor Construction Staking (Storm Sewer)		1	LS	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00
23 Inlet (Type B Combined)(5'x4')		3	EA	\$ 9,000.00	\$ -	\$ 27,000.00	\$ 27,000.00
24 Area Inlet (4'x4')		1	EA	\$ 8,500.00	\$ -	\$ 8,500.00	\$ 8,500.00
				Subtotal	\$ 418,709.00	\$ 245,070.00	\$ 663,779.00

Construction Subtotal	\$ 821,709.00	\$ 245,070.00	
Engineering and Design		\$ 192,425.00	
Construction Engineering	\$ 98,895.00		
Total Participating/Non Participating Cost	\$ 920,604.00	\$ 437,495.00	
KDOT Participation (90% of Part. Const Cost and Construction Engineering up to \$800,000)	\$800,000		
Total Estimated Cost to City (10% of Part. Const Cost. Plus Engineering and Design)		\$558,099	
Total Estimated Project Cost			\$1,358,099.00



City Commission
Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF
Jon Quinday
Interim City Manager

Kelsey Briand
Interim Finance Director

Shayla Mohr
City Clerk/HR Director

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, August 25, 2025

Session: Regular Meeting

Topic: KDOT Supplemental Agreement #1 – Project 021 U-2504-01

Department: Public Works

Staff Contact: Public Works Director

Background:

In March 2023, the city applied for and was awarded two separate Surface Preservation grants through the CCLIP program, each in the amount of \$400,000. These grants were designated for improvements along different segments of North Buckeye Avenue. The first project, commonly referred to as CCLIP 1, involves the stretch of N. Buckeye from 20 feet north of the Union Pacific Railroad crossing to 5th Street. The city entered into Agreement 23-24, dated February 19, 2024, with KDOT for this project, where KDOT would pay 90% of participating costs – construction and construction engineering – not to exceed \$400,000. The city is responsible for 10% of participating costs until KDOT's funding limit is reached, then 100% of the remaining participating costs, 100% of preliminary engineering, Right-of-Way and Utility Adjustments, and 100% of non-participating costs.

The second project, known as CCLIP 2, covers the section of N. Buckeye Avenue from SW 6th Street south to the city limits. This phase includes milling and overlay of the roadway, replacement of curb and gutter at the radius returns, and ADA-compliant sidewalk ramp improvements at SW 7th Street. Like CCLIP 1, the project is funded with a 90/10 cost share up to a maximum of \$400,000. The city is responsible for 10% of participating costs until KDOT's funding limit is reached, then 100% of the remaining participating costs, 100% of preliminary engineering, Right-of-Way and Utility Adjustments, and 100% of non-participating costs.

The city requested, and KDOT approved, that CCLIP 1 and CCLIP 2 be combined into a single project for cost savings – mobilization and economies of scale. This combined project maintains the original cost share arrangement, with the state contributing 90% and the city 10% for construction and construction engineering, up to a new combined maximum of \$800,000, with the same cost shares. The bid letting date for the combined project has been updated to March 2026.

KDOT has prepared "Supplemental Agreement No. 1," which supplements the original agreement to reflect a change in scope (combining the two projects) and the funding available. Notably, the definition of project includes both CCLIP 1 and 2; funding remains the same;

Funding Source: General Obligation Temporary Notes Proceeds / CCLIP Grants

City Attorney Review: N/A

Options:

1. Approve Supplemental Agreement No. 1 for Project 021 U-2504-01 as presented.
2. Take no action – the project is halted pending council direction
3. Provide staff with an alternate direction

Recommendation: Approve Supplemental Agreement No. 1 for Project 021 U-2504-01 as presented.

PROJECT NO. 021 U-2504-01
CCLIP (SP) RESURFACING PROJECT
CMS CONTRACT NO. _____
CITY OF ABILENE, KANSAS

S U P P L E M E N T A L A G R E E M E N T N o . 1

This Supplemental Agreement, effective the date signed by the Secretary or the Secretary's designee, is by and between the **Secretary of Transportation**, Kansas Department of Transportation (KDOT) (the "Secretary") and the **City of Abilene, Kansas** ("City"), collectively, the "Parties."

RECITALS:

- A. The Parties entered into an Agreement (Agreement 23-24) dated February 19, 2024, for a CCLIP (SP) Resurfacing Project (the "Original Agreement").
- B. The Parties mutually desire to supplement the Original Agreement to reflect a change in the Project scope and the funding available for the Project.

NOW, THEREFORE, the Parties agree as follows:

1. On page 1 of the Original Agreement, Recitals, paragraph C, be replaced in its entirety to read as follows:

C. The City desires to construct a street resurfacing Project on Buckeye Avenue (K-15), a City Connecting Link for the State Highway System, in the City.

2. On page 3 of the Original Agreement, Article I, paragraph 19, be replaced in its entirety to read as follows:

19. **"Project"** means mill and overlay, reconstruction, minor patching, joint repair, slurry seal, microsurfacing, curb repair, sidewalk, curb inlets, sidewalk ramps, pavement markings, and any other pre-approved resurfacing methods for the CCLIP (SP) Resurfacing Program for Buckeye Avenue (K-15), from 20 feet north of UPRR to 5th Street and from south City limits to Southwest 6th Street in Abilene, Kansas, and is the subject of this Agreement.

3. On page 4 of the Original Agreement, Article II, Funding, paragraph 1, be replaced in its entirety to read as follows:

1. **Funding.** The table below reflects the funding commitments of each Party. The Participating Costs of Construction include all Construction Contingency Items. The Parties agree estimated costs and contributions are to be used for encumbrance purposes and may be subject to change. The City agrees to notify the Bureau of Local Projects if costs increase more than 10% over the estimate.

Party	Responsibility
Secretary	90% of Participating Costs of Construction and Construction Engineering (CE), not to exceed \$400,000.00 for FFY 2025 and not to exceed \$400,000.00 for FFY 2026
City	10% of Participating Costs of Construction and CE until Secretary's funding limits are reached 100% of Participating Costs of Construction and CE after Secretary's funding limits are reached 100% of Cost of Preliminary Engineering (PE), Right of Way, and Utility Adjustments 100% of Non-Participating Costs

4. **Counterparts.** This Supplemental Agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute one in the same Agreement.

THIS SUPPLEMENTAL AGREEMENT shall not be construed to alter, modify, or void the terms, provisions or conditions of the Original Agreement, which is incorporated into this Supplemental Agreement by reference, except as herein specifically provided.

IN WITNESS WHEREOF, the Parties have caused this Supplemental Agreement to be signed by their duly authorized officers.

ATTEST:

CITY OF ABILENE, KANSAS

City Clerk

(Date)

Mayor

(SEAL)

Kansas Department of Transportation
Secretary of Transportation

By: _____
Greg M. Schieber, P.E. (Date)
Deputy Secretary and
State Transportation Engineer

Approved as to form:

PROJECT NO. 021 U-2504-01
CCLIP (SP) RESURFACING PROJECT
CMS CONTRACT NO. 017245005
CITY OF ABILENE, KANSAS

AGREEMENT

This Agreement is between the **Secretary of Transportation**, Kansas Department of Transportation (KDOT) (the “Secretary”) and the **City of Abilene** (“City”), collectively, the “Parties.”

RECITALS:

- A. The City has applied for and the Secretary has approved a CCLIP (SP) Resurfacing Project.
- B. The Secretary and the City are empowered by the laws of Kansas to enter into agreements for the construction and maintenance of city connecting links of the State Highway System through the City.
- C. The City desires to construct a street resurfacing Project on N Buckeye Avenue (K-15), a City Connecting Link for the State Highway System, in the City.
- D. The Secretary desires to enter into an Agreement with the City to participate in the cost of the Project by use of state and local funds.

NOW THEREFORE, the Parties agree as follows:

ARTICLE I

DEFINITIONS:

As used in this Agreement, the capitalized terms below have the following meanings:

- 1. **“Agreement”** means this written document, including all attachments and exhibits, evidencing the legally binding terms and conditions of the agreement between the Parties.
 - 2. **“CCLIP (SP) Resurfacing Program”** means a City Connecting Link Improvement Program (CCLIP (SP)) that is a part of the KDOT Local Partnership Program with cities and counties. The state’s participation in the cost of construction and construction engineering will be one hundred percent (100%) for cities with a population between 0 to 2,499, ninety-five percent (95%) for cities with a population between 2,500 to 4,999, ninety percent (90%) for cities with a population between 5,000 to 24,999, eighty-five percent (85%) for cities with a population between 25,000 to 49,999, eighty percent (80%) for cities with a population between 50,000 to 99,999, and seventy-five percent (75%) for cities with a population equal to or greater than 100,000, up to a maximum of \$400,000.00 per fiscal year of state funds. The CCLIP (SP) Resurfacing Program is for contract maintenance only.
 - 3. **“City”** means the City of Abilene, Kansas, with its place of business at 601 NW 2nd Street, Abilene, Kansas, 67410.
- CCLIP (SP) Master – City Let (Rev. 10.01.2021)

4. **“City Connecting Link”** means a route inside the city limits of a city which: (1) connects a state highway through a city; (2) connects a state highway to a city connecting link of another state highway; (3) is a state highway which terminates within such city; (4) connects a state highway with a road or highway under the jurisdiction of the Kansas Turnpike Authority; or (5) begins and ends within a city’s limits and is designated as part of the national system of Interstate and defense highways.
5. **“Construction”** means the work done on the Project after Letting, consisting of building, altering, repairing, improving, or demolishing any structure, building or highway; any drainage, dredging, excavation, grading or similar work upon real property.
6. **“Construction Engineering” or “CE”** means inspection services, material testing, engineering consultation and other reengineering activities required during Construction of the Project.
7. **“Consultant”** means any engineering firm or other entity retained to perform services for the Project.
8. **“Contractor”** means the entity awarded the Construction contract for the Project and any subcontractors working for the Contractor with respect to the Project.
9. **“Design Plans”** mean design plans, specifications, estimates, surveys, and any necessary studies or investigations, including, but not limited to, environmental, hydraulic, and geological investigations or studies necessary for the Project under this Agreement.
10. **“Effective Date”** means the date this Agreement is signed by the Secretary or the Secretary’s designee.
11. **“Eligible / Participating Bid Items”** means all bid items that pertain to Project resurfacing and striping along the connecting link only. Items eligible for CCLIP (SP) funding include manhole adjustments, milling, overlays, aggregate or paved shoulders (if already existing), concrete pavement, thin bonded concrete overlays, joint repair, slurry seals, bituminous seals, ultra-thin bonded overlay, concrete and asphalt pavement patching, subgrade improvement, reconstruction, traffic control, transporting of salvageable material (millings), striping, traffic signal loops on the state highway and that portion of the traffic signal loops that lie inside the return on side streets, and pavement marking on the connecting link. Video-detection systems are participating, except on side streets; however, such systems will require pre-approval, as well as additional details, and a bill of materials to be included in the final design plans. Resurfacing work is participating out to the curb returns on side streets.
12. **“Encroachment”** means any building, structure, vehicle, parking area, or other object or thing, including but not limited to signs, posters, billboards, roadside stands, fences, or other private installations, not authorized to be located within the Right of Way which may or may not require removal during Construction pursuant to the Design Plans.
13. **“Fiscal Year (FY)”** means the state’s fiscal year which begins July 1 and ends on June 30 of the following calendar year.

14. **“KDOT”** means the Kansas Department of Transportation, an agency of the State of Kansas, with its principal place of business located at 700 SW Harrison Street, Topeka, KS, 66603-3745.

15. **“Letting” or “Let”** means the process of receiving bids prior to any award of a Construction contract for any portion of the Project.

16. **“Non-Eligible / Non-Participating Bid Items”** means items typically non-eligible for CCLIP (SP) funding including but not limited to: bridge deck patching, utility adjustments, curb and gutter, overlay of curb and gutter, adjustment or reestablishment of survey markers, drainage appurtenances, driveways, entrances, sidewalks, sidewalk ramps, construction warranties, traffic loop construction outside the return on a side street, video detection on side streets, and construction outside of the curb and gutter. Work performed outside the Project limits on side streets, or outside the city limits is non-eligible for state participation, items with unit price changes from the let price (other than items with price adjustment specification in the bid documents) and any other items deemed non-eligible by the Secretary.

17. **“Participating Costs”** means expenditures for items or services which are an integral part of highway, bridge, and road construction projects, as reasonably determined by the Secretary.

18. **“Preliminary Engineering” or “PE”** means pre-construction activities, including but not limited to design work, generally performed by a consulting engineering firm that takes place before Letting.

19. **“Project”** means mill and overlay, reconstruction, minor patching, joint repair, slurry seal, microsurfacing, curb repair, sidewalk, curb inlets, sidewalk ramps, pavement markings, and any other pre-approved resurfacing methods for the CCLIP (SP) Resurfacing Program for N Buckeye Avenue (K-15), from 20 feet north of UPRR to 5th Street in Abilene, Kansas, and is the subject of this Agreement.

20. **“Project Limits”** means that area of Construction for the Project, including all areas between and within the Right of Way boundaries as shown on the Design Plans.

21. **“Responsible Bidder”** means one who makes an offer to construct the Project in response to a request for bid with the technical capability, financial capacity, human resources, equipment, and performance record required to perform the contractual services.

22. **“Right of Way”** means the real property and interests therein necessary for Construction of the Project, including fee simple title, dedications, permanent and temporary easements, and access rights, as shown on the Design Plans.

23. **“Secretary”** means the Secretary of Transportation of the State of Kansas, and his or her successors and assigns.

24. **“Surface Preservation” or “SP”** means a fund category, previously known as KLINK, intended to address deficiencies in or extend the life of the driving surface.

25. **“Utilities” or “Utility”** means all privately, publicly, or cooperatively owned lines, facilities, and systems for producing, transmitting, or distributing communications, power, electricity, light, heat, gas, oil, crude products, water, steam, waste, storm water, and other similar commodities, including fire and police signal systems which directly or indirectly serve the public.

ARTICLE II

FUNDING:

1. **Funding.** The table below reflects the funding commitments of each Party. The Participating Costs of Construction include all Construction Contingency Items. The Parties agree estimated costs and contributions are to be used for encumbrance purposes and may be subject to change. The City agrees to notify the Bureau of Local Projects if costs increase more than 10% over the estimate.

Party	Responsibility
Secretary	90% of Participating Costs of Construction and Construction Engineering (CE), not to exceed \$400,000.00.
City	10% of Participating Costs of Construction and CE until Secretary’s funding limit is reached. 100% of Participating Costs of Construction and CE after Secretary’s funding limit is reached. 100% of Cost of Preliminary Engineering (PE), Right of Way, and Utility Adjustments 100% Non-Participating Costs.

ARTICLE III

SECRETARY RESPONSIBILITIES:

1. **Reimbursement Payments.** The Secretary will make such payment to the City as soon as reasonably possible after construction of the Project is completed, after receipt of proper billing, and attestation by a licensed professional engineer employed or retained by the City that the Project was constructed within substantial compliance of the final Design Plans and specifications.

ARTICLE IV

CITY RESPONSIBILITIES:

1. **Limited Scope.** The Project is limited to roadway resurfacing within the Project Limits. The Project roadway resurfacing may include all Eligible items as defined above. Roadway resurfacing does not include such Non-Eligible items as defined above and any other items deemed Non-Eligible or

Non-Participating by the Secretary. The City will be responsible for construction of any traffic signal and/or sidewalk improvements that are necessary to comply with Public Right-of-Way Accessibility Guidelines (PROWAG), regardless of whether such improvements are deemed Non-Eligible/Non-Participating bid items by the Secretary for reimbursement purposes.

2. **Secretary Authorization.** The Secretary is authorized by the City to take such steps as are deemed by the Secretary to be necessary or advisable for the purpose of securing the benefits of the current CCLIP (SP) Resurfacing Program for this Project.

3. **General Indemnification.** To the extent permitted by law and subject to the maximum liability provisions of the Kansas Tort Claims Act (K.S.A. § 75-6101, *et seq.*) as applicable, the City will defend, indemnify, hold harmless, and save the Secretary and the Secretary's authorized representatives from any and all costs, liabilities, expenses, suits, judgments, damages to persons or property or claims of any nature whatsoever arising out of or in connection with the provisions or performance of this Agreement by the City, the City's employees, agents, or subcontractors. The City shall not be required to defend, indemnify, hold harmless, and save the Secretary for negligent acts or omissions of the Secretary or the Secretary's authorized representatives or employees.

4. **Indemnification by Contractors.** The City will require the Contractor to indemnify, hold harmless, and save the Secretary and the City from personal injury and property damage claims arising out of the act of omission of the Contractor, the Contractor's agent, subcontractors, or suppliers. If the Secretary or the City defends a third party's claim, the Contractor shall indemnify the Secretary and the City for damages paid to the third party and all related expenses either the Secretary or the City or both incur in defending the claim.

5. **Design and Specifications.** The City shall be responsible to make or contract to have made Design Plans for the Project in conformity with the current version of Section 13.0 CCLIP of the LPA Project Development Manual.

6. **Letting and Administration by City.** The City shall Let the contract for the Project and shall award the contract to the lowest Responsible Bidder upon concurrence in the award by the Secretary. The City further agrees to administer the Construction of the Project in accordance with the Design Plans, and the current version of the City's currently approved procedures, if applicable, and administer the payments due the Contractor, including the portion of the cost borne by the Secretary.

7. **Performance Bond.** The City will require the Contractor to provide a performance bond in a sum not less than the amount of the contract as awarded.

8. **Responsibility for Adequacy of Design.** The City, and any Consultant retained by the City, shall have sole responsibility for the adequacy and accuracy of the Design Plans, specifications, and estimates. Any review of these items that may be performed by the Secretary or the Secretary's representatives is not intended to and shall not be construed to be an undertaking of the City's and its Consultant's duty to provide adequate and accurate Design Plans, specifications, and estimates. Such reviews are not done for the benefit of the Consultant, the Contractor, the City, or other political subdivision, nor the traveling public. The Secretary makes no representation, or expressed or implied warranty, to any person or entity concerning the adequacy or accuracy of the Design Plans, specifications, and estimates or any other work performed by the Consultant or the City.

9. **Design Schedule and Submission to Secretary.** The City will follow a schedule for design and development of plans that will allow the Project to be Let to contract in the programmed fiscal year; otherwise, the Secretary has the right to withdraw the Secretary's participation in the Project. If the City's Project preliminary plans, specifications, and a cost estimate (PS&E) are submitted to KDOT's Bureau of Local Projects later than May 1 of the programmed fiscal year, at the Secretary's discretion, the Project may be moved into a future fiscal year.
10. **Movement of Utilities.** The City will move or adjust, or cause to be moved or adjusted, and will be responsible for such removal or adjustment of all existing structures, pole lines, pipelines, meters, and other Utilities, publicly or privately owned, which may be necessary for Construction of the Project in accordance with the final Design Plans. The expense of the removal or adjustment of the Utilities and Encroachments located on public right of way or easement shall be borne by the owner or the City.
11. **Future Encroachments.** The City will prohibit future erection, installation, or construction of encroachments either on or above the Right of Way, and it will not in the future permit the erection of fuel dispensing pumps upon the Right of Way of the City Connecting Link. The City will require any fuel dispensing pumps erected, moved, or installed along the City Connecting Link be placed a distance from the Right of Way line no less than the distance permitted by the National Fire Code.
12. **Legal Authority.** By his or her signature on this Agreement, the signatory certifies that he or she has legal and actual authority as representative and agent for the City to enter into this Agreement on its behalf. The City agrees to take any administrative and/or legal steps as may be required to give full effect to the terms of this Agreement.
13. **Temporary Traffic Control.** The City shall provide a temporary traffic control plan within the design plans, which includes the City's plan for handling multi-modal traffic during Construction, including detour routes and road closings, if necessary, and installation of alternate or temporary pedestrian accessible paths to pedestrian facilities in the public Right of Way within the Project Limits. The City's temporary traffic control plan must be in conformity with the latest version of the Manual on Uniform Traffic Control Devices (MUTCD), as adopted by the Secretary, and in compliance with PROWAG, and FHWA rules, regulations, and guidance pertaining to the same.
14. **Permanent Traffic Control.** The City must ensure the location, form, and character of informational, regulatory, and warning signs, of traffic signals and of curb and pavement or other markings installed or placed by any public authority, or other agency as authorized by K.S.A. § 8-2005, shall conform to the latest version of the MUTCD as adopted by the Secretary.
15. **Access Control.** The City will maintain control of access rights and prohibit the construction or use of any entrances or access points along the Project within the City other than those shown on the final Design Plans unless prior approval is obtained from the Secretary.
16. **Final Design Plans.** The final Design Plans will depict the Project Limits. The Eligible/Participating bid items must be shown separated and listed apart from the Non-Eligible/Non-Participating bid items on the final Design Plans, bid documents, and on the detailed billing provided by the City. The City shall have the final Design Plans signed and sealed by a licensed professional engineer.

The City will furnish to KDOT's Bureau of Local Projects an electronic set of final Design Plans and specifications. All technical professionals involved in the Project are required to meet the applicable licensing and/or certification requirements as stated in K.S.A. § 74-7001, *et seq.*

17. **Program Administration.** In addition to complying with all requirements contained in Section 13.0 CCLIP of the LPA Project Development Manual:

(a) The City acknowledges that funding for the Project may be cancelled if the City proceeds to advertise, Let, or award a contract for the Project, prior to receipt of notification from KDOT's Bureau of Local Projects of its completion of the final review of the plans, specifications, and estimates (PS&E).

(b) The City acknowledges that funding for the Project may be cancelled if the City awards the contract for the Project prior to its receipt of an "Authority to Award" notification from KDOT's Bureau of Local Projects.

(c) The City will provide to KDOT's Bureau of Local Projects an electronic copy of the executed contract, the completed tax exemption form (PR-76 or PR-74a) and the City's Notice of Award.

(d) After the contract for the Project is awarded, the City will promptly notify both the Project Manager of KDOT's Bureau of Local Projects and the KDOT Area Engineer to communicate the date the contractor is anticipated to begin work on the Project.

(e) The City acknowledges that any costs for work completed prior to receipt of a Notice of Actual Start Date from the KDOT Area Engineer are ineligible for participation in the Program, will be deemed non-participating costs, and shall be the responsibility of the City.

18. **Discrimination Laws.** The City will: (a) comply with the Kansas Act Against Discrimination (K.S.A. § 44-1001, *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. § 44-1111, *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. § 12101, *et seq.*)(ADA) and not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in, its programs or activities; (b) include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) comply with the reporting requirements set out at K.S.A. § 44-1031 and K.S.A. § 44-1116; and (d) include those provisions set forth in (a) through (c) in every contract, subcontract or purchase order so they are binding upon such Contractor, subcontractor or vendor. If the City fails to comply with any applicable requirements of (a) through (d) above or if the City is found guilty of any violation by federal or state agencies having enforcement jurisdiction for those Acts, such violation will constitute a breach of this Agreement. If the Secretary determines the City has violated applicable provisions of the ADA, the violation will constitute a breach of this Agreement. If any violation under this paragraph occurs, this Agreement may be cancelled, terminated, or suspended in whole or in part.

19. **Inspections.** The City will provide the Construction Engineering/inspection necessary to determine substantial compliance with the final Design Plans, specifications, and this Agreement. The City will require at a minimum all personnel, whether City or Consultant to comply with the high CCLIP (SP) Master – City Let (Rev. 10.01.2021)

visibility requirements of the MUTCD, Chapter 6E.02, High-Visibility Safety Apparel. If the City executes an agreement for inspection, the agreement must contain this requirement as a minimum. The City may set additional clothing requirements for adequate visibility of personnel.

20. **Corrective Work.** Representatives of the Secretary may make periodic inspection of the Project and the records of the City as may be deemed necessary or desirable. The City will direct or cause its contractor to accomplish any corrective action or work required by the Secretary's representative as needed for a determination of the funding participation in the CCLIP (SP) Resurfacing Program. The Secretary does not undertake (for the benefit of the City, the Contractor, the Consultant, or any third party) the duty to perform day-to-day detailed inspection of the Project or to catch the Contractor's errors, omissions, or deviations from the final Design Plans and specifications.

21. **Attestation.** Upon completion of the Project the City shall have a licensed professional engineer employed or retained by the City attest in an email to the KDOT Area Engineer and the Project Manager for KDOT's Bureau of Local Projects, that the Project was completed in substantial compliance with the final Design Plans and specifications.

22. **Final Acceptance.** Prior to issuing final payment to the Contractor, the City must obtain final acceptance of the Project from the KDOT Area Engineer.

23. **Accounting.** Upon request by the Secretary, the City will provide the Secretary an accounting of all actual Non-Participating costs which are paid directly by the City to any party outside of KDOT and costs incurred by the City not to be reimbursed by KDOT for Preliminary Engineering, Utility adjustments, or any other major expense associated with the Project. This will enable the Secretary to report all costs of the Project to the legislature.

24. **Reimbursement Request.** The City will request payment from the Secretary after the City has paid the Contractor in full, and a licensed professional engineer has attested in writing the Project has been completed in substantial compliance with the final Design Plans and specifications.

25. **Audit.** The City will participate and cooperate with the Secretary in an annual audit of the Project. The City shall make its records and books available to representatives of the Secretary for audit for a period of five (5) years after date of final payment under this Agreement. If any such audits reveal payments have been made with state funds by the City for items considered Non-Participating, the City shall promptly reimburse the Secretary for such items upon notification by the Secretary.

ARTICLE V

GENERAL PROVISIONS:

1. **City Connecting Link Maintenance Agreement.** The Parties executed a City Connecting Link Maintenance Agreement regarding portions of K-15 existing within Abilene, Kansas, city limits which is still valid and in effect as of the Effective Date. Nothing in this Agreement modifies or invalidates the terms of the City Connecting Link Maintenance Agreement.

2. **Existing Right of Way.** The Project will be constructed within the limits of the existing right of way.

3. **Incorporation of Final Plans.** The final Design Plans and specifications are by this reference made a part of this Agreement.

4. **Compliance with Federal and State Laws.** The Parties agree to comply with all appropriate state and federal laws and regulations applicable to this Project.

5. **Project Modification.** Any of the following Project changes require the City to send a formal notice to the Secretary for approval:

- a. Fiscal year the Project is to be Let
- b. Project length
- c. Project location
- d. Project scope

Items b, c, and d require an attached map to scale.

It is further mutually agreed during Construction, the City shall notify the Secretary of any changes in the plans and specifications.

6. **Civil Rights Act.** The **Civil Rights Attachment, Rev. 01.24.2023** pertaining to the implementation of the Civil Rights Act of 1964, is attached and made a part of this Agreement.

7. **Contractual Provisions.** The Provisions found in the current version of the **Contractual Provisions Attachment (Form DA-146a)**, which is attached, are incorporated into, and made a part of this Agreement.

8. **Termination.** If, in the judgment of the Secretary, sufficient funds are not appropriated to continue the function performed in this Agreement and for the payment of the charges hereunder, the Secretary may terminate this Agreement at the end of its current fiscal year. The Secretary will participate in all costs approved by the Secretary incurred prior to the termination of the Agreement.

9. **Binding Agreement.** This Agreement and all contracts entered into under the provisions of this Agreement are binding upon the Secretary and the City and their successors in office.

10. **No Third-Party Beneficiaries.** No third-party beneficiaries are intended to be created by this Agreement and nothing in this Agreement authorizes third parties to maintain a suit for damages pursuant to the terms or provisions of this Agreement.

11. **Headings.** The captions of the various articles and sections of this Agreement are for convenience and ease of reference only, and do not alter the terms and conditions of any part or parts of this Agreement.

12. **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same agreement.

13. **Severability**. If any provision of this Agreement is held invalid, the invalidity does not affect other provisions which can be given effect without the invalid provision, and to this end the provisions of this Agreement are severable.

The signature pages immediately follow this paragraph.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by their duly authorized officers.

ATTEST:

THE CITY OF ABILENE, KANSAS


SHAYLA L. MOHR, CMC, CITY CLERK


BRANDON REIN, MAYOR

February 12, 2024



Kansas Department of Transportation
Secretary of Transportation

By: **Greg Schieber**
Greg M. Schieber, P.E. (Date)
Deputy Secretary and
State Transportation Engineer

Digitally signed by Greg Schieber
DN: CN=Greg Schieber, O=Kansas Department of
Transportation, L=Topeka, S=Kansas, C=US
Date: 2024.02.19 11:43:50-06'00'

Approved as to form:

INDEX OF ATTACHMENTS

- ☒ Civil Rights Attachment (Rev. 01/24/2023)
- ☒ Contractual Provisions Attachment (Form DA-146a)

*Note – If left unchecked, then inapplicable.

Form Approved
By H.D.B. 02/16/2024
Legal Dept. KDOT

KANSAS DEPARTMENT OF TRANSPORTATION CIVIL RIGHTS ACT ATTACHMENT

PREAMBLE

The Secretary of Transportation for the State of Kansas, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d to 2000d-4) and other nondiscrimination requirements and the Regulations, hereby notifies all contracting parties that it will affirmatively ensure that this contract will be implemented without discrimination on the grounds of race, color, national origin, sex, age, disability, income-level or Limited English Proficiency ("LEP").

CLARIFICATION

Where the term "contractor" appears in the following "Nondiscrimination Clauses", the term "contractor" is understood to include all parties to contracts or agreements with the Secretary of Transportation, Kansas Department of Transportation. This Attachment shall govern should this Attachment conflict with provisions of the Document to which it is attached.

ASSURANCE APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in its Federally-assisted programs of the U.S. Department of Transportation, the Federal Highway Administration (FHWA), the Federal Transit Administration ("FTA") or the Federal Aviation Administration ("FAA") as they may be amended from time to time which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontractors, Including Procurements of Material and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FHWA, Federal Transit Administration ("FTA"), or Federal Aviation Administration ("FAA") to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or, the FHWA, FTA, or FAA as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA, FTA, or FAA may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of the paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any

subcontract or procurement as the Recipient or the FHWA, FTA, or FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

ASSURANCE APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- The Federal Aid Highway Act of 1973 (23 U.S.C. § 324 et. seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 et. seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et. seq.), prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (PL No. 100-259), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with LEP, and resulting agency guidance, national origin discrimination includes discrimination because of LEP. To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. § 1681)

CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 07-19), which is attached hereto, are hereby incorporated in this contract and made a part thereof.

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the _____ day of _____, 20____.

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.
2. **Kansas Law and Venue:** This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.
3. **Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least thirty (30) days prior to the end of its current fiscal year and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to ninety (90) days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
4. **Disclaimer Of Liability:** No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*).
5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001, *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111, *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101, *et seq.*) (ADA), and Kansas Executive Order No. 19-02, and to not discriminate against any person because of race, color, gender, sexual orientation, gender identity or expression, religion, national origin, ancestry, age, military or veteran status, disability status, marital or family status, genetic information, or political affiliation that is unrelated to the person's ability to reasonably perform the duties of a particular job or position; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to

comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) Contractor agrees to comply with all applicable state and federal anti-discrimination laws and regulations; (g) Contractor agrees all hiring must be on the basis of individual merit and qualifications, and discrimination or harassment of persons for the reasons stated above is prohibited; and (h) if it is determined that the contractor has violated the provisions of any portion of this paragraph, such violation shall constitute a breach of contract and the contract may be canceled, terminated, or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

6. **Acceptance of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose.
8. **Representative's Authority to Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. **Responsibility for Taxes:** The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
10. **Insurance:** The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.
11. **Information:** No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101, *et seq.*
12. **The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."
13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.



City Commission
Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF
Jon Quinday
Interim City Manager

Kelsey Briand
Interim Finance Director

Shayla Mohr
City Clerk/HR Director

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, August 25, 2025

Session: Regular Meeting

Topic: Work Order Amendment #1 – CCLIP 1 & 2 Projects

Department: Public Works

Staff Contact: Public Works Director

Background:

The City Connecting Link Improvement Program (CCLIP) is a federally and state-funded initiative administered by the Kansas Department of Transportation (KDOT). The program provides financial assistance to cities in Kansas for improvements to City Connecting Links—those city streets designated as part of the State Highway System. Participating cities are required to contribute a local match, with the cost share determined by population size.

In March 2023, the city applied for and was awarded two separate Surface Preservation grants through the CCLIP program, each in the amount of \$400,000. These grants were designated for improvements along different segments of North Buckeye Avenue. The first project, commonly referred to as CCLIP 1, involves the stretch of N. Buckeye from 20 feet north of the Union Pacific Railroad crossing to 5th Street. Planned improvements include milling and overlay of the roadway, curb repairs, sidewalk upgrades, curb inlet work, ADA-compliant sidewalk ramps, and new pavement markings. The original bid letting for this project was scheduled for November 2024; however, due to delays in plan production, it was rescheduled to March 2025. The funding structure for this project includes a 90/10 cost share between the state and the city, up to a maximum of \$400,000. The city is responsible for any costs exceeding that amount.

The second project, known as CCLIP 2, covers the section of N. Buckeye Avenue from SW 6th Street south to the city limits. This phase includes milling and overlay of the roadway, replacement of curb and gutter at the radius returns, and ADA-compliant sidewalk ramp improvements at SW 7th Street. Like CCLIP 1, the project is funded with a 90/10 cost share up to a maximum of \$400,000, with the City covering any additional costs beyond the grant amount.

To improve efficiency and coordination, the city requested that CCLIP 1 and CCLIP 2 be combined into a single project. This combined project maintains the original cost share arrangement, with the state contributing 90% and the city 10% for construction and construction engineering, up to a new combined maximum of \$800,000. The city remains fully responsible for any non-participating construction costs, as well as any expenses that exceed the \$800,000 limit. The bid letting date for the combined project has been updated to March 2026.

In support of project design and delivery, the city previously entered into a Work Order agreement with Olsson Engineering for design services related to CCLIP 1. Following the decision to combine the projects, Olsson submitted Amendment #1 to the original Work Order for Commission consideration and approval. This amendment expands the scope of the agreement to include both projects and provides for a comprehensive range of services, including project management, surveying, engineering design, bidding phase support (\$41,500 for the CCLIP 2 portion), and construction period services (\$98,895 for both CCLIP 1 and 2).

Funding Source: General Obligation Temporary Notes Proceeds / CCLIP Grants

City Attorney Review: N/A

Options:

1. Approve the Master Agreement Work Order Amendment #1, dated July 30, 2025, as presented, and authorize the Mayor to sign the amendment.
2. Take no action – the project is halted pending council direction
3. Provide staff with an alternate direction

Recommendation: Approve the Master Agreement Work Order Amendment #1, dated July 30, 2025, as presented, and authorize the Mayor to sign the amendment.



MASTER AGREEMENT FOR PROFESSIONAL SERVICES WORK ORDER AMENDMENT #1

Date: July 30, 2025

This AMENDMENT ("Amendment") hereby amends the Work Order which was executed February 26, 2024 in conjunction with the Master Agreement for Professional Services dated November 12, 2020 between the City of Abilene, Kansas ("Client") and Olsson, Inc. ("Olsson") providing for professional services for the following Project (the "Agreement"):

PROJECT DESCRIPTION AND LOCATION

Project will be located at: Abilene, KS

Project Description: CCLIP: K-15 from South City Limits to SW 6th St
021 U-2548-01 Abilene

The Work Order is amended as follows:

GENERAL

Provide a 2" mill and overlay of the existing pavement for surface preservation. Improvements also include replacing the curb and gutter at the radius returns, replacement of curb inlets and storm sewer, and sidewalk ramp improvements at SW 7th Street. Construction Period Services for the Project will cover both CCLIP SP U-2504-01 K-15 from UPRR to 5th Street and CCLIP U-2548-01 K-15 from South City Limits to SW 6th St .

Olsson has acquainted itself with the information provided by Client relative to the project and based upon such information offers to provide the services described below for the project. Client warrants that it is either the legal owner of the property to be improved by this Project or that Client is acting as the duly authorized agent of the legal owner of such property.

SCOPE OF SERVICES

Olsson shall provide the following services (Scope of Services) to Client for the Project:

PHASE 100 – Project Management & Meetings

Task 001: Project Management. Project management is responsible for coordination of the various people that are involved in the project, tracking of work completion, and project management.

Task 002: Meetings. Olsson will attend meetings related to the Project including attending up to five (5) project meetings with the City and KDOT related to the general management of the design of the project which includes field and office checks.

PHASE 200 – Surveying Services

Task 001: Topographic Design Survey. A topographic survey will be conducted within the public right-of-way and along the proposed project to include inlets and sidewalk ramps.

Establish a Horizontal Control Network. Olsson will locate the section line and existing property corners to define boundary information for the existing right of way. Additional control points will be established for use during the preliminary survey, design and construction phases of this project.

Establish a Vertical Control Network. Vertical benchmarks will be established in the vicinity of the project for use during the preliminary survey, design and construction phases of this project.

Utility Locations. The location of the existing utilities will be determined by surveying the visible features and the location of buried utilities as flagged by the utility owners. Record information will be gathered from the utility owners, including the City of Abilene.

