



ABILENE CITY COMMISSION - REGULAR MEETING AGENDA
ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET
March 25, 2024 - 4:00 pm

VIEW THIS CITY COMMISSION MEETING VIRTUALLY AT
www.abilenecityhall.com/watchlive

1. Call to Order
2. Roll Call: _____ Rein _____ Miller _____ Witt _____ Kollhoff _____ Meysenburg
3. Pledge of Allegiance
4. Approval of the Agenda for the March 25, 2024, City Commission Meeting
5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.
 - a. Meeting Minutes for March 11, 2024, Regular Meeting
6. Public Comments and Communications
 - a. Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.
7. Business Items
 - a. Consider approval of the Tree Board's request to establish a Reserve Fund.
8. Items for discussion
 - a. Consider approval of Resolution No. 032524-1, A RESOLUTION ADOPTING A COMMUNITY IMPROVEMENT DISTRICT POLICY FOR THE CITY OF ABILENE, KANSAS.

- b. Consider approval of Resolution No. 032524-2, A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS DETERMINING THE ADVISABILITY OF ISSUING TAXABLE INDUSTRIAL REVENUE BONDS FOR THE PURPOSE OF FINANCING THE ACQUISITION, CONSTRUCTION, FURNISHING AND EQUIPPING OF A COMMERCIAL FACILITY TO BE LOCATED IN THE CITY; AND AUTHORIZING EXECUTION OF RELATED DOCUMENTS.
- c. Credit Card Processing Fees – Leann Johnson, Finance Director
- d. Insurance Savings in 2023 transfer request to Health Insurance Account – Leann Johnson, Finance Director

9. Reports

- a. City Manager's Report

10. Executive Session

- a. Executive Session: I move the City Commission recess into executive session for ____ minutes to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1), for the City Manager's quarterly review. The meeting will resume in this room at ____p.m.

11. Recess of Regular Meeting

- a. Consider a motion to recess the March 25, 2024, City Commission Meeting. The City Commission Study Session will begin no sooner than 4:30 pm.



11. Call to Order – March 25, 2024, City Commission Study Session

12. March 25, 2024, City Commission Study Session Agenda

a. Fluoride Discussion – Ron Marsh, City Manager

13. Consider a motion to adjourn the March 25, 2024, City Commission Meeting.

Future Meeting Reminders

*City Commission Workshop, April 1, 2024, 12:00 pm – 5:00 pm. Dickinson County Economic Development Office, 203 NW 15th St.

*City Commission Regular Meeting, April 8, 2024, at 4 pm.

*City Commission Study Session, April 8, 2024 - following the adjournment of the regular meeting, will not start before 4:30 pm.

*City Commission Regular Meeting, April 22, 2024, at 4 pm.

*City Commission Study Session, April 22, 2024 – following the adjournment of the regular meeting, will not start before 4:30 pm.



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
March 11, 2024, @ 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Rein Commissioners, Kollhoff (via ZOOM), Witt, Miller and Meysenburg.

Staff Present: City Manager Marsh, City Clerk Mohr, Finance Director Johnson, City Attorney Martin, Parks and Recreation Director Timbrook, Fire Chief Strunk, Police Chief Hatter, Public Works Director Anderson, Convention and Visitors Bureau Director Roller-Weeks, Streets and Utilities Superintendent Hawk, Administrative Manager-Public Works Hiatt, and Administrative Assistant Olson.

3. Pledge of Allegiance

Agenda

4. Approval of the Agenda for the March 11, 2024, City Commission Meeting

Motion by Commissioner Miller, seconded by Commissioner Witt, to approve the agenda as presented. Roll call vote: Miller YES, Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 5-0.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

a. Meeting Minutes for February 26, 2024, Regular Meeting

b. Approval of a Cereal Malt Beverage License (packaged sales) for Jump Start Stores, Inc. – 2000 N. Buckeye

Motion by Commissioner Witt, seconded by Commissioner Miller, to approve the consent agenda as presented. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Miller YES, Rein YES. The motion carried 5-0.

6. Public Comments and Communications

- a. Public Forum:** Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

James Price, Chairman of the Abilene Municipal Airport Board, commented on grants the airport has received for the beacon replacement, upgrades to the AWOS and rebuilding of hangars. He thanked Finance Director Leann Johnson for her hard work in applying for the grants.

Sidney Hammond, President of the Abilene Aviation Association invited the commission and city staff to their March 21, 2024, meeting at 7 pm at the airport. The guest speaker will be Ray Seif, Director of Aviation for the Kansas Department of Transportation.

7. Business Items

- a. Consider approval of a Reciprocal Road Maintenance Agreement with Grant Township.**

Motion by Commissioner Miller, seconded by Commissioner Meysenburg, to approve a Reciprocal Road Maintenance Agreement with Grant Township. Roll call vote: Kollhoff YES, Meysenburg YES, Miller YES, Witt YES, Rein YES. The motion carried 5-0.

