

**CITY OF ABILENE
HERITAGE COMMISSION
AGENDA**

May 15, 2025, at 4:00 p.m.
Abilene Public Library – Jordan Room
209 NW 4th St.
Abilene, KS 67410

Agenda Item
1. Call to Order
2. Roll Call: ___ Nanc Scholl, Chair ___ Nicole Beck, Vice Chair ___ Mary Burtzloff ___ Andrew Pankratz ___ Barry Arp ___ Kevin Bailey ___ Jeff Radabaugh
3. Approval of Agenda
4. Approval of the Meeting Minutes – April 17, 2025
Business
5. Kansas Preservation Conference 2025 Recap
6. Administrative Review permit approvals: <ul style="list-style-type: none">• 109 NW 3rd St – roof permit
7. Comments
8. Adjournment

**CITY OF ABILENE
HERITAGE COMMISSION
MEETING MINUTES**

**April 17, 2025, at 4:00 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410**

Members Present: Nanc Scholl (Chair), Nicole Beck (Vice Chair), Mary Burtzloff, Kevin Bailey, Andrew Pankratz

Members Absent: Jeff Radabaugh, Barry Arp

Staff Present: Community Development Director Kari Zook

Call to Order

The meeting was called to order by Chair Scholl at 4:01 p.m.

Approval of Agenda

Pankratz moved to approve the agenda, seconded by Beck. Motion carried unanimously 5-0.

Approval of the Meeting Minutes –March 20, 2025

Burtzloff moved to approve the minutes as written, seconded by Bailey. Motion carried unanimously 5-0.

Business

Kansas Preservation Conference May 7-9, 2025 in Topeka, KS

- Final details regarding the conference and schedules were discussed and distributed. The MOU with Kansas SHPO has been updated and approved to reflect all attendees and expenses. Staff will submit for reimbursement upon completion of the conference.

Administrative Review permit approvals:

- 315 N Broadway St – plumbing, mechanical, electrical permit
- 105 NE 4th St – sign permit

Comments

- Beck gave an update regarding the Dickinson County Historical Society preservation workshop planned for May 3, 2025. They were unable to secure speakers who could be available that day, so they have moved the date of the event to Saturday, November 15, 2025.
- There has been a request to move our meetings to the Jordan Room in the library. Staff will check on its availability and let the commission know where the location will be prior to the next meeting.

Adjournment

Burtzloff made a motion to adjourn at 4:09 p.m., seconded by Pankratz. Motion carried unanimously 5-0.

Minutes Approved,

Nanc Scholl, Chair
Nicole Beck, Vice Chair
Heritage Commission

Attest:

Kari Zook
Community Development Director

Permit # 2025-095
(Assigned by City of Abilene)



All permits are subject to a 3-7 business day review period.

Please submit this form to:

Community Development

419 N Broadway

Abilene, KS 67410

785-263-2355

kolson@abilenecityhall.com

APPLICATION FOR ROOF PERMIT

All permits are subject to a 3-7 business day review. Work shall not commence until an approved permit has been issued.
Permits will not be approved if any code violations are present on the property.

Project Site Address: <u>108 - 109 n.w 3rd Abilene</u>	District Type: (Check all that apply) <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Historic District
Property Owner: <u>John Kohloff</u>	
Permit Fee: \$25.00 <i>Payments are due at the time of application submission and do not guarantee approval. Payments made by credit or debit card are subject to a \$3.95 processing fee. All payments are non-refundable.</i>	
Roof Contractor: <u>Bills Roofing LLC</u>	Phone: <u>785-614-1864</u>
State Registration Certificate #: <u>38 20002849</u>	
Type of roof: (pitched, flat) <u>ASPHALT Shingles Pitched</u>	
Existing roof materials: <u>ASPHALT Shingle</u>	
Number of layers of existing covering: <u>1</u>	
Does the existing roof include wood shingles: <u>NO</u>	
Describe new roof materials: <u>CLASS 4 ASII Armour Shield / 60mil TPO Ice/water shield</u>	
Describe sheathing material: <u>7/16 OSB</u>	

All roofing material and installation shall meet or exceed the requirements of the 2018 International Building or International Residential Code. Commercial Buildings may require additional information from the product manufacturer to ensure code compliance.

I certify that I have read this application and state that the above information is correct. As owner or builder, I agree to comply with all city-adopted building codes. I acknowledge that the city is not responsible for covenants, easements, or right-of-way related to this application.

I acknowledge receipt of the 'Specifications and Inspections' handout and agree to comply with all inspection requirements outlined.

Name Printed: Greg Taylor

Signature: Greg Taylor

Date: 4/28/2025

Builder/Contractor Agent for Contractor Owner Agent for Owner