



ABILENE CITY COMMISSION - REGULAR MEETING AGENDA
ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET
January 13, 2025 - 4:00 pm

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www.abilenecityhall.com/watchlive

1. Call to Order
2. Roll Call: _____ Rein _____ Miller _____ Witt _____ Kollhoff _____ Meysenburg
3. Pledge of Allegiance
4. Selection of Mayor
5. Selection of Vice-Mayor
6. Approval of the Agenda for the January 13, 2025, City Commission Meeting
7. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.
 - a. Meeting Minutes for December 30, 2024, Regular Meeting
 - b. Approval of appointments/reappointments to the following Boards and Commissions
 1. Kristyn Anderson – Planning Commission – 3-year term expiring January 2028
 2. Travis Sawyer – Planning Commission – 3-year term expiring January 2028
 3. Nicole Beck – Heritage Commission- -3-year term expiring January 2028
 4. Jeff Radabaugh – Heritage Commission – 3-year term expiring January 2028
 5. Tim Strunk – Tree Board – 3-year term expiring January 2028
 6. Samantha Pryor – Convention & Visitors Bureau Board– 3-year term expiring January 2028
 7. Barry Griffis – Building Standards Board – 3-year term expiring January 2028
 8. Greg Hottman - Building Standards Board - 3-year term expiring January 2028
 9. Max Linder – Building Standards Board -3-year term expiring January 2028
 10. John Hultgren – Building Standards Board – 3-year term expiring January 2028
 11. Cindy Whittington – Sister City Board – 3-year term expiring January 2028
 12. Claire Anderson – Sister City Board - 3-year term expiring January 2028
 13. Mary Montgomery – Sister City Board –3-year term expiring January 2028
 14. Jennie Hiatt – Sister City Board – to fill an unexpired term, expiring January 2026
 15. Jennifer Hager – Sister City Board – to fill an unexpired term, expiring January 2027
 16. Bruce Youtsey – Airport Advisory Board – 3-year term, expiring January 2028
 17. Janes Ferguson – Airport Advisory Board – 3-year term, expiring January 2028

8. Public Comments and Communications

- a. Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.
- b. National Slavery and Human Trafficking Prevention Month Proclamation 2025 – Jamie Shaw, DVACK
- c. National Stalking Awareness Month Proclamation 2025 – Jamie Shaw, DVACK

9. Business Items

- a. Consider approval of Resolution No. 011325-1, A RESOLUTION OF THE CITY OF ABILENE, KANSAS, DECLARING A STATE OF LOCAL DISASTER EMERGENCY.

10. Items for discussion

- a. None

11. Reports

- a. City Manager's Report

12. Recess of Regular Meeting

- a. Consider a motion to recess the January 13, 2025, City Commission Meeting. The study session will begin no sooner than 4:30 pm.



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
December 30, 2024, @ 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Rein Commissioners, Kollhoff, Witt, Miller (Zoom) and Meysenburg.

Staff Present: City Manager Marsh, City Clerk Mohr, Finance Director Johnson, City Attorney Martin, Fire Chief Strunk, Police Chief Hatter, Public Works Director Anderson, Convention and Visitors Bureau Director Roller-Weeks and City Engineer Bachamp.

3. Pledge of Allegiance

Agenda

4. Approval of the Agenda for the December 30, 2024, City Commission Meeting

Motion by Commissioner Kollhoff, seconded by Mayor Rein, to approve the agenda with the addition of item 7c, discussion regarding allocation of ARPA funds. Roll call vote: Miller YES, Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 5-0.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

a. Meeting Minutes for December 9, 2024, Regular Meeting

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the consent agenda as presented. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Miller YES, Rein YES. The motion carried 5-0.

6. Public Comments and Communications

- a. Public Forum:** Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

There were no public comments or communications.

7. Business Items

- a. Public Hearing** for the purpose of hearing and answering objections of taxpayers related to the proposed amended use of funds for the 2024 Budget of the City of Abilene, Kansas.

Finance Director Johnson explained the proposed amendment to the budget.

Mayor Rein opened the public hearing at 4:10 pm.

There were no public comments.

Mayor Rein closed the public hearing at 4:11 pm.

- b. Consider approval of Ordinance No. 24-3456, AN ORDINANCE AMENDING THE 2024 ANNUAL BUDGET OF THE CITY OF ABILENE, KANSAS, IN CONFORMANCE WITH THE CASH BASIS AND BUDGETARY LAWS OF THE STATE OF KANSAS.**

Motion by Commissioner Witt, seconded by Commissioner Meysenburg to approve Ordinance No. 24-3456, AN ORDINANCE AMENDING THE 2024 ANNUAL BUDGET OF THE CITY OF ABILENE, KANSAS, IN CONFORMANCE WITH THE CASH BASIS AND BUDGETARY LAWS OF THE STATE OF KANSAS. Roll call vote: Kollhoff YES, Meysenburg YES, Miller YES, Witt YES, Rein YES. The motion carried 5-0.

- c. ARPA Funds Allocation**

Motion by Commissioner Witt not to take any action with ARPA funds. The motion failed due to a lack of a second.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to reaffirm the City's intention to obligate the ARPA funds to reimburse the City of Abilene for previously incurred and eligible expenses

associated with sewer and water infrastructure on the 14th Street Project. Roll call vote: Meysenburg YES, Miller YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 5-0.

8. Items for Discussion

- a.** Consider approval of a Master Agreement with Olsson, Inc. for engineering services for the City of Abilene.

Motion by Commissioner Witt, seconded by Commissioner Miller, to approve a Master Agreement with Olsson, Inc. for engineering services for the City of Abilene. Roll call vote: Miller YES, Witt YES, Kollhoff NO, Meysenburg Yes, Rein YES. The motion carried 4-1.

9. Reports

- a.** City Manager's Report

There were no city manager reports.

10. Adjournment of Regular Meeting

- a.** Consider a motion to adjourn the December 30, 2024, City Commission Meeting.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to adjourn the December 30, 2024, City Commission Meeting at 5:19 pm. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Miller YES, Rein YES. The motion carried 5-0. There were no items for a City Commission Study Session.

(Seal)

Brandon Rein, Mayor

ATTEST:

Shayla L. Mohr, CMC
City Clerk



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Ron Marsh
City Manager

Leann Johnson
Finance Director

Shayla Mohr
City Clerk

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, January 13, 2025

Session: Regular Meeting

Topic: Board and Commission appointments/reappointments

Department: Administration

Staff Contact: Shayla Mohr, City Clerk

Background:

The following have submitted applications for appointment or reappointment to the City of Abilene Boards and Commissions. Support staff for all boards recommend these appointments and/or reappointments. Mayor Rein has recommended Kristyn Anderson be appointed to the Planning Commission.

1. Kristyn Anderson – Planning Commission – 3-year term expiring January 2028
2. Travis Sawyer – Planning Commission – 3-year term expiring January 2028
3. Nicole Beck – Heritage Commission- -3-year term expiring January 2028
4. Jeff Radabaugh – Heritage Commission – 3-year term expiring January 2028
5. Tim Strunk – Tree Board – 3-year term expiring January 2028
6. Samantha Pryor – Convention & Visitors Bureau Board– 3-year term expiring January 2028
7. Barry Griffis – Building Standards Board – 3-year term expiring January 2028
8. Greg Hottman - Building Standards Board - 3-year term expiring January 2028
9. Max Linder – Building Standards Board -3-year term expiring January 2028
10. John Hultgren – Building Standards Board – 3-year term expiring January 2028
11. Cindy Whittington – Sister City Board – 3-year term expiring January 2028
12. Claire Anderson – Sister City Board - 3-year term expiring January 2028
13. Mary Montgomery – Sister City Board –3-year term expiring January 2028
14. Jennie Hiatt – Sister City Board – to fill an unexpired term, expiring January 2026
15. Jennifer Hager – Sister City Board – to fill an unexpired term, expiring January 2027
16. Bruce Youtsey – Airport Advisory Board – 3-year term, expiring January 2028
17. Janes Ferguson – Airport Advisory Board – 3-year term, expiring January 2028

Recommendation:

Appoint or reappoint all listed to the respective Boards or Commissions.

