



ABILENE CITY COMMISSION - REGULAR MEETING AGENDA
ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET
April 14, 2025 - 4:00 pm

VIEW THIS CITY COMMISSION MEETING VIRTUALLY AT
www.abilenecityhall.com/watchlive

1. Call to Order
2. Roll Call: _____ Rein _____ Miller _____ Witt _____ Kollhoff _____ Meysenburg
3. Pledge of Allegiance
4. Approval of the Agenda for the April 14, 2025, City Commission Meeting
5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.
 - a. Meeting Minutes for March 24, 2025, Regular Meeting
6. Public Comments and Communications
 - a. Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.
 - b. Arbor Day Proclamation
7. Business Items
 - a. Consider approval of a funding option for the Industrial Park Infrastructure, CCLIP 2026 Project, and the Recreation Improvements in the amount of \$9,150,000. – Governing Body.
 - b. Consider approval of a bid for the purchase of a truck for the Water Treatment Plant. – Public Works Director Anderson
 - c. Consider approval of the Amended and Restated City Manager Employment Agreement. - Governing Body
8. Items for discussion
 - a. First Quarter Treasurer's Report

9. Reports

- a. City Manager's Report

10. Adjournment of Regular Meeting

- a. Consider a motion to adjourn the April 14, 2025, City Commission Meeting.



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
March 24, 2025, 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Rein Commissioners, Kollhoff, Witt, Miller and Meysenburg.

Staff Present: City Manager Marsh, City Clerk Mohr, Finance Director Johnson, City Attorney Martin, Fire Chief Strunk, Police Chief Hatter, Public Works Director Anderson, Convention and Visitors Bureau Director Roller-Weeks, City Inspector Steerman, Street Maintenance Worker Sims, Street Maintenance Worker Reifsnyder, Water Treatment Plant Operator Blacketer, Police Sergeant Haaga, and Administrative Assistant Olson.

3. Pledge of Allegiance

Agenda

4. Approval of the Agenda for the March 24, 2025, City Commission Meeting

Motion by Commissioner Witt, seconded by Commissioner Miller, to approve the agenda as presented. Roll call vote: Miller YES, Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 5-0.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

a. Meeting Minutes for March 10, 2025, Regular Meeting

Motion by Commissioner Witt, seconded by Commissioner Miller, to approve the consent agenda as presented. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Miller YES, Rein YES. The motion carried 5-0.

6. Public Comments and Communications

- a. Public Forum:** Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

Wendy Moulton, Library Director, presented the library's 2024 Annual Report to the City Commission.

John Kollhoff responded to City Manager Marsh's March 10, 2025, meeting comments.

Ray Miller spoke regarding Commissioner Kollhoff's negative comments about City Manager Marsh. The comments need to stop.

Greg Wilson, 2201 S. Washington, spoke about an independent investigation into Commissioner Kollhoff's comments and about taxes continuing to go up.

- b. First Responders Wellness Week Proclamation**

- c. Geocache Week Proclamation**

7. Business Items

- a. Consider approval of a funding option for the Industrial Park Infrastructure, CCLIP 2026 Project, and the Recreation Improvements in the amount of \$9,150,000.**

Diane Miller, 1601 Jayhawk, spoke regarding where the money was planned to come from to pay this funding, it should not come from street sales tax, possibly use money the City already has in CDs etc.

Motion by Commissioner Kollhoff, seconded by Commissioner Miller to table this item to the next meeting. Roll call vote: Kollhoff YES, Meysenburg YES, Miller YES, Witt NO, Rein NO. The motion carried 3-2.

- b. Consider approval of the 10-Year Capital Improvement Plan**

Motion by Commissioner Witt, seconded by Commissioner Miller to approve the 10-Year Capital Improvement Plan. Roll call vote: Meysenburg YES, Miller YES, Witt YES, Kollhoff NO, Rein YES. The motion carried 4-1.

- c. Consider approval of city staff negotiating agreements and timeline for services with Energy Solutions Professionals (ESP) for the Water Treatment Plant and Wastewater Treatment Plant and Millig DB for all other city properties for the Energy Conservation and Capital Reinvestment Program.

Motion by Commissioner Witt, seconded by Commissioner Miller, to approve city staff negotiating agreements and timeline for services with Energy Solutions Professionals (ESP) for the Water Treatment Plant and Wastewater Treatment Plant and Millig DB for all other city properties for the Energy Conservation and Capital Reinvestment Program. Roll call vote: Miller YES, Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 5-0.

- d. Consider approval of the final design for the NE 15th Street Drainage Project and approve the Engineering Agreement with Olsson Engineering.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve Option Number 3 for the final design of the NE 15th Street Drainage Project and approve the Engineering Agreement with Olsson Engineering, the City Commission can approve if one or two detention basins will be constructed upon receipt of the bids for the work. Roll call vote: Witt YES, Meysenburg YES, Miller YES, Kollhoff ABSTAINED due to conflict of interest regarding property ownership in project area, Rein YES. The motion carried 5-0.

8. Items for Discussion

There were no items for discussion.

9. Reports

a. City Manager's Report

- Chief Hatter has stepped down from the 911 Advisory Board and Assistant Chief Wilkins has stepped into that spot. Fire Chief Strunk will be the voting delegate on the board for the city.

10. Executive Session

- a. Executive Session: Motion by Commissioner Witt, seconded by Commissioner Miller, for the City Commission recess into executive session for ten minutes to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1), for the City Manager's quarterly review. The regular meeting will resume in this room at 5:09 pm. Roll call vote: Kollhoff YES, Meysenburg YES, Miller YES, Witt YES, Rein YES. The motion carried 5-0.

The regular meeting resumed at 5:10 pm.

There was not action taken in executive session.

11. Recess of Regular Meeting

- a. Consider a motion to recess the March 24, 2025, City Commission Meeting.**

Motion by Commissioner Witt, seconded by Commissioner Miller to recess the March 24, 2025, City Commission Meeting at 5:10 pm. Roll call vote: Meysenburg YES, Miller YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 5-0. The City Commission Study Session will begin immediately.

City Commission Study Session

- 1. Call to Order – City Commission Study Session**

The City Commission Study Session was called to order at 5:11 pm.

- 2. March 24, 2025, City Commission Study Session Agenda**

- a. Bids for the purchase of a truck for the Water Treatment Plant.**

- 3. Adjournment**

- a. Consider a motion to adjourn the March 24, 2025, City Commission Meeting**

Motion by Commissioner Witt, seconded by Commissioner Miller, to adjourn the March 24, 2025, City Commission Meeting at 5:22 pm. Roll call vote: Miller YES, Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 5-0.

(Seal)

Brandon Rein, Mayor

ATTEST:

Shayla L. Mohr, CMC
City Clerk

UNAPPROVED

CITY OF ABILENE
STATE OF KANSAS

Proclamation

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees AND

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, AND

WHEREAS, Arbor Day is now observed throughout the nation and the world, AND

WHEREAS, trees in our city increase property values, enhance the vitality and beauty of our community, and provide an inviting environment for visitors AND

WHEREAS, the National Arbor Day Foundation has recognized the City of Abilene as a Tree City USA for the past 33 years and desires to continue tree planting and care.

NOW THEREFORE, I, BRANDON REIN, MAYOR OF THE CITY OF ABILENE, KANSAS, with the City Commission, do at this moment proclaim April 25, 2025, as Arbor Day in the City of Abilene and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, AND

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

IN TESTIMONY, I have hereunto set my hand and caused to be affixed the Great Seal of the City of Abilene, Kansas, this the 14th day of April 2025.

(ATTEST)

Brandon Rein, Mayor

Shayla L. Mohr, CMC,
City Clerk



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Ron Marsh
City Manager

Leann Johnson
Finance Director

Shayla Mohr
City Clerk

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, April 14, 2025

Session: Regular Meeting

Topic: Department of Commerce/CCLIP/Ball Field Funding Options

Department: Administration

Staff Contact: City Manager/Community Development Director

Background:

Dominic Eck with Gilmore & Bell has met with the Governing Body at the February 10 & 24 meetings to discuss funding options for the Department of Commerce grant match. In addition, there are other projects the city needs to plan funding for. The projects include:

- Industrial Park Infrastructure: \$2.5M grant from Kansas Department of Commerce with \$750,000 match from the city.
- CCLIP project for 2026 (UPRR to NW 5th St and SE 6th St to south city limits): \$800,000 reimbursable from KDOT with \$1.1M from city.
- Sales Tax Passage for Recreation Improvements: estimated revenue over ten years is \$4M. This will need to be financed with bonds to be paid by the sales tax revenue.

Using the economy of scale and cost savings of one bond sale/issuance, the total temporary financing would be \$9,150,000. Of that, \$3,300,000 would be reimbursed funds, and \$4,000,000 would be revenue from sales tax over ten years. This would leave \$5,850,000 for the city to potentially send to permanent financing, with \$1,850,000 needing an identified funding source to service the debt and \$4,000,000 (likely less) serviced from the dedicated sales tax. A recommendation to help service the \$1,850,000 debt would be a combination of water/sewer/storm drainage/street sales tax/ad valorem (potentially \$25K each from water, sewer, and storm for a total of \$75K, plus \$75K street sales tax and \$50K ad valorem for a total of \$200K). These amounts are approximate, assumes no additional service on the \$1,850,000, and can be modified as necessary by the Governing Body.

Temporary financing is allowable for up to four years, with the ability to pay off some or all of the temp notes prior to final financing. This allows a municipality to budget for the cost of improvements over time minimizing the impact on the general fund. Temp financing also gives the city flexibility to pay down the non-reimbursable amount. For example, money generated from lot sales in the industrial park, and the federal fund exchange through KDOT can be used to pay on the temp notes. Additionally, during the temporary financing period, the city will be collecting sales tax for the recreation improvements and that will be used to reduce the amount of permanent financing for that project. Thus, the amount for permanent financing could be much less than the projected \$5.85M.

Option 1: CIP (Capital Improvement Plan) Program. The city has a charter ordinance (No. 28) in place that allows the municipality to bond any projects listed in the CIP. This option will allow the city to fund the infrastructure via a GO (General Obligation) bond, not assessing specials to the future property owners, creating an enticement for future development. All three projects are in the currently approved CIP (2022).

Option 2: Create a benefit district where all property owners will have to be in agreeance and sign the petition. All property owners will be responsible for not less than 5% of the cost of the assessed improvements; creating special assessments on the properties.



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

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Ron Marsh
City Manager

Leann Johnson
Finance Director

Shayla Mohr
City Clerk

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Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, April 14, 2025

Session: Regular Meeting

Topic: Water Treatment Plant Truck bids

Department: Public Works

Staff Contact: Brad Anderson, Public Works Director/Michael Blacketer WTP Operator III

Background:

Requests for sealed bids were sent out on March 10, 2025, to three dealerships for a new ½ ton pickup for the Water Treatment Plant. This truck replaces our 2012 Chevy Silverado, which we will keep using in another department.

The deadline for the bids was March 17, 2025, at 1 pm.

The results of the bids are as follows:

Valor Automotive: \$44,675.00

Holm Automotive Center: \$45,187.00

Long McArthur Ford: \$46,400.00.

All three companies matched all the specifications requested for the truck.

Recommendation:

The Commission can choose to accept Valor Automotive's low bid or award the bid to Holm Automotive, as Holm's bid is below the 5% increase threshold for purchasing locally per the purchasing policy.

Fiscal Note:

\$55,000.00 was budgeted in 2025 for the purchase of this truck

Funding Source:

Water Fund for Motor Vehicles 002-023-530310



VALOR



1825 GOLDENBELT BLVD JUNCTION CITY, KS 66441 785-238-5114

March, 3rd, 2025

City of Abilene
419 Broadway
Abilene Kansas 67410

Commissioners,

Please consider this price of \$44,675.00 for one (1) 2025 Ford F150 Super cab 4X4 equipped per a conversation with Mike Blacketer from December of 2024.

Requested truck information:

2025 Ford F150 Super cab 4X4 XL with 6 ½ foot bed
White with a med dark slate 40/20/40 cloth interior
5.0 V8 equipped with a 10 speed automatic transmission
17 in. silver aluminum wheels
265/70R X17 All-terrain tires
3.73 Electronic locking rear axle
Tow/Haul package
Spray in Bed Liner
Platform running boards

Also, please find attached to this email a list of all standard equipment.

If this price is accepted, delivery would be 90-150 days from date of order, barring no plant or commodity issues.

Questions may be directed to Kenny Constable at: 785-238-5114.

Thank you for considering Valor Ford.

Kenny Constable
Valor Automotive
1825 Golden Belt Blvd.
Junction City, Kansas 66441

REGULAR CAB / SUPERCAB / SUPERCREW® – XL SERIES

STANDARD EQUIPMENT

MECHANICAL

- 2.7L V6 EcoBoost® with Auto Start-Stop Technology (standard on 141" and 145")
- 5.0L V8 with Auto Start-Stop Technology (standard on 122" and 157")
- 4x4 Electronic-Shift-On-the-Fly (ESOF) with Neutral Towing Capability
- Auto Hold
- Axle, Front – Independent Front Suspension (IFS)
- Brakes – 4-Wheel Disc with ABS
- Selectable Drive Modes: Normal, ECO, Sport, Tow/Haul, Slippery, Trail – 4x2 only
- Selectable Drive Modes: Normal, ECO, Sport, Tow/Haul, Slippery, Deep Snow/Sand, Mud/Rut – 4x4 only
- Electronic Ten-Speed Automatic Transmission
- Fail-Safe Cooling
- Jack
- Electric Parking Brake
- SelectShift® Automatic Transmission with Progressive Range Select
- Shock Absorbers, Gas – Heavy-Duty, Front
- Shock Absorbers, Gas – Heavy-Duty, Outboard Mounted, Rear
- Springs, Front – Coil
- Springs, Rear – Leaf, Two-Stage Variable Rate
- Stabilizer Bar, Front
- Steering – Power, Rack-and-Pinion

EXTERIOR

- Bed Storage Boxes (NA w/ 8' Box)
- Bumper and Fascia, Front – Black
- Bumper, Rear – Black
- Cargo Lamp – integrated with Center High-mounted Stop Lamp (CHMSL)
- Daytime Running Lamps (DRL) (On/Off Cluster Controllable)
- Easy Fuel® Capless Fuel-Filler
- Exhaust – Single Rear
- F-150 Fender Badge
- Fuel Tank
 - Standard Range 23 Gallon (Regular Cab 6.5' Box)
 - Extended Range 36 Gallon (Regular Cab (NA w/ 6.5' Box), SuperCab and SuperCrew®)
- Fully Boxed Steel Frame
- Grille – Black Coast to Coast
- Handles, Black – Door and Tailgate with Black Bezel
- Hooks – Pickup Box Tie-Down, four (4)
- Hooks – Front Tow 4x4, two (2)
- Mirrors, Sideview – Manual-folding, Power Glass with Heat and Black Skull Caps
- Power Tailgate Lock
- Spare Tire Carrier – Rear Under Frame
- Spare Tire
- Stone Cuffs, Front & Rear
- Tailgate Lift Assist
- Tailgate – removable with key lock
- Tires
 - 245/70R 17 BSW all-season tires (A/S) 4x2
 - 265/70R 17 BSW all-terrain tires (A/T) 4x4
- Trailer Sway Control
- Trailer Towing – 4-pin wiring, ball mounting provisions in rear bumper
- Wheels – 17" silver steel
- Wipers – Intermittent speed

INTERIOR/COMFORT

- 12" Productivity Screen in Instrument Cluster
- Air Conditioning Registers – Black Vanes with Chrome Knob
- Auxiliary Audio Input Jack
- Black Vinyl Floor Covering
- Compass Display in Instrument Cluster
- Cruise Control

INTERIOR/COMFORT (continued)

- Dome Light
- Door trim – Soft armrest, grab handle and front map pockets
- Fade-to-Off Interior Lighting
- Gauges and Meters – Fuel, Oil Pressure, Transmission Temperature and Engine Coolant Temperature Gauges; Speedometer, Odometer and Tachometer
- Grab Handles
 - Front – A-Pillar, Driver and Passenger Side
 - Rear – B-Pillar (SuperCrew®)
- Horn – Dual-Note
- Illuminated Entry
- Manual Air Conditioning, Single Zone
- Outside Temperature Display
- Powerpoint 12V (Hybrid only)
- Power Door-Locks with Flip Key and Integrated Key Transmitter Keyless-Entry (incl. Autolock)
- Power Windows (Front/Rear) – One-touch Up/Down Driver and Passenger Front Windows (Rear Power Windows not available on Regular Cab)
- Rear-window with Fixed Glass and Solar Tint
- Rearview Mirror, Day/Night
- Scuff Plates – MIC, Front
- Seat, Front
 - Cloth 40/20/40
 - 2-Way manual driver/passenger
 - Armrest
- Seat, Rear
 - Cloth
 - USB charging ports – two (2)
 - 60/40 flip-up split seat (SuperCab)
 - 60/40 flip-up split seat with elongated cushion (SuperCrew®)
- Steering Wheel, Black Urethane – Manual Tilt/Telescoping and Manual Locking
- Visor, Driver Side; Visor with Mirror, Passenger-Side

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™)
- Airbags
 - Driver and Passenger Front Airbags
 - Driver and Passenger Seat-Mounted Side Airbags
 - Safety Canopy® Side-Curtain Airbags (1st and 2nd row coverage)
- Curve Control
- LED Reflector Headlamps – Black Bezels
- Perimeter Alarm
- Rainlamp Wiper Activated Headlamps
- Seat Belts, Active Restraint System (ARS), Three-point Manual Lap/Shoulder Belts with Height Adjusters, Pretensioners & Energy Mgmt Retractors on Outside Front Positions. Includes Autolock Features for Child Seats
- SecuriLock® Passive Anti-Theft System (PATS)
- SOS Post-Crash Alert System™
- Tire Pressure Monitoring System (TPMS)
- Ford Security Package (1-year included with activation)

REGULAR CAB / SUPERCAB / SUPERCREW® – XL SERIES

STANDARD EQUIPMENT

FORD CO-PILOT360™ TECHNOLOGY

- **Ford Co-Pilot360™ 2.0**
 - Auto High Beams
 - Blind Spot Assist
 - BLIS® with Cross-Traffic Alert
 - Camera Only AEB Oncoming
 - Camera Only Evasive Steering Assist
 - Lane-Keeping System
 - Lane-Keeping Alert
 - Lane-Keeping Aid
 - Driver Alert
 - Road Edge Detection
 - Intersection Assist
 - Pre-Collision Assist with Automatic Emergency Braking (AEB)
 - Pedestrian Detection
 - Forward Collision Warning
 - Dynamic Brake Support
 - Post-Collision Braking
 - Rear View Camera
 - Rear Parking Sensors
 - Reverse Brake Assist

FUNCTIONAL

- Autolamp – Auto On/Off Headlamps
- AM/FM Stereo (speakers: four (4) with Regular Cab, six (6) with SuperCab and SuperCrew®)
- Class IV Trailer Hitch (incl. Smart Trailer Tow Connector, 7/4 pin-connector; Class IV trailer hitch receiver)
- **FordPass™ Connect (5G)**
 - 5G LTE Wi-Fi hotspot connects up to 10 devices¹
 - Schedule specific times to remotely start vehicle²
 - Locate parked vehicle²
 - Check vehicle status²

Note: Ford Telematics is available for fleet customers, providing access to real-time OEM-grade data (including GPS tracking, vehicle health, driver behavior and other unique information) in a web based application. Learn more about our telematics products at <https://www.fordpro.com/en-us/melligence> or email telematics@fordpro.com or by calling 833-327-FORD (833-327-3763)

- Hill Start Assist
- **SYNC® 4 with Enhanced Voice Recognition**
 - 12" LCD Capacitive Touchscreen with Swipe Capability
 - Wireless Phone Connection
 - Cloud Connected
 - AppLink® w/App Catalog
 - 911 Assist®
 - Apple CarPlay® and Android Auto™ Compatibility
 - Digital Owner's Manual INCL WITH
 - Conversational Voice Command Recognition
- USB charging ports – two (2)
- USB data charging ports – two (2)

¹ Wi-Fi hotspot includes wireless data trial that begins upon AT&T activation and expires at the end of 3 months or when 3GB of data is used, whichever comes first, but cannot extend beyond the trial subscription period for remote features. To activate, go to www.att.com/ford

² FordPass™ Connect (optional on select vehicles), the Ford Pass™ App, and Complimentary Connected Services are required for remote features (see FordPass™ Terms for details). Connected Service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected services excludes Wi-Fi hotspot.

HOLM AUTOMOTIVE CENTER

2005 N. Buckeye P.O. Box 428
Abilene, KS 67410
(785) 263-4000
www.holmauto.com



HOLM BUICK GMC

651 S. Ohio St.
Salina, KS 67401
(785) 823-6372
www.holmbuickgmc.com

March 17, 2025

Re: City of Abilene, Kansas Public Works Department: 2025 Silverado 1500 Double Cab
Truck Bid

Thank you very much for giving Holm Automotive Center the opportunity to help with your vehicle needs. Please let us know if you have any questions regarding the specifications or pricing.

The following bid is based upon the specifications provided. Specifications for the truck are attached and will be ordered through GM Fleet if awarded with this bid. Estimated delivery time is 120-150 days. If for any reason we are unable to secure an order for the specified truck, we will notify Mike Blacketer without delay.

2025 Chevrolet Silverado 1500 Double Cab(extended) Four Wheel Drive

Bid Price \$45,187.00

Chris Eckert

Holm Automotive Center

2005 N. Buckeye

Abilene, Ks. 67410

785-200-9360

ceckert@holmauto.com



"Come on over, you'll be glad you did!"



Order Details - Order #FDHQQF



Customer

Dealer

BAC Information

Contact Name

Contact Phone

DAN
CHAB

Stock No.

