

**CITY OF ABILENE  
HERITAGE COMMISSION  
AGENDA**

October 17, 2024, at 4:00 p.m.  
Abilene Public Library  
209 NW 4<sup>th</sup> St.  
Abilene, KS 67410

<b>Agenda Item</b>
1. Call to Order
2. Roll Call: ___ Nanc Scholl, Chair ___ Nicole Beck, Vice Chair ___ Mary Burtzloff ___ Andrew Pankratz ___ Barry Arp ___ Kevin Bailey ___ Jeff Radabaugh
3. Approval of Agenda
4. Approval of the Meeting Minutes – April 18, 2024
<b>Business</b>
5. Administrative Review permit approvals: <ul style="list-style-type: none"><li>• 105 N Cedar – building permits (windows, front door)</li><li>• 511 NW 2<sup>nd</sup> St – building, electrical permits</li><li>• 106 Naroma Ct – roof, right-of-way permits</li><li>• 201 N Buckeye – plumbing permit</li></ul>
6. Comments
7. Adjournment

**CITY OF ABILENE  
HERITAGE COMMISSION  
MEETING MINUTES**

**April 18, 2024, at 4:00 p.m.  
Abilene Public Library  
209 NW 4<sup>th</sup> St. Abilene, KS 67410**

**Members Present:** Nicole Beck (Vice Chair), Mary Burtzloff, Kevin Bailey, Andrew Pankratz

**Members Absent:** Nanc Scholl (Chair), Barry Arp, Jeff Radabaugh

**Staff Present:** Community Development Director Kari Zook, Administrative Assistant Kellie Olson

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**Call to Order**

The meeting was called to order by Vice Chair Beck at 4:02 p.m.

**Approval of Agenda**

Pankratz moved to approve the agenda, seconded by Burtzloff. Motion carried unanimously 4-0.

**Approval of the Meeting Minutes – March 21, 2024**

Bailey moved to approve the minutes as written, seconded by Pankratz. Motion carried unanimously 4-0.

**Business**

**National Preservation Month Updates**

The banner for 3<sup>rd</sup> St has been ordered and will be put up by Public Works for the month of May.

The National Trust for Historic Preservation has released a digital marketing kit for Preservation Month 2024.

Staff will utilize the overlays on our group photo to highlight both our commission members and historic properties and districts. They will be included on the City of Abilene Facebook page during the month of May.

**Administrative Review permit approvals:**

- 400 N Poplar (CKFF) – building permit
- 105 N Cedar – sign permit

**Comments**

Discussion was held regarding ideas for the promotion of historic preservation topics in our community through newspaper articles. Commissioners discussed reaching out to community members who may be able to provide information for this project. The state and national register listings may be a helpful tool to highlight different properties and districts in our community.

A building permit for window replacement at 105 N Cedar was discussed.

**Adjournment**

Burtzloff made a motion to adjourn at 4:20 p.m., seconded by Pankratz. Motion carried unanimously 4-0.

Minutes Approved,

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Nanc Scholl, Chair  
Heritage Commission

Attest:

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Kari Zook  
Community Development Director

# Building Permit Application



City Code may be reviewed at [www.abileneks.citycode.net](http://www.abileneks.citycode.net) or at the Community Development Department.

### Permit to include:

(Check all that apply)

- Building
- Mechanical
- Plumbing
- Roofing
- Electrical

### District Type:

(Check all that apply)

- Residential
- Commercial
- Historic District
- Non-Residential
- Industrial
- Flood Zone

Please submit this form to:

Community Development  
 419 N Broadway  
 785-263-2355  
[kolson@abilencityhall.com](mailto:kolson@abilencityhall.com)

Project Site Address: 105 N Cedar, Abilene KS 67410

Property Owner: Rachel McKee

Property Owner Phone/E-mail: 785.280.0908

General Contractor/Engineer:

General Contract Phone/E-mail:

Class of Work:  New  Addition  Alteration/Remodel  Repair  Other

Describe Work: Double paned windows with black trim will be  
 installed. Same size as existing windows.  
 12'x6' and 8'x6'

Value of Work: \$ 5,000.00

Site Plan attached: YES NO

### Builder Declaration (List Contractors):

(Must be licensed in the City of Abilene)

Electrical: \_\_\_\_\_

Plumbing: \_\_\_\_\_

Mechanical: \_\_\_\_\_

Roofing: \_\_\_\_\_

### Measurements, as applicable to the project:

Living Area: \_\_\_\_\_ Garage Sq. Ft.: \_\_\_\_\_

Addition Sq. Ft.: \_\_\_\_\_ Total Sq. Ft.: \_\_\_\_\_

Stories/Height: \_\_\_\_\_ Land Area: \_\_\_\_\_

Coverage %: \_\_\_\_\_ Occupant Load: \_\_\_\_\_

Occupant Class: \_\_\_\_\_ Use of Building: \_\_\_\_\_

ICC Building Type: \_\_\_\_\_

I certify that I have read this application and state that the above information is correct, and that I as owner or builder, do agree to comply with all city adopted building codes, relating to building construction. I acknowledge the city is not responsible for covenants, easements, or right-of-way related to the property listed above.

Rachel McKee

Name Printed: \_\_\_\_\_ Date: 4/10/24

Signature: Rachel McKee

- Builder/Contractor
- Agent for Contractor
- Owner
- Agent for Owner

### Work Sheet

(to be completed by staff)

#### Building

- Base Fee \$25
- Each Additional \$1,000 x \$3.50 = \$ 14.00
- Additional Inspections \$25

#### Electrical

- Base Fee \$25

#### Mechanical

- Base Fee \$25

#### Plumbing

- Base Fee \$25
- Sewer \$10
- Septic \$20

#### Roofing

- Base Fee \$25

Permit Fee: \$ 39.00

### Building Inspection Department

(for office use only)

Zoning District: \_\_\_\_\_ Historic District: \_\_\_\_\_

Flood Zone: \_\_\_\_\_ Corp of Engineer: \_\_\_\_\_

Setbacks:

Front Yard \_\_\_\_\_ Side Yard \_\_\_\_\_

Rear Yard \_\_\_\_\_

Special Conditions:

Approved for Issuance by:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**SOLD BY:**

Lumber House Abilene  
 1903 N Buckeye Ave  
 Abilene, KS 67410-1505  
 Fax: 785-263-1571

**SOLD TO:**

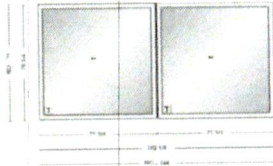
<b>CREATED DATE</b>
3/11/2024
<b>LATEST UPDATE</b>
3/21/2024
<b>OWNER</b>
LUKE WINGERD

**Abbreviated Quote Report**

QUOTE NAME	PROJECT NAME	QUOTE NUMBER	CUSTOMER PO#	TRADE ID
R. MCKEE	R. MCKEE	5450924		

ORDER NOTES:	DELIVERY NOTES:
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Item	Qty	Operation	Location
100	1	Fixed-Fixed	None Assigned

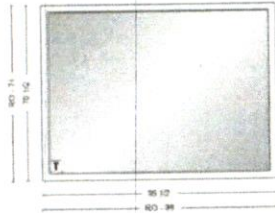


RO Size = 144" x 71"

Unit Size = 143 1/4" x 70 1/4"

Mull: Factory Mull, Reinforced Join - Factory Assembled Ribbon Mull, 3/4" Fiberglass Reinforced Material  
 100REC 5' 11 1/4"X5' 10 1/4"-100REC 5' 11 1/4"X5' 10 1/4", Unit, 100 Series Picture/Transom-PWTR, 1 3/8" Setback, Black  
 Exterior Frame, w/Black Interior Frame, Fixed, Dual Pane Low-E Sun Tempered Argon Fill Stainless Glass / Grille Spacer

Unit #	U-Factor	SHGC	ENERGY STAR
A1	0.27	0.2	NO
B1	0.27	0.2	



<u>Item</u>	<u>Qty</u>	<u>Operation</u>	<u>Location</u>
200	1	Fixed	None Assigned

RO Size = 96" x 71"

Unit Size = 95 1/2" x 70 1/2"

100REC 7' 11 1/2"X5' 10 1/2", Unit, 100 Series Picture/Transom-PWTR, 1 3/8" Setback, Black Exterior Frame, w/Black Interior Frame, Fixed, Dual Pane Low-E Sun Tempered Argon Fill Stainless Glass / Grille Spacer

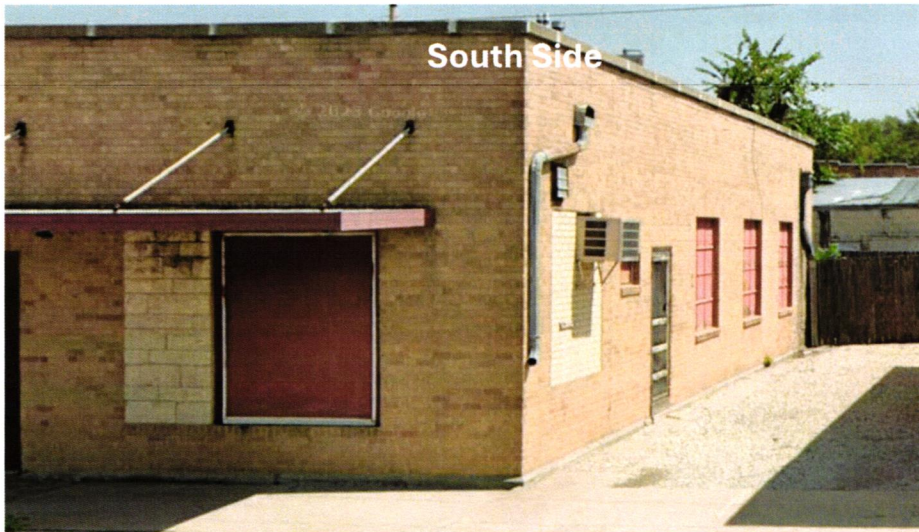
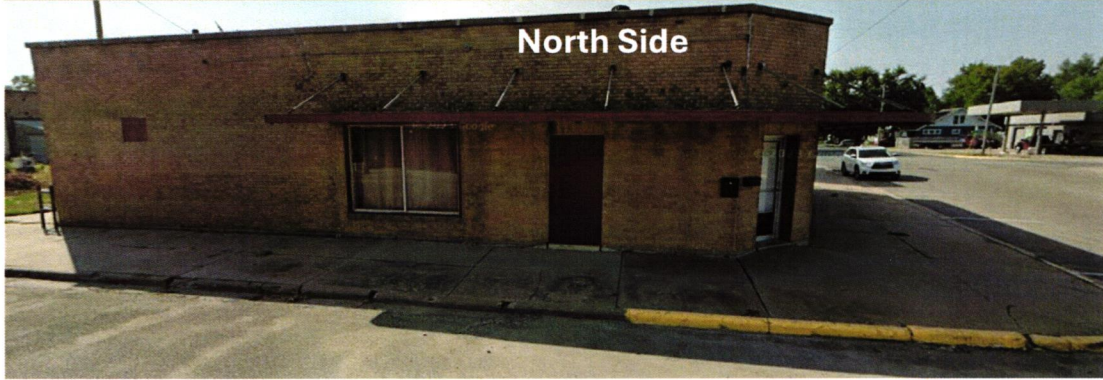
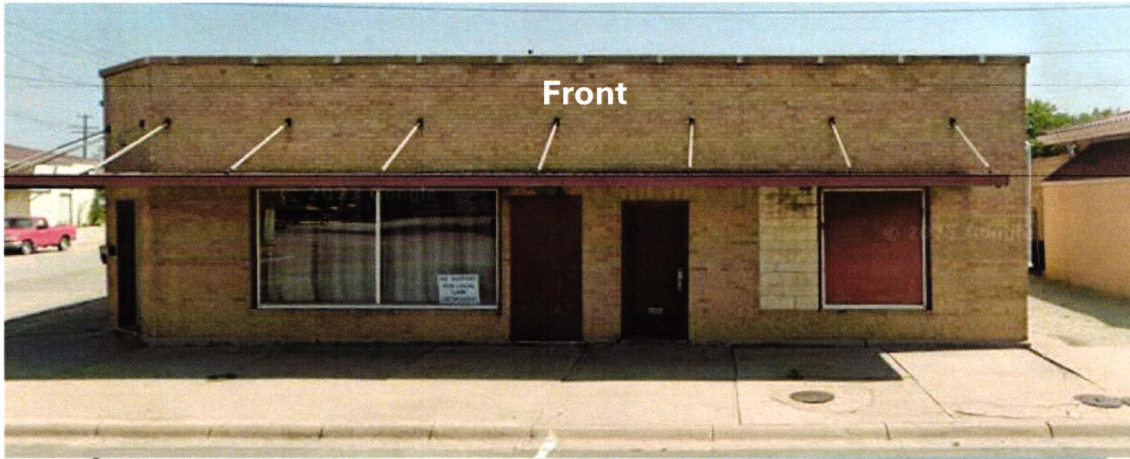
Unit #	U-Factor	SHGC	ENERGY STAR
A1	0.27	0.2	NO