Fiscal Note:

None

Funding Source:

None

Fw: Online Form Submittal: Board & Commission Application Form

From Shayla Mohr <shayla@abilenecityhall.com>

Date Tue 12/10/2024 2:40 PM

To Kari Zook <kari@abilenecityhall.com>

Shayla L. Mohr, CMC
Human Resources Director/City Clerk
City of Abilene, Kansas
419 N. Broadway Street
Abilene, KS 67410
(785) 263-2550

shayla@abilenecityhall.com



"Pursuant to K.S.A. 45-215 et seq., all records maintained by the City of Abilene, Kansas must be open for inspection by the public. This message and its contents are subject to public disclosure as are any responses to this message. State law provides for some exceptions to the Kansas Open Records Act (KORA), however, the exceptions are limited in scope and are not frequent in normal communications. If you have questions pertaining to the application of KORA to this message or its contents or have additional questions concerning KORA, please contact City Clerk Shayla Mohr at (785) 263-2550."

From: noreply@civicplus.com <noreply@civicplus.com>

Sent: Tuesday, December 10, 2024 1:41 PM

To: Shayla Mohr <shayla@abilenecityhall.com>

Subject: Online Form Submittal: Board & Commission Application Form

If you are having problems viewing this HTML email, click to view a [Text version](#).

Board & Commission Application Form

Please complete the online form below.

	Personal Information
Select the Board, Commission, or Committee applying for:*	Select One ▾
Name:*	Kristyn Anderson
Address:*	510 Tom Smith Circle
Home Phone Number:*	641 799 6733
Business Address:*	510 Tom Smith Circle

Business Phone Number:* 641 799 6733

Occupation:* Architect

Email Address: kristyn@foxtailstudiosarch.com

Residency Information

Length of Residency in Dickinson County:* 4 years

Are you a registered voter:* ☒ Yes ☐ No

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?* ☐ Yes ☒ No

If yes, which:

Have you served on a City Board, Commission, or Committee before?* ☐ Yes ☒ No

If yes, which:

Please list organization memberships and positions held:

Member American Institute of Architects (AIA) since 2018. Iowa AIA Award Reviewer 2019. Kansas AIA since 2021. NCARB Certified Sigma Kappa Alumni Member

Additional Comments:

Earned minor in community and urban planning from Kansas State University while completing my master of Architecture.

* indicates required fields.

View any uploaded files by [www.abilenecityhall.com/MyAccount]signing in and then proceeding to the link below:

<http://www.abilenecityhall.com/Admin/FormHistory.aspx?SID=7925>

The following form was submitted via your website: Board & Commission Application Form

Select the Board, Commission, or Committee applying for:: Planning

Name:: Kristyn Anderson

Address:: 510 Tom Smith Circle

Home Phone Number:: 641 799 6733

Business Address:: 510 Tom Smith Circle

Business Phone Number:: 641 799 6733

Occupation:: Architect

Email Address:: kristyn@foxtailstudiosarch.com

Length of Residency in Dickinson County:: 4 years

Are you a registered voter?: Yes

Are you currently serving on other Boards, Commissions, or Committees?: No

If yes, which::

Have you served on a City Board, Commission, or Committee before?: No

If yes, which::

Please list organization memberships and positions held:: Member American Institute of Architects (AIA) since 2018. Iowa AIA Award Reviewer 2019. Kansas AIA since 2021. NCARB Certified Sigma Kappa Alumni Member

Additional Comments:: Earned minor in community and urban planning from Kansas State University while completing my master of Architecture.

Additional Information:

Form submitted on: 12/10/2024 1:41:01 PM

Submitted from IP Address: 69.18.234.69

Referrer Page: <https://www.abilenecityhall.com/403/Online-Forms>

Form Address: <http://www.abilenecityhall.com/Forms.aspx?FID=85>

From: Brandon Rein <brandonr@abilenecityhall.com>

Sent: Tuesday, January 7, 2025 8:01 PM

To: Ron Marsh <ron@abilenecityhall.com>

Subject: Re: PC application

I recommend the appointment of Kristyn Anderson to the Planning Commission.

Thank you,

Brandon L. Rein
Mayor

City of Abilene, Kansas
419 N Broadway
Abilene, KS 67410
brandonr@abilenecityhall.com
abilenecityhall.com





**CITY OF ABILENE
BOARDS & COMMISSIONS
REAPPOINTMENT CONSIDERATION**

Board Member: Travis Sawyer

Board Current Serving: City Planning Commission

Address: 1804 Faith Ave

Phone: 785 309 6562

E-mail: travsaw@hotmail.com

☒ I would like to be considered for another term on the above-mentioned City of Abilene board.

☐ I will not be seeking reappointment on the above-mentioned City of Abilene board.

Travis Sawyer
Signature

12/3/24
Date



**CITY OF ABILENE
BOARDS & COMMISSIONS
REAPPOINTMENT CONSIDERATION**

Board Member: Nicole Beck

Board Current Serving: Heritage Commission

Address: 921 NW 2ND ST

Phone: 785-280-0299

E-mail: gingersnaps404@gmail.com

☒ I would like to be considered for another term on the above-mentioned City of Abilene board.

☐ I will not be seeking reappointment on the above-mentioned City of Abilene board.


Signature

12/5/2024
Date



**CITY OF ABILENE
BOARDS & COMMISSIONS
REAPPOINTMENT CONSIDERATION**

Board Member: Jeff Radabaugh

Board Current Serving: Heritage Commission

Address: 1653 HWY 15 Abilene KS

Phone: 1(785)26-36437

E-mail: Jradabaugh6438@gmail.com

☒ I would like to be considered for another term on the above-mentioned City of Abilene board.

☐ I will not be seeking reappointment on the above-mentioned City of Abilene board.

DocuSigned by:
A handwritten signature in black ink, appearing to read "Jeff Radabaugh".
9B4CE92275E94AB...
Signature

1/3/2025
Date



**CITY OF ABILENE
BOARDS & COMMISSIONS
REAPPOINTMENT CONSIDERATION**

Board Member: Tim Strunk

Board Current Serving: Tree Board

Address: 1500 N. Cedar, Apt. 6A Abilene, KS

Phone: 785-479-1290

E-mail: timstrunk74@gmail.com

☒  I would like to be considered for another term on the above-mentioned City of Abilene board.

☐ I will not be seeking reappointment on the above-mentioned City of Abilene board.

Tim Strunk
Signature

12/20/24
Date



**CITY OF ABILENE
BOARDS & COMMISSIONS
REAPPOINTMENT CONSIDERATION**

Board Member: Samantha Pryor

Board Current Serving: Abilene Convention & Visitors Bureau

Address: 909 1300 Avenue, Abilene KS 67410

Phone: 785.571.7106

E-mail: samantha@pryorcattle.com

☐ I would like to be considered for another term on the above-mentioned City of Abilene board.

☐ I will not be seeking reappointment on the above-mentioned City of Abilene board.

Samantha Pryor
Signature

12.12.2024
Date



**CITY OF ABILENE
BOARDS & COMMISSIONS
REAPPOINTMENT CONSIDERATION**

Board Member: Barry Griffin

Board Current Serving: Plumbing

Address: 1202 NW 5th

Phone: 785-263-6274

E-mail: 4seasons@eaglecom.net

☒ I would like to be considered for another term on the above-mentioned City of Abilene board.

☐ I will not be seeking reappointment on the above-mentioned City of Abilene board.

Barry Griffin
Signature

12-11-24
Date



**CITY OF ABILENE
BOARDS & COMMISSIONS
REAPPOINTMENT CONSIDERATION**

Board Member: Greg Hottman
Board Current Serving: Buildings Standards
Address: 886-2500 AVE Abilene, KS
Phone: 785-479-7537
E-mail: Smith Htg @ Eagle Com. Net

☒ I would like to be considered for another term on the above-mentioned City of Abilene board.

☐ I will not be seeking reappointment on the above-mentioned City of Abilene board.