Model/Order Information

Model Year	2025
Division	CHEVROLET
Distribution Entity	RET Retail
Order Type	TRE - Retail Stock
Allocation Group	LDSILV
Model	CK10753 - 1500 Silverado: 4WD Standard Box Double Cab
TPW	
VIN	
MSRP w/DFC	\$50,985.00

Vehicle Specifications

PEG	1WT - Work Truck Preferred Equipment Group
Color	GAZ - Summit White
Trim	H1T - 1WT/1FL-Cloth, Jet Black, Interior Trim
Engine	L84 - Engine: 5.3L, EcoTec3 V-8, DI, Dynamic Fuel Mgt, V V T
Transmission	MHT - 10-Speed Automatic
Emissions	FE9 - Federal Emissions
Ordered Options	

- 1WT - Work Truck Preferred Equipment Group

AK0 - Glass, Deep Tinted

AQQ - Keyless Remote Entry

AZ3 - Seats: Front 40/20/40 Split-Bench, Full Feature

B30 - Floor Covering: Carpet, Color Keyed

BAQ - 1WT/1LT Work Truck Package

C49 - Defogger, Rear Window, Electric

C5W - GVW Rating 7000 Lbs

CGN - Chevytec Spray-on Liner

DLF - Mirrors, O/S: Power, Heated

E63 - Durabed

FE9 - Federal Emissions

G80 - Auto Locking Differential, Rear

GAZ - Summit White

GU5 - Rear Axle: 3.23 Ratio
- H1T - 1WT/1FL-Cloth, Jet Black, Interior Trim

IOR - Chevrolet infotainment, 7" Color Screen

K34 - Cruise Control

K47 - Heavy Duty Air Filter

KC4 - Cooler, Engine Oil

KNP - Transmission Cooling System

KW7 - Alternator, 170 AMP

L84 - Engine: 5.3L, EcoTec3 V-8, DI, Dynamic Fuel Mgt, V V T

MHT - 10-Speed Automatic

NZZ - Skid Plate

PCV - 1WT Convenience 1 Package

PDQ - LPO- Liner Protection Package

PEB - 1WT Value Package

PED - Chevy Safety Assist

Q5U - Wheels: 17" Bright Silver Painted Aluminum

QK1 - Standard Tailgate

RC5 - Tires: LT265/70 R17 "C" All Terrain, Blackwall

RHM - Tire, Spare: LT265/70 R17 "C" All-Terrain, Blackwall

RIA - LPO - Interior Floor Liners

S41 - LPO: Wheel Liners

SAF - Spare Tire Lock

TQ5 - Headlamps, Intellibeam

UE1 - OnStar Communication System

UE4 - Following Distance Indicator

UEU - Sensor, Forward Collision Alert

UF2 - Lighting, Cargo Box, LED

UHX - Lane Keep Assist/Departure Warning

UHY - Automatic Emergency Braking

UKJ - Sensor, Front Pedestrian Braking

UQF - Speaker System: Standard Sound System

V76 - Recovery Hooks

VQK - LPO - Splash Guards, Molded, Front & Back, Black

VQO - LPO - Assist Steps, Work, Black

82 - Trailer Package inc.

Event History

Total Records: 2



10



Global Filter

Event Code	Event Description	Effective Date	Timestamp	End Date
1100	Preliminary Order Accepted	3/11/25	3/11/25, 2:59:44.141 PM	
1101	Preliminary Order Added	3/11/25	3/11/25, 2:59:44.141 PM	

Change History

Total Records: 0



10



Effective Date	Timestamp	Data Element	Before Value	After Value
No data found.				

Back

† North American Order Workbench is intended solely for business use by GM Dealers. Pricing shown is for illustration purposes only. Refer to GM Pricing.com for official GM Price schedules. GM pricing is subject to change by GM at anytime, without notice.

Version 5.4.4

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Dwight D. Eisenhower Municipal Building
419 N. Broadway Street
Abilene, KS 67410
www.abilenecityhall.com
Phone: (785) 263-2550
Fax: (785) 263-2552

March 10, 2025

To: William Rogge
Long McArthur Ford
3450 S. 9th, Salina, KS 67401

RE: Invitation to Bid

The City of Abilene, Kansas Public Works Department is requesting bids for a new ½ ton pickup, as outlined in the following.

Sealed bids will be received until 1:00 P.M. Monday, March 17, 2025 at the City of Abilene, Office of the City Clerk, 419 Broadway, Abilene, Kansas 67410. For email submission, please send it to Shayla Mohr at shayla@abilenecityhall.com.

Bids are requested for the vehicle, as listed below and specified in the attached specifications, which are hereby made part of this bid. Prices must be F.O.B. ready for final delivery in Abilene, Kansas. The City of Abilene reserves the right to reject any and all bids and to waive technicalities under these specifications. All bids must have authorized representative signatures and date of signing to be valid for bidding.

New half-ton truck ✓ OK
Extended cab configuration OK
White exterior color ✓ OK
Dark cloth interior ✓ OK
V8 engine ✓ OK
4X4 ✓ OK
Tow Package OK
Running Boards OK
Alloy Rims painted. alum. OK
Spray-in bed liner OK

WJR
Long McArthur Ford
3/13/25

Any questions regarding this bid, please contact Michael Blacketer, Water Treatment Facility, City of Abilene at 785-263-7478 or at mike@abilenecityhall.com.



Preview Order 2242 - X11 - 4x4 XL SuperCab: Order Summary Time of Preview: 02/24/2025 14:29:04 Receipt: NA

Dealership Name: Long McArthur Ford

Sales Code : F53538

Dealer Rep. William Rogge

Type

Fleet

Vehicle Line F-150

Order Code 2242

Customer Name Abline

Priority Code F1

Model Year 2025

Price Level 550

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCAB XL - 145 <i>Extended 6 1/2 BED</i>	\$45560	3.73 ELECTRONIC LOCK RR AXLE	\$0
145 INCH WHEELBASE	\$0	7100# GVWR PACKAGE	\$0
TOTAL BASE VEHICLE	\$45560	JOB #2 ORDER	\$0
OXFORD WHITE	\$0	BLACK PLATFORM RUNNING BOARDS	\$250
CLOTH 40/20/40 FRONT SEAT	\$0	50 STATE EMISSIONS	\$0
MEDIUM DARK SLATE	\$0	TOW/HAUL PACKAGE	\$785
EQUIPMENT GROUP 103A	\$1195	INTEGRATED TRAILER BRAKE CONT	\$0
.XL SERIES	\$0	EXTENDED RANGE 36GAL FUEL TANK	\$0
.17" SILVER PAINTED ALUMINUM	\$0	BEDLINER-TOUGHBED SPRAYIN*ACCY	\$595
.CHROME FRONT/REAR BUMPERS	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.LED FOG LAMPS	\$0	FUEL CHARGE	\$0
.PRIVACY GLASS W/REAR DEFROSTER	\$0	PRICED DORA	\$0
5.0L V8 ENGINE	\$2060	ADVERTISING ASSESSMENT	\$0
ELEC TEN-SPEED AUTO TRANS	\$0	DESTINATION & DELIVERY	\$1995
.265/70R 17 BSW ALL-TERRAIN	\$0		

TOTAL BASE AND OPTIONS

MSRP

\$52440

DISCOUNTS

NA

TOTAL

\$52440

ORDERING FIN: QO151 END USER FIN: QO151

*Ordered Unit from Factory
App 6 to 8 Weeks or ASAP.
possible.*

Customer Name:

Customer Email:

Customer Address:

Customer Phone:

WR 3/13/25

quote → 46400

Wm Rogge

Customer Signature

Date

This order has not been submitted to the order bank.

AMENDED AND RESTATED CITY MANAGER EMPLOYMENT AGREEMENT

This Amended and Restated City Manager Employment Agreement is made effective as of ~~January 1, 2024~~ April, 2025, by and between the CITY OF ABILENE, KANSAS, a Kansas municipal corporation (the “City”), and RONALD MARSH (the “City Manager”).

Recitals

A. The City and City Manager are parties to ~~aan Amended and Restated~~ City Manager Employment Agreement dated ~~April 26, 2021, as amended by that certain First Amendment to City Manager Employment Agreement dated June~~ January 1, 2022 (as amended, “2024 (“the Original Agreement”).

B. The parties desire to ~~make certain modifications to~~ modify the Original Agreement ~~affecting the benefits granted to City Manager.~~

C. The parties hereby enter into this Agreement to amend and completely supersede, replace, and restate the Original Agreement.

FOR AND IN CONSIDERATION of the mutual and reciprocal promises and agreements set forth herein, the parties agree as follows:

Section 1: Term

This Agreement will remain in effect, subject to amendment in writing by the mutual consent of the parties, until terminated by the City or the City Manager pursuant to its terms; provided, however, that commencement of the City Manager’s employment under this Agreement is conditioned upon the City Manager’s prior satisfaction of customary employment eligibility requirements set forth in the City’s personnel policies, including successful completion of a physical examination and drug screening test, which shall be coordinated by the Human Resources Director following execution of this Agreement.

Section 2: Duties and Authority

Subject to the terms of this Agreement, the City employs the City Manager to perform the functions and duties of the city manager as specified under applicable law, including Kansas statutes and city ordinances, and to perform other legally permissible and proper duties and functions as the City’s governing body may assign.

Section 3: Compensation

A. Base Salary. The City agrees to pay the City Manager an annual base salary of \$123,231.00, payable in installments when the other management officials of the City are paid. The City Manager’s base salary may be modified upon approval by the governing body under the following subsection 3.B. without formal amendment of this Agreement.

B. Annual Review. Annual reviews of the City Manager's base salary will be conducted by the governing body in conjunction with the annual performance review addressed in Section 11 below. Any adjustments to the City Manager's base salary will be made upon approval by the governing body based upon such criteria as the governing body deems appropriate.

Section 4: Vacation and Other Leave

The City Manager shall earn, accrue, and accumulate vacation, personal, and sick leave at the same rate and in the same manner as all other employees of the City. Notwithstanding the foregoing, the City Manager shall receive twenty (20) total days of vacation each calendar year, with five (5) days of accrued vacation leave credited to the City Manager on the 1st day of January during each calendar year, commencing on January 1, 2024. The City waives any waiting period regarding use of leave.

Section 5: Insurance

The City agrees to put into force or continue in force and to make required premium payments for all insurance benefits as are available for all other employees of the City.

Section 6: Retirement

A. The City has adopted Section 457 deferred compensation plans through ICMA Retirement Corporation (ICMA-RC) and Waddell & Reed. The City Manager may participate in either or both plans. The City agrees to budget and pay to either plan an amount equal to \$20.00 per pay period, on behalf of the City Manager.

B. The City participates in the Kansas Public Employees Retirement System (KPERs). Benefits, and employer and employee contributions shall be the same as applicable to other City employees.

Section 7: General Business Expense

A. Dues and Subscriptions. The City agrees to pay for professional dues and subscriptions necessary for the City Manager's full participation in national, regional, state, and local associations and organizations which promote the City Manager's professional development.

B. Participation in Professional Development and City-related Functions. The City agrees to pay for travel and subsistence expenses of the City Manager for professional and official travel, meetings, and occasions to adequately continue the professional development of the City Manager and to pursue necessary official functions for the City, including but not limited to the ICMA Annual Conference, the League of Kansas Municipalities (LKM), Kansas Association of City/County Management (KACM) and other national, regional, state, and local governmental groups and committees in which the City Manager serves as a member. Notwithstanding the foregoing, it is agreed that the City Manager shall not attend more than one event involving air travel, per calendar year, without the express permission of the governing body. Any air travel shall be by coach class. In connection with each annual review of the City Manager conducted by the governing body pursuant to Section 11 below, the City Manager shall furnish the governing

body with a written report summarizing, for the preceding twelve (12) months, all activity and related expenses involving City Manager's participation in professional development and City-related functions conducted pursuant to this subsection 7.B.

C. Job-related Expenses. The City recognizes that certain job-related expenses will be incurred by the City Manager and agrees to either pay or reimburse the City Manager for those expenses upon submission of duly executed expense or petty cash vouchers, receipts, statements, or personal affidavits to the director of finance in accordance with the City's reimbursement policies.

D. Civic Club Dues. The City acknowledges the value of having the City Manager participate in local civic organizations. The City agrees to pay the reasonable membership fees and/or dues required for the City Manager to participate as an active member of one local civic organization of the City Manager's choice.

E. Vehicle Allowance; Mileage Reimbursement. The City acknowledges that in the performance of the City Manager's duties, the City Manager shall have a need, from time to time, to use a personal vehicle. The City agrees to pay the City Manager \$300.00 per month as a vehicle allowance. In addition, for use of his personal vehicle relating to the business of the City outside of Dickinson County, Kansas, the City will reimburse the City Manager at the applicable IRS mileage rate.

Section 8: Termination

For the purpose of this Agreement, termination shall occur:

1. If a majority of the governing body votes to terminate the City Manager at a duly authorized public meeting;
2. If the governing body, citizens or legislature acts to amend any provisions of the City Charter, city ordinances, or Kansas law pertaining to the role, powers, duties, authority, or responsibilities of the City Manager's position that substantially changes the form of government, the City Manager shall have the right to declare that such amendments constitute termination;
3. If the governing body reduces the base salary, compensation, or any other financial benefit of the City Manager, unless it is applied in no greater percentage than the average reduction of all city department heads, such action will be regarded as a termination;
4. If the City Manager resigns following an agreement to accept the City Manager's resignation, whether formal or informal, as representative of the desire of the majority of the City's governing body that the City Manager resign, then the City Manager may declare a termination as of the date the offer to accept resignation was communicated to the City Manager; or
5. If the City fails to otherwise comply with the terms of this Agreement after 30-days' written notice from the City Manager to the governing body of the City's failure to comply.

Section 9: Severance

If termination of the City Manager occurs as defined in Section 8 above during such time that the City Manager is willing and able to perform the duties under this Agreement, then in that event, the City agrees to:

1. Pay the City Manager a cash payment equal to six (6) months base salary, to be paid in a lump sum or, at City Manager's election, to be paid in six (6) consecutive equal monthly installments; and
2. Pay the City Manager for all accrued vacation leave, to be paid in a lump sum or, at City Manager's election, to be paid in six (6) consecutive equal monthly installments.

If the City Manager is terminated for just cause as defined herein, however, then the City is not obligated to pay severance under this section, and the City's only obligation to the City Manager shall be to pay all base salary and vacation accrued but unpaid at the date of termination. "Terminated for just cause" is defined for the purposes of this section as termination for any of the following reasons: (a) act(s) of misfeasance or malfeasance; or (b) act(s) constituting gross dereliction of duty; or (c) conviction of a felony or any crime involving moral turpitude.

Section 10: Resignation

If the City Manager voluntarily resigns from the position of city manager, the City Manager agrees to provide a minimum of 60-days' notice, unless the parties agree otherwise.

Section 11: Evaluations

The governing body will review and evaluate the City Manager's performance annually based upon criteria and a format established by the governing body, in consultation with the City Manager, and communicated to the City Manager in writing at the outset of the evaluation period. The governing body shall furnish to the City Manager a written summary of the findings of the governing body, and shall afford the City Manager an adequate opportunity to discuss such findings and evaluations with the governing body. In addition to a scheduled annual evaluation, ~~the governing body will confer with the City Manager on a quarterly basis to review, discuss, and evaluate the City Manager's progress toward meeting the City Manager's performance objectives and goals for the current year.~~ The governing body reserves its right to further evaluate the City Manager's performance at any other time it chooses.

Section 12: Hours of Work

It is recognized that the City Manager must devote a great deal of time outside the normal office hours on business and performing work for the City. For those reasons the City Manager shall be allowed to establish an appropriate work schedule.

Section 13: Outside Activities

The employment provided for by this Agreement shall be the City Manager's sole employment.

Section 14: Residency Within City of Abilene

The City Manager agrees to establish residence within the corporate boundaries of the City of Abilene and thereafter to maintain residence within the corporate boundaries of the City of Abilene.

Section 15: Bonding

The City shall bear the full cost of any fidelity or other bonds required of the City Manager under any law or ordinance.

Section 16: Other Terms and Conditions of Employment

A. Terms and Conditions. The City governing body shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the City Manager, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement or any applicable law. Except as otherwise provided in this Agreement, the City Manager shall be subject to all other terms and conditions of employment as provided in applicable law including city ordinances, city personnel policies, or by practice.

B. Other Benefits. Except as otherwise provided in this Agreement, the City Manager shall be entitled to the highest level of benefits that are enjoyed by all other full-time employees of the City as provided in applicable law including city ordinances, city personnel policies, or by practice.

Section 17: General Provisions

A. Integration. This Agreement sets forth and establishes the entire understanding between the City and the City Manager relating to the employment of the City Manager by the City. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties, by mutual written agreement, may amend any provision of this Agreement during the term of this Agreement. Such amendments shall be incorporated and made a part of this Agreement.

B. Binding Effect. This Agreement shall be binding on the City and the City Manager as well as the City Manager's heirs, beneficiaries, and personal representatives.

C. Severability. The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. If any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.

{Signature page follows}

EXECUTED by the duly authorized representatives of the parties on the day and year first stated above.

CITY OF ABILENE, KANSAS

RONALD MARSH

By: _____
Brandon Rein, Mayor

Ronald Marsh

ATTEST:

By: _____
Shayla L. Mohr, CMC, City Clerk

AMENDED AND RESTATED CITY MANAGER EMPLOYMENT AGREEMENT

This Amended and Restated City Manager Employment Agreement is made effective as of April 14, 2025, by and between the CITY OF ABILENE, KANSAS, a Kansas municipal corporation (the “City”), and RONALD MARSH (the “City Manager”).

Recitals

A. The City and City Manager are parties to an Amended and Restated City Manager Employment Agreement dated January 1, 2024 (“the Original Agreement”).

B. The parties desire to modify the Original Agreement.

C. The parties hereby enter into this Agreement to amend and completely supersede, replace, and restate the Original Agreement.

FOR AND IN CONSIDERATION of the mutual and reciprocal promises and agreements set forth herein, the parties agree as follows:

Section 1: Term

This Agreement will remain in effect, subject to amendment in writing by the mutual consent of the parties, until terminated by the City or the City Manager pursuant to its terms; provided, however, that commencement of the City Manager’s employment under this Agreement is conditioned upon the City Manager’s prior satisfaction of customary employment eligibility requirements set forth in the City’s personnel policies, including successful completion of a physical examination and drug screening test, which shall be coordinated by the Human Resources Director following execution of this Agreement.

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A. Integration. This Agreement sets forth and establishes the entire understanding between the City and the City Manager relating to the employment of the City Manager by the City. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties, by mutual written agreement, may amend any provision of this Agreement during the term of this Agreement. Such amendments shall be incorporated and made a part of this Agreement.

B. Binding Effect. This Agreement shall be binding on the City and the City Manager as well as the City Manager's heirs, beneficiaries, and personal representatives.

C. Severability. The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. If any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.

{Signature page follows}

EXECUTED by the duly authorized representatives of the parties on the day and year first stated above.

CITY OF ABILENE, KANSAS

RONALD MARSH

By: _____
Brandon Rein, Mayor

Ronald Marsh

ATTEST:

By: _____
Shayla L. Mohr, CMC, City Clerk

CITY OF ABILENE
CITY TREASURER'S QUARTERLY REPORT

The statement below shows the standing of the various funds of the City of Abilene, Kansas
for the Quarter Ending March 31, 2025.

		1st Quarter Beginning Balance	1st Quarter Revenue	1st Quarter Expense	1st Quarter Ending Balance
General	1	\$ 1,167,763	\$ 2,153,185	\$ 1,612,783	\$ 1,708,164
Water	2	\$ 437,218	\$ 450,592	\$ 467,789	\$ 420,022
Recycle	3	\$ 74,336	\$ 31,719	\$ 19,594	\$ 86,461
Sewer	4	\$ 306,153	\$ 415,860	\$ 778,659	\$ (56,646)
Airport	5	\$ 44,998	\$ 162,793	\$ 169,825	\$ 37,966
Bond & Interest	6	\$ 29,796	\$ 230,821	\$ 76,146	\$ 184,471
Fire Apparatus	7	\$ 14,412	\$ 69,711	\$ 71,075	\$ 13,048
Special Parks & Rec	8	\$ 72,271	\$ 3,076	\$ -	\$ 75,347
Special Alcohol & Drug	9	\$ 13,199	\$ 3,076	\$ 13,199	\$ 3,076
Medical Expense Reimbursement Account	10	\$ 157,891	\$ 221,065	\$ 276,074	\$ 102,883
Library	11	\$ 0	\$ 342,873	\$ 342,873	\$ 0
Tourism & Convention	13	\$ 110,663	\$ 44,462	\$ 69,154	\$ 85,972
Special Street	14	\$ 91,380	\$ 43,131	\$ 2,255	\$ 132,256
Recreation Commission	15	\$ 451,795	\$ 258,398	\$ 110,001	\$ 600,192
Capital Improvement	18	\$ 53,208	\$ 2,675	\$ -	\$ 55,883
Equipment Reserve	20	\$ 343,582	\$ 6,999	\$ 72,117	\$ 278,463
Friends of the Park	24	\$ 8,486	\$ 601	\$ 5,276	\$ 3,811
Storm Water	27	\$ 609,205	\$ 17,989	\$ 6,000	\$ 621,194
Water Equipment Reserve	28	\$ 398,164	\$ -	\$ 368,570	\$ 29,594
Sewer Equipment Reserve	29	\$ 202,190	\$ -	\$ -	\$ 202,190
Special Law Enforcement Trust Fund	34	\$ 6,651	\$ -	\$ -	\$ 6,651
Special Revenue - Lib-Pool Renov	36	\$ 16,419	\$ -	\$ -	\$ 16,419
Special Revenue - Streets	37	\$ 213,150	\$ 110,295	\$ 6,275	\$ 317,170
CID Sales Tax	38	\$ 37,435	\$ 60,242	\$ 41,105	\$ 56,572
KS Fights Addiction Fund	44	\$ 29,441	\$ 925	\$ 20,000	\$ 10,367
Land Bank Fund	46	\$ 69,920	\$ 7,500	\$ 22,500	\$ 54,920
Sister City Scholarship Fund	47	\$ 12,129	\$ -	\$ -	\$ 12,129
Tree Board Program Fund	48	\$ -	\$ -	\$ -	\$ -
Total		\$ 4,971,857	\$ 4,637,990	\$ 4,551,270	\$ 5,058,576

INDEBTEDNESS

Wastewater Treatment Plant Bond	\$ 2,000,000
2015 Dawson Cottage Addition	\$ 25,000
2017 Highlands/Cedar Ridge/East Ridge/Dawson	\$ 2,825,000
2017 PBC Hospital Bonds	\$ 13,920,000
2019 8th Street/WTP/Sewer Bond	\$ 2,375,000
Total Indebtedness	\$ 21,145,000

I hereby certify the above to be a true and correct copy of the City Treasurer's Financial Statement ending March 31, 2025.

s/Leann Johnson
Leann Johnson, Finance Director
City of Abilene, Kansas



ABILENE LAND BANK BOARD OF TRUSTEES - MEETING AGENDA

ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET

April 14, 2025 - 4:00 pm

THIS MEETING WILL BE HELD IMMEDIATELY AFTER THE REGULAR CITY COMMISSION MEETING

**VIEW THIS CITY COMMISSION MEETING VIRTUALLY AT
www.abilenecityhall.com/watchlive**

1. Call to Order
2. Roll Call: ___ Rein ___ Miller ___ Kollhoff ___ Witt ___ Meysenburg

Consent Agenda (*Consent Agenda items will be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.*)

3. Agenda approval for the April 14, 2025, Land Bank Board of Trustees meeting.
4. Meeting minutes: February 24, 2025, Land Bank Board of Trustees meeting.