CUSTOMER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

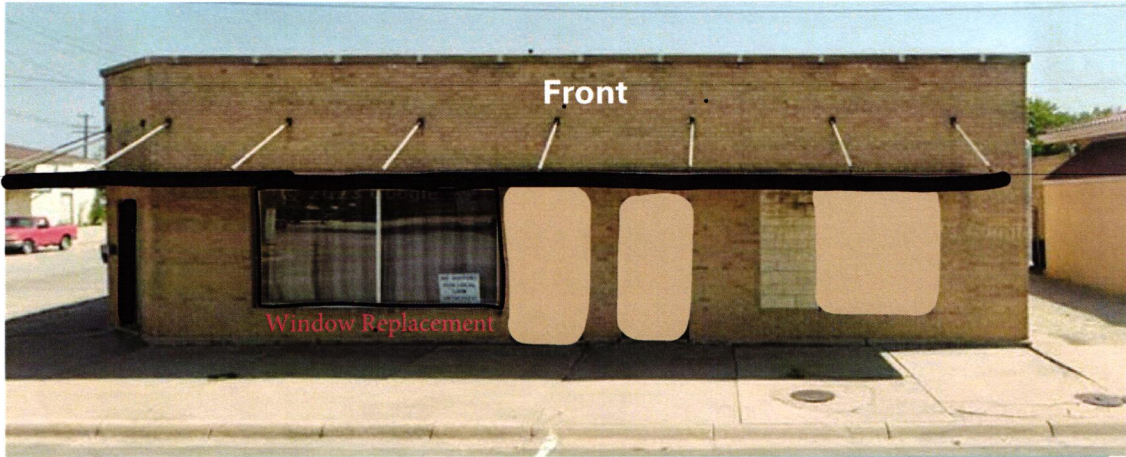
\* All graphics as viewed from the exterior. \*\* Rough opening dimensions are minimums and may need to be increased to allow for use of building wraps or flashings or sill panning or brackets or fasteners or other items.

Thank you for choosing Andersen Windows & Doors

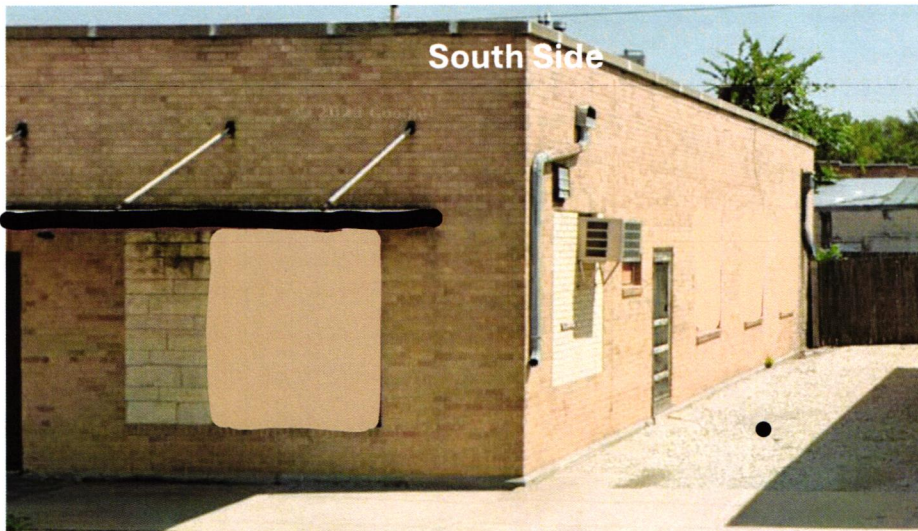
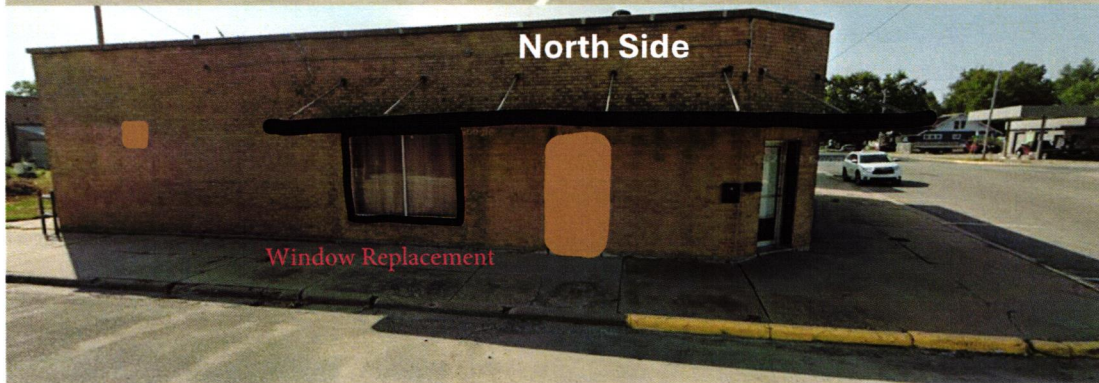
Before Modifications



Modifications Noted



Paint areas of red to match closely to brick, to blend in.  
Paint all trim to black.



