



ABILENE CITY COMMISSION - REGULAR MEETING AGENDA
ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET
October 14, 2024 - 4:00 pm

VIEW THIS CITY COMMISSION MEETING VIRTUALLY AT
www.abilenecityhall.com/watchlive

1. Call to Order
2. Roll Call: _____ Rein _____ Miller _____ Witt _____ Kollhoff _____ Meysenburg
3. Pledge of Allegiance
4. Approval of the Agenda for the October 14, 2024, City Commission Meeting
5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.
 - a. Meeting Minutes for September 23, 2024, Regular Meeting
6. Public Comments and Communications
 - a. Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.
 - b. Lights on Afterschool Proclamation
 - c. Domestic Violence Awareness Month Proclamation – Mary Cookson, DVACK
 - d. Sister City Proclamation
7. Business Items
 - a. No business items.

8. Items for discussion

- a. Third Quarter Treasurer's Report – Leann Johnson, Finance Director

9. Reports

- a. City Manager's Report

10. Executive Session

- a. Executive Session: I move the City Commission recess into executive session for _____ minutes to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1), for the City Manager's quarterly review. The regular meeting will resume in this room at _____pm.

11. Recess of Regular Meeting

- a. Consider a motion to recess the October 14, 2024, City Commission Meeting. The study session will begin no sooner than 4:30 pm.



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
September 23, 2024, @ 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Rein Commissioners, Witt, Miller, Meysenburg and Commissioner Kollhoff arrived at 4:05 pm.

Staff Present: City Clerk Mohr, City Attorney Martin, Fire Chief Strunk, Police Chief Hatter, Community Development Director Zook, Public Works Director Anderson, City Inspector Steerman, and Administrative Assistant Olson.

3. Pledge of Allegiance

Agenda

4. Approval of the Agenda for the September 23, 2024, City Commission Meeting

Motion by Commissioner Witt, seconded by Commissioner Miller, to approve the agenda as presented. Roll call vote: Miller YES, Witt YES, Meysenburg YES, Rein YES. The motion carried 4-0.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

a. Meeting Minutes for September 9, 2024, Regular Meeting

Motion by Commissioner Miller, seconded by Commissioner Witt, to approve the consent agenda as presented. Roll call vote: Witt YES, Meysenburg YES, Miller YES, Rein YES. The motion carried 4-0.

6. Public Comments and Communications

- a. Public Forum:** Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

There were no public comments or communications.

7. Business Items

- a. Public Hearing** for the purpose of showing cause why the structure located at 1601 W. First Street in Abilene, Kansas, should not be condemned and ordered repaired or demolished.

Mayor Rein opened the public hearing at 4:05 pm.

City Inspector Steerman presented commissioners with history regarding this property.

Roger Seymour, Valley Center Holdings LLC, presented a background of the property and asked commissioners to table this item to allow for repairs to be done to the roof of the property.

Motion by Commissioner Witt, seconded by Commissioner Miller, to keep this public hearing open and resume it on December 9, 2024, at 4:00 pm at the regular City Commission Meeting to allow time for a new roof to be completed on the property. Roll call vote: Kollhoff YES, Meysenburg YES, Miller YES, Witt YES Rein YES. The motion carried 5-0.

- b. Consider approval of Resolution No. 092324-1, A RESOLUTION FINDING THAT THE STRUCTURE LOCATED AT 1601 W. FIRST ST., ABILENE, KANSAS, IS UNSAFE AND DANGEROUS AND DIRECTING THE STRUCTURE TO BE REPAIRED OR REMOVED AND THE PREMISES MADE SAFE.**

No action was taken regarding this item.

8. Items for Discussion

There were no items for discussion.

9. Reports

a. City Manager's Report

There was no City Manager report.

10. Adjournment

a. Consider a motion to adjourn the September 23, 2024, City Commission Meeting.

Motion by Commissioner Witt, seconded by Commissioner Kollhoff to adjourn the September 23, 2024, City Commission Meeting at 4:37 pm. Roll call vote: Meysenburg YES, Miller YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 5-0.

(Seal)

Brandon Rein, Mayor

ATTEST:

Shayla L. Mohr, CMC
City Clerk

Proclamation

KEEPING THE LIGHTS ON AFTER SCHOOL

WHEREAS, the citizens of the City of Abilene, Kansas stand firmly committed to quality afterschool programs and opportunities because they:

- Provide safe and engaging learning experiences that help children realize their full potential and support their academic growth and well-being.
- Support working families by ensuring their children are safe and productive when they are out of their classrooms.
- Help address key issues in our state such as school absenteeism, learning loss recovery, and workforce development.
- Build stronger communities by involving students, parents, businesses, and volunteers in the lives of young people.
- Afterschool provides a solid return on investment. Every \$1 invested in afterschool programs saves at least \$3 by increasing kids' earning potential, improving kids' performance at school, and reducing crime and juvenile delinquency.

•
WHEREAS, afterschool programs provide critical support for children and youth, offering them new experiences and opportunities, along with hands-on learning, that help them learn and grow. Youth who attend afterschool programs attend school more often, do better in school, and gain important work and life skills. These supports are all the more important today.

WHEREAS, the City of Abilene is committed to the education and well-being of our youth and recognizes that quality afterschool programs prepare our children to become successful adults, and help our community thrive.

WHEREAS, *Lights On Afterschool*, the national celebration of afterschool programs held this year on October 24, 2024, promotes the importance of quality afterschool programs for our children, families, and communities.

WHEREAS, the demand for afterschool programs continues to grow; for every child in a program, four are waiting to get in.

WHEREAS, many afterschool programs face operating challenges so severe that they are forced to consider closing their doors and turning off their lights.

WHEREAS, the State of Kansas is committed to providing expanded learning opportunities that help our children learn, grow, and develop the skills essential for success in life and work.

THEREFORE BE IT RESOLVED that the City Commissioners of the City of Abilene, Kansas, do hereby proclaim October 24, 2024, as "*Lights On Afterschool Day*;" and enthusiastically endorses *Lights On Afterschool* and commits our state to engage in innovative afterschool programs and activities that ensure the lights stay on and the doors stay open for all children after school.

Attest:

Proclamation

Domestic Violence Awareness Month Proclamation October 2024

WHEREAS, domestic violence is a widespread, preventable, public health problem impacting all demographics of Kansans, including the City of Abilene; and

WHEREAS, relationships are often counted as life's greatest treasures, and tragically, many are tarnished by one person's feeling of entitlement to power and control over the other, resulting in violence and fear; and

WHEREAS, domestic violence abusers violate an individual's privacy, dignity, security, and humanity - with their intentional, systematic use of financial, psychological, sexual, and physical coercive control and abuse; and

WHEREAS, the U.S. Department of Justice reports domestic violence homicides comprise 14% percent of all homicides in the U.S. and that women are more than twice as likely as men to be killed by an intimate partner; the Kansas Bureau of Investigation reports 35 domestic violence homicides were 21.5% of all homicides in Kansas in 2021; and

WHEREAS, in Kansas in 2022, a domestic violence abuser murdered another person every 10 days, 10 hours, 17 minutes and 11 seconds; a domestic violence abuser committed a violent act reported to law enforcement every 23 minutes, 39 seconds; and law enforcement made an arrest due to domestic violence every 46 minutes, 43 seconds; and

WHEREAS, DVACK served 831 victims within our 10 counties, 486 of which were from Saline County and yet these numbers do not accurately reflect the total number of domestic violence victims as many were continuing to struggle against isolation and other impacts of COVID-19; and

WHEREAS, we as the governing body of Abilene, recognize this violence is inconsistent with our City's values and cannot be ignored, excused, or tolerated; and

WHEREAS, in declaring this month of October as "Domestic Violence Awareness Month," we encourage all citizens to know the facts about domestic violence, to familiarize themselves with resources, to recognize subtle signs of control tactics, to act as safe support systems, to speak up against perpetrators of violence and any messages that inadvertently condone domestic violence, to get involved, to teach others and prepare future generations for healthy relationships, and to donate time or resources to their local domestic violence agency.

NOW, THEREFORE, we, Abilene City Commissioners, do hereby proclaim October 2024 as *Domestic Violence Awareness Month*.

PASSED AND ADOPTED BY THE CITY COMMISSION OF ABILENE, KANSAS, ON THIS

THE 14th DAY OF OCTOBER 2024.

Attest:

Brandon Rein, Mayor

Shayla L. Mohr, CMC, City Clerk

Proclamation

Abilene-Omitama Sister City Proclamation

WHEREAS, Minori—machi, Ibaraki—Ken, Japan and City of Abilene, Kansas, USA entered into a sister city relationship to establish a perpetual tie between the two cities on October 3, 1984; AND

WHEREAS, this relationship continued through the evolution of the consolidation of the communities of Minori, Ogawa and Tamari into a new municipality known as Omitama in 2006; AND

WHEREAS, respect and understanding have been deepened by the close exchange of culture and friendship in this mutual relationship; AND

WHEREAS, this Sister City relationship is part of Sister Cities International which was founded as a presidential initiative by President Dwight D. Eisenhower on September 11, 1956; AND

WHEREAS, Sister Cities International has impacted the world stage by building bridges across nations, cities, and communities around the globe in order to create and sustain world peace; AND

WHEREAS, President Dwight W. Eisenhower held the belief “that people, in the long run, are going to do more to promote peace than our governments”; AND

WHEREAS, there is no better day to celebrate the 40th anniversary of the Abilene-Omitama Sister City relationship than on the birth date and in the hometown of President Dwight D. Eisenhower, on October 14; AND

NOW THEREFORE BE IT RESOLVED that I, Brandon Rein, Mayor of the City of Abilene, do hereby proclaim October 14, 2024, as **Abilene-Omitama Sister City Day**

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the City of Abilene, Kansas, this the 14th day of October 2024.

Attest:

Brandon Rein, Mayor

Shayla L. Mohr, CMC, City Clerk

CITY OF ABILENE
CITY TREASURER'S QUARTERLY REPORT

The statement below shows the standing of the various funds of the City of Abilene, Kansas
for the Quarter Ending September 30, 2024.

		3rd Quarter Beginning Balance	3rd Quarter Revenue	3rd Quarter Expense	3rd Quarter Ending Balance
General	1	\$ 2,366,575	\$ 775,878	\$ 1,295,226	\$ 1,847,227
Water	2	\$ 210,203	\$ 515,936	\$ 477,337	\$ 248,802
Recycle	3	\$ 43,372	\$ 70,119	\$ 25,364	\$ 88,127
Sewer	4	\$ 147,523	\$ 407,064	\$ 303,129	\$ 251,458
Airport	5	\$ 95,390	\$ 158,868	\$ 17,511	\$ 236,747
Bond & Interest	6	\$ 402,852	\$ 25,244	\$ 406,685	\$ 21,411
Fire Apparatus	7	\$ 64,992	\$ 8,212	\$ 60,000	\$ 13,204
Special Parks & Rec	8	\$ 70,348	\$ 4,118	\$ 3,223	\$ 71,242
Special Alcohol & Drug	9	\$ 2,376	\$ 2,828	\$ -	\$ 5,204
Medical Expense Reimbursement	10	\$ 212,273	\$ 214,913	\$ 200,021	\$ 227,165
Library	11	\$ -	\$ 35,326	\$ 35,291	\$ 35
Tourism & Convention	13	\$ 88,410	\$ 95,766	\$ 66,249	\$ 117,927
Special Street	14	\$ 7,367	\$ 749,352	\$ 727,775	\$ 28,943
Recreation Commission	15	\$ 668,784	\$ 48,833	\$ 186,732	\$ 530,885
Capital Improvement	18	\$ 147,156	\$ 5,010	\$ -	\$ 152,167
Equipment Reserve	20	\$ 588,588	\$ 102	\$ 74,596	\$ 514,095
Friends of the Park	24	\$ -	\$ 950	\$ -	\$ 950
Storm Water	27	\$ 594,870	\$ 16,758	\$ -	\$ 611,628
Water Equipment Reserve	28	\$ 411,447	\$ -	\$ 7,628	\$ 403,819
Sewer Equipment Reserve	29	\$ 212,973	\$ -	\$ 6,229	\$ 206,745
Special Law Enforcement Trust	34	\$ 6,651	\$ -	\$ -	\$ 6,651
Special Revenue - Lib-Pool Renov	36	\$ 16,419	\$ -	\$ -	\$ 16,419
Special Revenue - Street Tax	37	\$ 22,483	\$ 416,927	\$ 955,526	\$ (516,117)
Special Revenue - CID tax	38	\$ 58,093	\$ 51,363	\$ 73,977	\$ 35,480
KS Fights Addiction Fund	44	\$ 14,724	\$ 14,717	\$ -	\$ 29,441
American Rescue Plan Act Fund	45	\$ 184,663	\$ -	\$ 50,495	\$ 134,168
Land Bank Fund	46	\$ 47,420	\$ 67,500	\$ 55,000	\$ 59,920
Sister City Scholarship Fund	47	\$ 12,129	\$ -	\$ -	\$ 12,129
Tree Board Program Fund	48	\$ 3,000	\$ -	\$ -	\$ 3,000
Municipal Court Bonds	50	\$ 10,840	\$ 5,430	\$ 4,871	\$ 11,399
Total		\$ 6,711,923	\$ 3,691,213	\$ 5,032,864	\$ 5,370,272

INDEBTEDNESS

2015 Dawson Cottage Addition	\$ 25,000
2017 Highlands/Cedar Ridge/East Ridge/Dawson	\$ 2,825,000
2017 PBC Hospital Bonds	\$ 14,885,000
2019 8th Street/WTP/Sewer Bond	\$ 2,375,000
2019 Wastewater Treatment Plant Bond	\$ 2,000,000
Total Indebtedness	\$ 22,110,000

I hereby certify the above to be a true and correct copy of the City Treasurer's Financial Statement ending September 30, 2024.

s/Leann Johnson
Leann Johnson, Finance Director
City of Abilene, Kansas



CITY OF ABILENE

Eisenhower Municipal Building
419 N. Broadway - PO Box 519
Abilene, KS 67410

Voice: (785) 263-2550
Fax: (785) 263-2552
www.AbileneCityHall.com

MEMORANDUM

To: City Commissioners

From: Finance Director, Leann Johnson

Date: October 14, 2024

RE: Quarterly Investment Report

CITY OF ABILENE QUARTERLY INVESTMENT UPDATE As of 9/30/2024			
Certificates of Deposit		Current Interest	Current Balance
CD #2*	5.65%	\$ 2,147.55	\$ 207,912.43
CD #3	5.65%	\$ 6,235.30	\$ 458,487.40
CD #5*	4.10%	\$ 17,386.74	\$ 867,850.91
CD #6	5.15%	\$ 3,876.80	\$ 315,215.48
CD #7	5.35%	\$ 57,450.87	\$ 595,885.95
CD #8	5.04%	\$ 13,164.43	\$ 537,453.94
CD #9	5.04%	\$ 5,191.69	\$ 211,957.24
CD #10	4.99%	\$ 6,267.08	\$ 524,971.16
CD #11	3.50%	\$ 3,425.67	\$ 396,002.84
YTD CD Total		\$ 115,301.95	\$ 4,115,737.35
Money Market 0.02%		\$ 47.04	\$ 23,204.16
Total Investments Balance			\$ 4,138,941.51

*CD #1 (\$50,000.00) was rolled into CD #2 on July 12, 2024.

*CD #4 (\$250,000.00) has not been reinvested since its maturity on September 9, 2024.



ABILENE CITY COMMISSION – STUDY SESSION AGENDA

ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET

October 14, 2024 – following the adjournment of the regular meeting

VIEW THIS CITY COMMISSION MEETING VIRTUALLY AT
www.abilenecityhall.com/watchlive

1. Call to Order – October 14, 2024, City Commission Study Session
2. October 14, 2024, City Commission Study Session Agenda
 - a. Sales Tax Special Election Question – Commissioner Witt
 - b. Wastewater Treatment Plant Structural Assessment Report – Ron Marsh, City Manager
 - c. Pay Plan Resolution – Shayla Mohr City Clerk/Human Resources Director
 - d. Highway Functional Classification – Brad Anderson, Public Works Director
3. Consider a motion to adjourn the October 14, 2024, City Commission Meeting.