Public Comments and Communications

5. Persons who wish to address the City Commission may do so when called upon by the Mayor.

Old and New Business

6. Consider approval of a Lot Purchase Agreement for the three lots in Cedar Ridge Estates. – City Manager Marsh/Community Development Director Zook

Adjournment

7. Consider a motion to adjourn the April 14, 2025, Land Bank Board of Trustees meeting. The City Commission study session will begin no sooner than 4:30 pm.



Abilene Land Bank Board of Trustees Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
February 24, 2025 @ 5:54 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – Commissioners present: Mayor Rein, Commissioners: Miller (Zoom), Kollhoff, Witt, and Meysenburg.

Staff Present: City Manager Marsh, City Clerk Mohr and City Attorney Martin.

Consent Agenda

3. Agenda Approval for the February 24, 2025, Land Bank Board of Trustees Meeting

4. Meeting Minutes: December 9, 2024, Land Bank Board of Trustees Meeting

Motion by Commissioner Kollhoff, seconded by Commissioner Witt, to approve the Consent Agenda as presented. Roll call vote: Meysenburg YES, Miller YES, Witt YES, Kollhoff YES. Rein YES. The motion carried 5-0.

Public Comments and Communications

5. Persons who wish to address the City Commission may do so when called upon by the Mayor.

There were no public comments or communications.

Business Items

6. Development Agreement discussion for Cedar Ridge properties.

Commissioners discussed development agreement protocol for marketing the properties, re-amortizing the special assessments over a 30-year period, and a sale price of the lots of \$7,500 with a rebate of \$2,500 when a house is built on the property. More discussion to follow.

Adjournment

7. Consider a motion to adjourn the February 24, 2025, Land Bank Board of Trustees meeting.

Motion by Commissioner Kollhoff, seconded by Commissioner Witt, to adjourn the February 24, 2025, Abilene Land Bank Board of Trustees meeting at 6:25 pm. Roll call vote: Miller YES, Witt YES, Kollhoff YES, Miller YES, Rein YES, The motion carried 5-0.

(Seal)

Brandon Rein, Mayor

ATTEST:

Shayla L. Mohr, CMC
City Clerk



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Ron Marsh
City Manager

Leann Johnson
Finance Director

Shayla Mohr
City Clerk

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, April 14, 2025

Session: Regular Meeting

Topic: Lot Purchase Agreement – Cedar Ridge Development

Department: Community Development

Staff Contact: Community Development Director/City Manager

Background:

At the December 9, 2024 Land Bank Trustees meeting, the board accepted the donation of 3 lots in the Cedar Ridge Development into the Land Bank.

At the February 24, 2025 meeting of Land Bank Trustees, city was directed to draft a lot purchase agreement with the following parameters:

- Sale price of \$7500.
- If a single family unit was constructed within a designated timeframe, \$2500 would be rebated to the owner.
- The outstanding and remaining specials would be reamortized over a 30 year period.

Attached is a proposed lot purchase agreement for the Cedar Ridge Estates No. 1 lots. This is substantially similar to the Golden Belt Heights form that we developed in 2023. Please note the new language in Section 9, related to reamortization of special assessments. Under this language, we will pursue the reamortization on each lot, around the time of closing. This will ensure that the 30-year clock starts at the time the new owner receives ownership and possession.

Recommendation:

Approve the Lot Purchase Agreement for the three lots in Cedar Ridge.

Fiscal Note:

\$22,500 Initial Revenue from lot sales
\$7500 Expenditure for rebates
\$15,000 total potential revenue

Funding Source: All transactions will occur through the land bank fund.

LOT PURCHASE AGREEMENT

This Lot Purchase Agreement ("Agreement") is made and entered into this ____ day of _____, 20____, by and between the City of Abilene Land Bank ("Seller"), and _____ ("Buyer").

WHEREAS, Seller is the owner of certain lots within the Cedar Ridge Estates No. 1 subdivision, in the city of Abilene, Kansas ("Subdivision");

WHEREAS, Seller and the City of Abilene, Kansas ("City") wish to incentivize private development of single and multifamily homes in the Subdivision;

WHEREAS, Buyer desires to acquire a lot and build a single or multi-family home in the Subdivision, subject to the terms and conditions of this Agreement.

NOW THEREFORE, for good and valuable consideration, and in consideration of the covenants contained herein the parties agree as follows:

1. PROPERTY TO BE SOLD: Seller does hereby agree to sell and convey to Buyer by a good and sufficient Special Warranty Deed the following described real estate, situated in Dickinson County, Kansas, to-wit:

Lot ____, Bock ____, Cedar Ridge Estates No. 1 to the City of Abilene, Dickinson County, Kansas.

2. PRICE: The consideration of the transfer is Buyer's payment to Seller the sum of \$7,500.00, and the compliance by the Buyer with the terms and conditions contained herein; provided, however, that the sum of \$2,500.00 will be refunded to Buyer, without interest, when a certificate of occupancy has been issued for the home to be constructed, and provided that all other terms have been met by Buyer.

3. TITLE EVIDENCE: Buyer is responsible for procuring any title evidence Buyer desires at Buyer's expense. Buyer is responsible for the costs of any action required to satisfy any title requirement.

4. TITLE: Seller is transferring the property to Buyer by Special Warranty Deed which warrants that it is free from any mortgage, lien, rights of parties in possession and any other encumbrance created by Seller, or occurring during the period that Seller has owned the property.

5. BUYER'S OBLIGATIONS: The following obligations are specifically required of Buyer and these obligations, together with all other terms of this Agreement that are to be performed by Buyer after closing, shall survive the closing, to-wit:

a. Site Plan: Buyer agrees to construct a single-family or multi-family home on the property substantially similar to that shown in the site plan attached hereto.

b. Home Size: The ground floor of a finished single-family home, or each unit of a multi-family home, shall be no less than 1,000 square feet. Garages, porches, breezeways and patios are not including in the calculation of finished square footage.

c. Prompt Construction: A city building permit shall be obtained prior to commencement of construction, and within sixty (60) days of closing. Construction must be completed and a certificate of occupancy issued within 365 days of securing the building permit. For good cause shown, Seller may grant up to two (2) forty-five (45) day extensions of the above time limits. Seller has sole discretion to grant or deny extensions.

6. BREACH: In the event Buyer breaches this Agreement then Seller may elect such remedy, as Seller in its sole discretion deems appropriate and including but not limited to forfeiture of the refundable component of the purchase price, requiring Buyer to transfer title back to Seller, and/or any other remedy available at law or in equity. Any costs and fees, including attorneys' fees, incurred by Seller in enforcing this Agreement or seeking remedies for breach shall be the responsibility of Buyer, and such cost shall be in addition to the forfeiture of any refundable purchase money funds. Any forfeiture of escrowed funds is to reimburse Seller for its damages which are difficult to ascertain and not as a penalty.

7. INCENTIVE REFUND: Upon Buyer complying with all construction requirements and receiving a certificate of occupancy, Seller will refund Buyer the sum of \$2,500.

8. REAL ESTATE TAX: Real estate taxes for the year immediately preceding the closing date, and all prior years, are the responsibility of Seller. Real estate taxes for the year of the closing shall be prorated to date of closing.

9. SPECIAL ASSESSMENTS: The parties acknowledge and agree that the property is subject to certain special assessments levied by Ordinance No. 3130, related to the City's construction of utility and infrastructure improvements in the Subdivision for the use and benefit of the property. Seller's obligation to close under this Agreement is contingent upon an agreement between the City and Seller, and an ordinance adopted by the governing body of the City, in each case no later than thirty (30) days after the execution of this Agreement by both parties, which provides for the reamortization of outstanding special assessments totaling \$_____ against the property. The special assessments shall be reamortized over a period of thirty (30) years, commencing at closing, or as soon as reasonably possible thereafter, all pursuant to K.S.A. 12-5909(e). If the foregoing contingencies have not been satisfied or waived in writing by Seller within thirty (30) days after the execution of this Agreement, Seller may terminate its obligations under this Agreement by giving written notice to Buyer.

10. ESCROW AGENT: _____ is designated as the escrow agent. Both parties will sign necessary escrow documents and keep the escrow agent reasonably informed.

11. CLOSING AND COSTS: It is understood and agreed between the parties hereto that time is of the essence of this Agreement, and that this transaction shall be closed on or before _____, 202____, at the office of the Escrow Agent. Buyer shall pay for the fee

of the Escrow Agent and for the costs of closing including recording the transfer deed and preparation and filing of any other document required to pass good title.

12. POSSESSION - RISK OF LOSS: Except as otherwise provided, possession and risk of loss shall pass to Buyer at the time of closing.

13. NONASSIGNABLE: This agreement may not be assigned by Buyer without the written approval of Seller.

14. NOTICES: Any notice required or necessary between the parties shall be in writing and given to the Seller, c/o City Manager, 419 North Broadway, Abilene, Kansas 67410, and to the Buyer at the address shown under Buyer's signature on this Agreement.

15. COUNTERPARTS: This Agreement may be executed in counterparts which when taken together will constitute one instrument. Any copy of this Agreement with the original signatures of all parties appended will constitute an original.

16. BINDING EFFECT: The terms and provisions hereof shall extend to and be binding upon the heirs, executors, administrators, devisees, legatees, trustees and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the day and year first written above.

"SELLER"

City of Abilene Land Bank

By: _____
Name/Title:

"BUYER"

Name: _____
Address: _____
Email: _____

Name: _____
Address: _____
Email: _____



ABILENE CITY COMMISSION – STUDY SESSION AGENDA
ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET
April 14, 2025 – following the adjournment of the regular meeting

VIEW THIS CITY COMMISSION MEETING VIRTUALLY AT
www.abilenecityhall.com/watchlive

1. Call to Order – April 14, 2025, City Commission Study Session
2. April 14ity Commission Study Session Agenda
 - a. Community Forest Management Report – Community Forester, Blaine Strobel
 - b. Boards and Commissions Code Update Ordinance- Finance Director Johnson
 - c. 2025 City Streets Maintenance Projects – Public Works Director Anderson
3. Consider a motion to adjourn the April 14, 2025, City Commission Study Session.

Future Meeting Reminders

- *City Commission Regular Meeting, April 28, 2025, at 4 pm.
- *City Commission Study Session, April 28, 2025 - following the adjournment of the regular meeting, will not start before 4:30 pm.
- *City Commission Regular Meeting, May12, 2025, at 4 pm.
- *City Commission Study Session, May 12, 2025 – following the adjournment of the regular meeting, will not start before 4:30 pm.



Community Forest Management

Abilene, Kansas

Summer 2024



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Executive Summary

In the summer of 2024, the Kansas forest service provided the city of Abilene, Kansas, a community tree inventory funded largely with funds through a federal CTAP2 grant. This inventory consisted of recognition and GPS marking of all trees located in city right of ways, parks, and downtown areas. Before beginning, guidelines were set between the Kansas forest service and the community. Trees were classified as any tree within fifteen feet of the curb line. All parks throughout the community shall be included in the data, and the cemetery will not be included.

After the inventory ended, about 3,300 trees were surveyed. This presented a collection of data points consisting of tree species, location, size, condition, and land use to be assessed throughout all public spaces in the community.

Overall, the canopy as surveyed was in good/fair condition, few trees inspected were in the poorest classification and very few trees were classified as dead and dying. This is all highly beneficial information now available and tracked through the community inventory system. The overall condition of the canopy throughout Abilene is highly beneficial when calculating the value of trees. Trees overall provide many benefits, such as cleaner air, reduced stormwater runoff, shade for lowered energy costs as well as decreased rates of crime. By maintaining a fair to good condition status throughout most of the canopy, these benefits will only escalate over time.

With this data we were able to establish and further discuss the implementation of goals and expectations to be seen over the next few years. Using our knowledge of Abilene's current conditions and resources we were able to set four goals, including promoting a younger canopy, increasing diversity, establishing management zones, and removal of all dead and dying trees throughout the canopy. Abilene can implement these suggestions over the course of the next five years. By that time, all dead and dying trees should be removed, and overall, the canopy should be in a better state of management.

To implement these procedures, the city of Abilene will use this management plan and multiple other attached resources to provide a healthier, younger, more diverse canopy throughout their public spaces. Highlighted as an area of focus is the county fairgrounds which reside at Eisenhower Park. By implementing the procedures as mentioned, this space will be improved, as well as made easier to manage for future years to come.

Planning Process and Overview

Abilene's urban canopy is made up of several species of trees, shrubs and other vegetation growing along publicly maintained streets, roadways, and public parks. Trees throughout this community help contribute to the small town feel of this little Kansas town and help pull the desire as a welcoming place to live. The canopy inventoried also provides many beneficial environmental, economic, and social benefits such as reducing storm water runoff, providing shade to lower cooling costs, and improving general water and air quality to the residents in which call Abilene home.



Tree Lined Roadway

Prior to the Community Forestry management plan, a tree inventory was completed. In this inventory, all publicly owned trees were recorded as to their location via GPS coordinate and represented on Tree Plotter Inventory and sorted by land use categories. Tree species were recorded via common name down to the genus and species, size, measured at the diameter at breast height in inches and condition class.

Conditions defined as:

GOOD: Healthy, vigorous tree. No apparent signs of insect, disease, or mechanical injury. Little to no correction work required. Structure is representative of the species.

FAIR: Average condition and vigor for area. May need corrective pruning or repair. May lack desirable form characteristics of species.

POOR: General state of decline. May show severe insect, disease, or mechanical damage, but death not imminent. May require major repair in renovation.

DEAD/DYING: No chance of correcting a declining condition; death imminent.

The community tree inventory was conducted to better understand the tree resources present within Abilene's city limits. From this data, we are better able to provide a better understanding of what is needed to accomplish our goals, whether it be planting, pruning, or replacement.

The community inventory was conducted by members of The Kansas Forest Service, primarily by the acting district forester as well as assistance from the appointed tech team members. Funding was provided through the federal CTAP2 grant.

The purpose of this report is to provide information to the City of Abilene to aid in the continued development of a Community Forest Management Plan. Ideally, a program of this nature should include realistic goals, objectives based on the provided goals, and an annual plan of work, developed from within the objectives.

Before beginning the summer 2024 community tree inventory for Abilene, a discussion was had with city management about what they want highlighted in the community management plan. This input helped to identify and focus on the goals and expectations of the management plan. Being able to understand Abilene's needs and resources was critical in the establishment of this plan. With the information gathered, we were now ready to engage in the plan development process.

The primary focus was to provide a safer canopy throughout town. Having a true understanding of what trees were around, and the condition of them was the primary goal of the inventory. Once data was collected, we identified all dead and dying trees and the location. This information will help improve the community by allowing them to easily see where to focus efforts.

A public setback from the curb line to the sidewalk or fifteen feet was established for classification of a public tree to be inventoried. All parks were to be included in the inventory and the Abilene city cemetery was not recorded. All trees inventoried would consist of species, condition, size, location, and land use for which the tree stood.

Inventory data was collected using tree plotter data software via tablet. The community was broken up into eight zones to make recording inventory data cleaner then later combined to summarize the data. Parks data was recorded separately with the ability to add results back in. This was done to better process the data. Each park was recorded individually, with primary focus on Eisenhower Park.



Abilene Rodeo Arena Aerial

A large part of the community highlighted was the approximate 100-acre county fairgrounds in Eisenhower Park on the west edge of town. This area of town draws hundreds of people from all over the state to gather and enjoy local vendors, the fair and The Wild Bill Hitchcock rodeo. This area is a place of pride, consisting of various tree species, gardens, and attractions, all to be maintained for future enjoyment.

Abilene is in central Kansas, directly off Interstate 70 approximately twenty-five miles east of Salina. Home to the 34th president of the United States, Dwight D. Eisenhower, Abilene is a historic Kansas town in the heart of cattle country. With a wide variety of ecosystems within the community, there is a little something for everyone, from new developments to historic downtown you will find a wide array of various tree species.

Abilene has been an active Tree City USA community for the past 32 years, providing care, maintenance and replacement of the community's urban canopy and various parks throughout town.

Like much of eastern Kansas, the climate varies drastically, from lows well below zero during the winter all the way up to repeated days of triple digits during the summer. This is part of what makes trees so difficult to maintain in Kansas. The unpredictable and drastic changes in weather cause regular stress on trees, making proper species selection crucial.

In the heart of tornado alley, Abilene is subject to multiple different forms of natural disasters, including drought, ice, 100+ mph winds, and flooding just to name a few.

In previous years, damaging storms have severely impacted the fairgrounds, and high importance has been placed on the recovery of this area of town. While most of the initial storm cleanup and recovery was done, replanting and replacing was highlighted.

The current canopy is aging rapidly, there have been efforts made to plant replacements but the ratio of overly mature trees to newly planted is less than ideal. Almost 39% of the inventoried trees were greater than a 24-inch DBH, while less than 19% were smaller than six inches. Simply based off these numbers, as older, overly mature trees begin to die off, there will be fewer and fewer trees to replace them. We often recommend a two-to-one planting plan, meaning that for every tree removed, two trees be planted. This will allow the canopy to continue to grow rather than shrink due to the larger trees growing out of their space and needing to be removed.

Goals and Objectives

The goal of this management plan is to promote a healthy and resilient forest ecosystem for Abilene. This can be accomplished by increasing overall canopy diversity as well and improving the current canopy as it stands through the promotion of ANSI300 standards.

Part of this plan is to help understand the value of trees within the community. This can be done through monetary or ecological benefits. Trees provide many services to the community and ecosystem. Trees add beauty and create an environment beneficial to our well-being by:

- Adding and defining natural character to our cities and towns.
- Providing us with colors, flowers, forms, and textures.
- Screening undesirable views and softening the harsh lines of masonry, metal, and glass.
- Reduce and cut noise pollution by acting as sound barriers.
- Defining space and providing landscape interest and continuity.

The direct and measurable benefits of trees are also incredibly significant. Carefully selected and planted trees can:

- Reduce air pollution by trapping and holding particulate pollutants and absorbing carbon dioxide and other dangerous gases.
- Conserve water and reduce soil erosion.
- Save energy by reducing glare and providing cooling shade in sunny hot months and windbreaks during the frigid winter months.
- Increase property values from 7% to 15%.

The value figures in the following tables were computed using an equation developed by the International Shade Tree Conference which takes into consideration intrinsic values such as shade and beauty. The estimated value of all inventoried trees within Abilene city limits is more than \$13,000.

The above figure is used only as an estimate based on currently accepted calculations. Inventory values and data are pertinent to the determination of adequate yearly budget levels needed to maintain and enhance the public tree resource.

The current canopy consists of over mature trees, which will start declining in the next several years. As trees mature, they lose vigor and become more susceptible to insects, diseases, and decline. Looking towards the future, being diligent with planting and maintaining the younger trees will be crucial to the success of the community forest. As it stands now, there is a lack of younger trees to replace the aging

canopy. Setting realistic goals to hit planting numbers over the next 5 years will be highly beneficial to the plan.

Large, old trees are susceptible to decline. While this means that soon after, the tree will need to be removed, these trees often become hazardous. As the trees begin to decline, we often see rot and other issues arise which can lead to branch failures and potential hazards in public spaces.

Removal of dead and dying trees should be the first goal of canopy improvement. With less than one hundred trees in this condition class, it should be easily manageable over the next 5 years while considering other poor trees that may move towards this dead/dying classification.

Looking towards the future and promoting a long-term management recommendation requires increased planting. Trees provide many benefits and as the current canopy continues to age out, these benefits are going to slowly start fading away as well. Younger less established trees take years to replace the benefits from large mature trees, which is why it is so important to plant for the future.

Data Assessment

Species

When looking at the overall species composition in Abilene, Silver maple dominates the other species with a total of 550 collected in the survey. This is almost 17% of the entire population recorded. Northern hackberry, and Siberian elm both came up almost half as populated around 250 recorded, with Northern red oak at 200.

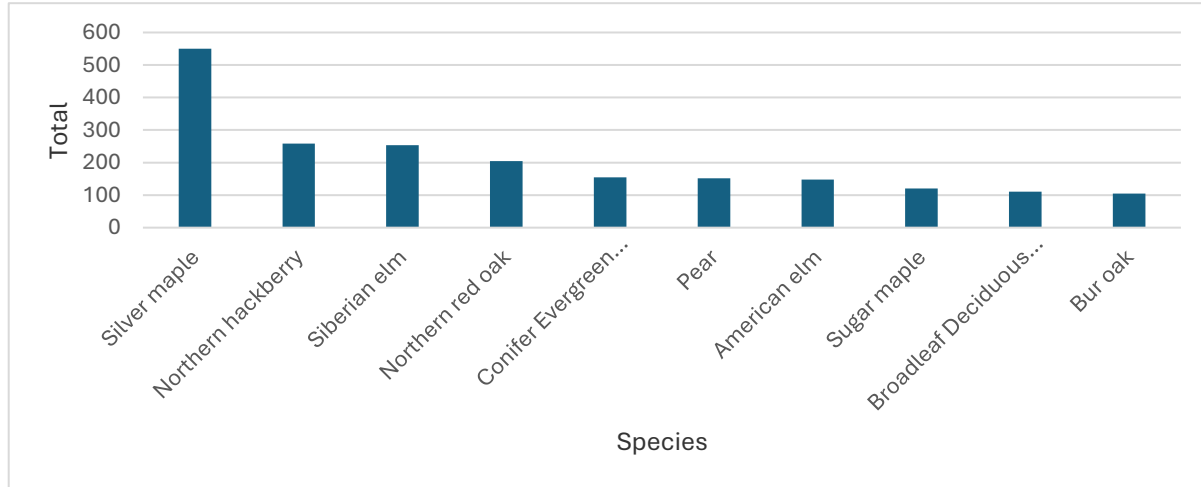


Table 1 – Species

Land Use

At the time of the inventory, there were 3287 publicly owned trees within the city limits of Abilene, representing approximately seventy distinct species. Street trees included all trees in the right of way or those influencing the right of way. Park trees included those in Eisenhower Park, Bicentennial Park, Pocket Park, and Little Ike Park.