Easements. It is anticipated that no easements are required for this project.

PHASE 300 – Engineering Services

Task 001: Construction Documents. Olsson will attend City staff and/or other permitting agencies meetings as required. Olsson will prepare construction documents for Field, Office and Final check plans to be reviewed by the city and KDOT.

CCLIP Design. Shall include all items listed below:

- Cover sheet
- General Notes
- Layout & Survey Control
- Demo and removals sheet
- Typical sections Geometric design
- Entrance Details
- Sidewalk ADA ramp design
- Curb and Gutter replacement as needed along K-15
- 2" mill and overlay
- Pavement marking details
- Sign Details
- Summary of Quantities

Temporary Traffic Control Design. Olsson will provide temporary traffic control plans associated with lane closure and paving operations according to the Manual on Uniform Traffic Control Devices, current edition, as well as applicable City and KDOT standard specifications.

Opinion of Probable Cost. Provided at Field, Office and Final check plans and will include a breakdown of Participating and Non-Participating costs for each item.

Permitting. Olsson anticipates that less than one (1) acre will be disturbed with this project so permitting is not required.

Specifications. Project specifications will be prepared utilizing the City's general conditions and standard specifications. Supplemental specifications and technical specifications prepared by consultant will be incorporated into the standard specifications when required to provide further detail or to provide for items not currently covered by City standards. Coordinate incorporation of specifications from other disciplines into the Project specifications.

PHASE 500 – Construction Period Services

Task 001: On Site Field Inspection. Olsson shall furnish construction inspection services on a varied level of part-time service during the active phases of the project. Olsson's on-site representative will perform inspections of the work and that it is proceeding in accordance with the plans and specifications. Olsson shall verify through site inspection and observation that all work being performed is per the contract documents. Whenever the field observer believes that any work is unsatisfactory, faulty or defective; or does not conform to the contract documents; or has been damaged; or does not meet the requirements of any governing agency, test or approval required to be made; then the field observer shall contact the City to inform them of the defective work. The City shall review the work in question and direct the Contractor to remove, repair or reconstruct the defective work to bring the work into conformance with the contract requirements.

Project Reporting. Olsson's field staff will prepare field reports summarizing each day's field tests and identify items with tests that are not in compliance with the project drawings and/or specifications.

Olsson is not responsible for the Contractor's means or methods and does not have the obligation or authority to stop Contractor's work. Olsson's responsibility as special inspector is to report field observations and test results to the Contractor and City as provided herein.

- Project Reporting – Daily.

Task 002: Testing. Olsson shall provide materials testing and other testing as required for construction of the pavement replacement for this project.

Task 003: Project Management and Administration. This will include additional services to review submittals and necessary project meetings.

By performing the services, no authority or responsibility is assumed to supervise, direct, or control the Contractor's work or the Contractor's means, method, techniques, or procedures of construction. Olsson shall not have authority or responsibility for safety precautions and programs incident to the Contractor's work or for any failure of the Contractor to comply with laws, regulations, rules, ordinances, codes or orders applicable to the Contractor furnishing and performing the work. The Contractor shall have sole responsibility for safety and for maintaining safe practices and avoiding unsafe practices or conditions. It is the responsibility of the general contractor or their subcontractors to provide safe access to work requiring observation or testing by the special inspector or tester. These services shall in no way relieve the Contractor of complete supervision of the work or the Contractor's obligation for complete compliance with the drawings and specifications.

EXCLUSIONS

The following items are not included in this scope, but are additional services that Olsson can provide:

- Construction Staking
- Waterline
- Sanitary Sewer
- Public Meeting
- Street Lighting Plan

Should Client request work in addition to the Scope of Services, Olsson shall invoice Client for such additional services (Optional Additional Services) at the standard hourly billing labor rate charged for those employees actually performing the work, plus reimbursable expenses if any. Olsson shall not commence work on Optional Additional Services without Client's prior written approval.

Olsson agrees to provide all of its services in a timely, competent and professional manner, in accordance with applicable standards of care, for projects of similar geographic location, quality and scope.

SCHEDULE FOR OLSSON'S SERVICES

Unless otherwise agreed, Olsson expects to perform its services under the Agreement as follows:

Anticipated Start Date: August 2025

Anticipated Completion Date: June 2026

Olsson will endeavor to start its services on the Anticipated Start Date and to complete its services on the Anticipated Completion Date. However, the Anticipated Start Date, the Anticipated Completion Date, and any milestone dates are approximate only, and Olsson reserves the right to adjust its schedule and any or all of those dates at its sole discretion, for any reason, including, but not limited to, delays caused by Client or delays caused by third parties.

COMPENSATION

Phase 100 – Phase 400: Client shall pay to Olsson for the performance of the Scope of Services a lump sum of FORTY ONE THOUSAND FIVE HUNDRED dollars **(\$41,500.00)**. Olsson's reimbursable expenses for these fees are included in the lump sum.

Phase 500: Client shall pay to Olsson for the performance of the Scope of Services, the actual time of personnel performing such services and all actual reimbursable expenses. Olsson's Scope of Services will be provided on a time-and-expense basis not to exceed **\$98,895.00**.

Olsson shall submit invoices on a monthly basis, and payment is due within 30 calendar days of invoice date.

TERMS AND CONDITIONS OF SERVICE

We have discussed with you the risks, rewards and benefits of the Project, the Scope of Services, and our fees for such services and the Agreement represents the entire understanding between

Client and Olsson with respect to the Project. The Agreement may only be modified in writing signed by both parties.

Client's designated Project Representative shall be Brad Anderson.

If this Work Order satisfactorily sets forth your understanding of our agreement, please sign in the space provided below. Retain a copy for your files and return an executed original to Olsson, via email to Mark Bachamp at mbachamp@olsson.com. This proposal will be open for acceptance for a period of 30 days from the date set forth above, unless changed by us in writing.

OLSSON, INC.

By Jared E Loomis
Jared Loomis, PE

By Brad Sonner
Brad Sonner, PLA, LEED AP

By signing below, you acknowledge that you have full authority to bind Client to the terms of the Agreement. If you accept this Work Order, please sign:

CITY OF ABILENE, KANSAS

By _____
Signature

Print Name _____

Title _____

Dated: _____



City Commission
Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF
Jon Quinday
Interim City Manager

Kelsey Briand
Interim Finance Director

Shayla Mohr
City Clerk/HR Director

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, August 25, 2025

Session: Regular Meeting

Topic: 2026 Budget

Department: Administration

Staff Contact: Interim City Manager

Background:

The City of Abilene's proposed 2026 budget builds upon the discussion held at the August 11, 2025, City Commission meeting and represents the next step in addressing the financial challenges currently facing the community. This budget was developed following a comprehensive review of prior budgets, independent audits, operational practices, and long-range planning documents, as well as a candid assessment of the City's current economic conditions. Recognizing that each financial decision has long-term consequences for the community, this budget takes a balanced approach—meeting essential service needs while laying the groundwork for restoring long-term fiscal stability.

As discussed previously, the City continues to face constrained financial conditions and declining fund balances, stemming from structural deficits accumulated over several years. These imbalances have reduced reserves below policy levels, limiting flexibility to respond to unforeseen needs, pursue grant opportunities, or absorb revenue fluctuations. The continued application of the Revenue Neutral Rate (RNR) remains a significant contributor to this fiscal pressure. While intended to limit tax burdens, the policy has held property tax revenues flat even as operational and capital costs continue to rise. This creates an ongoing gap between revenues and expenditures, directly impacting the City's ability to sustain essential services, invest in infrastructure, and maintain long-term fiscal health. Enterprise funds—particularly water, wastewater, stormwater, and recycling—face similar strain. Current rate structures are not sufficient to cover operations or required capital improvements, and without corrective action, both the Water and Sewer Funds were projected to end 2025 in deficit, in violation of Kansas budget law.

In response to these urgent challenges, City staff implemented immediate cost-saving measures during 2025 to stabilize operations. In addition, utility rate and service fee adjustments must be considered to recoup costs.

The 2026 budget is intentionally structured as both a financial plan and a foundation for long-term recovery. It reflects disciplined spending, with funding allocated only to essential operations. Specifically, the 2026 budget includes:

- A reduction in workforce.
- No cost-of-living or merit-based pay increases for employees.
- Reduced funding for previously supported outside entities.
- No capital investments or major equipment purchases that the city is not already obligated for.

While these reductions are significant, they are necessary to bring the City into compliance with budget law and begin the process of financial recovery.

While these challenges are real, Abilene is not without its strengths. Chief among them is the dedication of its city staff. Throughout this period of uncertainty, employees and department directors have shown remarkable commitment by cross-training, sharing responsibilities, and adapting operations to reduce costs and maintain essential services.

Their professionalism, creativity, and service-oriented focus have been central to sustaining core functions, even under significant resource constraints. The success of the City's recovery will depend not only on sound policy and financial planning, but also on the continued commitment of these dedicated staff members. Their adaptability and prioritization of service to the community are key to both immediate cost containment and the City's long-term stability.

The proposed 2026 budget includes an Ad Valorem tax of 47.537 mills, which includes:

- General Fund 34.184 mills
- Library 8.220 mills
- Debt Service 2.720 mills
- Fire Apparatus 2.413 mills

reflecting the difficult but necessary decisions required to restore fiscal balance. It positions the City of Abilene on a clear path toward recovery, while recognizing that full stability will take time and continued effort. With discipline, strategic planning, and the steadfast dedication of its staff, the City is well-prepared to move forward, safeguard essential services, and build a stronger financial foundation for the future.

Funding Source: Multiple

City Attorney Review: N/A

Options: For review and discussion.

Recommendation: Set the Hearing to Exceed the Revenue Neutral Rate and 2026 Budget Hearing for 4:00 p.m. on September 8, 2025, at the Abilene Public Library and direct staff to publish the required notice.

CERTIFICATE

2026

To the Clerk of Dickinson County, State of Kansas

We, the undersigned, officers of

City of Abilene

- certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditures for the various funds for the year 2026; and
(3) the Amount(s) of 2025 Ad Valorem Tax are within statutory limitations.

		2026 Adopted Budget		
		Budget Authority for Expenditures	Amount of 2025 Ad Valorem Tax	Final Tax Rate (County Clerk's Use Only)
Table of Contents:		Page No.		
Allocation of MVT, RVT, 16/20M Veh Tax		2		
Schedule of Transfers		3		
Statement of Indebtedness		4		
Statement of Lease-Purchases		5		
Computation to Determine State Library Grant		6		
Fund	K.S.A.			
General	12-101a	7	6,862,532	2,411,809
Debt Service	10-113		419,780	191,930
Library	12-1220		639,950	579,965
Airport	3-113a		873,209	
Fire Apparatus	12-110c		251,629	170,237
Capital Improvement	12-1,118			
Special Highway			354,760	
Street Sales Tax			503,150	
Recycle			175,948	
Storm Water			627,271	
Special Parks & Recreation			86,271	
Special Alcohol & Drug			20,632	
Library Pool Renovation			16,419	
			237,435	
Water			2,790,107	
Sewer			2,252,431	
Recreation Commission			887,099	
Convention & Visitors Bureau			336,198	
Non-Budgeted Funds-A				
Non-Budgeted Funds-B				
Non-Budgeted Funds-C				
Totals	XXXXXX		17,334,821	3,353,941
Budget Hearing Notice				County Clerk's Use Only
Combined Rate and Budget Hearing Notice				
RNR Hearing Notice				
Neighborhood Revitalization				Nov 1, 2025 Total Assessed Valuation

Revenue Neutral Rate 43.515

Does budget require a resolution to exceed the Revenue Neutral Rate?

YES

Assisted by:

Address:

Email:

Attest: _____, 2025

County Clerk

Governing Body

CPA Summary

City of Abilene

2026

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

Budgeted Fund for 2025	Ad Valorem Levy Tax Year 2024	Allocation for Year 2026				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	2,105,678	216,772	3,854	941	6,371	1,368
Debt Service	290,445	29,900	532	130	879	189
Library	550,507	56,672	1,008	246	1,666	358
Airport						
Fire Apparatus	110,848	11,411	203	50	335	72
Capital Improvement						
TOTAL	3,057,478	314,755	5,597	1,367	9,251	1,987

County Treas Motor Vehicle Estimate	314,755				
County Treas Recreational Vehicle Estimate		5,597			
County Treas 16/20M Vehicle Estimate			1,367		
County Treas Commercial Vehicle Tax Estimate				9,251	
County Treas Watercraft Tax Estimate					1,987

Motor Vehicle Factor	0.10295				
Recreational Vehicle Factor		0.00183			
16/20M Vehicle Factor			0.00045		
Commercial Vehicle Factor				0.00303	
Watercraft Factor					0.00065

***Note:** Adjustments are required only if the transfer is being made in 2025 and/or 2026 from a non-budgeted fund.

City of Abilene

2026

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Debt Service	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	36,638	29,796	88,632
Receipts:			
Ad Valorem Tax	325,155	290,445	xxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	2,155	0	2,000
Motor Vehicle Tax	38,049	34,593	29,900
Recreational Vehicle Tax		627	532
16/20M Vehicle Tax		153	130
Commercial Vehicle Tax		954	879
Watercraft Tax		156	189
Special Assessments	112,134	57,200	55,588
Interest on Idle Funds	4,034	130,000	50,000
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	481,527	514,128	139,218
Resources Available:	518,165	543,924	227,850
Expenditures:			
Bond Principal & Interest	488,368	455,292	419,780
Cash Reserve (2026 column)			
Miscellaneous	1		
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	488,369	455,292	419,780
Unencumbered Cash Balance Dec 31	29,796	88,632	xxxxxxxxxxxxxxxxxxxxxx
2024/2025/2026 Budget Authority Amount:	538,368	505,293	419,780
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			419,780
Tax Required			191,930
Delinquent Comp Rate:	0.0%		0
Amount of 2025 Ad Valorem Tax			191,930

City of Abilene

2026

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Item Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance As Beginning of 2025	Payments Due 2025	Payments Due 2026
Street Sweeper	9/1/2018	84	3.80	144,824	23,147	24,026	0
Fire Truck	9/1/2018	84	2.64	433,212	132,980	71,075	71,075
Water Meter	12/19/2018	84	1.75	740,010	111,351	113,327	0
Fire Truck	9/15/2023	84	5.70	829,106	772,172	155,554	155,554
Street Sweeper	7/23/2025	60	4.66	307,517	307,517	67,499	67,499
Totals					1,347,167	431,481	294,128

*****If leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.**

City of Abilene

2026

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget General	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	1,891,692	1,317,764	829,873
Receipts:			
Ad Valorem Tax	1,965,479	2,105,678	xxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	11,621	11,000	11,000
Motor Vehicle Tax	217,846	209,129	216,772
Recreational Vehicle Tax		3,793	3,854
16/20M Vehicle Tax		927	941
Commercial Vehicle Tax		5,766	6,371
Watercraft Tax		946	1,368
Gross Earning (Intangible) Tax		0	0
Mineral Production Tax			
Local Alcoholic Liquor	9,379	9,000	9,000
Compensating Use Tax			
Local Sales Tax	1,774,721	1,700,000	1,700,000
Franchise Tax	897,440	900,000	900,000
Licenses	591,472	250,000	250,000
Intergovernmental	51,285	51,285	51,285
Transfers	186,400	186,400	220,259
Grants	1,901		
In Lieu of Taxes (IRB)			
Interest on Idle Funds		150,000	100,000
Neighborhood Revitalization Rebate			0
Miscellaneous	359,022	195,010	150,000
Does miscellaneous exceed 10% Total Rec			
Total Receipts	6,066,566	5,778,934	3,620,850
Resources Available:	7,958,258	7,096,698	4,450,723

City of Abilene

FUND PAGE - GENERAL

Adopted Budget General	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Resources Available:	7,958,258	7,096,698	4,450,723
Expenditures:			
Administrative	1,177,191	771,913	745,732
Police	1,784,892	1,784,258	1,980,837
Fire	1,203,860	1,269,140	1,430,640
Streets & Alleys	861,306	830,123	794,048
Bindweed & Flood Maintenance	128,527	151,153	167,751
Parks	452,056	452,162	477,808
Pool	17,223	19,500	18,843
Community Development	173,071	157,259	226,631
Inspection	150,174	175,954	143,580
Municipal Court	191,889	225,683	253,671
Senior Center	49,402	47,589	44,610
Civic Center	40,988	48,750	33,381
Land Bank	32,915	25,000	25,000
Subtotal detail (Should agree with detail)	6,263,494	5,958,484	6,342,532
Transfer to Equipment Reserve	324,000	258,341	180,000
Transfer to CVB	50,000	50,000	50,000
Transfer to Capital Improvement			
Transfer to Tree Board	3,000		
Cash Reserve (2026 column)			290,000
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	6,640,494	6,266,825	6,862,532
Unencumbered Cash Balance Dec 31	1,317,764	829,873	xxxxxxxxxxxxxxxxxxxxxx
2024/2025/2026 Budget Authority Amount:	7,438,043	7,470,341	6,862,532
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			6,862,532
Tax Required			2,411,809
Delinquent Comp Rate: 0.0%			0
Amount of 2025 Ad Valorem Tax			2,411,809

CPA Summary

City of Abilene

2026

Adopted Budget General Fund - Detail Page 1	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Expenditures:			
Administrative			
Salaries/Benefits	438,635	302,647	232,882
Contractual	44,322	107,250	440,200
Commodities	712,107	362,016	72,650
Capital Outlay	(17,873)		
Total	1,177,191	771,913	745,732

Police

Salaries/Benefits	1,546,713	1,517,287	1,703,567
Contractual	0	0	149,870
Commodities	224,670	266,971	127,400
Capital Outlay	13,509	0	0
Total	1,784,892	1,784,258	1,980,837

Fire

Salaries/Benefits	1,063,321	1,117,745	1,277,380
Contractual	0	0	37,610
Commodities	139,774	151,395	115,650
Capital Outlay	765	0	0
Total	1,203,860	1,269,140	1,430,640

Streets & Alleys

Salaries/Benefits	354,030	375,632	388,563
Contractual	0	0	58,235
Commodities	507,276	454,491	347,250
Capital Outlay	0	0	
Total	861,306	830,123	794,048

Bindweed & Flood Maintenance

Salaries/Benefits	80,596	72,957	95,751
Contractual	0	0	5,100
Commodities	47,931	78,196	66,900
Capital Outlay	0	0	0
Total	128,527	151,153	167,751

Parks

Salaries/Benefits	350,594	343,462	375,621
Contractual	0	0	57,987
Commodities	97,563	108,700	44,200
Capital Outlay	3,899	0	0
Total	452,056	452,162	477,808

Pool

Salaries/Benefits	0	0	0
Contractual	0	0	6,343
Commodities	17,223	19,500	12,500
Capital Outlay		0	0
Total	17,223	19,500	18,843

Community Development

Salaries/Benefits	121,665	126,209	199,281
Contractual	0	0	15,700
Commodities	51,406	31,050	11,650
Capital Outlay	0	0	0
Total	173,071	157,259	226,631

Page 1 - Total	5,798,126	5,435,508	5,842,290
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Page No. 7b

City of Abilene

2026

Adopted Budget

General Fund - Detail Page 2

	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Expenditures:			
Inspection			
Salaries/Benefits	98,147	103,104	86,480
Contractual	5,273	20,000	44,950
Commodities	46,754	52,850	12,150
Capital Outlay	0	0	0
Total	150,174	175,954	143,580

Municipal Court

Salaries/Benefits	93,073	88,658	121,546
Contractual	46,000	65,000	89,800
Commodities	52,816	72,025	42,325
Capital Outlay	0	0	0
Total	191,889	225,683	253,671

Senior Center

Salaries/Benefits	5,359	7,489	7,489
Contractual	10,800	11,000	29,271
Commodities	33,243	29,100	7,850
Capital Outlay	0	0	0
Total	49,402	47,589	44,610

Civic Center

Salaries/Benefits	0	0	0
Contractual	0	0	14,881
Commodities	27,010	48,750	18,500
Capital Outlay	13,978	0	0
Total	40,988	48,750	33,381

Land Bank

Salaries/Benefits	0	0	0
Contractual	0	0	0
Commodities	32,915	25,000	25,000
Capital Outlay		0	0
Total	0	0	0

Page 2 -Total	465,368	522,976	500,242
Page 1 -Total	5,798,126	5,435,508	5,842,290
Grand Total	6,263,494	5,958,484	6,342,532

(Note: Should agree with general sub-totals.)

City of Abilene

2026

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Debt Service	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	36,638	29,796	88,632
Receipts:			
Ad Valorem Tax	325,155	290,445	xxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	2,155	0	2,000
Motor Vehicle Tax	38,049	34,593	29,900
Recreational Vehicle Tax		627	532
16/20M Vehicle Tax		153	130
Commercial Vehicle Tax		954	879
Watercraft Tax		156	189
Special Assessments	112,134	57,200	55,588
Interest on Idle Funds	4,034	130,000	50,000
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	481,527	514,128	139,218
Resources Available:	518,165	543,924	227,850
Expenditures:			
Bond Principal & Interest	488,368	455,292	419,780
Cash Reserve (2026 column)			
Miscellaneous	1		
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	488,369	455,292	419,780
Unencumbered Cash Balance Dec 31	29,796	88,632	xxxxxxxxxxxxxxxxxxxxxx
2024/2025/2026 Budget Authority Amount:	538,368	505,293	419,780
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			419,780
Tax Required			191,930
Delinquent Comp Rate:	0.0%		0
Amount of 2025 Ad Valorem Tax			191,930

Adopted Budget Library	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	0	35	35
Receipts:			
Ad Valorem Tax	505,639	550,507	xxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	2,980		
Motor Vehicle Tax	55,726	53,802	56,672
Recreational Vehicle Tax		976	1,008
16/20M Vehicle Tax		238	246
Commercial Vehicle Tax		1,484	1,666
Watercraft Tax		243	358
Sale of Merchandise and Property			
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous	35		
Does miscellaneous exceed 10% Total Rec			
Total Receipts	564,380	607,250	59,950
Resources Available:	564,380	607,285	59,985
Expenditures:			
Appropriation to the Library	564,345	607,250	639,950
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	564,345	607,250	639,950
Unencumbered Cash Balance Dec 31	35	35	xxxxxxxxxxxxxxxxxxxxxx
2024/2025/2026 Budget Authority Amount:	581,072	607,250	639,950
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			639,950
Tax Required			579,965
Delinquent Comp Rate:	0.0%		0
Amount of 2025 Ad Valorem Tax			579,965

City of Abilene

2026

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Airport	Actual for 2024	Estimate for 2025	Year for 2026
Unencumbered Cash Balance Jan 1	243,313	44,999	116,379
Receipts:			
Ad Valorem Tax	15	0	xxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	99	34	33
Motor Vehicle Tax	1,486	1,200	
Recreational Vehicle Tax			
16/20M Vehicle Tax			
Commercial Vehicle Tax			
Watercraft Tax			
Intergovernmental Revenue	640,476	307,014	828,534
Interest on Idle Funds	27	142	142
Neighborhood Revitalization Rebate			0
Miscellaneous	3,669	3,225	2,784
Does miscellaneous exceed 10% Total Rec			
Total Receipts	645,772	311,615	831,493
Resources Available:	889,085	356,614	947,872
Expenditures:			
Contractual	80,309	23,017	22,125
Commodities	22,027	217,218	20,550
Capital Outlay	739,750	0	828,534
Transfer to Equipment Reserves	2,000	0	2,000
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	844,086	240,235	873,209
Unencumbered Cash Balance Dec 31	44,999	116,379	xxxxxxxxxxxxxxxxxxxxxx
2024/2025/2026 Budget Authority Amount:	947,098	1,018,425	873,209
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	873,209
		Tax Required	0
Delinquent Comp Rate:	0.0%		0
	Amount of 2025 Ad Valorem Tax		0

Adopted Budget Fire Apparatus	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	14,679	14,412	68,814
Receipts:			
Ad Valorem Tax	116,942	110,848	xxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	546	1,500	500
Motor Vehicle Tax	13,316	12,442	11,411
Recreational Vehicle Tax		226	203
16/20M Vehicle Tax		55	50
Commercial Vehicle Tax		343	335
Watercraft Tax		56	72
Transfer			
Interest on Idle Funds	4	7	7
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	130,808	125,477	12,578
Resources Available:	145,487	139,889	81,392
Expenditures:			
Fire Truck Lease Purchase	131,075	71,075	226,629
Principal & Interest			
Bunker Gear			25,000
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	131,075	71,075	251,629
Unencumbered Cash Balance Dec 31	14,412	68,814	xxxxxxxxxxxxxxxxxxxxxx
2024/2025/2026 Budget Authority Amount:	156,075	251,629	251,629
	Non-Appropriated Balance		
	Total Expenditure/Non-Appr Balance		251,629
	Tax Required		170,237
Delinquent Comp Rate:	0.0%		0
	Amount of 2025 Ad Valorem Tax		170,237

City of Abilene

2026

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Capital Improvement	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	436,781	53,208	56,008
Receipts:			
Ad Valorem Tax	394	0	xxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	682	250	
Motor Vehicle Tax	15,284	2,500	
Recreational Vehicle Tax		50	
16/20M Vehicle Tax			
Commercial Vehicle Tax			
Watercraft Tax			
Sale of Tax Credits			
Transfers in			0
Interest on Idle Funds	67		
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	16,427	2,800	0
Resources Available:	453,208	56,008	56,008
Expenditures:			
Capital Outlay	400,000	0	0
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	400,000	0	0
Unencumbered Cash Balance Dec 31	53,208	56,008	xxxxxxxxxxxxxxxxxxxxxx
2024/2025/2026 Budget Authority Amount:	454,933	150,000	0
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			0
Tax Required			0
Delinquent Comp Rate: 0.0%			0
Amount of 2025 Ad Valorem Tax			0

City of Abilene

2026

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Highway	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	81,284	91,380	101,870
Receipts:			
State of Kansas Gas Tax	175,104	168,390	168,390
County Transfers Gas	0	0	0
KDOT Funds	543,188	80,000	80,000
Reimbursed Expenses	1,001,088	0	0
Interest on Idle Funds	5,240	7,600	3,000
Miscellaneous		1,500	1,500
Does miscellaneous exceed 10% Total Rec			
Total Receipts	1,724,620	257,490	252,890
Resources Available:	1,805,904	348,870	354,760
Expenditures:			
Commodities	47,339	82,000	82,000
Contractual	169,183	165,000	
Capital Outlay	1,498,002		
Transfer Out			
Cash Reserve (2026 column)			272,760
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	1,714,524	247,000	354,760
Unencumbered Cash Balance Dec 31	91,380	101,870	0
2024/2025/2026 Budget Authority Amount:	2,256,926	1,753,254	354,760

Adopted Budget

	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Street Sales Tax			
Unencumbered Cash Balance Jan 1	745,878	63,150	63,150
Receipts:			
Sales Tax	276,468	440,000	440,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	276,468	440,000	440,000
Resources Available:	1,022,346	503,150	503,150
Expenditures:			
Capital Outlay	959,196	440,000	440,000
Cash Reserve (2026 column)			63,150
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	959,196	440,000	503,150
Unencumbered Cash Balance Dec 31	63,150	63,150	0
2024/2025/2026 Budget Authority Amount:	1,115,989	440,000	503,150

City of Abilene

2026

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Recycle	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	52,318	74,336	52,949
Receipts:			
Charges for Service	102,605	100,000	108,000
Reimbursed Expenses	81	20,000	15,000
Sale Proceeds	18,774		
Grants & Contributions	34,887		
Interest on Idle Funds	18	89	
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	156,365	120,089	123,000
Resources Available:	208,683	194,425	175,949
Expenditures:			
Salaries/Benefits	9,089	8,134	8,564
Contractual	74,160	83,000	107,422
Commodities	32,348	45,342	32,700
Capital Outlay	0	0	0
Transfers	18,750	5,000	19,975
Cash Reserve (2026 column)			7,287
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	134,347	141,476	175,948
Unencumbered Cash Balance Dec 31	74,336	52,949	1
2024/2025/2026 Budget Authority Amount:	300,512	168,179	175,948

Adopted Budget

	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Storm Water			
Unencumbered Cash Balance Jan 1	595,646	609,205	559,038
Receipts:			
Charges for Services	69,590	68,000	68,000
Interest on Idle Funds	83	233	233
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	69,673	68,233	68,233
Resources Available:	665,319	677,438	627,271
Expenditures:			
Contractual	7,714	50,000	51,500
Capital Outlay	45,000	65,000	175,000
Transfer to General Fund	3,400	3,400	5,034
Cash Reserve (2026 column)			395,737
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	56,114	118,400	627,271
Unencumbered Cash Balance Dec 31	609,205	559,038	0
2024/2025/2026 Budget Authority Amount:	90,964	663,629	627,271

City of Abilene

2026

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Parks & Recreation	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	73,252	72,271	72,271
Receipts:			
Alcohol Tax	11,699	14,000	14,000
Gifts and Donations	24,300	0	
Interest on Idle Funds	10	0	
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	36,009	14,000	14,000
Resources Available:	109,261	86,271	86,271
Expenditures:			
Capital Outlay	36,990	14,000	14,000
Tree Board			2,500
Cash Reserve (2026 column)			69,771
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	36,990	14,000	86,271
Unencumbered Cash Balance Dec 31	72,271	72,271	0
2024/2025/2026 Budget Authority Amount:	14,980	87,252	86,271

Adopted Budget

	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Special Alcohol & Drug			
Unencumbered Cash Balance Jan 1	12,100	13,199	12,305
Receipts:			
Alcohol Tax	11,699	12,305	14,000
Interest on Idle Funds	5		
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	11,704	12,305	14,000
Resources Available:	23,804	25,504	26,305
Expenditures:			
Awards & Contributions	10,605	13,199	14,000
Cash Reserve (2026 column)			6,632
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	10,605	13,199	20,632
Unencumbered Cash Balance Dec 31	13,199	12,305	5,673
2024/2025/2026 Budget Authority Amount:	24,852	26,100	20,632

City of Abilene

2026

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Library Pool Renovation	Actual for 2024	Estimate for 2025	Year for 2026
Unencumbered Cash Balance Jan 1	16,419	16,419	16,419
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	16,419	16,419	16,419
Expenditures:			
Capital Outlay		0	16,419
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	16,419
Unencumbered Cash Balance Dec 31	16,419	16,419	0
2024/2025/2026 Budget Authority Amount:	0	16,419	16,419

City of Abilene

2026

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Water	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	914,218	437,218	50,799
Receipts:			
Charges for Service	1,942,987	1,938,409	2,850,000
Sales Tax	25,659	20,000	20,000
Fines and Penalties	14,266	37,000	50,000
Reimbursed Expenses	2,197	10,000	10,000
Antenna Fees	0	0	0
Interest on Idle Funds	13,670	5,000	9,000
Miscellaneous	33,943	50,000	40,300
Does miscellaneous exceed 10% Total Rec			
Total Receipts	2,032,722	2,060,409	2,979,300
Resources Available:	2,946,940	2,497,627	3,030,099
Expenditures:			
WELLS PRODUCTION/WTP 023			
Salaries/Benefits	337,646	344,116	329,327
Contractual	0	20,000	181,550
Commodities	398,940	441,415	230,050
Capital Outlay	0	90,000	0
WATER DISTRIBUTION 022			
Salaries/Benefits	201,915	217,220	220,128
Contractual	0	0	39,150
Commodities	388,885	385,615	404,550
Capital Outlay	439,311	300,000	0
COMMERCIAL 024			
Salaries/Benefits	192,126	169,490	245,010
Contractual	4,917	6,800	176,018
Commodities	185,025	211,557	55,400
Capital Outlay	-33	0	0
DEBT SERVICE			
Principal and Interest 30% of GO Bond Series	26,490	63,615	61,665
2019 Bond Expense	37,500		
Transfer to Other Funds	297,000	197,000	847,259
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	2,509,722	2,446,828	2,790,107
Unencumbered Cash Balance Dec 31	437,218	50,799	239,992
2024/2025/2026 Budget Authority Amount:	2,522,411	2,787,340	2,790,107

City of Abilene

2026

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Sewer	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	572,315	306,153	2,078
Receipts:			
Charges for Services	1,631,860	1,658,354	2,458,354
Reimbursed Expenses	3,199	10,000	10,000
Refunds	7,125		
Interest on Idle Funds	9,739	7,500	7,000
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	1,651,923	1,675,854	2,475,354
Resources Available:	2,224,238	1,982,007	2,477,432
Expenditures:			
COLLECTION 041			
Salaries/Benefits	137,731	163,944	156,178
Contractual	54,327	2,000	22,550
Commodities	56,452	61,125	65,950
WASTEWATER TREATMENT PLANT 042			
Salaries/Benefits	251,647	275,746	299,438
Contractual	0	0	265,450
Commodities	336,195	386,500	239,750
Capital Outlay	0		
COMMERCIAL 043			
Salaries/Benefits	178,937	169,548	244,413
Contractual	4,917	5,000	167,213
Commodities	165,857	182,536	42,550
Capital Outlay	(33)	0	0
DEBT SERVICE			
Principal and Interest -GO 2019 Series B & 10	551,055	552,530	552,680
Transfers to Other Funds	181,000	181,000	196,259
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	1,918,085	1,979,929	2,252,431
Unencumbered Cash Balance Dec 31	306,153	2,078	225,001
2024/2025/2026 Budget Authority Amount:	2,121,355	1,999,998	2,252,431

City of Abilene

2026

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Recreation Commission	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	504,981	451,795	285,739
Receipts:			
Property Tax	369,774	398,288	401,462
Fees	212,535	191,899	189,898
Interest Income	77		0
Grants	5,000	10,000	10,000
Interest on Idle Funds			
Miscellaneous	-260		
Does miscellaneous exceed 10% Total Rec			
Total Receipts	587,126	600,187	601,360
Resources Available:	1,092,107	1,051,982	887,099
Expenditures:			
Administration	288,966	358,612	383,611
Aquatics	102,609	96,304	100,550
Athletics	118,875	132,285	141,956
Community Education	13,903	28,542	23,316
Community Center	88,509	70,500	70,662
Special Projects	27,450	80,000	145,000
Transfer to General Fund			652
Cash Reserve (2026 column)			21,352
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	640,312	766,243	887,099
Unencumbered Cash Balance Dec 31	451,795	285,739	0
2024/2025/2026 Budget Authority Amount:	885,998	978,526	887,099

City of Abilene

2026

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Convention & Visitors Bureau	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	87,506	110,663	72,198
Receipts:			
Transient Guest Tax	206,149	175,000	200,000
Charges for Services	0	9,000	9,000
Reimbursed Expenses	10,695	5,000	5,000
Transfers from Other Funds	50,000	50,000	50,000
Interest on Idle Funds	11	51	
Miscellaneous	24,131		
Does miscellaneous exceed 10% Total Rec			
Total Receipts	290,986	239,051	264,000
Resources Available:	378,492	349,714	336,198
Expenditures:			
Salaries/Benefits	115,808	116,616	131,475
Commodities	121,124	120,900	124,750
Contractual	30,897	40,000	30,000
Transfer to General Fund (Incode)			482
Cash Reserve (2026 column)			49,491
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	267,829	277,516	336,198
Unencumbered Cash Balance Dec 31	110,663	72,198	0
2024/2025/2026 Budget Authority Amount:	268,856	287,163	336,198

City of Abilene

2026

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget 0	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	24,755	37,435	37,435
Receipts:			
Sales Tax	290,308	200,000	200,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	290,308	200,000	200,000
Resources Available:	315,063	237,435	237,435
Expenditures:			
Services and Supplies	277,628	200,000	200,000
Cash Reserve (2026 column)			37,435
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	277,628	200,000	237,435
Unencumbered Cash Balance Dec 31	37,435	37,435	0
2024/2025/2026 Budget Authority Amount:	0	0	237,435

City of Abilene

NON-BUDGETED FUNDS (A)
(Only the actual budget year for 2024 is reported)

2026

Non-Budgeted Funds-A

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Equipment Reserve		Water Equipment Reserve		Sewer Equipment Reserve		Special Law Enforcement		ARPA		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	280,239	Cash Balance Jan 1	313,265	Cash Balance Jan 1	112,948	Cash Balance Jan 1	6,457	Cash Balance Jan 1	488,113	1,201,022
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Interest on Idle Funds	45	Interest on Idle Funds	42	Interest on Idle Funds	42	Fines & Fees	194	ARPA Funding	0	
Grants	6,126	Miscellaneous		Transfers In	100,000					
Miscellaneous	0	Transfers In	200,000							
Sale of Property	102									
Transfers In	339,750									
Total Receipts	346,023	Total Receipts	200,042	Total Receipts	100,042	Total Receipts	194	Total Receipts	0	646,301
Resources Available:	626,262	Resources Available:	513,307	Resources Available:	212,990	Resources Available:	6,651	Resources Available:	488,113	1,847,323
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Capital Outlay	275,405	Capital Outlay	115,143	Capital Outlay	10,800			Capital Outlay	488,113	
Total Expenditures	275,405	Total Expenditures	115,143	Total Expenditures	10,800	Total Expenditures	0	Total Expenditures	488,113	889,461
Cash Balance Dec 31	350,857	Cash Balance Dec 31	398,164	Cash Balance Dec 31	202,190	Cash Balance Dec 31	6,651	Cash Balance Dec 31	0	957,862 **
									957,862	**

**Note: These two block figures should agree.

CPA Summary

City of Abilene

NON-BUDGETED FUNDS (B)
(Only the actual budget year for 2024 is reported)

2026

Non-Budgeted Funds-B

(1) Fund Name: (2) Fund Name: (3) Fund Name: (4) Fund Name: (5) Fund Name:

Sister City Scholarship		KS Fights Addiction		Land Bank		Friends of the Park		Tree Board Program		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	12,129	Cash Balance Jan 1	10,409	Cash Balance Jan 1	25,000	Cash Balance Jan 1		Cash Balance Jan 1		47,538
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Miscellaneous	0	Opiod Settlements	19,032	Sale of Lots	119,920	Grants & Contributions	9,249	Transfers	3,000	
Transfers	0									
Total Receipts	0	Total Receipts	19,032	Total Receipts	119,920	Total Receipts	9,249	Total Receipts	3,000	151,201
Resources Available:	12,129	Resources Available:	29,441	Resources Available:	144,920	Resources Available:	9,249	Resources Available:	3,000	198,739
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Miscellaneous	0	Miscellaneous	0	Cost of Lots	75,000	Capital Outlay	763	Contractual	3,000	
Total Expenditures	0	Total Expenditures	0	Total Expenditures	75,000	Total Expenditures	763	Total Expenditures	3,000	78,763
Cash Balance Dec 31	12,129	Cash Balance Dec 31	29,441	Cash Balance Dec 31	69,920	Cash Balance Dec 31	8,486	Cash Balance Dec 31	0	119,976
									119,976	**

**Note: These two block figures should agree.

CPA Summary										
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NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE AND BUDGET HEARING

2026

The governing body of

City of Abilene

will meet on September 8, 2025 at 4:00 PM at Abilene Public Library 209 NW 4th Abilene, KS 67410 for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.

