

**CITY OF ABILENE
HERITAGE COMMISSION
MEETING MINUTES**

**April 18, 2024, at 4:00 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410**

Members Present: Nicole Beck (Vice Chair), Mary Burtzloff, Kevin Bailey, Andrew Pankratz

Members Absent: Nanc Scholl (Chair), Barry Arp, Jeff Radabaugh

Staff Present: Community Development Director Kari Zook, Administrative Assistant Kellie Olson

Call to Order

The meeting was called to order by Vice Chair Beck at 4:02 p.m.

Approval of Agenda

Pankratz moved to approve the agenda, seconded by Burtzloff. Motion carried unanimously 4-0.

Approval of the Meeting Minutes – March 21, 2024

Bailey moved to approve the minutes as written, seconded by Pankratz. Motion carried unanimously 4-0.

Business

National Preservation Month Updates

The banner for 3rd St has been ordered and will be put up by Public Works for the month of May.

The National Trust for Historic Preservation has released a digital marketing kit for Preservation Month 2024.

Staff will utilize the overlays on our group photo to highlight both our commission members and historic properties and districts. They will be included on the City of Abilene Facebook page during the month of May.

Administrative Review permit approvals:

- 400 N Poplar (CKFF) – building permit
- 105 N Cedar – sign permit

Comments

Discussion was held regarding ideas for the promotion of historic preservation topics in our community through newspaper articles. Commissioners discussed reaching out to community members who may be able to provide information for this project. The state and national register listings may be a helpful tool to highlight different properties and districts in our community.

A building permit for window replacement at 105 N Cedar was discussed.

Adjournment

Burtzloff made a motion to adjourn at 4:20 p.m., seconded by Pankratz. Motion carried unanimously 4-0.

Minutes Approved,

A handwritten signature in black ink, appearing to read "Nanc Scholl", written over a horizontal line.

Nanc Scholl, Chair
Heritage Commission

Attest:

A handwritten signature in blue ink, appearing to read "Kari Zook", written over a horizontal line.

Kari Zook
Community Development Director