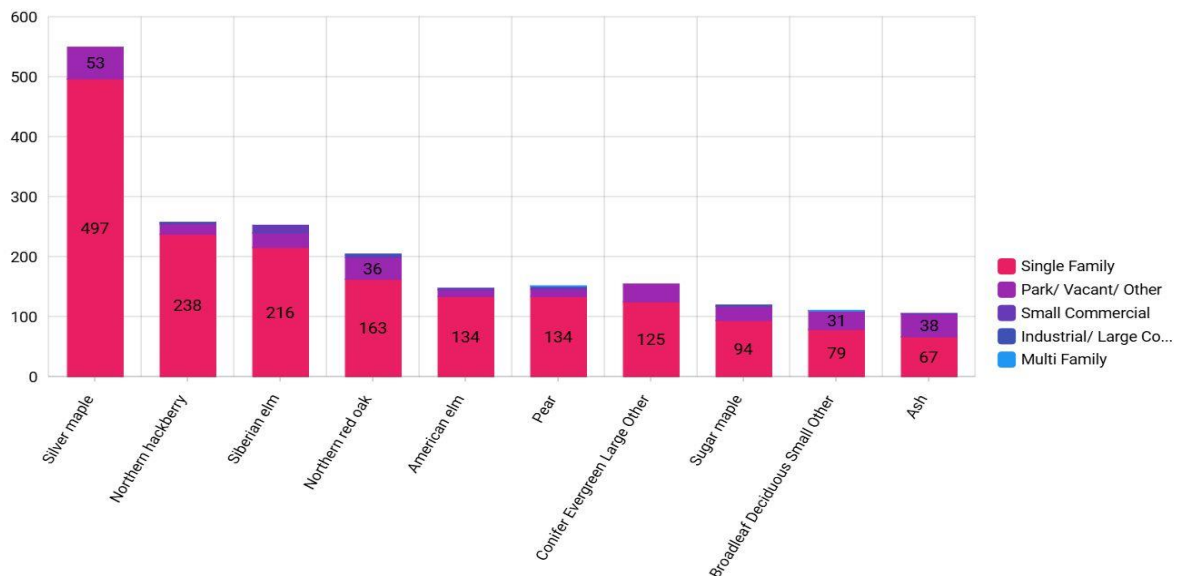


Table 2 - Species/Land Use

Diversity

In the Abilene area, where a large variety of tree species will grow well, no single species should comprise more than 10% of the total number of trees, with some now recommending no more than 5% per species. Overpopulation by a single species can make a community vulnerable to losing many trees to a single insect or disease. Dutch elm disease in American elms and the emerald ash borer in ash are examples.

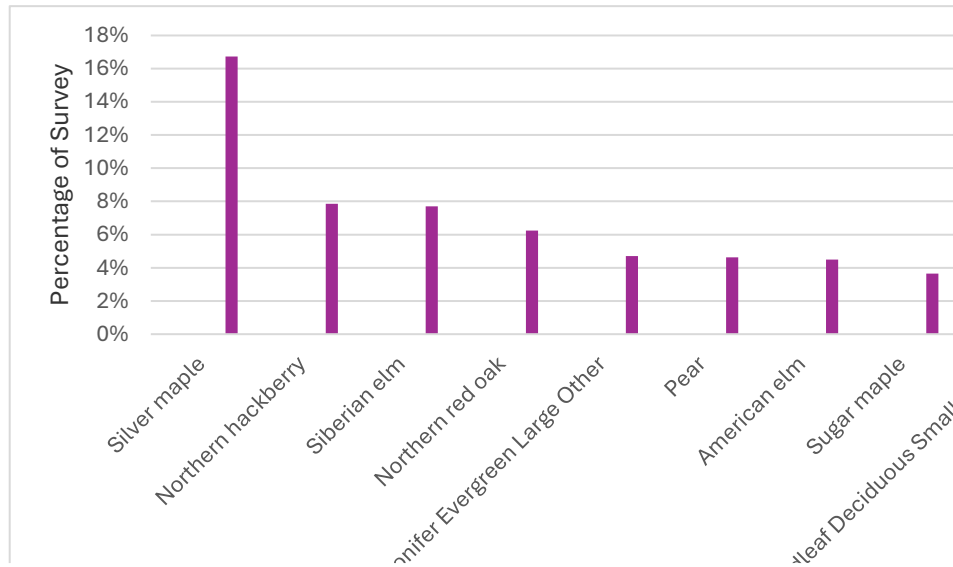


Table 3 - Diversity

Silver maple is the only species over the recommended 10% stocking rate and should not be planted in the future. Hackberry and Siberian elm are both over 5% of the population and careful consideration should be taken regarding increasing the population of these species, especially due to the poor nature of these trees. Hackberry and Siberian elm both tend to respond poorly to damage, resulting in weak and sometimes hazardous trees. They are often considered weed trees that spread readily and grow well in shade but there are better options for replacement with better structure and decay tolerance.

Genus

In an urban forestry setting, we often refer to the 10-20-30 rule. What this method suggests is that of your urban forest, no more than ten percent of one species, twenty percent of a single genus, or thirty percent of any family shall be represented. This is a good baseline to work towards.

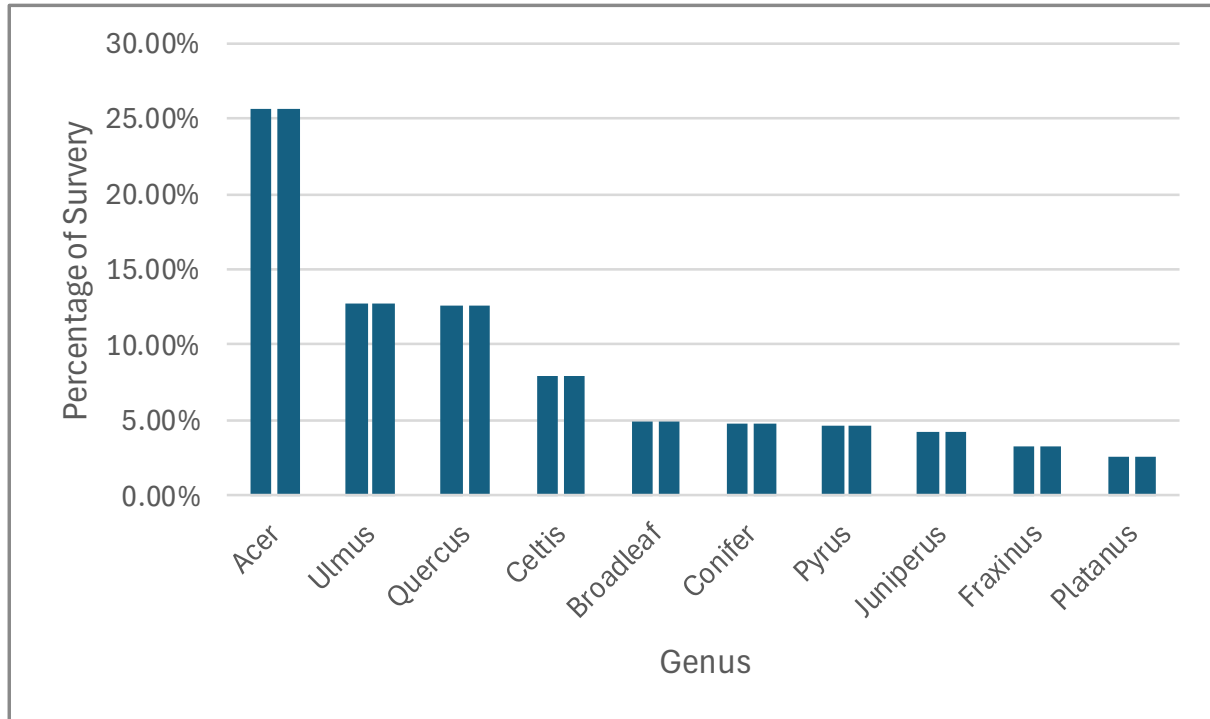


Table 4 - Genus

Looking at the data collected from the Abilene inventory, Acer (Maple) Species dominates the overall population at over twenty-five percent. While this is not much above the recommended twenty percent, it is over ten percent denser than the next highest at just thirteen percent. These numbers are something to work on lowering. This can be done by simply avoiding maples in future plantings and increasing the number of other genus planted.

Condition

The condition and health of the species is an important consideration. At the time of the inventory, the summarized field data shows that 44% of all trees are reported to be in good condition, followed by 39% in fair, and 14% in poor condition. Approximately one hundred trees (6%) dead and dying trees were identified. This is somewhat of a similar breakdown of what we would find in many Kansas communities. Such categories help to easily identify future management needs.

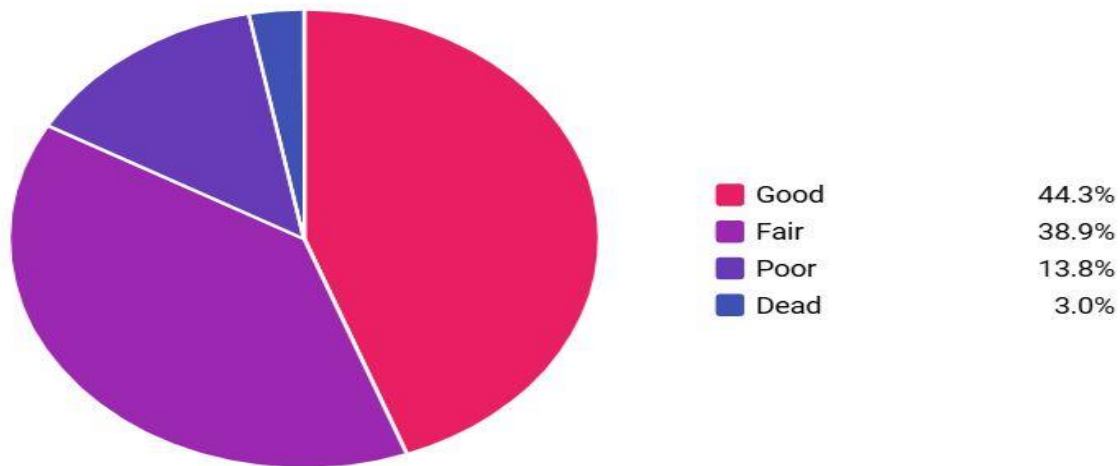


Table 5 - Condition

For example, based on the breakdown of condition classes, 1,458 trees (44%) have no specific management needs, 1,278 trees (39%) require minor pruning, maintenance, or insect and disease controls, and 452 trees (14%) require more intensive management intervention. All dead and dying trees should be removed as quickly as possible.

Condition - Common Name	Good	Fair	Poor	Dead	Total
Silver maple	204	245	87	14	550
Northern hackberry	109	121	25	3	258
Siberian elm	14	104	105	30	253
Northern red oak	145	50	9	1	205
Conifer Evergreen Large Other	109	38	7	1	155
Pear	62	69	20	1	152
American elm	46	79	17	6	148
Sugar maple	68	40	10	2	120
Broadleaf Deciduous Small Other	73	28	8	2	111
Bur oak	76	25	4	0	105

Table 6 - Condition/Species

Size

While there are multiple variables that lead to the size of trees, we can gather a general idea behind the overall age of the canopy based on the sizes recorded. What we found throughout the duration of the inventory process was that there is an abundance of what are classified as overly mature trees. These would include trees larger than 30 inches at breast height.

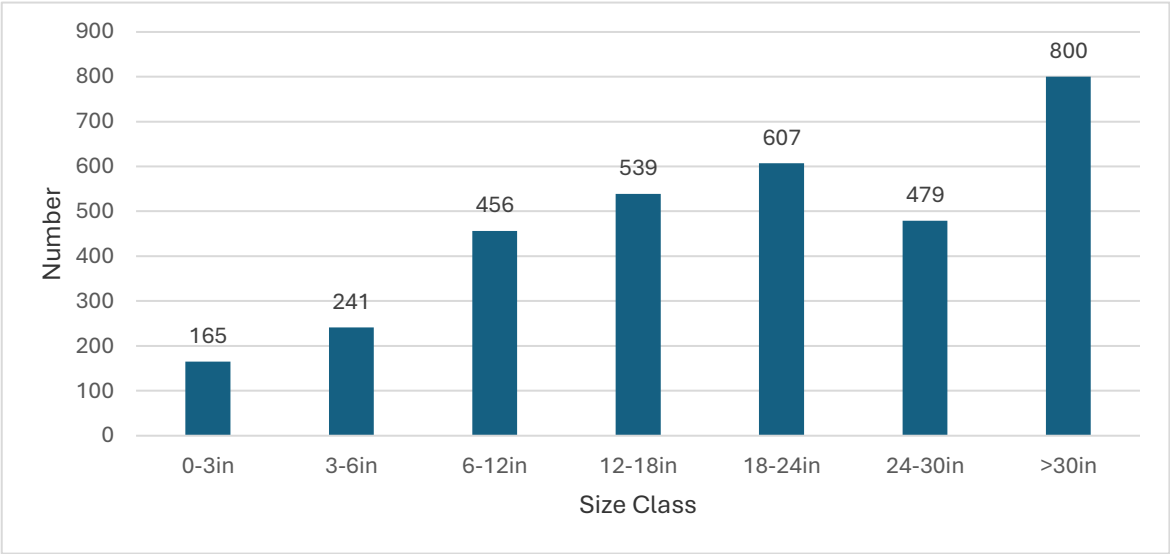


Table 7 - Size Class

As visible in the chart above, there is an abundance of trees over thirty inches. Based on the numbers listed, the number of trees above 30 inches should be closer to four hundred to achieve the ideal data curve.

While looking at the chart below, we can gather a better understanding as to which species are over mature. Both Silver maple and Siberian elm have a large quantity of trees over thirty inches.

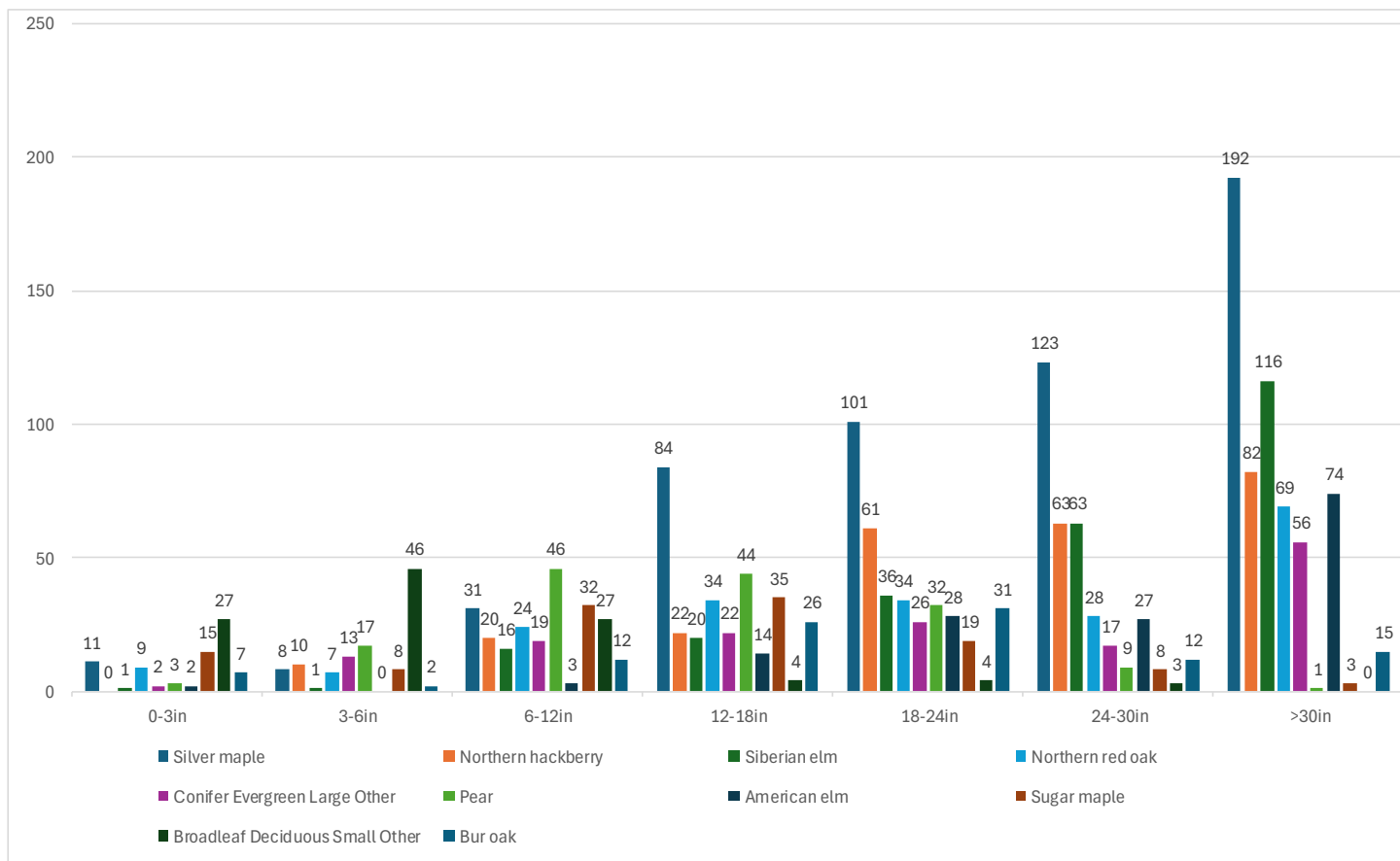
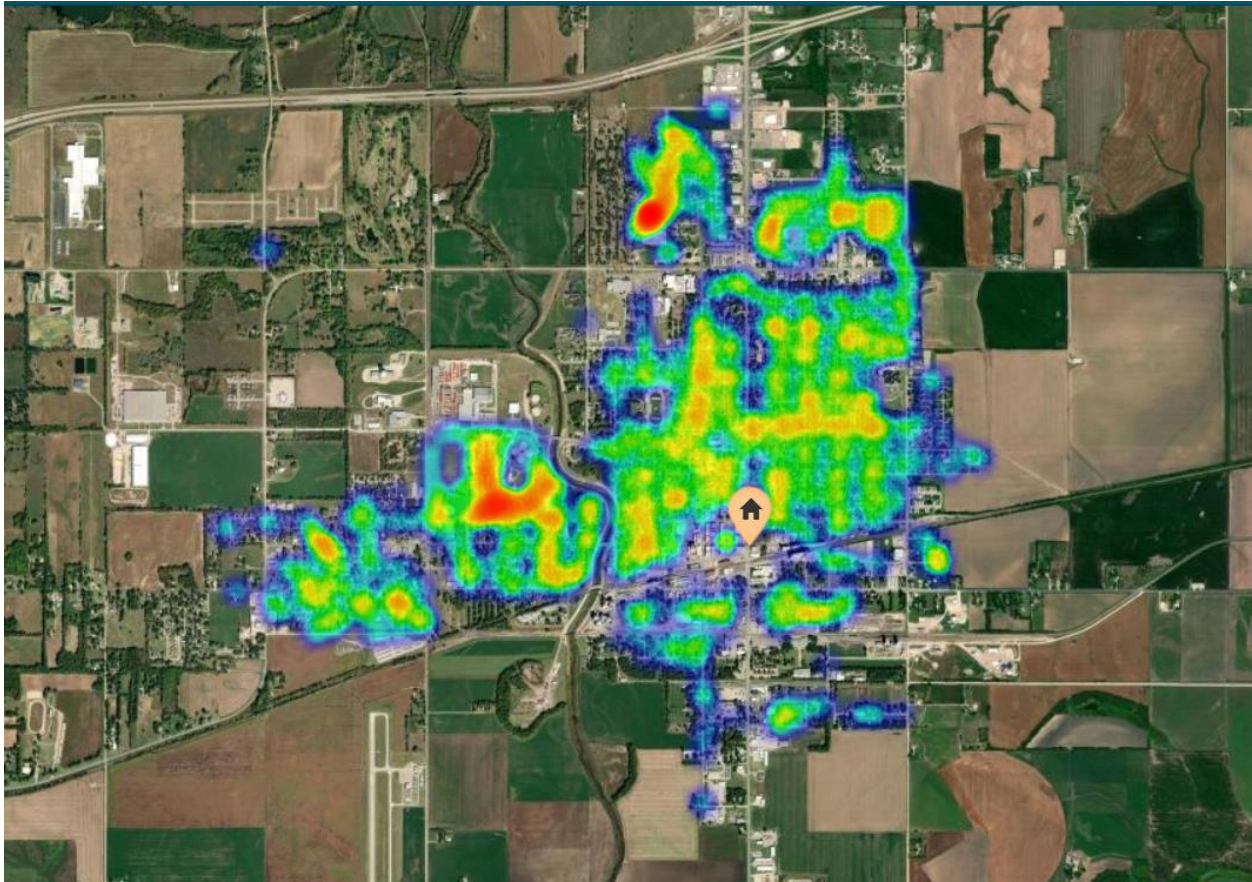


Table 8 - Species/Size

Tree Canopy Gaps



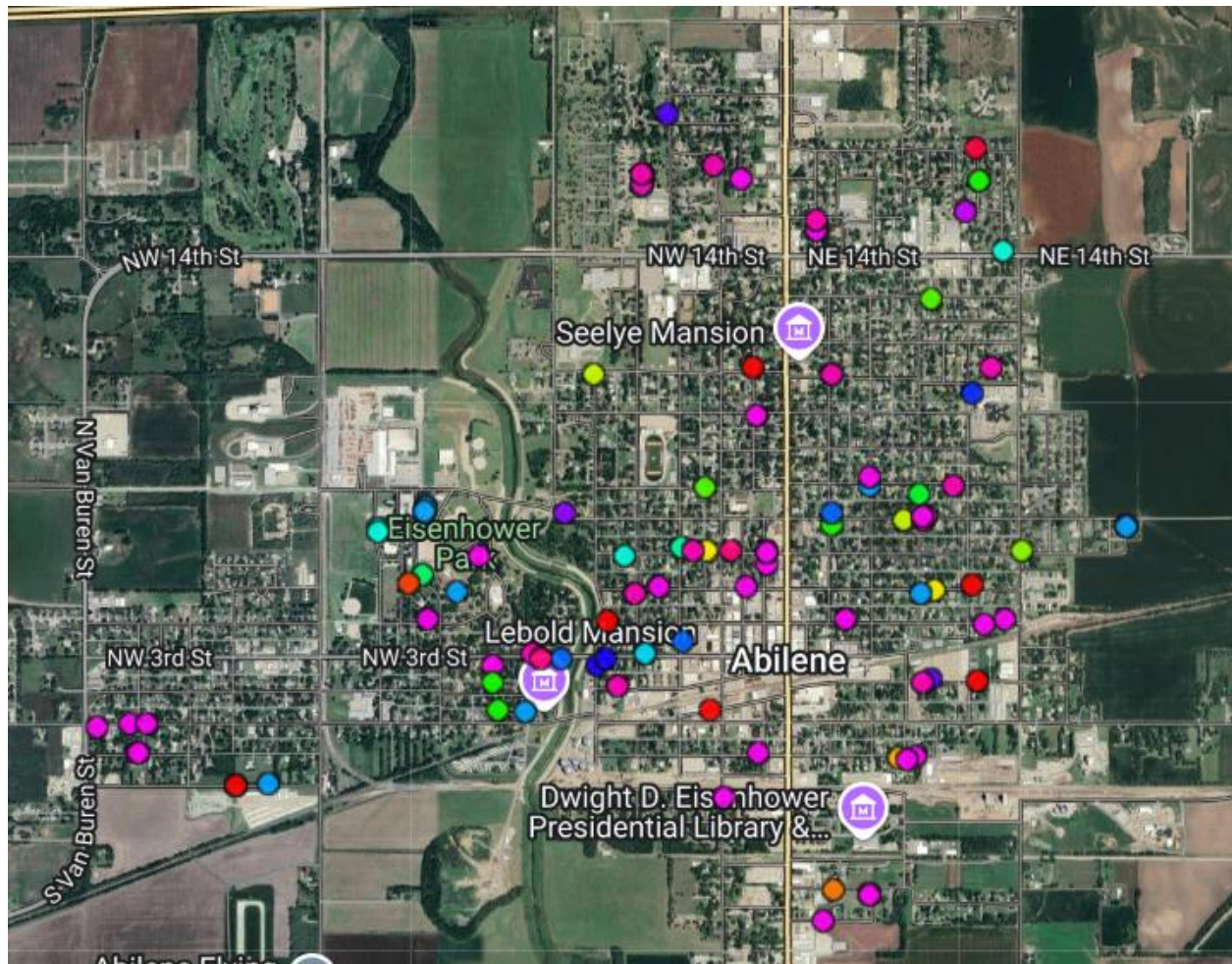
Plotted Data Heat Map

Following the completion of the inventory, we were able to map all publicly owned trees and create a heat map as shown above which shows the distribution of trees throughout town. Red areas indicate locations with large quantities of recorded trees. What this map does is show us areas of town where canopy may lack. We must be careful, however, because there may be a void on the map, it does not necessarily mean it is lacking trees, but it could be due to the lack of available planting space. We often see this on railroads, lakes, large corporations, and downtown heavily concrete areas.