Permit #: \_\_\_\_\_

# Building Permit Application



City Code may be reviewed at [www.abileneks.citycode.net](http://www.abileneks.citycode.net) or at the Community Development Department.

### Permit to include:

(Check all that apply)

- Building
- Mechanical
- Plumbing
- Roofing
- Electrical

### District Type:

(Check all that apply)

- Residential
- Commercial
- Historic District
- Non-Residential
- Industrial
- Flood Zone

Please submit this form to:

Community Development  
419 N Broadway  
785-263-2355

[kolson@abilencityhall.com](mailto:kolson@abilencityhall.com)

Project Site Address: 105 N Cedar, Abilene KS 67410

Property Owner: Rachel McKee

Property Owner Phone/E-mail: 785.280.0908

General Contractor/Engineer: \_\_\_\_\_

General Contract Phone/E-mail: \_\_\_\_\_

Class of Work:  New  Addition  Alteration/Remodel  Repair  Other \_\_\_\_\_

Describe Work: Removing and installing new

commercial front door, with out  
swing instead of in swing.

Value of Work: \$ 2,500.00

Site Plan attached: **YES** **NO**

### Builder Declaration (List Contractors):

(Must be licensed in the City of Abilene)

Electrical: \_\_\_\_\_

Plumbing: \_\_\_\_\_

Mechanical: \_\_\_\_\_

Roofing: \_\_\_\_\_

### Measurements, as applicable to the project:

Living Area: \_\_\_\_\_ Garage Sq. Ft.: \_\_\_\_\_

Addition Sq. Ft.: \_\_\_\_\_ Total Sq. Ft.: \_\_\_\_\_

Stories/Height: \_\_\_\_\_ Land Area: \_\_\_\_\_

Coverage %: \_\_\_\_\_ Occupant Load: \_\_\_\_\_

Occupant Class: \_\_\_\_\_ Use of Building: \_\_\_\_\_

ICC Building Type: \_\_\_\_\_

I certify that I have read this application and state that the above information is correct, and that I as owner or builder, do agree to comply with all city adopted building codes, relating to building construction. I acknowledge the city is not responsible for covenants, easements, or right-of-way related to the property listed above.

Name Printed: Rachel McKee Date: 4/23/24

Signature: *Rachel McKee*

- Builder/Contractor
- Agent for Contractor
- Owner
- Agent for Owner

**Work Sheet**  
(to be completed by staff)

**Building**

- Base Fee \$25
- Each Additional \$1,000 x \$3.50 = \$ 5.25
- Additional Inspections \$25

**Electrical**

- Base Fee \$25

**Mechanical**

- Base Fee \$25

**Plumbing**

- Base Fee \$25
- Sewer \$10
- Septic \$20

**Roofing**

- Base Fee \$25

**Permit Fee: \$ 30.25**

**Building Inspection Department**  
(for office use only)

Zoning District: \_\_\_\_\_ Historic District: \_\_\_\_\_

Flood Zone: \_\_\_\_\_ Corp of Engineer: \_\_\_\_\_

Setbacks:

Front Yard \_\_\_\_\_ Side Yard \_\_\_\_\_

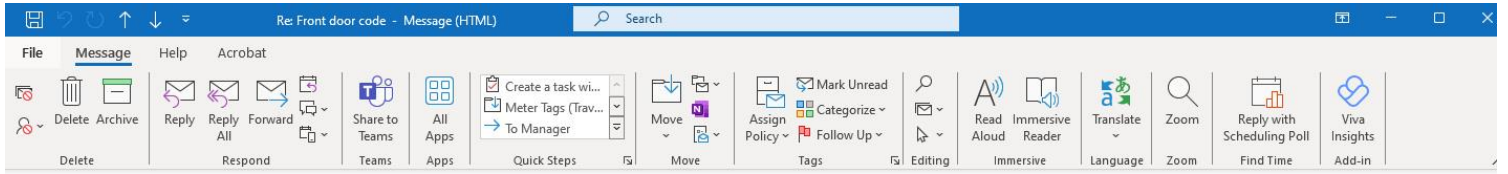
Rear Yard \_\_\_\_\_

Special Conditions:

Approved for Issuance by:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



Re: Front door code

Rachel M <rmckee56@outlook.com>  
To: Kellie Olson

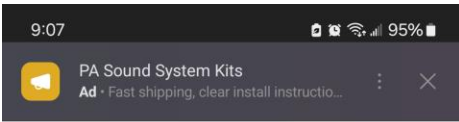
Reply Reply All Forward

Thu 4/25/2024 2:54 PM

Permit - Building Door.pdf 97 KB

Thank you Kellie!

Here is the permit app and a picture of the exact door we're wanting to install. Manko 100 series.



storefront Door



storefront, 3'0" X 7'0", Bronze Pre-Fi  
 insulated Glass, #3 Right Hand Outs





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**Permit to include:**

(Check all that apply)

- Building
- Mechanical
- Plumbing
- Roofing
- Electrical

**District Type:**

(Check all that apply)

- Residential
- Commercial
- Historic District
- Non-Residential
- Industrial
- Flood Zone

**Please submit this form to:**  
 Community Development  
 419 N Broadway  
 785-263-2355  
[kolson@abilencityhall.com](mailto:kolson@abilencityhall.com)

Project Site Address: 511 NW 2nd Ave

Property Owner: City of Abilene - Twin Valley Utility Easement/Building Location Todd Dannenberg

Property Owner Phone/E-mail: 620-545-5174 tdannenberg@twinvalley.com

General Contractor/Engineer: Universal Communications Carl Lowery

General Contract Phone/E-mail: Carl Lowery 913-634-4245 clowery@universal-com.com

Class of Work:  New  Addition  Alteration/Remodel  Repair  Other \_\_\_\_\_

Describe Work: If easement is approved by the City, we will be placing an 8' x 12' communications hut on a 10'x16' concrete slab. We will need electric and gas service to the building. We will also place a power rack and standby generator.

