Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
October 14, 2024, @ 4:00 pm.
Abilene, Kansas

1. **Call to Order**

2. **Roll Call** – City Commission Present: Mayor Rein Commissioners, Kollhoff, Witt, and Meysenburg. Absent: Commissioner Miller (issues with Zoom link).

Staff Present: City Manager Marsh, City Clerk Mohr, Finance Director Johnson, City Attorney Martin, Parks and Recreation Director Timbrook, Fire Chief Strunk, Police Chief Hatter, Public Works Director Anderson, Facilities Maintenance Alvarez, Wastewater Treatment Plant Superintendent Clark, and Administrative Assistant Olson.

3. **Pledge of Allegiance**

Agenda

4. Approval of the Agenda for the October 14, 2024, City Commission Meeting

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the agenda as presented. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 4-0.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

    a. Meeting Minutes for September 23, 2024, Regular Meeting

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the consent agenda as presented. Roll call vote: Kollhoff YES, Meysenburg YES, Witt YES, Rein YES. The motion carried 4-0.

6. Public Comments and Communications

   a. Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

There were no public comments or communications.

   b. Lights on Afterschool Proclamation

   c. Domestic Violence Awareness Month Proclamation

   d. Sister City Proclamation

7. Business Items

There were no business items.

8. Items for Discussion

   a. Third Quarter Treasurer's Report

9. Reports

   a. City Manager's Report

- Public Works and the County dura-patched several streets in the city last week.
- The city will be removing several trees at the intersection of Cedar and 7th to improve the sightlines.
- Kelsey Briand, the Municipal Court Manager, is attending Leadership Dickinson County.
- The Police Department office area will be closed on 10/15 for training.
- Parks and Rec will remove the chain link fence at the skate park later this week.
- 3rd St. will be closed from Walnut to Poplar on Halloween from 5-8.
- The November 11 meeting is a holiday and will move to Tuesday, November 12.

- The Park Department has received a $5,000 grant from the Community Foundation for shade structures at the pool.

- The city will submit the Local Service Line Inventory to KDHE tomorrow. It is due Wednesday, October 16.

- We met with Twin Valley contractors to discuss scheduling and address some issues. I will have more to report at the next meeting.

10. Executive Session

a. Executive Session: Motion by Commissioner Witt, seconded by Commissioner Kollhoff, for the City Commission to recess into executive session for 20 minutes to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1), for the City Manager's quarterly review. The regular meeting will resume in this room at 4:40 pm. Roll call vote: Meysenburg YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 4-0.

Commissioner Miller was present via phone during the executive session.

The regular meeting resumed at 4:40 pm.

No action was taken during the executive session.

11. Recess of Regular Meeting

a. Consider a motion to recess the October 14, 2024, City Commission Meeting.

Motion by Commissioner Witt, seconded by Commissioner Meysenburg to recess the October 14, 2024, City Commission Meeting at 4:41 pm. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 4-0. The City Commission Study Session will begin immediately.

12. Call to Order – City Commission Study Session

The City Commission Study Session was called to order at 4:41 pm.

Commissioner Miller was present via Zoom during the study session.

13. October 14, 2024, City Commission Study Session Agenda

a. Sales Tax Special Election Question

b. Wastewater Treatment Plant Structural Assessment Report

c. Pay Plan Resolution

d. Highway Functional Classification

14. Adjournment

a. Consider a motion to adjourn the October 14, 2024, City Commission Meeting

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to adjourn the October 14, 2024, City Commission Meeting at 5:18 pm. Roll call vote: Miller YES, Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 5-0.

(Seal)

THE CITY OF ABILENE
STATE OF KANSAS

Brandon Rein, Mayor

ATTEST:

Shayla L. Mohr, CMC
City Clerk

CITY OF ABILENE
CITY TREASURER'S QUARTERLY REPORT
The statement below shows the standing of the various funds of the City of Abilene, Kansas
for the Quarter Ending September 30, 2024.