When looking deeper into Abilene's distribution map, we can see a few areas of concern. While the majority of the town is well covered, along NW 14th Street, Southwest of Eisenhower Park, and South of the railroad tracks we see a definite lack in publicly recognized trees. These are all areas that could be dug into further. Helping to understand the why behind the lack of trees can help decision makers put direction in place to improve this area.

Threatened Areas

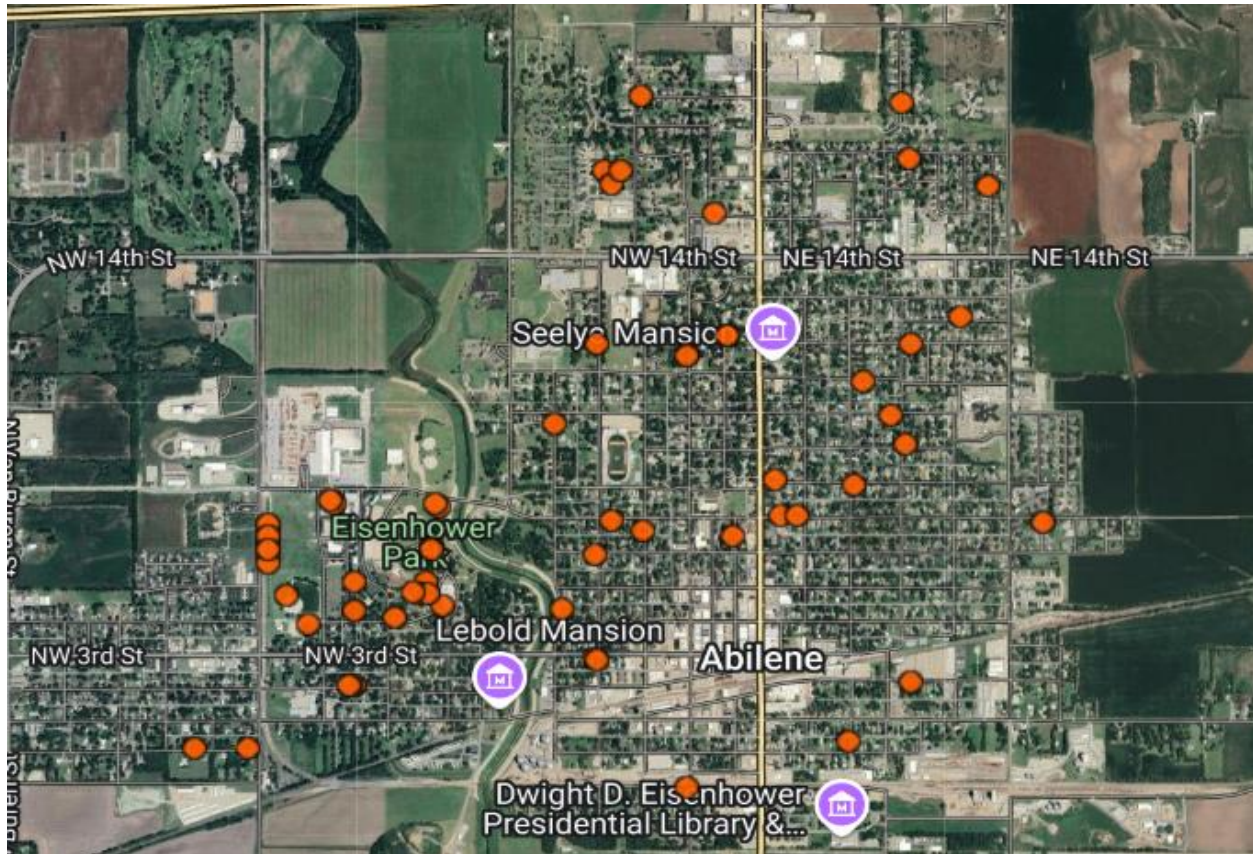
Looking at the data, we can see a couple different areas and species to keep an eye out for in the future. Immediately, as shown below, there are ninety-nine trees throughout town that are labeled as dead and in need of removal. These removals are spread equally throughout town, showing us that there is not a focus area regarding dead and hazardous trees. Proper steps for prioritizing removals would include first focusing on park trees, then moving on to main roads and thoroughfares throughout town. These are the highest-risk areas, where the public can be impacted the greatest.



Dead Tree Dispersion

Threatened Species

Ash is considered a species of focus throughout Kansas right now due to the Emerald Ash Borer, also referred to as EAB, this exotic invasive beetle was brought over to the U.S. through infested packing material. At least seventy million ash trees have already been destroyed across the United States, and it is very actively making its impact on Kansas following its first detection in 2012. Adults are usually present in summer months, where they lay their eggs in the crevices of the Ash bark, once hatched, larvae begin to chew through the outer bark to the phloem where they feed, forming an S-shaped gallery. This feeding is what causes damage to the tree, interrupting the transportation of water and nutrients within the tree. The larvae then overwinter in the sapwood and emerge in the spring as adults creating D-shaped exit holes.



Ash Tree Dispersion

This is important to be aware of and plan accordingly because unfortunately with this insect, it is not a matter of whether it comes to Abilene, but when and where there is not much that can be done to stop it. EAB has been detected in fifteen counties in Kansas, ranging from the Nebraska and Missouri state lines, down to Lyon County. While chemical treatments can be injected to prevent infestation of EAB, these services are often extremely expensive and need renewed every few years.

Abilene has 106 Ash trees recorded in the inventory, and planning is advised to prepare for removal of these trees. Once EAB becomes present, removal of massive quantities of trees at once can be difficult due to budget and labor. Spreading the workload over a few years can help accomplish the task most effectively.

Management Actions and Recommendations

Increase Diversity

Improving tree diversity throughout the community is always something to be mindful of. When looking at Abilene's current canopy, there is already a wide variation in species but there are still a few that would be considered overpopulated, such as silver maple.

For Abilene's case, rather than introducing new species to the canopy, we can focus on increasing the current species selection while focusing on planting adequate, quality trees as suggested from the Northeast Kansas Preferred tree list and being diligent in avoiding problem species such as silver maple in the future.



Promoting tree diversity throughout a community is crucial to the health of the canopy due to several factors. The primary function of increasing diversity is to reduce the possibility of mass canopy deforestation due to insects and disease. A perfect example of this is the Emerald Ash Borer. This is an insect that only targets ash species and is very difficult and expensive to treat for. As result, entire ash populations are getting wiped out, similarly to Dutch Elm Disease with elm species in the 1950's.

For Abilene's sake, if something were to target and attack the Acer (Maple) genus, such as the Asian Longhorn Beetle, over a one-third of their canopy would be destroyed.

Action steps

- Use the NE Kansas preferred tree list alongside other additional resources located in the appendix of this plan for recommendations on quality planting species.
- Highlight species to be avoided, whether due to climate, current inventory quantities, or soil conditions
- Notify the public, through social media, outreach, flyers, and other means on recommended trees to plant as well as what species to avoid.

Younger Canopy

Promoting a younger canopy is something that is often overlooked. Everyone always wants to see large, mature trees that provide shade, cleaner air, and improved quality of life, but everything has a lifespan. What will Abilene look like when those large mature trees are gone?

Abilene is a perfect example of a historic, mature canopy that is based on overly mature trees. Using the inventory results, we can filter out the largest, worst condition trees and be diligent with a 2-1 planting to removal plan. With a 2-1 plan, this will ensure that we are looking towards the future, by increasing the number of young trees while simultaneously decreasing the overly mature trees, and over time, the curve of the canopy will begin to move back towards the ideal curve.

Having the proper balance of young trees to replace older trees is crucial to a successful urban canopy. Throughout the lifecycle of a tree, there are four main stages to look at. Establishment, actively growing, mature, and over mature. Ideally, we like seeing more establishing and actively growing trees than over mature trees. There are multiple factors that contribute to this, but the largest is simply to have, at minimum, a replacement for when over mature trees decide to fail. Promoting the 2-1 planting plan provides a viable replacement and an additional tree to help grow the canopy.



Rows of Nursery Trees

Action steps

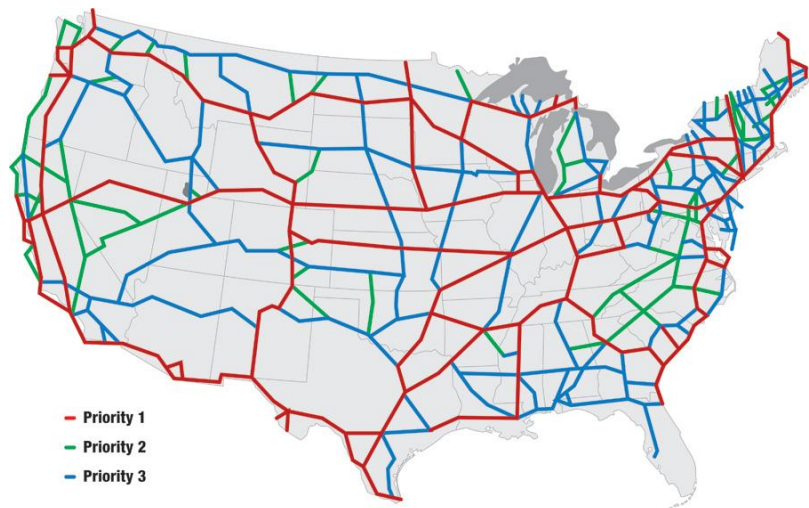
- Identify locations that consist of large overly mature trees with few upcoming replacement replacements.
- Create a planting plan following ANSI 300 standards to use over the next several years with the intent of shifting away from old, overly mature trees.
- Promote tree planting at all public outreach events.

Implement management zones

Trying to navigate the workflow of an urban canopy is a challenge in and of itself. Looking at the large picture can often be overwhelming and leave areas overlooked. Incorporating management zones and priority areas is a useful tool to help mitigate some of these issues.

Routine tree pruning is a vital component of a sustainable urban and community forest management program. Trees pruned on a routine basis develop proper form structure leading to a variety of benefits, including.

- Lower cost per tree, trimmed compared to reactive pruning.
- Early identification, and correction of
- Reduction in storm related damage
- Lower future maintenance cost
- Reduction of tree related service requests
- Development of a healthy and sustainable forest



Example Priority Map

The first step in this process is to create a community map, highlighting all roadways and areas maintained by city staff. This will help to filter out some of the clutter and allow management to be clearer. This process can be completed with the inventory data provided by our community inventory.

Priority routes- Once mapping has been completed, identifying priority routes is the next step in this process. Looking at high traffic roads and thoroughfares to identify as priority for management is recommended. In the case of a fire, natural disaster or other issue involving first responders, a hazard tree is the last thing that needs to be added to an already tough situation. Making sure trees in these areas are free of any major defects, pruned for clearance, and all dead and dying trees have been removed will decrease the likelihood of failure.

- **Priority Areas-** Areas labeled as “High Priority” should be checked often, inspected at least yearly or following any major weather event, such as tornado, ice storm, or flood. These areas should also be pruned regularly to ensure quality and healthy trees.
- **Secondary routes-** Following primary routes come secondary routes. These are roadways throughout the community that receive regular traffic but may not require the same level of maintenance or upkeep as those in the primary field. This category also includes most parks. These areas should be inspected bi-annually or following a major weather event.

- **Alternate routes-** lastly are alternate routes. These are parts of the community that receive the least amount of traffic and require very minimal maintenance. These areas should be inspected on a 3-year cycle. Pruning should be completed as needed or when time allows.

Following these recommendations will assist in helping us to understand how to better utilize your resources when it comes to the distribution of tasks. Using this process, the community of Abilene will provide adequate canopy support for their entire community with the available resources.

Action Steps

- Identify a current up-to-date map of the city.
- Discuss emergency routes with first responders, highlighting the most important thoroughfares through town.
- Identify secondary routes and highlight parks.
- Identify alternate routes, least priority areas throughout town.
- Create realistic expectations for maintenance and pruning and begin implementation.



Dead/Dying Tree

Removal of dead/dying Trees

Using the inventory results, we can properly identify and locate the most problematic hazard trees. Removal of these listed hazard trees is the primary action step for any community. Hazard trees are problematic for numerous reasons but the largest is simply safety. Not only for citizens utilizing public spaces, but also for vehicles, private property, and other trees.

When hazard trees fail, the results can be devastating. Our primary objective with these inventory results is to better understand what trees are in a community and where they are, and what condition they are in. Abilene has about one hundred trees listed in the dead and dying category.

Utilizing the inventory data collected, the community should be able to identify the highest priority trees within this category and work

on a removal plan. Often a community will be unable to

remove all dead and dying trees at once. However, setting a realistic goal to remove 20-30 trees per year will gradually work on lowering the number of hazard trees while also allowing time for additional removals throughout the community as needed.

Action steps

- Identify and map using inventory data provided all dead and dying trees.
- Correlate dead and dying trees with priority areas throughout town.
- Secure contractor bids
- Begin removal of dead and dying hazard trees

Implementation

Recommendations and action steps outlined in the previous section provide a comprehensive framework for the development of a sustainable and resilient community forest. Its effective implementation will require time and additional resources that may not currently be held by the community. It is the responsibility of the community to prioritize the management recommendations in the order in which they seem fit. Following this prioritization, there shall be a clear idea of where staff and resources should be focused on as the management plan is implemented.

As a baseline, additional resources shall be provided and used by the community from the management plan, as well as the corresponding inventory data and additional documentation listed in this document's appendix.

Throughout the state of Kansas, up-to-date community tree inventories should be updated every five years, with a full review every ten. This is due to the drastic changes we have in the weather. To maintain the canopy as well as implement the suggestions provided within this management plan, the community is advised to spend adequate time annually, updating, and maintaining current data for their tree inventory.

The goals and recommendations listed in the plan shall be completed over the next five years. The results of this implementation will continue to serve beneficially throughout the community for multiple years, following the plan's execution. One caveat is if a major disturbance happens such as a tornado, ice storm, or the arrival of an invasive insect or disease.

Primary funding for tree care throughout the community is up to the tree board. Leftover board funds are used for removals as it stands now, and primary funding for Park trees comes from the board as well. Tree care throughout town is up to the homeowner, and right of way plantings are not enforced. The hope of this plan is to encourage more involvement from Parks and Rec as well as additional city staff for the management of trees throughout the community. Moving in this direction is crucial in the consistent and equal management of trees throughout town.

Based on the current findings of this inventory, coupled with known insect and disease problems of certain species, I discourage any future planting/promotion of the following species:

Species	Reason	Alternative
Hackberry Silver maple Eastern redbud	Overstocked or near overstocking potential	Ginkgo (male) American linden Baldcypress Serviceberry
Green and white ash	Borers – emerald ash borer and native borers; ash yellows disease	American yellowwood Western soapberry Lacebark elm Japanese pagoda tree
Green ash Siberian elm Hackberry Silver maple	Hazard tree potential	Shantung maple and hybrids Osage-orange (male) London planetree Turkish filbert
Scotch and Austrian pine	Pine Wilt disease Needle diseases	Limber or pinyon pine Black Hills spruce Southwestern white pine
Red Oak species	Oak Wilt disease	Wide variety of white oak species Baldcypress European hornbeam
Honeylocust	Thyronectria canker Honeylocust complex	Eastern hophornbeam Littleleaf linden American elm (DED resistant)

Species to Avoid

Coupled with the knowledge of what “not” to plant is the recognition of what can be successfully established in Abilene. I offer the following suggestions towards increasing diversity in the community. I do, however, emphasize that there is more than is listed below that could be considered in city planting projects. Please refer to the enclosed *Preferred Tree List for Northeast Kansas and Trees Worth Trying* for further details and expanded species recommendations.

Small Trees (usually under 20 feet at maturity)

- Amur maple
- Japanese tree lilac
- Autumn Brilliance serviceberry
- Saskatoon serviceberry
- Winterberry euonymous
- Common chokecherry
- Tree-form viburnums
- American smoketree



Blackhaw Viburnum

Medium Trees (usually 20 to 40 feet at maturity)

- Trident maple
- American yellowwood
- Japanese pagodatree
- Osage-orange (thornless/fruitless)
- Chinkapin oak
- Overcup oak
- Persimmon
- American hornbeam



Ginkgo Fall Color

Large Trees (more than 40 feet at maturity)

- European hornbeam
- Ginkgo (male selections)
- London planetree
- White oak
- Swamp white oak
- Nuttall oak
- Shumard oak
- American sweetgum
- American and littleleaf linden
- Lacebark elm



White Spruce



Winterberry Euonymous Fruits

Evergreen Trees

- Upright Chinese junipers
- Limber pine
- Southwestern white pine
- White/Black Hills spruce



Keteleeri Chinese Juniper



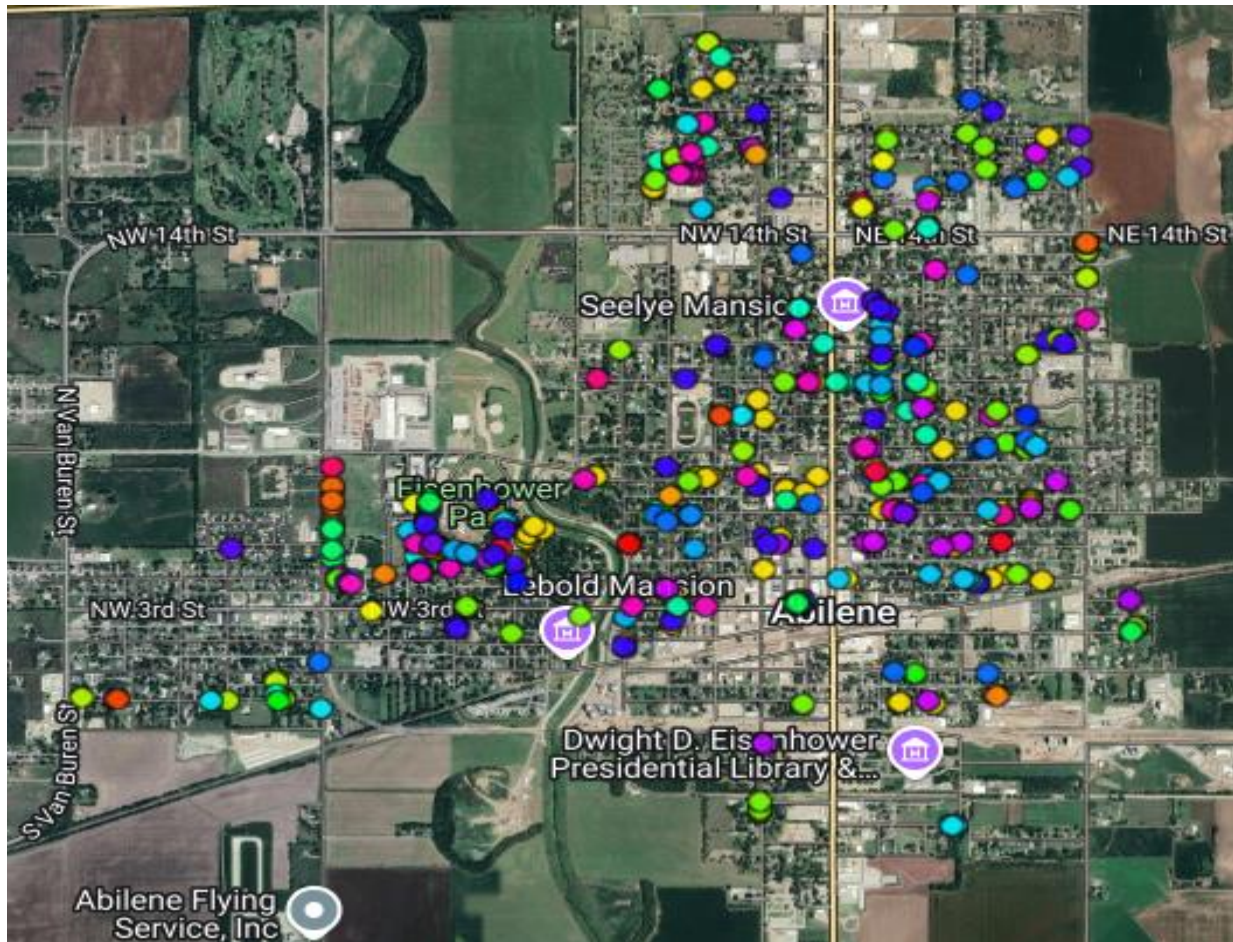
Limber Pine



American Smoketree Fall Color

Future Planting Locations

Abilene is a historic community with many wonderful things to offer, including multiple large, mature trees. Looking forward to future generations is vital in tree management and thinking about what the landscape will consist of following the removal of some of these aging trees is vital in proper management.