Greg Hottman
Signature

12/16/
Date



**CITY OF ABILENE
BOARDS & COMMISSIONS
REAPPOINTMENT CONSIDERATION**

Board Member: Max Linder

Board Current Serving: Building Standards Board

Address: 310 SE 2nd, Abilene, KS 67410

Phone: 785-280-0389

E-mail: mydmax@eaglecom.net

☒ I would like to be considered for another term on the above-mentioned City of Abilene board.

☐ I will not be seeking reappointment on the above-mentioned City of Abilene board.

Max Linder
Signature

12/19/24

Date



CITY OF ABILENE
BOARDS & COMMISSIONS
REAPPOINTMENT CONSIDERATION

Board Member: JOHN HULTGREN

Board Current Serving: BUILDING STRATEGIES

Address: 1201 N. BRADY - ABILENE

Phone: 785-479-0853

E-mail: jhultgren@dkcoKS.org

☒ I would like to be considered for another term on the above-mentioned City of Abilene board.

☐ I will not be seeking reappointment on the above-mentioned City of Abilene board.


Signature

1/8/25
Date



CITY OF ABILENE
BOARDS & COMMISSIONS
REAPPOINTMENT CONSIDERATION

Board Member: Cindy Whittington

Board Current Serving: Sister City

Address: 1201 SW and Abilene, KS 67410

Phone: 785-200-5012

E-mail: CindyWhittington90@icloud.com

☒ I would like to be considered for another term on the above-mentioned City of Abilene board.

☐ I will not be seeking reappointment on the above-mentioned City of Abilene board.

Cindy Whittington
Signature

12-11-24
Date



CITY OF ABILENE
BOARDS & COMMISSIONS
REAPPOINTMENT CONSIDERATION

Board Member: Claire Anderson

Board Current Serving: Sister City

Address: 1152 Old 40, Abilene, KS 67410

Phone: 785-200-5308

E-mail: scanderson785@gmail.com

☒ I would like to be considered for another term on the above-mentioned City of Abilene board.

☐ I will not be seeking reappointment on the above-mentioned City of Abilene board.

Claire Anderson
Signature

12-11-24
Date



Online Form Submittal: Board & Commission Application Form

From noreply@civicplus.com <noreply@civicplus.com>

Date Tue 10/29/2024 9:54 PM

To Shayla Mohr <shayla@abilenecityhall.com>

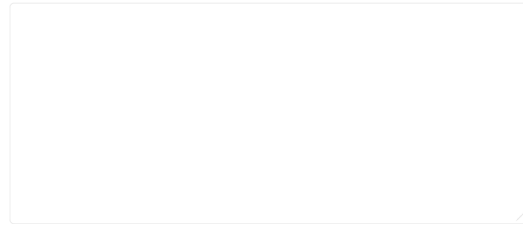
If you are having problems viewing this HTML email, click to view a [Text version](#).

Board & Commission Application Form

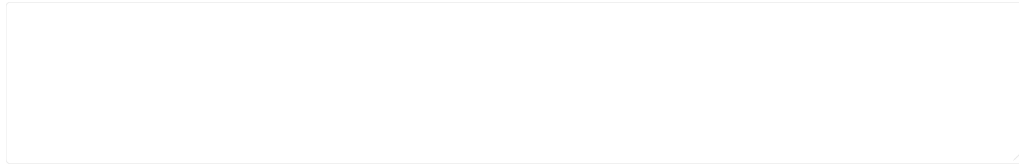
Please complete the online form below.

Personal Information	
Select the Board, Commission, or Committee applying for:*	Sister City
Name:*	Mary Montgomery
Address:*	1709 NW 10th Street
Home Phone Number:*	7852603160
Business Address:*	400 W 4th street, Chapman KS
Business Phone Number:*	7859226561
Occupation:*	Paraprofessional
Email Address:	stein@eaglecom.net
Residency Information	
Length of Residency in Dickinson County:*	40+ years
Are you a registered voter:*	☒ Yes ☐ No
Organization Membership Information	
Are you currently serving on other Boards, Commissions, or Committees?*	☐ Yes ☒ No
If yes, which:	
Have you served on a City Board, Commission, or Committee before?*	☒ Yes ☐ No
If yes, which:	Sister City Board

Please list organization memberships and positions held:



Additional Comments:



* indicates required fields.

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<http://abilenecityhall.com/Admin/FormHistory.aspx?SID=7908>

The following form was submitted via your website: Board & Commission Application Form

Select the Board, Commission, or Committee applying for:: Sister City

Name:: Mary Montgomery

Address:: 1709 NW 10th Street

Home Phone Number:: 7852603160

Business Address:: 400 W 4th street, Chapman KS

Business Phone Number:: 7859226561

Occupation:: Paraprofessional

Email Address:: stein@eaglecom.net

Length of Residency in Dickinson County:: 40+ years

Are you a registered voter:: Yes

Are you currently serving on other Boards, Commissions, or Committees?: No

If yes, which::

Have you served on a City Board, Commission, or Committee before?: Yes

If yes, which:: Sister City Board

Please list organization memberships and positions held::

Additional Comments::

Additional Information:

Form submitted on: 10/29/2024 9:54:13 PM

Submitted from IP Address: 69.18.249.142

Referrer Page: <https://abilenecityhall.com/403/Online-Forms>

Form Address: <http://abilenecityhall.com/Forms.aspx?FID=85>

Online Form Submittal: Board & Commission Application Form

From noreply@civicplus.com <noreply@civicplus.com>

Date Thu 11/7/2024 1:23 PM

To Shayla Mohr <shayla@abilenecityhall.com>

If you are having problems viewing this HTML email, click to view a [Text version](#).

Board & Commission Application Form

Please complete the online form below.

Personal Information

Select the Board, Commission, or Committee applying for:*

Sister City 

Name:*

Jennie Hiatt

Address:*

907 N. Olive St.

Home Phone Number:*

785-280-2367

Business Address:*

601 NW 2nd St.

Business Phone Number:*

785-263-3510

Occupation:*

Administrative Manager

Email Address:

Residency Information

Length of Residency in Dickinson County:*

From age 3 until 1988 and then 1998 to current.

Are you a registered voter:*

☒ Yes

☐ No

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?*

☐ Yes

☒ No

If yes, which:

Have you served on a City Board, Commission, or Committee before?*

☐ Yes

☒ No

If yes, which:

Please list organization memberships and positions held:

Additional Comments:

I would be honored to serve on the Sister City Committee. My husband, Eric and I hosted two 14 year old boys this past summer from the Sister City delegation and loved every minute of it!!

* indicates required fields.

View any uploaded files by [www.abilenecityhall.com/MyAccount]signing in and then proceeding to the

link below:

<http://www.abilenecityhall.com/Admin/FormHistory.aspx?SID=7911>

The following form was submitted via your website: Board & Commission Application Form

Select the Board, Commission, or Committee applying for:: Sister City

Name:: Jennie Hiatt

Address:: 907 N. Olive St.

Home Phone Number:: 785-280-2367

Business Address:: 601 NW 2nd St.

Business Phone Number:: 785-263-3510

Occupation:: Administrative Manager

Email Address::

Length of Residency in Dickinson County:: From age 3 until 1988 and then 1998 to current.

Are you a registered voter:: Yes

Are you currently serving on other Boards, Commissions, or Committees?: No

If yes, which::

Have you served on a City Board, Commission, or Committee before?: No

If yes, which::

Please list organization memberships and positions held::

Additional Comments:: I would be honored to serve on the Sister City Committee. My husband, Eric and I hosted two 14 year old boys this past summer from the Sister City delegation and loved every minute of it!!

Additional Information:

Form submitted on: 11/7/2024 1:22:55 PM

Submitted from IP Address: 69.18.236.54

Referrer Page: <https://www.abilenecityhall.com/76/Boards-and-Commissions>

Form Address: <http://www.abilenecityhall.com/Forms.aspx?FID=85>

Online Form Submittal: Board & Commission Application Form

From noreply@civicplus.com <noreply@civicplus.com>

Date Sat 10/12/2024 8:10 AM

To shayla@abilenecityhall.com <shayla@abilenecityhall.com>

If you are having problems viewing this HTML email, click to view a [Text version](#).

