

**CITY OF ABILENE
AIRPORT ADVISORY BOARD
MEETING AGENDA**

April 7, 2025, at 4:00 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410

Agenda Item
Call to Order
Roll Call: ___ Jim Price, Chair ___ Jim Curtis, ex-officio ___ Bruce Youtsey ___ Steve Cathey ___ Jeremy Gorman ___ James Ferguson
Approval of Agenda
Approval of the Meeting Minutes – March 3, 2025
Business 1. Hangar 2. Maintenance 3. KAIP Requests
Schedule Next Meeting: 1 st Monday of each month – May 5, 2025, at 4:00 p.m.
Adjournment

**CITY OF ABILENE
AIRPORT ADVISORY BOARD
MEETING MINUTES**

**March 3, 2025 at 4:00 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410**

Members Present: Jim Price (Chair), Jim Curtis (ex-officio, Airport Manager), Steve Cathey (Member), Jeremy Gorman (Member), James Ferguson (Member)

Members Absent: Bruce Youtsey (Member)

Staff Present: Finance Director Leann Johnson

Call to Order

The meeting was called to order by Chair, Jim Price.

Approval of Agenda

Jim C. moved to approve the agenda, seconded by Jeremy. Motion carried unanimously 5-0.

Approval of the Meeting Minutes – November 4, 2024

Jim C. moved to approve the minutes as written, seconded by James. Motion carried unanimously 5-0.

Business

Annual election of Chair and Vice Chair

Motion by Jim C. to elect Jim Price as Chair, and Jeremy Gorman as Vice-Chair seconded by Steve. After discussion, Motion revised to nominate Jim P. as Chair and Jeremy as vice and cease nominations with a unanimous ballot, seconded by James. Motion carried unanimously 5-0.

By-Laws Review

Discussion of changes:

Section Two 1. Appointments. Strike “on the first day of May” replace with “in accordance to the City Code Article Boards and Committees.”

2. Residency. Strike “city limits” at the end and replace with “Dickinson County”.

Section Three 1. Officers. Strick “secretary”. And moved section a. to Staff Liaison.

Section Four 1. Meetings. Strike “the official newspaper by the Chairperson at least five days in advance of said meeting” and replace with “accordance to the Kansas Open Meetings Act.”

5. Agendas. Strike “no later than the Thursday preceding the next or special meeting” and replace with “in accordance to the Kansas Open Meetings Act.”

Section Five 4. Strike “prior to April 1st” and replace with in accordance to the City Code Article Boards and Committees”.

Section Six 1a. strike and replace with “It shall be the responsibility of the Staff Liaison to act as the board’s official Secretary and shall keep a record of all proceedings. The official minutes and its resolutions shall be permanent records to be kept in the Office of the City Clerk.

Jeremy moved to make changes as discussed, seconded by Steve. Motion carried unanimously 5-0.

FAA/KDOT Projects

Staff Liaison was asked to get clarification from the Airport Engineer about the current signed Work Order for design and bidding of a T-Hangar. No action.

Maintenance

Jim C. advised the AWOS would be installed next week and asked to meet with the Facilities Maintenance Specialist regarding a couple of facility issues. No action.

KAIP Requests

The board discussed possible requests that could be made in the Fall. No action.

Adjournment

Jeremy made a motion to adjourn, seconded by Jim C. Motion carried unanimously 5-0.

Minutes Approved,

Attest:

Airport Advisory Board

Leann Johnson
Finance Director