Detailed budget information is available at City Hall 419 N Broadway Abilene, KS 67410 and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2026 Expenditures and Amount of 2025 Ad Valorem Tax establish the maximum limits of the 2026 budget.

Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2024		Current Year Estimate for 2025		Proposed Budget Year for 2026		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2025 Ad Valorem Tax	Proposed Estimated Tax Rate *
General	6,640,494	31.950	6,266,825	31.438	6,862,532	2,411,809	34.184
Debt Service	488,369	5.285	455,292	4.336	419,780	191,930	2.720
Library	564,345	8.220	607,250	8.219	639,950	579,965	8.220
Airport	844,086		240,235		873,209		
Fire Apparatus	131,075	1.901	71,075	1.655	251,629	170,237	2.413
Capital Improvement	400,000						
Special Highway	1,714,524		247,000		354,760		
Street Sales Tax	959,196		440,000		503,150		
Recycle	134,347		141,476		175,948		
Storm Water	56,114		118,400		627,271		
Special Parks & Recreation	36,990		14,000		86,271		
Special Alcohol & Drug	10,605		13,199		20,632		
Library Pool Renovation					16,419		
	277,628		200,000		237,435		
Water	2,509,722		2,446,828		2,790,107		
Sewer	1,918,085		1,979,929		2,252,431		
Recreation Commission	640,312		766,243		887,099		
Convention & Visitors Bureau	267,829		277,516		336,198		
Non-Budgeted Funds-A	889,461						
Non-Budgeted Funds-B	78,763						
Non-Budgeted Funds-C							
Totals	18,561,945	47.356	14,285,268	45.648	17,334,821	3,353,941	47.537
Revenue Neutral Rate**							43.515
Less: Transfers	879,150		694,741		1,276,009		
Net Expenditure	17,682,795		13,590,527		16,058,812		
Total Tax Levied	3,070,468		3,057,478		xxxxxxxxxxxxxxxxxxxx		
Assessed							
Valuation	64,838,823		67,251,781		70,552,700		
Outstanding Indebtedness,							
January 1,	2023		2024		2025		
G.O. Bonds	8,900,000		8,050,000		7,225,000		
Revenue Bonds	15,905,000		15,905,000		13,920,000		
Other	0		0		0		
Lease Purchase Principal	640,152		25,409,134		1,347,167		
Total	25,445,152		49,364,134		22,492,167		

*Tax rates are expressed in mills

**Revenue Neutral Rate as defined by KSA 79-2988

Kelsey Briand

City Official Title: Interim Finance Director



City Commission
Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF
Jon Quinday
Interim City Manager

Kelsey Briand
Interim Finance Director

Shayla Mohr
City Clerk/HR Director

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, August 25, 2025

Session: Regular Meeting

Topic: Department Report - Water Source Conditions Report

Department: Water

Staff Contact: Public Works Director

Background:

Introduction of the Monthly Water Source Conditions Report

Protecting and managing the City's water supply is one of the most important responsibilities of municipal government. A safe, reliable, and sustainable water source is essential not only for public health but also for economic stability, fire protection, and overall quality of life in the community.

City staff currently monitor water source health on an ongoing basis, tracking factors such as levels, quality indicators, and potential risks to ensure that operations remain in compliance with state and federal regulations. While this monitoring has long been part of standard practice, staff recognizes the importance of extending this information beyond internal operations.

By providing a monthly Water Source Conditions Report to the City Commission, staff will create a clear and consistent way to share the status of this critical resource. This report will improve transparency, give decision-makers timely insight into current conditions and emerging trends, and help the public remain informed about the factors that affect their water system.

Regular updates will also allow the City Commission to identify issues early, consider necessary policy or investment decisions, and reassure residents that the City is actively safeguarding its water supply. Establishing this report reflects a proactive approach to resource management and strengthens the partnership between city staff, elected officials, and the community in protecting this essential public asset.

Funding Source: N/A

City Attorney Review: N/A

Options: For informational purposes

Recommendation: For informational purposes



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Jon Quinday
Interim City Manager

Kelsey Briand
Interim Finance Director

Shayla Mohr
City Clerk/HR Director

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, August 25, 2025

Session: Regular Meeting

Topic: Department Reports

Department: All

Staff Contact: Department Directors

Background:

Included in the packet are department reports from several departments. These reports will be provided once a month at City Commission meetings.

This is another effort to increase transparency regarding city operations for the City Commission and the public.

Funding Source: none

City Attorney Review: N/A

Options:

Recommendation:



ABILENE POLICE DEPARTMENT

419 N. Broadway
Abilene, KS 67410-0519

Activity Report for July 2025

515 Calls for Service

94 Traffic Stops Conducted

13 Arrests

70 Animal Complaints

17 Alarm Calls

16 Mental Health Calls

9,558 Miles Driven

Staff responded to nine (9) calls for service related to the discharge of fireworks from July 1st through July 5th.

Staff assisted the Dickinson County Kids in Crisis organization with a back-to-school event.

Staff provided visible proactive patrols all six (6) nights of the Central Kansas Free Fair.

SRO Kobiskie completed continuing education training to become an instructor of the Law Enforcement Against Drugs and Violence curriculum. SRO Kobiskie will begin teaching the curriculum to 5th graders during the 2025-2026 school year.

Jason Wilkins
Chief of Police



Public Works

Project Report

Update

January – July 2025

Street/Distribution Departments January-July 2025 Summary

Water Distribution

- Running sewers for maintenance 9562 feet
- 517 Service orders completed during this time
- 379 Shut offs for non-payment we did not do any the month of January due to snow storm
- 3 emergency sewer call outs
- 9 new water services were installed 7 residential and 2 irrigation
- 49 meter change outs
- 2 major water leaks
- 309 rereads for meters that don't communicate with the reading system
- Flushed all fire hydrants in the city
- Meter rereads 64
- locates done 986

Street Department

- Huge snowstorm clean up
- 514 tons of salt used
- Cold patching throughout the city 25 days
- Equipment repair and maintenance
- Clean storm drains 18 times
- Turn compost 19 times
- 403 tons of hot mix for street repairs
- 455 tons of salt was hauled
- 514 tons of salt was used to treat city streets with a portion of that used for making brine
- Hauled 17 tons of glass to Hutchinson for recycling
- Blading of gravel streets 6 times
- Adding rock and millings to alleys and gravel streets
- Mowing of city owned properties and right of ways
- Creek/Levee mowing
- Street sweeping whole city 3 times, we had several mechanical issues during this time. We now have a new street sweeper
- Trash and recycling weekly
- Maintenance on all Public Works equipment as well as repairs when needed

At the wastewater treatment plant staff performs daily, weekly, and monthly tasks around the plant. Every day, flows are taken on both influent and effluent, spiral screen debris bags are put in the dumpster, if it is needed, and a walk around the grounds and treatment basins to make sure there are no problems with equipment. We check the spiral screen bags twice a day. Once a week we check the oil and belts on the blowers which is per the manufacturer's Operations Manual and perform preventative maintenance to the generator. The generator automatically exercises every Tuesday, where the electrical load is transferred to the generator from Evergy for a length of time and transfers back at the end of the exercise time. We also take wastewater plant samples to the lab in Salina weekly. We will run process lab a couple times a month. We will dewater sludge through the belt press one or two days a month. When we get enough sludge stored up we will haul to a field and spread it. Once a month, we drain and clean the UV disinfection chambers. These are just some of the tasks we do that are considered routine here at the plant.

Please see below what we have done in 2025.

January 2025

- Wastewater received was 20,882,000 gallons
- Wastewater treated was 17,014,000 gallons
- 1,278 pounds of rags/debris were removed from the spiral screens
- Replaced a broken bolt on the auger shaft of the North spiral screen
- The grit machine broke down, an internal bearing seized up causing a splined shaft to fail causing damage. The that was original to the machine was not longer available and a new updated drive had to be ordered for the machine.
- The 7400 John Deere tractor was used during the blizzard and was informed that the 4 wheel drive was not working. The tractor was taken to the dealership for repair.

February 2025

- Wastewater received was 17,983,000 gallons
- Wastewater treated was 15,983,000 gallons
- 956 pounds of rags/debris were removed from the spiral screens
- Replaced a coolant heater on the generator
- Installed a new sludge wasting pump in basin 3
- KDHE was onsite for the annual inspection

- We had a water leak at the elbow where the line turns and goes to the valves outside the fence which supplies water to the plant. The distribution crew install a poly bend rather than replacing with PVC fittings. (5)

March 2025

- Wastewater received was 18,886,000 gallons
- Wastewater treated was 15,751,000 gallons
- 1,177 pounds of rags/debris were removed from the spiral screens
- We had to cut a section of electrical cable off and rewire motor on digester 1 mixer due to a nick/cut in the insulation which allowed water in and cause the motor to trip out
- Precision electric was onsite to troubleshoot the generator while talking with an Eaton/Cutler hammer technician.

April 2025

- Wastewater received was 18,074,000 gallons
- Wastewater treated was 14,992,000 gallons
- 1,164 pounds of rags/debris were removed from the spiral screens
- RE Pedrotti was onsite to do the yearly calibration of the plants flow meters
- Met with BG consultants about the settlement issues in the pump room
- We had a water leak on the main to the building inside the fence. (6)

May 2025

- Wastewater received was 20,038,000 gallons
- Wastewater treated was 15,772,000 gallons
- 1,286 pounds of rag/debris were removed from the spiral screens
- Mick from Mellen and Associates was onsite to troubleshoot and repair the actuator on basin 2's decant valve
- Olssen's was onsite look at the PLC cabinets for upgrades
- Hydro International was onsite to install the new direct drive for the grit machine
- Linder electric was onsite to wire a VFD in the panel and to wire the motor for the grit machine's new gearbox and drive
- Met with BG consultants for the 90% complete meeting
- Terracon was onsite to drill a core sample to see what kind of soil was below the pump room

June 2025

- Wastewater received was 22,927,000 gallons
- Wastewater treated was 16,147,000 gallons
- 1,971 pounds of rag/debris were removed from the spiral screens
- We discovered basin blower 1 had a catastrophic failure. This blower assembly was installed in 2024 (was a new blower assembly from factory). There is a 2 year warranty. After multiple phone calls and emails Aezen is going to repair the unit under warranty. When we purchased the new assembly we sent the original unit to be rebuilt. We had that assembly onsite to put in place of the broke down unit. So down time was minimal.
- We met with BG consultants for the 100% completion meeting.
- We had a power outage and staff was called out because of a communication failure and found that the power supply to the north UV cabinet had went out. A new power supply was ordered.

July 2025

- Wastewater received was 21,889,000 gallons
- Wastewater treated was 16,332,000 gallon
- 2,364 pounds of rags/debris were removed from the spiral screens
- Installed the new power supply in the north UV cabinet
- Performed exhaust fan maintenance
- We had a bid opening for the replacement of the waterline that supplies water to the plant.

8/21/25

At the Water Treatment Facility, staff conducted routine daily tasks that consisted of the following:

- Plant inspections inside and outside
- SCADA Computer review for anomalies
- Lab testing and system calibration
- Well inspections and upkeep
- Distribution chlorine residuals as per KDHE rules
- Booster station inspections and upkeep
- Daily operation program updating (percent of loss, old ct calcs, etc.)

In addition to routine daily work, there are other tasks performed throughout the months. They are as follows:

- Various meetings with fellow staff, public, and contractors
- KDHE laboratory sampling at plant and distribution
- Waste Water Facility pH sample testing
- Safety inspections of facility eyewash stations, fire extinguishers, scba's, and p.p.e.
- Cleaning process for the pressure filters (Backwash Procedure)
- Vehicle, tractor, and mower scheduled maintenance
- Regular Treatment Facility cleaning
- Water tower inspection and trash collection
- Required reports to their respective government agents/agencies
- General upkeep, repairs, and replacement of parts/units on pumps/meters/valves, etc.
- Generator testing and training

There are tasks that are performed by staff that are done at a minimum of once per year but can be done several times per year as the need arises.

These tasks are as follows:

- Yearly Water Diverted report submitted to office staff and any help provided to get it submitted to the correct government agents/agencies
- Consumer Confidence Report collected from KDHE, reviewed for anomalies, and provided to office staff for finalizing of procedure to provide to customers and final paperwork submitted to the correct government agents/agencies.
- Reverse Osmosis Train cleaning process (clean spread over 4 weeks minimum)
- Replacement of Cartridge Filters
- Yearly Chemical Bid form out to suppliers to lock in prices
- Acidizing and Chlorination of Wells 14 & 17 (well 23 may start needing this in the future)
- Well Efficiency testing
- Municipal Water Conservation Plan, Emergency Water Supply Plan, SPCC Plan review

Beyond the aforementioned routine work previously mentioned, the following is a list of additional tasks performed by staff year to date.

These tasks are as follows:

Repairs for the John Deere tractor for hydraulic work
New pipe replacement for the caustic soda bulk tank
New AC Valves on the Reverse Osmosis trains for more accuracy and better control
Replacement breakers in Main Electrical cabinet at water plant to replaced once that burned up due to old age
Work done to acquire a new work truck for the water plant
Finishing roof repair work that was started in 2024 by Diamond Roofing & Sheet Metal Co.
Heavy snowfall required rather extensive clean up at plant and snow removal at wells
Beginning process for a KDHE required flow meter and programming work to monitor for total daily phosphorous loading to Mud Creek/Smokey Hill River
KRWA Conference for 3 days in Wichita, KS
Utility Help Net onsite for programming/integration work on new RO meters
Tour of the new Wichita Plant with Brad
Sludge depth check with KRWA
Budget meetings
Wamego tour of our plant (5 people in the group)
City Inspection by Marsha Flemming from KDHE
New air compressor blowoff valve installed on water drain line
New computers purchased, installed, and programmed for plant operators
Applied cinder block sealer to well house buildings
Upgraded stainless steel lines and clean out valves installed on pressure filters and influent lines at plant
Dirt work around plant to fill in holes and ruts left from road salts and trucks coming and going out of water plant
New lab spectrometer purchased and installed
Vyve work to switch alarm dialer from old phone line to fiber optic line system
Utility Help Net onsite to help integrate the fiber optic line for the alarm dialer to the SCADA Computer
Water Tower overflow pipe and splash pad installation at 4th St Tower and 13th St Tower
Replacement hose bib in bar area of plant. Work done by Brian's Plumbing
Continuing efforts to replace PLC Computers and I/O cards with several meetings between Olsson Engineering and us
Landscaping work around plant to include rock and border edging
Installation of insulation on HVAC condensation lines for outdoor units

Additionally, as of 8/19/25, the Water Treatment Facility has diverted over 332,151,000 gallons of raw water from our well fields. Also, finished water sent into the distribution system for end user usage was over 279,052,180 gallons.

Pumping Report Information		2025	
	Gallons of water pumped from wells	Gallons of water pumped into distribution	Percent of Loss
Dec 15/Jan 14	36,927,000	31,365,290	0.15
Jan 15/Feb 14	40,295,000	33,824,760	0.16
Feb 15/Mar 14	37,310,000	31,179,390	0.16
Mar 15/Apr 14	38,897,000	32,528,270	0.16
Apr 15/May 14	38,075,000	31,594,540	0.17
May 15/Jun 14	44,670,000	37,012,900	0.17
Jun 15/Jul 14	45,815,000	38,940,980	0.15
Jul 15/Aug 14	50,162,000	42,606,050	0.15
Aug 15/Sep 14	7,281,000		1.00
Sep 15/Oct 14	0		#DIV/0!
Oct 15/Nov 14	0		#DIV/0!
Nov 15/Dec 14	0		#DIV/0!
Totals	339,432,000	279,052,180	0.18

Week of August 10th -17th

2025		Total	Drawdown	Static	Minimum		Percent
8.18.25	Well	Depth	Level	Level	Drawdown	Difference	Impaired
60% of plant production	Sand Springs Wells						
	1	46	40	37.9	5	1	87%
	3	61.9	54.9	54	4	3	89%
	6	42	30.9	24.1	7	4.1	74%
	15	93.9	80.1	79.4	4	9.8	85%
	20	42.6	36.9	34	5	0.7	87%
	21	68	63.3	58	2	2.7	93%
	22	96	80.5	76.9	4	11.5	84%
40% of plant production	River Alluvium Wells						
	14	58	42	33.9	7	9	72%
	16	55	39.9	36.8	4	11.1	73%
	17	52	36.2	31	7	8.8	70%
	23	63	30.7	30.7	7	25.3	49%

Gallons of water pumped from wells.	Gallons of water pumped into distribution.	Gallons of water loss during production.
10,106,000	9,709,860	396,140

Well Information:

Sand Springs Wells - Test High in Nitrate Levels (Water from these wells comes into the plant with a Nitrate level of 15 Milligrams per liter and after going through the RO process leaves the plant at 1.5 Milligrams per liter.) The legal limit is anything under 10 Milligrams per.

River Alluvium Wells - Is a naturally hard water that tests high in both Iron & Magnesium.

Five Wells make up the majority of the water production for the city on a daily basis. They run on average 20 to 22 hours per day, and include #6, #14, #15, #20, #22

Wells #1, #3, #21 cycle in and out and are used sparingly as needed.

Well #23 is the newest well, it is not really used at this point and is being integrated into the system until our water rights are closer to being used up on Well #16, & Well 17.

WTP was built in 1998. We average 2 Million gallons of water production a day. Maximum engineered plant production capacity is 4.5 Million gallons of water a day.



Count of Incidents by Type

For the month of July, 2025

Incident Type Group	Incident Type	Incident Type Code	Count of Incidents	
			07/202...	Grand Total
100 - Fire	Building fire	111	2	2
	Outside equipment fire	162	1	1
	Passenger vehicle fire	131	1	1
100 - Fire Total			4	4
300 - Rescue & EMS	Extrication of victim(s) from building/structure	351	1	1
	Medical assist, assist EMS crew	311	44	44
	Motor vehicle accident with injuries	322	11	11
	Rescue or EMS standby	381	2	2
300 - Rescue & EMS Total			58	58
400 - Hazardous Condition	Arcing, shorted electrical equipment	445	1	1
	Gas leak (natural gas or LPG)	412	2	2
400 - Hazardous Condition Total			3	3
500 - Service Call	Assist police or other governmental agency	551	2	2
	Cover assignment, standby, moveup	571	2	2
	Public service	553	2	2
500 - Service Call Total			6	6
600 - Good Intent Call	Authorized controlled burning	631	3	3
	Dispatched & canceled en route	611	4	4
	HazMat release investigation w/no HazMat	671	1	1
600 - Good Intent Call Total			8	8
700 - False Alarm	Alarm system activation, no fire - unintentional	745	1	1
	Carbon monoxide detector activation, no CO	746	2	2
	False alarm or false call, other	700	1	1
	Smoke detector activation due to malfunction	733	1	1
	Unintentional transmission of alarm, other	740	2	2
700 - False Alarm Total			7	7
Grand Total			86	86

Business Inspections: 18



City of Abilene

419 N. Broadway St.
Abilene, KS 67410
Phone: 785-263-2355
Fax:
www.abilenecityhall.com

Code Enforcement Status Report

Status: **Cancelled**

<u>Case Number</u>	<u>Case Date</u>	<u>Parcel Number</u>	<u>Site Address</u>	<u>Case Type</u>	<u>Violation Date</u>	<u>Corrected Date</u>
2025-075	07/10/2025	021-115-16-0-10-	425 Ne 13Th St			



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Code Enforcement Status Report

Status: Completed

<u>Case Number</u>	<u>Case Date</u>	<u>Parcel Number</u>	<u>Site Address</u>	<u>Case Type</u>	<u>Violation Date</u>	<u>Corrected Date</u>
2025-076	07/24/2025	021-115-16-0-20-	1004 N Buckeye Ave		07/25/2025	08/04/2025
2025-077	07/24/2025	021-115-16-0-20-	1008 N Buckeye Ave		07/25/2025	08/04/2025
2025-078	07/24/2025	021-115-16-0-20-	1104 N Cedar St		07/25/2025	08/04/2025
2025-080	07/24/2025	021-115-16-0-20-	1114 N Cedar St		07/25/2025	08/04/2025



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Code Enforcement Status Report

Status: Open

<u>Case Number</u>	<u>Case Date</u>	<u>Parcel Number</u>	<u>Site Address</u>	<u>Case Type</u>	<u>Violation Date</u>	<u>Corrected Date</u>
2025-069	07/01/2025	021-112-09-0-30-	110 Hilltop Dr		07/01/2025	
2025-070	07/02/2025	021-114-17-0-40-	300 N Rogers Ave		07/03/2025	
2025-071	07/07/2025	021-115-16-0-40-	208 Ne 5Th St		07/08/2025	
2025-072	07/07/2025	021-115-16-0-40-	325 Ne 5Th St		07/07/2025	
2025-073	07/08/2025	021-115-16-0-40-	311 Ne 6Th St		07/09/2025	
2025-074	07/08/2025	021-115-16-0-40-	318 1/2 Ne 7Th St		07/09/2025	
2025-079	07/24/2025	021-115-16-0-20-	1112 N Cedar St		07/25/2025	
2025-081	07/24/2025	021-115-16-0-30-	507 N Broadway St		07/25/2025	
2025-082	07/24/2025	021-115-16-0-30-	519 N Broadway St		07/25/2025	



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Annual Permit Summary 2025

Permit Types:	July		August		September		October		November		December	
Building	9	\$1,638.44	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Fence	5	\$157.90	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Roof	73	\$2,036.90	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Sign	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Demolition	1	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Right of Way	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Temporary Liquor	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Special Event/Temporary	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Electrical	5	\$125.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Plumbing	3	\$75.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Mechanical	6	\$100.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Driveway	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Sidewalk	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Totals for all Permits:	102	\$4,133.24	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00



Abilene Convention & Visitors Bureau July 2025 Update

The Abilene Convention & Visitors Bureau is an award-winning destination marketing organization (DMO). As a department of the City of Abilene, the CVB is funded primarily through an 8% Transient Guest Tax—an additional tax paid by travelers when staying at hotels, motels, bed and breakfasts, or lodging properties booked through marketplace facilitators such as Airbnb or VRBO.

In addition to managing the state-designated Travel Information Center, the CVB serves as the official marketing arm for Abilene. Its role is to promote the community's assets and provide services to tourists and groups convening in the area. The goal of the Abilene CVB is to generate economic growth in Abilene, Kansas, through tourism.

While not exhaustive, the following is a summary of our efforts to promote Abilene. This work is carried out by 1.5 staff members with a 2025 budget of \$287,163 (including reserve funds / cash carryover).

2025 Awards

1. #2 Best Historic Small Town – *USA TODAY*
2. #7 True West Town of the Year – *True West Magazine*
3. Best Town for Historic Entertainment – *True West Magazine*
4. Best Old West Town to Live – *True West Magazine*
5. Best Collaboration (Kansas Gunsmoke Trail) – *Midwest Travel Network*
6. Best Presidential Attraction nomination – *Newsweek*
7. Best Historic Bed & Breakfast nomination – *Newsweek*

Abilene Tourism Advocate

The Abilene CVB sends a weekly e-newsletter. January 2025 – July 31, 2025 – 32 editions, 224,710 sends, 56,050 opens (30%), 3,794 link clicks. Read past editions at www.AbileneKansas.org/newsletter

Press Releases – 14

Blogs – 28

See: www.AbileneKansas.org/Blog

Social Media

We predominantly use Facebook to connect with our target audience, as well as some Instagram. The Visit Abilene Kansas Facebook Page has more than 19,000 followers, which is more than Visit Manhattan, Visit Salina, Visit Hays, etc.

Hosted Travel Writers

We partner with travel writers to tell Abilene's story. Hosted Travel Writers – 7

Billboards

The Abilene Convention & Visitors Bureau maintains 11 billboards along Kansas I-70 and one on Highway 15. Through a partnership with the Eisenhower Presidential Library and Museum, Abilene gains an additional 10 billboards, significantly enhancing visibility. The boards on city-owned property northwest of Abilene were damaged and are awaiting repair and the installation of new vinyl.

2026 Kansas Travel Guide

The CVB coordinated and paid for 37 listings in the 2026 Kansas Travel Guide. Additionally, we purchased the back cover of the guide in collaboration with the Eisenhower Presidential Library and Museum. The State prints 400,000 copies of the guide and it will be distributed in the Mobile Visitors Center throughout Kansas and the Midwest, including to visitors attending the World Cup.

North Central Regional Planning Commission Partnership

The study was made possible through a partnership between the Abilene Convention & Visitors Bureau and the North Central Regional Planning Commission. It was provided at no cost to the city through the Thriving Communities program by Main Street America with support from the U.S. Department of Transportation.

Summary: In 2024, Downtown Abilene and nearby attractions welcomed 119,000 unique visitors who generated nearly 600,000 visits throughout the year. The Eisenhower Presidential Library & Museum ranked as the area's top attraction. See: www.AbileneKansas.org/NCRPC

Abilene Visitors Center

The Abilene Visitors Center remains open Monday through Friday from 10:30 a.m. to 2:30 p.m. Visitor Guides are available outside the door, and a digital kiosk is available to assist guests. From January through June 2025, the center welcomed 877 visitors.

Welcome bags provided to groups – 616

Visitor Information Requests via website – 146

See: www.AbileneKansas.org/VisitorsGuide

Visit Abilene Kansas History Geotour

Nearly 200 completed Geotour passports have been submitted, representing participants from 23 states. Reported spending in Abilene from Geotour visits is \$47,771.

Kansas Gunsmoke Trail

The Kansas Gunsmoke Trail received a \$9,800 Kansas Tourism Marketing Grant. To date, 888 check-ins have been recorded. This collaborative project between CVBs in Dodge City, Hays, Wichita, and Abilene was the #1 requested bus tour itinerary for Kansas at the American Bus Association's Marketplace event. Group tours are already visiting Abilene as

a result. The project includes print, digital, and television advertising, a billboard and mobile passport.

Sunflower Summer

While we await final numbers from the last week of Kansas Tourism's Sunflower Summer program, the most recent report shows that 7,000 tickets were claimed at Abilene attractions this year. The program, which provides free admission for Kansas school-aged children and one parent or guardian, generated an estimated \$70,000 in revenue for local attractions, based on an average reimbursement of \$10 per person.

Attraction Visitation

A yearly recap of tourism attraction visitation is shared in the CVB's annual report at www.AbileneKansas.org/AnnualReport.

We also manage Google Listings and track requests for directions. To date:

- World's Largest Belt Buckle – 2,247 Google requests for directions
- Iron Horse Trail – 758 Google requests for directions
- World's Largest I Like Ike Button – 490 Google requests for directions
- Abilene Celebrates America 250 Mural – 379 Google requests for directions

**2025 visitation counts are collected from tourism attractions at the end of the year.*

Upcoming Events

- Abilene Oktoberfest – September 19 & 20, 2025
- Wild West Gravel Fest – September 20, 2025
- Eisenhower Legacy Gala – October 11, 2025
- National Greyhound Association Fall Meet – October 13 – 17, 2025
- Cowtown Christmas – December 5–7, 2025

Learn more at www.AbileneKansas.org/Events.

Transient Guest Tax Collections

Transient Guest Tax (TGT) collections are down 53 percent compared to this time last year. This 8 percent tax, paid by travelers who stay in local lodging establishments, is the primary funding source for the Abilene Convention and Visitors Bureau (CVB). The tax is not paid by property owners. It is collected by the property owners from guests and remitted to the Kansas Department of Revenue.

Funds collected from this traveler-paid tax support essential marketing initiatives such as billboards, print and digital advertising, visitor guide production and distribution, special projects, and more.

TGT collections are handled by the Kansas Department of Revenue. The City and CVB are in contact with the agency to address the issue.

	2019 TGT Collections	2020 TGT Collections	2021 TGT Collections	2022 TGT Collections	2023 TGT Collections	2024 TGT Collections	2025 TGT Collections	Lodging Sales	2024- 2025 % Change
October	\$20,796.23	\$18,478.84	\$11,811.00	\$18,429.74	\$18,927.91	\$19,896.97	\$15,755.54	\$196,944.25	-20.81%
November	\$20,298.90	\$18,806.97	\$11,679.42	\$16,713.16	\$14,239.93	\$15,387.08	\$14,294.53	\$178,681.63	-7.10%
December	\$14,631.61	\$11,421.52	\$8,074.25	\$12,200.91	\$5,918.53	\$1,743.05	\$8,998.78	\$112,484.75	416.27%
Total Distributed (Jan.)	\$55,726.74	\$48,707.33	\$31,564.67	\$47,343.81	\$39,086.37	\$37,027.10	\$39,048.85	\$488,110.63	5.46%
January	\$9,999.50	\$11,191.39	\$8,626.52	\$12,133.37	\$12,474.38	\$1,108.43	\$963.77	\$12,047.13	-13.05%
February	\$8,190.63	\$8,550.02	\$7,041.49	\$7,749.96	\$10,422.66	\$12,737.74	\$3,611.13	\$45,139.13	-71.65%
March	\$7,547.80	\$8,370.64	\$5,705.35	\$7,448.45	\$8,778.78	\$5,352.66	\$14,292.33	\$178,654.13	167.01%
Total Distributed (Apr.)	\$25,737.93	\$28,112.05	\$21,373.36	\$27,331.78	\$31,675.82	\$19,198.83	\$18,867.23	\$235,840.38	-1.73%
April	\$11,545.12	\$6,826.99	\$10,789.63	\$11,659.90	\$12,911.68	\$23,435.05	\$7,791.10	\$97,388.75	-66.75%
May	\$17,394.45	\$4,262.45	\$12,709.78	\$12,704.05	\$12,554.08	\$29,116.70	\$2,655.02	\$33,187.75	-90.88%
June	\$19,439.83	\$8,811.24	\$16,817.12	\$17,280.41	\$15,065.33	\$36,364.88	(\$110.38)	\$0.00	-100.30%
Total Distributed (July)	\$48,379.40	\$19,900.68	\$40,316.53	\$41,644.36	\$40,531.09	\$88,916.63	\$10,335.74	\$130,576.50	-88.38%
July	\$21,646.94	\$14,114.67	\$18,816.42	\$19,082.11	\$17,374.01	\$25,659.71	<i>pending</i>	\$0.00	
August	\$20,226.16	\$12,800.85	\$19,617.78	\$19,043.15	\$22,785.92	\$24,336.31	<i>pending</i>	\$0.00	
September	\$20,594.67	\$14,135.18	\$17,373.57	\$14,805.50	\$14,375.32	\$11,010.50	<i>pending</i>	\$0.00	
Total Distributed (Oct.)	\$62,467.77	\$41,050.70	\$55,807.77	\$52,930.76	\$54,535.25	\$61,006.52	\$0.00	\$0.00	
Year Total	\$192,311.84	\$137,770.76	\$149,062.33	\$169,250.71	\$165,828.53	\$206,149.08	\$68,251.82	\$854,527.50	-66.89%

Abilene Parks & Recreation Summer Participation 2025

Season Swim Passes Sold	315
10 Swim Passes Sold	71
Paid Admissions	7008
Swim Lessons	326
Swim Team	45
Lap Swim	15
Aquasize	39
Youth Baseball	129
Youth Softball	95
T-Ball	87
Youth Camps	485
Preschool Activities	50
Pickleball	207
Tae Kwon Do	590
Rentals	906
Games on Ballfields	161
Community Center Usage	6812
Scholarships Issued	\$6,198.75



ABILENE CITY COMMISSION – STUDY SESSION AGENDA
ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET
August 25, 2025 – following the adjournment of the regular meeting

VIEW THIS CITY COMMISSION MEETING VIRTUALLY AT
www.abilenecityhall.com/watchlive

1. Call to Order – August 25, 2025, City Commission Study Session
2. August 25, 2025, City Commission Study Session Agenda
 - a. NE 15th Street Drainage – Public Works Director Anderson
 - b. STO/UPOC Ordinances – Interim Finance Director Briand
 - c. KDOT Connecting Links Agreement – Public Works Director Anderson
 - d. Moderate Income Housing Notice of Application – Interim City Manager Quinday
 - e. Water Utility Revenue Requirements Analysis – Interim City Manager Quinday
 - f. State Revolving Fund – SCADA replacement for Water Treatment Plant and Wastewater Treatment Plant – Public Works Director Anderson
3. Consider a motion to adjourn the August 25, 2025, City Commission Meeting.

Future Meeting Reminders

- *City Commission Regular Meeting, September 8, 2025, at 4 pm.
- *City Commission Study Session, September 8, 2025 - following the adjournment of the regular meeting, will not start before 4:30 pm.
- *City Commission Regular Meeting, September 22, 2025, at 4 pm.
- *City Commission Study Session, September 22, 2025 – following the adjournment of the regular meeting, will not start before 4:30 pm.



City Commission
Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF
Jon Quinday
Interim City Manager

Kelsey Briand
Interim Finance Director

Shayla Mohr
City Clerk/HR Director

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, August 25, 2025

Session: Regular Meeting

Topic: NE 15th Street Drainage Project

Department: Storm Water

Staff Contact: Public Works Director

Background:

The city approved a special use permit in 1993, authorizing 417 NE 14th to be used as a mini-storage business, with the only condition imposed on the special use permit being that access be a minimum 15-foot private drive from 14th Street. Adjacent and nearby property owners have, and continue to receive storm water runoff from parking lots, roads, and storage unit buildings associated with the mini-storage business. The Kansas Supreme Court has adopted a rule of non-liability for municipalities in relation to increased flow of surface water arising from private development. However, based on continued discussion, the city commission is determining if there is sufficient public interest in resolving or mitigating the private drainage matter.

The city engaged Olsson Engineering to complete a drainage study to provide two conceptual design options to alleviate the drainage issue. The first option is extending a new underground storm system from Brady and Charles to N. Campbell Street. The second option is a detention basin in the lop lot north of 410 N. 15th Street that would outlet to an underground pipe that would discharge to the surface at N. 16th Street.

Subsequently, the city commission requested that a detention basin, referred to as the East Basin, be investigated as an additional mitigation project. Olsson conducted the additional drainage study and determined that an additional drainage basin (East) could be placed at 1500 B Jayhawk that would capture drainage from both 419 NE 14th and 427 NE 14th and properties uphill from those locations. City staff met with the property owner of the potential East detention basin, who is amenable to a detention basin being placed in the back corner of her lots, contingent on final design and impact

City staff and the city engineer met with two families directly impacted by the drainage issue. An alternative solution was discussed. The families impacted plan to attend the work study and discuss the issues.