Trees under 6"

The image above shows the population of trees under 6" DBH. While this is not a direct correlation to age due to species variation, we can get a general idea of where we have newly established trees that will continue to grow and add to the canopy over time.

South of the railroad tracks is a specific area of interest for potential planning. As also recognized in the canopy gaps section of this plan, this area is lacking in current trees, as well as replacements. Increasing the population of newly planted trees in this area of town would help aid in the fulfillment of Abilene's canopy, filling multiple gaps in currently unutilized space.

Conclusion

Abilene's community forest is a defining and valued characteristic of Abilene, making the city a desirable place to live, work and play. It is a resource that has a tremendous history and legacy of care and management. However, the effects of weather and other natural disasters as well as a declining budget over the last few years have put the canopy at risk.

The goals and recommendations presented in this management plan have been created to provide a framework to effectively, proactively, and sustainably manage it. While it will take work and additional resources to implement the management plan. It is implementation overall that will help ensure Abilene's urban and community forest will continue to be a sustainable and valued part of the community.



Abilene Aerial

Appendix

- **Definitions**
- **Tools**
- **Documentation for instruction**



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Ron Marsh
City Manager

Leann Johnson
Finance Director

Shayla Mohr
City Clerk

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, April 14, 2025

Session: Study Session

Topic: Boards & Committees Ordinance Update

Department: Administration

Staff Contact: Finance Director, Leann Johnson

Background:

During the annual by-law review staff recommends the following changes to Article 9. Boards And Committees:

1-903 Airport advisory committee

- strike “the city limits of Abilene, Kansas” and replace with “Dickinson County”

1-914 Sister city committee

- Strike “Minori” and replace with “Omitama (previously Minori)”
- Strike “The Sister City Committee shall be organized and operate according to bylaws and policies developed by the Sister City Committee and duly approved by the Governing Body.”

Attachment:
Ordinance

Recommendation:

Approve Ordinance 25-3458 amending Chapter 1, Article 9 of the City Code of the City of Abilene, Kansas, by amending sections 1-903 and 1-914 concerning the Airport Advisory Committee and the Sister City Committee for the City of Abilene, Kansas.

Fiscal Note:

N/A

Funding Source: N/A

ORDINANCE NO. 25-3458

AN ORDINANCE AMENDING CHAPTER 1, ARTICLE 9 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS, BY AMENDING SECTIONS 1-903 AND 1-914 CONCERNING THE AIRPORT ADVISORY COMMITTEE AND THE SISTER CITY COMMITTEE FOR THE CITY OF ABILENE, KANSAS.

BE IT ORDAINED, BY THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS:

SECTION ONE. Section 1-903 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

1-903. Airport advisory committee.

The Airport Advisory Committee shall consist of five (5) members, who shall be appointed by the Governing Body for three (3) year terms commencing on the second Monday in January, and the Manager of the Abilene Municipal Airport, who shall serve as an ex officio member. The Airport Advisory Committee shall make recommendations to the Governing Body in matters relating to the development, operation, and maintenance of the Abilene Municipal Airport. It shall not be a requirement to reside within the city limits of Abilene, Kansas to serve on said committee, however, the majority of said committee should reside within Dickinson County, Kansas.

SECTION TWO. Section 1-914 of the City Code of the City of Abilene, Kansas is hereby amended to read as follows:

1-914. Sister city committee.

The Sister City Committee shall consist of nine (9) members who shall be appointed by the Governing Body for three (3) year terms commencing on the second Monday in January, provided that initial appointments shall be for such terms as to allow for annual appointments of three positions. The Sister City Committee shall make recommendations to the Governing Body in matters relating to municipally-sponsored programs, exchanges and activities involving the Sister City, Omitama (previously known as Minori), Japan. It shall not be a requirement to reside within the city limits of Abilene, Kansas, to serve on said committee, however, the majority of said committee should reside within the city limits of Abilene, Kansas.

SECTION THREE. Existing Sections 1-903 and 1-914 of the City Code of the City of Abilene, Kansas is hereby repealed.

SECTION FOUR. This ordinance shall be in full force and effect from and after its adoption and publication once in the official city newspaper by the following summary:

Ordinance No. 25-_____ Summary

On _____, 2025, the City Commission passed Ordinance No. _____. The ordinance amends Chapter 1, Article 9 of the City Code of the City of Abilene, Kansas, by amending sections 1-903 and 1-914 concerning the Airport Advisory Committee and the Sister City Committee for the City of Abilene, Kansas. A complete copy of the ordinance is available online at www.abilenecityhall.com or in the office of the City Clerk, 419 N. Broadway Street in Abilene, Kansas, free of charge. This summary is certified by the City's legal counsel.

APPROVED AND PASSED by the Governing Body of the City of Abilene, Kansas, this 28th day of April, 2025.

Brandon L. Rein, Mayor

Attest:

Shayla L. Mohr, CMC, City Clerk

The publication summary set forth above is certified this 28th day of April, 2025.

Aaron O. Martin, Legal Counsel

RESOLUTION NO. 012312-2

A RESOLUTION ESTABLISHING BY-LAWS FOR THE AIRPORT ADVISORY
COMMITTEE OF THE CITY OF ABILENE, KANSAS

WHEREAS, the City Commission desires to establish by-laws to better define the role and responsibilities of the Airport Advisory Committee.

NOW, THEREFORE BE IT RESOLVED, by the City Commission of the City of Abilene, as follows:

Section 1. By-Laws Established. That the Airport Advisory Committee By-Laws for the City of Abilene, Kansas, are hereby adopted as attached hereto as Exhibit A.

Section 2. Amendments. The aforementioned Airport Advisory Committee By-Laws may be revised and amended by from time to time by passage of a Resolution.

Section 3. Distribution. The City Manager is hereby authorized to provide copies of the such By-Laws to the members of the Airport Advisory Committee and staff liaison. The City Manager shall also publish a copy of the By-Laws to the City's website.

Section 4. Effective Date. That the effects of this Resolution shall be in full force after its approval by the City Commission.

PASSED AND APPROVED by the Governing Body of the City of Abilene, Kansas this January 23, 2012.



CITY OF ABILENE, KANSAS

By Lynn Peterson
Lynn Peterson, Mayor

ATTEST:

By Penny Soukup
Penny Soukup, City Clerk

EXHIBIT A

Airport Advisory Committee By-Laws

City of Abilene, Kansas

January 23, 2012

AIRPORT ADVISORY COMMITTEE BY-LAWS

City of Abilene, Kansas

Resolution 012312-2

SECTION ONE: PURPOSE

1. Per Section 1-801 of the City Code of the City of Abilene, Kansas, there is established an Airport Advisory Committee ("Committee") that shall be responsible for making recommendations to the Governing Body in matters related to the development, operation, and maintenance of the Abilene Municipal Airport ("Airport") (*Ordinance No. 2922*).
2. The purpose of these by-laws is to delineate the duties and responsibilities as it relates to the Airport for the benefit of the City Commission, Airport Advisory Committee, staff and general public.

SECTION TWO: COMMITTEE COMPOSITION

1. Appointments. The Committee shall consist of five members who shall be appointed by the Governing Body for three-year terms, commencing on the first day of May. The Airport Manager shall serve as an *ex officio* member of the Committee. Members shall not receive pay for service on the Committee.
2. Residency. It shall not be a requirement to reside within the city limits of the City of Abilene, Kansas to serve on the Committee, however, the majority of the membership of the Committee should reside within the city limits.
3. Absent Members. Absent members will be addressed as provided in Section 1-813(a) of the City Code. (*Ordinance No. 2995*)
4. Vacancies. Vacancies occurring on the Committee shall be filled for the unexpired term by an appointment by a majority vote of the Governing Body.

SECTION THREE: OFFICERS

1. Officers. After the annual appointments by the Governing Body, the Committee shall meet and organize by electing from its membership a Chairperson, Vice-Chairperson, and Secretary at the next regularly scheduled meeting. The Chairperson shall be eligible for reelection.
 - a. The Chairperson shall preside over meetings and shall supervise the affairs of the Committee with the professional direction and assistance of the Airport Manager. The Chairperson shall appoint members of the Committee to any ad hoc committee which the Committee may from time-to-time create. The Chairperson shall serve as an *ex officio* member of all ad hoc committees so appointed.
 - b. In the absence of the Chairperson, the Vice-Chairperson shall perform the duties of the Chairperson. Upon a vacancy in the position of Chairperson, the Vice-Chairperson shall immediately assume the position of Chairperson. Upon the vacancy in the position of the Vice-Chairperson, a successor shall be elected at the next regular meeting of the Committee.

- c. In the absence of the Chairperson and Vice-Chairperson, an acting Chairperson may be appointed, provided that at least three Committee members are present at the meeting and a majority of those members present approve the acting Chairperson's temporary appointment.
- a. The Secretary shall keep a record of all proceedings of the Committee. The official minutes of the Committee and its resolutions shall be permanent records to be kept in the Office of the City Clerk.

SECTION FOUR: MEETINGS

1. Meetings. Regular meetings of the Committee shall be held on the first Monday of each month, unless such date is a legal holiday, in which case the meeting will be rescheduled. Unless otherwise publicly announced by the Chairperson, all meetings shall be held at the Abilene Library located at 209 NW 4th Street, Abilene, Kansas. Any such change shall be given public notice for the convenience of persons having business before the Committee. All meetings shall be published in the official newspaper by the Chairperson at least five days in advance of said meeting.
2. Special Meetings. Special meetings may be called by the Chairperson, or in the absence of the Chairperson, the Vice-Chairperson, or upon written request of three members of the Committee. Notice received by letter or phone by Committee members and the news media twenty-four hours prior to the scheduled time shall be considered ample notice.
3. Quorum. A quorum shall consist of a majority of the members of the Committee appointed and qualified at any given time. In the absence of a quorum at any meeting, the presiding officer may adjourn the meeting to a specific date, time, and location which shall be publicly announced.
4. Procedures. The Committee shall adopt rules and regulations for the conduct of its meetings, including the method of calling a meeting. The rules and regulations may be amended from time to time at a meeting of the Committee, provided such meeting has been publicly noticed as provided in Section 5, above.
5. Agendas. The Secretary, or other authorized officer, shall prepare an agenda of all matters to come before the Committee no later than the Thursday preceding the next or special meeting.
6. Open Meetings. All meetings of the Committee shall be open to the public and to attendance by representatives of the news media per the Kansas Open Meetings Act.

SECTION FIVE: DUTIES AND RESPONSIBILITIES

1. The Committee shall serve the City Commission in an advisory capacity and shall not create or establish policies pertaining to the Abilene Municipal Airport. All policies affecting the Airport shall be approved by the City Commission prior to being effective. In the absence of recommendations from the Committee concerning proposed policies or projects, the City Commission may elect to establish such policies as it deems appropriate for the efficient and effective operation and maintenance of the Airport.
2. Except as may otherwise be provided by ordinance or resolution, the duties and responsibilities of the Committee shall not have any duties or responsibilities that conflict with or supersede the duties and responsibilities of other City boards or committees.
3. The duties and responsibilities of the Airport Advisory Committee shall include, but shall not be limited to the following:

- a. Study the Airport Layout Plan and other airport-related plan(s) and make proposals, when necessary, of methods to accomplish said plan(s) for a period of the next twenty years;
 - b. Study and recommend changes to the actual operation of the Airport with the view of improving existing standards or establishing new standards and the possibility of incorporating the same as policy;
 - c. Review and recommend changes to existing and future leases or drafts of leases entered into between the City and private parties regarding the operation of the Airport or portions thereof or any facilities thereon; however, the Airport Advisory Committee shall not have the authority to review or recommend Lease Agreements with specific tenants. The City Manager shall review and approve all Lease Agreements concerning the Abilene Municipal Airport as authorized by the City Commission;
 - d. Review and recommend changes to the management of the Airport with the view of maximizing the protection of public health, welfare and safety, as well as the establishment of a line of communication and the maintenance of good public relations;
 - e. Recommend a marketing strategy to actively promote the Airport to the community and the general public;
 - f. Recommend programs or airport-related uses that will encourage and facilitate the use of the Airport by the broader community;
 - g. Review the economic feasibility of various land uses of adjacent property, and in particular, the use of said land for industrial or commercial use;
 - h. Prepare and submit to the City Commission and City Manager meeting minutes and make available any reports as is necessary or may be requested by the City Commission, City Manager, or citizens;
 - i. Review and recommend to the City Commission an annual budget for the on-going operation and maintenance of the Airport. The budget shall include a Capital Improvement Program to implement the Airport Layout Plan or other approved airport plans; and
 - j. Informally resolve grievances related to the Airport with a view related to the operation and maintenance of the Airport, and if necessary, make recommendation to the City Commission for the resolution of airport-related grievances.
4. The Committee shall annually prepare a full report of its work. Such report shall be distributed to the City Commission and made available to the general public prior to April 1st.

SECTION SIX: STAFF LIASION

1. The City Manager, or designee, is hereby designated as the Staff Liaison of the Committee, and shall assist the Committee in carrying out its duties. The Staff Liaison shall help facilitate and foster cooperation between the City Commission, City staff, and Airport Manager in achieving successful airport-related projects and programs.
 - a. The responsibility to assure the recording and maintenance of the permanent minutes of the Committee shall be that of the Staff Liaison. Copies of minutes shall be distributed to Committee members, and forwarded to the City Commission prior to the next Committee meeting.

City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Ron Marsh
City Manager

Leann Johnson
Finance Director

Shayla Mohr
City Clerk

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, April 14, 2025

Session: Study Session

Topic: 2025 Local Street Projects

Department: Public Works

Staff Contact: Brad Anderson

Background: Requests for both estimates and bids were sent to contractors to begin local street projects during the 2025 calendar year. Funding for the projects will come from the Sales Tax Street Fund (037) which is collected quarterly. Pending the actual sales tax collected, an estimated amount of \$440,000 will be collected in 2025. As a safe number associated with projects, this year's expenditures are planned to be at or near \$390,000. Any Sales Tax Street Fund dollar amount collected and not used during any calendar year will be saved and be used towards a larger more in depth local street project in the future.

To begin this year of projects, streets were inspected and chosen throughout the different areas of town. The list of candidates includes both arterial, and residential areas.

Criteria of street conditions was taken into account for choosing the type of project that would sufficiently be the most beneficial for the type of surfacing that is recommended. Giving the city the most beneficial and cost-effective alternatives that include life span expectancy, was part of the process to determine which type of project to associate with each street.

Maintenance options for street projects included 2" Mill & Overlay, Micro-Surfacing, Chip Sealing, ONYX Mastic Surface Treatment, Slurry Seal, Seal Coating, Dura Patching.

Results of bid pricing & estimates are as follows:

2" Mill & Overlay on NW 3rd St. from West end of Mud Creek Bridge to BNSF RR tracks near Washington St. (2800' long x 36' wide)

Schilling Construction: \$174,092.00

APAC-Kansas, Inc.: \$212,428.00

South Central Sealing & Paving: \$302,250.30

Hall Brothers Inc.: No Bid / Out of service/supply area

Micro Surfacing (All streets listed): 50,091 total square yards

Vance Brothers: \$202,868.55 (\$4.05 sq. yd.)

Pavement Management LLC. (Quote Only) \$4.50 to \$5.00 sq. yd. / plus \$20,000

mobilization. Low Estimated quote of \$245,409 / High Estimated quote of \$270,455

*Micro-Surfacing is a common method of pavement surface treatment which consists of a polymer modified asphalt ranging between ¼" to ½" thick that coats the pavement surface and creates a smooth moisture resistant barrier. It also increases ride-ability and seals smaller cracks. This product can extend the service life of a street by up to 10 years per engineering estimate. In many cases it will last much longer.

Recommendation:

Shilling Construction - 2" Mill & Overlay: NW 3rd ST. from West end of Mud Creek Bridge to BNSF RR tracks near Washington St. **\$174,092.00**

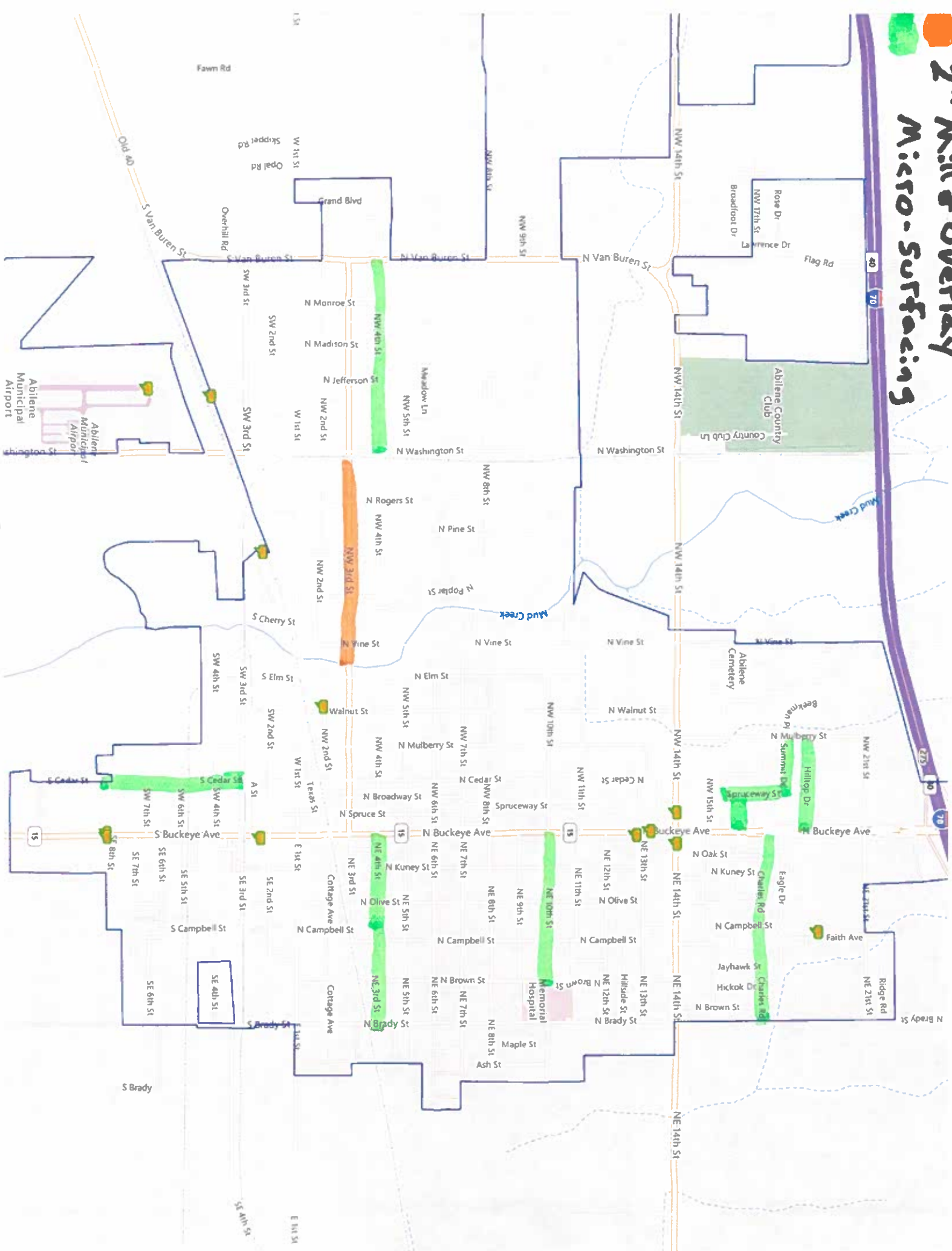
Vance Brothers – Micro-Surfacing (All streets listed) @ \$4.05 sq yard including mobilization, street cleaning, resident notification & traffic control, **\$202,868.55**

Dickinson County Road & Bridge: 2" Overlay: VanBuren St. from Johns Avenue to South End of City Limits **\$9,174**

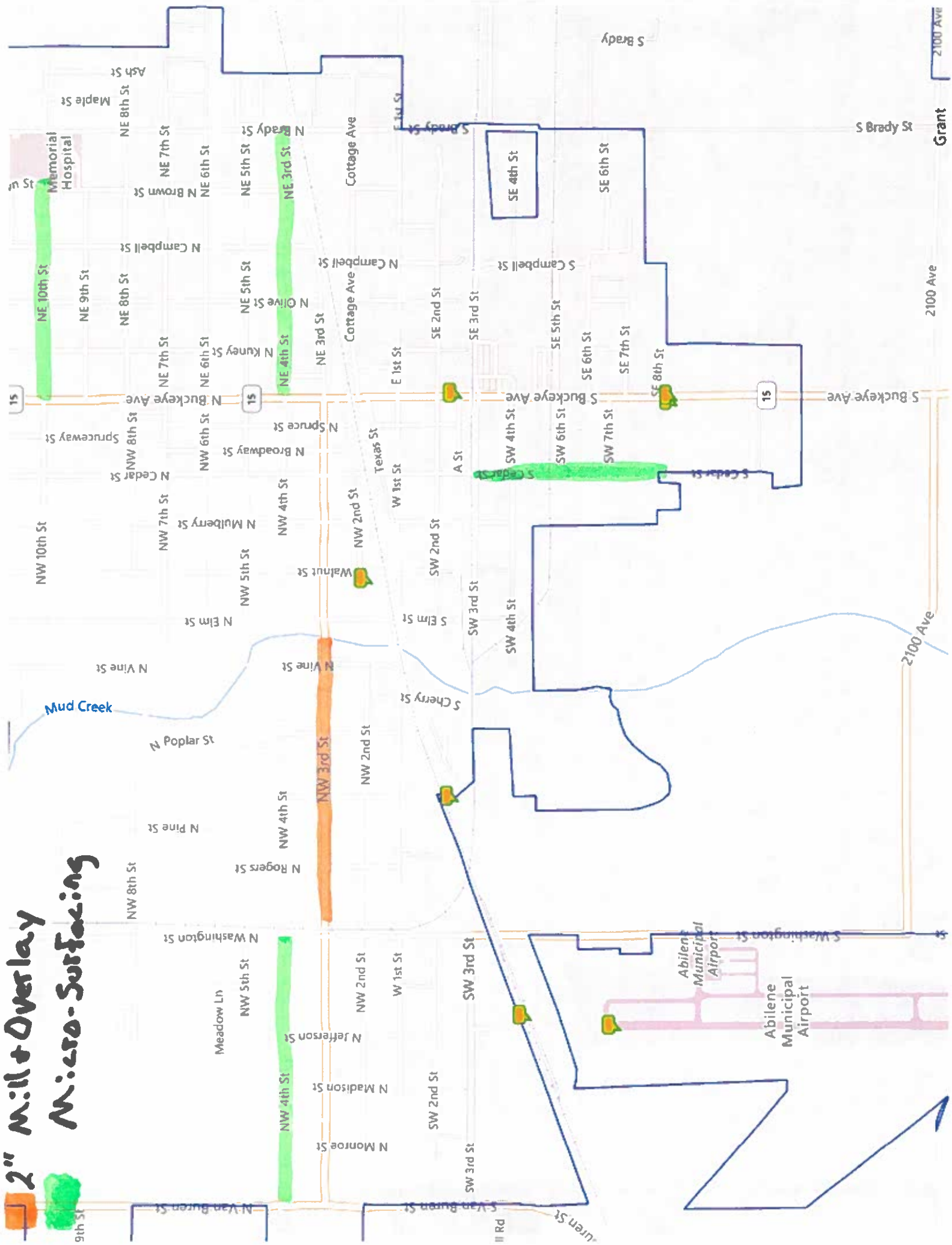
Dickinson County Road & Bridge: Dura-patching various city street locations to repair potholes, settlements, and joints. **\$143.35 / Hour.**

Fiscal Note: Projected funds received from the Sales Tax Street Fund will pay for the projects. Financial questions may be directed to Finance Director Johnson.