Board & Commission Application Form

Please complete the online form below.

	Personal Information
Select the Board, Commission, or Committee applying for:*	Sister City
Name:*	Jennifer Hager
Address:*	505 Pheasant Ln, Abilene KS 67410
Home Phone Number:*	7852264949
Business Address:*	N/A
Business Phone Number:*	N/A
Occupation:*	Retired military
Email Address:	jthager75@yahoo.com
	Residency Information
Length of Residency in Dickinson County:*	18yrs
Are you a registered voter:*	☒ Yes ☐ No
	Organization Membership Information
Are you currently serving on other Boards, Commissions, or Committees?*	☐ Yes ☒ No
If yes, which:	
Have you served on a City Board, Commission, or Committee before?*	☐ Yes ☒ No
If yes, which:	
Please list organization memberships and positions held:	US military (Army and Kansas Army National Guard) Learn and Grow PTA - president 2010 Dickinson County Garden Guild - member Ladies of St Andrew- member
	Additional Comments:
	I really enjoyed participating in the Sister City events this summer and I would like to do more and become a member of the Sister City board.

* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:
<http://www.abilenecityhall.com/Admin/FormHistory.aspx?SID=7905>

The following form was submitted via your website: Board & Commission Application Form

Select the Board, Commission, or Committee applying for:: Sister City

Name:: Jennifer Hager

Address:: 505 Pheasant Ln, Abilene KS 67410

Home Phone Number:: 7852264949

Business Address:: N/A

Business Phone Number:: N/A

Occupation:: Retired military

Email Address:: jthager75@yahoo.com

Length of Residency in Dickinson County:: 18yrs

Are you a registered voter:: Yes

Are you currently serving on other Boards, Commissions, or Committees?: No

If yes, which::

Have you served on a City Board, Commission, or Committee before?: No

If yes, which::

Please list organization memberships and positions held:: US military (Army and Kansas Army National Guard)

Learn and Grow PTA - president 2010

Dickinson County Garden Guild - member

Ladies of St Andrew- member

Additional Comments:: I really enjoyed participating in the Sister City events this summer and I would like to do more and become a member of the Sister City board.

Additional Information:

Form submitted on: 10/12/2024 8:10:17 AM

Submitted from IP Address: 67.214.203.230

Referrer Page: No Referrer - Direct Link

Form Address: <http://www.abilenecityhall.com/Forms.aspx?FID=85>

**CITY OF ABILENE
BOARDS & COMMISSIONS
REAPPOINTMENT CONSIDERATION**

BOARD MEMBER: __Bruce Youtsey_____

BOARD CURRENTLY SERVING: __Airport_____

ADDRESS: __610 2350 Ave, Abilene, KS 67410_____

PHONE: __785-280-2349_____

EMAIL: __bw_mustang@yahoo.com_____

I would like to be considered for another term on the above-mentioned City of Abilene board.

__S/Bruce Youtsey_____
SIGNATURE

__Confirmed via phone 1/8/25 LMJ____
DATE

Online Form Submittal: Board & Commission Application Form

From noreply@civicplus.com <noreply@civicplus.com>

Date Tue 1/7/2025 12:28 PM

To Shayla Mohr <shayla@abilenecityhall.com>

If you are having problems viewing this HTML email, click to view a [Text version](#).

Board & Commission Application Form

Please complete the online form below.

Personal Information

Select the Board, Commission, or Committee applying for:*

Airport Advisory ▼

Name:*

James Ferguson

Address:*

5540 N Cunningham Rd, New Cambria KS

Home Phone Number:*

785 819 4478

Business Address:*

801 S Washington St, Abilene KS

Business Phone Number:*

785 263 3970

Occupation:*

Aircraft Mechanic

Email Address:

Residency Information

Length of Residency in Dickinson County:*

Employed at the Abilene Airport for 25 years

Are you a registered voter:*

☒ Yes

☐ No

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?*

☐ Yes

☒ No

If yes, which:

Have you served on a City Board, Commission, or Committee before?*

☐ Yes

☒ No

If yes, which:

Please list organization memberships and positions held:

Additional Comments:

* indicates required fields.

View any uploaded files by [abilenecityhall.com/MyAccount]signing in and then proceeding to the link

below:

<http://abilenecityhall.com/Admin/FormHistory.aspx?SID=7940>

The following form was submitted via your website: Board & Commission Application Form

Select the Board, Commission, or Committee applying for:: Airport Advisory

Name:: James Ferguson

Address:: 5540 N Cunningham Rd, New Cambria KS

Home Phone Number:: 785 819 4478

Business Address:: 801 S Washington St, Abilene KS

Business Phone Number:: 785 263 3970

Occupation:: Aircraft Mechanic

Email Address::

Length of Residency in Dickinson County:: Employed at the Abilene Airport for 25 years

Are you a registered voter:: Yes

Are you currently serving on other Boards, Commissions, or Committees?: No

If yes, which::

Have you served on a City Board, Commission, or Committee before?: No

If yes, which::

Please list organization memberships and positions held::

Additional Comments::

Additional Information:

Form submitted on: 1/7/2025 12:28:12 PM

Submitted from IP Address: 174.213.214.131

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Form Address: <http://abilenecityhall.com/Forms.aspx?FID=85>

Proclamation

National Slavery and Human Trafficking Prevention Month Proclamation - January 2025

WHEREAS, millions of men, women, and children are victims of human trafficking, which is the second-largest and fastest-growing criminal industry in the world;

WHEREAS, human trafficking denies victims basic human dignity and freedom and is based on recruiting, harboring, and transporting people through the use of force, fraud, and/or coercion for the purpose of sexual exploitation or forced labor. It is a crime that can take many forms and tear at our social fabric, debase our common humanity, and violate what we stand for as a country;

WHEREAS, traffickers frequently target victims and then use violence, threats, lies, false promises, debt bondage, or other forms of control and manipulation to force victims to work against their will or to keep victims involved in commercial sexual exploitation.

WHEREAS, the U.S. Justice Department has identified Kansas as an originating state for human trafficking, and most trafficking in Kansas involves local children;

WHEREAS, with improved victim identification, medical and social services, training for first responders, and increased public awareness, the victims who have suffered this cruel crime can overcome the bonds of modern slavery, receive protection and justice, and successfully reclaim their rightful independence; and

WHEREAS, the Domestic Violence Association of Central Kansas is joining forces with victim service providers, criminal justice officials, and concerned citizens throughout Central Kansas and the United States to observe **NATIONAL SLAVERY AND HUMAN TRAFFICKING PREVENTION MONTH**. Together, we commit to a society where our sense of justice tells us that united we can eradicate this wrong and continue to fight for human dignity and the rights of every person.

NOW, THEREFORE, the City of Abilene Commissioners hereby proclaims January 2025 as **NATIONAL SLAVERY AND HUMAN TRAFFICKING PREVENTION MONTH** and applauds the efforts of the many victim service providers, police officers, prosecutors, national and community organizations, and private sector supporters for their efforts in opposing human trafficking in all its forms.

PASSED AND ADOPTED BY THE CITY COMMISSION OF ABILENE, KANSAS, ON THIS THE 13th DAY OF JANUARY 2025.

Attest:

Brandon Rein, Mayor

Shayla L. Mohr, CMC, City Clerk

Proclamation

National Stalking Awareness Month Proclamation January 2025

WHEREAS, stalking is intentional harassment—a pattern of behavior directed at a specific person, causing that person to feel fear and endangerment for themselves or their family. The variation in stalking behavior ranges from hang-up phone calls to more direct threats toward a victim. The likelihood of injury increases when the stalking behavior escalates over time;

WHEREAS, under the laws of Dickinson County, Kansas, and *all* jurisdictions in the U.S., stalking is a crime;

WHEREAS, the majority of victims are stalked by someone they know, typically an ex-dating partner or acquaintance, and 3 in 4 women killed by an intimate partner had been stalked by that same intimate partner;

WHEREAS, the statistics do not represent the true incidence and prevalence of stalking for multiple reasons, including not all victims report the crime to law enforcement, and stalking is a tactic of domestic violence and sexual abuse, so it may not be reported as the primary form of abuse and victimization although the victim has experienced stalking along with other forms of abuse;

WHEREAS, many stalking victims are forced to protect themselves by relocating, changing their identities, changing jobs, and obtaining protection orders;

WHEREAS, many stalking victims lose time from work and experience serious psychological distress and lost productivity at a much higher rate than the general population;

WHEREAS, communities can better combat stalking by raising awareness, adopting multidisciplinary responses by teams of local agencies and organizations, and by providing more and better victim services; and

NOW, THEREFORE, the City of Abilene Commissioners do hereby proclaim January 2025 as National Stalking Awareness Month.