Future Meeting Reminders

*City Commission Regular Meeting, October 28, 2024, at 4 pm.

*City Commission Study Session, October 28, 2024 - following the adjournment of the regular meeting, will not start before 4:30 pm.

*City Commission Regular Meeting, Tuesday, November 12, 2024, at 4 pm.

*City Commission Study Session, Tuesday, November 12, 2024 – following the adjournment of the regular meeting, will not start before 4:30 pm.



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Ron Marsh
City Manager

Leann Johnson
Finance Director

Shayla Mohr
City Clerk

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, October 14, 2024

Session: Study Session

Topic: Resolution for Special Election for Sales Tax to Fund Recreation Facilities and Improvements

Department: Parks & Recreation

Staff Contact: City Manager, Ron Marsh/Parks & Recreation Director, Kellee Timbrook

Background:

The Sports Complex Task Force is requesting the City Commission to consider passing a resolution to authorize and provide for the calling of a special election to impose a \$.35% sales tax to fund recreation facility improvements including multi-purpose fields.

The task force sees, that even if new facilities are not built, there are many renovations and improvements that need to be done that will need to be funded.

The task force is requesting the special election to be held on Tuesday, February 4, 2025. This timeline will allow for the 90 days that are needed to notify the county clerk.

The cost for a special election will be approximately \$15,000-\$17,000

Recommendation:

Approve resolution to authorize and provide for the calling of a special election to impose a \$.35% sales tax to fund recreation facility improvements, including multi-purpose fields.

Fiscal Note:

Funding Source:

Special Projects 001-001-5-202.60

RESOLUTION NO. 102824-2

A RESOLUTION AUTHORIZING AND PROVIDING FOR THE CALLING OF A SPECIAL QUESTION ELECTION IN THE CITY OF ABILENE, KANSAS, FOR THE PURPOSE OF SUBMITTING TO THE ELECTORS OF THE CITY THE QUESTION OF IMPOSING A THREE AND ONE HALF TENTHS OF ONE PERCENT (0.35%) CITYWIDE RETAILERS' SALES TAX FOR THE PURPOSE OF FUNDING RECREATION FACILITY IMPROVEMENTS, TO INCLUDE MULTI PURPOSE FIELDS; AND PROVIDING FOR THE GIVING OF NOTICE OF SAID ELECTION.

WHEREAS, K.S.A. 12-187 *et seq.*, as amended (the “Act”), authorizes the governing body (the “Governing Body”) of the City of Abilene, Kansas (the “City”) to submit to the electors of the City the question of imposing Citywide retailers’ sales taxes, which in the aggregate may be in amounts not to exceed two percent (2%) for general purposes and not to exceed one percent (1%) for special purposes, provided sales taxes for special purposes shall expire ten (10) years from the initial date of collection thereof; and

WHEREAS, the Governing Body has determined it is necessary and advisable to authorize the levy of a 0.35% special purpose retailers’ sales tax (“Sales Tax”), to begin as soon as the tax may be levied by the Kansas Department of Revenue, which date is expected to be July 1, 2025, with revenue received from the tax used for the specific governmental purposes as described in the ballot question approved by Section 2 of this Resolution, provided the electors of the City authorize such sales tax at an election held in the City for such purpose;

WHEREAS, in order to authorize such Sales Tax, it is deemed advisable to call a special question election in the City on February 4, 2025 (the “Election”); and

WHEREAS, if approved, the Sales Tax will constitute a sales tax imposed for special purposes, as said term is described in K.S.A. 12-189, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS:

SECTION 1. Public Purpose; Implementation of Sales Tax. It is hereby deemed necessary and advisable and in the best interests of the citizens of the City to authorize and impose the Sales Tax for the purpose of funding recreation facility improvements, to include multi-purpose fields, with the means and methods to accomplish said purpose to be determined in the sole discretion of the Governing Body of the City. Collection of the Sales Tax, if approved by the electors of the City, shall commence on July 1, 2025, or as soon thereafter as permitted by law. All proceeds of the Sales Tax shall be applied for the purposes set forth in this **Section 1**.

SECTION 2. Special Question Election. It is hereby authorized, ordered and directed that a special question election shall be and is hereby called to be held in the City on February 4, 2025, at which time there shall be submitted to the qualified electors of the City the following proposition:

Shall the following be adopted?

Shall a special purpose retailers' sales tax in the amount of three and one half tenths of one percent (0.35%) (e.g., \$0.35 on a \$100.00 purchase) be levied in the City of Abilene, Kansas to take effect July 1, 2025 or as soon thereafter as such tax may be levied by the Kansas Department of Revenue, with revenue from such tax used for the purpose of funding recreation facility improvements, to include multi-purpose fields, with the means and methods to accomplish said purpose to be determined in the sole discretion of the Governing Body of the City; and provided that such retailers' sales tax shall expire on the date ten years after it is first levied, all pursuant to K.S.A. 12-187 *et seq.*, as amended?

SECTION 3. Special Question Election Procedures. The vote at the Election shall be by ballot, and the proposition stated above shall be printed on the ballots, together with voting instructions as provided by law. The City Clerk shall transmit a copy of this Resolution to the Dickinson County Clerk to give notice of the Election as provided by law by publishing a Notice of Special Question Election in substantially the form attached hereto as ***Exhibit A*** once each week for two (2) consecutive weeks in a newspaper of general circulation in the City, with the first publication to be not less than twenty-one (21) days prior to the date of the Election, and the last publication shall be not more than ninety (90) days prior to the date of the Election.

SECTION 4. Effective Date. This Resolution shall be effective from and after its adoption by the Governing Body.

ADOPTED AND APPROVED by the Governing Body of the City of Abilene, Kansas, this 28th day of October, 2024.

Brandon Rein, Mayor

Attest:

Shayla Mohr CMC, City Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 102824-2 of the City of Abilene, Kansas, adopted by the Governing Body on October 28, 2024, as the same appears of record in my office.

DATED: October 28, 2024.

Shayla Mohr, CMC City Clerk

Exhibit A to Resolution No. 102824-2

NOTICE OF SPECIAL QUESTION ELECTION

TO ALL OF THE QUALIFIED ELECTORS OF THE CITY OF ABILENE, KANSAS:

Notice is given by the Governing Body of the City of Abilene, Kansas and the County Election Officer of Dickinson County, Kansas that a special question election will be held in the City of Abilene on February 4, 2025, for the purpose of voting on the question of levying a special purpose city retailers' sales tax in the amount of three and one half tenths of one percent (0.35%) (e.g., \$0.35 on a \$100.00 purchase) on retail sales consummated within the City of Abilene, Kansas, according to the provisions of K.S.A. 12-187, *et seq.* If approved, the retailers' sales tax will begin on July 1, 2025 or as soon thereafter as the tax may be levied by the Kansas Department of Revenue and the revenue received by the City will be used for public purposes as described in the ballot question. If approved by a majority of the electors voting such tax shall be collected by the Kansas Department of Revenue, and the revenue returned to the city of Abilene.

The polls will be open for voting between 7:00 a.m. and 7:00 p.m. on February 4, 2025, at the following places:

[To be supplied by the county clerk/election officer]

The proposition to be voted on shall appear on the ballot as follows:

Shall the following be adopted?

Shall a special purpose retailers' sales tax in the amount of three and one half tenths of one percent (0.35%) (e.g., \$0.35 on a \$100.00 purchase) be levied in the City of Abilene, Kansas to take effect July 1, 2025 or as soon thereafter as such tax may be levied by the Kansas Department of Revenue, with revenue from such tax used for the purpose of funding recreation facility improvements, to include multi-purpose fields, with the means and methods to accomplish said purpose to be determined in the sole discretion of the Governing Body of the City; and provided that such retailers' sales tax shall expire on the date ten years after it is first levied, all pursuant to K.S.A. 12-187 *et seq.*, as amended?

Yes ☐

No ☐

To vote in favor of any question submitted upon this ballot, make a cross or check mark in the square to the right of the word "Yes;" to vote against it, make a cross or check mark in the square to the right of the word "No."

Dated: _____, 2024

By: _____
Jeanne Livingston
Dickinson County Clerk/Election Officer

RESOLUTION NO. ~~042224-2~~ _____

A RESOLUTION AUTHORIZING AND PROVIDING FOR THE CALLING OF A SPECIAL QUESTION ELECTION IN THE CITY OF ABILENE, KANSAS, FOR THE PURPOSE OF SUBMITTING TO THE ELECTORS OF THE CITY THE QUESTION OF IMPOSING A THREE AND ONE HALF TENTHS OF ONE PERCENT (0.35%) CITYWIDE RETAILERS' SALES TAX FOR THE PURPOSE OF FUNDING ~~QUALITY OF LIFE AND RECREATION FACILITY IMPROVEMENTS AND PROGRAMS~~, TO INCLUDE MULTI PURPOSE ~~BALL~~ FIELDS; AND PROVIDING FOR THE GIVING OF NOTICE OF SAID ELECTION.

WHEREAS, K.S.A. 12-187 *et seq.*, as amended (the "Act"), authorizes the governing body (the "Governing Body") of the City of Abilene, Kansas (the "City") to submit to the electors of the City the question of imposing Citywide retailers' sales taxes, which in the aggregate may be in amounts not to exceed two percent (2%) for general purposes and not to exceed one percent (1%) for special purposes, provided sales taxes for special purposes shall expire ten (10) years from the initial date of collection thereof; and

WHEREAS, the Governing Body has determined it is necessary and advisable to authorize the levy of a 0.35% special purpose retailers' sales tax ("Sales Tax"), to begin as soon as the tax may be levied by the Kansas Department of Revenue, which date is expected to be ~~January~~ July 1, 2025, with revenue received from the tax used for the specific governmental purposes as described in the ballot question approved by Section 2 of this Resolution, provided the electors of the City authorize such sales tax at an election held in the City for such purpose;

WHEREAS, in order to authorize such Sales Tax, it is deemed advisable to call a special question election in the City on ~~August 6, 2024~~ February 4, 2025 (the "Election"); and

WHEREAS, if approved, the Sales Tax will constitute a sales tax imposed for special purposes, as said term is described in K.S.A. 12-189, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS:

SECTION 1. Public Purpose; Implementation of Sales Tax. It is hereby deemed necessary and advisable and in the best interests of the citizens of the City to authorize and impose the Sales Tax for the purpose of funding ~~quality of life and recreation~~ facility improvements ~~and programs~~, to include multi-purpose ~~ball~~ fields, with the means and methods to accomplish said purpose to be determined in the sole discretion of the Governing Body of the City. Collection of the Sales Tax, if approved by the electors of the City, shall commence on ~~January~~ July 1, 2025, or as soon thereafter as permitted by law. All proceeds of the Sales Tax shall be applied for the purposes set forth in this **Section 1**.

SECTION 2. Special Question Election. It is hereby authorized, ordered and directed that a special question election shall be and is hereby called to be held in the City on ~~August 6,~~

~~2024~~February 4, 2025, at which time there shall be submitted to the qualified electors of the City the following proposition:

Shall the following be adopted?

Shall a special purpose retailers' sales tax in the amount of three and one half tenths of one percent (0.35%) (e.g., \$0.35 on a \$100.00 purchase) be levied in the City of Abilene, Kansas to take effect ~~January~~July 1, 2025 or as soon thereafter as such tax may be levied by the Kansas Department of Revenue, with revenue from such tax used for the purpose of funding ~~quality of life and recreation~~ facility improvements ~~and programs~~, to include multi-purpose ~~ball~~ fields, with the means and methods to accomplish said purpose to be determined in the sole discretion of the Governing Body of the City; and provided that such retailers' sales tax shall expire on the date ten years after it is first levied, all pursuant to K.S.A. 12-187 *et seq.*, as amended?

SECTION 3. Special Question Election Procedures. The vote at the Election shall be by ballot, and the proposition stated above shall be printed on the ballots, together with voting instructions as provided by law. The City Clerk shall transmit a copy of this Resolution to the Dickinson County Clerk to give notice of the Election as provided by law by publishing a Notice of Special Question Election in substantially the form attached hereto as ***Exhibit A*** once each week for two (2) consecutive weeks in a newspaper of general circulation in the City, with the first publication to be not less than twenty-one (21) days prior to the date of the Election, and the last publication shall be not more than ninety (90) days prior to the date of the Election.

SECTION 4. Effective Date. This Resolution shall be effective from and after its adoption by the Governing Body.

ADOPTED AND APPROVED by the Governing Body of the City of Abilene, Kansas, this ~~28th~~ ~~22nd~~-day of ~~April~~October, 2024.

Brandon Rein, Mayor

Attest:

Shayla Mohr, City Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. ~~042224-2~~ of the City of Abilene, Kansas, adopted by the Governing Body on ~~April~~ 22October 28, 2024, as the same appears of record in my office.

DATED: ~~April 22~~October 28, 2024.

Shayla Mohr, CMC City Clerk

Exhibit A to Resolution No. ~~042224-2~~_____

NOTICE OF SPECIAL QUESTION ELECTION

TO ALL OF THE QUALIFIED ELECTORS OF THE CITY OF ABILENE, KANSAS:

Notice is given by the Governing Body of the City of Abilene, Kansas and the County Election Officer of Dickinson County, Kansas that a special question election will be held in the City of Abilene on ~~August 6, 2024~~February 4, 2025, for the purpose of voting on the question of levying a special purpose city retailers' sales tax in the amount of three and one half tenths of one percent (0.35%) (e.g., \$0.35 on a \$100.00 purchase) on retail sales consummated within the City of Abilene, Kansas, according to the provisions of K.S.A. 12-187, *et seq.* If approved, the retailers' sales tax will begin on ~~January-July~~ 1, 2025 or as soon thereafter as the tax may be levied by the Kansas Department of Revenue and the revenue received by the City will be used for public purposes as described in the ballot question. If approved by a majority of the electors voting such tax shall be collected by the Kansas Department of Revenue, and the revenue returned to the city of Abilene.

The polls will be open for voting between 7:00 a.m. and 7:00 p.m. on ~~August 6, 2024~~February 4, 2025, at the following places:

[To be supplied by the county clerk/election officer]

The proposition to be voted on shall appear on the ballot as follows:

Shall the following be adopted?

Shall a special purpose retailers' sales tax in the amount of three and one half tenths of one percent (0.35%) (e.g., \$0.35 on a \$100.00 purchase) be levied in the City of Abilene, Kansas to take effect ~~January-July~~ 1, 2025 or as soon thereafter as such tax may be levied by the Kansas Department of Revenue, with revenue from such tax used for the purpose of funding ~~quality of life and recreation facility improvements and programs~~, to include multi-purpose ~~ball~~-fields, with the means and methods to accomplish said purpose to be determined in the sole discretion of the Governing Body of the City; and provided that such retailers' sales tax shall expire on the date ten years after it is first levied, all pursuant to K.S.A. 12-187 *et seq.*, as amended?

Yes ☐

No ☐

To vote in favor of any question submitted upon this ballot, make a cross or check mark in the square to the right of the word "Yes;" to vote against it, make a cross or check mark in the square to the right of the word "No."

Dated: _____, 2024

By: _____

Jeanne Livingston
Dickinson County Clerk/Election Officer



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Ron Marsh
City Manager

Leann Johnson
Finance Director

Shayla Mohr
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Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, October 14, 2024

Session: Study Session

Topic: Wastewater Treatment Plant Structural Assessment Report

Department: Public Works

Staff Contact: City Manager/PW Director

Background:

Earlier this year, city staff was informed that the wet well room of the wastewater treatment plant was developing significant cracking in the walls and concrete flooring around the wet well pit.

Plant staff contacted the plant architects, Buchner, Willis & Ratliff, who recommended we contact BG Consultants to take a look. We had an initial meeting with an engineer and subsequently entered into an agreement for structural assessment with BG Consultants in the amount of \$6800.00 and an amended agreement for survey in the amount of \$4000.00, for a total of \$10,800.00.