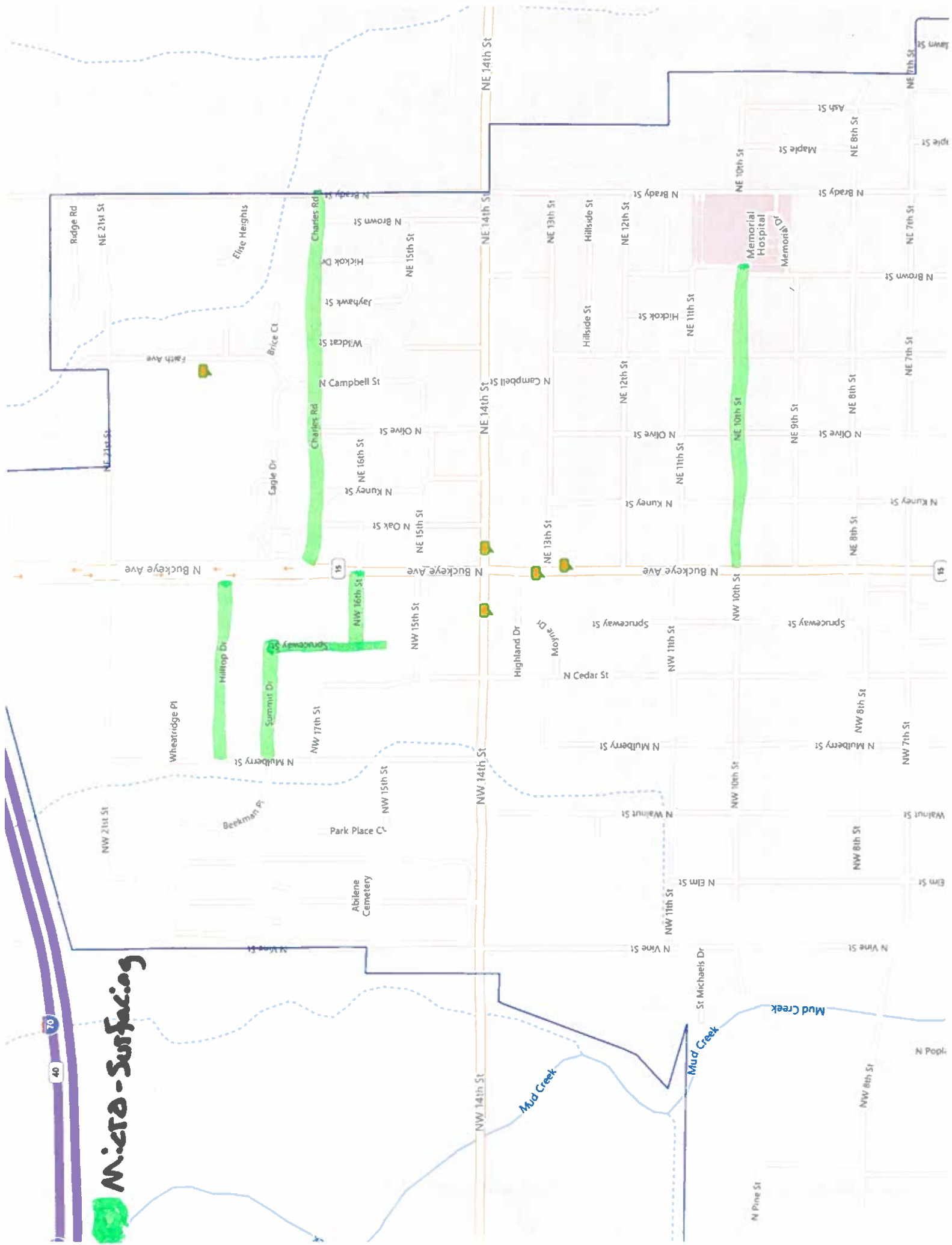
Funding Source: 037 Sales Tax Street



2



Micro-Surfacing





Shilling Construction Co., Inc.

PO Box 1568

Manhattan, KS 66505

Contact: Eric Schwein

Phone: 785-564-1819

Email: eric@shilconst.com

Quote To: Brad Anderson - City of Abilene
Today's Date: April 3, 2025

Job Name: 3rd Street Mill and Overlay
Date of Plans:

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	MOBILIZATION	1.00	LS	6,200.00	6,200.00
2	TRAFFIC CONTROL	1.00	LS	10,000.00	10,000.00
3	MILLING 2" NOMINAL	10,630.00	SY	2.80	29,764.00
4	COMM GR CLASS A OVERLAY 2"	1,232.00	TONS	104.00	128,128.00
GRAND TOTAL					\$174,092.00

NOTES:

We propose to mill, sweep, tack, and install 2" of asphalt on 3rd street. Work to be completed in 5 days

We have not included for Railroad flagging. If required, flagging is \$ 1500 per day. If a Right of entry agreement is needed, add \$3000.

ONLY THOSE MATERIALS AND SERVICES NOTED ABOVE ARE INCLUDED IN OUR PRICE

1. This contract proposal is made subject to the terms and conditions printed below and attached.
2. All deliveries of materials expressed or implied by this contract proposal are contingent upon our ability to purchase and receive raw materials from the manufacturer, or supplier.
3. All purchase orders and subcontracts issued by customer must incorporate this contract proposal and its terms & conditions. Where any conflicts occur between this contract proposal and the customer's purchase order or subcontract, the seller's contract proposal will govern.
4. There are no understandings, terms or conditions not fully expressed herein. There is no implied warranty or condition except the materials meet the seller's standard for the purpose intended, and the implied warranty of title to, and freedom from encumbrance upon, the products sold hereunder
5. Prices quoted do not include sales, use or other taxes, which may be applicable to this transaction unless noted.
6. TERMS: Net due on receipt. No retainage allowed.
7. Interest will be charged on all accounts over 30 days old at the rate of 1 1/2% per month.

Respectfully Submitted,
Shilling Construction Co. Inc

BY: Eric Schwein
Eric Schwein SELLER

The signed acceptance of these conditions by the purchaser signifies a contract to purchase according to terms specified.

ACCEPTANCE: I / We hereby accept the prices and all conditions of the above specified job quoted.

FIRM: _____

DATE: _____ BY: _____

Proposal and Contract

To: City of Abilene KS
601 NW. 2nd St.
Abilene, KS 67401

Date: 03/20/2025
Proposal No.: 022
Customer's Telephone: (785) 263-3510

APAC-KANSAS, Inc. ("APAC") offers to furnish all labor, materials and equipment required for the performance of the following described work in connection with asphalt milling and paving on 3rd St. for the City of Abilene

Description of Work and Price:

Item	Measure	Unit	Unit Price	Extension
Mobilization	1.00	LS	\$ 13,291.35	\$ 13,291.35
Traffic Control	1.00	LS	\$ 2,048.50	\$ 2,048.50
2" Milling	11,160.00	SY	\$ 2.65	\$ 29,574.00
2" Asphalt Paving	1,288.00	Tons	\$ 130.05	\$ 167,504.40
Estimated Total				\$ 212,418.25

This quotation includes the following terms:

- Price is based on 1 mobilization. Additional mobilizations will be at \$ 5,500.00 each.
- Price does not include sales tax, bonding, testing, or utility location, adjustment, or relocation.
- Project will be scheduled for: Summer 2025
- Establishing a customer account maybe required, please complete the enclosed credit application. The application must be approved before construction may begin.

Unless "Lump Sum" or "LS" appears next to an item of work, it is understood and agreed that the quantities referred to above are estimates only and that payment shall be made at the stated unit prices for actual quantities of work performed by APAC. This proposal expires thirty (30) days from the effective date of this Proposal.

Payment in full for all work performed during any month shall be made not later than the tenth (10th) day of the month next following. Final and complete payment for all work performed hereunder shall be made not later than fifteen (15) days after the completion of such work. Interest at the highest rate allowable under the laws of the in state which the work is done, or one and one half percent (1½%) per month, whichever is less, shall be charged and paid on all unpaid balances from the due date to the date we receive payment. You agree to pay in full all costs and expenses incurred by APAC in collecting the amounts owed by you under the Agreement, including any and all court costs and attorneys' fees. Payments received will be applied against open items on unpaid invoices in an order and sequence determined by APAC in its sole discretion. Any monies paid to you for our work shall be held in trust for our benefit.

We shall not become obligated to perform the work called for under this Proposal and Contract until we check and approve your credit. This Proposal and Contract shall be null and void if your credit is not approved. If credit conditions become unsatisfactory at any time prior to our completion of the work hereunder, you will furnish adequate security upon our request. To the extent you fail to provide adequate security, we may stop work.

This document is the full agreement between us, regardless of any prior proposals or communications. Any deviations from the specifications or modification of the terms of this contract and any extra or incidental work, or reductions in work, shall be set forth in writing and signed by both

parties prior to the making of such change. We will be compensated for any increase in our costs caused by such change, on the basis of the increase plus ten percent (10%) profit. If a time is set for the performance of work, and if, in our judgment, such change or other circumstances beyond our reasonable control will increase the time necessary for our performance, we will be granted a reasonable extension of time.

We will provide and pay for Workers' Compensation covering our employees, as well as General Liability and Property Damage Insurance. You agree to carry General Liability and Property Damage Insurance sufficient to protect yourself against any and all claims and liabilities arising from the performance of the work, including but not limited to claims arising under your agreement to indemnify and hold us harmless under this contract.

We shall be provided with suitable access to the work area. If our work is dependent upon or must be undertaken in conjunction with the work of others, such work shall be so performed and completed as to permit us to perform our work hereunder in a normal uninterrupted single shift operation.

Unless a time for the performance of our work is specified, we shall undertake it in the course of our normal operating schedule. We shall not be liable for any failure to undertake or complete the work for causes beyond our control, and we may suspend the work for causes beyond our control, including but not limited to fire, flood or other casualty; the presence on or beneath the work site of utilities, facilities, substances, or objects, including but not limited to any substance that in our opinion is hazardous or toxic or the reporting, remediation, or clean-up of which is required by any law or regulation (together "subsurface conditions"); labor disputes or other disagreements; and accidents or other mishaps, whether affecting this work or other operations in which we are involved, directly or indirectly.

If for causes beyond our control our work is not completed within twelve (12) months after the date of your acceptance of the proposal, we may cancel this agreement at any time thereafter on ten (10) days notice. In such event (i) we shall be relieved of any further obligation with respect to the balance of the work; and (ii) we shall be entitled to receive final and complete payment for all work performed by us to the date of cancellation within fifteen (15) days thereafter.

We shall not be responsible for, and you agree to indemnify and hold us harmless from, any suit, claim, liability, cost or expense arising from or in any way related to: sidewalks, driveways or other improvements located within our work area or designated areas of access, and to adjacent property and improvements; subsurface conditions; and any and all other alleged damages to persons or property, including but not limited to personal injury and death, arising from the performance of the work, unless such alleged damages arise from our sole negligence. You further agree to indemnify and protect us and save us harmless from any and all loss, damage, costs, expenses and attorney's fees suffered or incurred on account of your breach of any obligations and covenants of this contract. It is further understood that we shall not be responsible for any damage to or deterioration of any of our work, whether completed or in process, resulting from any cause or causes beyond our reasonable control, including but not limited to design, failure of subgrade or other subsurface conditions, or failure or inadequacy of any labor or materials not furnished and installed by us, whether or not such failure or inadequacy was or could have been known at the time our work was undertaken or work performed under adverse weather conditions. You agree that the proper jurisdiction and venue for adjudication concerning this contract is Saline County, Kansas, and you waive any right to jurisdiction and venue in any other place.

If you agree to these terms, prices and conditions, please acknowledge acceptance by signing in the space provided below and returning the original to us, retaining a copy for your files. The person signing for APAC represents that he or she is fully authorized to enter into this Agreement.

ACCEPTED:

(Firm Name)

By: _____
(Name)

(Title)

(Date)



Andrew Davis, Estimator, Salina Branch
APAC-Kansas, Inc., Shears Division
PO Box 1095
Salina, KS 67402-1095
Telephone: 785.823.5537 Fax: 785.823.1615



Jason Heis, Branch Manager, Salina Branch
APAC-Kansas, Inc., Shears Division
PO Box 1095
Salina, KS 67402-1095
Telephone: 785.823.5537 Fax: 785.823.1615

Federal ID Number (FIN) or
Social Security Number – **Required**

Tax Status (Please check one):

☐ Taxable

☐ **Project Exemption Certificate** Provided by the customer to APAC prior to construction, the certificate

- specifically identifies this project,
- has a unique certificate number,
- is date sensitive, and issued by the state of Kansas



3600 West Esthner
Wichita Kansas 67213
(316) 613-3433 Fax (316) 613-3499

Submitted To:
ATTN: Brad Anderson
601 NW 2nd St. PO Box 519
Abilene, Kansas

Proposal

Date: Thursday, March 06, 2025
Project: City of Abilene
Location: Various streets
Estimator: Vernon

City of Abilene 2025

Asphalt paving 2" mill/overlay

1. We will mill asphalt 2" depth and remove all debris.
2. We will prep asphalt with tac oil prior to paving.
3. We will machine pave hot mix asphalt in one lift to make 2" thickness.
4. We will compact asphalt for proper density and smooth surface.
5. If the milling machine falls through the asphalt, we will need to submit a change order to fix the base.

<u>Streets</u>	<u>Location</u>	<u>Quantity</u>
I. 3 rd St.	Washington to Vine	<u>10,869 sqyds.</u>
		Total = 10,869 sqyds.

Total cost for asphalt mill/overlay.....\$302,250.30 tax exempt.



Bringing Integrity to the Surface.

PROPOSAL

Submitted To: City of Abilene, KS	Date: 4/4/2025
Address: 419 N Broadway St.	Project Name: 2025 Microsurfacing
City, State, Zip: Abilene, KS 67410	Project No:
Contact: Brad Anderson	Project Location: Various City Streets
Phone: 785-479-1925	Email: BRAD@ABILENECITYHALL.COM

Vance Brothers shall furnish all labor, material, and equipment necessary to complete material installation. All work shall be done in accordance with the Standard Specifications.

Item No.	Item Description	Quantity	Unit	Unit Price	Total Price
1	Microsurfacing	50,091	SY	\$ 4.05	\$ 202,868.55
					\$ -
TOTAL PRICE					\$ 202,868.55

NOTES: Unit price includes mobilization due to work Vance Brothers, LLC already has with Dickinson County and the City of Salina.

Price includes street cleaning, resident notification and all traffic control.

Please see Attachment A for the list of streets.

* Excludes: Permits, lab, testing, staging area, water meter, engineering fees, surveying, striping, and utility adjustments

* Extra mobilizations and days will be billed if needed

* Work shall be completed during the typical seasonal months of March through October.

* Price includes Asphalt Cement or emulsion applied by Vance Brothers (Unless otherwise agreed upon)

* Final field measurement will prevail

* Payment terms are net 30 if your company has a credit account at Vance Brothers. Otherwise, total price must be paid before work is started.

*Representation from owner is expected to be on site during construction.

1. This contract (hereinafter referred to as the "Agreement") including the terms and conditions that follow, supersedes any prior understanding or written or oral agreement between the parties, and constitutes the entire agreement between the parties and any understanding or representation not contained herein is hereby expressly waived. It is expressly understood that no representative Vance Brothers hereinafter "Contractor" has the power to modify the provisions hereof in any respect, that the Contractor shall not be bound by, or liable to, Owner for any representation, promise or endorsement made by any agent or person in Contractor's employment not set forth in writing in this Agreement and no modification or amendment of this instrument shall be binding on the Contractor unless set forth in writing and signed by an authorized officer of the Contractor.

2. This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representative successors where permitted by this Agreement. Owner expressly agrees that this Agreement is binding upon it and is not subject to cancellation unless expressly agreed upon for any reason, as shown in the body of this Agreement, and that furthermore, notwithstanding the terms hereof, this Agreement shall not be binding upon Contractor until the credit of Owner is approved and accepted by Contractor. Owner agrees that Contractor has permission to obtain Owner's credit report and shall sign all necessary documents to allow this credit check.

3. Contractor shall not be liable for delays or damages occasioned by causes beyond his control, including but not limited to: the elements, labor strikes and other labor unrest, labor shortages, riots and other public disturbances, acts of God, pandemic, accidents, material and supply shortages, and delays occasioned by suppliers not meeting shipping schedules.

4. If any provision of this agreement is modified by statute or declared invalid, the remaining provisions shall nevertheless continue in full force and effect to the greatest extent possible. The Owner and the Contractor agree that the Agreement shall be construed and governed by the laws of Missouri, irrespective of any conflict of laws provisions, and that venue for any dispute or litigation arising out of this Agreement shall be only in Jackson County, Missouri.

5. As directed by the Owner, construction lender, public body or any alteration or deviation from the specifications that involves extra cost (subcontractors, labor, materials, etc.) will be performed only after the parties have entered into a written change order. However, Owner hereby authorizes Contractor to make any such repairs or changes and agrees to be responsible for the cost of any such additional work and materials necessary to complete the job as described herein even if no written change order is executed.

6. Contractor will provide and pay for all labor and materials necessary to complete the Project. Contractor is released from this obligation when the Owner is in arrears in making progress payments or the final payment.

7. Contractor will maintain worker's compensation insurance for its employees and comprehensive coverage liability insurance policies.

8. Contractor may substitute materials without notice to the Owner in order to allow work to proceed, provided that the substituted materials are of no less quality than those listed in the specifications.

9. Contractor shall not be responsible for underlying materials of the pavement.

10. The parties agree that in the event of breach of any warranty, the liability of the Contractor shall be limited to the labor costs of replacing the defective work. The Contractor shall not be liable for any other damages direct, indirect, or consequential. Notwithstanding anything else to the contrary, the Contractor shall have no liability or responsibility for any damage to the structure, its contents, floors, carpets and walkways that is caused by the condition of tracking materials (sealcoat, cracksealer, tar, etc.), caused by others besides employees of Vance Brothers, regardless of whether such damage occurs or is worsened during the performance of the job.

11. All Work has a ONE YEAR WARRANTY on workmanship and material unless otherwise noted in this contract. Final contract price will be determined from actual field measurements of completed work at the unit prices given. Additional work can be done at your request, at an additional charge while the crew is on site if time and materials are available. Vance Brothers is not responsible for damage due to scarring, marking, vandalism, mag chloride. All warranties are void if the contract is not paid in full on time.

12. If any payment under this Agreement is not made when due, the Contractor may suspend work or terminate all work on the job. Any failure to make payment is subject to a lien claim to be enforced against the property in accordance with all applicable lien laws.

13. In the event the amount of Contract is not paid within 31 days from completion, the account shall be in default. The Owner and acceptor of this Agreement agrees to indemnify and hold harmless the Contractor from any costs or expenses incurred in the collection of the defaulted account, or in any part thereof, including, but not limited to, attorney's fees, court cost, etc., and further agrees that the defaulted account, and any part thereof, including attorney's fees, court cost, etc., shall bear interest at the rate of 1.5% per month, which is 18% per annum, on the all such unpaid balances.

14. If any provision of this Contract is found unenforceable by any court or tribunal, Owner and Contractor agree that such provision shall be modified to the minimum extent necessary to render it enforceable, and that the remainder of this Contract shall not be otherwise affected. The mutual agreement of the parties hereto is comprised of each and every provision hereof, and no provision shall individually be held unenforceable for lack of mutuality. This Contract constitutes the entire agreement between the parties and may not be amended except by written agreement executed by the parties. This Contract constitutes the complete agreement between the parties and supersedes any and all prior understandings, conversations, and proposals.

15. The Contractor will exercise reasonable care when performing the work but will not be liable in any manner for any damages caused in whole or in part by other tradesmen, heavy trucks or chemical spills, including, but not limited to, products not adhering to previous chemical spills. Contractor will not be responsible for fugitive or wind-blown materials if instructed to apply in windy conditions.

16. This contract shall become binding when signed by all parties and the authorized officer of the Contractor. Owner is still liable for the full amount of contract even if the contract is terminated for any reason at any time.

17. Any notice required or permitted under this Agreement shall be given by hand delivery, certified or registered mail at the addresses contained in the Agreement.

18. Owner further agrees that the equity in the property is security for payment of the Contract price. This Contract shall become binding upon the written acceptance hereof by the Contractor (or its authorized Agent) or upon commencement of the work by Contractor, whichever is earlier.

19. This Contract constitutes the entire understanding of the parties, and no other understanding, collateral or otherwise, shall be binding unless in writing signed by both parties.

20. The proposal will expire within 60 days from date unless extended in writing by the company. After 60 days, Contractor may revise its price in accordance with costs in effect at that time.