- b. Consider approval of Ordinance No. 24-3446, A CONTRACT FRANCHISE ORDINANCE GRANTED TO TWIN VALLEY COMMUNICATIONS, INC., A TELECOMMUNICATIONS LOCAL EXCHANGE SERVICE PROVIDER PROVIDING LOCAL EXCHANGE SERVICE WITHIN THE CITY OF ABILENE, KANSAS.**

Motion by Commissioner Miller, seconded by Commissioner Meysenburg, to approve Ordinance No. 24-3446, A CONTRACT FRANCHISE ORDINANCE GRANTED TO TWIN VALLEY COMMUNICATIONS, INC., A TELECOMMUNICATIONS LOCAL EXCHANGE SERVICE PROVIDER PROVIDING LOCAL EXCHANGE SERVICE WITHIN THE CITY OF ABILENE, KANSAS. Roll call vote: Meysenburg YES, Miller YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 5-0.

8. Items for Discussion

There were no items for discussion.

9. Reports

a. City Manager's Report

Construction Updates:

- 14th Street: concrete is being poured on the east end.
- CCLIP: work on the storm sewers continues; the company that makes the concrete pipe, boxes, etc. had a fire and created a delay in receiving materials. They are working to catch up.
- Oak, Olive & Kuney St. Waterline replacement work: work continues.

The City Commission workshop for priorities facilitation is April 1. We plan to start at noon and go until 5. Location TBD

UPRR is planning to remove and replace their crossing on Elm Street. The tentative repair window is 4/29-5/3.

The Abilene Court groundbreaking on April 9 has been changed from 10 am to 2 pm.

The lot in GBH West has been purchased for the multifamily housing project. Site work has begun and work on expanding the retention pond has begun.

Three lots have been sold in GBH East since 1/1/24 for a total of 19 lots sold. There are 9 completed houses, 5 in some stage of construction and 5 waiting for permits to be pulled.

10. Recess of Regular Meeting

a. Consider a motion to recess the March 11, 2024, City Commission Meeting.

Motion by Commissioner Miller, seconded by Commissioner Witt to recess the March 11, 2024, City Commission Meeting at 4:17 pm. Roll call vote: Miller YES, Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 5-0. The City Commission Study Session will begin at 4:30 pm.

11. Call to Order – City Commission Study Session

The City Commission Study Session was called to order at 4:30 pm.

12. March 11, 2024, City Commission Study Session Agenda

- a. Insurance renewal
- b. Insurance Savings in 2023 transfer request to Health Insurance Account
- c. Credit card processing fees discussion
- d. Tree Board Special Fund request/transfer
- e. Community Improvement District (CID) policy revision discussion
- f. Grand Boulevard Discussion

13. Adjournment

- a. Consider a motion to adjourn March 11, 2024, City Commission Meeting

Motion by Commissioner Witt, seconded by Commissioner Miller, to adjourn the March 11, 2024, City Commission Meeting at 6:02 pm. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Miller YES, Rein YES. The motion carried 5-0.

(Seal)

Brandon Rein, Mayor

ATTEST:

Shayla L. Mohr, CMC
City Clerk



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Ron Marsh
City Manager

Leann Johnson
Finance Director

Shayla Mohr
City Clerk

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, March 25, 2024

Session: Regular Meeting

Topic: Tree Board Special Fund

Department: Public Works Department

Staff Contact: Jennie Hiatt, Administrative Manager

Background:

At their November 28, 2023, meeting, the Tree Board voted to create a special fund, if allowed, to put the remaining funds from each year that would be solely used to help remove trees within the right-of-way.

The average cost to remove a tree can be anywhere from \$255 to \$1,500. These funds will help offset these costs for the property owner.

Leann confirmed with the auditors that since there is no regulatory statute for this type of special fund, it must be approved by the City Commission.

Recommendation:

Approve the special fund for the Tree Board.

Fiscal Note:

Transfer \$3,000 from 2023 and then all remaining funds at the end of each fiscal year in the following years.

Funding Source:

001-001-520870
Tree Board



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Ron Marsh
City Manager

Leann Johnson
Finance Director

Shayla Mohr
City Clerk

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, March 25, 2024

Session: Regular Meeting

Topic: CID Policy Revision

Department: City Manager/City Attorney

Staff Contact: Ron Marsh/Aaron Martin

Background:

The CID (Community Improvement District) policy was adopted via Resolution 101116-1 back in October 2016.

Staff has recognized the need for an update in the recent past with new developments occurring and has worked with our City Attorney to accomplish a revision.

Attached are the redlined version with changes recommended by commissioners and a clean copy of the resolution for consideration.

Recommendation:

Approve Resolution 032524-1 amending the CID policy.