Johnny Eclavea, PE, the engineer who conducted the assessment will be at the meeting to present his findings. The report is attached as part of your packet.

Recommendation:

From the assessment report, staff recommends option 2 in the amount of \$181,778, with associated engineering costs in the amount of approximately \$50,000

Fiscal Note:

Total amount of \$xxxxxxxx

Funding Source: 029, Sewer Equipment Reserve

Structural Assessment Report for City of Abilene Wastewater Treatment Plant Process Building

Abilene, KS 67410

September 2024

BG Project No. 24-1232M

TABLE OF CONTENTS

Introduction	3
Observations	4
Exterior Observations	4
Interior Observations	8
Plan Review	25
Elevation Survey Discussion	27
Conclusions and Recommendations.....	29
Engineer's Opinion of Probable Cost.....	31

INTRODUCTION

The City of Abilene engaged BG Consultants, Inc. regarding wall settlement issues at the Wastewater Treatment Plant Process Building. Intermittent cracks throughout the interior masonry walls were thought to be part of a settlement issue.

The Process Building is a pre-engineered metal building (PEMB) with reinforced 8 in. concrete masonry unit (CMU) partition walls around the interior and exterior of the building. The pump room has a requirement to be contained in an explosion-proof environment, therefore the masonry walls are reinforced and openings fortified to meet that requirement. The building roof extends south to provide cover over the blowers.



Figure 1: Process Building east elevation.

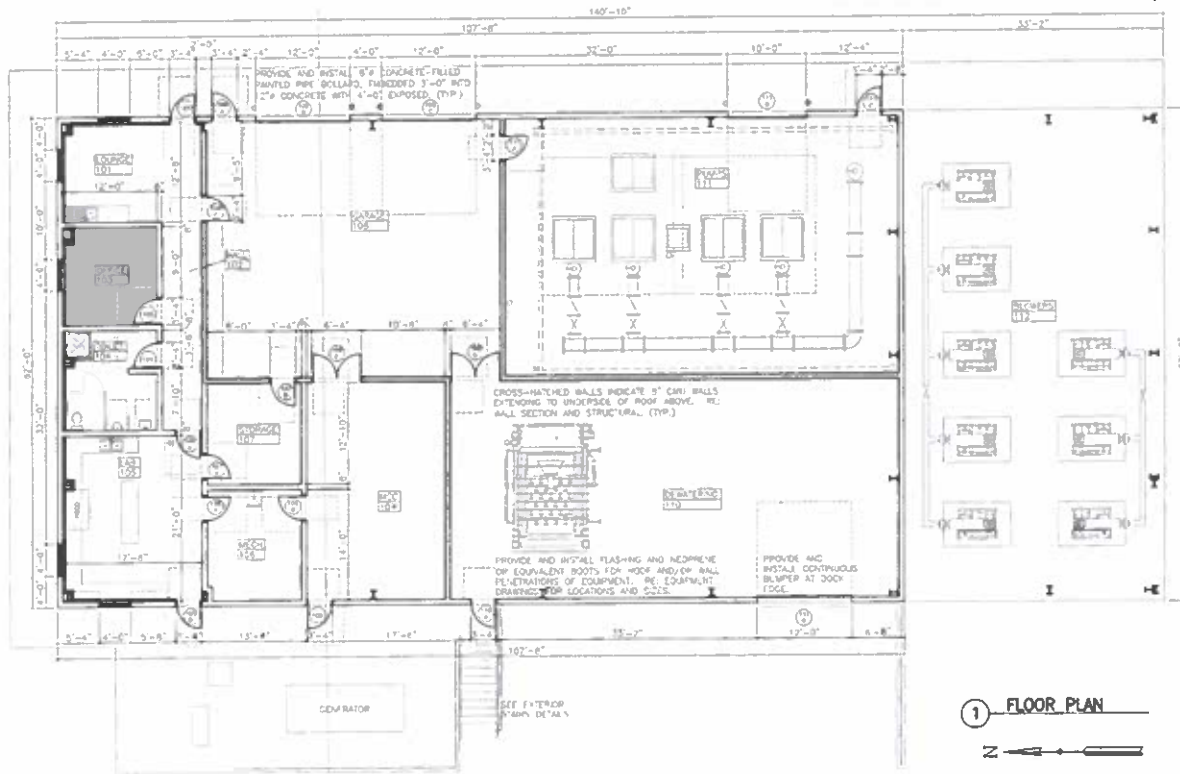


Figure 2: Process Building Floor Plan.

OBSERVATIONS

BG Consultants made a site visit to the City of Abilene Wastewater Treatment Plant Process Building on July 12, 2024, to observe the existing building, to document and photograph deficiencies, and perform a relative elevation survey (RES) of the structure. Following the initial site visit, we reviewed the Record Plans for the City of Abilene Wastewater Treatment Facility Improvements. An additional survey of the building was recommended and subsequently completed by BG Consultants on July 31, 2024.

EXTERIOR OBSERVATIONS

Visual observations began on the exterior of the building. There were no obvious indications of differential settlement around the building exterior.



Figure 3: South end of east elevation.



Figure 4: North end of east elevation.



Figure 5: North elevation.



Figure 6: North end of west elevation.



Figure 7: South end of west elevation.

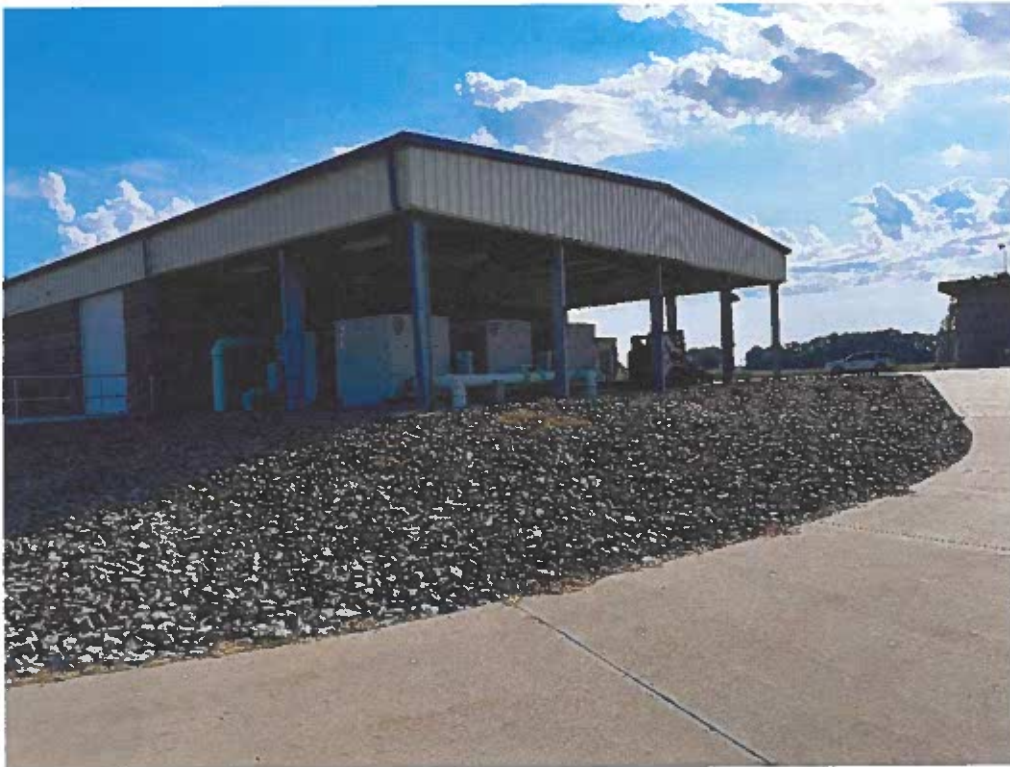


Figure 8: South elevation.

INTERIOR OBSERVATIONS

Visual observations continued with the interior of the building, focusing primarily on the Garage and Pump room. There are cracks throughout the interior masonry walls of the Garage and Pump room. The masonry walls have many connections to structural building components. The building is constructed with the masonry walls cast firmly around the PEMB rigid frames. The PEMB girts (sidewall framing) are anchored to the top bond beam of the masonry walls around the perimeter of the building. Roof purlins are secured at the tops of the masonry walls with metal angles and purlin braces are run through masonry walls to support purlins on either side of the ridge. In the Pump room, the bridge crane columns are attached to the masonry walls, and throughout the interior of the building the masonry walls have various pipes attached to them.

The exterior masonry wall on the east elevation, perpendicular to the intersecting wall between the pump room and garage, appears to be leaning away from the intersecting interior masonry walls.

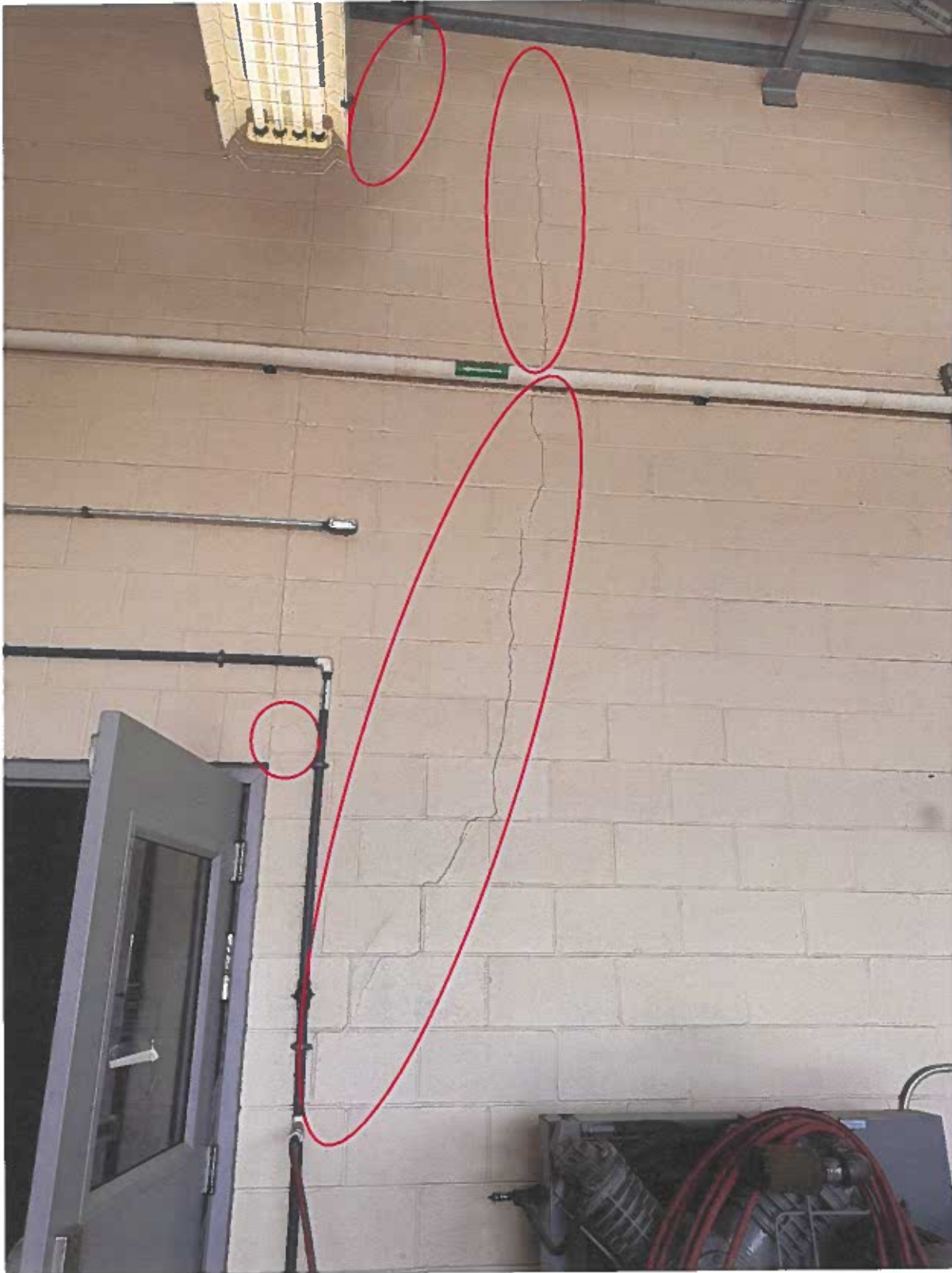


Figure 9: Cracks in interior masonry wall.



Figure 10: Cracks in masonry wall.

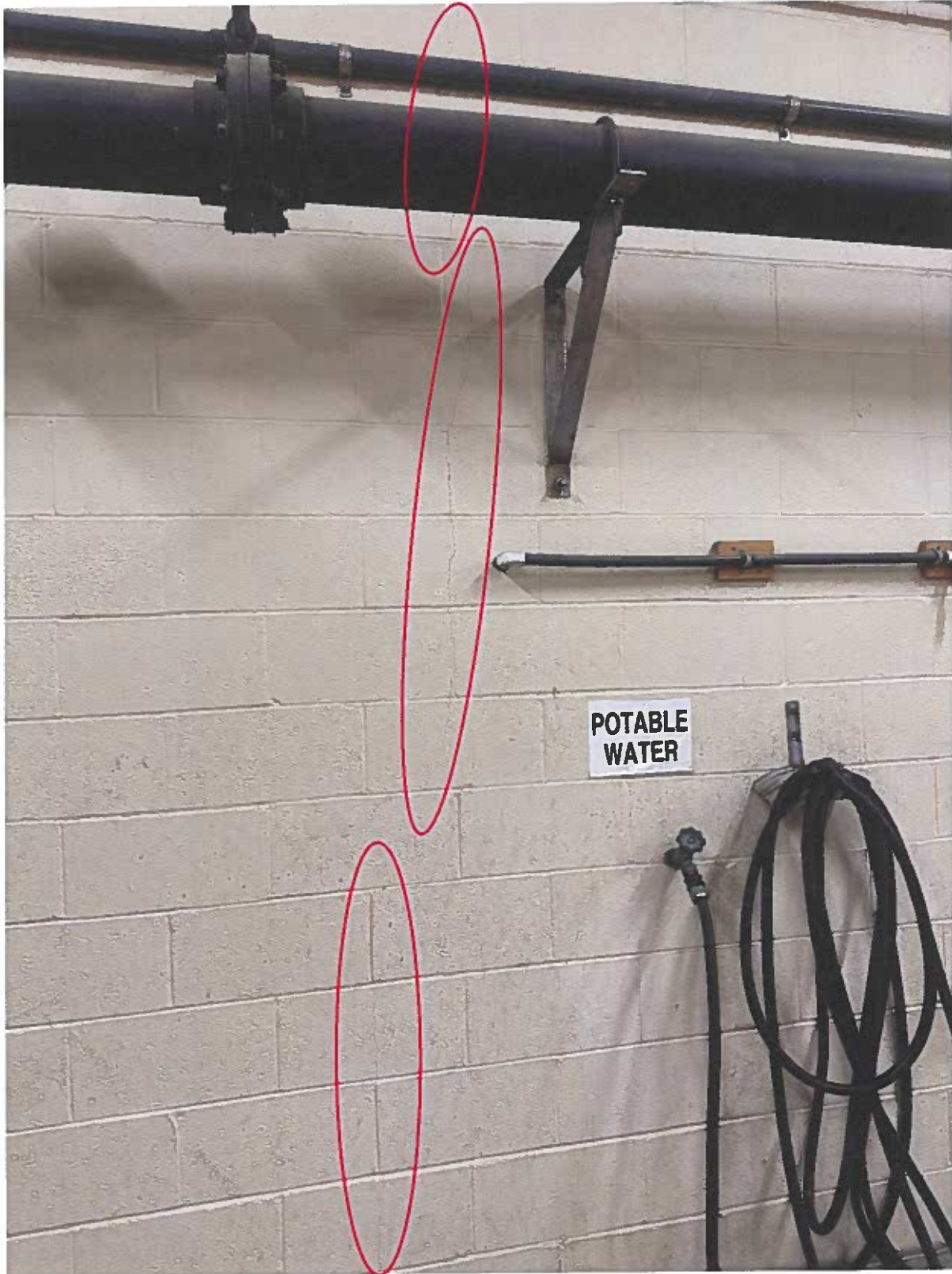


Figure 11: Cracks in masonry wall.