Value of Work: \$ 100,000

Site Plan attached:  YES  NO

**Builder Declaration (List Contractors):**

(Must be licensed in the City of Abilene)

Electrical: Westfall Electric

Plumbing: \_\_\_\_\_

Mechanical: \_\_\_\_\_

Roofing: \_\_\_\_\_

**Measurements, as applicable to the project:**

Living Area: \_\_\_\_\_ Garage Sq. Ft.: \_\_\_\_\_

Addition Sq. Ft.: \_\_\_\_\_ Total Sq. Ft.: 96

Stories/Height: 1 Land Area: 480

Coverage %: \_\_\_\_\_ Occupant Load: \_\_\_\_\_

Occupant Class: \_\_\_\_\_ Use of Building: Utility/Com Hut

ICC Building Type: \_\_\_\_\_

I certify that I have read this application and state that the above information is correct, and that I as owner or builder, do agree to comply with all city adopted building codes, relating to building construction. I acknowledge the city is not responsible for covenants, easements, or right-of-way related to the property listed above.

Name Printed: Todd Dannenberg Date: 6/3/2024

Signature:

- Builder/Contractor
- Agent for Contractor
- Owner
- Agent for Owner

**Work Sheet**  
(to be completed by staff)

**Building**

- Base Fee \$25
- Each Additional \$1,000 x \$3.50 = \$ 346.50
- Additional Inspections \$25

**Electrical**

- Base Fee \$25

**Mechanical**

- Base Fee \$25

**Plumbing**

- Base Fee \$25
- Sewer \$10
- Septic \$20

**Roofing**

- Base Fee \$25

**Permit Fee: \$ 421.50**

**Building Inspection Department**  
(for office use only)

Zoning District: \_\_\_\_\_ Historic District: \_\_\_\_\_

Flood Zone: \_\_\_\_\_ Corp of Engineer: \_\_\_\_\_

Setbacks:  
 Front Yard \_\_\_\_\_ Side Yard \_\_\_\_\_  
 Rear Yard \_\_\_\_\_

Special Conditions:

Approved for Issuance by:

Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

# Abilene Hut Site

Tentative

## Legend

-  Building Footprint
-  Cable Vault
-  Concrete Pad
-  Fenceline
-  Power Rack/Generator