		3rd Quarter Beginning Balance	3rd Quarter Revenue	3rd Quarter Expense	3rd Quarter Ending Balance
General	1	$ 2,366,575	$ 775,878	$ 1,295,226	$ 1,847,227
Water	2	$ 210,203	$ 515,936	$ 477,337	$ 248,802
Recycle	3	$ 43,372	$ 70,119	$ 25,364	$ 88,127
Sewer	4	$ 147,523	$ 407,064	$ 303,129	$ 251,458
Airport	5	$ 95,390	$ 158,868	$ 17,511	$ 236,747
Bond & Interest	6	$ 402,852	$ 25,244	$ 406,685	$ 21,411
Fire Apparatus	7	$ 64,992	$ 8,212	$ 60,000	$ 13,204
Special Parks & Rec	8	$ 70,348	$ 4,118	$ 3,223	$ 71,242
Special Alcohol & Drug	9	$ 2,376	$ 2,828	$ -	$ 5,204
Medical Expense Reimbursement	10	$ 212,273	$ 214,913	$ 200,021	$ 227,165
Library	11	$ -	$ 35,326	$ 35,291	$ 35
Tourism & Convention	13	$ 88,410	$ 95,766	$ 66,249	$ 117,927
Special Street	14	$ 7,367	$ 749,352	$ 727,775	$ 28,943
Recreation Commission	15	$ 668,784	$ 48,833	$ 186,732	$ 530,885
Capital Improvement	18	$ 147,156	$ 5,010	$ -	$ 152,167
Equipment Reserve	20	$ 588,588	$ 102	$ 74,596	$ 514,095
Friends of the Park	24	$ -	$ 950	$ -	$ 950
Storm Water	27	$ 594,870	$ 16,758	$ -	$ 611,628
Water Equipment Reserve	28	$ 411,447	$ -	$ 7,628	$ 403,819
Sewer Equipment Reserve	29	$ 212,973	$ -	$ 6,229	$ 206,745
Special Law Enforcement Trust	34	$ 6,651	$ -	$ -	$ 6,651
Special Revenue - Lib-Pool Renov	36	$ 16,419	$ -	$ -	$ 16,419
Special Revenue - Street Tax	37	$ 22,483	$ 416,927	$ 955,526	$ (516,117)
Special Revenue - CID tax	38	$ 58,093	$ 51,363	$ 73,977	$ 35,480
KS Fights Addiction Fund	44	$ 14,724	$ 14,717	$ -	$ 29,441
American Rescue Plan Act Fund	45	$ 184,663	$ -	$ 50,495	$ 134,168
Land Bank Fund	46	$ 47,420	$ 67,500	$ 55,000	$ 59,920
Sister City Scholarship Fund	47	$ 12,129	$ -	$ -	$ 12,129
Tree Board Program Fund	48	$ 3,000	$ -	$ -	$ 3,000
Municipal Court Bonds	50	$ 10,840	$ 5,430	$ 4,871	$ 11,399
Total		$ 6,711,923	$ 3,691,213	$ 5,032,864	$ 5,370,272

INDEBTEDNESS	
2015 Dawson Cottage Addition	$ 25,000
2017 Highlands/Cedar Ridge/East Ridge/Dawson	$ 2,825,000
2017 PBC Hospital Bonds	$ 14,885,000
2019 8th Street/WTP/Sewer Bond	$ 2,375,000
2019 Wastewater Treatment Plant Bond	$ 2,000,000
Total Indebtedness	**$ 22,110,000**

I hereby certify the above to be a true and correct copy of the City Treasurer's Financial Statement ending September 30, 2024.

s/Leann Johnson

Leann Johnson, Finance Director
City of Abilene, Kansas

ABILENE

KANSAS

CITY OF ABILENE
Eisenhower Municipal Building
419 N. Broadway - PO Box 519
Abilene, KS 67410

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MEMORANDUM

To: City Commissioners
From: Finance Director, Leann Johnson
Date: October 14, 2024
RE: Quarterly Investment Report

CITY OF ABILENE QUARTERLY INVESTMENT UPDATE			
As of 9/30/2024			
Certificates of Deposit		**Current Interest**	**Current Balance**
CD #2*	5.65%	$ 2,147.55	$ 207,912.43
CD #3	5.65%	$ 6,235.30	$ 458,487.40
CD #5*	4.10%	$ 17,386.74	$ 867,850.91
CD #6	5.15%	$ 3,876.80	$ 315,215.48
CD #7	5.35%	$ 57,450.87	$ 595,885.95
CD #8	5.04%	$ 13,164.43	$ 537,453.94
CD #9	5.04%	$ 5,191.69	$ 211,957.24
CD #10	4.99%	$ 6,267.08	$ 524,971.16
CD #11	3.50%	$ 3,425.67	$ 396,002.84
YTD CD Total		$ 115,301.95	$ 4,115,737.35
Money Market 0.02%		$ 47.04	$ 23,204.16
	Total Investments Balance		$ 4,138,941.51

*CD #1 ($50,000.00) was rolled into CD #2 on July 12, 2024.
*CD #4 ($250,000.00) has not been reinvested since its maturity on September 9, 2024.