Figure 12: Cracks in masonry wall.



Figure 13: Close up

Figure 12. Note rigid frame cast tightly in masonry wall.



Figure 14: Separation at intersecting walls.



Figure 15: Separation at intersecting walls narrows and closes toward bottom.



Figure 16: Separation at intersecting walls and crack in masonry blocks on taller wall.

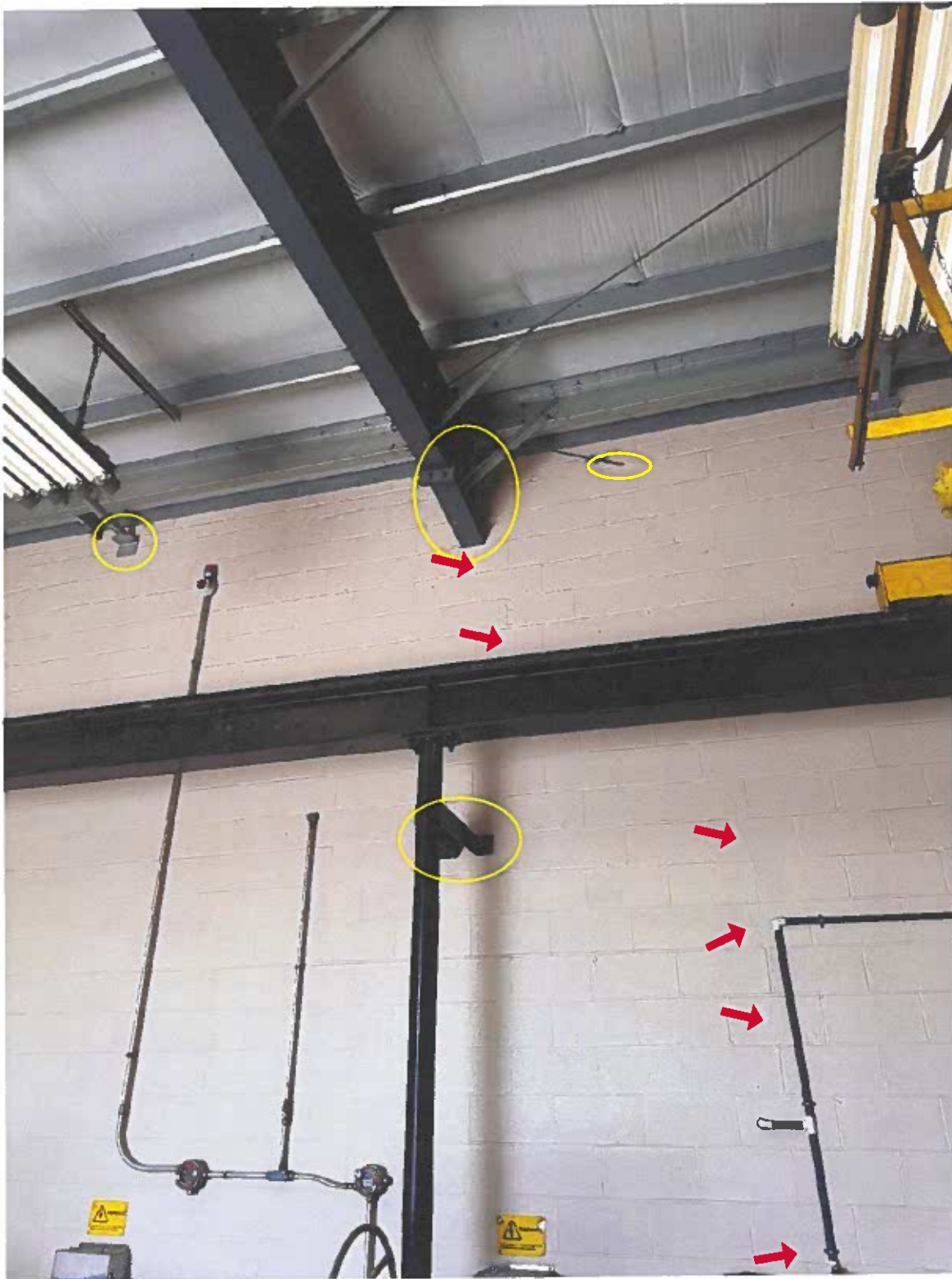


Figure 17: Cracks in masonry wall. Note purlin brace attached to CMU, frame penetration set in CMU, x-bracing penetrates CMU without space to move, and bridge crane attached to CMU.





Figure 18: Cracks in CMU at door between Pump room and Garage. Note concrete has previously been ground down.



Figure 19: Cracks in concrete floor.



Figure 20: Cracks in concrete floor. Separation of sealant between Pump room concrete floor and deep well foundation.



Figure 21: Cracks in concrete floor (appear to have previous repair). Note direction of water staining.



Figure 22: Note direction of staining on concrete floor.



Figure 23: Cracks in grout around pipe penetration (typ.).

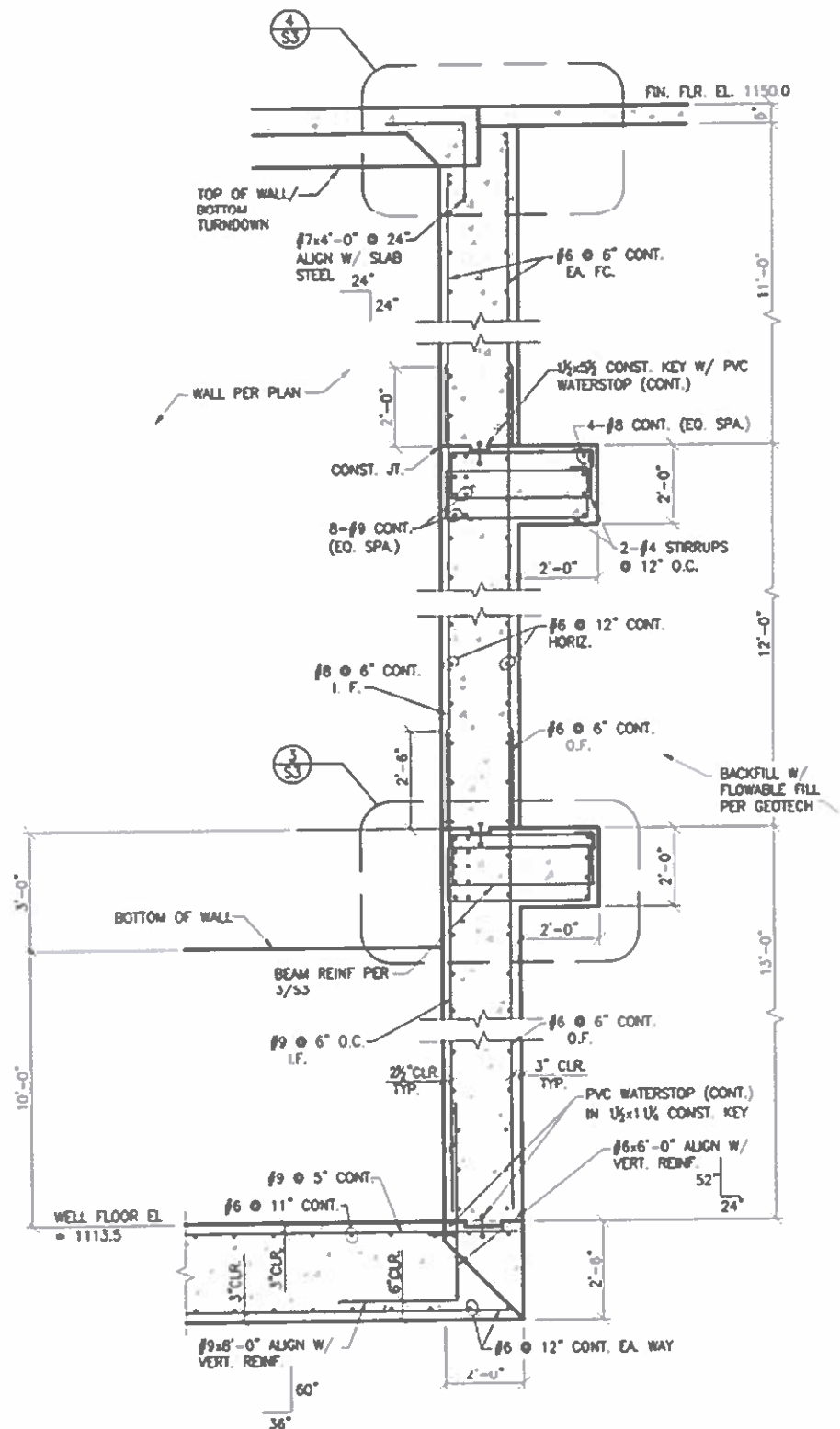
PLAN REVIEW

As part of our analysis, BG Consultants reviewed the Record Drawings, issued by Buchner, Willis & Ratliff Corporation. The plan set does not include information about the pre-engineered metal building rigid frames or metal framing members.

The plans specify the Process Building finished floor elevation to be 1150 ft. To achieve this elevation the natural grade of the site had to be raised approximately 9 ft with fill material. The rigid frames are supported on 12 in. thickened slab edges over 24 in. deep concrete spread footings. Exterior walls are supported on 12 in. thickened slab edges over 18 in. wide by 24 in. deep grade beams. Interior CMU walls are supported by a 6 in. discontinuous slab over 12 in. wide 16 in. deep, continuous concrete grade beams.

The Deep Well is 21 ft 6 in. wide by 39 ft long and contains submersible pumps. The floor elevation was specified to be at 1113.5 ft with a 2.5 ft thick concrete floor slab, reinforced with #6 bars at 12 in. on center, each way, on the bottom. The top reinforcing was called out as #6 bars at 11 in. on center in the short direction, and #9 bars at 5 in. on center in the long direction. The walls were designed to be 2 ft thick, reinforced with #6 bars at each face. The deep well was designed with two collars around the perimeter, each is 2 ft thick and extends 2 ft beyond the outside face of the Deep Well walls. Both collars were specified to be reinforced with a total of (12) #9 bars and (2) #4 stirrups at 12 in. on center. The top of the first collar is located at 11 ft 6 in. below the top of slab, the second collar is located 23 ft 6 in. below the top of slab. A section view of the Deep Well can be seen in Figure 24.

The influent line was connected to Manhole A when the wastewater treatment plant was upgraded around 2008. From Manhole A to the Process building, the influent line is a 24 in., PVC, gravity line at a 0.08% slope. The line comes in from the north side of the wastewater treatment plant, connects to Manhole B to the northeast of the Process Building and turns a 94° angle to flow south to Manhole C. At Manhole C, there is a 90° turn to the Process Building. The connection of the influent line to the Deep Well has a grinder pump at the inside face of the well. On the opposite side, the submersible raw influent pumps are connected to the Deep Well walls with stainless steel braces spaced at 10 ft on center vertically.



ELEVATION SURVEY DISCUSSION

BG Consultants completed surveys of the Process Building and Deep Well on July 12, 2024, and July 31, 2024, to establish and verify elevations. The relative elevation information was combined with the survey information that is based on a known elevation datum for analysis of the structures. The combined survey information is presented as abbreviated actual elevations, e.g. an elevation of 49.840 represents 1149.840 ft. In addition to the elevations taken in the structures, elevations of the influent line were taken at Manhole B, Manhole C, and at the top of the pipe penetration into the Deep Well.

The finished floor elevation and top of the Deep Well elevation were set at 1150 ft per plan. The highest elevation of the Process Building finished floor, located at the edge of the Deep Well slab, was 50.163 ft which is approximately 2 in. above the specified finished floor elevation. The lowest finished floor elevation of the Process building was 49.746 ft., located in the Dewatering room, which is about 3 in. lower than the specified finished floor elevation. The finished floor elevations taken adjacent to the edge of the Deep Well were close to the elevations of the Deep Well lid and typically varied by fractions of an inch. From the edge of the Deep Well to the walls of the Pump room, the elevations varied more significantly by as much as 2.63 in. sloping downward from the top of the pit to the walls. In general, the Deep Well foundation and lid were higher than the concrete floor of the Process Building.

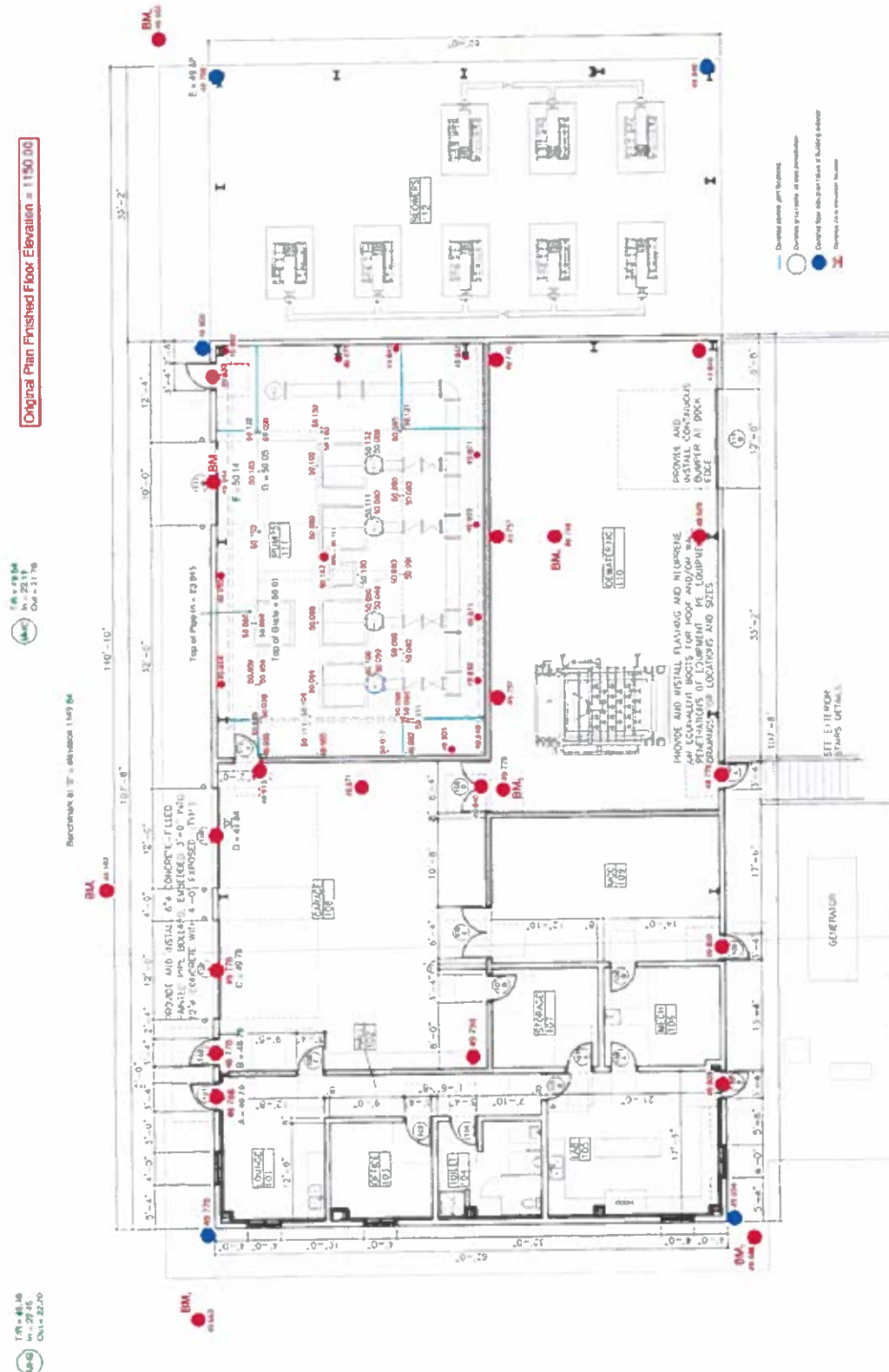


Figure 25: Elevation Survey Data.