PASSED AND ADOPTED BY THE CITY COMMISSION OF ABILENE, KANSAS, ON THIS THE 13th DAY OF JANUARY 2025.

Attest:

Brandon Rein, Mayor

Shayla L. Mohr, CMC, City Clerk

RESOLUTION NUMBER 011325-1

A RESOLUTION OF THE CITY OF ABILENE, KANSAS DECLARING A STATE OF LOCAL DISASTER EMERGENCY.

WHEREAS, on this 13th day of January, 2025, the Governing Body of the City of Abilene, Kansas finds that certain conditions have caused, or eminently threaten to cause, widespread or severe damage, injury or loss of life or property in disaster proportion in the City of Abilene, Kansas;

WHEREAS, the conditions arise from severe winter weather, including heavy snowfall, excessive winds, and extremely low temperatures and windchills in the negative digits;

WHEREAS, such conditions have created obstructions which endanger health, safety, and welfare of persons and property within the borders of the City of Abilene, Kansas;

WHEREAS, a State of Disaster Emergency was proclaimed by the Governor for the State of Kansas in its entirety on January 4, 2025;

WHEREAS, a State of Disaster Emergency was proclaimed by the Board of County Commissioners of Dickinson County, Kansas, for Dickinson County in its entirety, on January 9, 2025;

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS:

Section 1. That the Governing Body, under and by virtue of the authority vested in it by K.S.A. 48-932, does hereby proclaim that a State of Local Disaster Emergency exists.

Section 2. That the entire area within the borders of the City of Abilene, Kansas is the area covered by this proclamation and resolution.

Section 3. That the City of Abilene has all rights and/or powers to perform such functions as are vested in the City by and through the provisions of the Kansas Emergency Preparedness Act of 1975.

Section 4. That this resolution shall remain in effect for a period of seven (7) days unless terminated earlier or renewed by the consent of the Governing Body.

Adopted by the Board of Commissioners and signed by the Mayor this 13th day of January 2025.

Brandon Rein, Mayor

(SEAL)

ATTEST:

Shayla L. Mohr, CMC, City Clerk



ABILENE CITY COMMISSION – STUDY SESSION AGENDA

ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET

January 13, 2025 – following the adjournment of the regular meeting

VIEW THIS CITY COMMISSION MEETING VIRTUALLY AT
www.abilenecityhall.com/watchlive

1. Call to Order – January 13, 2025, City Commission Study Session
2. January 13, 2025, City Commission Study Session Agenda
 - a. Grant Agreement with the Department of Commerce
 - b. Dickinson County RWD #2 response to letter dated 8/28/2024
3. Consider a motion to adjourn the January 13, 2025, City Commission Meeting.

Future Meeting Reminders

*City Commission Regular Meeting, January 27, 2025, at 4 pm.

*City Commission Study Session, January 27, 2025 - following the adjournment of the regular meeting, will not start before 4:30 pm.

*City Commission Regular Meeting, February 10, 2025, at 4 pm.

*City Commission Study Session, February 10, 2025 – following the adjournment of the regular meeting, will not start before 4:30 pm.



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Ron Marsh
City Manager

Leann Johnson
Finance Director

Shayla Mohr
City Clerk

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, January 13, 2025

Session: Study Session

Topic: Grant Agreement with the Department of Commerce

Department: Administration

Staff Contact: City Manager

Background:

The City of Abilene has been working with the Kansas Legislature to secure a grant to improve infrastructure at the 14th St Industrial Park. These improvements will create shovel-ready commercial sites on city-owned property between 14th St and I-70. Improvements include water lines, sewer lines, a lift station and a north-south road to each city lot.

Grant Highlights:

- The term of the grant is through December 31, 2028.
- Amount of the grant is \$2.5M.
- 30% match from the city (\$750,000).
- City will create 50 jobs at the industrial park within three years of the date of the agreement.

Recommendation:

Discuss and consider the grant agreement with the Department of Commerce in the amount of \$2.5M.

Fiscal Note:

\$750,000 (30% match)

Funding Source: TBD

Date: December 1, 2024

GRANT AGREEMENT

This Agreement is entered into between the Kansas Department of Commerce (hereinafter referred to as "Commerce") and the City of Abilene (hereinafter referred to as "Abilene").

WHEREAS, Senate Bill 28 from the 2024 Kansas Legislative Session Laws, authorizes Commerce to grant funds to Abilene for certain infrastructure improvements at its industrial park; and

WHEREAS, Abilene has proposed an eligible project involving funding for improvements to its industrial park which will lead to economic development, improve the quality of life and create job opportunities; and

WHEREAS, Commerce has determined funding Abilene and the Project are consistent with the lawful purposes of Senate Bill 28 of the 2024 Session Laws of Kansas.

NOW, THEREFORE, the parties agree as follows:

I. AGREEMENT DOCUMENTS AND CONFLICT PRIORITIES. The following documents are hereby incorporated by reference into the Agreement:

- A. This Agreement executed by all parties.
- B. Contractual Provisions Attachment form (DA-146a) (Attachment A).

The order of precedence among the Agreement documents shall be:

- A. The Contractual Provision Attachment form (DA-146a) (Attachment A).
- B. This Agreement and any attachments hereto

Any conflict of the foregoing documents shall be resolved by reliance upon the documents in the order listed above.

II. TERM. The term of this Agreement shall be from December 1, 2024, through December 31, 2028. The Reporting and Repayment terms of this Agreement survive expiration of this Agreement. The Agreement may be extended by written amendment.

III. PURPOSE. The purpose of this Agreement is for Commerce to provide certain funds to Abilene to be used for industrial park infrastructure, including water, sewer, lift stations, utilities and roadwork.

IV. COVENANTS OF GRANTEE.

- a. Abilene shall be required to create fifty (50) jobs at the industrial park within three (3) years of the date of this Agreement.
- b. Abilene has not received funding from the federal government for such industrial park project.

- V. **GRANT FUNDS.** In consideration of the representations and covenants provided by Abilene under this Agreement, Commerce agrees to provide grant funds in an amount not to exceed Two Million Five Hundred Thousand Dollars (\$2,500,000) (“Commerce Grant Funds”). Grant Funds will be payable under the following conditions:
- A. Up to 100% upon execution of this Agreement and receipt by Commerce of sufficient documentation from Abilene of the availability of the 30% match from Abilene Grant Funds in the amount of up to Seven Hundred Fifty Thousand Dollars (\$750,000). Commerce Grant Funds will be disbursed to Abilene proportionate to Abilene’s investment of its matching funds.
- VI. **USE OF GRANT FUNDS.** Abilene shall utilize Grant Funds to fund the Project consistent with this Agreement and 2024 Senate Bill 28. No other use of Grant Funds is allowed.
- VII. **REPORTING.**
- A. **Quarterly Reports.** Abilene shall provide quarterly reports to Commerce, which reports are due within thirty (30) days of the end of each quarter commencing December 31, 2024. The reports shall be in a format satisfactory to Commerce and will include project progress reports, evidence of expenditures and additional information as Commerce deems necessary.
- VIII. **DEFAULT.** Commerce, in its discretion, may declare Abilene in default under this Agreement upon the occurrence any of the following:
- A. The failure by Abilene to apply the Commerce Grant Funds to the purposes substantially as set forth in Section III of this Agreement without the prior written consent of Commerce.
- B. The failure by Abilene to create fifty (50) jobs at the industrial park by January 1, 2026.
- XIV. **REPAYMENT.** In the event Abilene fails to comply with the terms of this Agreement, then Abilene agrees to repay Commerce any Commerce Grant Funds expended by Abilene that are not authorized by or consistent with this Agreement. Such amount will be determined by Commerce in its sole discretion. Any repayments under this section shall be due in thirty (30) days of notice from Commerce.
- X. **NOTICES.** All notices, demands, requests, approvals, reports, instructions, or other communications which may be required or desired to be given by either party shall be emailed or in writing and shall be made by personal delivery or sent by United States Mail, postage prepaid, return receipt requested. Properly address notice shall be presumed to be delivered on the third business day subsequent to the mailing date.
- A. Notices to Commerce shall be addressed as follows:
- Kansas Department of Commerce
Lt. Governor and Secretary David C. Toland
1000 SW Jackson, Suite 100
Topeka, Kansas 66612-1354