City Attorney Review: N/A

Options:

1. Provide staff with direction to pursue
 - a. The West drainage basin, subject to funding availability
 - b. The East drainage basin, subject to funding availability
 - c. Both the West and East drainage basins, subject to funding availability
 - d. An alternate course of action.
2. Take no action – staff work halts until further direction from the city commission

Recommendation:

Provide staff with direction on the direction to pursue to address the drainage issue(s)

DWG: F:\2022\00501-01000\022-00584-M\40-Design\Reports\SDN\Drainage Study\Abilene Storage Facility_Drainage Area Map 02.03.25.dwg
DATE: 2/26/20 USER: chm

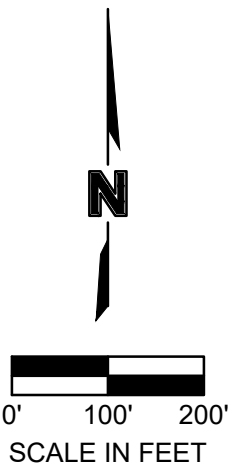
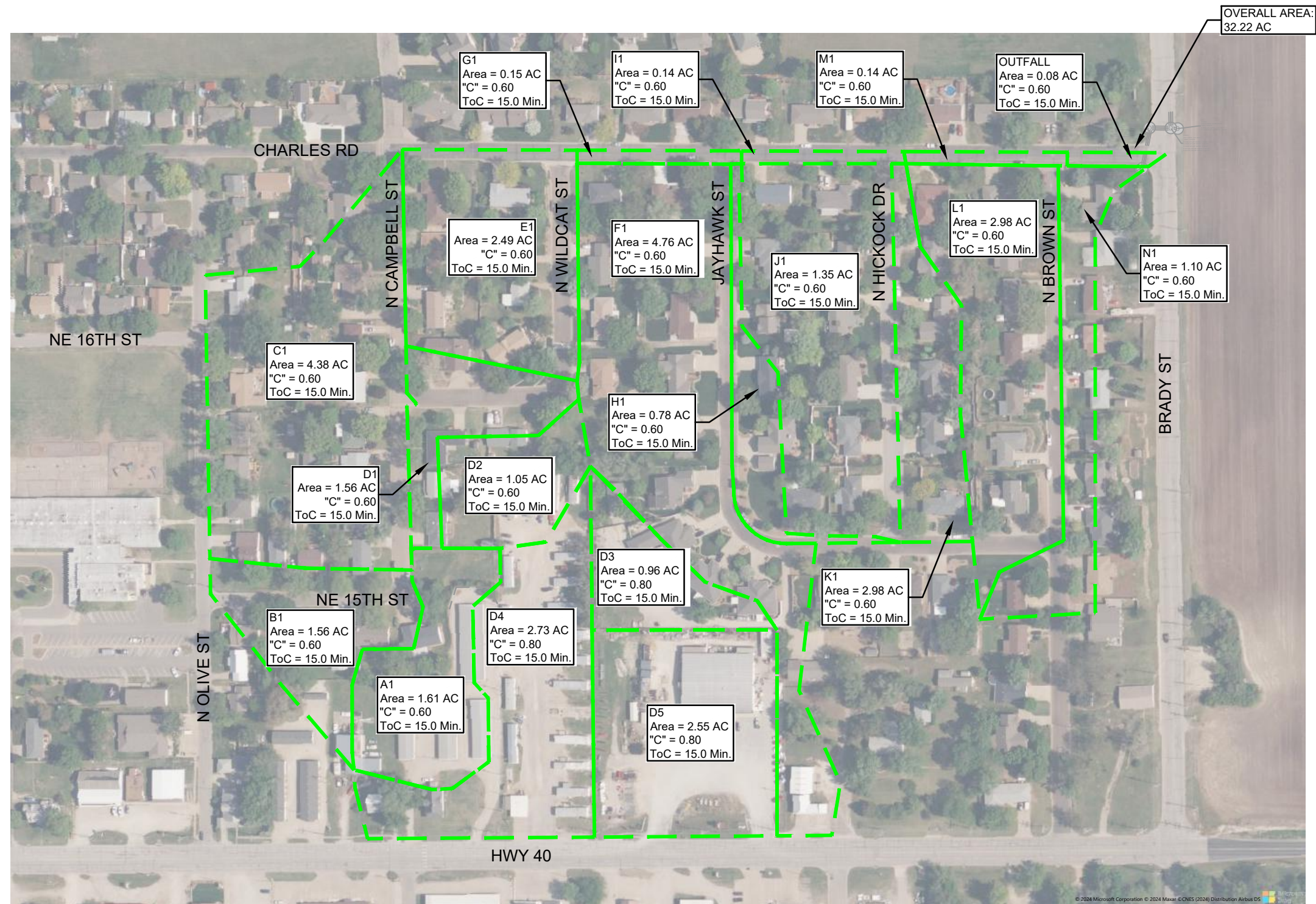
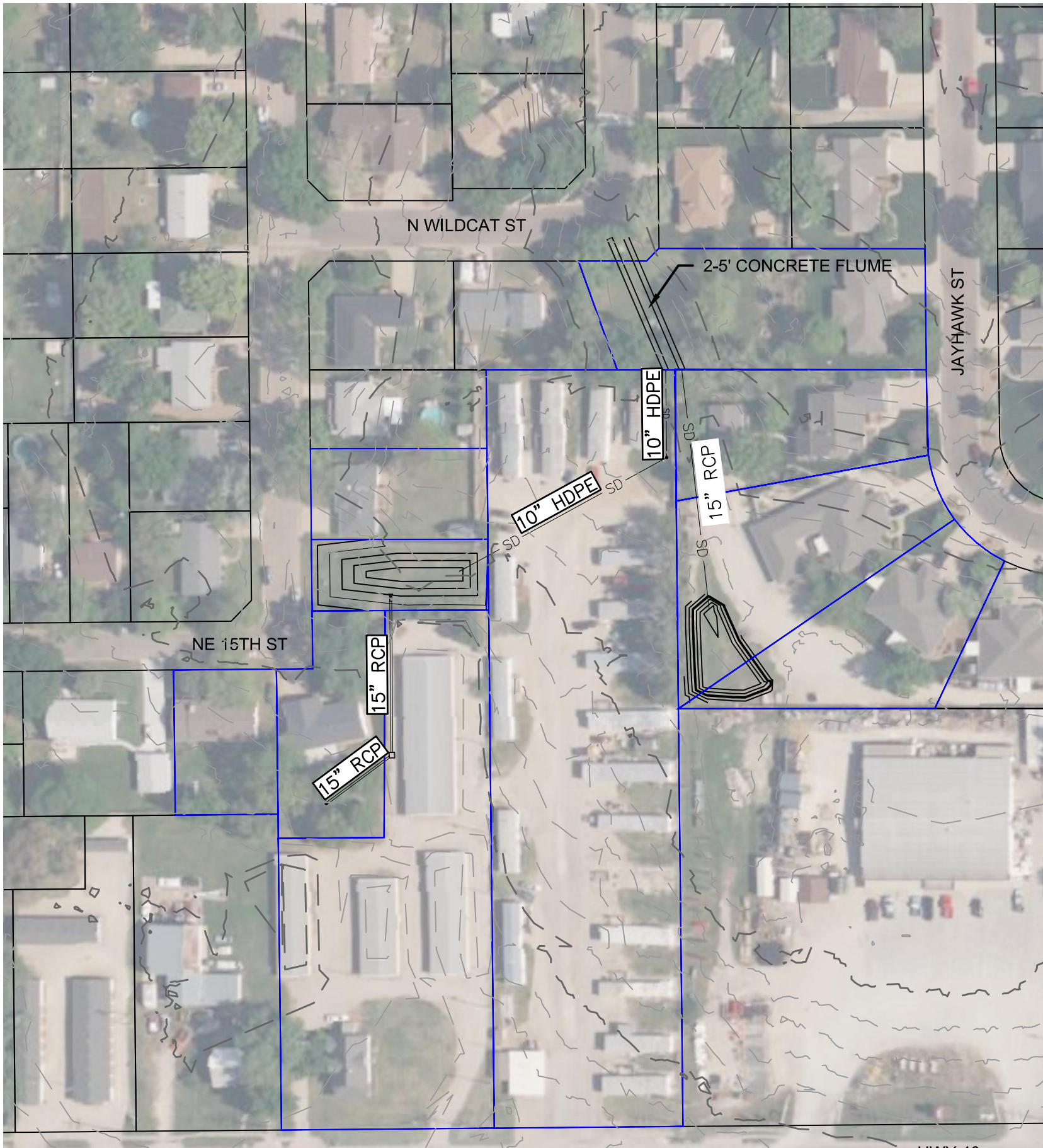


EXHIBIT 1: DRAINAGE AREA MAP

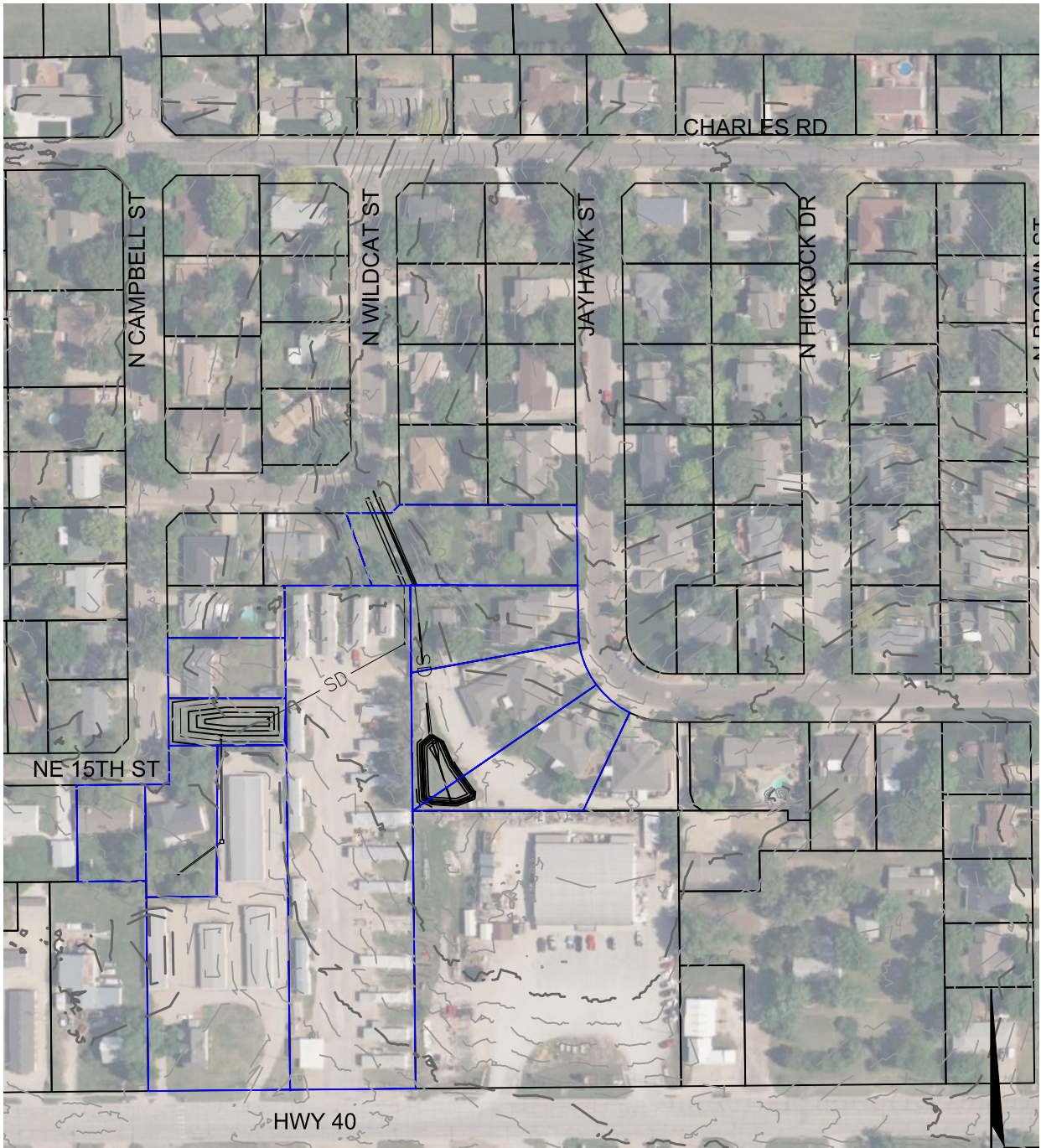
olsson

302 S. 4th Street, Suite 110
Manhattan, Kansas 66502
TEL 785.539.6900
www.olsson.com

DWG: F:\2022\00501-01000\022-004584-M 40-Design\Reports\SDN\Drainage Study\Ablene Storage Facility_Drainage Area Map 02.03.25 - Storm C Grading.dwg
DATE: 2/26/20 USER: jicomis



PROPOSED DETENTION BASINS
Scale: 1"=100'



OVERALL PROJECT SITE
Scale: 1"=200'

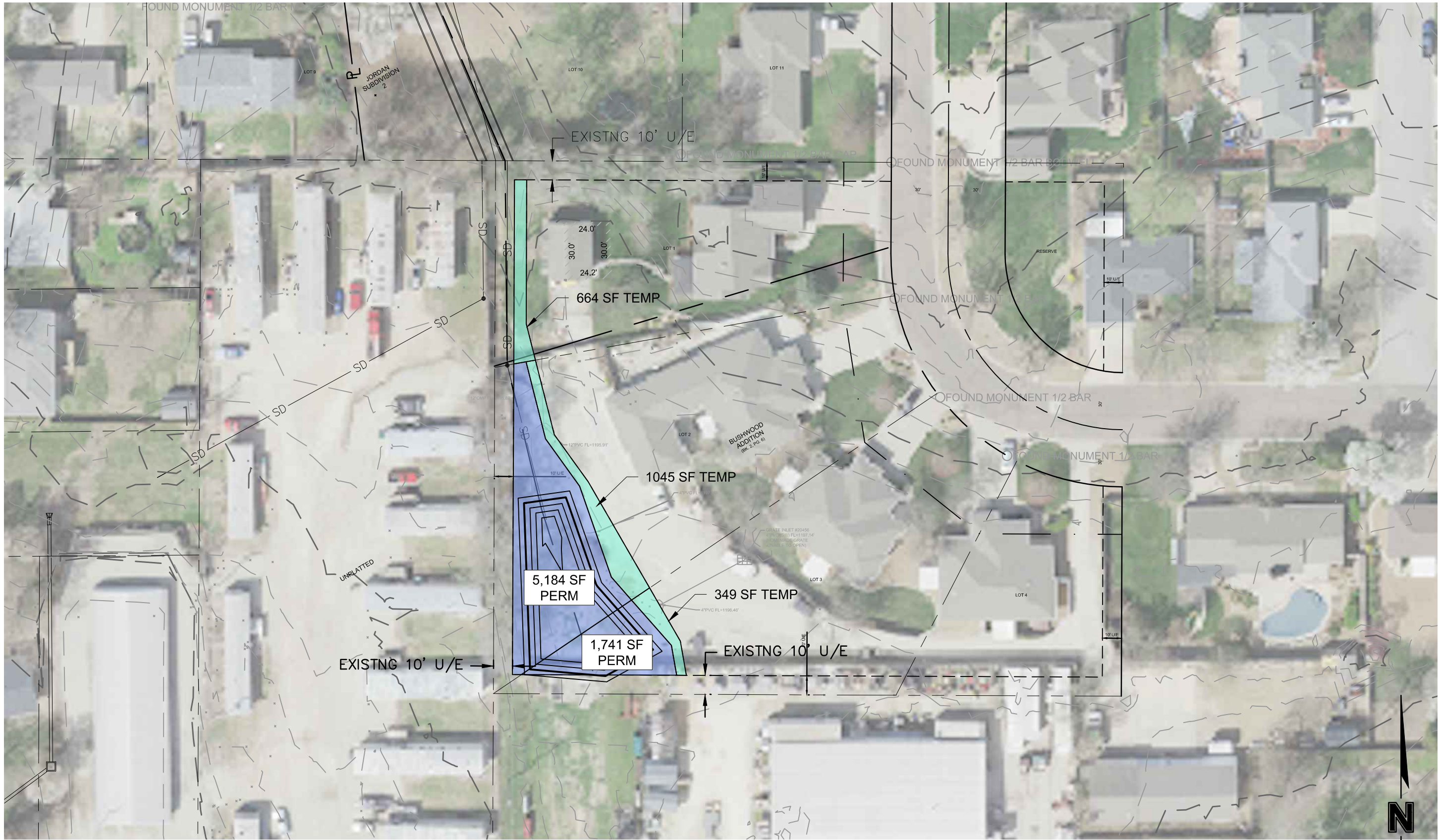
LEGEND
[Blue Outline] PROPERTY REQUIRING EASEMENT

EXHIBIT 4: PROPOSED OPTION 3



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DWG: F:\2022\00501-01000\022-00584-M\40-Design\Reports\SDN\Drainage Study\Abilene Storage Facility_Drainage Area Map 02.03.25 - Storm C Grading.dwg
DATE: 2/26/20 USER: jlcornis



EAST POND - PROPERTY ACQUISITION

LEGEND

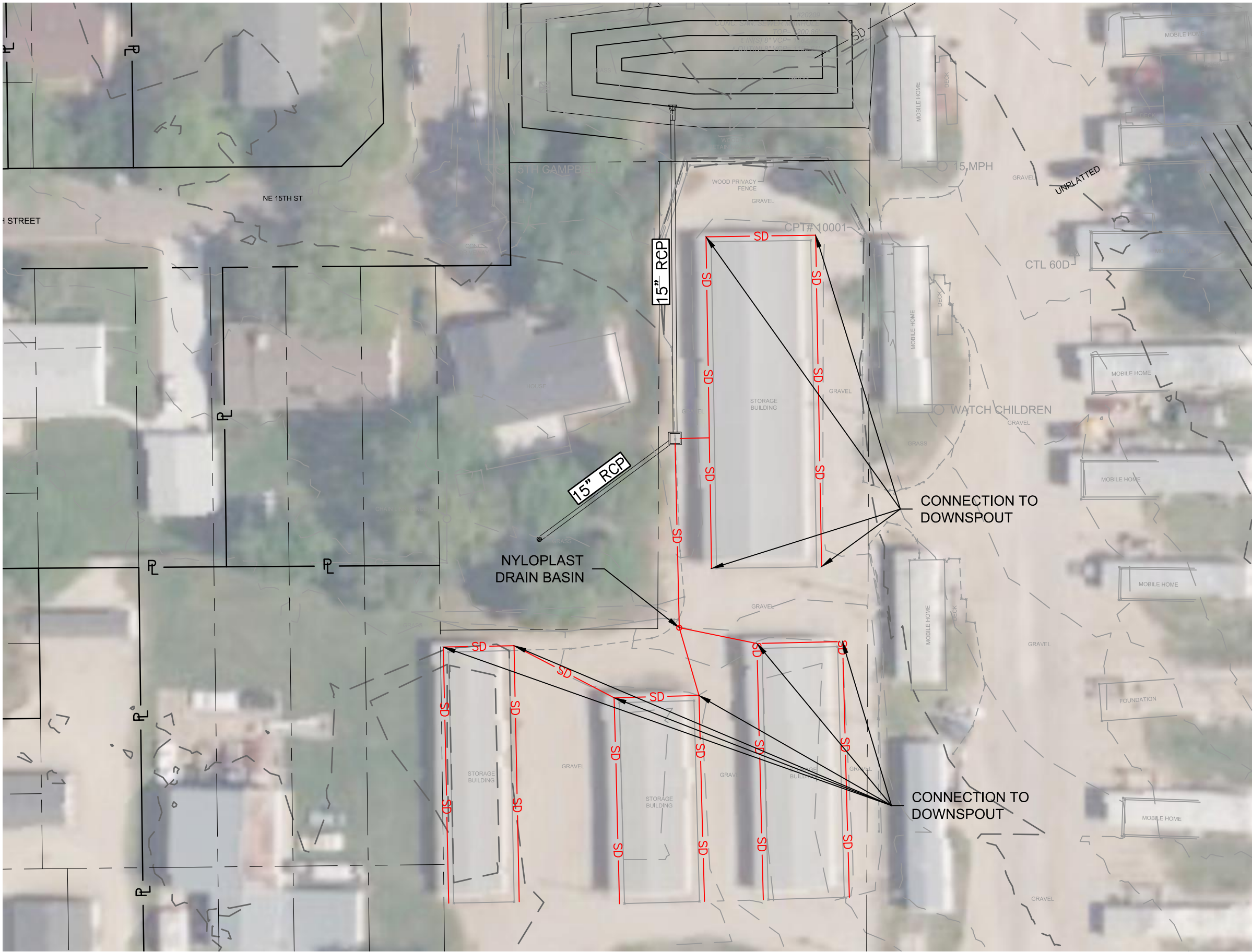
- PERMANENT DRAINAGE EASEMENT NEEDED
- TEMPORARY EASEMENT NEEDED



SCALE IN FEET

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DOWNSPOUT CONNECTIONS
Scale: 1"=20'



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Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, August 25, 2025

Session: Study Session

Topic: Standard Traffic Ordinance (STO) and Unified Public Offense Code (UPOC)

Department: Police Department

Staff Contact: Police Chief Jason Wilkins

Background:

Annually, after the legislative session passing law into effect the League of Kansas Municipalities publishes the Standard Traffic Ordinance (STO) and the Uniform Public Offense Code (UPOC). Both books are designed to provide a comprehensive traffic code and public offenses ordinance for Kansas cities. Changes do not take effect in a municipality until the governing body passes and publishes an ordinance incorporating it by reference.

The draft ordinances are included in the packet.

Funding Source:

None. The fine schedule will be updated to add one new STO Sec 40.3. Additionally, the fine schedule may be updated with the city's updates later this year.

City Attorney Review:

N/A

Options:

Recommendation:

Approval of Ordinance No. 25-3462 to pass the STO and Ordinance No. 25-3463 to pass the UPOC into city code.

Updates to the 2025 *Standard Traffic Ordinance* and the *Uniform Public Offense Code*

By: Sage Pourmirza, Staff Attorney, League of Kansas Municipalities

It is that time of year again when the League updates the *Standard Traffic Ordinance* (STO) and the *Uniform Public Offense Code* (UPOC) in accordance with changes made by the Kansas Legislature. With the quickened legislative session, there weren't many bills that necessitated changes to the STO and UPOC. This article describes those changes.

Changes to the STO

Sec. 40.3 Passing a Stationary Vehicle Displaying Hazard or Caution Signals

This section is newly added in accordance with SB 8, which requires drivers that are approaching vehicles that are stopped and displaying hazards or caution signals to move over into the other lane if possible, or to slow down to a safe speed to pass the vehicle.

Sec. 114.5 Unlawful Operation of a Work-Site Utility Vehicle.

The League discovered the references to all-terrain vehicles in subsection (c)(3) were incorrect and updated the section with the correct references to work-site utility vehicles.

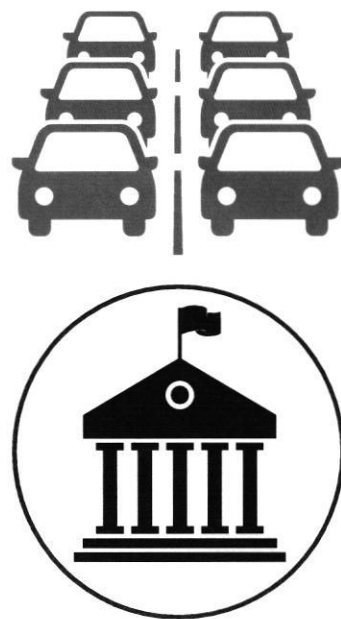
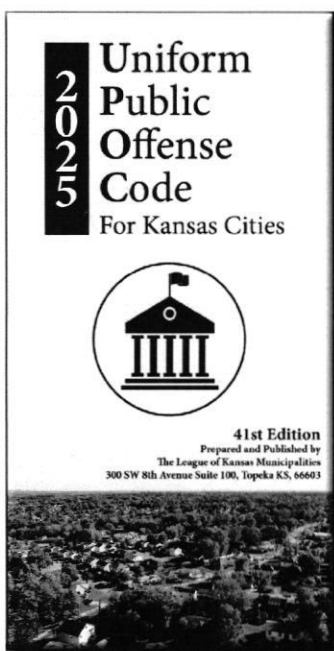
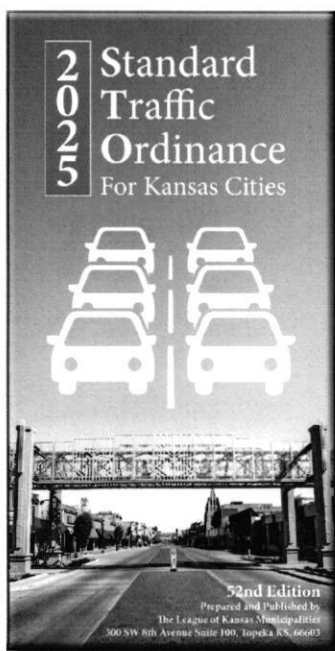
Sec 201.1 Failure to Comply with a Traffic Citation.

This section as it was previously written has been removed, as the law expired on December 31, 2024. This section has now been replaced with the previous contents of Sec 201.2 *Failure to Comply with a Traffic Citation.*

Changes to the UPOC

Sec 6.7.2. Trespassing on a Critical Infrastructure Facility.

The definition of a Critical Infrastructure Facility was amended by HB 2061, with subsection (d)(7) being expanded to include more types of facilities, support structures, and related equipment buildings.

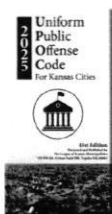


 Sage Pourmirza is a Staff Attorney for the League of Kansas Municipalities. He can be reached at spourmirza@lkm.org.



STO

Standard Traffic Ordinance



UPOC

UNIFORM PUBLIC OFFENSE CODE

ORDER TODAY AT WWW.LKM.ORG/PUBLICATIONS

ORDINANCE NO. 25-3462

AN ORDINANCE AMENDING CHAPTER 5, SECTION 5-401 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS, BY ADOPTING AND INCORPORATING BY REFERENCE THE *STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES*, 52nd EDITION (2025); AND REPEALING EXISTING SECTION 5-401.

BE IT ORDAINED, BY THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS:

SECTION ONE. Section 5-401 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

5-401. Incorporating Standard Traffic Ordinance. The *Standard Traffic Ordinance for Kansas Cities*, 52nd Edition (2025), published by the League of Kansas Municipalities, Topeka, Kansas (the “Standard Traffic Ordinance”), is adopted and incorporated by reference except such portions as are hereinafter amended. At least one copy of the Standard Traffic Ordinance shall be marked or stamped “Official Copy as Adopted by Ordinance No. 25-_____” with all sections thereof intended to be amended clearly marked to show any such amendments and to which shall be attached a copy of this ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable business hours.

SECTION TWO. Existing Section 5-401 is hereby repealed.

SECTION THREE. This ordinance shall be in full force and effect from and after its adoption and publication once in the official city newspaper by the following summary:

Ordinance No. 25-3462 Summary

On September 8, 2025, the City Commission passed Ordinance No. 25-3462. The ordinance amends Chapter 5, Section 5-401 of the City Code of the City of Abilene, Kansas, by adopting and incorporating by reference the *Standard Traffic Ordinance for Kansas Cities*, 52nd Edition (2025) prepared and published in book form by the League of Kansas Municipalities. A complete copy of the ordinance is available online at www.abilenecityhall.com or in the office of the City Clerk, 419 N. Broadway Street in Abilene, Kansas, free of charge. This summary is certified by the City’s legal counsel.

APPROVED AND PASSED by the Governing Body of the City of Abilene, Kansas, this 8th day of September, 2025.

Brandon Rein, Mayor

Attest:

Shayla L. Mohr, CMC, City Clerk

The publication summary set forth above is certified this 8th day of September, 2025.

Aaron O. Martin, Legal Counsel

ORDINANCE NO. 25-3463

AN ORDINANCE AMENDING CHAPTER 5, SECTION 5-101 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS, BY ADOPTING AND INCORPORATING BY REFERENCE THE *UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES*, 41st EDITION (2025), WITH CERTAIN OMISSIONS AND AMENDMENTS THERETO; AND REPEALING EXISTING SECTION 5-101.

BE IT ORDAINED, BY THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS:

SECTION ONE. Section 5-101 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

5-101. Incorporating Uniform Public Offense Code with amendments.

- (a) **Incorporation by reference.** The *Uniform Public Offense Code for Kansas Cities*, 41st Edition (2025), published by the League of Kansas Municipalities, Topeka, Kansas (the “Uniform Public Offense Code”), is adopted and incorporated by reference except such sections as are hereinafter omitted or amended as set forth in paragraphs (b) and (c) below. At least one copy of the Uniform Public Offense Code shall be marked or stamped “Official Copy as Adopted by Ordinance No. 25-____” with all sections thereof intended to be omitted or amended clearly marked to show any such omission or amendment and to which shall be attached a copy of this ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable business hours.
- (b) **Omissions.** Sections 6.16, 6.19, and 10.29 of the Uniform Public Offense Code are hereby omitted.
- (c) **Amendment.** The definition of “Smoking” in section (o) of the “Smoking; Definitions” paragraph of Section 1.1 of the Uniform Public Offense Code is hereby amended to read as follows:
 - (o) Smoking means possession of a lighted cigarette, cigar, pipe or burning tobacco in any other form or device designed for the use of tobacco, or possession and use of any electronic cigarette.

SECTION TWO. Existing Section 5-101 is hereby repealed.

SECTION THREE. This ordinance shall be in full force and effect from and after its adoption and publication once in the official city newspaper by the following summary:

Ordinance No. 25-3463 Summary

On September 8, 2025, the City Commission passed Ordinance No. 25-3463. The ordinance amends Chapter 5, Section 5-101 of the City Code of the City of Abilene, Kansas, by adopting and incorporating by reference the *Uniform Public Offense Code for Kansas Cities*, 41st Edition (2025) prepared and published in book form by the League of Kansas Municipalities, but omitting Sections 6.16, 6.19, and 10.29 thereof, and amending the definition of “Smoking” in section (o) of the “Smoking; Definitions” paragraph of Section 1.1 to include possession and use of any electronic cigarette. A complete copy of the ordinance is available online at www.abilenecityhall.com or in the office of the City Clerk, 419 N. Broadway Street in Abilene, Kansas, free of charge. This summary is certified by the City’s legal counsel.

APPROVED AND PASSED by the Governing Body of the City of Abilene, Kansas, this 8th day of September, 2025.

Brandon Rein, Mayor

Attest:

Shayla L. Mohr, CMC, City Clerk

The publication summary set forth above is certified this 8th day of September, 2025.

Aaron O. Martin, Legal Counsel



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Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, August 25, 2025

Session: Study Session

Topic: KDOT Connecting Links Agreement

Department: Administration

Staff Contact: Interim City Manager / City Attorney

Background:

The Kansas Department of Transportation (KDOT) administers the City Connecting Link Program, which outlines how KDOT and cities share maintenance responsibilities for state highways running through city limits.

Abilene's current agreement with KDOT has been in place since 1992, covering maintenance of K-15 (Buckeye) within the city. Under that agreement, the City maintained 10.250 lane miles at \$2,000 per lane mile, for an annual payment of \$20,500. Either party could end the agreement with 30 days' notice.

The new agreement, effective September 1, 2025, modernizes the format and scope as a "Maintenance Agreement for Fully Access Controlled City Connecting Links." The City will now maintain 10.838 lane miles at \$5,000 per lane mile, for an annual payment of \$54,190—more than doubling the per-mile rate and increasing total compensation. Maintenance responsibilities remain largely unchanged but are more clearly defined. A key difference is that the agreement can no longer be ended with 30 days' notice—termination is allowed only when a replacement agreement is executed. Lighting responsibilities remain unchanged.

City staff and the City Attorney have been working with KDOT to address several questions about the new agreement. These have been narrowed to a few outstanding issues, particularly regarding how Section 7 interacts with prior agreements, the absence of a termination provision, and the lack of a mechanism for renegotiation. These points raise practical considerations for the City's ability to manage the agreement over time, and staff seeks to fully understand how KDOT intends for these provisions to operate before final execution.

Funding Source: CCLIP Grants / GO Temporary Note Proceeds

City Attorney Review: Under Review

Options: For Review and Discussion

Recommendation: For Review and Discussion

RESOLUTION

DESIGNATING CITY CONNECTING LINKS IN STATE HIGHWAY SYSTEM

RESOLVED, by the Secretary of Transportation of the State of Kansas this 12th day of February 19 92, that pursuant to the provisions of K.S.A. 68-406 and amendments thereto; the following described streets in the city of ABILENE, County of DICKINSON be designated as connecting links in the State Highway System.

ROUTE NUMBER	DESCRIPTION	# LANES	*ROUTE MILES	*LANE MILES
K 15	Beginning at a point on K 15 which is 406.1 ft. south of Augustine Ave., thence north to a point 30 ft. south of the north line of sec 9, T.13S., R.2 E.	2 4	0.391 2.367	0.782 9.468
I 70	Beginning at a point on I 70 which is 438 ft. west of the junction of K 15, thence east to a point 680 ft. east of the junction of K 15.	4	0.212	0.848
NOTE: This resolution cancels and supersedes the previous resolution dated October 21, 1982.				
*In computing net mileage where routes overlap, use mileage of one route only.				

RECOMMENDED

Jerry W. Heidner
Chief of Transportation Planning

RECOMMENDED

W. A. Legge
District Engineer
W. A. Legge, P.E.

DISTRIBUTION:

Bureau of Fiscal Services

City

District Office

Bureau of Local Projects

Bureau of Construction and Maintenance

Bureau of Design

Bureau of Transportation Planning

Bureau of Traffic Engineering

Metro Engineer

Total Route Miles: 2.970

TOTAL LANE MILES:

Two Lane..... 0.782

Four Lane..... 10.316

Five Lane.....

Six Lane.....

Seven Lane.....

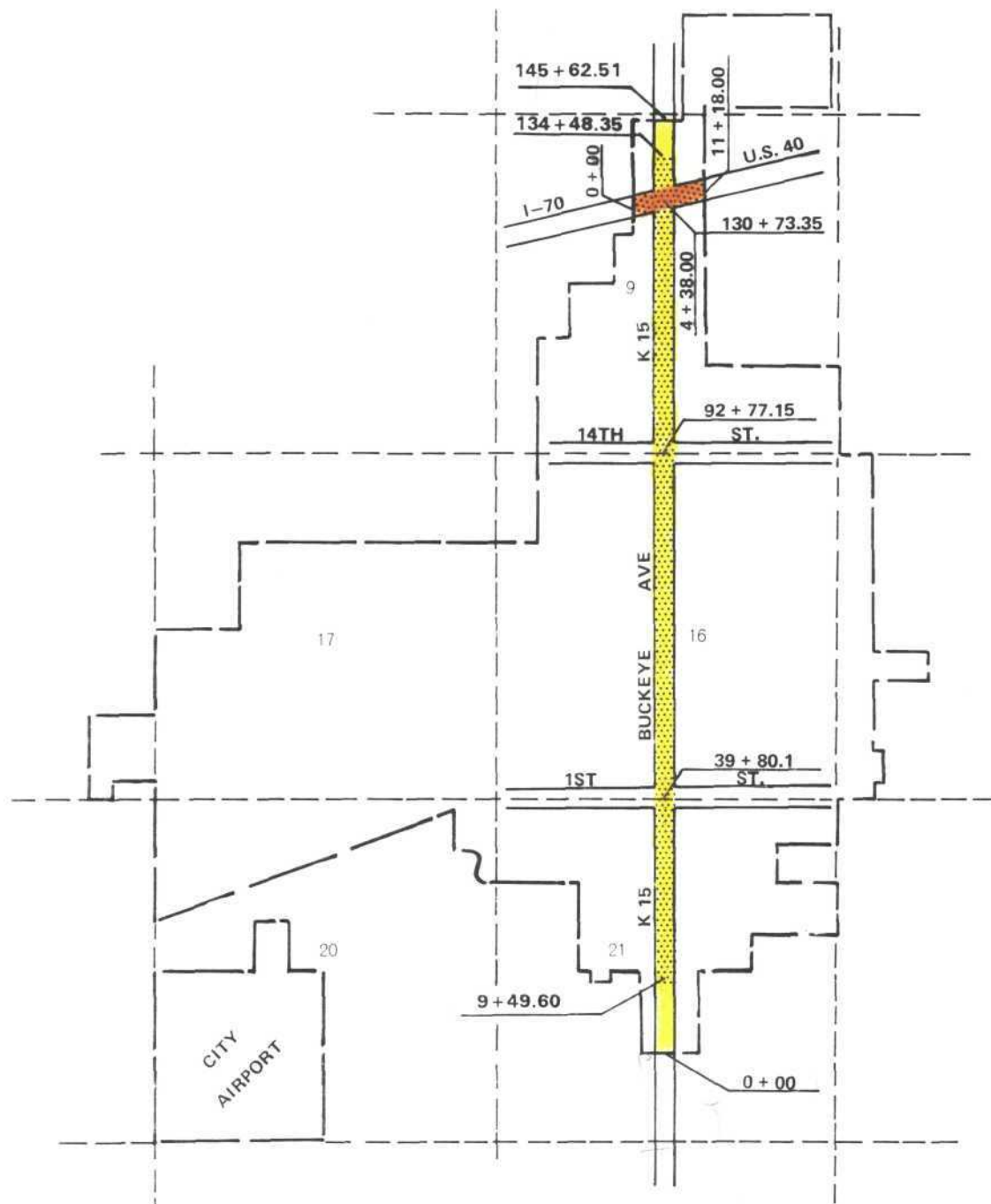
TOTAL 11.098

James D. Jones
FOR Secretary of Transportation
of the State of Kansas

DICKINSON COUNTY

ABILENE

T13S R2E



LEGEND

-  2 LANE
-  4 LANE

CITYCONNECTING LINK MILEAGES

-  I 70.....0.212 MILES
-  K 15.....2.758 MILES

District No. 2-2111
City Abilene
County Dickinson

KANSAS DEPARTMENT OF TRANSPORTATION

COMPUTATION OF CITY CONNECTING LINK MILEAGE PAYMENT TO CITY

Total Lane Miles	<u>11.098</u>
Total Lane Miles maintained by Secretary of Transportation pursuant to City Connecting Link Maintenance Agreement No. <u>-----</u>	<u>-----</u>
Total Lane Miles maintained by Secretary of Transportation pursuant to Special Maintenance Agreement for City Connecting Link No. <u>2-2111</u>	<u>0.848</u>
Total Lane Miles maintained by City	<u>10.250</u>

Pursuant to the provision of K.S.A. 68-416, and amendments thereto, the city shall be paid quarterly for the maintenance of city connecting links on the following basis:

Total Lane Miles, <u>10.250</u> at <u>\$2,000</u> per Traffic Lane Mile =	<u>20,500.00</u>
Total Annual Payment	<u>20,500.00</u>
Quarterly Payment	<u>5,125.00</u>

RECOMMENDED:

W. A. Legge
W. A. LEGGE, P. E. District Engineer

5/19/94
Date

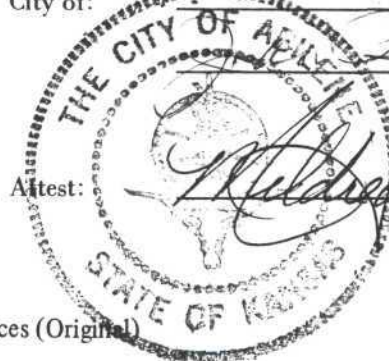
James D. Jones
Secretary of Transportation
of the State of Kansas

6-10-94
Date

APPROVED:

City of:

Abilene



James D. Jones
(Mayor)

5/31/94
Date

Attest:

Mildred E. Hanson
(City Clerk)

5/31/94
Date

Distribution:

Bureau of Management Services (Original)
City
District Office
Bureau of Rural and Urban Development
Bureau of Construction and Maintenance
Bureau of Design
Bureau of Transportation Planning
Bureau of Traffic Engineering

SPECIAL AGREEMENT FOR MAINTENANCE OF CITY CONNECTING LINKS

This agreement is made between the Secretary of Transportation of the State of Kansas, hereinafter referred to as Secretary, and the City of Abilene, Kansas, hereinafter referred to as City.