ABILENE KANSAS Abilene, KS

Check Report

By Check Number

Date Range: 07/01/2024 - 09/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking - Gen-AP Checking - General						
1000260	SAM, LLC	07/23/2024	Regular	0.00	36,180.00	
2383	HOMMAN ELECTRONICS	07/23/2024	Regular	0.00	41,755.40	
1000174	SARGENT DRILLING	07/23/2024	Regular	0.00	77,864.72	
VEN01022	EBERT CONSTRUCTION CO, INC	07/23/2024	Regular	0.00	638,454.46	
VEN01003	GOLDEN BELT WEST MULTIFAMILY, LLC	07/23/2024	Regular	0.00	200,000.00	
1001067	SMOKY HILL, LLC	07/23/2024	Regular	0.00	833,991.10	
23159	EVERGY	07/10/2024	Regular	0.00	53,954.51	13
999820	CITY OF ABILENE	07/12/2024	Regular	0.00	50,000.00	65
1001067	SMOKY HILL, LLC	07/23/2024	Regular	0.00	587,978.05	116
1000430	COMMUNITY FIRST NATIONAL BANK	07/30/2024	Regular	0.00	60,000.00	158
VEN01022	EBERT CONSTRUCTION CO, INC	07/30/2024	Regular	0.00	422,671.31	162
23159	EVERGY	07/30/2024	Regular	0.00	58,575.18	164
1000880	HEARTLAND HOUSING PARTNERS, LLC	08/13/2024	Regular	0.00	35,000.00	255
VEN01036	HOPP'S SOUND	08/13/2024	Regular	0.00	39,609.00	257
1001067	SMOKY HILL, LLC	08/13/2024	Regular	0.00	360,028.09	283
23159	EVERGY	09/04/2024	Regular	0.00	57,517.38	393
14860	OLSSON	09/04/2024	Regular	0.00	51,487.71	421
1300	ABILENE PUBLIC LIBRARY	09/19/2024	Regular	0.00	35,290.85	473
9150	J & K CONTRACTING	09/19/2024	Regular	0.00	50,310.00	485
1001067	SMOKY HILL, LLC	09/19/2024	Regular	0.00	200,623.98	498
999703	KPERS	07/05/2024	Bank Draft	0.00	33,639.41	DFT0000007
999725	EFTPS	07/05/2024	Bank Draft	0.00	37,908.45	DFT0000013
999725	EFTPS	07/19/2024	Bank Draft	0.00	38,893.36	DFT0000031
999703	KPERS	07/19/2024	Bank Draft	0.00	34,491.53	DFT0000035
999703	KPERS	08/02/2024	Bank Draft	0.00	36,788.71	DFT0000054
999725	EFTPS	08/02/2024	Bank Draft	0.00	40,007.99	DFT0000057
999703	KPERS	08/16/2024	Bank Draft	0.00	33,005.76	DFT0000066
999725	EFTPS	08/16/2024	Bank Draft	0.00	34,578.84	DFT0000069
999703	KPERS	08/30/2024	Bank Draft	0.00	35,520.00	DFT0000074
999725	EFTPS	08/30/2024	Bank Draft	0.00	39,176.45	DFT0000076
19770	KS TREASURER	08/30/2024	Bank Draft	0.00	509,707.50	DFT0000079
999703	KPERS	09/13/2024	Bank Draft	0.00	34,354.69	DFT0000089
999725	EFTPS	09/13/2024	Bank Draft	0.00	34,752.34	DFT0000092
999703	KPERS	09/27/2024	Bank Draft	0.00	36,974.88	DFT0000102
999725	EFTPS	09/27/2024	Bank Draft	0.00	37,604.81	DFT0000105

Bank Code AP Checking - Gen Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	25	20	0.00	3,891,291.74
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	15	15	0.00	1,017,404.72
EFT's	0	0	0.00	0.00
	40	**35**	**0.00**	**4,908,696.46**

Highlighted items – from the 7/23/24 Journal Entry that posted the 1099 balances for all our vendors who had been paid out of Banyon through July 1. It is the conversion data for the year end 1099's we will process.

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	25	20	0.00	3,891,291.74
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	17	17	0.00	1,075,311.62
EFT's	0	0	0.00	0.00
	42	**37**	**0.00**	**4,966,603.36**

Fund Summary

Fund	Name	Period	Amount
099	POOLED CASH	7/2024	1,436,018.70
099	POOLED CASH	8/2024	1,163,422.34
099	POOLED CASH	9/2024	538,916.64
			3,138,357.68

ABILENE
KANSAS

Date: 10/14/24

CITY COMMISSION
MEETING ATTENDANCE SHEET
PLEASE *PRINT* YOUR NAME & ADDRESS

1. Andrea Taylor Abilene KS
2. Jessica Goodale Abilene AKEDC
3. Ross Taplin Abilene
4. Tony Geiger Abilene
5. Rich Scarlo Abilene
6. Kayson Rogers
7. Jensen Needham
8. Kim Palenske
9. Dana Sprinkle
10. Mary Cookson Salina, KS
11. Johnny Eclaxez Manhattan BG Consultants Inc.
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