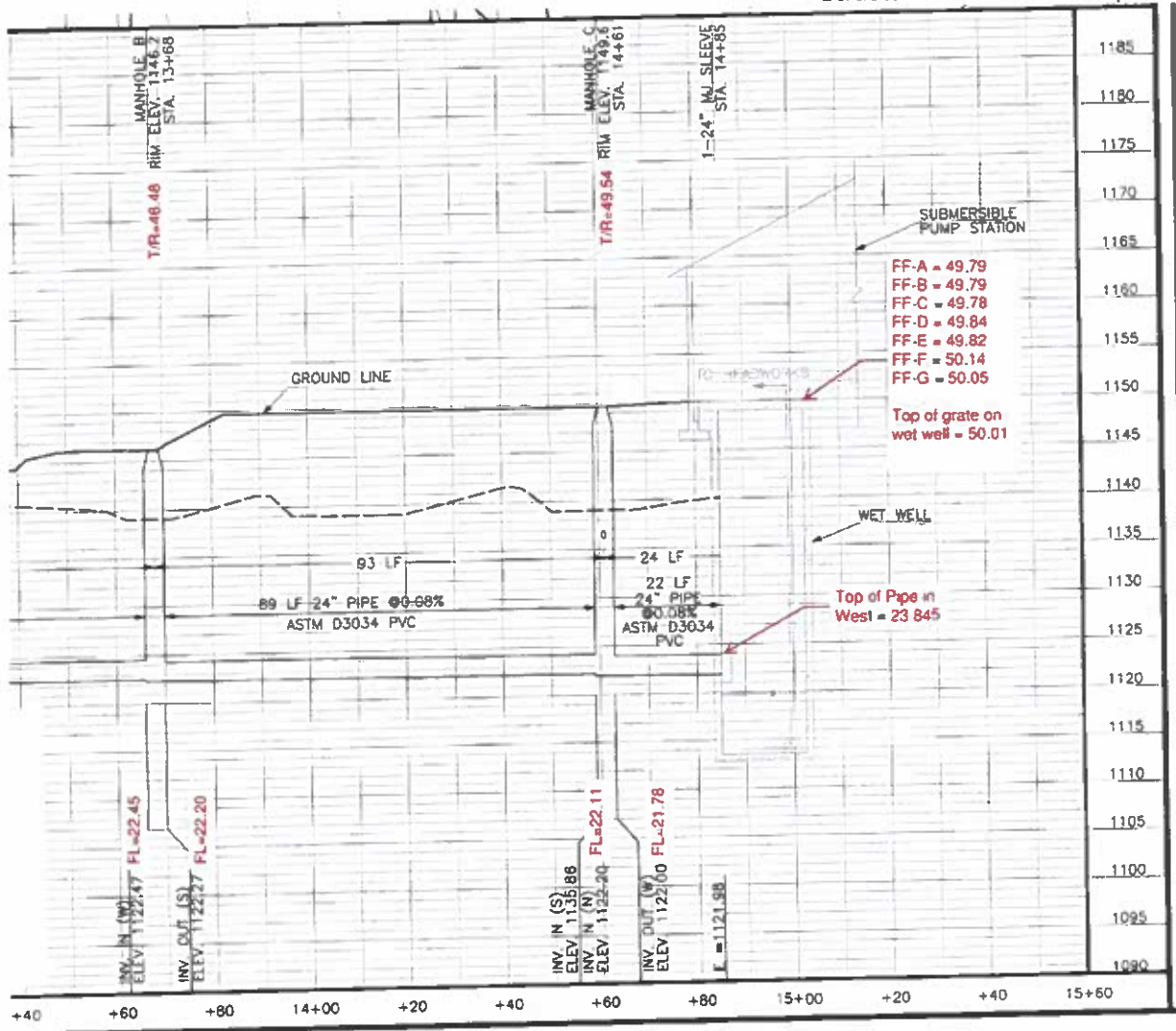


Figure 26: Plotted survey elevations.

CONCLUSIONS AND RECOMMENDATIONS

Based on visual observations during our site visit, the cracks in the masonry walls most likely occurred because of the rigid connections between the masonry walls and the metal building rigid frames, as well as the other rigid connections to the masonry walls like the bridge crane, purlin braces, and PEMB girt connections to the tops of the masonry walls. External forces, such as wind, push on the metal building frames and result in movement of the frame. Since there is a rigid connection between the steel frames and the CMUs, there is not an allowance for slight movement of the frame resulting in the cracks throughout the CMU walls. As well, when the bridge crane moves, it induces impact forces into the CMU walls and has

likely contributed to the cracks observed in the Pump room. Throughout the masonry walls, hairline cracks can be painted over, wider cracks should be filled with a paintable epoxy sealant before painting. All repaired cracks should be monitored for reopening. These rigid frame, purlin, and purlin brace connections through the CMU walls should be cut-out and sealed with a flexible sealant that meets fire-proofing specifications. The girts will need to have slotted holes cut in to each connection to allow movement.

Per our review of the plans, the building footings are founded in fill soils while the Deep Well is founded much deeper in undisturbed, native soils. Elevations taken near the walls of the Process Building are consistently down by an average of about 2 in. Conversely, the Deep Well lid is generally about 1 in. higher than plan specifications.

Our initial suspicion was that the Deep Well did not have enough weight to resist the buoyancy effect and was coming out of the ground. This led us to perform a buoyancy analysis of the Deep Well. We found that the factor of safety for the Deep Well, weight of the wet well structure relative to buoyancy uplift forces, is around 3.5. Therefore, buoyancy is not the issue.

The elevation data combined with the plan review and buoyancy analysis indicates that the elevation differences throughout the building are most likely the result of wall settlement and that the well has remained at the elevation it was constructed at. Some elevation variation from the specified 1150 ft finished floor elevation could have occurred during the construction process, for example, the deep well being generally an inch higher than the plan elevation.

The options for addressing the wall settlement are: 1) to repair the cracks and eliminate the rigid connections between the masonry and the PEMB, and simply monitor building settlement, 2) install helical piles around the Pump room to arrest the settlement and possibly regain lost elevation at the perimeter of the pump room only, or 3) install helical piles throughout the whole building. If it is desired to install helical piles, a geotechnical investigation will be required around the perimeter of the building and in rooms adjacent to the Pump Room to aid in the design of the helical piles. If the foundations are lifted and lost elevation is regained, there will be voids under the slabs that will need to be filled with structural polyurethane foam.

Regarding the elevations of the influent pipe, wastewater treatment plant personnel reported that they have not noticed any operational issues at the plant. The influent line penetration to the Deep Well was measured to be slightly lower, approximately 1-5/8 in., than specified on the plans. Likewise, the measurements taken of the influent line at Manhole C and Manhole B were slightly lower than specified, but still

within tolerances. The bottom elevation of the influent line was slightly higher at the Deep Well penetration than at Manhole C. We recommend that the Influent line be scoped with a CCTV cart system to get a 360-degree view of the line. The pipe should be inspected for any signs of distress such as cracks in the pipe walls or conditions resulting in backflow of the line.

The elevation measurements taken in July 2024 can serve as a benchmark for future use. We recommend the Deep Well and Process Building be monitored for movement. The Process Building and Deep Well should have another survey in about five years to determine if additional movement has occurred.

ENGINEER'S OPINION OF PROBABLE COST

The estimated cost to cut out rigid connections and fill the new openings with flexible fire-rated foam sealant, epoxy-repair cracks, create slip connections between the CMU walls and the girts, and scope the lines is \$58,320.

The estimated cost to perform the above repairs, get a geotechnical investigation, and to stabilize the pump room walls only with the addition of helical piles around the pump room and structural polyurethane foam to fill voids under the slab is \$181,778.

The estimated cost to perform repairs to the masonry walls, get a geotechnical investigation, and to stabilize the entire building with the addition of helical piles and structural polyurethane foam to fill voids is \$523,130.



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Ron Marsh
City Manager

Leann Johnson
Finance Director

Shayla Mohr
City Clerk

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, October 14, 2024

Session: Study Session

Topic: 2025 Pay Plan Adjustment

Department: Administration

Staff Contact: Shayla Mohr, City Clerk/Human Resources Director

Background:

On July 8, 2024,, the City Commission adopted Resolution No. 070824-3, adopting an updated classification and compensation plan for the City of Abilene, Kansas to ensure appropriate compensation for City Employees as prepared by the Austin Peters Group, Inc.

In the report from the Austin Peters Group, it was recommended that “In planning for 2025 adjustments, it is advised that the ranges presented here be adjusted at the start of the year to account for general market increases. This will help keep pace with peers.”

The Consumer Price Index for-Midwest Region shows an increase of 2.88% in the cost-of-living from June 2023 to May 2024.

This Resolution provides for a 3% adjustment to all pay ranges in the pay plan.

Recommendation:

Adopt Resolution 102824-1, A RESOLUTION PROVIDING FOR AN ADJUSTMENT TO THE PAY PLAN OF THE CITY OF ABILENE, KANSAS, TO ENSURE APPROPRIATE COMPENSATION FOR CITY EMPLOYEES AS COMPARED TO THE COMPARABLE LABOR MARKET.

Fiscal Note:

This 3% pay plan adjustment was included in the 2025 adopted budget.

Funding Source:

RESOLUTION NO. 102824-1

A RESOLUTION PROVIDING FOR AN ADJUSTMENT TO THE PAY PLAN OF THE CITY OF ABILENE, KANSAS, TO ENSURE APPROPRIATE COMPENSATION FOR CITY EMPLOYEES AS COMPARED WITH THE COMPARABLE LABOR MARKET.

WHEREAS, the City Commission has adopted Resolution Number 070824-2 adopting a classification and compensation plan for the City of Abilene, Kansas, to ensure appropriate compensation for City Employees as prepared by the Austin Peters Group, Inc. The new ranges were put in place on July 19, 2024;

NOW, THEREFORE BE IT RESOLVED, by the City Commission of the City of Abilene, Kansas, as follows:

SECTION 1. Adjustment to Pay Plan. In order to maintain the adopted pay and classification plan a three percent (3.00%) adjustment will be applied to all pay ranges in the Pay Plan for 2025, as shown in the table below:

RANGE	2024 MIN	2024 MAX	2025 MIN	2025 MAX
1	\$18.29	\$25.61	\$18.84	\$26.38
2	\$19.28	\$26.99	\$19.86	\$27.80
3	\$19.88	\$27.84	\$20.48	\$28.68
4	\$21.33	\$29.86	\$21.97	\$30.76
5	\$22.82	\$31.95	\$23.50	\$32.91
6	\$23.82	\$32.16	\$24.53	\$33.12
7	\$26.73	\$37.42	\$27.53	\$38.54
8	\$30.79	\$43.10	\$31.71	\$44.39
9	\$34.11	\$47.75	\$35.13	\$49.18
10	\$39.25	\$54.95	\$40.43	\$56.60
11	\$42.62	\$59.67	\$43.90	\$61.46
FIRE RANGE	2024 MIN	2024 MAX	2025 MIN	2025 MAX
FIRE 1	\$15.89	\$22.24	\$16.37	\$22.91
FIRE 2	\$17.89	\$25.05	\$18.43	\$25.80
FIRE 3	\$19.41	\$27.17	\$19.99	\$27.99
FIRE 4	\$26.89	\$37.64	\$27.70	\$38.77

POLICE RANGE	2024 MIN	2024 MAX	2025 MIN	2025 MAX
POLICE 1	\$22.15	\$31.01	\$22.81	\$31.94
POLICE 2	\$24.37	\$34.12	\$25.10	\$35.14
POLICE 3	\$28.72	\$40.21	\$29.58	\$41.42
POLICE 4	\$33.36	\$46.70	\$34.36	\$48.10

SECTION 2. Step System. The adopted 2025 budget incorporated the amounts necessary to execute the provision of the Pay Plan that provides for the above adjustments to the pay plan.

SECTION 3. Implementation. The City Manager is hereby authorized to implement changes to the Pay Plan as provided in the approved Pay Plan document and this Resolution as provided in the applicable resolutions, ordinances, and laws.

SECTION 4. Repeal. Adoption of this Resolution superseded and repeals all previous Pay Plans adopted by the City of Abilene, Kansas.

SECTION 5. Effective Date. That the effects of the Resolution shall be in full force and effective as of January 1, 2025.

PASSED AND APPROVED by the Governing Body of the City of Abilene, Kansas this 28th day of October 2024.

(Seal)

Brandon Rein, Mayor

ATTEST:

Shayla L. Mohr, CMC
City Clerk



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
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Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, October 14, 2024

Session: Study Session

Topic: Highway Functional Classification

Department: Public Works

Staff Contact: Brad Anderson, PW Director

Background:

Please see the attached documentation for an explanation on this Federal requirement. Also attached is the new legal description for the city's proposed urban boundary.

Once approved by the city commission, the documents will be approved by the county commission and sent to the state.

Recommendation:

Approve the new urban boundary recommendation from KDOT and the functional classification changes listed in the packet.

Fiscal Note:

NA

Funding Source: NA

HIGHWAY FUNCTIONAL CLASSIFICATION

Summary – December 2023

The Federal-Aid Highway Act of 1973 required that roads in the Federal-aid highway system must be functionally classified. Despite changes in the definitions of 'Federal-aid' and 'functional classification', the legislative requirement to maintain a Functional Classification System of roadways is still in effect today. After each census, KDOT has asked all the counties and urban areas to review and update their functionally classified roads.

Functional classification of the nation's highway, roads, and streets is used for many transportation planning and public policy purposes within States, MPOs and local communities. It provides important input into the apportionment of federal funds. It should provide a framework for priorities in bridge replacement, surface maintenance, disaster recovery, snow removal and any other program where funds must be allocated. It can also provide a structure for development priorities and community planning.

Functional classification is the process by which streets and highways are grouped into hierarchical classes according to the character of service they are designed to provide. It is important to understand that individual roads and streets do not work independently, but as a network of roads. Functional classification defines the part that any particular road or street should play in serving the flow of trips through a highway network.

An illustration of a functionally classified rural network is shown in Figure 1. Because cities and larger towns generate and attract a large proportion of longer trips, the Arterial highways provide direct service for such travel. The Collectors serve small towns directly, connecting them to the Arterial network, and collecting traffic from the Local roads. The Local roads serve individual farms or country homes / country housing developments and other rural land uses. The same basic concepts apply to urban areas.

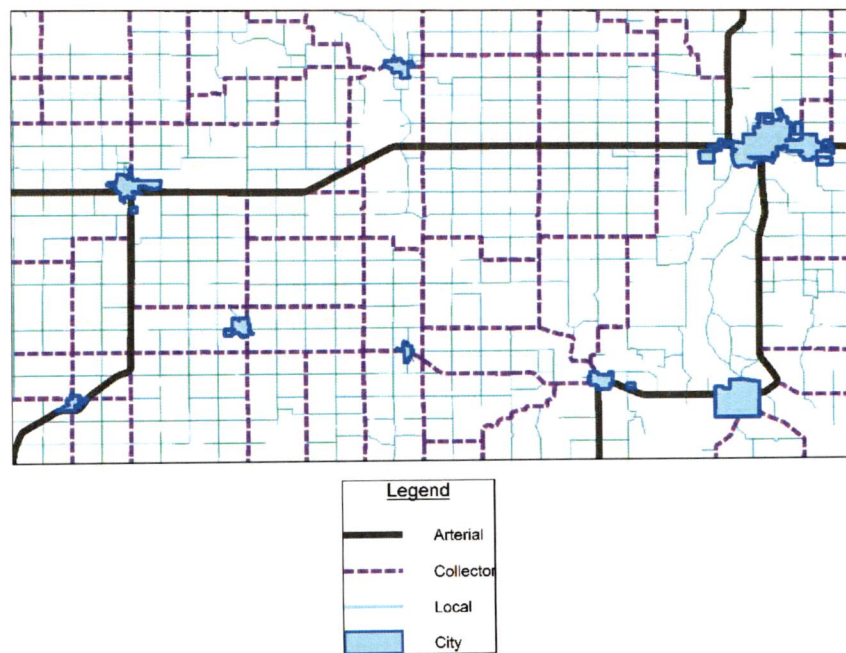


Figure 1: Illustration of a functionally classified rural highway network.