Google Earth

Image © 2024 Airbus

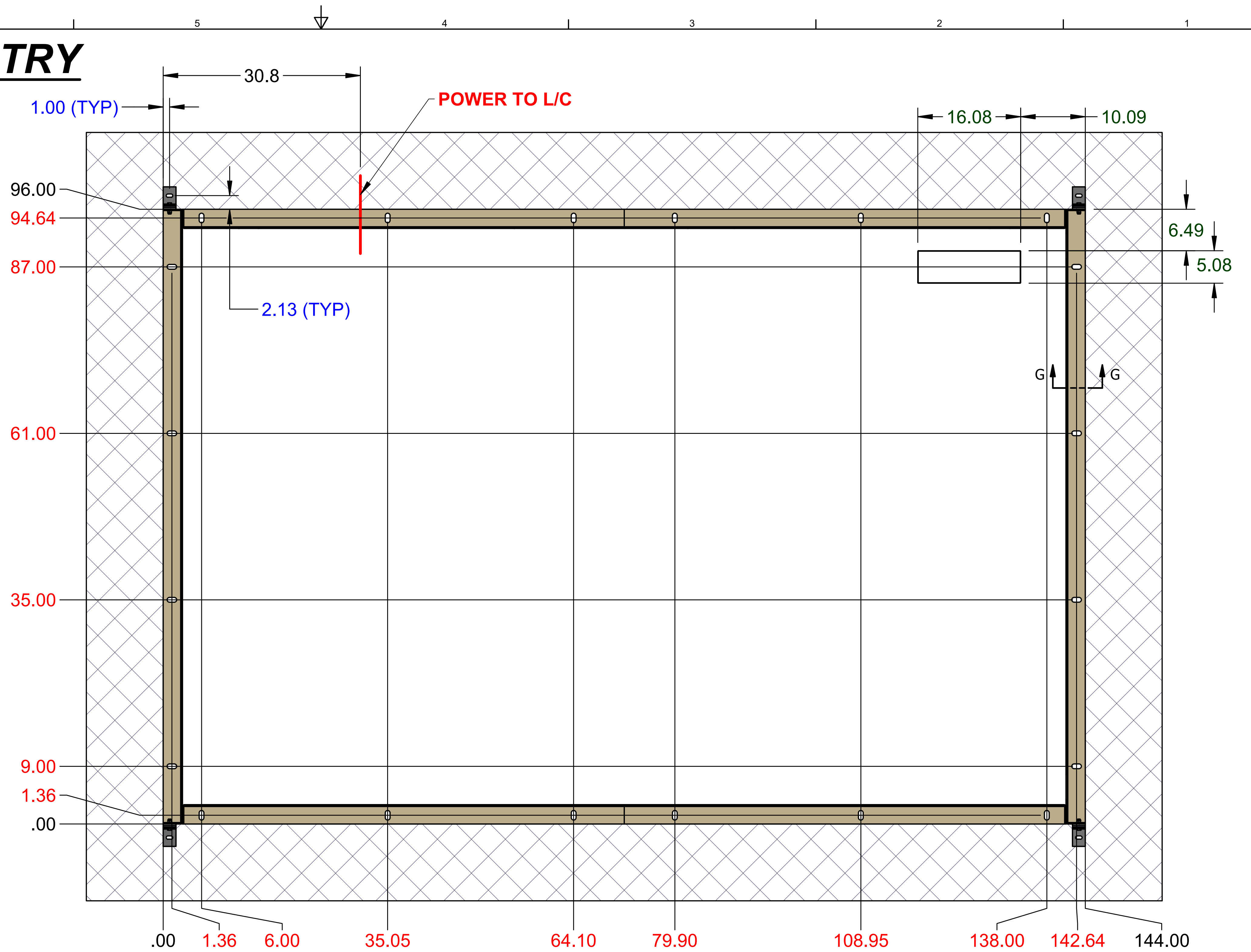
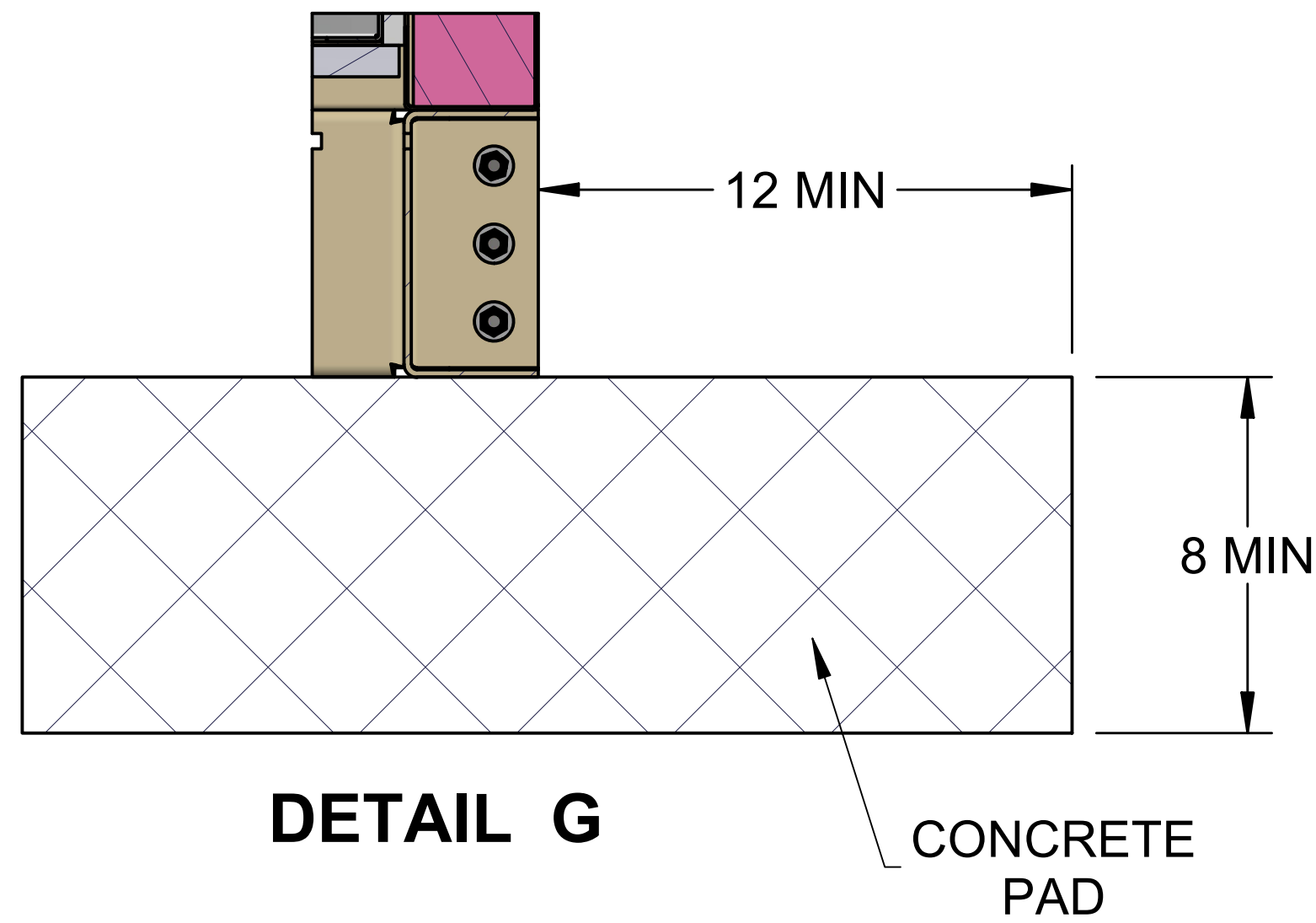


50 ft

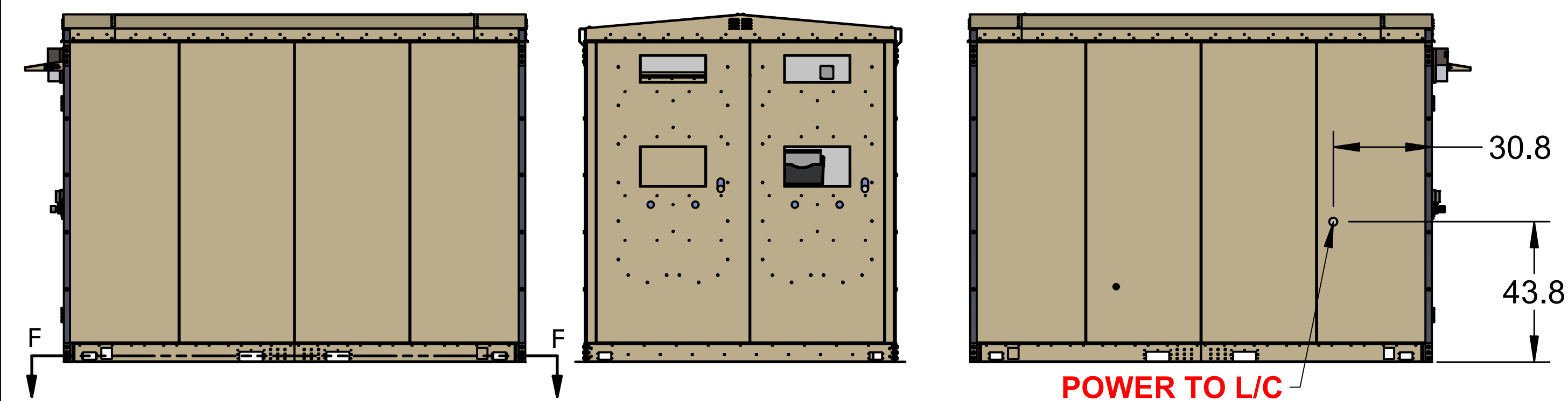
# MOUNTING SLOTS & CABLE ENTRY

## NOTE:

- 1) BLACK DIMENSIONS = OVERALL
- 2) RED DIMENSIONS = BASE RAIL SLOTS  
SLOT 1.50" X .75"
- 3) BLUE DIMENSIONS = LIFTING EYE SLOTS  
SLOT 1.00" X .50"
- 4) GREEN DIMENSIONS = CABLE ENTRY HOUSING