Please sign in spaces provided below to indicate acceptance and return original. This proposal will expire in sixty (60) days from date above, if it is not accepted within that time. If accepted, shall constitute a contract between the parties to this proposal. Payment terms are net 30 days from invoice, unless otherwise stated.			
SUBMITTED:		ACCEPTED:	
Vance Brothers, Inc. 5201 Brighton Ave. Kansas City, MO 64130 816-923-4325			
By: _____		By: _____	
Date:		Date:	

ABILENE RESIDENTIAL STREETS

ATTACHMENT A

Street Name	From	To	length	Width	Sqyds	Price/SY	Total Price
S Cedar St	dead end south	Asv	1135	32	4,035	\$ 4.05	\$16,341.75
S Cedar St	Asv	Bnsf	765	32	2,720	\$ 4.05	\$11,016.00
Ne 4th St	Kirby	Brady	2415	35	9,932	\$ 4.05	\$40,224.60
Ne 4th St	Kuney	Kirby	245	24	653	\$ 4.05	\$2,644.65
Ne 10th St	Buckeye	Hospital Entrance	2060	35	8,011	\$ 4.05	\$32,444.55
Hilltop Rd	Buckeye	Mulberry	1225	26	3,539	\$ 4.05	\$14,332.95
Summit Dr	Mulberry	Spruce	815	30	2,717	\$ 4.05	\$11,003.85
Spruceway	Summit	dead end south	800	30	2,667	\$ 4.05	\$10,801.35
Nw 16th St	Spruceway	Buckeye	450	26	1,300	\$ 4.05	\$5,265.00
Charles Rd	Buckeye	Campbell	1,300	20	2,889	\$ 4.05	\$11,700.45
Charles Rd	Campbell	Brady	1300	30	4,333	\$ 4.05	\$17,548.65
Nw 4th St	Washington	Jefferson	850	26	2,456	\$ 4.05	\$9,946.80
Nw 4th St	Jefferson	Vanburen	1675	26	4,839	\$ 4.05	\$19,597.95
Totals					50,091		\$202,868.55



Contact: Mike Beener

City of Abilene Quote for Micro Surfacing:

Approximate low end price of \$4.50 sq. yd. to high end of \$5.00 sq.yd. plus \$20,000 mobilization charge.

Pricing pending the following:

Size of project

Stock pile location

Locations of street distance associated with project

Traffic Control / Door Hanger Notifications to residential , school, trash

Chat application rate



Abilene, KS

Check Register

Packet: APPKT00349 - BILLS 032525

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking - Gen-AP Checking - General						
VEN01000	ADOBE INC	03/25/2025	Regular	0.00	9,405.03	1494
VEN01004	ANDERSON, BRAD	03/25/2025	Regular	0.00	116.20	1495
VEN01131	BRITTANI GRAHAM	03/25/2025	Regular	0.00	35.00	1496
VEN01132	CHRIS CEASE	03/25/2025	Regular	0.00	35.00	1497
1000192	CINTAS CORP NO. 2	03/25/2025	Regular	0.00	62.77	1498
3300	CLARK, MIZE & LINVILLE CHARTERED	03/25/2025	Regular	0.00	3,939.00	1499
3210	CONSOLIDATED FLEET SERVICES, INC	03/25/2025	Regular	0.00	1,921.75	1500
999293	CRANE, SHELLY	03/25/2025	Regular	0.00	35.00	1501
4370	DON'S TIRE & SUPPLY	03/25/2025	Regular	0.00	147.75	1502
1000720	DOWNTOWN DANCE LLC	03/25/2025	Regular	0.00	936.00	1503
6138	FELD FIRE	03/25/2025	Regular	0.00	425.00	1504
8105	HIATT, JENNIE	03/25/2025	Regular	0.00	163.80	1505
1000976	HOULTON, TED	03/25/2025	Regular	0.00	32.00	1506
11009	KA-COMM, INC.	03/25/2025	Regular	0.00	175.00	1507
VEN01133	KBI - LABORATORY ANALYSIS FEE FU	03/25/2025	Regular	0.00	3,600.00	1508
VEN01122	LAWRENCE H. GREENWOOD	03/25/2025	Regular	0.00	1,199.85	1509
12120	LEAGUE KS MUNICIPALITIES	03/25/2025	Regular	0.00	248.00	1510
23110	LUMBER HOUSE TRUE VALUE	03/25/2025	Regular	0.00	168.32	1511
1000156	LYNNS CUSTOM CLEANING	03/25/2025	Regular	0.00	90.00	1512
VEN01049	MESOTECH INTERNATIONAL INC	03/25/2025	Regular	0.00	21,500.00	1513
999139	MOHR, SHAYLA	03/25/2025	Regular	0.00	60.90	1514
14860	OLSSON	03/25/2025	Regular	0.00	6,424.18	1515
16021	PACE ANALYTICAL SERVICES	03/25/2025	Regular	0.00	351.50	1516
16195	PIONEER FARM INC	03/25/2025	Regular	0.00	225.41	1517
4394	PVS DX, INC	03/25/2025	Regular	0.00	1,755.24	1518
VEN01135	RHOMAR INDUSTRIES INC	03/25/2025	Regular	0.00	2,943.43	1519
12012	ROASTER JOES, INC	03/25/2025	Regular	0.00	51.66	1520
VEN01134	SALINA BLUE LLC	03/25/2025	Regular	0.00	49.00	1521
19551	SMITH HEATING & AIR	03/25/2025	Regular	0.00	678.58	1522
VEN01130	TANYA HITE	03/25/2025	Regular	0.00	35.00	1523
999925	THE WHITE CORPORATION, INC	03/25/2025	Regular	0.00	55.00	1524
11221	VERIZON	03/25/2025	Regular	0.00	2,302.84	1525
22012	VISA - UMB MUNICIPAL COURT	03/25/2025	Regular	0.00	264.25	1526
22011	VISA - UMB POLICE DEPT	03/25/2025	Regular	0.00	5,052.88	1527
1000852	XEROX FINANCIAL SERVICES	03/25/2025	Regular	0.00	167.90	1528

Bank Code AP Checking - Gen Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	55	35	0.00	64,653.24
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	55	35	0.00	64,653.24

Fund Summary

Fund	Name	Period	Amount
099	POOLED CASH	3/2025	64,653.24
			64,653.24



Abilene, KS

Check Register

Packet: APPKT00365 - 040125 BILLS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking - Gen-AP Checking - General						
1340	ABILENE ROTARY CLUB	04/01/2025	Regular	0.00	50.00	1536
1000894	BRIAND, KELSEY	04/01/2025	Regular	0.00	216.08	1537
3380	CONRAD FIRE EQUIPMENT, INC	04/01/2025	Regular	0.00	5,910.69	1538
3441	COOPER, KELLY	04/01/2025	Regular	0.00	2,700.00	1539
1000912	GUFFEY PROPERTIES, LLC	04/01/2025	Regular	0.00	2,297.25	1540
2383	HOMMAN ELECTRONICS	04/01/2025	Regular	0.00	352.00	1541
1000750	JACKSON, PETER R.	04/01/2025	Regular	0.00	176.00	1542
11009	KA-COMM, INC.	04/01/2025	Regular	0.00	7,276.06	1543
999650	KANSAS GAS SERVICE	04/01/2025	Regular	0.00	7,114.69	1544
12070	LAST CHANCE GRAPHICS	04/01/2025	Regular	0.00	301.00	1545
1001045	LEGACY KANSAS, LLC	04/01/2025	Regular	0.00	29.99	1546
23110	LUMBER HOUSE TRUE VALUE	04/01/2025	Regular	0.00	2,521.02	1547
1000277	MICHELLE WRIGHT	04/01/2025	Regular	0.00	8,356.36	1548
1000545	NARAYAN, INC	04/01/2025	Regular	0.00	222.59	1549
999690	RHV DO IT BEST HARDWARE	04/01/2025	Regular	0.00	11.85	1550
18320	ROBSON OIL CO, INC	04/01/2025	Regular	0.00	664.82	1551
999978	ROLLER-WEEKS, JULIE	04/01/2025	Regular	0.00	215.74	1552
1000864	ROSS, ANTHONY W.	04/01/2025	Regular	0.00	252.00	1553
999974	RYAN & MULLIN, PA	04/01/2025	Regular	0.00	3,250.00	1554
1000766	SALINA SEPTIC SYSTEMS, LLC	04/01/2025	Regular	0.00	625.00	1555
1000186	THE QUALITY OF LIFE COALITION	04/01/2025	Regular	0.00	10,000.00	1556
1000203	TRIPLETT, INC	04/01/2025	Regular	0.00	7,025.92	1557
22016	VISA - UMB CVB	04/01/2025	Regular	0.00	4,318.02	1558
1000865	WALLS, JERRY	04/01/2025	Regular	0.00	252.00	1559
1000852	XEROX FINANCIAL SERVICES	04/01/2025	Regular	0.00	230.02	1560

Bank Code AP Checking - Gen Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	29	25	0.00	64,369.10
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	29	25	0.00	64,369.10

Fund Summary

Fund	Name	Period	Amount
099	POOLED CASH	4/2025	64,369.10
			64,369.10



Abilene, KS

Check Register

Packet: APPKT00380 - BILLS 040825

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking - Gen-AP Checking - General						
1070	ABILENE ANIMAL HOSPITAL, PA	04/08/2025	Regular	0.00	120.75	1561
VEN01137	AMANDA COLLINS	04/08/2025	Regular	0.00	60.00	1562
3391	ASTRA BANK	04/08/2025	Regular	0.00	500.00	1563
1000699	CATLETT AUTOMOTIVE INC	04/08/2025	Regular	0.00	499.95	1564
1000192	CINTAS CORP NO. 2	04/08/2025	Regular	0.00	125.54	1565
16120	CRAFCO, INC	04/08/2025	Regular	0.00	272.50	1566
999989	DENNIS MAAS - REMODEL	04/08/2025	Regular	0.00	604.20	1567
4320	DK CTY SHERIFF	04/08/2025	Regular	0.00	675.00	1568
4370	DON'S TIRE & SUPPLY	04/08/2025	Regular	0.00	321.50	1569
23159	EVERGY	04/08/2025	Regular	0.00	51,594.53	1570
VEN01099	FEDERICO CONSULTING INC	04/08/2025	Regular	0.00	2,000.00	1571
VEN01011	GOLDSTAR PRODUCTS, INC	04/08/2025	Regular	0.00	499.50	1572
VEN01094	JENKINS, MEGAN	04/08/2025	Regular	0.00	135.31	1573
1000399	JOHNSON, LEANN	04/08/2025	Regular	0.00	557.20	1574
11009	KA-COMM, INC.	04/08/2025	Regular	0.00	444.05	1575
11223	KANSAS ONE-CALL SYSTEM, INC	04/08/2025	Regular	0.00	206.15	1576
999932	KDOR-MISCELLANEOUS TAX SECTION	04/08/2025	Regular	0.00	2,761.48	1577
VEN01141	KEATON HARGRAVE	04/08/2025	Regular	0.00	140.00	1578
21	KENNAMEAL, INC	04/08/2025	Regular	0.00	1,341.96	1579
11525	KS EMPLOYMENT SECURITY FUND	04/08/2025	Regular	0.00	1,186.65	1580
19770	KS TREASURER	04/08/2025	Regular	0.00	1,330.93	1581
11180	KU TRANSPORTATION RESEARCH INC	04/08/2025	Regular	0.00	260.00	1582
12070	LAST CHANCE GRAPHICS	04/08/2025	Regular	0.00	2,588.00	1583
23110	LUMBER HOUSE TRUE VALUE	04/08/2025	Regular	0.00	1,991.53	1584
VEN01107	MCLAIN, JASON MICHAEL	04/08/2025	Regular	0.00	600.00	1585
1000711	MERIDIAN MEDIA LLC	04/08/2025	Regular	0.00	70.00	1586
999139	MOHR, SHAYLA	04/08/2025	Regular	0.00	144.20	1587
1000813	NEW DIRECTIONS BEHAVIORAL HEALTH	04/08/2025	Regular	0.00	1,750.00	1588
999750	NEX-TECH	04/08/2025	Regular	0.00	284.95	1589
14860	OLSSON	04/08/2025	Regular	0.00	1,280.00	1590
VEN01140	OSLAND, CURTIS FLOYD	04/08/2025	Regular	0.00	910.00	1591
16021	PACE ANALYTICAL SERVICES	04/08/2025	Regular	0.00	1,035.60	1592
16195	PIONEER FARM INC	04/08/2025	Regular	0.00	401.87	1593
16135	POLYDYNE, INC	04/08/2025	Regular	0.00	1,485.00	1594
3545	PRAIRIELAND PARTNERS, LLC	04/08/2025	Regular	0.00	7,266.21	1595
999690	RHV DO IT BEST HARDWARE	04/08/2025	Regular	0.00	30.17	1596
18320	ROBSON OIL CO, INC	04/08/2025	Regular	0.00	7,664.33	1597
19180	SALINA SUPPLY CO	04/08/2025	Regular	0.00	2,082.32	1598
1000318	SITEONE LANDSCAPE SUPPLY	04/08/2025	Regular	0.00	401.48	1599
VEN01138	STRIDE BANK	04/08/2025	Regular	0.00	20.00	1600
1000860	SUPERIOR ATHLETIC FIELDS	04/08/2025	Regular	0.00	2,574.00	1601
19892	SUPERIOR SANITATION SERVICE	04/08/2025	Regular	0.00	509.00	1602
20355	TRAILS END CAR WASH	04/08/2025	Regular	0.00	348.00	1603
1000851	TRANSUNION RISK & ALTERNATIVE	04/08/2025	Regular	0.00	120.00	1604
23210	UNIFIRST CORPORATION	04/08/2025	Regular	0.00	1,499.45	1605
1000364	USD 435 ABILENE	04/08/2025	Regular	0.00	25.00	1606
5046	VYVE BROADBAND	04/08/2025	Regular	0.00	6,464.15	1607

Check Register

Packet: APPKT00380-BILLS 040825

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1000698	ZOOK, KARI	04/08/2025	Regular	0.00	50.40	1608

Bank Code AP Checking - Gen Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	82	48	0.00	107,232.86
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	82	48	0.00	107,232.86

Fund Summary

Fund	Name	Period	Amount
099	POOLED CASH	4/2025	107,232.86
			<u>107,232.86</u>



Abilene, KS

Check Register

Packet: APPKT00364 - REFUND BANKRUPTCY HOLLEY 032825

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking - Gen-AP Checking - General						
VEN01136	SALLY HOLLEY	03/28/2025	Regular	0.00	191.60	1535

Bank Code AP Checking - Gen Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	191.60
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	191.60

Fund Summary

Fund	Name	Period	Amount
099	POOLED CASH	3/2025	191.60
			191.60



Abilene, KS

Check Register

Packet: APPKT00362 - REISSUE CHECK TO OCCK 032725

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking - Gen-AP Checking - General 14840	O.C.C.K., INC	03/27/2025	Regular	0.00	6,166.67	1534

Bank Code AP Checking - Gen Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	6,166.67
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	6,166.67

Fund Summary

Fund	Name	Period	Amount
099	POOLED CASH	3/2025	6,166.67
			6,166.67



Abilene, KS

Check Register

Packet: APPKT00364 - REFUND BANKRUPTCY HOLLEY 032825

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking - Gen-AP Checking - General						
VEN01136	SALLY HOLLEY	03/28/2025	Regular	0.00	191.60	1535

Bank Code AP Checking - Gen Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	191.60
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	191.60

Fund Summary

Fund	Name	Period	Amount
099	POOLED CASH	3/2025	191.60
			191.60



Packet: PYPKT00144 - 3/28/25 PAYROLL
Payroll Set: 01 - Abilene, KS

Pay Period: 03/09/2025 - 03/22/2025

Total Direct Deposits: 114,167.57
Total Check Amounts: 0.00

Males Paid: 66
Females Paid: 32
Unknown Paid: 0
Total Employees: 98

EARNINGS

Pay Code	Units	Pay Amount
AUTO ALLOW	0.00	138.47
BI-LINGUAL	3.00	97.89
CALL OUT	196.00	3,912.49
CALL OUT VOLUNTEER	38.00	1,140.00
CELL ALLOWANCE	0.00	230.76
COMMISSION	0.00	1,050.00
COMP TIME USED	66.50	1,443.42
CORRECTION	0.00	77.85
FITNESS ALLOW	0.00	15.00
Funeral Leave	32.00	453.36
HOURLY	4,001.50	98,314.63
NIGHT SHIFT	365.00	10,102.50
OT	10.50	389.31
PART-TIME	223.50	3,281.42
PO VAC NO KPERS	68.75	1,907.13
SALARY	645.00	34,304.88
SICK LEAVE	205.25	4,313.23
TASK FORCE	29.25	592.00
VACATION LEAVE	339.25	9,819.76
Total:	6,223.50	171,584.10

BENEFITS

Pay Code	Units	Pay Amount
COMP EARNED 1.0	4.50	0.00
COMP EARNED 1.5	24.75	0.00
FTC 457	0.00	360.00
IMPACT SPORTS	0.00	172.50
Total:	29.25	532.50

TAXES

Code	Subject To	Employee	Employer
FEDERAL W/H	148,540.62	12,595.93	0.00
MEDICARE	160,571.06	2,328.30	2,328.30
SOCIAL SECURITY	160,571.06	9,955.41	9,955.41
STATE TAXES	159,109.06	7,656.66	0.00
UNEMPLOYMENT	170,456.25	0.00	170.50
Total:		32,536.30	12,454.21

DEDUCTIONS

Code	Subject To	Employee	Employer
AFLAC PRE-TAX	0.00	667.76	0.00
AFLAC-AFTER TAX	0.00	287.56	0.00
CHILD SUPPORT	0.00	392.25	0.00
DENTAL INSURANCE	0.00	17.54	52.60
EMPOWER KPERS 457 PT	0.00	396.00	120.00
EMPOWER KPERS ROTH	0.00	122.00	100.00
FLEX SPEND MEDICAL	0.00	1,622.50	0.00
FTC 457	0.00	706.00	360.00
GARNISHMENT	0.00	100.00	0.00
HEALTH INS	0.00	8,590.73	25,771.66
HEALTH SAVINGS ACCT	0.00	210.00	100.00
IMPACT SPORTS	0.00	257.34	172.50
KP&F	68,604.40	4,905.23	16,924.71
KP&F OGLI	0.00	115.86	0.00
KPERS OGLI	0.00	221.17	0.00
KPERS TIER 1	38,577.30	2,314.64	4,131.64
KPERS TIER 2	15,210.79	912.63	1,629.08
KPERS TIER 3	40,599.22	2,435.94	4,348.16
LPL FIN. OPEN/ROTH	0.00	175.00	0.00
LPL FINANCIAL 529	0.00	50.00	0.00
POLICE & FIRE INS	0.00	20.92	0.00
VISION CARE DIRECT	0.00	307.15	0.00
VISION SERVICE PLUS	0.00	52.01	0.00
Total:		24,880.23	53,710.35

RECAP 01 - Abilene, KS

Earnings:	171,584.10	Benefits:	532.50	Deductions:	24,880.23	Taxes:	32,536.30	Net Pay:	114,167.57
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Packet: PYPKT00149 - 04/11/2025 PAYROLL
Payroll Set: 01 - Abilene, KS

Pay Period: 03/23/2025 - 04/05/2025

Total Direct Deposits: 109,891.91
Total Check Amounts: 0.00

Males Paid: 66
Females Paid: 26
Unknown Paid: 0
Total Employees: 92

EARNINGS

Pay Code	Units	Pay Amount
AUTO ALLOW	0.00	138.47
BI-LINGUAL	1.00	32.63
CALL OUT	90.00	1,967.74
CALL OUT VOLUNTEER	32.00	960.00
CELL ALLOWANCE	0.00	230.76
COMP TIME USED	33.00	734.79
FITNESS ALLOW	0.00	15.00
FLOATING HL	16.00	151.12
HOURLY	3,820.50	95,234.62
NIGHT SHIFT	277.50	7,852.06
NIGHT SHIFT OT	35.50	1,448.62
OT	323.25	10,153.72
PART-TIME	204.25	3,025.33
PO SL NO KPERS/KPF	5.57	207.87
SALARY	672.00	34,304.88
SICK LEAVE	126.56	2,502.28
TRAINING	3.00	58.98
VACATION LEAVE	249.69	7,030.47
Total:	5,889.82	166,049.34

BENEFITS

Pay Code	Units	Pay Amount
COMP EARNED 1.0	3.50	0.00
COMP EARNED 1.5	56.25	0.00
FTC 457	0.00	360.00
IMPACT SPORTS	0.00	165.00
Total:	59.75	525.00

TAXES

Code	Subject To	Employee	Employer
FEDERAL W/H	143,201.82	12,321.57	0.00
MEDICARE	155,113.48	2,249.19	2,249.19
SOCIAL SECURITY	155,113.48	9,617.05	9,617.05
STATE TAXES	153,651.48	7,221.69	0.00
UNEMPLOYMENT	166,049.34	0.00	166.07
Total:		31,409.50	12,032.31

DEDUCTIONS

Code	Subject To	Employee	Employer
AFLAC PRE-TAX	0.00	663.08	0.00
AFLAC-AFTER TAX	0.00	287.56	0.00
CHILD SUPPORT	0.00	392.25	0.00
DENTAL INSURANCE	0.00	17.54	52.60
EMPOWER KPERS 457 PT	0.00	396.00	120.00
EMPOWER KPERS ROTH	0.00	122.00	100.00
FLEX SPEND MEDICAL	0.00	1,622.50	0.00
FTC 457	0.00	706.00	360.00
GARNISHMENT	0.00	100.00	0.00
HEALTH INS	0.00	8,590.73	25,771.66
HEALTH SAVINGS ACCT	0.00	210.00	100.00
IMPACT SPORTS	0.00	250.58	165.00
KP&F	70,127.21	5,014.11	17,300.41
KP&F OGLI	0.00	115.90	0.00
KPERS OGLI	0.00	221.20	0.00
KPERS TIER 1	37,412.08	2,244.72	4,006.84
KPERS TIER 2	15,210.79	912.63	1,629.08
KPERS TIER 3	37,970.07	2,278.20	4,066.59
LPL FIN. OPEN/ROTH	0.00	175.00	0.00
LPL FINANCIAL 529	0.00	50.00	0.00
POLICE & FIRE INS	0.00	20.92	0.00
VISION CARE DIRECT	0.00	304.98	0.00
VISION SERVICE PLUS	0.00	52.03	0.00
Total:		24,747.93	53,672.18

RECAP 01 - Abilene, KS

Earnings:	166,049.34	Benefits:	525.00	Deductions:	24,747.93	Taxes:	31,409.50	Net Pay:	109,891.91
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