The highway network is a critical medium for the movements of goods and services. The highway network also provides individual travel mobility and access to property. Local facilities reflect land use. Arterials emphasize a high level of mobility for through movement. Collectors offer a compromise between both functions (see Figure 2).

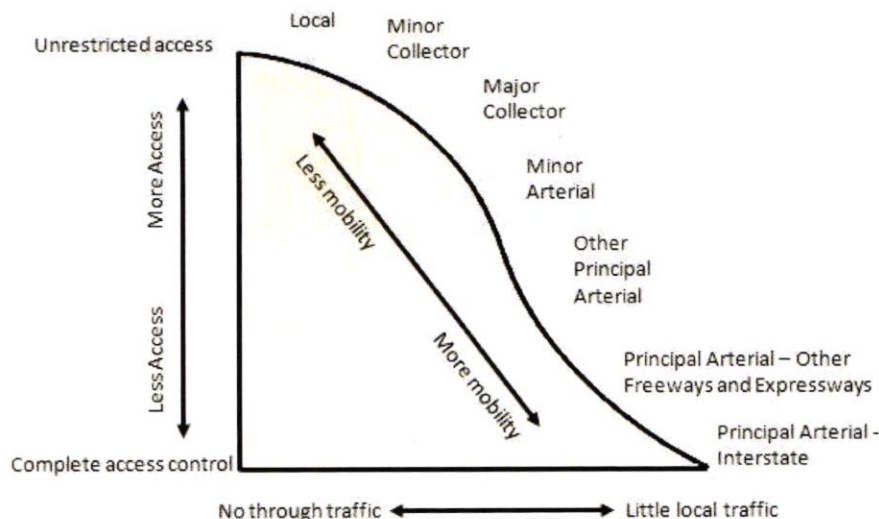


Figure 2: Relationship of Functionally Classified Systems in Serving Traffic Mobility and Land Access

The broad definition of functional classification has not changed since the origin in 1973. The functional classification codes are:

Code	Functional Classification	Fund Eligibility – Rural	Fund Eligibility - Urban
1	Interstate	FHWA	FHWA
2	Other Freeways and Expressways	FHWA	FHWA
3	Other Principal Arterials	FHWA	FHWA
4	Minor Arterials	FHWA	FHWA
5	Major Collectors	FHWA	FHWA
6	Minor Collectors	(FEMA)	FHWA
7	Local	(FEMA)	(FEMA)

Table 1: Current Functional Classification codes and fund eligibility

One of the outcomes of functional classification is eligibility for Federal funds. Roads that are classified Major Collector or higher are eligible for Federal funding through the Federal Highway Administration (FHWA). Minor Collectors in the Urban Areas are still eligible for FHWA funding. The other road classifications are not eligible for FHWA funds, which can leave them eligible for funding from other federal programs. Only those roads classified as Minor Collectors in Rural Areas and Local Roads are eligible for Federal Emergency Management Agency (FEMA) funds after a declared emergency, while roads of higher functional classification would have to be repaired using highway funds.

In general, the following measures or attributes related to the development of the basic framework of a roadway network can aid in identifying and assigning facilities to predefined functional classes. Even though the distinction between rural and urban codes has been eliminated, the characteristics which define the classification of the roadways still reflect differences between Rural and Urban road usage. Some of these measures are more applicable to the urban areas than to rural areas.

- Service to Activity Centers
- System Continuity
- Land Use Considerations
- Spacing between Routes
- Average Trip Length
- Traffic volume
- Access control

Some other attributes are commonly mis-used to make Functional Classification determinations. Road naming is not important; the functional classification follows from trip characteristics rather than the road name of adjacent network links. Economic importance of the surrounding businesses should not inflate the network importance of high-access/low-speed roads through a Central Business District. Funding eligibility may be a consideration, but it cannot be used to distinguish identical network links. Development can get away from design; current and future trip characteristics should take precedence over historical intent for deciding functional classification of a route.

When reviewing your county's Functional Classification network, keep in mind the following:

- Functional Classification represents a network view of the next 5-10 years.
- Review the existing system to see if there is mileage that should be designated at a lower functional classification. Historically, roads have been promoted when usage increases but never demoted for reduced usage or when compared against similarly-classified roads; this leads to the current situation where most counties have much more Major Collector mileage than Minor, Major Collectors that serve only land-access (Local) trips, and an unbalanced functional classification network.
- There are Kansas Statutes that govern road authority; the Federal functional classification is not a perfect match for Kansas' designations but the criteria are very similar. The "county major collector road system" designated in the Kansas Statutes includes the Federal Major Collectors and inter-urban county roads with a Federal functional classification of Minor Arterial. Major Collectors cannot be under township authority. In township-unit counties, both "county minor collector roads" and "township minor collector roads" have a Federal classification of Minor Collector. These and all Local roads are under township authority.
- Functionally classified routes above Local should terminate at a roadway with an equal or higher functional classification. Stubs are only acceptable for Collectors where the termination is at a traffic generator or attractor.
- Roadway classifications may cross city, county, tribal or state lines. In these situations, changes require the agreement of all involved governments.
- Roads along the North and West county lines belong to your county and roads along the South and East county lines belong to the neighboring county by default. A formal maintenance agreement may define responsibility differently. The road maintainer should be the lead agency in proposing changes to the road designation.
- Please provide justification for any proposed change, ideally related to the measures listed above.
- FHWA has the final approval authority for all changes.

Functional Classification Characteristics for Rural Areas

In rural areas (outside of areas with a population of over 5,000 or more than 2000 dwelling units) only the classifications of Major Collector, Minor Collector and Local Roads are used for roads off the State Highway System. In rare cases, a Minor Arterial classification may be used if justified by traffic and truck travel.

The **Principal Arterial System** contains Interstate, Other Freeways and Expressways and Other Principal Arterial sub-categories and consists of rural routes which:

- serve corridor movements having long trip lengths and high travel density characteristics, typical of statewide or interstate travel; and
- provide an integrated network without stub connections.

The **Minor Arterial System** consists of rural routes which:

- connect cities, larger towns, and other long-distance trip generators and form an integrated network providing **intercounty** and **intrastate** service;
- provide access to the Principal Arterial system; and
- permit relatively high overall travel speeds, with minimum impedance to through movement.

The **Collector Road System** is subdivided into Major and Minor Collectors which are rural routes serving intracounty travel purposes. Each mile of Collector should service at least 3 miles of Local route.

Major Collector Roads

- provide service to:
 - any county seat not on an arterial route;
 - larger population centers not directly served by the higher functional classification categories; and
 - other major traffic generators.
- connect with nearby larger population centers, cities, and routes of higher classification; and
- serve intracounty travel corridors.

Minor Collector Roads

- provide service to the remaining smaller communities;
- connect the locally important traffic generators with their rural areas; and
- collect traffic from local roads and bring traffic from all developed areas (within reasonable distances) to Major Collectors.

The **Local Road System** consists of rural routes which:

- provide access to adjacent land;
- connect to Collectors for longer trips; and
- serve short trips with little through travel

Functional Classification Characteristics for Urban Areas

The **Principal Arterial System** is subdivided into Interstate, Other Freeways and Expressways, and Other Principal Arterials and consists of urban routes which:

- serve the major portion of trips entering and leaving the urban area, longer intra-city trips, as well as the majority of trips bypassing the central city;
- provide continuity for Arterials which intercept the urban area boundary.

The spacing of routes contained by the Principal Arterial System is related to the travel density of particular sections within the urban area. Almost all routes in this system have full or partial access control, but access control is not a criterion for designating routes as Other Principal Arterial.

All roads and streets classified as Principal Arterial routes, regardless of jurisdiction, were automatically added to the National Highway System (NHS) on October 1, 2012.

With the NHS designation on Principal Arterial come some data reporting and financial requirements for the cities:

- Data Reporting Requirements for both pavement (HPMS) and bridges (NBI); example: more expensive element-level inspection and reporting will be required for all NHS bridges instead of the less expensive routine inspections required for bridges on non-NHS routes.
- Asset Management Requirements. Minimum condition or performance targets for pavement and bridge condition will be established that will need to be met on all NHS facilities. Development of a management plan is required.
- Outdoor Advertising Regulations apply to NHS routes.
- Requirement to use AASHTO Design Criteria and Standards for projects on these routes. This requirement applies to all major projects on NHS routes, regardless of funding source.

The **Minor Arterial System** consists of routes which:

- interconnect and augment with the higher-level Arterial system; and
- serve intracity trips of moderate length;

Spacing of Minor Arterial streets may vary from 0.125 - 0.5 mile in the central business district to 2 - 3 miles in the suburban fringes, but should normally be not more than 1 mile in fully developed areas.

The **Collector Road System** is subdivided into Major and Minor Collectors which are urban routes serving area travel purposes.

Major Collector Street System consists of routes which:

- Serve both land access and traffic circulation in higher density residential and commercial/industrial areas;
- Distribute and channel trips between Local Roads and Arterials, usually over a distance of greater than three-quarters of a mile

Minor Collector Street System consists of routes which:

- Serve both land access and traffic circulation in lower density residential and commercial/industrial areas;
- Distribute and channel trips between Local Roads and Arterials, usually over a distance of less than three-quarters of a mile

Urban Local Street System consists of routes which:

- provide direct access to adjacent land;
- connect to higher functional classes;
- serve short travel; and
- carries no through travel.

**Urban City Functional Classification Approval
Resolution to Approve Urban Functional Classification System**

City: _____

WHEREAS: The above stated city has reviewed the functional classification of streets located within the urban boundary, and

WHEREAS: Said city is aware that those streets classified as Minor Collectors and above are eligible for federal STP funding,

NOW THEREFORE BE IT RESOLVED: That the functional classification of streets inside the urban boundary is approved as indicated on the attached, signed map.

Adopted this _____ day of _____, 20____, in _____, Kansas.

Recommended for Approval:

Appropriate City Officials:

City Engineer

Attest:

Seal

City Clerk

**County Functional Classification Approval
Resolution to Approve Functional Classification System**

County: _____

WHEREAS: The above stated county has reviewed the functional classification of streets located within their boundary, and

WHEREAS: Said county is aware that those streets classified as Major Collectors and above are eligible for federal STP funding,

NOW THEREFORE BE IT RESOLVED: That the functional classification of roads inside the county boundary is approved as indicated on the attached, signed map.

Adopted this _____ day of _____, 20____, in _____, Kansas.

Recommended for Approval:

Appropriate County Officials:

County Engineer

Attest:

Seal

County Clerk

**Urban Area Boundary Approval
Resolution to Establish Urban Area Boundary Lines**

City: _____

WHEREAS: The above stated city is required to determine and submit for approval the location of the urban area boundary lines for said city.

BE IT THEREFORE RESOLVED THAT: In compliance with this requirement and in cooperation with the local county officials, this signed document accompanied by a signed copy of the map of said city indicating the proposed location of the urban area boundary lines is hereby submitted for review and approval.

Adopted this _____ day of _____, 20____, in _____, Kansas.

County Concurrence:

Appropriate City Officials:

Appropriate County Official

Attest:

Seal

City Clerk

Dwight D. Eisenhower State Office Building
700 S.W. Harrison Street
Topeka, KS 66603-3745
Calvin Reed, Secretary
Michael Moriarty, Chief



Phone: 785-296-3841
Fax: 785-296-8168
Hearing Impaired - 711
publicinfo@ksdot.gov
<http://www.ksdot.gov>
Laura Kelly, Governor

December 6, 2023

UAB/County Contact:

Beginning with the Federal-Aid Highway Act of 1973 there has been a legislative requirement to maintain a Functional Classification System of roadways on the Federal-aid highway system. Although there have been some changes since the 1973 Act, the requirement to functionally classify roads for access to federal funding is still in effect. Related to this, urban and rural funding differences are based on urban definitions from the Census, which can change every 10 years.

As the Census has recently released updated urban definitions, it is time to review and update Urban Area Boundaries (UAB) and the 5-10 year future Functional Classification (FC) System throughout your county. We are initiating this review process by providing you with the enclosed maps for your urban city (Census Area over 5,000 in population) and county. We would like to finalize the Urban Area Boundary with City and County partners, and then address any functional classification updates.

The Urban Area Boundary (UAB) map shows the 2020 U.S. Census Urban Cluster Boundary (UCA) in heavy gray lines. The UCA is based on population density and must be extended to better define the UAB used for highway purposes. The UAB must include all of the UCA. It should also include areas within the contiguous city limits, and any unincorporated areas with urban traffic characteristics. The UAB boundaries must be identifiable as related to roadway infrastructure: using roads, bridges, railroads, rivers, lakeshores, or survey limits as the boundary rather than the census tracts. A proposed 2020 UAB prepared by KDOT is shown as an orange dashed line, with the existing 2000/2010 UAB shown as the gray shaded region. Please review this with a view to including any development areas that may take on urban character in the next 5-10 years, as well as expected annexations. Please coordinate with your city or county counterpart listed above on any changes that might affect the other jurisdiction, and return the map to us at the above address with any changes noted and the preferred boundary description.

Roadway Functional Classification (FC) is defined by federal regulations and guided by the FHWA's "Highway Functional Classification Concepts, Criteria and Procedures" document. In the past the functional classification of a road could change at the UAB, but now the functional classification may only change at a route of the same or higher functional classification. The attached Functional Classification map shows the current and proposed UAB, as well as current FC with some proposed roadway classification changes for your consideration. These proposed changes are based on FHWA guidelines and are the result of a preliminary review by KDOT. A listing of the proposed changes is enclosed.

A summary of the functional classification codes and instructions on how to apply them are included in the enclosed "Highway Functional Classification Summary". Current maps are also

Page 2
December 6, 2023

available online at the KDOT website (<http://www.ksdot.gov>). Click on 'Traveler Information' then select 'State Maps'. Traffic count maps available from that page may help evaluate the road function. The Functional Classification system, UAB, and Traffic data are also available as geospatial data layers from the Kansas State Government GIS at <http://ksdot.maps.arcgis.com>.

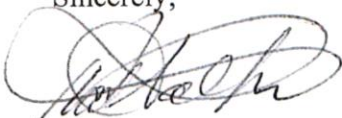
The review of roadway functional classification should proceed after FHWA acceptance of the UAB. Please coordinate with your urban city or county counterpart listed above on changes that might affect the other jurisdiction. We would also be happy to meet with you and discuss any changes that you would like to make. Please mark up and return the "proposed" map to the Bureau of Transportation Planning at the above address along with the appropriate commentary on the reason for changing. After agreement on the changes, we will send you a new map and template forms to be signed by the appropriate local officials. If you would prefer to work electronically, we can accept most GIS files; any changes must still be in a 'markup' format that indicates road/street, justification, and endpoint descriptions where a FC change is proposed.

If you are in agreement with the proposed changes shown on the Functional Classification map, please return the enclosed resolutions signed by the appropriate local officials.

We would like to complete the UAB review process early in 2024, and the FC review by the end of 2024. If you have questions concerning Functional Classification or the update process, please contact FunClass@ksdot.gov.

Thank you for your cooperation regarding the review and update of the UAB and functional classification of roads and streets in your area.