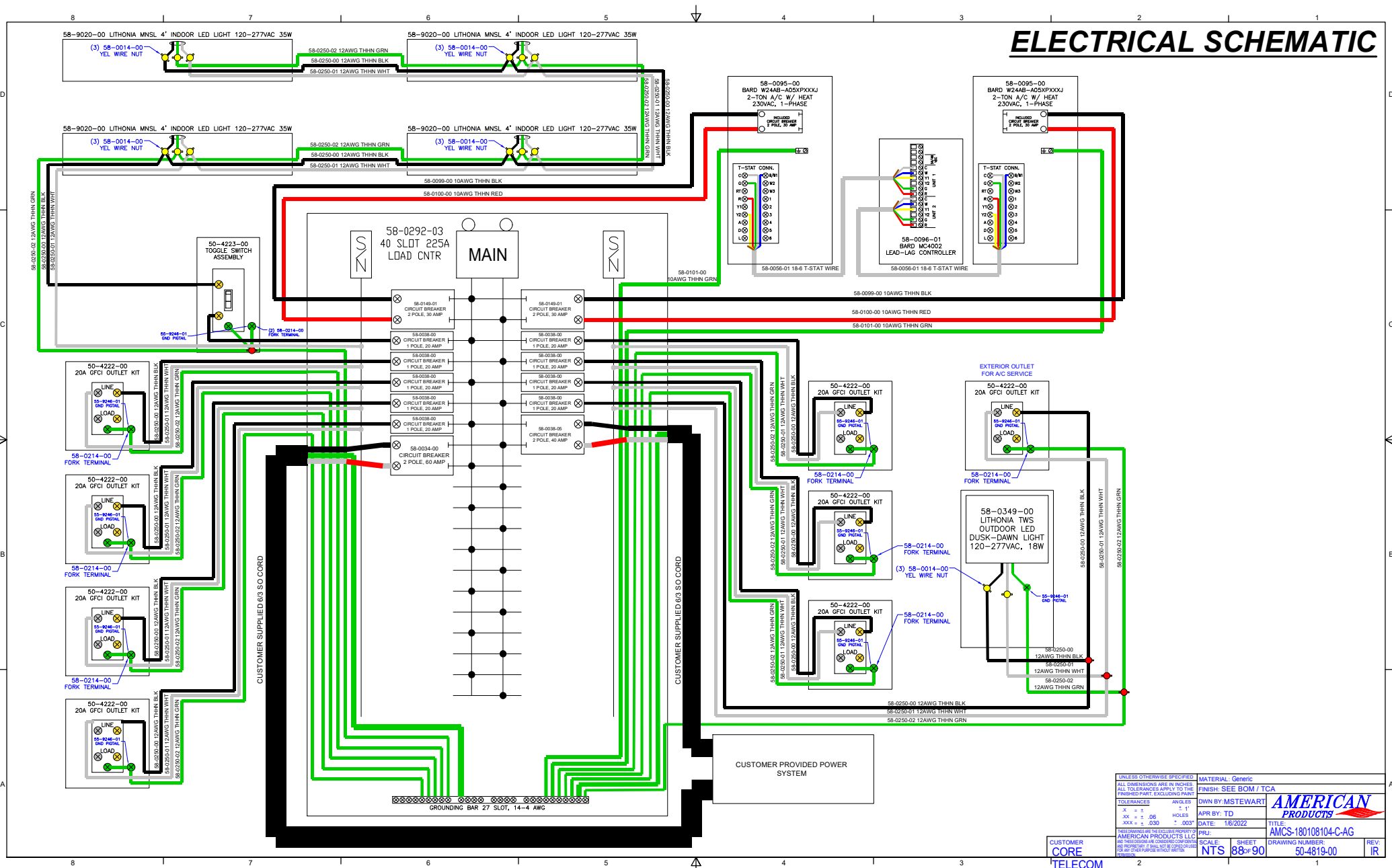


## SECTION F-F



UNLESS OTHERWISE SPECIFIED: ALL DIMENSIONS ARE IN INCHES ALL TOLERANCES APPLY TO THE FINISHED PART, EXCLUDING PAINT		MATERIAL: FINISH: SEE BOM / TCA	
TOLERANCES		DWN BY: MSTEWART	
X = ±	± 1'	APR BY: TD	
.XX = ± .06	HOLES	DATE: 11/22/2021	
.XXX = ± .030	± .003"	TITLE: AMCS-14496104-C-ST	
THESE DRAWINGS ARE THE EXCLUSIVE PROPERTY OF AMERICAN PRODUCTS LLC AND THESE DESIGNS ARE CONSIDERED CONFIDENTIAL AND PROPRIETARY. IT SHALL NOT BE COPIED OR USED FOR ANY OTHER PURPOSE WITHOUT WRITTEN PERMISSION		PRJ:	REV: 01
CUSTOMER CORE TELECOM		SCALE: NTS 9 OF 9	DRAWING NUMBER: 50-4810-00