B. Notices to Abilene shall be addressed as follows:

City of Abilene
Attn: Ron Marsh
City Manager
419 N Broadway
Abilene, KS 67410
Phone: (785) 210-7487
Email: ron@abilenecityhall.com

- XI. INDEPENDENT CONTRACTOR.** All parties hereto, in the performance of this Agreement, will be acting separately in their respective legal capacities and not as agents, employees, partners, joint ventures in a joint venture, or as associates of one another. Employees or agents of one party shall not be named or construed to be the employees or agents of the other party for any purpose whatsoever.
- XII. SEVERABILITY.** The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision.
- XIII. TERMINATION FOR CONVENIENCE.** If such action is determined by the Commerce and/or Secretary to be in the best interests of the state, this Agreement may be terminated on thirty (30) days written notice and without cost or penalty. Termination shall be effective as of the date specified in the notice. Absent an event of default by Abilene, Commerce shall not seek any repayment of Grant Funds in the event of any termination pursuant to this Section.
- XIV. WAIVER.** In the event of breach of Agreement, or any provision thereof, the failure of Commerce to exercise any of its' rights or remedies under this Agreement shall not be construed as a waiver of any such provision of the Agreement breached or as acquiescence in the breach. The remedies herein reserved shall be cumulative and additional to any other remedies at law or in equity.
- XV. ENTIRE AGREEMENT/BINDING NATURE.** The Agreement documents listed in Sections I.A and I.B above contain the entire understanding of the parties with respect to the subject matter of this Agreement and replaces any prior oral or written communications between the parties. This Agreement shall be binding upon the parties and their successors, heirs, personal representatives and permitted assigns and shall inure to the benefit of the parties.
- XVI. MODIFICATIONS.** There shall be no modifications to this Agreement unless approved by all parties and executed in writing.
- XVII. CONTRACTUAL PROVISIONS ATTACHMENT (DA-146a).** The provisions found in the Contractual Provisions Attachment (Form DA-146a), which is attached hereto and executed by the parties to this Agreement, are hereby incorporated in this Agreement and made a part hereof.
- XVIII. GOVERNING LAW.** This Agreement shall be governed and construed in accordance with the laws of the State of Kansas.

Signature page follows

KANSAS DEPARTMENT OF COMMERCE

1000 SW Jackson, Suite 100

Topeka, Kansas 66612-1354

Phone: (785)296-1913

FEIN: 48-1124839

David C. Toland, Lt. Governor and Secretary

Date: _____

CITY OF ABILENE

Attn: Ron Marsh

City Manager

419 N Broadway

Abilene, Kansas 67410

Phone: (785) 210-7487

Email: ron@abilenecityhall.com

Ron Marsh, City Manager

Date: _____

CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

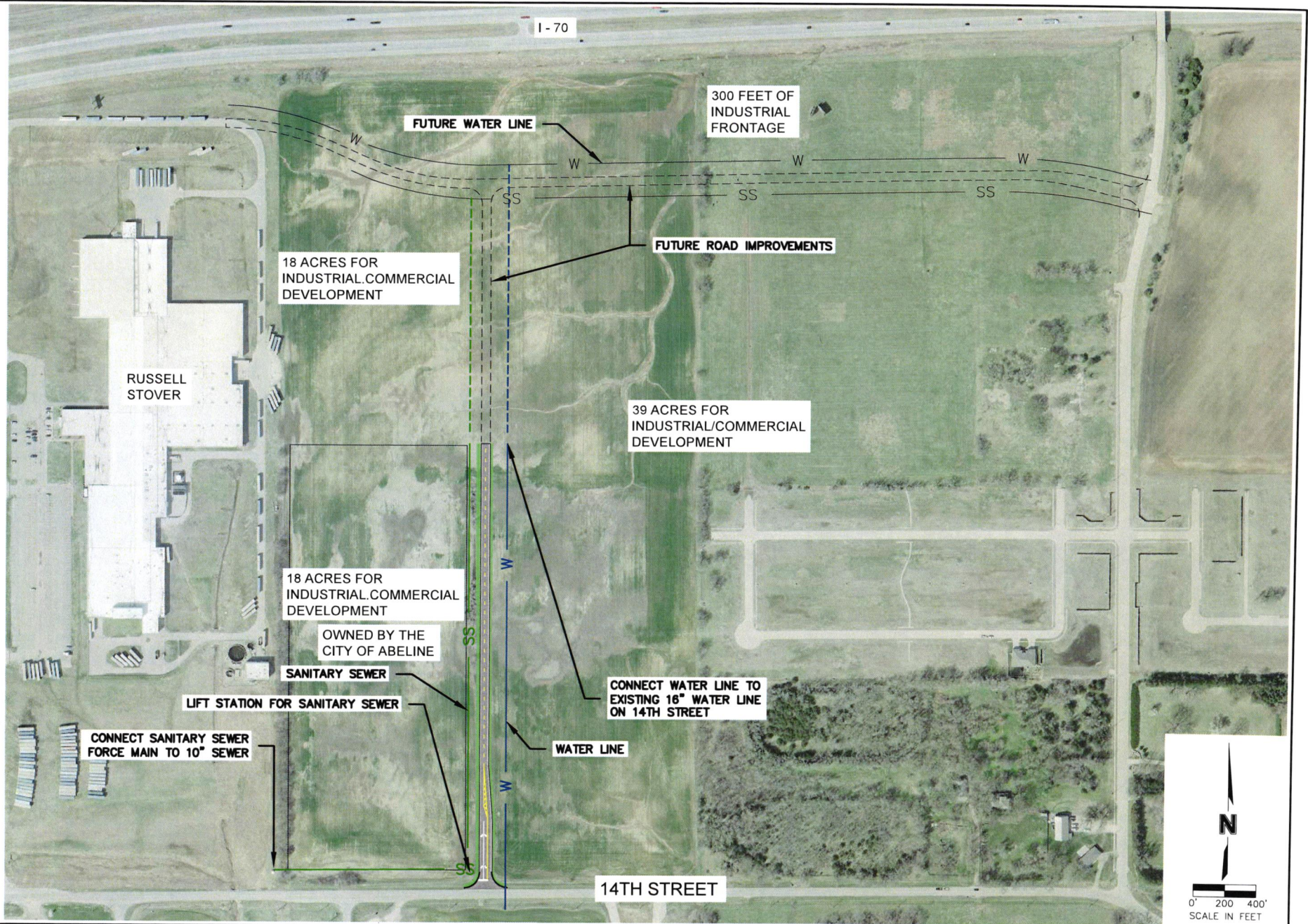
The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 07-19), which is attached hereto, are hereby incorporated in this contract and made a part thereof.

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the

day of , 2024 .