The parties hereto mutually agree as follows:

1. Notwithstanding the provisions of K.S.A. 68-416 (a) to the contrart, the parties agree to maintain access controlled city connecting link(s) as defined by K.S.A. 68-1901 and identified herein in accordance with paragraphs 2, 3, 4, 5, 6 hereof:

Route Number	DESCRIPTION	Number of Lanes	*Route Miles	*Lane Miles
I-70	Beginning at a point on I-70 which is 438' feet west of the junction of K-15, thence east to a point 680' east of the junction of K-15.	4	0.212	0.848

*In computing net mileage where routes overlap, use mileage of one route only.

Distribution:

Bureau of Management Services (Original)
 City
 District Office
 Bureau of Rural and Urban Development
 Bureau of Construction and Maintenance
 Bureau of Design
 Bureau of Transportation Planning
 Bureau of Traffic Engineering

Total Route Miles	0.212	
Total Lane Miles		
Two Lane	_____	
Four Lane	_____	0.848
Five Lane	_____	
Six Lane	_____	
Seven Lane	_____	
TOTAL		0.848

SPECIAL AGREEMENT FOR MAINTENANCE OF CITY CONNECTING LINKS

2. Maintenance by the Secretary shall be limited to that part of the freeway within the fenced portion of the right of way or within the access control lines where no fence exists. Such maintenance obligation shall not include the maintenance of rearranged, relocated, or reconstructed portions of the local street system made necessary by and constructed in conjunction with the facility, regardless of whether such portions of the local street system be inside or outside of the access control lines.

3. Maintenance by the Secretary shall include:

- a. Surface and shoulder, including interchange ramps.
- b. Structures carrying connecting link traffic including structures on interchange ramps.
- c. Below the bottom plane of the deck floor on structures carrying traffic over the facility on local streets.
- d. Deck drainage system to ground elevation where facility is on elevated structure.
- e. Mowing, erosion control work, landscaping, fences and drainage systems except where facility is on elevated structure.
- f. Snow removal and ice control.
- g. Maintenance of traffic regulatory, informational and warning signs.
- h. Those items listed on Attachment A, attached hereto and made a part of this agreement.

4. Responsibility for maintenance of the lighting systems, or any portion thereof, shall be as listed on Attachments A and B of this agreement.

5. The City agrees:

- a. To maintain the right of way, frontage roads and access streets constructed in connection with the connecting link and lying outside of the fenced portion of the right of way or outside of the access control lines where no fence exists. To maintain all other portions of the local street system rearranged, relocated or reconstructed made necessary by and constructed in conjunction with the facility and lying inside or outside of the access control lines.
- b. To maintain all structures carrying traffic over the connecting link on local streets above the bottom plane of the deck floor and approaches thereto.
- c. To maintain all local streets carrying traffic under the connecting link including local streets through interchange areas.
- d. To maintain traffic signal equipment located at the intersection of interchange ramp termini with local trafficways.
- e. To maintain the area beneath the structure where the facility is on elevated structure.
- f. To make street cleaning and maintenance equipment, with operators, available from time to time when available and requested by the Secretary and at rates per hour to be determined by agreement between the parties.
- g. To maintain those items listed on Attachment B, attached hereto and made a part of this agreement.

6. Maintenance under this agreement does not include major bridge repair for which the Secretary and the City may enter into a separate agreement. Major bridge repair shall mean:

- | | |
|----------------------|--------------------|
| a. Major Deck Repair | d. Pier Repair |
| b. Girder Repair | e. Bridge Painting |
| c. Abutment Repair | |

7. This agreement shall be in addition to any City Connecting Link Maintenance Agreement entered into by and between the parties and shall supercede and terminate any previously existing agreement entered into prior to 1979.

8. This agreement may be terminated by either party thirty days after written notice of the intention to terminate is given to the other party, or by execution of a subsequent Special Agreement for Maintenance of City Connecting Links.

SPECIAL AGREEMENT FOR MAINTENANCE OF CITY CONNECTING LINKS

9. This agreement may be amended or modified only by written agreement of the parties.
10. By entering into this agreement, the Secretary does not waive or alter his rights granted by any statute or agreement with the City to approve the installation of traffic control devices, entrances and parking lanes, or any other right granted by statute or agreement concerning the city connecting links covered by this agreement.
11. The one map(s) attached hereto as numbered attachment(s), showing the maintenance responsibilities of the parties, is(are) hereby fully incorporated in and made a part of this agreement.

This agreement will become effective on the _____ day of _____, 19____.

Attest  *[Signature]* Secretary of Transportation
City of Abilene, Kansas
[Signature] 6-10-94
City Clerk Mayor Date

RECOMMENDED

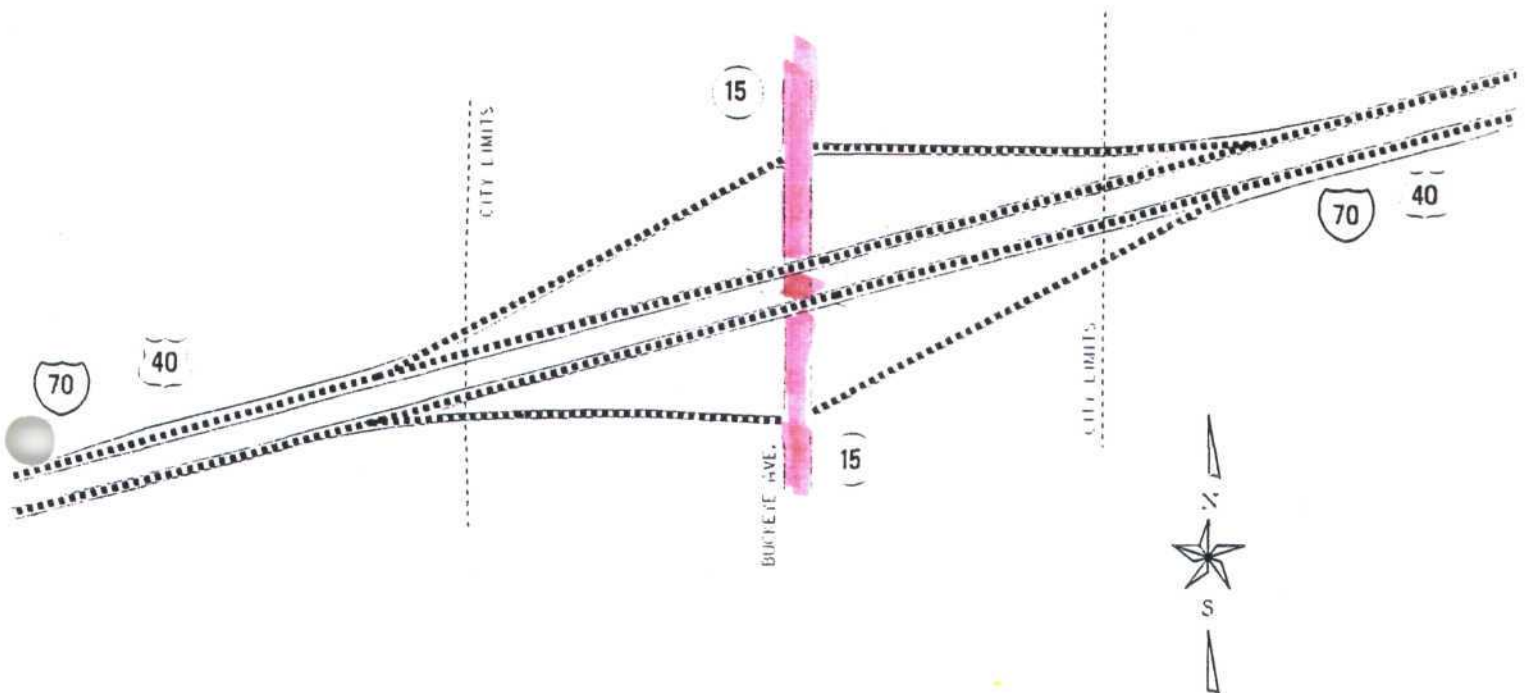
W. A. Legge
District Engineer
W. A. LEGGE, P.E.

D. M. Testa
Chief, Bureau of Construction and Maintenance
D. M. TESTA, P.E.

Agreement No. 2-2111
Attachment "A"

Highway Lighting Data

<u>ROUTE</u>	<u>COUNTY</u>	<u>MILEPOST</u>	<u>DESCRIPTION OF LOCATION</u>	<u>MAINTENANCE BY</u>
I-70	Dickinson	275.18	K/15 Abilene Interchange	KDOT



I 70 & K 15
EXIT 275
DICKINSON COUNTY
CITY OF ABILENE

MAINTAINED BY

..... KDOT

□ CITY

KANSAS DEPARTMENT OF TRANSPORTATION
RESOLUTION
DESIGNATING CITY CONNECTING LINKS IN STATE HIGHWAY SYSTEM

RESOLVED, by the Secretary of Transportation of the State of Kansas this day, _____ that pursuant to the provisions of K.S.A. 68-406 and amendments thereto, the following described streets in the city of Abilene, County of Dickinson be designated as connecting links in the State Highway System.

This resolution cancels and supersedes the previous resolution dated: _____

Route Number	Description	Lanes	Route Miles	Lane Miles
I-70	From 0.033 Miles E of point where K-15 exit ramp diverges from I-70 EB to 0.044 Miles W point where K-15 entrance ramp converges with I-70 EB.	4	0.276	1.104
K-15	From 0.077 Miles S of intersection with AUGUSTINE AVE to 0.103 Miles N of intersection with AUGUSTINE AVE. From 0.016 Miles S of intersection with 2400 AVE to 0.081 Miles S of intersection with XAVIER DR.	2	0.283	0.566
	From 0.103 Miles N of intersection with AUGUSTINE AVE to 0.016 Miles S of intersection with 2400 AVE.	4	2.568	10.272

RECOMMENDED: _____



Chief of Transportation Planning

RECOMMENDED: _____

District Engineer

DISTRIBUTION:

Bureau of Fiscal Services
City
District Office
Bureau of Local Projects
Bureau of Maintenance

Bureau of Design
Bureau of Transportation Planning

Bureau of Transportation Safety & Technology
Area/Metro Engineer

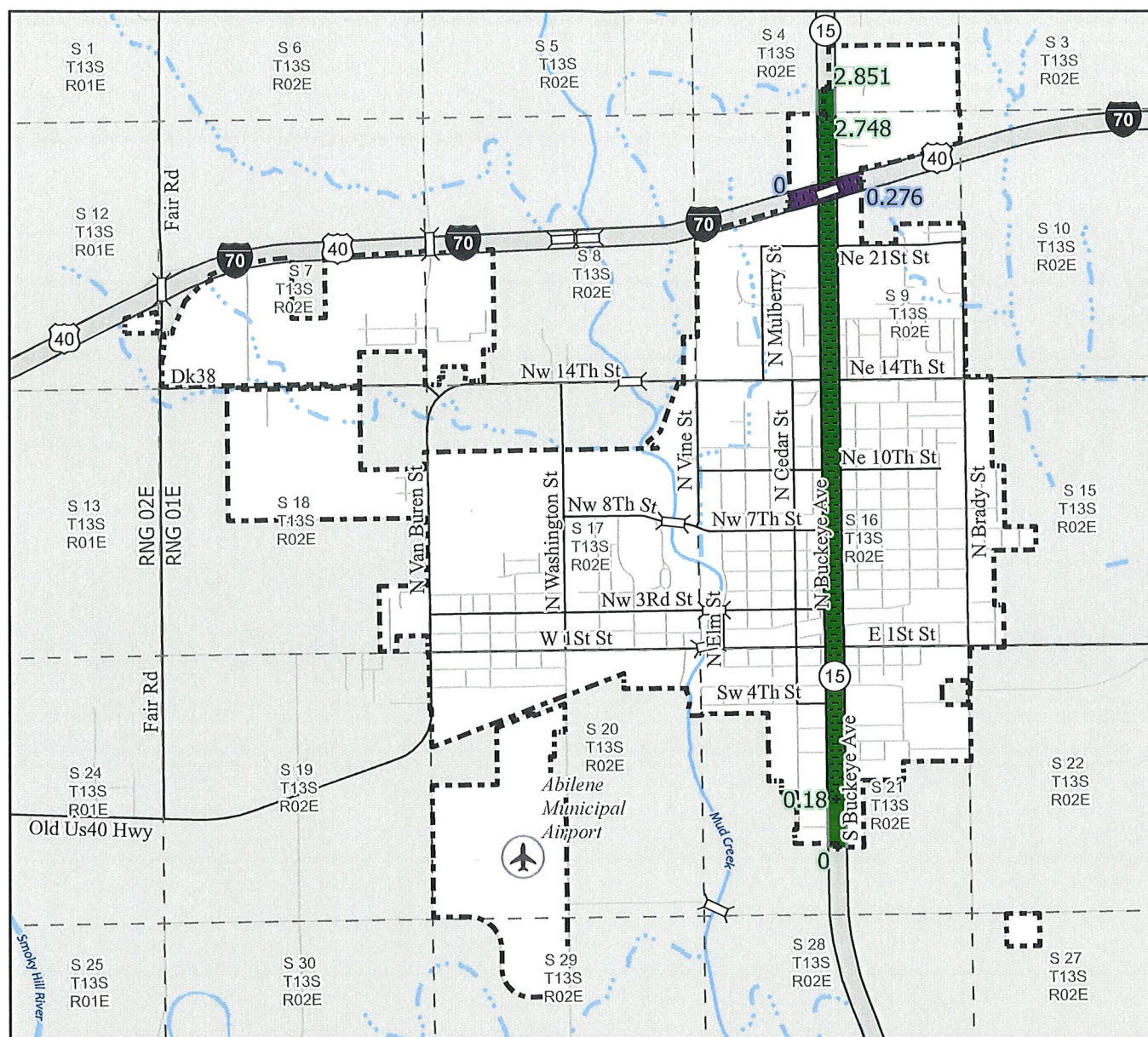
Total Route Miles		3.127
Lane Miles		
Two Lane.....		0.566
Three Lane.....		
Four Lane.....		11.376
Five Lane.....		
Six Lane.....		
Seven Lane.....		
Eight Lane.....		
Nine Lane.....		
Ten Lane.....		
TOTAL LANE MILES		11.942

Director of Field Operations for
Secretary of Transportation
of the State of Kansas

ABILENE

DICKINSON COUNTY

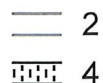
T.13 S R.1-2 E



Kansas street centerlines and city limits are provided by the Kansas 911 Coordinating Council in cooperation with Kansas Public Safety Answering Points (PSAPs). The inclusion of this data adheres to Kansas NG911 GIS data usage agreements and terms.



Lanes



- State Bridge
- Municipal Boundary
- Section

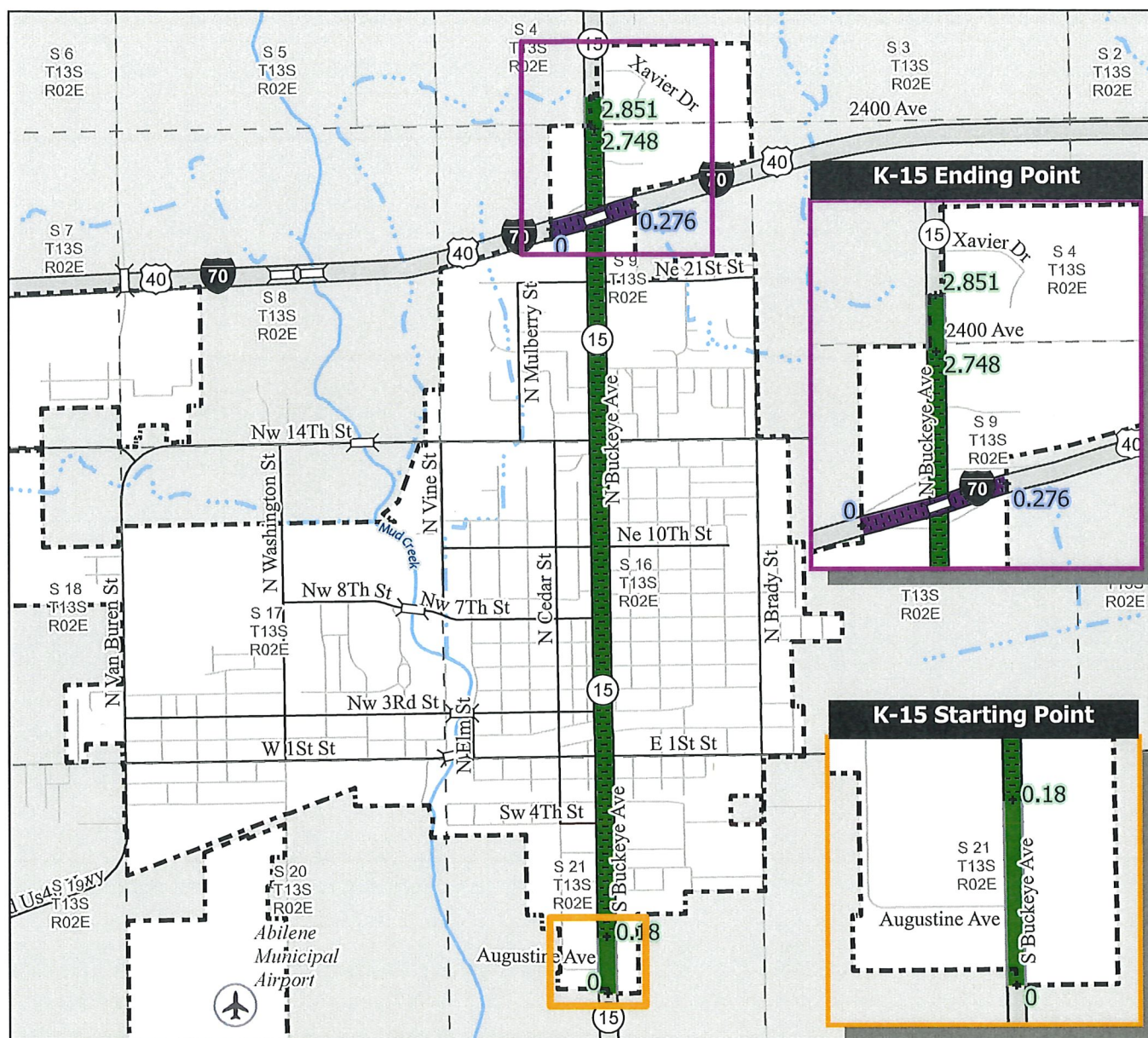
City Connecting Link Mileage

- I-70.....0.276
- K-15.....2.851

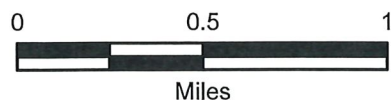


ABILENE
DICKINSON COUNTY

T.13 S R.1-2 E



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Lanes

2

4

⌘ State Bridge

 Municipal Boundary

Section

City Connecting Link Mileage

I-70.....0.276

 K-15.....2.851



KANSAS DEPARTMENT OF TRANSPORTATION

**MAINTENANCE AGREEMENT
FOR FULLY ACCESS CONTROLLED CITY CONNECTING LINKS**

This Special Agreement is made between the Secretary of Transportation of the State of Kansas, hereinafter referred to as Secretary, and the City of Abilene, Kansas, hereinafter referred to as City.

The parties mutually agree as follows:

1. In accordance with the provisions of this Maintenance Agreement for Fully Access Controlled City Connecting Links, including all documents attached and incorporated herein, the maintenance of the fully access controlled highway(s), designated below shall be maintained as provided for in this agreement.

Route Number	DESCRIPTION	Number of Lanes	*Route Miles	*Lane Miles
1070	From 0.033 Miles E of point where K-15 exit ramp diverges from I-70 EB to 0.044 Miles W of point where K-15 entrance ramp converges with I-70 EB.	4	0.276	1.104
				0.000
				0.000
				0.000
				0.000
				0.000
				0.000
				0.000

*In computing net mileage where routes overlap, use mileage of one route only.		Total Route Miles	0.276	
Distribution: Bureau of Fiscal Services (Original) Bureau of Maintenance District Office Area Engineer Metro Engineer City Note - Available on Internet	Email Notification: Bureau of Road Design Bureau of Local Projects Bureau of Trans Traffic Engineering Bureau of Transportation Planning	Two Lane		0.000
		Four Lane		1.104
		Five Lane		0.000
		Six Lane		0.000
		Seven Lane		0.000
		Eight Lane		0.000
		TOTAL		1.104

**MAINTENANCE AGREEMENT
FOR FULLY ACCESS CONTROLLED CITY CONNECTING LINKS**

2. Maintenance by the Secretary shall be limited to that part of the fully access controlled connecting links within the fenced portion of the right of way or within the access control lines where no fence exists. Such maintenance obligation of the Secretary shall not include the maintenance of rearranged, relocated, or reconstructed portions of the local street system, regardless of whether such portions of the local street system is inside or outside of the access control lines.
3. Maintenance by the Secretary shall include:
 - a. Surface and shoulder, including interchange ramps.
 - b. Structures carrying connecting link traffic including structures on interchange ramps.
 - c. Below the bottom plane of the deck floor on structures carrying traffic over the fully access controlled city connecting links on local streets.
 - d. Deck drainage system to ground elevation where fully access controlled city connecting links are on elevated structure.
 - e. Mowing, erosion control work, landscaping, fences and drainage systems except where fully access controlled city connecting links are on elevated structure.
 - f. Snow removal and ice control.
 - g. Maintenance of traffic regulatory, informational and warning signs.
 - h. Those items listed on Attachment A, attached hereto and made a part of this agreement.
4. Responsibility for maintenance of the lighting systems, or any portion thereof, shall be as listed on Attachments A and B of this Maintenance Agreement for Fully Access Controlled City Connecting Links.
5. The City agrees:
 - a. To maintain the right of way, frontage roads and access streets constructed in connection with the fully access controlled city connecting links and lying outside of the fenced portions right of way or within the access control lines where no fence exists. The City maintenance shall include the maintenance of rearranged, relocated, or reconstructed portions of the local street system, regardless of whether such portions of the local street system is inside or outside of the access control lines.
 - b. To maintain all structures carrying traffic over the fully access controlled city connecting links on local streets above the bottom plane of the deck floor and approaches thereto, except as specified in paragraph 6.
 - c. To maintain all local streets carrying traffic under the fully controlled city connecting links including local streets through interchange areas.
 - d. To maintain traffic signal equipment located at the intersection of interchange ramp and the local street.
 - e. To maintain the area beneath the structure where the fully access controlled city connecting links are on elevated structure.
 - f. To make street cleaning and maintenance equipment, with operators, available from time to time when requested by the Secretary and at rates per hour to be determined by agreement between the parties.
 - g. To maintain those items listed on Attachment B, attached hereto and made a part of this agreement.
6. Maintenance under this Maintenance Agreement for Fully Access Controlled City Connecting Links does not include major bridge repair for which the Secretary and the City may enter into a separate agreement. Major bridge repair shall mean:
 - a. Major Deck Repair
 - b. Girder Repair
 - c. Abutment Repair
 - d. Pier Repair
 - e. Bridge Painting
7. This Maintenance Agreement for Fully Access Controlled City Connecting Links shall be in addition to the most recent City Connecting Link Maintenance Agreement entered into by and between the parties and shall supersede and terminate any previously existing Special Maintenance Agreement for Fully Access Controlled City Connecting Links, Maintenance Agreement for Fully Access Controlled City Connecting Links.

MAINTENANCE AGREEMENT
FOR FULLY ACCESS CONTROLLED CITY CONNECTING LINKS

8. This Maintenance Agreement for Fully Access Controlled City Connecting Links may be terminated by the execution of a new City Connecting Link Agreement.
9. By entering into this agreement, the Secretary does not waive or alter rights granted by any statute or agreement with the City to approve the installation of traffic control devices, entrances and parking lanes, or any other right granted by statute or agreement concerning the city connecting links covered by this agreement.
10. The three (3) map(s) attached hereto, showing the maintenance responsibilities of the parties, is(are) hereby fully incorporated in and made a part of this agreement.
11. It is further understood that this Maintenance Agreement for Fully Access Controlled City Connecting Links in addition to any City connecting Link Maintenance Agreement shall be binding upon the Secretary and the City and their successors or assigns in office.

This Agreement will become effective the 1st day of September 20 25 .

SECRETARY OF TRANSPORTATION

By: _____ Date _____

Title: _____

CITY: City of Abilene, Kansas

Attest:

City Clerk Mayor Date

RECOMMENDED

District Engineer

Chief, Bureau of Maintenance

MAINTENANCE AGREEMENT
FOR FULLY ACCESS CONTROLLED CITY CONNECTING LINKS
ATTACHMENT "A"

Lighting at I-70/K-15 interchange to be maintained by KDOT.

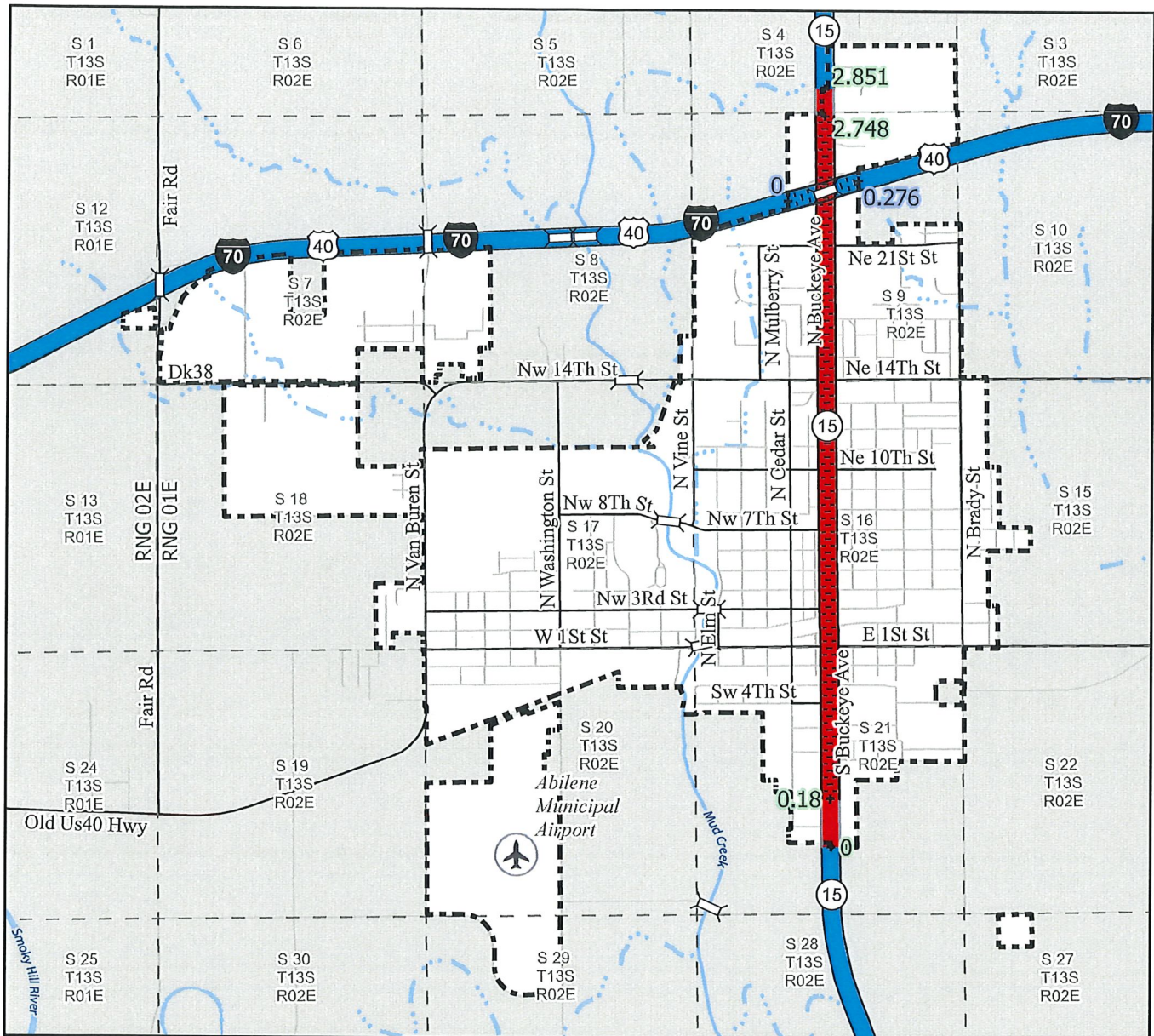
MAINTENANCE AGREEMENT
FOR FULLY ACCESS CONTROLLED CITY CONNECTING LINKS
ATTACHMENT "B"

None

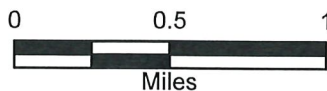
ABILENE MAINTENANCE SKETCH

DICKINSON COUNTY

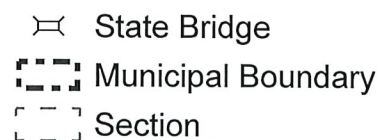
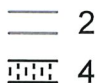
T.13 S R.1-2 E



Kansas street centerlines and city limits are provided by the Kansas 911 Coordinating Council in cooperation with Kansas Public Safety Answering Points (PSAPs). The inclusion of this data adheres to Kansas NG911 GIS data usage agreements and terms.



Lanes



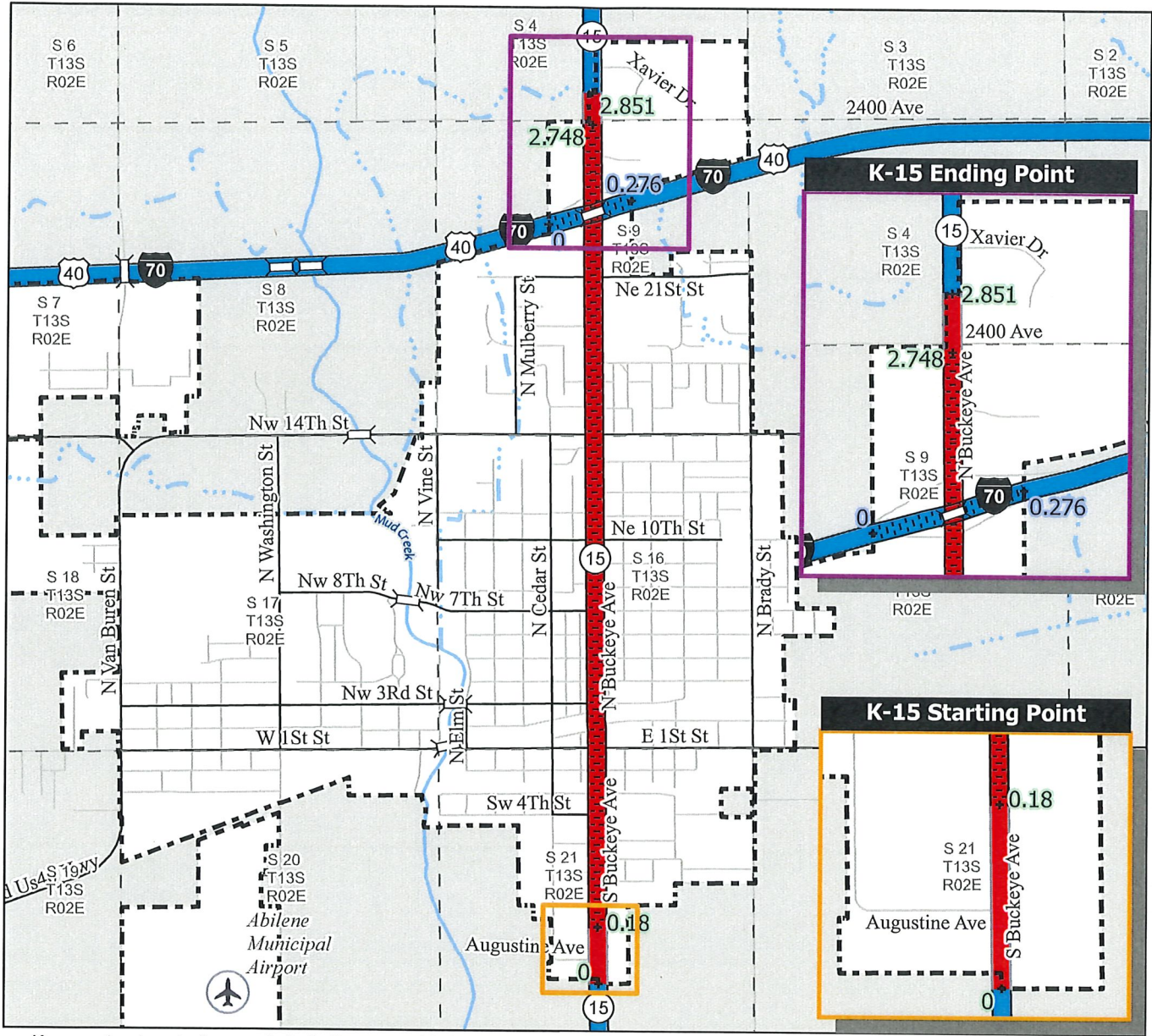
Maintenance Responsibility



ABILENE MAINTENANCE SKETCH

DICKINSON COUNTY

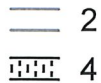
T.13 S R.1-2 E



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Lanes



- State Bridge
- Municipal Boundary
- Section

Maintenance Responsibility

- State of Kansas (KDOT)
- City

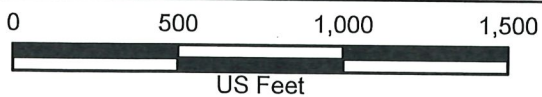
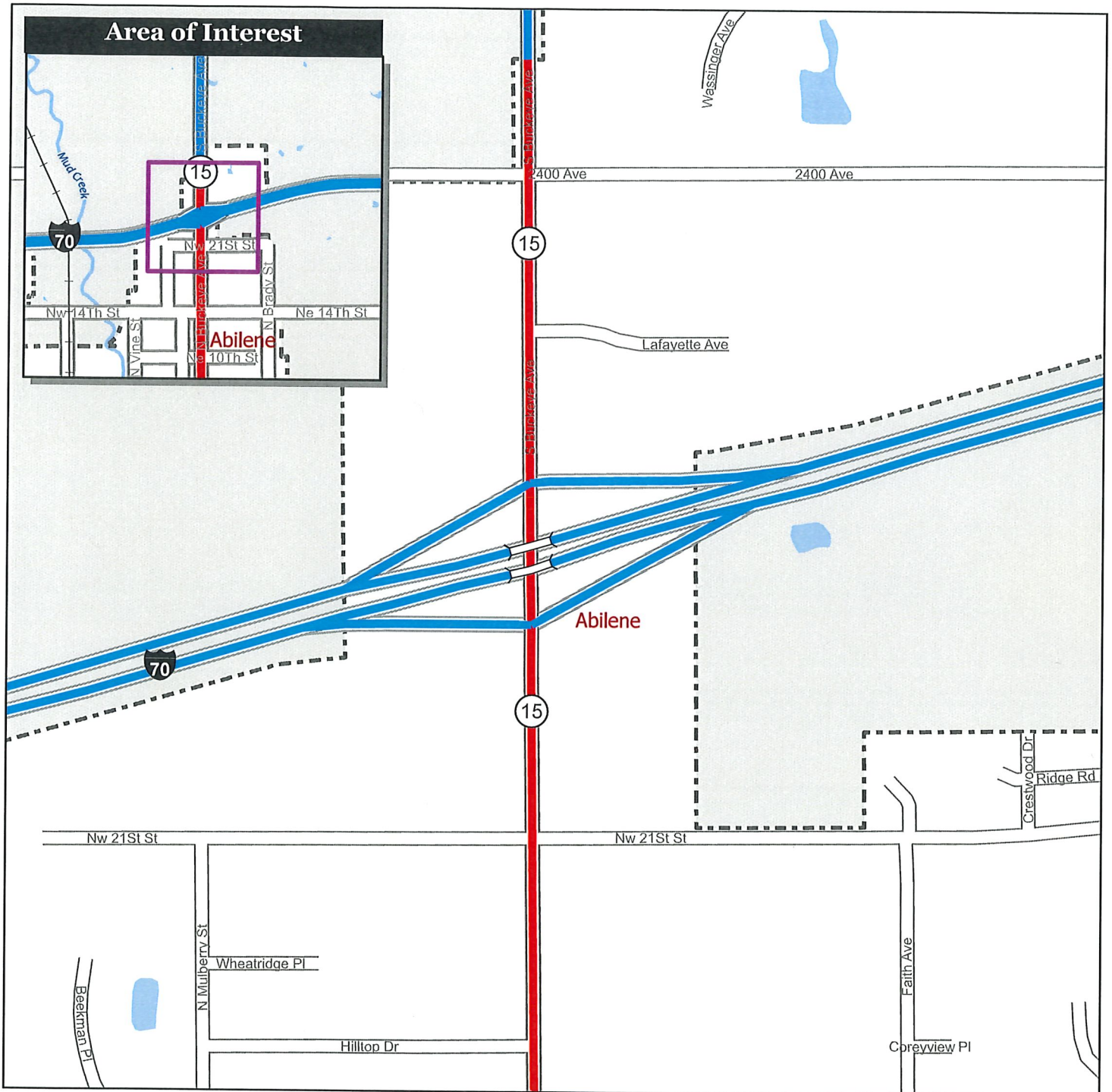


INTERCHANGE SKETCH

DICKINSON COUNTY: ABILENE



Exit 275: I-70 & K-15



Local Road

Maintenance Responsibility

State of Kansas (KDOT)

City

NOTE: KDOT maintenance responsibilities terminate at the end of the ramp where it abuts the edge of the side road or, where the ramp continues as a dedicated lane or merge taper on a city street, at the gore.

