

**CITY OF ABILENE  
HERITAGE COMMISSION  
MEETING MINUTES**

**May 15, 2025, at 4:00 p.m.  
Abilene Public Library – Jordan Room  
209 NW 4<sup>th</sup> St. Abilene, KS 67410**

**Members Present:** Nanc Scholl (Chair), Nicole Beck (Vice Chair), Mary Burtzloff, Kevin Bailey, Andrew Pankratz, Barry Arp

**Members Absent:** Jeff Radabaugh

**Staff Present:** Community Development Director Kari Zook

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**Call to Order**

The meeting was called to order by Chair Scholl at 4:04 p.m.

**Approval of Agenda**

Beck moved to approve the agenda with the addition of the building permit for 400 N Poplar St (CKFF) under the Administrative Review permit approvals, seconded by Pankratz. Motion carried unanimously 6-0.

**Approval of the Meeting Minutes –April 17, 2025**

Pankratz moved to approve the minutes as written, seconded by Arp. Motion carried unanimously 6-0.

**Business**

**Kansas Preservation Conference 2025 Recap**

- Staff and commission members in attendance at the conference discussed the takeaways they learned and how the commission can move forward with its goals and objectives.
- Discussion regarding future goals included history mapping and design guidelines for both downtown and residential historic districts.
- CAMP presentation slides will be distributed to the commission upon receipt from SHPO. The reimbursement request for conference expenses has been submitted. NAPC is providing a one-year membership to all CAMP attendees.

**Administrative Review permit approvals:**

- 109 NW 3<sup>rd</sup> St – roof permit
- 400 N Poplar St (CKFF) – building permit

**Comments**

The Historic Preservation Month banner has been hung over NW 3<sup>rd</sup> St for the month of May.

**Adjournment**

Bailey made a motion to adjourn at 4:37 p.m., seconded by Arp. Motion carried unanimously 6-0.

Minutes Approved,

Nanc Scholl

Nanc Scholl, Chair  
Nicole Beck, Vice Chair  
Heritage Commission

Attest:

Kari Zook

Kari Zook  
Community Development Director