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.
2. **Kansas Law and Venue:** This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.
3. **Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least thirty (30) days prior to the end of its current fiscal year and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to ninety (90) days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
4. **Disclaimer Of Liability:** No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*).
5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001, *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111, *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101, *et seq.*) (ADA), and Kansas Executive Order No. 19-02, and to not discriminate against any person because of race, color, gender, sexual orientation, gender identity or expression, religion, national origin, ancestry, age, military or veteran status, disability status, marital or family status, genetic information, or political affiliation that is unrelated to the person's ability to reasonably perform the duties of a particular job or position; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) Contractor agrees to comply with all applicable state and federal anti-discrimination laws and regulations; (g) Contractor agrees all hiring must be on the basis of individual merit and qualifications, and discrimination or harassment of persons for the reasons stated above is prohibited; and (h) if it is determined that the contractor has violated the provisions of any portion of this paragraph, such violation shall constitute a breach of contract and the contract may be canceled, terminated, or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.
6. **Acceptance of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose.
8. **Representative's Authority to Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. **Responsibility for Taxes:** The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
10. **Insurance:** The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.
11. **Information:** No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101, *et seq.*
12. **The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."
13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a Member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

DWG: F:\2022\00501-01000\022-00584-A\40-Design\Exhibits\022-00584 - 14th Street Exhibit 2.dwg
 DATE: Jan 30, 2023 4:22pm
 USER: mwelech
 XREFS: T_AERL_02200584



PROJECT NO:	022-00584
DRAWN BY:	MLW
DATE:	02.23.2022

SITE ROADS

olsson

7301 W. 133RD ST STE 200
 OVERLAND PARK, KS 66213 TEL 913.381.1170

www.olsson.com

EXHIBIT

4



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Ron Marsh
City Manager

Leann Johnson
Finance Director

Shayla Mohr
City Clerk

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, January 13, 2025

Session: Study Session

Topic: DK Co RWD #2 Response

Department: City Commission

Staff Contact: City Manager

Background:

For the last approximately twenty-five years, the City of Abilene has provided safe, treated drinking water to Dickinson County Rural Water District #2 (RWD#2) pursuant to a contract dated October 28, 1998. At the August 26, 2024 City Commission meeting, the Governing Body directed the City Manager and City Attorney to draft a letter to RWD#2 requesting the District consider changes to the contract.

Requested changes include:

- Adjusting the rate charged to the RWD#2 from \$1.44/1000 gal to \$1.80/1000 gal. beginning January 1, 2025.
- All revenue from the increase will be allocated to a segregated fund to be used exclusively for future repairs, maintenance and improvements to the water treatment plant.
- The city retains the right to annually increase the rate by not more than 3%, beginning January 1, 2026.

The requested rate is a 1.71% annual increase from the date of the last adjustment in 2011.

RWD#2 Board of Directors has responded to the city's letter, agreeing to the proposal outlined in the letter. The Board requests consideration of extending the contract past the current expiration date of 2038.

Recommendation:

Discuss and direct staff. The Governing Body may want to go into executive session.

Fiscal Note:

Approximately \$24,000 in revenue for repairs, maintenance and improvements.

Funding Source:



Dickinson County Rural Water District No. 2

December 31, 2024

City of Abilene
Attn: Ron Marsh, CPM
419 N. Broadway, PO Box 519
Abilene, KS 67410

Re: City of Abilene, Kansas / Dickinson Co. RWD #2

Dear Ron,

Dickinson County RWD #2 is in receipt of the City's recent letter regarding a proposed rate increase. The Board of Directors of the District met after receiving your letter and have agreed to accept the proposal outlined in the letter. The Board requests for considering an extension of the contract past the current expiration date of 2038.

Thank you for your consideration and we look forward to hearing from you.

Thank you.

Board of Directors and Staff
Dickinson County Rural Water District #2



Dwight D. Eisenhower Municipal Building
419 N. Broadway Street, PO Box 519
Abilene, KS 67410
www.abilenecityhall.com
Phone: (785) 263-2550
Fax: (785) 263-2552

August 28, 2024

Dickinson County Rural Water District #2
Attn: Board of Directors
804 S. Buckeye Ave.
Abilene, KS 67410

Re: City of Abilene, Kansas / Rural Water District No. 2

Dear Board of Directors:

For the last approximately twenty-five years, the City of Abilene, Kansas ("City") has consistently furnished safe, treated drinking water to Rural Water District No. 2 ("District") pursuant to a contract between the City and the District, dated October 28, 1998 ("Contract"). Under the Contract, the parties anticipated that the City could increase the water rate, from time to time.

Since 1998, the water rate paid by the District has been increased one time – in 2011. Specifically, in 2011, the City and the District amended the Contract and increased the rate to \$1.44 per 1,000 gallons. The amendment permitted the City to unilaterally increase the rate in 2014 and 2015, but the City did not do so. Accordingly, the rate charged to the District has not changed for more than thirteen years. The 2011 amendment states that, after calendar year 2015, the rate charged by the City to the District "shall be the subject of renegotiation and the parties shall negotiate in good faith to agree on a new water rate at that time."

Although the rate charged to the District has not increased since 2011, the City's costs associated with maintaining the plant and pumping, treating, and delivering the water, including labor, materials, and chemicals, have consistently increased. In addition, since 2011, the City has made substantial repairs and improvements to the water treatment and distribution plant, at the City's sole cost and expense.

In 2019, the City initiated discussions regarding a proposed rate increase, to become effective January 1, 2020. At the time, the City proposed a new rate of \$1.90 per 1,000 gallons. Discussions regarding the new rate carried over into 2020, with multiple letters to and from the parties and their respective legal counsel. In its last correspondence, the District proposed a new rate of \$1.60 per 1,000 gallons, subject to certain terms and conditions. The matter has remained at a standstill since the parties last communicated in August 2020. Notwithstanding that fact, the City's costs of performing under the Contract have continued on their upward trajectory.

As noted in the last correspondence from the District's legal counsel, it is evident that the parties could continue for some time regarding their positions and justifications for the most appropriate rate to be charged. However, the Contract is set to expire in 2038, and the City wishes to establish a reasonable new rate that takes into account, and compensates the City for, the demonstrable increase in the City's cost of performance under the Contract. Absent the payment of these expenses by the City, the water plant simply cannot operate.

In an effort to resolve the matter amicably, and consistent with the parties' agreement to negotiate in good faith, the City proposes a new rate in the amount of \$1.80 per 1,000 gallons, commencing on January 1, 2025. All revenue derived from the incremental rate increase would be allocated to a segregated fund held by the City, to be used exclusively for purposes of funding future repairs, maintenance and improvements to the water treatment plant, pursuant to the terms and conditions of a Contract amendment to be executed by the parties. The City will retain the right to annually increase the rate by not more than three percent (3%), commencing on January 1, 2026. This proposal is contingent upon the City Commission's formal public approval of a definitive written amendment to the existing agreement, during an open public meeting.

The new \$1.80 rate represents a 1.71% annual increase to the water rate, from and after the date of the last adjustment in 2011. While the proposed new rate of \$1.80 is less than the rate that *could* be justified, it is proposed as a compromise, in good faith.

I look forward to hearing from you regarding the acceptability of the proposal as outlined in this letter. If the proposal meets your approval, I will direct the city attorney to prepare a proposed amendment for your and the City Commission's formal review and approval. In the meantime, please do not hesitate to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Ron Marsh", with a stylized flourish at the end.