Sincerely,



Tod L. Salfrank
Chief of Local Projects



Michael J. Moriarty
Chief of Transportation Planning

Enclosures

Proposed Urban Area and County Functional Classification Changes for
Abilene and Dickinson County

Proposed Urban Functional Classification Changes - Abilene

ChgID	RoadName	StartingIntersection	EndingIntersection	CurrentFunClass	ProposedFunClass	Miles	Justification
01	NW 14TH ST	FAIR RD	N VAN BUREN ST	Minor Arterial	Major Collector	1.061	fix illegal termination
02	S VAN BUREN ST	OLD US-40	W 1ST ST	Minor Arterial	Major Collector	0.852	fix illegal termination
03	N VAN BUREN ST	W 1ST ST	N CITY LIMIT	Minor Arterial	Major Collector	0.142	fix illegal termination
04	NW 14TH ST	N VINE ST	E URBAN AREA BOUNDARY	Minor Arterial	Major Collector	0.602	fix illegal termination
05	N CEDAR ST	NW 3RD ST	NW 14TH ST	Minor Arterial	Major Collector	0.862	fix illegal termination
06	E 1ST ST	K-15	E URBAN AREA BOUNDARY	Minor Arterial	Major Collector	1.021	fix illegal termination
07A	N 10TH ST	VINE	BROWN	Major Collector	Minor Collector	0.893	fix illegal termination
07B	PRIVATE DR	BROWN	HOSPITAL ENTRANCE	Major Collector	Local	0.014	2010 Review
08	N 7TH ST	BUCKEYE	BROWN	Local	Minor Collector	0.502	2010 Review
09	BROWN	N 7TH ST	N 10TH ST	Local	Minor Collector	0.227	2010 Review

- HIGHWAY MARKERS**
- Interstate Numbered Highway
 - Kansas Turnpike Authority
 - U.S. Numbered Highway
 - State Numbered Highway

FUNCTIONAL CLASSIFICATION
5-10 YEAR FUTURE

- Functional Classification Legend:**
- Interstate
 - Principal Arterial Other
 - Principal Arterial
 - Principal Arterial Other
 - Minor Arterial
 - Major Collector
 - Minor Collector
 - Local
- Functional Classification Legend:**
- Interstate
 - Principal Arterial Other
 - Principal Arterial
 - Principal Arterial Other
 - Minor Arterial
 - Major Collector
 - Minor Collector

BOUNDARIES

- 2020 Census Unclassified Area
- Proposed Urban Boundary
- Urban Boundary
- City Limit

FUNCTIONAL CLASSIFICATION APPROVAL
CITY APPROVAL
FHWA APPROVAL

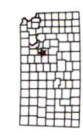
F.H.W.A. URBAN AREA BOUNDARY APPROVAL
CITY APPROVAL 3/11/2003
FHWA APPROVAL 1/12/2005



CITY OF
Abilene

KANSAS DEPARTMENT OF TRANSPORTATION
BUREAU OF TRANSPORTATION PLANNING
IN COOPERATION WITH THE
U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION

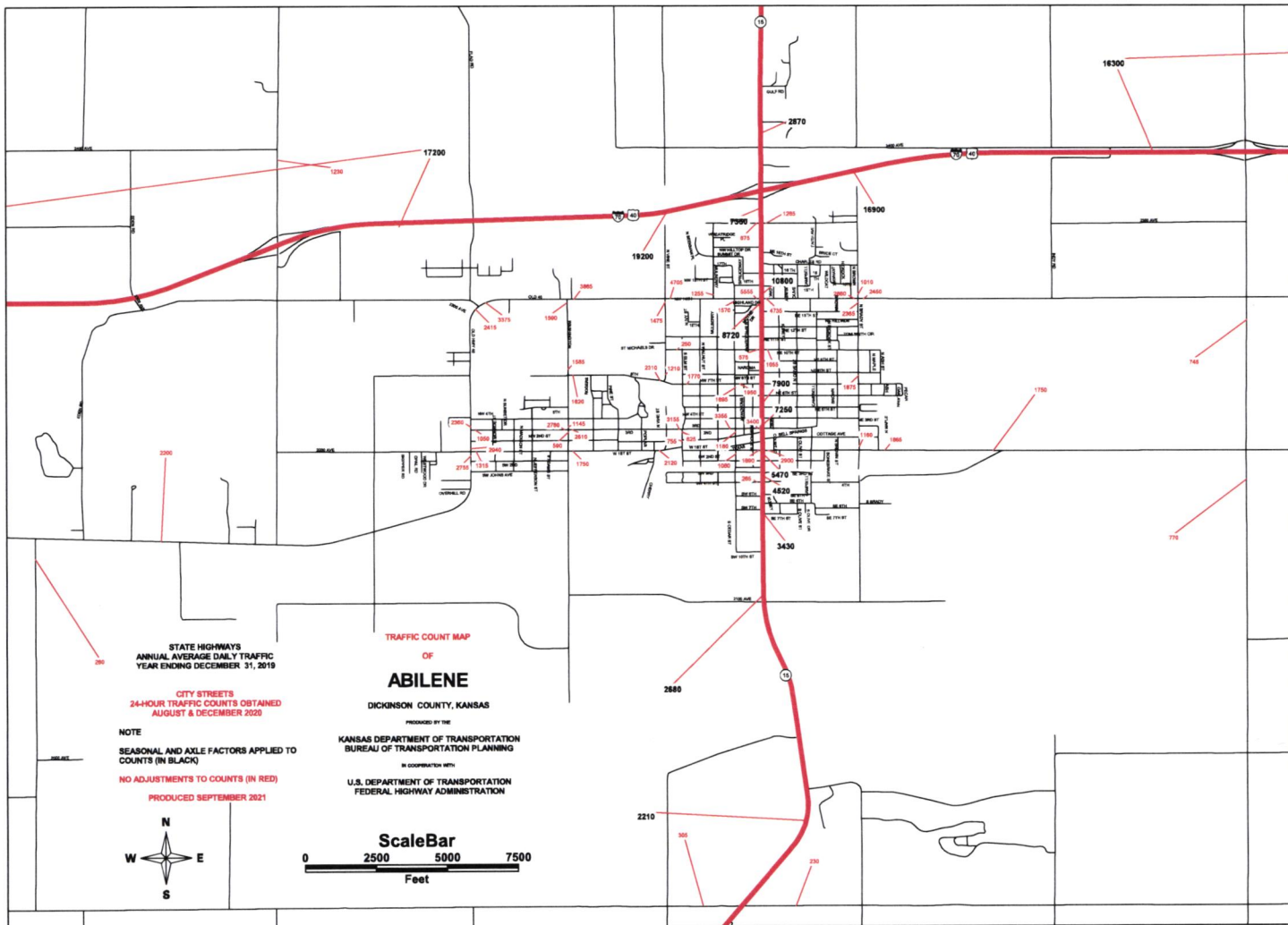
11/29/2023

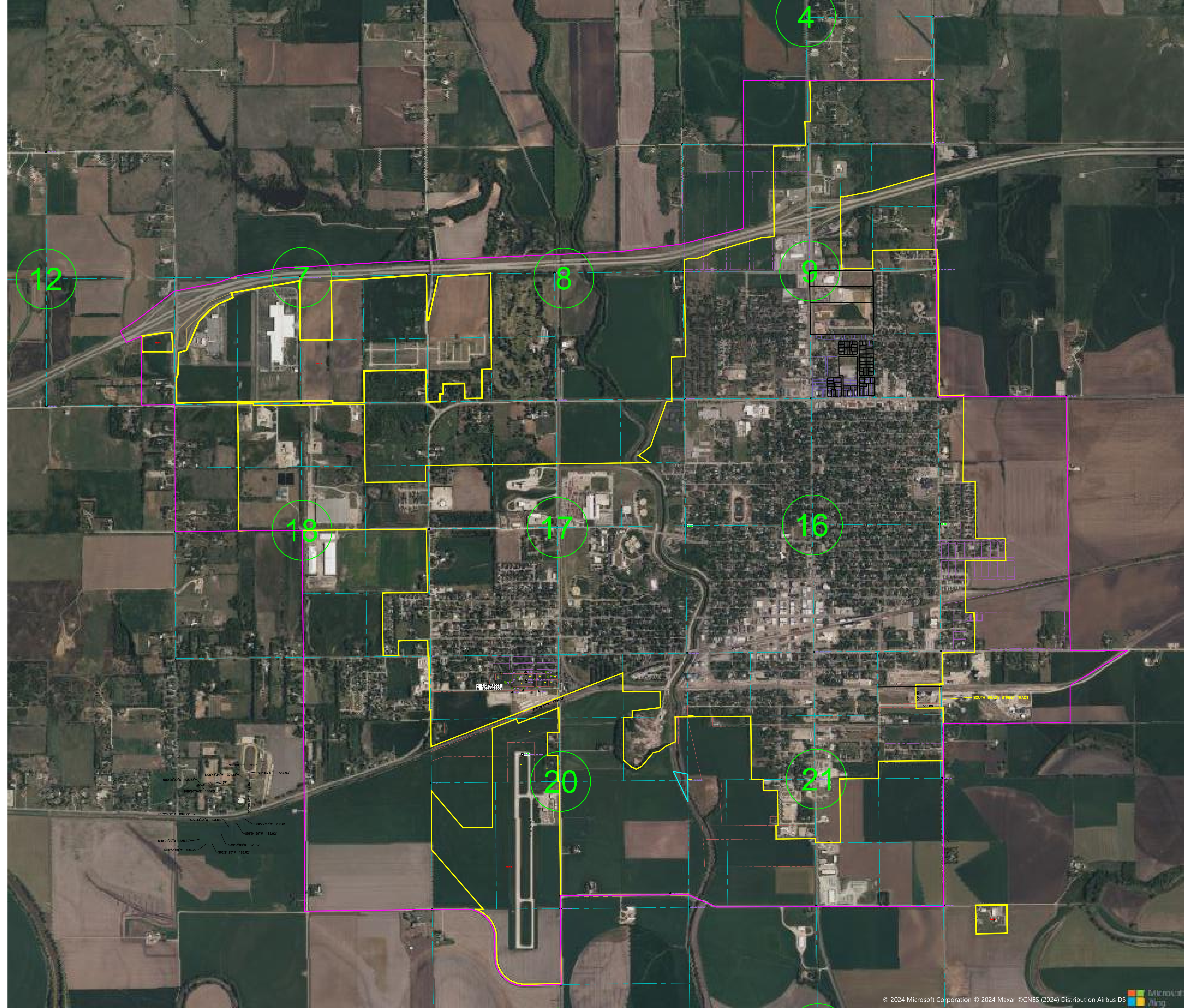


KDOT makes no warranty, guarantee, or representation for accuracy of this information and assumes no liability for errors or omissions.

Description of Abilene Proposed 2020 Urban Area Boundary:

Beginning at the intersection of 2100 Ave and the west line of Section 20, T13S, R2E which is the west edge of the airport; then north along the section line to the Union Pacific railroad; then southwesterly along this railroad to Fawn Rd; then north along Fawn and continuing on the Fawn alignment to NW 8th St; then west along the 8th St alignment to RS-677 or Fair Rd; then north on Fair to I-70; then easterly along I-70 about 2.3mi to the alignment of N Mulberry St (east line of the SW 1/4 of the NE 1/4 of Section 9, T13S, R2E); then north about 6/10 mile to the NE corner of the SE 1/4 of the SW 1/4 of Section 4, T13S, R2E; then east to Hawk Road which is the east section line; then south along this section line, which becomes Brady Street, to NE 14th St or Old Hwy 40; then east along 14th St about 1/2mile to the middle of Section 15, T13S, R2E; then south to 2200 Ave/1st St; then east on 2200 Ave to the intersection with 1st St; then east along 1st to 4th St; then southwesterly along 4th St returning to the section line; then south again on this line to the abandoned railroad right-of-way 1/4mile south of 4th St; then west along this ROW to S Brady St; then south along Brady St to 2100 Ave; then westerly along 2100 Ave to S Washington St; then south along Washington to 2100 Ave; then west and north along 2100 Ave to the beginning point.





ABILENE URBAN AREA DESCRIPTION

A TRACT OF LAND LOCATED IN SECTIONS 4,7,8,9,16,17,18,20,21 AND 29, TOWNSHIP 13 SOUTH, RANGE 2 EAST, AND SECTION 12, TOWNSHIP 13 SOUTH, RANGE 1 EAST OF THE SIXTH PRINCIPAL MERIDIAN, DICKINSON COUNTY, KANSAS BEING DESCRIBED BY GREGORY CHAD WELLER PLS-1417 OF OLSSON, INC. LC-114, ON October 8, 2024, AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SECTION 15, TOWNSHIP 13 SOUTH, RANGE 2 EAST; THENCE EAST ALONG THE NORTH LINE OF SAID SECTION 15 TO THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF SAID SECTION; THENCE SOUTH ALONG THE EAST LINE OF SAID NORTHWEST QUARTER AND THE SOUTHWEST QUARTER TO THE SOUTH QUARTER CORNER OF SAID SECTION 15; THENCE EAST ALONG THE SOUTH LINE OF SAID SECTION 15 APPROXIMATELY 1205 FEET TO THE CENTER OF FOURTH STREET; THENCE SOUTHWEST ALONG FOURTH STREET TO THE EAST LINE OF THE NORTHWEST QUARTER OF SECTION 22, TOWNSHIP 13 SOUTH, RANGE 2 EAST; THENCE SOUTH ALONG SAID EAST LINE TO THE SOUTHEAST CORNER OF THE NORTH HALF OF SAID NORTHWEST QUARTER, SAID POINT ALSO BEING THE APPROXIMATE RIGHT OF WAY OF THE ABANDONED RAILROAD; THENCE WEST ALONG THE SOUTH LINE OF SAID NORTH HALF TO THE WEST LINE OF SAID SECTION 22; THENCE SOUTH ALONG SAID WEST LINE TO THE SOUTHWEST CORNER OF SAID SECTION 22, SAID POINT ALSO BEING THE APPROXIMATE SOUTH RIGHT OF WAY LINE OF 2100 AVENUE; THENCE WEST ALONG SOUTH LINE OF SAID SECTION 22 AND SAID RIGHT OF WAY LINE AN APPROXIMATE DISTANCE OF 4775 FEET; THENCE LEAVING THE SOUTH LINE OF SAID SECTION 22 NORTHWEST ALONG SAID SOUTH RIGHT OF WAY TO THE EAST LINE OF SECTION 20, TOWNSHIP 13 SOUTH, RANGE 2 EAST; THENCE EAST TO A POINT ON THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 20, SAID POINT ALSO BEING ON THE CENTERLINE OF SOUTH WASHINGTON STREET; THENCE SOUTH ALONG SAID CENTERLINE AND THE EAST LINE OF THE NORTHWEST QUARTER OF SECTION 29, TOWNSHIP 13 SOUTH, RANGE 2 EAST TO THE SOUTHEAST CORNER OF THE NORTH HALF OF SAID NORTHWEST QUARTER, SAID POINT ALSO BEING THE CENTERLINE OF 2100 AVENUE; THENCE WEST AND NORTH ALONG SAID CENTERLINE TO A POINT ON THE NORTH LINE OF SAID NORTHWEST QUARTER; THENCE WEST ALONG SAID NORTH LINE TO THE SOUTHWEST CORNER OF SAID SECTION 20; THENCE NORTH ALONG THE WEST LINE OF SAID SECTION 20 TO THE SOUTH RIGHT OF WAY LINE OF THE RAILROAD; THENCE SOUTHWEST ALONG SAID SOUTH RIGHT OF WAY LINE TO WEST LINE OF THE EAST HALF OF SECTION 19, TOWNSHIP 13 SOUTH, RANGE 2 EAST; THENCE NORTH ALONG SAID WEST LINE TO THE SOUTH QUARTER CORNER OF SECTION 18, TOWNSHIP 13 SOUTH, RANGE 2 EAST; THENCE CONTINUING NORTH ALONG THE EAST LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 18 TO THE NORTHEAST CORNER OF SAID SOUTHWEST QUARTER; THENCE WEST TO THE WEST LINE OF SAID SECTION 18; THENCE NORTH ALONG SAID WEST LINE TO THE NORTHWEST CORNER OF SAID SECTION 18; THENCE WEST ALONG THE SOUTH LINE OF SECTION 12, TOWNSHIP 13 SOUTH, RANGE 1 EAST AN APPROXIMATE DISTANCE OF 687 FEET; THENCE NORTH TO THE SOUTH RIGHT OF WAY LINE OF INTERSTATE 70 EAST BOUND EXIT RAMP; THENCE WEST SOUTHWEST ALONG SAID SOUTH RIGHT OF WAY LINE APPROXIMATELY 300 FEET; THENCE NORTHWEST ACROSS INTERSTATE 70 TO THE NORTH RIGHT OF WAY LINE OF SAID INTERSTATE 70; THENCE NORTHEAST ALONG SAID RIGHT OF WAY TO THE WEST RIGHT OF WAY OF FAIR ROAD; THENCE EAST TO THE INTERSECTION OF THE EAST RIGHT OF WAY LINE OF FAIR ROAD AND THE NORTH RIGHT OF WAY LINE OF INTERSTATE 70; THENCE EAST ALONG SAID NORTH RIGHT OF WAY LINE TO THE WEST LINE OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 13, SOUTH RANGE 2 EAST; THENCE NORTH TO THE NORTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 4, TOWNSHIP 13 SOUTH, RANGE 2

EAST; THENCE EAST ALONG THE NORTH LINE OF SAID SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER AND THE NORTH LINE OF THE SOUTH HALF OF THE SOUTHEAST QUARTER TO THE EAST LINE OF SAID SECITON 4; THENCE SOUTH ALONG SAID EAST LINE TO THE SOUTHEAST CORNER OF SECTION 4, ALSO BEING THE NORTHEAST CORNER OF SECTION 9; THENCE SOUTH ALONG THE EAST LINE OF SAID SECTION 9 TO THE SOUTHEAST CORNER OF SAID SECTION, SAID POINT ALSO BEING THE POINT OF BEGINNING.