Structure

KANSAS DEPARTMENT OF TRANSPORTATION

District No. 2
City Abilene
County Dickinson-021

COMPUTATION OF CITY CONNECTING LINK PAYMENT TO CITY -- Select --

Total Lane Miles 11.942
Total Lane Miles maintained by Secretary of Transportation pursuant to
City Connection Link Maintenance Agreement No. 0.000
Total Lane Miles maintained by Secretary of Transportation pursuant to
Maintenance Agreement for Fully Access Controlled City Connection
Link No. 2-010-1 1.104
Total Lane Miles maintained by City 10.838

The attached map(s) indicate maintenance responsibility.

Pursuant to the provision of K.S.A. 68-416, and amendments thereto, the city shall be paid quarterly for the
maintenance of city connecting links on the following basis:

Total Lane Miles 10.838
At \$ 5,000.00 per Traffic Lane Mile = \$ 54,190.00
Total Annual Payment \$ 54,190.00
Quarterly Payment \$ 13,547.50
Effective Date will be 09/01/2025

RECOMMENDED: District Engineer Date

APPROVED: SECRETARY OF TRANSPORTATION

By: Date
Title:

- Distribution:**

 - Bureau of Fiscal Services (Original)
 - Bureau of Maintenance
 - District Office
 - Area /Metro Engineer
 - City
- Email Notification:**

 - Bureau of Transportation Planning
 - Bureau of Traffic Engineering
 - Bureau of Local Projects
 - Bureau of Design



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Jon Quinday
Interim City Manager

Kelsey Briand
Interim Finance Director

Shayla Mohr
City Clerk/HR Director

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, August 25, 2025

Session: Study Session

Topic: Moderate Income Housing – Notice of Application

Department: Administration/Community Development

Staff Contact: Jon Quinday, Interim City Manager

Background:

Golden Belt West Multifamily, LLC, has requested the City of Abilene's support in submitting a Notice of Application to the Kansas Housing Resources Corporation (KHRC) Moderate Income Housing (MIH) grant program.

City Commission approval will grant staff permission to submit the Notice of Application prior to the September 19, 2025, deadline.

Project: Golden Ridge Apartments Phase II

Developer: Golden Belt West Multifamily, LLC

12 units: (4) 1-bedroom (\$750/month) and (8) 2-bedroom (\$960/month)

Preliminary Project Budget Estimate: \$2,012,000 (early-stage cost assessment)

MIH Request: TBD (developer is evaluating the pro forma to balance feasibility with a competitive request)

KHITC Request: 384,000 credits

MIH Revolving Loan Fund: Under consideration, without this funding the project may not be feasible.

RHID Reimbursement: Per Phase I agreement, reimbursement is split 50/50 between the Project and City. Based on Phase I calculations, the City's proceeds under this structure are similar to or greater than what would have been received if the lots had remained as duplex lots. A new Development Agreement will be required for Phase II to memorialize this agreement.

Development Agreement Reference: See attached Development Agreement for Lot 1, Block 3 (Phase I)

Purchase Contract & Option: See attached; the Option Agreement (Section 12) includes Lot 2-9 of Block 3. The option for Lot 2, Block 3 – planned for the next phase – expires on 12/31/25. Because KHRC awards are expected to be announced in January 2026, Golden Belt West Multifamily requests the City consider extending this option.

Planning/Parking: The Developer and City continue working together to address identified parking and planning considerations.

Funding Source:

City Attorney Review:

Options:

Recommendation:

This item will be on the September 8, 2025, City Commission agenda requesting final approval to grant staff permission to submit the Notice of Application before the September 19, 2025, deadline.

KANSAS HOUSING

2025 MIH and KHITC Round 1

NOTICE OF APPLICATION

Requested by Friday, September 19, 2025.

Email to MIH@kshousingcorp.org.

KHRC requests this form be submitted by September 19, 2025, to ensure applicants will have access to the MIH and KHITC application submission portal, Procorem. If Notices of Application are received after September 19, 2025, applicants may not receive access to Procorem in time for the Friday, October 3, 2025, application deadline. **Applicants should submit one form per project.**

Please check all programs for which you are applying for your project:

- Note:** *MIH applications may be submitted as MIH-only or combined with a KHITC – KHITC applications may be submitted as KHITC-only or combined with a MIH.*

- ☒ Moderate Income Housing (MIH)
☒ Kansas Housing Investor Tax Credit (KHITC)

City or County (If applying for MIH): Abilene

Builder/Developer (If applying for KHITC): Golden Belt West Multifamily LLC

Project Name: Golden Ridge Apartments Phase II

Project Location: Abilene, Dickinson (City and County)

Persons needing Procorem access:

Name: Jon Quinday

Email: Jquinday@abilenecityhall.com

Name: Charlie Busch

Email: charlieb@mdiproperties.com

Name: Jessica Shaver

Email: jessicas@mdiproperties.com

Name: Kari Zook

Email: kari@abilenecityhall.com

Name: Ross Vogel

Email: ross@rossvogel.com

Please refer to the [“Welcome to Procorem Part 1”](#) recording that explains the Procorem platform.

DEVELOPMENT AGREEMENT

This Development Agreement (hereinafter "Agreement"), entered into this 22nd day of January, 2024, by and between the City of Abilene, Kansas, a municipal corporation ("City"), and Golden Belt West Multifamily, LLC, a Kansas limited liability company ("Developer").

RECITALS

A. City and Developer (hereinafter "Parties") desire to memorialize their intent with respect to their obligations and responsibilities for the construction of a multi-family apartment complex development within the Golden Belt Heights West subdivision in Abilene, Kansas (the "Development");

B. Developer owns or will own the real property located within the boundaries of City and described as Lot 1, Block 3, of Golden Belt Heights West, in the City of Abilene, Kansas (hereinafter the "Property");

C. Developer desires to develop the Property by construction of a 12-unit multifamily apartment complex, all as more fully described herein;

D. City has determined that the construction of the Development will foster the economic development of City and surrounding area of Dickinson County, Kansas; and,

E. The Parties hereto are authorized to enter into this Agreement and to complete the responsibilities set forth herein.

AGREEMENT

NOW THEREFORE, in consideration of the premises and promises contained herein and other good and valuable consideration, the adequacy and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

ARTICLE I DEFINITIONS

1.1 Definitions. As used in this Agreement, the following words and terms shall have the meaning set forth below:

Affiliate Entity means any entity wholly-owned or controlled by either Developer or its principals, or any entity which owns or controls Developer or its principals, or any entity under common control of or by Developer or its principals, or under common control by the shareholders or principals of the same.

Agreement means this Development Agreement, as the same may be from time to time modified, amended or supplemented in writing by the Parties hereto.

City means the City of Abilene, Kansas.

Concept Site Plan means the site development plan prepared by a licensed professional engineer, or firm thereof, acceptable to City, attached as Exhibit A hereto and incorporated herein by reference, depicting the conceptual program for construction of the Development Project.

Construction Plans means plans, drawings, specifications and related documents, and construction schedules for the construction of the Work, together with all supplements, amendments or corrections.

Development Project means the design, engineering, constructing, furnishing, and equipping of a 12-unit multifamily apartment complex, surface parking, sidewalks, landscaping, site development, surface remediation and reclamation and associated infrastructure on the Property, in accordance with the Concept Site Plan.

Developer Eligible Costs means an amount equal to 75% of the total Project Costs incurred and paid by Developer, which shall be reimbursable to the Developer pursuant to the provisions of this Agreement.

Developer's Share of RHID Funds means an amount equal to 50% of the RHID Funds.

Material Change shall mean any change in the Concept Site Plan that significantly affects the nature of the Development Project, the number of units, or increases/decreases the cost of the Development Project by twenty-five thousand dollars (\$25,000.00) or more for each change.

Project Costs means all costs associated with the acquisition and completion of the Development Project.

Property means the real property on which the Development Project will be located.

RHID Funds means those amounts paid from the Dickinson County Treasurer to the City pursuant to K.S.A. 12-5250(b)(2)(A) as a result of the Development Project, but only to the extent such amounts are attributable to the Property and actually received by the City, as payment or reimbursement for prior payment of past, present, or future special assessments levied against Property pursuant to K.S.A. 12-6a01 *et seq.* or K.S.A. 12-6a26 *et seq.*

Rural Housing Incentive District means a rural housing incentive district created by the City for the Development pursuant to the Kansas Rural Housing Incentive District Act.

Substantial Completion means the stage in the progress of the Work when the Work or designated portions thereof is sufficiently complete in accordance with the Construction Plans, excepting all punch list items so that Developer can occupy or utilize the Work for its intended purpose.

Work means all work necessary to prepare the Property and to construct the Development Project, including; (1) construction, reconstruction and/or relocation of utilities; (2) construction

of the multi-family apartment complex, including surface parking facilities, and screening and site landscaping on the Property, as described in the Concept Site Plan; and (3) all other Work described in the Concept Site Plan, or reasonably necessary to effectuate the intent of this Agreement.

ARTICLE II CONSTRUCTION OF THE PROJECT

2.1 Development Project; Construction Schedule. Developer shall commence construction of the Development Project on the Property not more than ninety (90) days after the Effective Date of this Agreement. Developer will diligently pursue Substantial Completion of the Development Project. Developer shall construct the Development Project in a good and workmanlike manner in accordance with the terms of this Agreement and as set forth in the Construction Plans.

2.2 Concept Site Plan. Developer shall promptly notify City in writing of any Material Changes to the Concept Site Plan at least fifteen (15) days prior to the implementation of any such Material Change, including a description of the Material Change and reasons therefor. During the progress of the Work, Developer may make changes to the Concept Site Plan or any aspect thereof as site conditions or other issues of feasibility may dictate or as may be necessary or desirable in the sole determination of Developer to enhance the economic viability of the Development Project; provided, however, that Developer may not make Material Changes to the Concept Site Plan without the advance written consent of City.

2.3 Construction Permits and Approvals. Except as stated herein, before commencement of construction or development of any buildings, structures or other work or improvements, Developer shall secure, or has secured, any and all permits and approvals which may be required by City and any other governmental agency having jurisdiction as to such construction, development or work. Such permits and approvals may be obtained by Developer in phases corresponding to particular stages of construction. City shall cooperate with and provide all usual assistance to Developer in securing these permits and approvals, and shall promptly and diligently process, review and consider all such permits and approvals as may be required by law; except provided that City shall not be required to issue any such permits or approvals for any portion of the Project not in substantial conformance with this Agreement. City shall waive all permit fees and utility tap fees required by City in relation to the construction of the Development and all Future Projects.

2.4 Additional Amenities and Project Features.

(a) **Wayfinding Signage.** City agrees to allow Developer to install one or more wayfinding signs for the Project in the City's public right-of-way. The form and location of such sign(s) shall be subject to prior approval by City and mutually agreed upon by the parties. Developer agrees to purchase, install, and maintain such approved sign(s) at Developer's sole cost and expense.

(b) **Lighting.** Developer may install additional lighting within the public right-of-way abutting the Property, at Developer's sole cost and expense, subject to applicable permits

or approvals required by City, provided that City shall waive all applicable permit fees therefor.

(c) **Mailboxes.** City agrees to purchase, install, and maintain all mailboxes for the dwelling units in the Project, at City's sole cost and expense.

(d) **Road Maintenance.** City shall maintain all existing city roads located in the blocks surrounding the Development, including but not limited to Northwest 17th Street and all roads providing access to the Development, in accordance with the same standards that it maintains other city roads in the city of Abilene, Kansas. Developer is responsible for maintenance and snow removal of the parking surface located in the Development and the curbs abutting the Property.

(e) **Sewer; Water Services.** Prior to completion of the Work by Developer, City shall complete the removal and capping of existing sewer stubs. City shall construct, put into service, and maintain all water services provided to the Property, including but not limited to extension of water, fire, and sewer lines from the South side of Northwest 17th Street to the North side, at City's sole cost and expense.

(f) **Detention Pond.** City shall, at City's sole cost and expense, expand the existing detention pond as necessary for the Development as determined in Developer's sole discretion.

2.5 No Waiver. Nothing in this Agreement shall constitute a waiver of City's right to consider and approve or deny Governmental Approvals pursuant to City's regulatory authority as provided by City building code and applicable law. Developer acknowledges that satisfaction of certain conditions contained in this Agreement require the reasonable exercise of the City's discretionary zoning authority by City's Planning Commission and Governing Body in accordance with City's zoning, the City Building Code and applicable State law.

2.6 Certificates of Substantial Completion and Expenditures. Promptly after Substantial Completion of the Work or a phase thereof in accordance with the provisions of this Agreement, Developer will furnish to City a Certificate of Substantial Completion and Expenditures, in a form provided by City, which shall (1) certify Developer's satisfaction of Developer's agreements and covenants to complete the Work, or a phase thereof, and (2) verify the amount of Developer Eligible Costs for which reimbursement is sought, and that such costs were actually incurred by Developer for purposes of completing the Work. City shall, within thirty (30) days following delivery of a Certificate of Substantial Completion and Expenditures, carry out such inspections as it deems necessary to verify reasonable satisfaction with, and the accuracy of, the certifications contained in each Certificate of Substantial Completion. The City reserves the right to require that the Certificate of Substantial Completion and Expenditures be accompanied by such bills, contracts, invoices, lien waivers, and other documentation as the City shall reasonably require for purposes of reviewing and approving the Certificate, and also reserves the right to have its agents or employees inspect all work and records for which the Certificate is submitted. Each Certificate of Substantial Completion and Expenditures shall be deemed accepted by City unless, prior to the end of such thirty (30) day period after delivery to City of each Certificate, City furnishes Developer with specific written objections, describing such objections

or deficiencies and the measures required to correct such objections or deficiencies in reasonable detail. City's execution of the Certificate of Substantial Completion and Expenditures will constitute evidence of the satisfaction of the Developer's agreements and covenants to construct the Development Project.

2.7 Potential Expansion of Development Project. The parties acknowledge and agree that City has separately granted Developer an option to purchase additional lots within the Development for purposes of enabling Developer's future development of additional multi-family apartment complexes within the Development that are substantially similar to the Development Project that Developer is agreeing to construct on the Property pursuant to this Agreement ("Future Projects"). If Developer exercises its option to purchase additional lots within the Development for purposes of constructing one or more Future Projects, and provided that Developer is not in default under this Agreement, such additional lot(s) and Future Projects shall be made subject to this Agreement and the definitions of "Property" and "Developer's Project" shall be amended and supplemented to include such additional lots and the Future Projects. The Parties shall have the same rights and obligations with respect to such additional lot(s) and Future Projects, including but not limited to Developer's right to receive reimbursement for Developer's Share of RHID attributable to such additional lot(s) and Future Projects, in the same manner and to the same extent as Developer is entitled to receive reimbursement for Developer's Share of RHID pursuant to this Agreement. If Developer exercises its option to purchase additional lots within the Development for purposes of constructing one or more Future Projects pursuant to this Section, the Parties shall execute an addendum to this Agreement to make such additional lots and Future Projects expressly subject to the terms and conditions of this Agreement, and to establish and agree upon the Concept Site Plan for each Future Project.

ARTICLE III FINANCING OBLIGATIONS

3.1 Financing of Development Project. All costs of the Development Project will be paid in cash or financed by the Developer.

3.2 Pay-as-you-go Reimbursement. Following City's approval of the Certificate of Substantial Completion and Expenditures, City shall disburse to Developer the Developer's Share of RHID Funds within thirty (30) days of City's receipt of the RHID Funds from the Dickinson County Treasurer, to reimburse Developer for the Developer Eligible Costs, if and to the extent that: (i) the term of the Rural Housing Incentive District has not yet expired, or the Rural Housing Incentive District has not been terminated or dissolved in accordance with applicable law (except that RHID Funds produced prior to expiration of the term of the Rural Housing Incentive District may be reimbursed to Developer regardless of whether such term has expired), (ii) the previous reimbursements to Developer under this Agreement, in the aggregate, do not exceed the amount of the Developer Eligible Costs, (iii) the RHID Funds have actually been paid to, and received by, City from the Dickinson County Treasurer, and (iv) Developer is not in material default under this Agreement and/or this Agreement has not been terminated. City will have no liability and/or responsibility to Developer for any payment greater than available RHID Funds that are actually received from the Dickinson County Treasurer pursuant to the provisions of K.S.A. 12-5250(b)(2)(A) as a result of the creation of the Rural Housing Incentive District.

3.3 Developer's Payment of Taxes. Developer represents and warrants to City that Developer will pay or cause to be paid, at the times prescribed by State law, all *ad valorem* property taxes and special assessments, if any, properly levied against the Project and the Property owned by Developer. Nothing in this Section shall in any way limit Developer's right to protest property taxes levied against the Project or the Property and to delay payment of such taxes until the dispute reaches a resolution.

3.4 Additional Incentives. The parties acknowledge and agree that, if this Agreement has not been terminated prior to the expiration of the Rural Housing Incentive District, then City will consider a request by Developer for additional tax abatement incentives for the Project, subject to the discretion of City's governing body and applicable law.

ARTICLE IV GENERAL PROVISIONS

4.1 City's Right to Terminate. In addition to all other rights of termination as provided herein, City may terminate this Agreement at any time if Developer materially defaults in or materially breaches any material provision of this Agreement and fails to cure or begin action to cure such default or breach within thirty (30) days after receipt of written notice from City of such default or breach.

4.2 Developer's Right to Terminate. In addition to all other rights of termination as provided herein, Developer may terminate this Agreement at any time if City defaults in or breaches any material provision of this Agreement and fails to cure such default or breach within thirty (30) days after receipt of written notice from Developer of such default or breach.

4.3 Binding Effect; Assignment. This Agreement shall be binding on and shall inure to the benefit of the Parties named herein and their respective heirs, administrators, executors, personal representatives, agents, successors and assigns. Developer may at any time, with prior written notice to the City but without the need for approval from City: (a) assign, transfer and convey all or substantially all of Developer's rights and duties under this Agreement to an Affiliate Entity; (b) make a collateral assignment of its rights under this Agreement to a single financial institution as security for a financing of the Development Project; and/or (c) sell, transfer and convey all or any portion of the Development Project, and the underlying real property, comprising the Development Project to an Affiliate Entity. Prior to the delivery and acceptance by City of a Certificate of Substantial Completion for the Project, Developer may, with prior written notice to City and written approval of the City Manager, which approval shall not be unreasonably withheld: (i) assign, transfer and convey all or substantially all of Developer's rights and duties under this Agreement with respect to the Development Project to a third party; and/or (ii) sell, transfer and convey all or any portion of the Development Project, and the underlying real property, comprising the Development Project. After the delivery and acceptance by City of a Certificate of Substantial Completion for the Development Project, the Developer may, with prior written notice to City but without the need for approval of the City: (x) assign, transfer and convey all or substantially all of Developer's rights and duties under this Agreement to a third party; and/or (y) sell, transfer and

convey all or any portion of the Development Project, and the underlying real property. Any decision to consent or refuse consent to an assignment pursuant to this Section requiring City consent will be solely at the discretion of the City Manager or the Governing Body, as the case may be. Nothing herein will be construed to delegate rights or responsibilities of City under this Agreement, including without limitation the determination of eligible project costs for reimbursement. Any assignment of Developer's rights under this Agreement may include the right to reimbursement. Notwithstanding the foregoing or anything in this Agreement to the contrary, there shall be no restriction on, and City approval shall not be required for: (1) the leasing of the Development Project (or any portion thereof) to tenants, or (2) the forming by Developer of additional development or ownership entities to replace or joint venture with Developer for the purpose of business and/or income tax planning.

4.4 Remedies. Except as otherwise provided in this Agreement and subject to Developer's and City's respective rights of termination, in the event of any breach of any term or condition of this Agreement by either Party, or any successor, the breaching Party (or successor) shall, upon written notice from the other Party specifying such claimed breach, proceed immediately to cure or remedy such breach, and, shall, in any event, within thirty (30) days after receipt of notice, cure or remedy such default. If the breach shall not be cured or remedied, the aggrieved Party may hold the breaching Party in default of this Agreement and there upon may institute such proceedings as may be necessary or desirable in its opinion to cure and remedy such default or breach, including, but not limited to proceedings to compel specific performance by the defaulting or breaching Party and/or withholding funds. For purposes of this Section, no Party may be deemed in default of this Agreement unless and until it has received notice of any claimed breach and has been given an opportunity to cure the same.

4.5 Notices. Any notice, demand or other communication required by this Agreement to be given by either Party hereto to the other shall be in writing and shall be sufficiently given or delivered if dispatched by certified United State first class mail, postage prepaid, or delivered personally,

To Developer: Golden Belt West Multifamily, LLC
c/o Charles H. Busch, Co-Manager
P.O. Box 1088
Manhattan, KS 66505

With a copy to: Arthur-Green, LLP
Attn: William J. Bahr
801 Poyntz Avenue
Manhattan, KS 66502

To City: City of Abilene, Kansas
c/o City Manager
P.O. Box 519
Abilene, KS 67410

Or to such other address with respect to either Party as that Party may, from time to time, designate

in writing and forward to the other as provided in this Section.

4.6 Conflict of Interest. No member of the Governing Body or any branch of City's government who has any power of review or approval of any of Developer's undertakings, or of City's contracting for goods or services for the Development, shall participate in any decisions relating thereto which affect that member's personal interests or the interests of any corporation or partnership in which that member is directly or indirectly interested. Any person having such interests shall immediately, upon knowledge of such possible conflict, disclose, in writing, to the Governing Body the nature of such interest and seek a determination by the Governing Body with respect to such interest and, in the meantime, shall not participate in any actions or discussions relating to the activities herein proscribed. City represents to Developer that no such conflicts of interest exist as of the date hereof.

4.7 Inspection. Developer shall allow City and its employees, agents and representatives to inspect, upon request, all architectural, engineering, demolition, construction and other contracts and documents pertaining to the construction of the Work as City determines is reasonable and necessary to verify Developer's compliance with the terms of this Agreement.

4.8 Choice of Law. This Agreement shall be deemed to have been fully executed, made by the Parties in, and governed by the laws of State of Kansas for all purposes and intents.

4.9 Entire Agreement; Amendment. The Parties agree that this Agreement and the Development Plan constitute the entire agreement between the Parties and that no other agreements or representations other than those contained in this Agreement have been made by the Parties. This Agreement shall be amended only in writing and effective when signed by the authorized agents of the Parties.

4.10 Counterparts. This Agreement is executed in multiple counterparts, each of which shall constitute one and the same instruments.

4.11 Severability. If any term or provision of this Agreement is held to be unenforceable by a court of competent jurisdiction, the remainder shall continue in full force and effect, to the extent the remainder can be given effect without the invalid provision.

4.12 Release and Indemnification. The indemnifications and covenants contained in this Section shall survive termination or expiration of this Agreement.

4.12.1 Notwithstanding anything herein to the contrary, City and its Governing Body members, officers, agents, servants, employees and independent contractors shall not be liable to Developer for damages or otherwise in the event that any ordinance, order or resolution adopted in connection with this Agreement is declared invalid or unconstitutional in whole or in part by the final (as to which all rights of appeal have expired or have been exhausted) judgment of any court of competent jurisdiction, and by reason thereof either City is prevented from performing any of the covenants and agreements herein or Developer is prevented from enjoying the rights and privileges hereof.

4.12.2 Developer releases from, agrees to indemnify and hold harmless City, its Governing Body members, officers, agents, servants and employees against, and covenants and agrees that City and its Governing Body members, officers, agents, servants, employees and independent contractors shall not be liable for, any loss or damage to property or any injury to or death of any person occurring at or about or resulting from any defect in the acquisition of the Property or construction of the Work including any and all claims arising from the acquisition of the Property, including, but not limited to, location of hazardous wastes, hazardous materials or other environmental contaminants on the Property, including all costs of defense, including attorney's fees, except for those matters rising out of the willful and/or wanton negligence of City and its governing body members, officers, agents, servants, and employees.

4.12.3 City and its Governing Body members, officers, agents, servants and employees shall not be liable for any damage or injury to the persons or property of Developer or its officers, agents, servants or employees or any other person who may be about the Property or the Work except for matters arising out of the willful and/or wanton negligence of City and its Governing Body members, officers, agents, servants and employees.

4.12.4 All covenants, stipulations, promises, agreements and obligations of City contained herein shall be deemed to be the covenants, stipulations, promises, agreements and obligations of City and not of any of its Governing Body members, officers, agents, servants or employees in their individual capacities.

4.12.5 No official, employee or representative of City shall be personally liable to Developer in the event of a default or breach by any Party to this Agreement.

4.12.6 Developer releases from and covenants and agrees the City, its Governing Body members, officers, employees, agents and independent contractors shall not be liable for, and agrees to indemnify and hold City, its Governing Body, members, officers, employees, agents and independent contractors harmless from and against any and all suits, interest, claims and cost of attorney fees incurred by any of them, resulting from, arising out of, or in any way connected with: (1) the Development Project or its approval, (2) the construction of the Work, (3) the negligence or willful misconduct of Developer, its employees, agents or independent contractors in connection with the management, development, and construction of the Work, (4) the compliance by Developer with all applicable state, federal and local environmental laws, regulations, ordinances and orders, (5) underground storage tanks located on or about the Property, (6) friable asbestos or asbestos-containing materials at, on, or in the Property, (7) the operation of all or any part of the Property, or the condition of the Property, including, without limitation, any environmental cost or liability, or (8) negotiations, inspections, acquisitions, preparations, construction, leasing, operations, and other activities of Developer or its agents in connection with or leading to the Development Project or the Property; except that the foregoing release and indemnification shall not apply in the case of such liability arising directly out of the willful and/or wanton negligence of City or its authorized Governing Body members, officers, employees and agents or which arises out of matters undertaken by City following termination of this Agreement as Development Project or portion thereof.

ARTICLE V
REPRESENTATIONS OF THE PARTIES

5.1 Representations of City. City hereby represents and warrants that to the best of its collective knowledge and belief it has full constitutional and lawful right, power and authority, under current applicable law, to execute and deliver and perform the terms and obligations of the Agreement, and all of the foregoing have been or will be, duly and validly authorized and approved by all necessary city proceedings, findings and actions. Accordingly, this Agreement constitutes the legal, valid and binding obligation of City, enforceable in accordance with its terms.

5.2 Representations of Developer. Developer hereby represents and warrants it has full corporate power to execute and Deliver and perform the terms and obligations of this Agreement and all of the foregoing has been duly and validly authorized by all necessary corporate proceedings. This Agreement constitutes the legal, valid and binding obligation of Developer, enforceable in accordance with its terms.

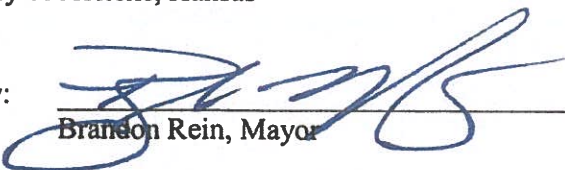
{Signature page follows}

IN WITNESS WHEREOF, City and Developer have caused this Agreement to be executed in their respective names and City has caused its seal to be affixed thereto, and attested as to the date first above written.

“CITY”

City of Abilene, Kansas

By:


Brandon Rein, Mayor

“DEVELOPER”

Golden Belt West Multifamily, LLC

By:

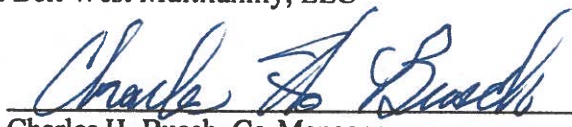

Charles H. Busch, Co-Manager

EXHIBIT A
CONCEPT SITE PLAN

LOT PURCHASE AGREEMENT

This Lot Purchase Agreement ("Agreement") is made and entered into this 22nd day of January, 2024 ("Effective Date"), by and between the City of Abilene Land Bank ("Seller"), and Golden Belt West Multifamily, LLC ("Buyer").

WHEREAS, Seller is the owner of certain lots within the Golden Belt Heights West subdivision, in the city of Abilene, Kansas ("Subdivision");

WHEREAS, Seller and the City of Abilene, Kansas wish to incentivize private development in the Subdivision;

WHEREAS, Buyer desires to acquire a lot and build a 12-unit multi-family apartment complex in the Subdivision ("Apartment Complex"), subject to the terms and conditions of this Agreement.

NOW THEREFORE, for good and valuable consideration, and in consideration of the covenants contained herein the parties agree as follows:

1. PROPERTY TO BE SOLD: Seller does hereby agree to sell and convey to Buyer by a good and sufficient Special Warranty Deed the following described real estate, situated in Dickinson County, Kansas, to-wit:

Lot 1, Block 3, of Golden Belt Heights West, in the City of Abilene, Kansas

2. PRICE: The consideration of the transfer is Buyer's payment to Seller the sum of \$15,000.00, and the compliance by the Buyer with the terms and conditions contained herein. Said purchase price shall be paid at closing in cash or certified funds. A portion of the purchase price equal to the sum of \$7,500.00 shall be held in escrow and shall be refunded to Buyer, without interest, when a certificate of occupancy has been issued for the Apartment Complex to be constructed, provided that all other terms have been met by Buyer.

3. TITLE EVIDENCE: Buyer is responsible for procuring any title evidence Buyer desires at Buyer's expense. If the result of Buyer's title search shows any liens, encumbrances, mortgages not to be assumed by Buyer hereunder, restrictions, easements or exceptions which, in the opinion of Buyer and/or Buyer's counsel, create a defect in marketable title to the Real Property, Buyer shall object thereto and notify Seller thereof in writing within ten (10) business days of the date on which Buyer received the results of the title search, and Seller shall thereafter have thirty (30) days from the date of such notice to eliminate such liens, encumbrances, mortgages, restrictions, or exceptions. In the event Seller cannot eliminate such defects, Buyer shall have the option of: (a) waiving its objections and accepting title subject to such liens, encumbrances, mortgages, restrictions, easements and/or exceptions; or (b) terminating this Agreement, whereupon this Agreement shall thereafter be of no further force or effect. The liens, encumbrances, mortgages, restrictions, easements, or exceptions to title shown on Buyer's title search to which Buyer did not object or to which Buyer so consents, are referred to in this Agreement as "Permitted Exceptions."

Buyer is responsible for the costs of any action required to satisfy any title requirement.

4. **TITLE:** Seller is transferring the property to Buyer by Special Warranty Deed which warrants that it is free from any mortgage, lien, taxes, rights of parties in possession and any other encumbrance created by Seller, or occurring during the period that Seller has owned the property, other than the Permitted Exceptions.

5. **BUYER'S OBLIGATIONS:** Buyer agrees to construct the Apartment Complex in accordance with the requirements of that certain Development Agreement executed by the Buyer and the City of Abilene, Kansas, of even date herewith. Buyer's obligations under this Section shall survive the closing.

6. **BREACH:** In the event Buyer breaches this Agreement, then Seller may pursue such remedy, including but not limited to forfeiture of the refundable component of the purchase price, or any other remedy available at law or in equity. In the event Seller breaches this Agreement, then Buyer may pursue such remedy available at law or in equity, including specific performance. Any costs and fees, including attorneys' fees, incurred by the non-breaching party in enforcing this Agreement or seeking remedies for breach shall be the responsibility of the breaching party, and, in the event of Buyer's breach, such cost shall be in addition to the forfeiture of any refundable purchase money funds. Any forfeiture of escrowed funds is to reimburse Seller for its damages which are difficult to ascertain and not as a penalty.

7. **INCENTIVE REFUND:** Upon Buyer complying with all construction requirements and receiving a certificate of occupancy, Seller shall cause the Escrow Agent named herein to release to Buyer the sum of \$7,500.00 no later than thirty (30) days after Buyer has notified Seller that it has received a certificate of occupancy.

8. **REAL ESTATE TAX:** Real estate taxes for the year immediately preceding the closing date, and all prior years, are the responsibility of Seller. Real estate taxes for the year of the closing shall be prorated to date of closing.

9. **ESCROW AGENT:** Security 1st Title, 209 NW 15th Street, Abilene, Kansas 67410 is designated as the escrow agent. Both parties will sign necessary escrow documents and keep the escrow agent reasonably informed.

10. **CLOSING AND COSTS:** It is understood and agreed between the parties hereto that time is of the essence of this Agreement, and that this transaction shall be closed on or before January 31, 2024, at the office of the Escrow Agent, or at any other location as the parties shall agree. Buyer shall pay for the fee of the Escrow Agent and for the costs of closing including recording the transfer deed and preparation and filing of any other document required to pass good title.

11. **POSSESSION - RISK OF LOSS:** Except as otherwise provided, possession and risk of loss shall pass to Buyer at the time of closing.

12. EXCLUSIVE OPTION TO PURCHASE ADDITIONAL LOTS: The parties acknowledge and agree that Buyer has expressed an interest in purchasing one or more of the nine additional lots in Block 3 of the Subdivision for purposes of constructing one or more additional multi-family apartment complexes substantially similar to the Apartment Complex that Buyer will construct on the lot being purchased pursuant this Agreement. Seller hereby grants Buyer the exclusive option to purchase any one or more of the remaining nine (9) lots in Block Three of the Subdivision, for the purchase price of \$15,000 for each lot, with the sum of \$7,500 to be refunded to Buyer upon the issuance of a certificate of occupancy for the improvements built on such lot(s). Buyer may exercise the option with respect to any lot(s) in Block 3 of the Subdivision, on one or more occasions, by providing written notice of its exercise of the option with respect to any lot(s) prior to the expiration of the option deadline shown below for each lot (each, an "Option Deadline"):

Lot Description	Option Deadline
Lot 2	December 31, 2025
Lot 3	December 31, 2027
Lot 4	December 31, 2029
Lot 5 - 9	December 31, 2031

Within twenty (20) days of furnishing written notice to Seller of Buyer's election to exercise its option with respect to any lot(s) prior to the applicable Option Deadline, Buyer and Seller shall enter into a definitive agreement for the purchase and sale of the subject lot(s), in a form substantially similar to the terms of this Agreement. The parties shall record this Agreement, or a memorandum of this Exclusive Option, against the additional lots in Block 3 of the Subdivision.