# ELECTRICAL SCHEMATIC



UNLESS OTHERWISE SPECIFIED:		MATERIAL: Generic	
ALL DIMENSIONS ARE IN INCHES		FINISH: SEE BOM / TCA	
ALL TOLERANCES APPLY TO THE FINISHED PART EXCLUDING HOLE		DWN BY: MSTEWART	
TOLERANCES:	ANGLES:	APR BY: TD	
X ± .1	° ± 1'	DATE: 1/6/2022	
XX ± .05	HOLE:	PRJ:	TITLE:
XXX ± .030	± .003	AMERICAN PRODUCTS LLC	AMCS-180108104-C-AG
REGARDING WE REDUCES PROSPECTS		DRAWING NUMBER:	
NO THESES ARE CONSIDERED CONFIDENTIAL		50-4819-00	
NO PARTS TO BE ORDERED WITHOUT THESE		CUSTOMER:	REV:
		CORE	IR
		TELECOM	



PERMIT NO. 2024-243

Permit Fee: \$25.00

## RESIDENTIAL/COMMERCIAL ROOF PERMIT APPLICATION

Permit Type:  Residential     Commercial/Industrial    Historic site

Project Site Address: 106 NAROMA CT

Property Owner of Record: MARK & CINDY MEDINA    Phone: 913-231-6874

Roof Contractor: WRAY ROOFING    Phone: 316-283-6840

State Registration Certificate #: CT-13-115183

Type of roof: (pitched, flat) FLAT

Number of layers of existing covering: UNKNOWN

Does the existing roof include wood shingles: NO

Describe sheathing material: WOOD DECK

All roofing material and installation shall meet or exceed the requirements of the 2018 International Building or International Residential Code. Commercial Buildings may require additional information from the product manufacturer to ensure code compliance.

New residential roof coverings shall not be installed without first removing existing roof coverings where any of the following conditions may occur:

1. Where the existing roof or roof covering is water-soaked or has deteriorated to the point that the existing roof or roof covering is not adequate as a base for additional roofing.
2. Where the existing roof covering is wood or wood shake, slate, clay, cement, or asbestos-cement tile.
3. Where the existing roof has two or more applications of any type of roof covering.

### SIGNATURES:

Contractor     Owner / Occupant

Signature: Bob Rausch    Date: SEPT 18 2024

Print Name: BOB RAUSCH

City Inspector: \_\_\_\_\_ Date: \_\_\_\_\_



PERMIT NO. 2024-243-2

**CITY OF ABILENE                      USE OF RIGHT-OF-WAY PERMIT                      \$25.00**

Application is made under the terms of Ordinances and Specifications of the City of Abilene, Kansas, governing excavation and/or construction within the public right-of-way, to accomplish the work herein described below. Applicant hereby agrees to perform said work and restoration of right-of-way in strict accordance with the provisions of said City Ordinances and Specifications and further agrees to satisfactorily repair any failure or damage within the right-of-way resulting from the excavation or construction covered under this application within one year hereafter.

**Applicant agrees to notify Kansas One Call at 1-800-DIG SAFE (1-800-344-7233) the following utilities before excavation is made.**

**APPLICANT**

Name <u>WRAY ROOFING</u>	Location of Proposed Work: <u>106 NAROMA CT</u>
Address <u>1521 NW 36th</u>	
City <u>NORTH NEWTON</u> State <u>KS</u> Zip <u>67117</u>	Nature of Work: <u>ROOF REPLACEMENT</u>
Phone: <u>316 283 6840</u>	
Cellular: <u>316 217 5386</u>	Start Date: <u>OCT 8 2024</u>
Emergency #: _____	Completion Date: _____

Is the work being performed and/or the materials or equipment being used going to be within the driving and/or parking area of a street or alley?  NO  YES (If yes, submit a Traffic Control Plan showing type, quantity, and placement of approved traffic control devices reference Abilene City Code Chapter 6, Article 5, Section 518, paragraph C.)

Will work require full street closure?  NO  YES (If yes, then applicant must obtain a Request for Street Closure form from the Abilene Police Department.)

Duration of Street Closure: \_\_\_\_\_

**Certification:**

I certify that I have read and understand Chapter 6, Article 5, Rights-of-Way, of the City of Abilene, Kansas Municipal Code, and agree to complete the aforementioned work in accordance with the provisions set forth therein. I agree to call the Public Works Department (263-3510) to schedule appropriate inspections.

Signature <u>Bob Rausch</u>	Title <u>SALESMAN</u>
Print Name <u>BOB RAUSCH</u>	Date <u>OCT 8 2024</u>
Company <u>WRAY ROOFING</u>	

(Office Use Only)

Special Conditions: \_\_\_\_\_

APPROVED  DISAPPROVED   
Authorizing Agent: \_\_\_\_\_ Date: \_\_\_\_\_



# Electrical/Plumbing/Mechanical Permit Application

City Code may be reviewed at [www.abileneks.citycode.net](http://www.abileneks.citycode.net) or at the Community Development Department.

Please submit this form to:  
Community Development  
419 N Broadway  
785-263-2355  
[kolson@abilenecityhall.com](mailto:kolson@abilenecityhall.com)

**Permit Applying For:**  
*(Check all that apply)*

- Electrical
- Plumbing
- Mechanical

**District Type:**  
*(Check all that apply)*

- Residential
- Commercial
- Historic District
- Non-Residential
- Industrial

Project Site Address: 201 N. Buckeye (Dave's Guns)

Property Owner: \_\_\_\_\_

Property Owner Phone/E-mail: 785-491-1162

**Licensed Contractor(s):** *(Must be licensed in the City of Abilene)*

Electrical: \_\_\_\_\_ Phone #: \_\_\_\_\_

Plumbing: Denny's Plumbing Phone #: 785-263-2661

Mechanical: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Description of work:**

Gas Pressure Test

**Permit Fees:**

**Electrical**

Base Fee \$25

**Plumbing**

- Base Fee \$25
- Sewer \$10
- Septic \$20

**Mechanical**

Base Fee \$25

**Total Permit Fee: \$ 25.00 -- send invoice**

I certify that I have read this application and state that the above information is correct and that I, as owner or contractor, agree to comply with all City of Abilene adopted codes related to the above project. I acknowledge that city is not responsible for covenants, easements, or right-of-way related to the property listed above.

Name Printed: Julie Potter Date: 9-19-24

Signature: *Julie Potter*

- Builder/Contractor
- Agent for Contractor
- Owner
- Agent for Owner