Abilene, KS

Check Register

Packet: APPKT00090 - BILLS 100424 KE

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking - Gen-AP Checking - General						
1000066	AHS BOOSTER CLUB	10/04/2024	Regular	0.00	25.00	520
1456	AIR AND FIRE SYSTEMS INC	10/04/2024	Regular	0.00	1,123.30	521
VEN01055	AMERICAN EQUIPMENT CO.	10/04/2024	Regular	0.00	157.97	522
19396	APAC, INC - SHEARS	10/04/2024	Regular	0.00	3,015.55	523
999906	BANKERS SECURITY SAFE & VAULT, I	10/04/2024	Regular	0.00	355.02	524
2014	BAYER CONSTRUCTION CO, INC	10/04/2024	Regular	0.00	773.64	525
1001128	BBN ARCHITECTS INC	10/04/2024	Regular	0.00	1,109.99	526
VEN01056	BELVILL, TAYLOR	10/04/2024	Regular	0.00	25.00	527
1000564	BIZ SWAG	10/04/2024	Regular	0.00	3,359.50	528
VEN01057	BLACK, JEREMIAH & MICHELLE	10/04/2024	Regular	0.00	2,500.00	529
2380	BOYD EXCAVATING INC	10/04/2024	Regular	0.00	1,370.00	530
1000215	CARRANZA, J.J.	10/04/2024	Regular	0.00	125.96	531
1000699	CATLETT AUTOMOTIVE INC	10/04/2024	Regular	0.00	1,615.04	532
1001033	CED - RENSENHOUSE	10/04/2024	Regular	0.00	423.50	533
3300	CLARK, MIZE & LINVILLE CHARTERED	10/04/2024	Regular	0.00	3,096.80	534
3441	COOPER, KELLY	10/04/2024	Regular	0.00	2,700.00	535
8145	CORE & MAIN LP	10/04/2024	Regular	0.00	165.49	536
1001071	DELTA FIRE & SAFETY TX	10/04/2024	Regular	0.00	516.00	537
4244	DK CTY ADMINISTRATION	10/04/2024	Regular	0.00	1,138.06	538
4370	DON'S TIRE & SUPPLY	10/04/2024	Regular	0.00	824.62	539
1000720	DOWNTOWN DANCE LLC	10/04/2024	Regular	0.00	972.00	540
1001035	EPITOME ENTERPRISES	10/04/2024	Regular	0.00	2,000.00	541
1000388	ESO SOLUTIONS, INC	10/04/2024	Regular	0.00	1,450.69	542
23159	EVERGY	10/04/2024	Regular	0.00	55,327.02	543
VEN01052	EVERYDAY OUTDOOR FAMILY LLC	10/04/2024	Regular	0.00	1,000.00	544
1000912	GUFFEY PROPERTIES, LLC	10/04/2024	Regular	0.00	2,370.91	545
8105	HIATT, JENNIE	10/04/2024	Regular	0.00	245.36	546
2383	HOMMAN ELECTRONICS	10/04/2024	Regular	0.00	206.00	547
9070	INDEPENDENT SALT COMPANY	10/04/2024	Regular	0.00	4,740.99	548
9090	JERRY MILLER ELECTRONICS	10/04/2024	Regular	0.00	425.00	549
11113	KANEQUIP, INC	10/04/2024	Regular	0.00	19.27	550
999650	KANSAS GAS SERVICE	10/04/2024	Regular	0.00	935.28	551
1350	KAP PHILLIPS CO	10/04/2024	Regular	0.00	1,375.00	552
999932	KDOR-MISCELLANEOUS TAX SECTION	10/04/2024	Regular	0.00	4,404.98	553
11525	KS EMPLOYMENT SECURITY FUND	10/04/2024	Regular	0.00	1,207.22	554
1000012	LAHR, JASON	10/04/2024	Regular	0.00	10,500.00	555
1001045	LEGACY KANSAS, LLC	10/04/2024	Regular	0.00	320.89	556
12125	LINDER ELECTRIC	10/04/2024	Regular	0.00	662.46	557
12130	LIONS CLUB	10/04/2024	Regular	0.00	69.00	558
23110	LUMBER HOUSE TRUE VALUE	10/04/2024	Regular	0.00	292.29	559
1000774	MARSH, RON	10/04/2024	Regular	0.00	131.32	560
1000277	MICHELLE WRIGHT	10/04/2024	Regular	0.00	11,277.85	561
VEN01018	MID-STATES MATERIALS LLC	10/04/2024	Regular	0.00	496.51	562
11227	MIDWEST CONCRETE MATERIALS	10/04/2024	Regular	0.00	341.00	563
1000545	NARAYAN, INC	10/04/2024	Regular	0.00	3,659.54	564
1000813	NEW DIRECTIONS	10/04/2024	Regular	0.00	1,750.00	565
1000021	OGDEN PUBLICATIONS, INC	10/04/2024	Regular	0.00	985.00	566
14860	OLSSON	10/04/2024	Regular	0.00	41,556.40	567
16021	PACE ANALYTICAL SERVICES	10/04/2024	Regular	0.00	1,316.70	568
16030	PAXXO	10/04/2024	Regular	0.00	2,148.16	569
1000998	PIONEER ATHLETICS	10/04/2024	Regular	0.00	925.00	570
16195	PIONEER FARM INC	10/04/2024	Regular	0.00	245.14	571
4394	PVS DX, INC	10/04/2024	Regular	0.00	8,430.02	572
18100	REAL TIME PRODUCTS	10/04/2024	Regular	0.00	604.08	573

Check Register

Packet: APPKT00090-BILLS 100424 KE

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999978	ROLLER-WEEKS, JULIE	10/04/2024	Regular	0.00	244.97	576
999974	RYAN & MULLIN, PA	10/04/2024	Regular	0.00	3,250.00	577
19180	SALINA SUPPLY CO	10/04/2024	Regular	0.00	627.05	578
1000260	SAM, LLC	10/04/2024	Regular	0.00	10,620.00	579
999901	SECURE SHRED OF N.C.K.	10/04/2024	Regular	0.00	103.25	580
VEN01053	STEWART, SHAWN	10/04/2024	Regular	0.00	990.00	581
13130	TIMBROOK, KELLE	10/04/2024	Regular	0.00	175.54	582
1000203	TRIPLETT, INC	10/04/2024	Regular	0.00	8,375.66	583
23210	UNIFIRST CORPORATION	10/04/2024	Regular	0.00	1,895.44	584
16260	US POST OFFICE-POSTMASTER	10/04/2024	Regular	0.00	2,753.00	585
1000364	USD 435 ABILENE	10/04/2024	Regular	0.00	3,850.00	586
22020	VAN DIEST CHEMICAL CO	10/04/2024	Regular	0.00	321.15	587
5046	VYVE BROADBAND	10/04/2024	Regular	0.00	5,270.73	588
23266	WICHITA WINWATER WORKS CO.	10/04/2024	Regular	0.00	1,418.01	589
1000852	XEROX FINANCIAL SERVICES	10/04/2024	Regular	0.00	526.01	590

Bank Code AP Checking - Gen Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	130	71	0.00	227,477.13
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	130	71	0.00	227,477.13

Fund Summary

Fund	Name	Period	Amount
099	POOLED CASH	10/2024	227,477.13
			227,477.13



Abilene, KS

Check Register

Packet: APPKT00100 - BILLS 100824 KE

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking - Gen-AP Checking - General						
1070	ABILENE ANIMAL HOSPITAL, PA	10/08/2024	Regular	0.00	563.63	592
1290	ABILENE PRINTING & OFFICE	10/08/2024	Regular	0.00	2,493.90	593
1001080	AC WESTSIDE MARKET	10/08/2024	Regular	0.00	18.68	594
19396	APAC, INC - SHEARS	10/08/2024	Regular	0.00	1,961.41	595
3391	ASTRA BANK	10/08/2024	Regular	0.00	24,025.76	596
2014	BAYER CONSTRUCTION CO, INC	10/08/2024	Regular	0.00	511.56	597
VEN01030	BG CONSULTANTS	10/08/2024	Regular	0.00	204.25	598
1000894	BRIAND, KELSEY	10/08/2024	Regular	0.00	167.50	599
1000699	CATLETT AUTOMOTIVE INC	10/08/2024	Regular	0.00	73.22	600
1000876	CHRISTOPHER CHARLES AULT-DUELL	10/08/2024	Regular	0.00	250.00	601
3380	CONRAD FIRE EQUIPMENT, INC	10/08/2024	Regular	0.00	4,665.37	602
4320	DK CTY SHERIFF	10/08/2024	Regular	0.00	900.00	603
4370	DON'S TIRE & SUPPLY	10/08/2024	Regular	0.00	24.00	604
1000480	EGOV STRATEGIES, LLC	10/08/2024	Regular	0.00	1,327.20	605
VEN01034	GATLIN, BELINDA	10/08/2024	Regular	0.00	201.00	606
9069	IMAGE QUEST	10/08/2024	Regular	0.00	202.87	607
VEN01060	JEFFREY L. LUTY OD, PA	10/08/2024	Regular	0.00	135.00	608
11223	KANSAS ONE-CALL SYSTEM, INC	10/08/2024	Regular	0.00	384.00	609
VEN01059	KBIG	10/08/2024	Regular	0.00	175.00	610
11454	KDHE-ENVIRO LAB	10/08/2024	Regular	0.00	877.00	611
19770	KS TREASURER	10/08/2024	Regular	0.00	866.29	612
23110	LUMBER HOUSE TRUE VALUE	10/08/2024	Regular	0.00	584.06	613
VEN01024	MIDSTATE MITIGATION	10/08/2024	Regular	0.00	235.80	614
1001076	MIDWEST AUTO COLLISION	10/08/2024	Regular	0.00	571.50	615
11227	MIDWEST CONCRETE MATERIALS	10/08/2024	Regular	0.00	270.00	616
999139	MOHR, SHAYLA	10/08/2024	Regular	0.00	122.35	617
16021	PACE ANALYTICAL SERVICES	10/08/2024	Regular	0.00	626.50	618
16195	PIONEER FARM INC	10/08/2024	Regular	0.00	139.88	619
3545	PRAIRIELAND PARTNERS, LLC	10/08/2024	Regular	0.00	249.72	620
4394	PVS DX, INC	10/08/2024	Regular	0.00	5,970.25	621
1000799	RANDYS TREE SERVICE	10/08/2024	Regular	0.00	4,060.00	622
12012	ROASTER JOES, INC	10/08/2024	Regular	0.00	51.66	623
18320	ROBSON OIL CO, INC	10/08/2024	Regular	0.00	5,874.83	624
19180	SALINA SUPPLY CO	10/08/2024	Regular	0.00	3,385.53	625
19440	SIDENER ENVIRONMENTAL SERVICE	10/08/2024	Regular	0.00	166.15	626
19892	SUPERIOR SANITATION SERVICE	10/08/2024	Regular	0.00	260.00	627
20355	TRAILS END CAR WASH	10/08/2024	Regular	0.00	162.00	628
1000851	TRANSUNION RISK & ALTERNATIVE	10/08/2024	Regular	0.00	115.00	629
1000371	TYLER TECHNOLOGIES, INC	10/08/2024	Regular	0.00	11,455.00	630
5046	VYVE BROADBAND	10/08/2024	Regular	0.00	2,405.90	631

Bank Code AP Checking - Gen Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	57	40	0.00	76,733.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	57	40	0.00	76,733.77

Fund Summary

Fund	Name	Period	Amount
099	POOLED CASH	10/2024	76,733.77
			<u>76,733.77</u>



Packet: PYPKT00017 - 10/11/2024 PAYROLL
Payroll Set: 01 - Abilene, KS

Pay Period: 09/22/2024 - 10/05/2024

Total Direct Deposits: 104,889.02
Total Check Amounts: 0.00

Males Paid: 67
Females Paid: 36
Unknown Paid: 0
Total Employees: 103

EARNINGS

Pay Code	Units	Pay Amount
AUTO ALLOW	0.00	138.47
BI-LINGUAL	2.00	63.40
CALL OUT VOLUTEER	30.00	900.00
CELL ALLOWANCE	0.00	276.91
COMP TIME USED	43.25	907.20
FITNESS ALLOW	0.00	15.00
FLOATING HL	27.50	474.74
HOURLY	4,310.25	105,154.35
OT	40.50	1,298.07
PART-TIME	260.50	4,075.93
SALARY	677.00	33,378.40
SICK LEAVE	144.57	3,037.72
VACATION LEAVE	300.43	6,739.96
Total:	5,836.00	156,460.15

BENEFITS

Pay Code	Units	Pay Amount
COMP EARNED 1.0	2.00	0.00
COMP EARNED 1.5	11.25	0.00
FTC 457	0.00	380.00
IMPACT SPORTS	0.00	172.50
Total:	13.25	552.50

TAXES

Code	Subject To	Employee	Employer
FEDERAL W/H	135,526.54	10,908.01	0.00
MEDICARE	146,643.37	2,126.34	2,126.34
SOCIAL SECURITY	146,643.37	9,091.93	9,091.93
STATE TAXES	145,218.37	6,686.85	0.00
UNEMPLOYMENT	156,460.15	0.00	156.47
Total:	28,813.13	11,374.74	

DEDUCTIONS

Code	Subject To	Employee	Employer
AFLAC PRE-TAX	0.00	593.72	0.00
AFLAC-AFTER TAX	0.00	256.62	0.00
CHILD SUPPORT	0.00	392.25	0.00
DENTAL INSURANCE	0.00	50.58	151.71
EMPOWER KPERS 457 PT	0.00	384.00	80.00
EMPOWER KPERS ROTH	0.00	122.00	100.00
FLEX SPEND MEDICAL	0.00	1,569.53	0.00
FTC 457	0.00	661.00	380.00
GARNISHMENT	0.00	100.00	0.00
HEALTH INS	0.00	7,446.53	22,238.95
HEALTH SAVINGS ACCT	0.00	345.00	150.00
IMPACT SPORTS	0.00	266.48	172.50
KP&F	58,173.14	4,159.36	13,437.97
KP&F OGLI	0.00	98.54	0.00
KPERS OGLI	0.00	170.08	0.00
KPERS TIER 1	37,448.58	2,246.91	3,842.23
KPERS TIER 2	14,682.43	880.94	1,506.43
KPERS TIER 3	40,077.17	2,404.62	4,111.91
LPL FIN. OPEN/ROTH	0.00	175.00	0.00
LPL FINANCIAL 529	0.00	50.00	0.00
POLICE & FIRE INS	0.00	20.92	0.00
VISION CARE DIRECT	0.00	302.50	0.00
VISION SERVICE PLUS	0.00	61.42	0.00
Total:	22,758.00	46,171.70	

RECAP 01 - Abilene, KS

Earnings:	156,460.15	Benefits:	552.50	Deductions:	22,758.00	Taxes:	28,813.13	Net Pay:	104,889.02
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