13. ASSIGNMENT: This agreement may not be assigned by Buyer without the written approval of Seller, which approval shall not be unreasonably withheld.

14. NOTICES: Any notice required or necessary between the parties shall be in writing and given as follows:

If to Seller: City Manager
P.O. Box 519
Abilene, Kansas 67410

If to Buyer: Golden Belt West Multifamily, LLC
c/o Charles H. Busch
P.O. Box 1088
Manhattan, Kansas 66505

With a copy to: Arthur-Green, LLP
Attn: William J. Bahr
801 Poyntz Avenue
Manhattan, Kansas 66502

15. COUNTERPARTS: This Agreement may be executed in counterparts which when taken together will constitute one instrument. Any copy of this Agreement with the original

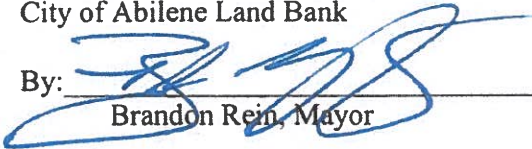
signatures of all parties appended will constitute an original.

16. BINDING EFFECT: The terms and provisions hereof shall extend to and be binding upon the heirs, executors, administrators, devisees, legatees, trustees and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the day and year first written above.

“SELLER”

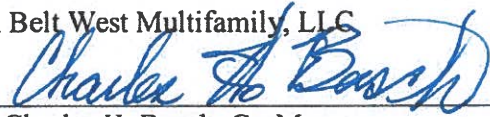
City of Abilene Land Bank

By: 

Brandon Rein, Mayor

“BUYER”

Golden Belt West Multifamily, LLC

By: 

Charles H. Busch, Co-Manager



City Commission
Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF
Jon Quinday
Interim City Manager

Kelsey Briand
Interim Finance Director

Shayla Mohr
City Clerk/HR Director

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, August 25, 2025

Session: Study Session

Topic: Water Utility Revenue Requirements

Department: Administration

Staff Contact: Interim City Manager

Background:

The water utility has operated at a financial deficit for the past five years, with expenses rising from \$1.7 million in 2020 to more than \$2.5 million in 2024, while revenues grew only modestly from \$1.65 million to \$1.94 million. This imbalance produced annual losses of up to \$566,000 in 2024, with projected shortfalls of nearly \$845,000 in 2025, before significant reductions were made, including deferring capital projects. 2026 shows a similar gap without corrective action.

The cost of producing water now exceeds customer rates. In 2025, production costs are projected at \$5.47 per 1,000 gallons, rising to \$6.90 in 2026. In comparison:

- Residential and Commercial (Res/Com) customers pay \$4.47 per 1,000 gallons.
- Rural Water District 2 (RWD 2) pays \$1.80 per 1,000 gallons, effective January 2025—less than one-third of production cost.

Water use and revenues are unequally distributed. Residential and commercial customers use about 80% of the water but provide 97% of revenues. RWD 2 uses about 20% of the water yet contributes only 3% of revenue

Although RWD 2 contributed \$885,000 toward a \$7.9M 1998 water treatment project, that investment has long since been repaid through more than two decades of discounted wholesale rates. Today, this arrangement leaves residential and commercial customers shouldering nearly all system costs.

Without rate adjustments, deficits will continue to grow, and infrastructure investments will be at risk. Updating rates will:

- Align revenues with expenses,
- Distribute costs more equitably, and
- Protect the long-term stability of Abilene's water system.

Funding Source: User Fees

City Attorney Review: N/A

Options: For review and discussion

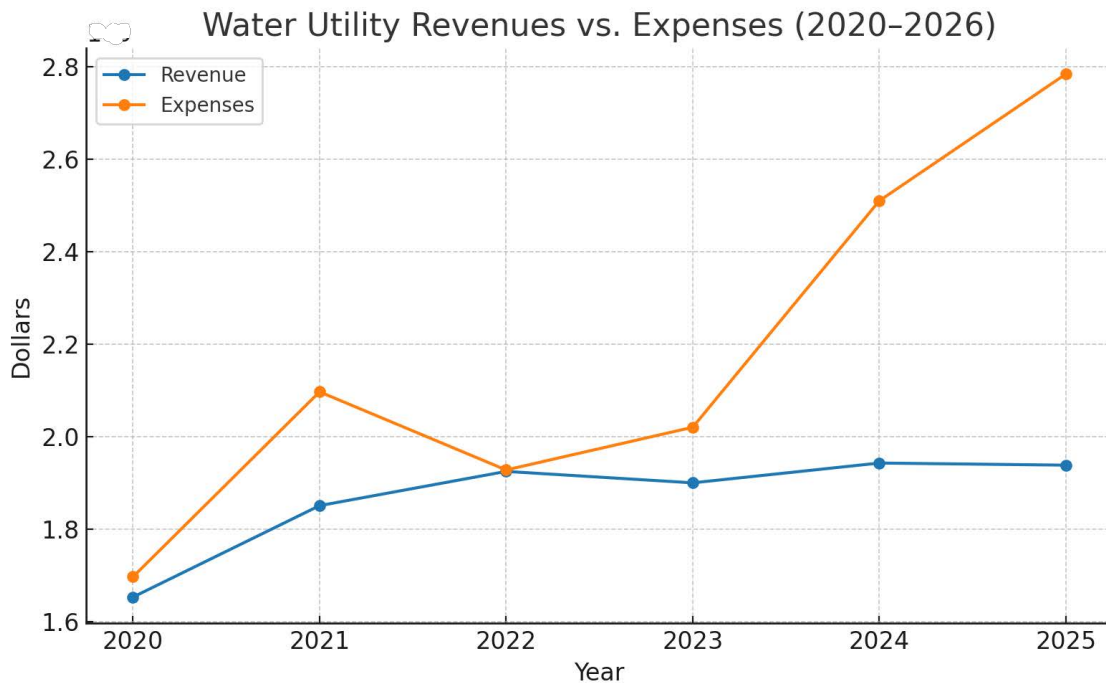
Recommendation: For review and discussion

City of Abilene – Water Utility Financial Background

The following summarizes the audited and projected financial condition of the water utility, analyzes water usage and revenue by customer class, and highlights the imbalance between costs and revenues.

Revenues and Expenses

From 2020–2024, audited financial results show expenses rising steadily while revenues remain flat. Projections for 2025 (based on seven months of data) and 2026 (trend-based) show even larger shortfalls if rates are not adjusted, largely due to necessary capital expenditures previously deferred.

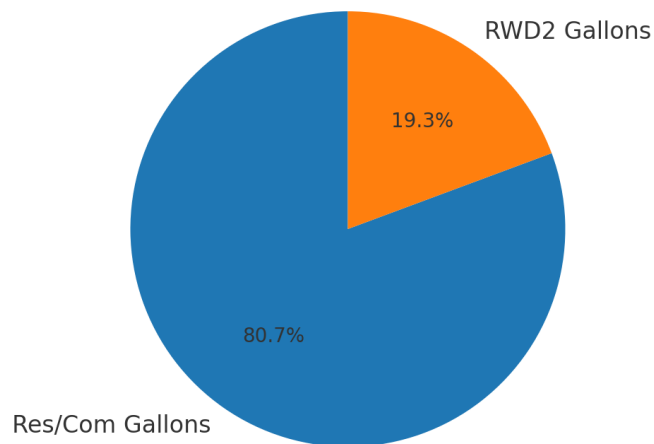


Water Use vs. Revenue

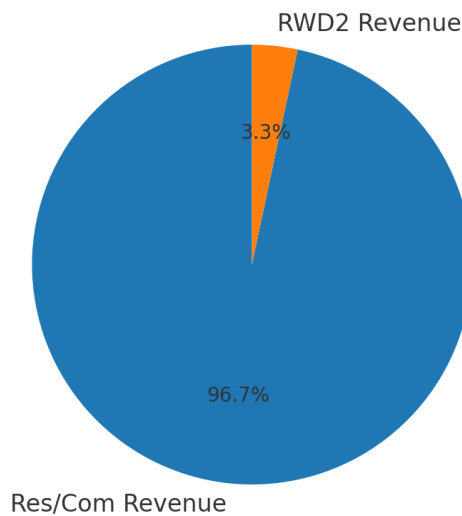
Residential and commercial (Res/Com) customers account for roughly 80% of total gallons, while Rural Water District 2 (RWD 2) uses nearly 20%. Despite this, Res/Com customers provide about 97% of total revenue while RWD 2 provides only about 3%.

The pie charts below illustrate this imbalance for 2024.

Water Use by Customer Class (2024)



Revenue by Customer Class (2024)



RWD 2 contributed approximately \$850,000 in 1998 toward the \$7.9 million water treatment project. While this was significant, it has long since been repaid through more than two decades of wholesale sales at discounted rates. Today, residential and commercial customers shoulder nearly all system costs.

Conclusion

Without rate adjustments, the City's water utility will continue to operate at a deficit, threatening its ability to provide reliable service and maintain infrastructure.

Adjustments are necessary to:

- Bring revenues in line with expenses
- Distribute costs more equitably among customer classes
- Ensure long-term financial sustainability



City Commission
Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF
Jon Quinday
Interim City Manager

Kelsey Briand
Interim Finance Director

Shayla Mohr
City Clerk/HR Director

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Jason Wilkins
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, August 25, 2025

Session: Study Session

Topic: State Revolving Loan Fund – SCADA Upgrades for the WTP and WWTP

Department: Water and Wastewater

Staff Contact: Public Works Director

Background:

The KDHE Intended Use Plan identifies projects eligible for State Revolving Loan Fund (SRF) financing. This program allows cities to secure long-term, low-interest loans for water and wastewater infrastructure improvements.

The City has been included in the Kansas Department of Health and Environment (KDHE) Intended Use Plan (IUP), the first step in accessing low-interest loans through the SRF. The City's submission included three projects, of which two were accepted: upgrades to the Water Production Supervisory Control and Data Acquisition (SCADA) System and the Wastewater Treatment SCADA System.

SCADA (Supervisory Control and Data Acquisition) systems are essential automation and monitoring platforms that allow utilities to control treatment processes, pumps, valves, and flows in real time. Reliable SCADA systems are critical for maintaining regulatory compliance, protecting public health, and ensuring uninterrupted service. Failure of these systems can result in service outages, environmental violations, or unsafe operating conditions.

Both the Water Production Plant and the Wastewater Treatment Facility currently rely on aging programmable logic controllers (PLCs) for automated control and monitoring. These PLCs are at end-of-life status: they are no longer supported by the manufacturer, and replacement parts are increasingly difficult to obtain. Continuing to rely on this obsolete equipment poses a risk of long-term control outages and potential regulatory compliance issues. Upgrading these components as part of the SCADA system improvements will not only reduce those risks but also enhance the long-term capabilities and adaptability of both facilities.

Both projects qualify for SRF loans at 60% of market interest rates. As of July, SRF rate was 3.09%.

Estimated project costs:

- Wastewater SCADA Upgrade: \$345,000 – \$564,000 (staff recommends pursuing the lower estimate)
- Water SCADA Upgrade: \$318,000 – \$528,000 (staff recommends pursuing the lower estimate)

Neither utility has sufficient reserves to fund these upgrades without financing.

Funding Source: KDHE State Revolving Loan Fund

City Attorney Review: N/A

Options:

1. Authorize staff to proceed with loan applications for both SCADA projects and initiate the public hearing process.
2. Select only one project for the loan application and delay the other.
3. Take no action, leaving the utilities dependent on unsupported PLC equipment, increasing the risk of prolonged outages, service disruptions, and potential compliance violations.

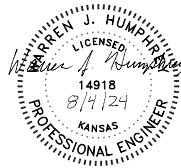
Recommendation: Authorize staff to initiate the loan application process for both SCADA system upgrades and direct staff to schedule the required public hearing to ensure compliance with KDHE requirements and deadlines.

ABILENE, KS WATER TREATMENT PLANT CONTROLS IMPROVEMENTS Preliminary Engineering Report

Prepared for:

City of Abilene, Kansas

Abilene, Kansas



August 2025

Olsson Project No. A25-05594

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1. EXECUTIVE SUMMARY

An Executive Summary will be completed after the City of Abilene has reviewed the draft of this Preliminary Engineering Report.

2. PROJECT PLANNING

The City of Abilene has contracted with Olsson to develop a Preliminary Engineering Report (PER) concerning upgrades to the Supervisory Control and Data Acquisition (SCADA) system at the City's Water Treatment Plant (WTP). The goal of this PER is to evaluate the existing SCADA infrastructure, particularly the Programmable Logic Controllers (PLCs), at the facility and to provide recommendations for their replacement. This upgrade is necessary to promote the continued reliable and efficient operation of the water treatment process, as the current PLC system is no longer supported by the manufacturer.

According to the most recent census data (2023 estimate), Abilene currently has a population of 6,187 people. The City's infrastructure includes a Water Treatment Plant that serves the residents of Abilene and the surrounding immediate area. The Water Treatment Plant is located in the Northwest region of the city.



Figure 1: Vicinity of Abilene, KS Water Treatment Plant

3. EXISTING CONDITIONS

3.1 Supervisory Control & Data Acquisition

The WTP employs a SCADA system to remotely monitor and control key equipment, collect and historize operational and regulatory data, and provide automated control of key treatment processes. It includes wireless telemetry for communication with the groundwater wells and water towers. Within the plant, a local network connects key nodes, allowing for communication between programmable logic controllers and Human-Machine Interfaces across the facility. This system enables the City of Abilene's Operations personnel to monitor and control the WTP from a central location within the plant.

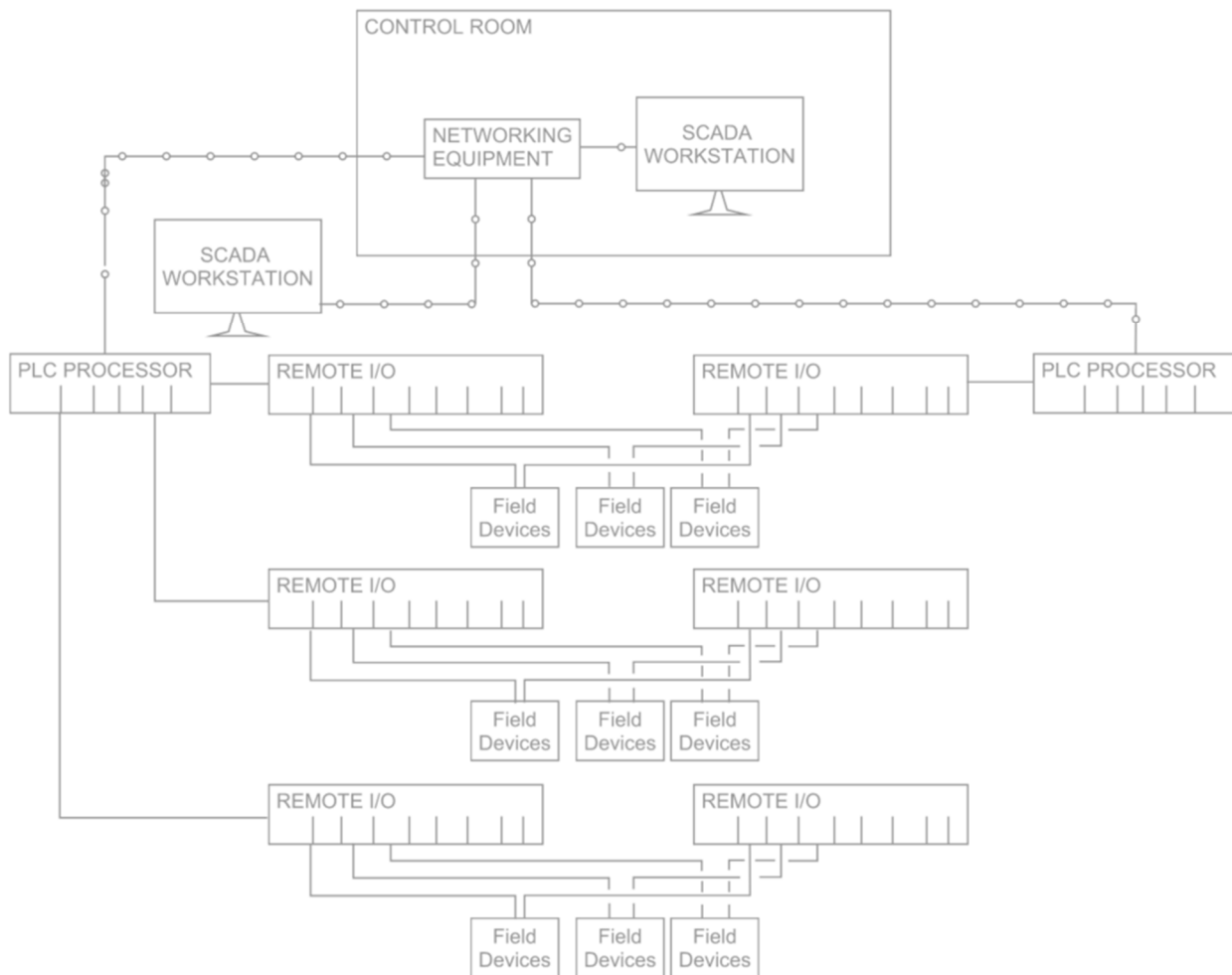


Figure 2: Existing Control System Architecture

3.2 Programmable Logic Controllers

The automated control of key treatment processes at the Water Treatment Plant is primarily managed by Programmable Logic Controllers. The existing PLC infrastructure consists of two PLCs, each with associated Remote Input/Output (RIO) chassis. These PLCs and RIOs are housed in cabinets within conditioned spaces. All existing hardwired Input/Output (I/O) cabling associated with these PLCs and RIOs is in good condition. PLC cabinets and associated hardware are largely reuseable.

The PLCs currently installed at the Water Treatment Plant are Rockwell Automation SLC 500 series Programmable Logic Controllers. Rockwell Automation has officially designated the SLC 500 platform as 'Discontinued', meaning these controllers are no longer actively sold or supported by the manufacturer. While these controllers may continue to function, the critical risk stems from the complete lack of manufacturer support. This status presents increasing challenges for maintenance, troubleshooting, and the acquisition of reliable replacement parts, affecting the long-term reliability and operational efficiency of the water treatment facility.

The figure below depicts one of the PLCs in need of replacement, as well as the existing hardwired Input/Output (I/O) cabling and associated hardware.



Figure 3: Plant PLC Cabinet

4. NEED FOR PROJECT

4.1 Obsolescence

The City of Abilene's Water Treatment Plant relies on aging Rockwell SLC Programmable Logic Controllers for automated control and monitoring. These PLCs are now at End-of-Life status meaning they are no longer supported by the manufacturer and replacements replacement parts, if available, must be sourced via third parties. An upgrade of these components would significantly reduce the risk of a long term control system outage and possible resulting compliance issues.

4.2 Future Expandability and Adaptability

The replacement of the obsolete Rockwell SLC PLCs presents an opportunity to enhance the long-term capabilities and adaptability of the WTP. Modern PLC platforms offer inherent benefits for future expansion and evolving operational demands. New PLC systems will assure the availability of compatible expansion modules for integrating additional treatment equipment or instrumentation as processes evolve or capacity needs increase. These new PLCs would also be specified with spare Input/Output (I/O) capacity from the outset, providing built-in flexibility for future additions without requiring immediate hardware upgrades.

4.3 Reliability and Regulatory Compliance

Out of support control system components increase the risk of sustained downtime which places a high burden on staff who may be forced to utilize only local controls 24 hours per day. This situation in turn increases the risk of potential compliance issues.

While not directly mandated by KDHE, modern, reliable control systems such as updated PLCs and their integration with the SCADA system reduce the manual effort and staffing requirements needed to continuously monitor and adjust complex treatment processes. This increased automation and reliability reduces the risk of human error and allows staff to focus on other critical plant needs, thereby supporting consistent compliance with drinking water quality standards.

5. DESIGN ALTERNATIVES

To address the identified obsolescence of the Programmable Logic Controllers (PLCs) at the Water Treatment Plant, and to promote the long-term reliability and functionality of the City of Abilene's control systems, three distinct design alternatives have been developed. These alternatives explore varying approaches to the PLC replacement project, each offering a unique balance of scope, cost implications, implementation complexity, and long-term operational benefits.

The purpose of presenting these options is to provide the City with a comprehensive understanding of the available solutions, facilitating an informed decision that best aligns with its operational needs, budgetary considerations, and future strategic goals for its water infrastructure. Each alternative will be further detailed and evaluated based on relevant criteria to identify the recommended approach

5.1 Alternatives

The three primary alternatives considered for the SCADA and PLC system modernization are:

- **Alternative 1: PLC Replacement.** This alternative focuses specifically on replacing the existing obsolete PLCs and associated Remote I/O hardware with new, manufacturer-supported models while retaining the existing signal wiring, field instruments, and the overall SCADA Human-Machine Interface (HMI). This approach aims to directly address the obsolescence issue with minimal disruption to other functional components of the control system.

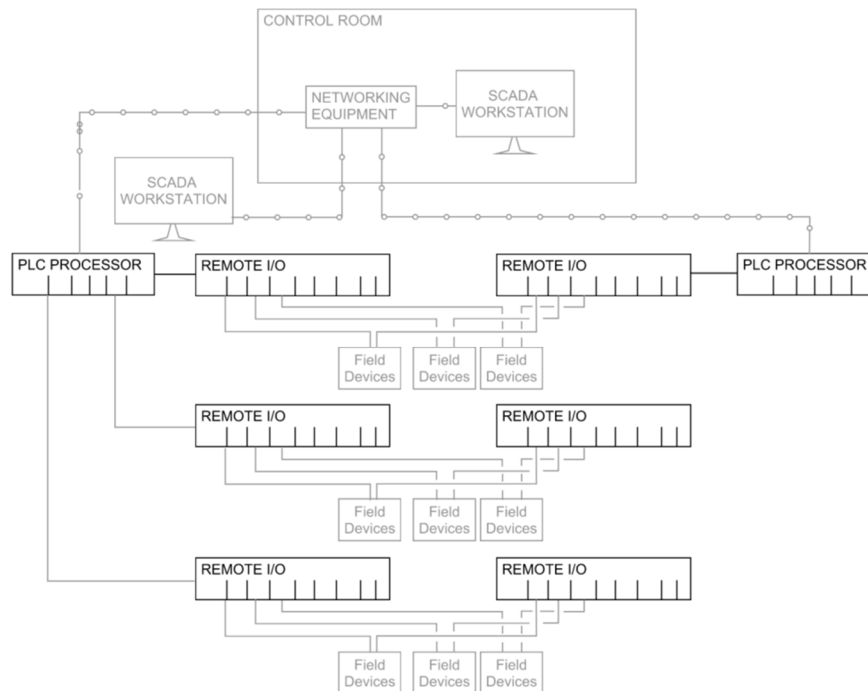


Figure 4: Alternative 1 Control System Architecture

- **Alternative 2: Full SCADA HMI Replacement.** This alternative proposes a comprehensive overhaul of the entire SCADA system, including new PLCs, a new HMI platform, new servers, and potentially new network infrastructure. This approach represents a complete modernization of the control system.

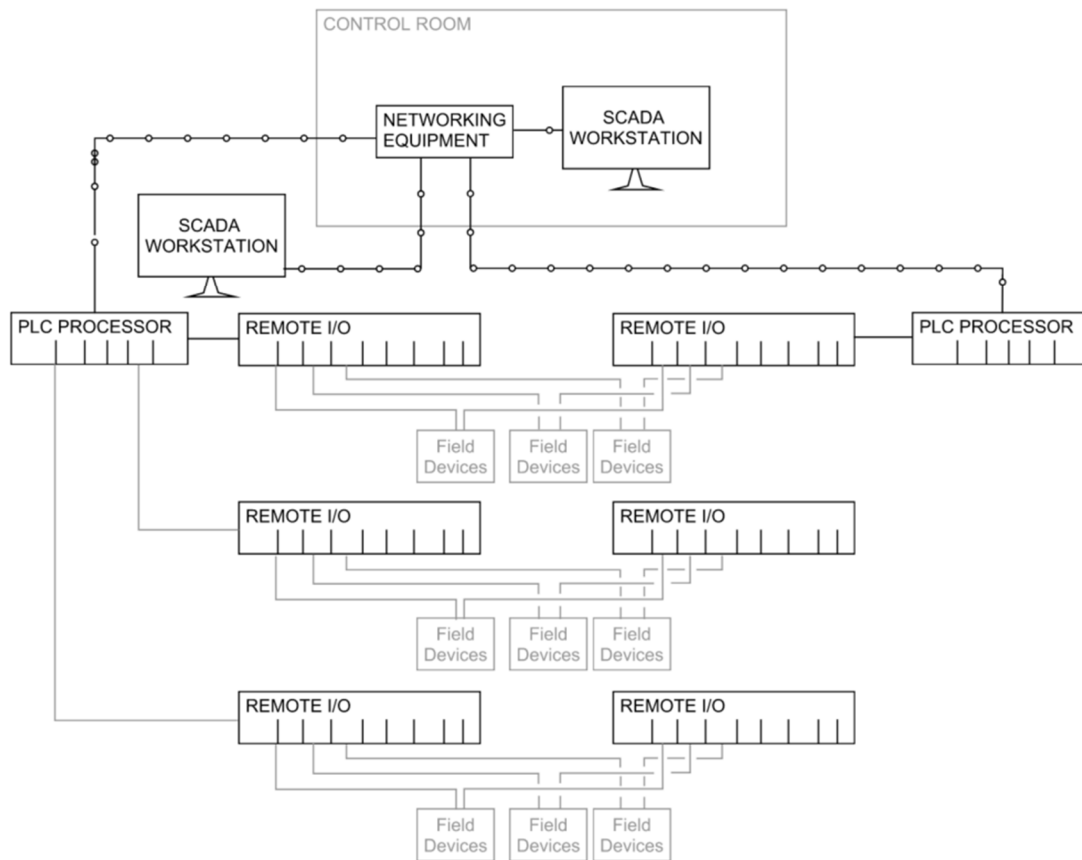


Figure 5: Alternative 2 Control System Architecture

- **Alternative 3: Continue Current Operations (No Action).** This alternative involves deferring any immediate capital investment in PLC replacement and continuing to operate with the existing discontinued PLC infrastructure. Maintenance and parts sourcing would continue on an as-needed basis through aftermarket channels.

5.2 Concept Ranking

This section presents the weighted and ranking system used to evaluate the three (3) potential control system concepts, including the overall results.

5.2.1 CRITERIA

For the ranking of the conceptual options, several key components were considered.

5.2.1.1 OVERALL PROJECT COST

Detailed cost estimates for each concept will be developed and included in Appendix A of this report. This criterion will assess the upfront capital expenditure required for each alternative.

5.2.1.2 OPERATIONS AND MAINTENANCE IMPACT

The operations and maintenance impact evaluates the ongoing costs and operational burdens associated with each alternative. For the PLC systems, key considerations include the long-term availability and cost of replacement parts, ease of troubleshooting, the potential for downtime due to component failures, labor required for maintenance activities. Most relevant though, failed PLC hardware results in significant work-hours required to run complex treatment processes in manual mode.

5.2.1.3 SYSTEM RELIABILITY AND RISK MITIGATION

This criterion assesses the ability of each alternative to promote consistent and dependable operation of the water treatment processes, as well as its effectiveness in mitigating risks associated with system failures. Factors include the level of manufacturer support for hardware and software, the vulnerability to component obsolescence, the potential for unexpected downtime, and the impact on continuous plant operation.

5.2.1.4 FUTURE EXPANDABILITY AND ADAPTABILITY

This criterion evaluates how well each alternative supports future growth, integration of new technologies, and adaptation to evolving operational needs. Considerations include the availability of compatible expansion modules, provision for spare I/O capacity, and overall system flexibility.

5.2.2 WEIGHTING SYSTEM

The weighting system has been developed based on the principle that each of the primary categories of design criteria should receive a percentage of the total consideration for design. Based on the input of City staff, each of the five (5) criteria will be given weights that sum to 100 percent. Higher weighting factors should be assigned to the criteria which are considered more critical to the operation and long-term viability of the project. The criteria and the factors that contribute to each of them are summarized in Table 4-1

Table 4-1. Alternatives Evaluation – Criteria

Weight	Criteria	Contributing Factors
30%	Overall Project Cost	Capital expenditure for hardware, software, and installation Complexity of implementation and associated labor costs
25%	Operation and Maintenance Cost (O&M)	Long-term availability and cost of replacement parts (new vs. aftermarket) Ease and efficiency of troubleshooting and diagnostics Labor costs for maintenance and emergency repairs Manufacturer support and software currency
35%	System Reliability and Risk Mitigation	Manufacturer support status (active vs. obsolete) Frequency and impact of potential component failures Vulnerability to system downtime Overall system stability and robustness
10%	Future Expandability and Adaptability	Availability of compatible expansion modules Provision of spare Input/Output (I/O) capacity Processing power for future control logic Compatibility with evolving technology standards
100%	Total	

5.2.3 RANKING SYSTEM

Each control system concept has been assigned a rank based on its ability to satisfy the project objectives. Each concept is rated against the criteria using a scale of 1 to 5 as shown in Table 4-2. As each of the five (5) design criteria are critical to the success of the project, if any of the criteria receive a rank of 2 or less for a concept, that concept should be considered for elimination regardless of its total score in Section 4.1.4

Table 4-2. Alternatives Evaluation – Definition of Ranking System.

Rank	Definition
Outstanding (5 points)	The alternative fully addresses all aspects of the criterion. The alternative demonstrates it exceeds the requirements and offers added value to the City and the public. The alternative demonstrates no weaknesses.
Acceptable (4 points)	The alternative fully addresses all aspects of the criterion. The alternative demonstrates it meets all the requirements and demonstrates no weaknesses.
Satisfactory (3 points)	The alternative fully addresses the criterion, meets most requirements, and demonstrates few weaknesses.
Poor (2 points)	The alternative does not fully address all aspects of the criterion but meets some of the requirements. The alternative demonstrates several weaknesses.
Unsatisfactory (1 point)	The alternative does not address all aspects of the criterion and does not meet the requirements.

5.2.4 RESULTS

Table 4-3 was completed with the input of City staff. In the table, the control system concepts are evaluated relative to each other based on the defined criteria. The weight and concept rank will be listed for each criterion. The weighted score for each criterion will then be summed for each concept, with the totals compared to determine the overall ranking.

Table 4-3. Alternatives Evaluation – Results.

Concept	Overall Project Cost (Weight x 30%)	O&M Impact (Weight x 25%)	System Reliability & Risk Mitigation (Weight x 35%)	Future Expandability & Adaptability (Weight x 10%)	Total Score	Overall Ranking
Alternative 1: PLC Replacement	4	4	4	4	4.00	1
Alternative 2: Full SCADA System Replacement	2	4	5	5	3.85	2
Alternative 3: Continue Current Operations	3	1	1	1	1.60	3
Concept	Overall Project Cost (Weight x 20%)	O&M Impact (Weight x 25%)	System Reliability & Risk Mitigation (Weight x 30%)	Future Expandability & Adaptability (Weight x 10%)	Total Score	Overall Ranking

6. RECOMMENDED IMPROVEMENTS

Based on the scoring completed in Section 4.1.4, it is recommended the City proceed with Alternative 1: PLC Replacement. This approach directly addresses the core issue of PLC obsolescence while providing a cost-effective and highly reliable solution for the City of Abilene's water plant control systems.

The recommended project will include the replacement of all existing obsolete Programmable Logic Controllers the Water Treatment Plant. This will involve the installation of new, manufacturer-supported PLC hardware, reprogramming of existing control logic onto the new platforms, and ensuring seamless integration with the existing SCADA Human-Machine Interface and field instrumentation. All efforts will be made to retain existing signal wiring and field devices where feasible, minimizing disruption and optimizing project efficiency. The project provide spare I/O capacity and leverage the increased processing power of new PLCs to enhance the reliability, maintainability, and future adaptability of the City's control infrastructure.

7. TOTAL ESTIMATED PROJECT COST

As outlined in Appendix A, the estimated construction cost for Alternative 1 is \$318,000.

The estimated construction cost for Alternative 2 is \$528,000.

Note that a detailed quantifiable cost estimate for continuing current operations is not provided for Alternative 3. This is due to the inherent variability and increasing nature of costs associated with maintaining an obsolete control system. While immediate capital outlay for PLC replacement would be deferred, this alternative maintains reliance on difficult-to-source, third-party, aftermarket PLC hardware, the cost and availability of which are subject to fluctuations.

More significantly is the difficult-to-quantify impact of control system downtime, which often requires increased operator work-hours for manual operation, continuous monitoring, and troubleshooting to keep the plant operational. The financial implications of such downtime, encompassing emergency repair labor, expedited part procurement, potential regulatory fines, challenges to public services, and potential impacts on compliance due to operational disruption are complex and cannot be reliably quantified within a preliminary engineering report. These indirect costs are expected to outweigh short-term savings from foregoing an upgrade.

8. ANTICIPATED CONSTRUCTION APPROACH

The City would like construction to take place during the winter of 2025-2026, when demands for water are lower.

Construction will involve extensive field verification of existing PLC equipment and wiring, review of existing PLC programs, evaluation of existing peripheral equipment, and installation and programming of new components.

9. PERMITTING

For all improvements, submittal and approval from KDHE will be required. No additional permitting is anticipated.

10. PROJECT DELIVERY AND FUNDING

It is anticipated the project will follow the City requirements including the public bidding of the project. The City hopes to utilize State Revolving Loan Funds (SRF) to finance the project.

11.PROJECT TIMELINE

The anticipated timeline for the overall project is shown in Table 13-1.

Table 10-1. Project Timeline.