Ron Marsh, CPM
City Manager
Abilene, Kansas



Abilene, KS

Check Register

Packet: APPKT00225 - BILLS 010325

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking - Gen-AP Checking - General						
1001128	BBN ARCHITECTS INC	01/03/2025	Regular	0.00	1,750.00	1021
VEN01090	CITY OF SALINA	01/03/2025	Regular	0.00	8,000.00	1022
1000430	COMMUNITY FIRST NATIONAL BANK	01/03/2025	Regular	0.00	71,075.20	1023
3441	COOPER, KELLY	01/03/2025	Regular	0.00	2,700.00	1024
1000843	EMPOWER FAMILY HEALTH AMERIC.	01/03/2025	Regular	0.00	193.65	1025
1001035	EPITOME ENTERPRISES	01/03/2025	Regular	0.00	2,000.00	1026
23159	EVERGY	01/03/2025	Regular	0.00	51,854.34	1027
1000912	GUFFEY PROPERTIES, LLC	01/03/2025	Regular	0.00	2,324.32	1028
2383	HOMMAN ELECTRONICS	01/03/2025	Regular	0.00	566.00	1029
9090	JERRY MILLER ELECTRONICS	01/03/2025	Regular	0.00	500.00	1030
999650	KANSAS GAS SERVICE	01/03/2025	Regular	0.00	5,710.07	1031
1000883	KELLER, FREDERICK	01/03/2025	Regular	0.00	210.00	1032
11163	KS MUNICIPAL INSURANCE TRUST	01/03/2025	Regular	0.00	58,623.00	1033
11600	KS MUNICIPAL UTILITIES	01/03/2025	Regular	0.00	1,708.00	1034
1001045	LEGACY KANSAS, LLC	01/03/2025	Regular	0.00	73.64	1035
1000277	MICHELLE WRIGHT	01/03/2025	Regular	0.00	10,691.38	1036
1000545	NARAYAN, INC	01/03/2025	Regular	0.00	2,015.37	1037
14860	OLSSON	01/03/2025	Regular	0.00	24,556.60	1038
VEN01074	PROPPER INTERNATIONAL SALES, IN	01/03/2025	Regular	0.00	436.27	1039
12012	ROASTER JOES, INC	01/03/2025	Regular	0.00	51.66	1040
999974	RYAN & MULLIN, PA	01/03/2025	Regular	0.00	3,250.00	1041
999901	SECURE SHRED OF N.C.K.	01/03/2025	Regular	0.00	143.25	1042
1000464	SECURITY FIRST TITLE LLC	01/03/2025	Regular	0.00	820.00	1043
19550	SMART INSURANCE	01/03/2025	Regular	0.00	7,122.45	1044
1000203	TRIPLETT, INC	01/03/2025	Regular	0.00	8,603.34	1045
1000371	TYLER TECHNOLOGIES, INC	01/03/2025	Regular	0.00	55,893.00	1046
23210	UNIFIRST CORPORATION	01/03/2025	Regular	0.00	1,911.54	1047
11221	VERIZON	01/03/2025	Regular	0.00	2,310.95	1048
1000852	XEROX FINANCIAL SERVICES	01/03/2025	Regular	0.00	605.01	1049

Bank Code AP Checking - Gen Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	32	29	0.00	325,699.04
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	32	29	0.00	325,699.04

Fund Summary

Fund	Name	Period	Amount
099	POOLED CASH	1/2025	325,699.04
			325,699.04



Refund Check Register
Refund Check Detail

UBPKT00250 - 123024 TYLER PAYMENTS DUPLICATE REFUNDS LJ

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
106-725178-002	COOPER, DYNAE	12/30/2024	1016	172.76			172.76	Deposit
111-729903-002	GENTRY, LANCE	12/30/2024	1017	112.68			112.68	Deposit
Total Refunds: 2			Total Refunded Amount:	285.44				

Revenue Code Summary

Revenue Code	Amount
996 - 996-Unapplied Credit	285.44
Revenue Total:	285.44

General Ledger Distribution

Posting Date: 12/30/2024

	Account Number	Account Name	Posting Amount	IFT
Fund:	002 - WATER FUND			
	002-002400	CLAIM ON CASH - WATER FUND	-285.44	Yes
	002-430799	UTILITY OVERPAYMENT	285.44	
		002 Total:	0.00	
Fund:	099 - Pooled Cash			
	099-002000	CASH IN BANK - PUBLIC FUND BUSINESS INT	-285.44	
	099-210120	DUE TO OTHER FUNDS	285.44	Yes
		099 Total:	0.00	
		Distribution Total:	0.00	



Refund Check Register

Refund Check Detail

UBPKT00260 - 199-731096-001 CHARLOTTE LEISTER DUPL CARD REFU

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
199-731096-001	LEISTER, CHARLOTTE	1/7/2025	1050	119.71			119.71	Deposit
Total Refunds: 1			Total Refunded Amount:	119.71				

Revenue Code Summary

Revenue Code	Amount
996 - 996-Unapplied Credit	119.71
Revenue Total:	119.71

General Ledger Distribution

Posting Date: 01/07/2025

	Account Number	Account Name	Posting Amount	IFT
Fund: 002 - WATER FUND				
	002-002400	CLAIM ON CASH - WATER FUND	-119.71	Yes
	002-430799	UTILITY OVERPAYMENT	119.71	
	002 Total:		0.00	
Fund: 099 - Pooled Cash				
	099-002000	CASH IN BANK - PUBLIC FUND BUSINESS INT	-119.71	
	099-210120	DUE TO OTHER FUNDS	119.71	Yes
	099 Total:		0.00	
	Distribution Total:		0.00	



Detail Register

Payroll Summary

Packet: PYPKT00086 - 01/03/2025 PAYROLL
Payroll Set: 01 - Abilene, KS

Pay Period: 12/15/2024 - 12/28/2024

Total Direct Deposits: 111,891.98
Total Check Amounts: 0.00

Males Paid: 56
Females Paid: 26
Unknown Paid: 0
Total Employees: 82

EARNINGS

Pay Code	Units	Pay Amount
AUTO ALLOW	0.00	138.47
BI-LINGUAL	2.00	63.40
CALL OUT	131.00	2,768.84
CALL OUT VOLUNTEER	39.00	1,170.00
CELL ALLOWANCE	0.00	230.76
COMP TIME USED	68.45	1,641.10
FITNESS ALLOW	0.00	15.00
FLOATING HL	32.00	331.76
HOLIDAY	920.00	22,601.04
HOURLY	2,790.00	66,515.29
NIGHT SHIFT	374.50	9,877.82
OT	208.00	6,205.16
PART-TIME	120.25	1,565.15
PO VAC NO KPERS	49.28	925.97
SALARY	577.00	33,443.75
SICK LEAVE	258.00	5,758.08
TRAINING	18.00	377.37
VACATION LEAVE	690.50	15,678.58
Total:	6,277.98	169,307.54

BENEFITS

Pay Code	Units	Pay Amount
FTC 457	0.00	360.00
IMPACT SPORTS	0.00	172.50
Total:	0.00	532.50

TAXES

Code	Subject To	Employee	Employer
FEDERAL W/H	146,023.70	12,667.60	0.00
MEDICARE	158,183.02	2,293.69	2,293.69
SOCIAL SECURITY	158,183.02	9,807.37	9,807.37
STATE TAXES	156,721.02	7,439.25	0.00
UNEMPLOYMENT	169,307.54	0.00	169.31
Total:		32,207.91	12,270.37

DEDUCTIONS

Code	Subject To	Employee	Employer
AFLAC PRE-TAX	0.00	667.76	0.00
AFLAC-AFTER TAX	0.00	287.56	0.00
CHILD SUPPORT	0.00	392.25	0.00
DENTAL INSURANCE	0.00	17.54	52.60
EMPOWER KPERS 457 PT	0.00	396.00	120.00
EMPOWER KPERS ROTH	0.00	122.00	100.00
FLEX SPEND MEDICAL	0.00	1,622.50	0.00
FTC 457	0.00	706.00	360.00
GARNISHMENT	0.00	100.00	0.00
HEALTH INS	0.00	8,779.39	26,083.99
HEALTH SAVINGS ACCT	0.00	210.00	100.00
IMPACT SPORTS	0.00	266.48	172.50
KP&F	71,715.66	5,127.66	17,692.27
KP&F OGLI	0.00	115.90	0.00
KPERS OGLI	0.00	221.20	0.00
KPERS TIER 1	37,772.63	2,266.36	4,045.46
KPERS TIER 2	14,636.28	878.17	1,567.56
KPERS TIER 3	40,418.95	2,425.13	4,328.88
LPL FIN. OPEN/ROTH	0.00	175.00	0.00
LPL FINANCIAL 529	0.00	50.00	0.00
POLICE & FIRE INS	0.00	20.92	0.00
VISION CARE DIRECT	0.00	307.80	0.00
VISION SERVICE PLUS	0.00	52.03	0.00
Total:		25,207.65	54,623.26

RECAP 01 - Abilene, KS

Earnings:	169,307.54	Benefits:	532.50	Deductions:	25,207.65	Taxes:	32,207.91	Net Pay:	111,891.98
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