Description	Month/Year
Submit Final Preliminary Engineering Report	August 2025
Secure SRF Funding	September 2025
Complete Project Design/Submit to KDHE	November 2025
Achieve KDHE Approval	December 2025

APPENDIX A

DETAILED OPINIONS OF PROBABLE COST

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Alternative 1: PLC Replacement				
HARDWARE	Equipment	Labor	Subtotal	Additional Notes:
PROGRAMMABLE LOGIC CONTROLLER (PLC) AND REMOTE INPUT/OUTPUT (RIO) HARDWARE	\$ 120,000	\$ 20,000	\$ 140,000	This category includes the core components for the two fully redundant PLC systems. For each redundant system, this encompasses a power supply, redundancy module, processor, Ethernet modules, approximately 25 Input/Output (I/O) cards plus 20% spare capacity (totaling about 30 I/O cards per system), and two RIO modules. It also includes the necessary backplanes for all PLC and RIO modules.
PERIPHERAL HARDWARE AND MATERIALS	\$ 15,000	\$ 5,000	\$ 20,000	This category covers additional hardware and materials required for the installation beyond the main PLC and RIO components. This includes modifications to existing control panels (e.g., new backplates, mounting hardware, wire ducting), internal panel wiring to connect new PLCs to existing terminal blocks, and potential upgrades to power supplies. It also accounts for miscellaneous installation materials such as ferrules, cable ties, labels, and minor conduit work as needed.
PLC PROGRAMMING		\$ 50,000	\$ 50,000	This component covers the labor required for the development and conversion of the control logic. This includes reviewing and understanding the existing PLC programs, developing new programs for the modern PLC platform, configuring and programming the redundant processors and RIO modules, and conducting thorough internal testing prior to field commissioning. This estimate assumes the existing control logic will be translated to the new platform with minimal functional changes.
SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) INTEGRATION		\$ 25,000	\$ 25,000	This category accounts for the effort to integrate the new PLCs with the existing Water Treatment Plant's SCADA Human-Machine Interface (HMI) system. This involves establishing communication between the new PLC processors and the SCADA server, re-pointing or creating new SCADA tags to read data from and write controls to the new PLCs, modifying existing HMI graphics to reflect the updated PLC status and diagnostic information, and conducting comprehensive system-level testing to promote seamless operation between the control and monitoring layers.
Total Construction Cost Estimate:			\$ 235,000	
Total Construction Cost Estimate + 20% Contingency:			\$ 282,000	
ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION		\$ 30,000	\$ 30,000	This category covers the professional engineering services required for both the detailed design of the PLC replacement project and the administration of the construction phase.
Total Project Estimate:			\$ 265,000	
Total Project Estimate + 20% Contingency:			\$ 318,000	

OLSSON 2111 South 67th Street, Suite 200 Omaha, NE 68106	ABILENE, KS - WATER TREATMENT PLANT PROGRAMMABLE LOGIC CONTROLLER REPLACEMENT PER OPINION OF PROBABLE COST	REV 0 ISSUED FOR PER 08/04/2025		
Alternative 2: Full SCADA Replacement				
HARDWARE	Equipment	Labor	Subtotal	Additional Notes:
PLC AND RIO HARDWARE	\$ 120,000	\$ 20,000	\$ 140,000	This category includes the core components for the three PLC systems. For each power supply, processor, Ethernet modules, Input/Output (I/O) cards, plus 20% spare capacity, and RIO modules. It also includes the necessary backplanes and accessories for all PLC and RIO modules.
SCADA HMI HARDWARE AND SOFTWARE	\$ 100,000	\$ 10,000	\$ 110,000	This category includes a modernization of all hardware associated with the SCADA system. Workstations/PCs, copper and fiber network hardware, and upgraded software used to historize data and interact with the control system.
PERIPHERAL HARDWARE AND MATERIALS	\$ 20,000	\$ 5,000	\$ 25,000	This category covers additional hardware and materials required for the installation beyond the main PLC and RIO components. This includes modifications to existing control panels (e.g., new backplates, DIN rail, wire ducting), internal panel wiring to connect new PLCs to existing terminal blocks, and potential upgrades to power supplies if the existing ones are insufficient for the new hardware. It also accounts for miscellaneous installation materials such as ferrules, cable ties, labels, and minor conduit work as needed.
PLC PROGRAMMING		\$ 55,000	\$ 55,000	This component covers the labor required for the development and conversion of the control logic. This includes reviewing and understanding the existing PLC programs, developing new programs for the modern PLC platform, configuring and programming the redundant processors and RIO modules, and conducting thorough internal testing prior to field commissioning. This estimate assumes the existing control logic will be translated to the new platform with minimal functional changes.
SCADA INTEGRATION		\$ 75,000	\$ 75,000	This category accounts for the effort to integrate the new PLCs with the existing Water Treatment Plant's SCADA Human-Machine Interface (HMI) system. This involves establishing communication between the new PLC processors and the SCADA server, re-pointing or creating new SCADA tags to read data from and write controls to the new PLCs, modifying existing HMI graphics to reflect the updated PLC status and diagnostic information, and conducting comprehensive system-level testing to promote seamless operation between the control and monitoring layers.
Total Construction Cost Estimate:			\$ 405,000	
Total Construction Cost Estimate + 20% Contingency:			\$ 486,000	
ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION		\$ 35,000	\$ 35,000	This category covers the professional engineering services required for both the detailed design of the PLC replacement project and the administration of the construction phase.
Total Project Estimate:			\$ 440,000	
Total Project Estimate + 20% Contingency:			\$ 528,000	

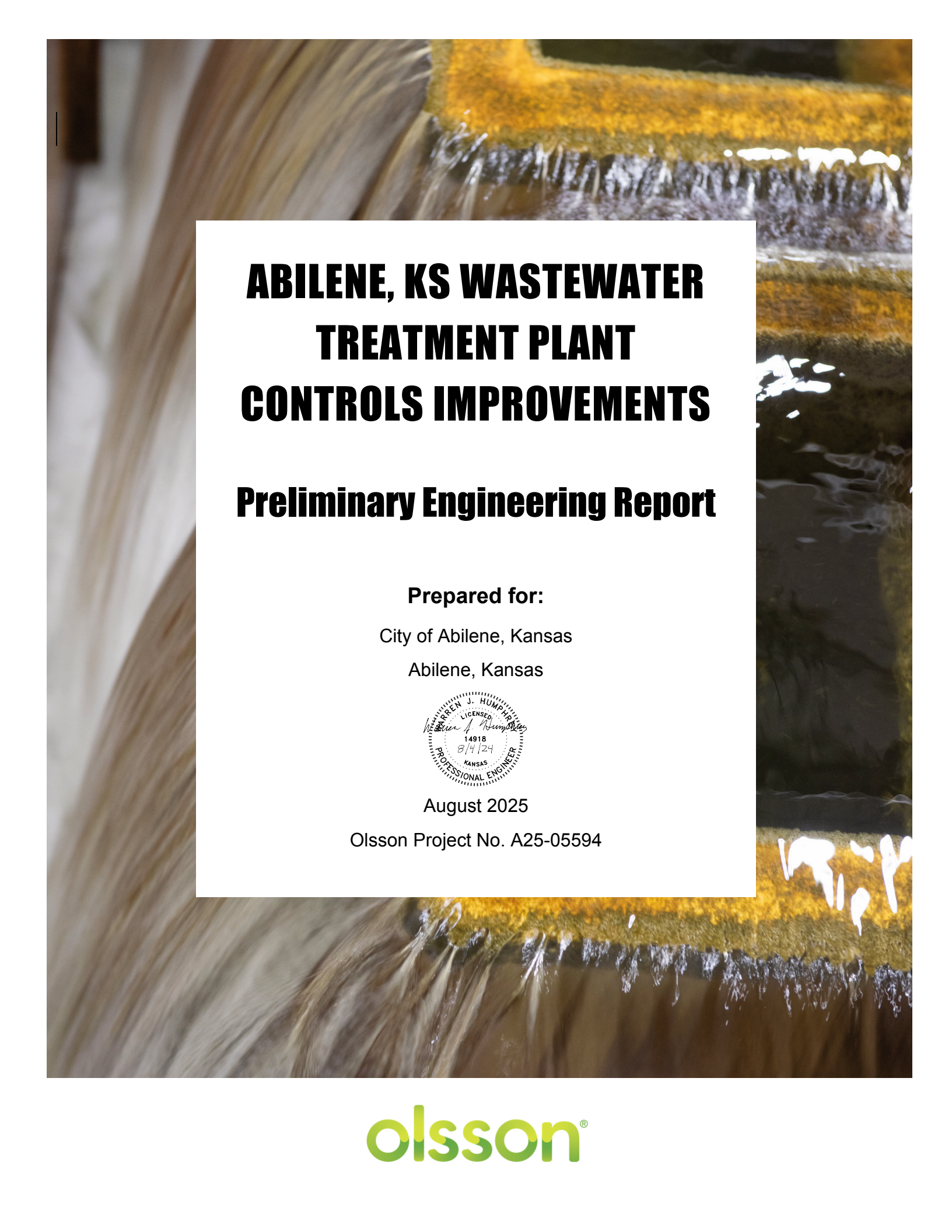
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ABILENE, KANSAS WATER TREATMENT PLANT CONTROLS IMPROVEMENTS - PRELIMINARY ENGINEERING REPORT

Abilene, Kansas - 2025

August, 2025

Olsson Project No. A25-05594



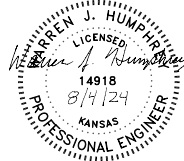
ABILENE, KS WASTEWATER TREATMENT PLANT CONTROLS IMPROVEMENTS

Preliminary Engineering Report

Prepared for:

City of Abilene, Kansas

Abilene, Kansas



August 2025

Olsson Project No. A25-05594



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1. EXECUTIVE SUMMARY

An Executive Summary will be completed after the City of Abilene has reviewed the draft of this Preliminary Engineering Report.

2. PROJECT PLANNING

The City of Abilene, Kansas (City) has contracted with Olsson to develop a Preliminary Engineering Report (PER) concerning upgrades to the Supervisory Control and Data Acquisition (SCADA) system at the City's Wastewater Treatment Plant (WWTP). The goal of this PER is to evaluate the existing SCADA infrastructure, particularly the Programmable Logic Controllers (PLCs), at the facility and to provide recommendations for their replacement. This upgrade is necessary to promote the continued reliable and efficient operation of the wastewater treatment process, as the current PLC system is no longer supported by the manufacturer.

According to the most recent census data (2023 estimate), Abilene currently has a population of 6,187 people. The City's infrastructure includes a Wastewater Treatment Plant that serves the residents of Abilene and the surrounding immediate area. The WWTP is located southwest of the city.



Figure 1: Vicinity of Abilene Wastewater Treatment Plant

3. EXISTING CONDITIONS

3.1 Supervisory Control & Data Acquisition

The Wastewater Treatment Plant (WWTP) employs a supervisory control and data acquisition (SCADA) system to remotely monitor and control key equipment, collect and historize operational and regulatory data, and provide automated control of key treatment processes. Within the plant, local fiber optic and copper networks connections link key nodes, allowing for communication between programmable logic controllers and human machine interfaces across the facility. This system enables WWTP Operations personnel to monitor and control the WWTP from a central location within the plant. The control room serves as the central hub for this SCADA system.

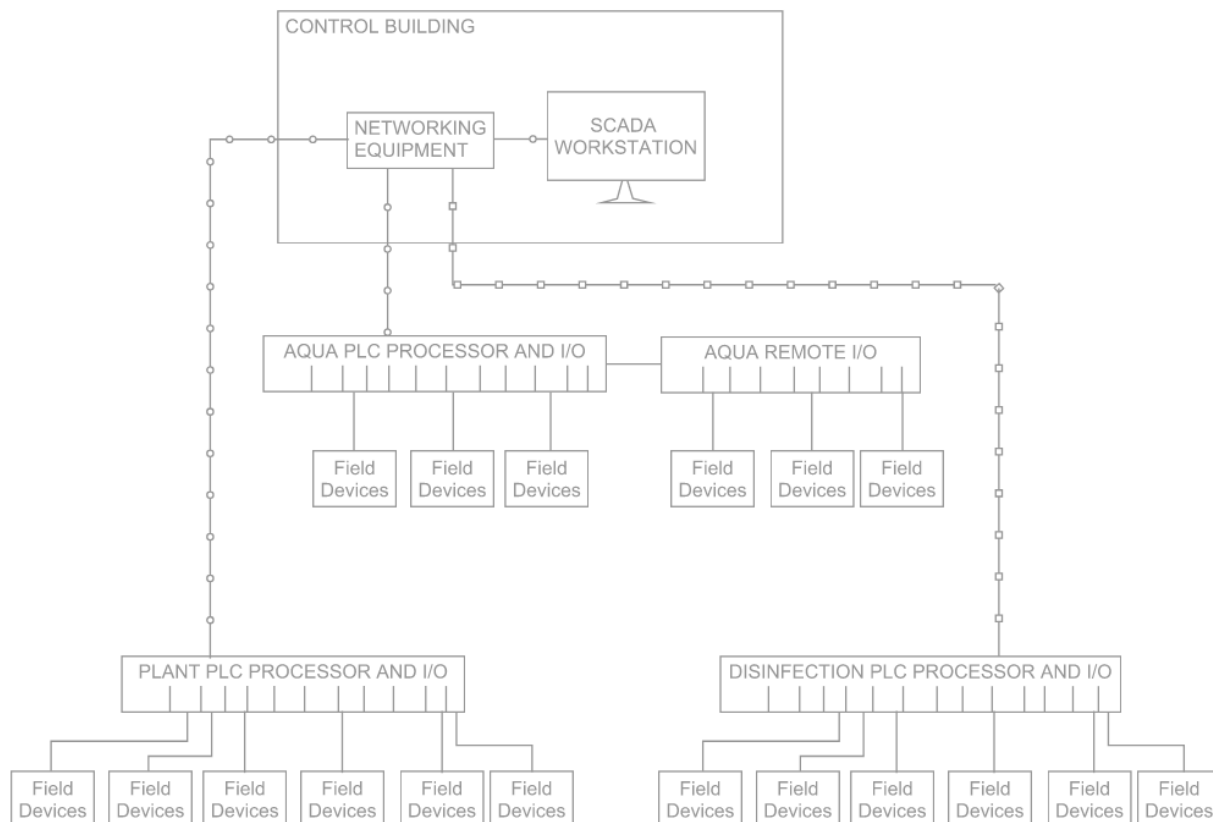


Figure 2: Existing Control System Architecture

3.2 Programmable Logic Controllers

The automated control of key treatment processes at the Wastewater Treatment Plant is primarily managed by Programmable Logic Controllers (PLCs). The existing PLC infrastructure consists of three distinct PLCs:

- Plant PLC: One primary plant PLC is located at the Administration Building. This PLC is networked to the control room via copper cabling.
- Aqua Aerobics Vendor PLC: Another PLC, provided by Aqua Aerobics as part of a packaged treatment system, is also located at the Administration Building and networked to the control room via copper cabling. Aqua currently maintains remote access to this PLC via a telephone line, a service that will soon be abandoned. The City of Abilene does not possess a copy of the PLC program for this Aqua-provided controller.
- Disinfection Structure PLC: A third PLC is located at the Disinfection Structure, which is networked to the control room via fiber optic cabling.

All PLCs are housed in cabinets indoors. All existing hardwired Input/Output (I/O) cabling associated with these PLCs is in good condition. PLC cabinets and associated hardware are largely reuseable.

The PLCs currently installed at the Wastewater Treatment Plant are Rockwell Automation SLC 500 series Programmable Logic Controllers. Rockwell Automation has officially designated the SLC 500 platform as 'Discontinued', meaning these controllers are no longer actively sold or supported by the manufacturer. While these controllers may continue to function, the critical risk stems from the complete lack of manufacturer support. This status presents increasing challenges for maintenance, troubleshooting, and the acquisition of reliable replacement parts, affecting the long-term reliability and operational efficiency of the wastewater treatment facility.

The figures below depict the PLCs in need of replacement, as well as the existing hardwired Input/Output (I/O) cabling and associated hardware.



Figure 3: Plant PLC Cabinet



Figure 4: Aqua Vendor PLC Cabinet

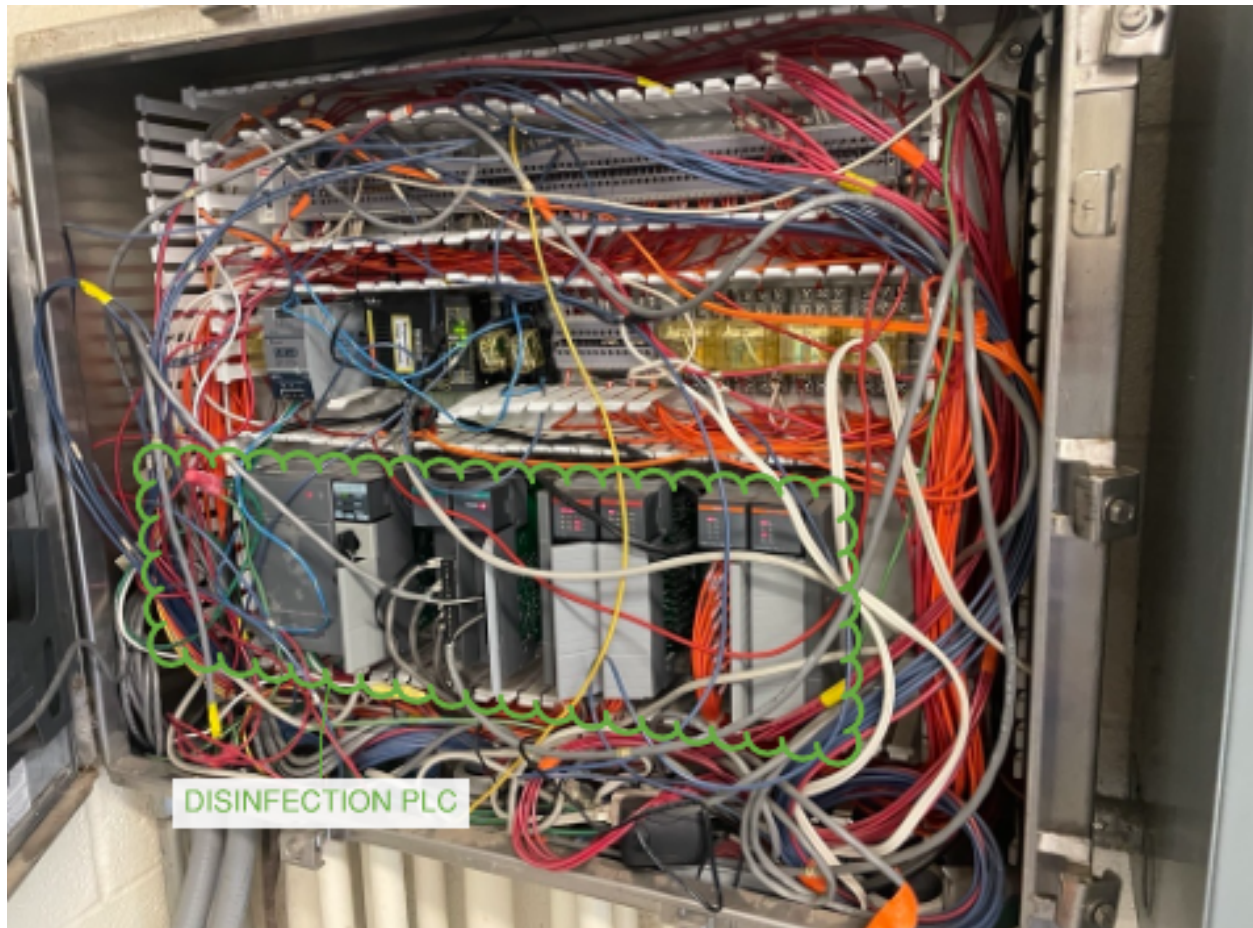


Figure 5: Disinfection PLC Cabinet

4. NEED FOR PROJECT

4.1 Obsolescence

The City of Abilene's Wastewater Treatment Plant relies on aging Rockwell SLC Programmable Logic Controllers (PLCs) for its automated control and monitoring. These PLCs are now at End-of-Life status meaning they are no longer supported by the manufacturer and replacements replacement parts, if available, must be sourced via third parties. An upgrade of these components would significantly reduce the risk of a long term control system outage and possible resulting compliance issues.

4.2 Future Expandability and Adaptability

The replacement of the obsolete Rockwell SLC PLCs presents an opportunity to enhance the long-term capabilities and adaptability of the WWTP. Modern PLC platforms offer inherent benefits for future expansion and evolving operational demands. New PLC systems will assure the availability of compatible expansion modules for integrating additional treatment equipment or instrumentation as processes evolve or capacity needs increase. These new PLCs would also be specified with spare Input/Output (I/O) capacity from the outset, providing built-in flexibility for future additions without requiring immediate hardware upgrades.

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Out of support control system components increase the risk of sustained downtime which places a high burden on staff who may be forced to utilize only local controls 24 hours per day. This situation in turn increases the risk of potential compliance issues.

While not directly mandated by KDHE, modern, reliable control systems such as updated PLCs and their integration with the SCADA system reduce the manual effort and staffing requirements needed to continuously monitor and adjust complex treatment processes. This increased automation and reliability reduces the risk of human error and allows staff to focus on other critical plant needs, thereby supporting consistent compliance with discharge limits.

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August 2025

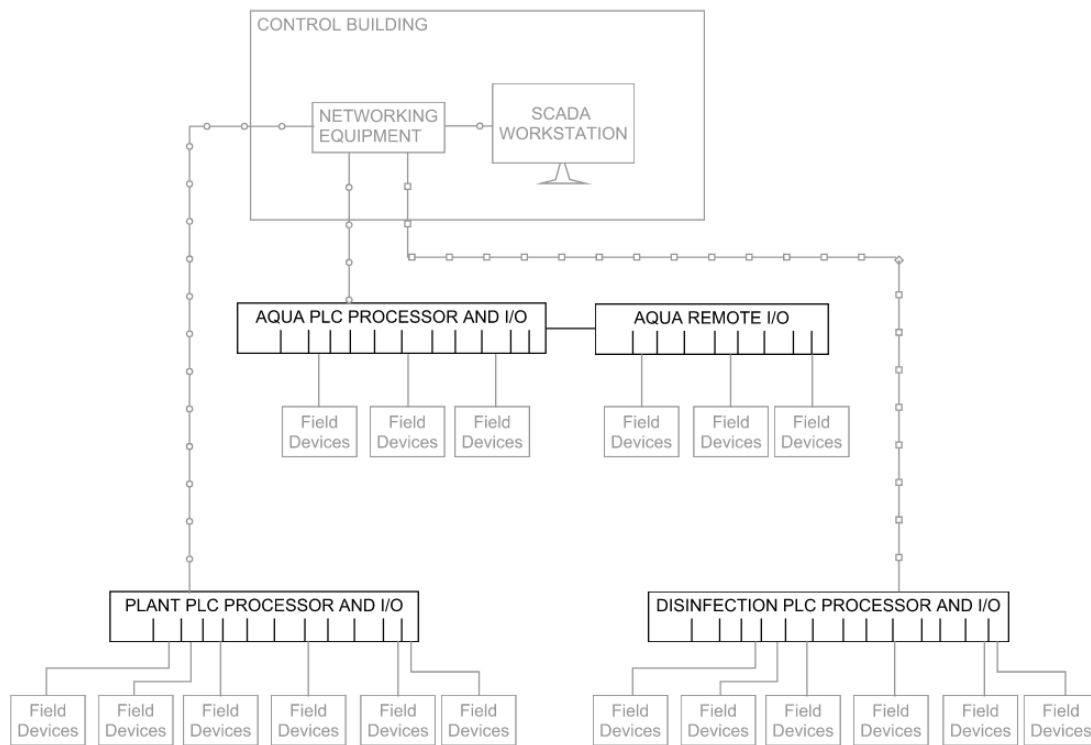


Figure 6: Alternative 1 Control System Architecture

- **Alternative 2: Full SCADA System Replacement.** This alternative proposes a comprehensive overhaul of the entire SCADA system, including new PLCs, a new HMI platform, new servers, and potentially new network infrastructure. This approach represents a complete modernization of the control system.

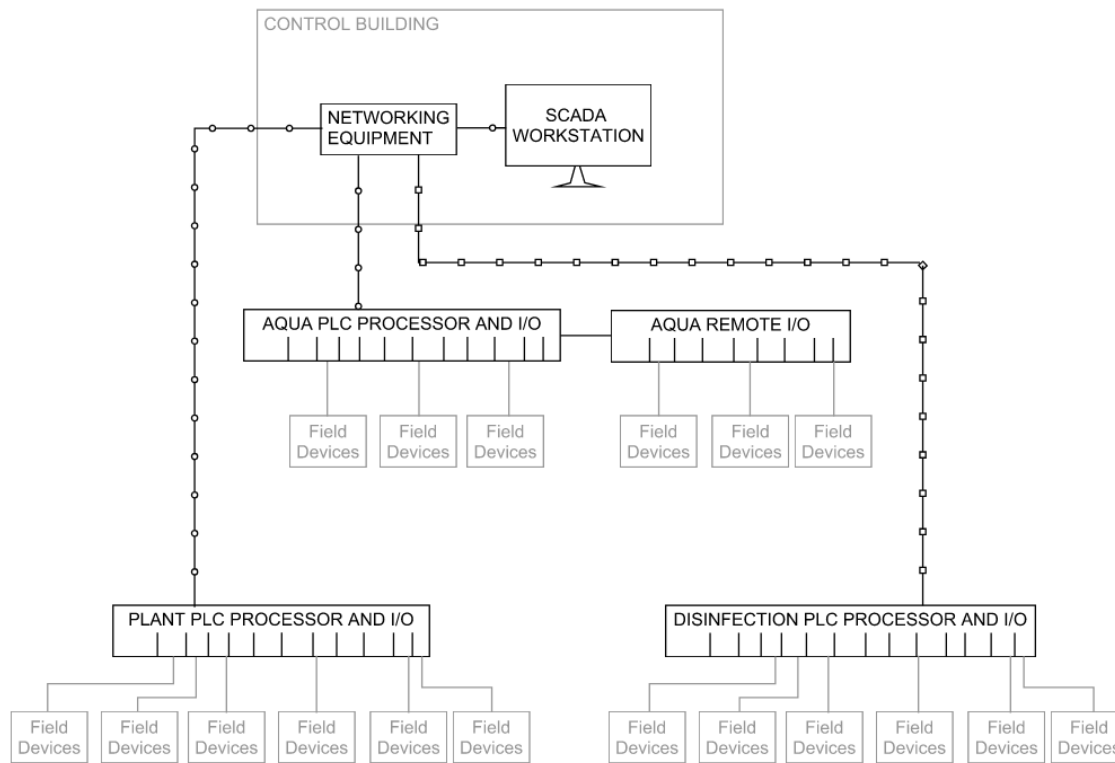


Figure 7: Alternative 2 Control System Architecture

- **Alternative 3: Continue Current Operations (No Action).** This alternative involves deferring any immediate capital investment in PLC replacement and continuing to operate with the existing discontinued PLC infrastructure. Maintenance and parts sourcing would continue on an as-needed basis through aftermarket channels.

5.2 Concept Ranking

This section presents the weighted and ranking system used to evaluate the three (3) potential control system concepts, including the overall results.

5.2.1 CRITERIA

For the ranking of the conceptual options, several key components were considered.

5.2.1.1 OVERALL PROJECT COST

Detailed cost estimates for each concept will be developed and included in Appendix A of this report. This criterion will assess the upfront capital expenditure required for each alternative.

5.2.1.2 OPERATIONS AND MAINTENANCE IMPACT

The operations and maintenance impact evaluates the ongoing costs and operational burdens associated with each alternative. For the PLC systems, key considerations include the long-term availability and cost of replacement parts, ease of troubleshooting, the potential for downtime due to component failures, labor required for maintenance activities. Most relevant though, failed PLC hardware results in significant work-hours required to run complex treatment processes in manual mode.

5.2.1.3 SYSTEM RELIABILITY AND RISK MITIGATION

This criterion assesses the ability of each alternative to promote consistent and dependable operation of the wastewater treatment process, as well as its effectiveness in mitigating risks associated with system failures. Factors include the level of manufacturer support for hardware and software, the vulnerability to component obsolescence, the potential for unexpected downtime, and the impact on continuous plant operation.

5.2.1.4 FUTURE EXPANDABILITY AND ADAPTABILITY

This criterion evaluates how well each alternative supports future growth, integration of new technologies, and adaptation to evolving operational needs. Considerations include the availability of compatible expansion modules, provision for spare I/O capacity, and overall system flexibility.

5.2.2 WEIGHTING SYSTEM

The weighting system has been developed based on the principle that each of the primary categories of design criteria should receive a percentage of the total consideration for design. Based on the input of City staff, each of the five (5) criteria will be given weights that sum to 100 percent. Higher weighting factors should be assigned to the criteria which are considered more critical to the operation and long-term viability of the project. The criteria and the factors that contribute to each of them are summarized in Table 4-1

Table 4-1. Alternatives Evaluation – Criteria

Weight	Criteria	Contributing Factors
30%	Overall Project Cost	Capital expenditure for hardware, software, and installation Complexity of implementation and associated labor costs
25%	Operation and Maintenance Cost (O&M)	Long-term availability and cost of replacement parts (new vs. aftermarket) Ease and efficiency of troubleshooting and diagnostics Labor costs for maintenance and emergency repairs Manufacturer support and software currency
35%	System Reliability and Risk Mitigation	Manufacturer support status (active vs. obsolete) Frequency and impact of potential component failures Vulnerability to system downtime Overall system stability and robustness
10%	Future Expandability and Adaptability	Availability of compatible expansion modules Provision of spare Input/Output (I/O) capacity Processing power for future control logic Compatibility with evolving technology standards
100%	Total	

5.2.3 RANKING SYSTEM

Each control system concept has been assigned a rank based on its ability to satisfy the project objectives. Each concept is rated against the criteria using a scale of 1 to 5 as shown in Table 4-2. As each of the five (5) design criteria are critical to the success of the project, if any of the criteria receive a rank of 2 or less for a concept, that concept should be considered for elimination regardless of its total score in Section 4.1.4

Table 4-2. Alternatives Evaluation – Weighting System.

Rank	Definition
Outstanding (5 points)	The alternative fully addresses all aspects of the criterion. The alternative demonstrates it exceeds the requirements and offers added value to the City and the public. The alternative demonstrates no weaknesses.
Acceptable (4 points)	The alternative fully addresses all aspects of the criterion. The alternative demonstrates it meets all the requirements and demonstrates no weaknesses.
Satisfactory (3 points)	The alternative fully addresses the criterion, meets most requirements, and demonstrates few weaknesses.
Poor (2 points)	The alternative does not fully address all aspects of the criterion but meets some of the requirements. The alternative demonstrates several weaknesses.
Unsatisfactory (1 point)	The alternative does not address all aspects of the criterion and does not meet the requirements.

5.2.4 RESULTS

Table 4-3 was completed with the input of City staff. In the table, the control system concepts are evaluated relative to each other based on the defined criteria. The weight and concept rank will be listed for each criterion. The weighted score for each criterion will then be summed for each concept, with the totals compared to determine the overall ranking.

Table 4-3. Alternatives Evaluation – Results.

Concept	Overall Project Cost (Weight x 30%)	O&M Impact (Weight x 25%)	System Reliability & Risk Mitigation (Weight x 35%)	Future Expandability & Adaptability (Weight x 10%)	Total Score	Overall Ranking
Alternative 1: PLC Replacement	4	4	4	4	4.00	1
Alternative 2: Full SCADA System Replacement	2	4	5	5	3.85	2
Alternative 3: Continue Current Operations	3	1	1	1	1.60	3
Concept	Overall Project Cost (Weight x 20%)	O&M Impact (Weight x 25%)	System Reliability & Risk Mitigation (Weight x 30%)	Future Expandability & Adaptability (Weight x 10%)	Total Score	Overall Ranking

6. RECOMMENDED IMPROVEMENTS

Based on the scoring completed in Section 4.1.4, it is recommended the City proceed with Alternative 1: PLC Replacement. This approach directly addresses the critical issue of PLC obsolescence while providing a cost-effective and highly reliable solution for the City of Abilene's wastewater control systems.

The recommended project will primarily include the replacement of all existing obsolete Programmable Logic Controllers at the Wastewater Treatment Plant. This will involve the installation of new, manufacturer-supported PLC hardware, reprogramming of existing control logic onto the new platforms, and ensuring seamless integration with the existing SCADA Human-Machine Interface and field instrumentation. All efforts will be made to retain existing signal wiring and field devices where feasible, minimizing disruption and optimizing project efficiency. The project will provide spare I/O capacity and leverage the increased processing power of new PLCs to enhance the reliability, maintainability, and future adaptability of the City's control infrastructure.

7. TOTAL ESTIMATED PROJECT COST

As outlined in Appendix A, the estimated construction cost for Alternative 1 is \$345,600.

The estimated construction cost for Alternative 2 is \$564,000.

Note that a detailed quantifiable cost estimate for continuing current operations is not provided for Alternative 3. This is due to the inherent variability and increasing nature of costs associated with maintaining an obsolete control system. While immediate capital outlay for PLC replacement would be deferred, this alternative maintains reliance on difficult-to-source, third-party, aftermarket PLC hardware, the cost and availability of which are subject to fluctuations.

More significantly is the difficult-to-quantify impact of control system downtime, which often requires increased operator work-hours for manual operation, continuous monitoring, and troubleshooting to keep the plant operational. The financial implications of such downtime, encompassing emergency repair labor, expedited part procurement, potential regulatory fines, challenges to public services, and potential impacts on environmental compliance due to operational disruption are complex and cannot be reliably quantified within a preliminary engineering report. These indirect costs are expected to outweigh any short-term savings from foregoing an upgrade.

8. ANTICIPATED CONSTRUCTION APPROACH

The City would like construction to take place during the winter of 2025-2026, when influent is relatively low.

Construction will involve extensive field verification of existing PLC equipment and wiring, review of existing PLC programs, evaluation of existing peripheral equipment, and installation and programming of new components.

9. PERMITTING

For all improvements, submittal and approval from KDHE will be required. No additional permitting is anticipated.

10. PROJECT DELIVERY AND FUNDING

It is anticipated the project will follow the City requirements including the public bidding of the project. The City hopes to utilize State Revolving Loan Funds (SRF) to finance the project.

11. PROJECT TIMELINE

The anticipated timeline for the overall project is shown in Table 13-1.

Table 10-1. Project Timeline.

Description	Month/Year
Submit Final Preliminary Engineering Report	August, 2025
Secure SRF Funding	September 2025
Complete Project Design/Submit to KDHE	November 2025
Achieve KDHE Approval	December 2025

APPENDIX A

DETAILED OPINIONS OF PROBABLE COST

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Alternative 1: PLC Replacement				
HARDWARE	Equipment	Labor	Subtotal	Additional Notes:
PROGRAMMABLE LOGIC CONTROLLER (PLC) AND REMOTE INPUT/OUTPUT (RIO) HARDWARE	\$ 110,000	\$ 30,000	\$ 140,000	This category includes the core components for the three PLC systems. For each power supply, processor, Ethernet modules, Input/Output (I/O) cards, plus 20% spare capacity, and RIO modules. It also includes the necessary backplanes and accessories for all PLC and RIO modules.
PERIPHERAL HARDWARE AND MATERIALS	\$ 20,000	\$ 5,000	\$ 25,000	This category covers additional hardware and materials required for the installation beyond the main PLC and RIO components. This includes modifications to existing control panels (e.g., new backplates, mounting hardware, wire ducting), internal panel wiring to connect new PLCs to existing terminal blocks, and potential upgrades to power supplies. It also accounts for miscellaneous installation materials such as ferrules, cable ties, labels, and minor conduit work as needed.
PLC PROGRAMMING		\$ 58,000	\$ 58,000	This component covers the labor required for the development and conversion of the control logic. This includes reviewing and understanding the existing PLC programs, developing new programs for the modern PLC platform, configuring and programming the redundant processors and RIO modules, and conducting thorough internal testing prior to field commissioning. This estimate assumes the existing control logic will be translated to the new platform with minimal functional changes.
SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) INTEGRATION		\$ 30,000	\$ 30,000	This category accounts for the effort to integrate the new PLCs with the existing Wastewater Treatment Plant's SCADA Human-Machine Interface (HMI) system. This involves establishing communication between the new PLC processors and the SCADA server, re-pointing or creating new SCADA tags to read data from and write controls to the new PLCs, modifying existing HMI graphics to reflect the updated PLC status and diagnostic information, and conducting comprehensive system-level testing to promote seamless operation between the control and monitoring layers.
Total Construction Cost Estimate:			\$ 253,000	
Total Construction Cost Estimate + 20% Contingency:			\$ 303,600	
ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION		\$ 35,000	\$ 35,000	This category covers the professional engineering services required for both the detailed design of the PLC replacement project and the administration of the construction phase.
Total Project Estimate:			\$ 288,000	
Total Project Estimate + 20% Contingency:			\$ 345,600	

Alternative 2: Full SCADA Replacement				
HARDWARE	Equipment	Labor	Subtotal	Additional Notes:
PLC AND RIO HARDWARE	\$ 110,000	\$ 30,000	\$ 140,000	This category includes the core components for the three PLC systems. For each power supply, processor, Ethernet modules, Input/Output (I/O) cards, plus 20% spare capacity, and RIO modules. It also includes the necessary backplanes and accessories for all PLC and RIO modules.
SCADA HMI HARDWARE AND SOFTWARE	\$ 100,000	\$ 20,000	\$ 120,000	This category includes a modernization of all hardware associated with the SCADA system. Workstations/PCs, copper and fiber network hardware, and upgraded software used to historize data and interact with the control system.
PERIPHERAL HARDWARE AND MATERIALS	\$ 25,000	\$ 5,000	\$ 30,000	This category covers additional hardware and materials required for the installation beyond the main PLC and RIO components. This includes modifications to existing control panels (e.g., new backplates, DIN rail, wire ducting), internal panel wiring to connect new PLCs to existing terminal blocks, and potential upgrades to power supplies. It also accounts for miscellaneous installation materials such as ferrules, cable ties, labels, and minor conduit work as needed.
PLC PROGRAMMING		\$ 70,000	\$ 70,000	This component covers the labor required for the development and conversion of the control logic. This includes reviewing and understanding the existing PLC programs, developing new programs for the modern PLC platform, configuring and programming the redundant processors and RIO modules, and conducting thorough internal testing prior to field commissioning. This estimate assumes the existing control logic will be translated to the new platform with minimal functional changes.
SCADA INTEGRATION		\$ 70,000	\$ 70,000	This category accounts for the effort to integrate the new PLCs with the existing Wastewater Treatment Plant's SCADA Human-Machine Interface (HMI) system. This involves establishing communication between the new PLC processors and the SCADA server, re-pointing or creating new SCADA tags to read data from and write controls to the new PLCs, modifying existing HMI graphics to reflect the updated PLC status and diagnostic information, and conducting comprehensive system-level testing to promote seamless operation between the control and monitoring layers.
Total Construction Cost Estimate:			\$ 430,000	
Total Construction Cost Estimate + 20% Contingency:			\$ 516,000	
ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION		\$ 40,000	\$ 40,000	This category covers the professional engineering services required for both the detailed design of the PLC replacement project and the administration of the construction phase.
Total Project Estimate:			\$ 470,000	
Total Project Estimate + 20% Contingency:			\$ 564,000	

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ABILENE, KANSAS WASTEWATER TREATMENT PLANT CONTROLS IMPROVEMENTS - PRELIMINARY ENGINEERING REPORT

Abilene, Kansas

August, 2025

Olsson Project No. A25-05594