Fiscal Note:

N/A

Funding Source:

N/A

RESOLUTION NO. 032524-1

A RESOLUTION ADOPTING A COMMUNITY IMPROVEMENT DISTRICT POLICY FOR THE CITY OF ABILENE, KANSAS

WHEREAS, the City of Abilene, Kansas (the “City”), is authorized by K.S.A. 12-6a26 through K.S.A. 12-6a36, inclusive, as amended, to create a Community Improvement District for economic development purposes and any other purpose for which public money may be expended;

WHEREAS, on October 11, 2016, the Governing Body approved Resolution No. 101116-1, which adopted a Community Improvement District Policy for the City;

WHEREAS, the Governing Body desires to make certain updates and amendments to the Community Improvement District Policy; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS, AS FOLLOWS:

SECTION ONE. Adoption. The attached Community Improvement District Policy (the “Policy”) is hereby approved and adopted by reference.

SECTION TWO. Modifications. The City Manager is authorized from time to time to amend or modify the Policy as needed to conform with all pertinent state and federal regulations, and to clarify wording within the Policy to fit the interpretation, intent and practical aspects of implementing the Policy, all with the acknowledgement that any substantive changes or amendments will come first before the Governing Body for review and formal action.

SECTION THREE. Severability. If any provision of the Policy is declared unconstitutional, or the application to any person or circumstance is held to be invalid, the validity of the remainder of the Policy and its applicability to other persons and circumstances shall not be affected.

SECTION FOUR. Effective Date. This Resolution shall be in full force and effect after its adoption by the Governing Body.

SECTION FIVE. Repeal of Existing Policy. The Community Improvement District Policy adopted by Resolution No. 101116-1 is repealed and replaced in its entirety with the Policy approved by this Resolution.

PASSED AND APPROVED by the Governing Body of the City of Abilene, Kansas this 25th day of March, 2024.

CITY OF ABILENE, KANSAS

By: _____

Brandon Rein, Mayor

ATTEST:

Shayla L. Mohr, CMC, City Clerk

CITY OF ABILENE, KANSAS
Community Improvement District Policy

I. SCOPE.

The Governing Body of the City of Abilene, Kansas (“Governing Body”) is responsible for encouraging and promoting the City’s economic health. The Community Improvement District Act (the “Act”), K.S.A. 12-6a26 through K.S.A. 12-6a36, inclusive, as amended, authorizes the City to create Community Improvement Districts (“CIDs” and individually a “CID”) for the purpose of financing CID Projects.

II. AUTHORITY OF GOVERNING BODY; DISCLAIMER.

The authority and decision to approve the establishment of a CID is within the sole discretion of the Governing Body of the City. The Governing Body, by its inherent authority, reserves the right to reject any petition for the creation of a CID at any time in the review process when it considers such action to be in the best interest of the City. The City does not relinquish its authority to initiate projects by whatever other financing means it deems necessary to promote the general health and welfare of the City.

The City shall not be bound by any advice, action, agreement, statement or other communication made by City staff or consultants, or the Governing Body, including the information contained herein, until after the Governing Body’s approval of an ordinance or resolution creating a CID. This policy statement does not constitute legal advice regarding the application or petition to create a CID. Those persons or entities considering making application to the City under the Act to create a CID are strongly encouraged to consult private legal counsel.

III. DEFINITIONS.

- (a) “Applicant” means the person or entity who files an application for a CID with the City of Abilene.
- (b) “City Administrative Fee” means a fee payable from CID Funds or, if applicable, bond proceeds, of not to exceed 5% of the total cost of the CID Project to reimburse the City for services rendered by the City in the administration and supervision of the CID Project by its general officers. The \$1,500 application fee shall be applied as a credit against the percentage charged for the City Administrative Fee.
- (c) “CID Funds” means money collected from Revenue Sources for the purpose of paying CID Project costs through either the issuance of bonds or pay-as-you-go financing.
- (d) “CID Project” means (1) any project whether within the CID, to acquire, improve, construct, demolish, remove, renovate, reconstruct, rehabilitate, maintain, restore, replace, renew, repair, install, relocate, furnish, equip or extend: (i) buildings, structures and facilities; (ii) sidewalks, streets, roads, interchanges, highway access

roads, intersections, alleys, parking lots, bridges, ramps, tunnels, overpasses and underpasses, traffic signs and signals, utilities, pedestrian amenities, abandoned cemeteries, drainage systems, water systems, storm systems, sewer systems, lift stations, underground gas, heading and electrical services and connections located within or without the public right-of-way, water mains and extensions, and other site improvements; (iii) parking garages; (iv) streetscape, lighting, street light fixtures, street light connections, street light facilities, benches or other seating furniture, trash receptacles, marquees, awnings, canopies, walls and barriers; (v) parks, lawns, trees and other landscape; (vi) communication and information booths, bus stops and other shelters, stations, terminals, hangars, rest rooms and kiosks; (vii) paintings, murals, display cases, sculptures, fountains and other cultural amenities; (viii) airports, railroads, light rail and other mass transit facilities; and (ix) lakes, dams, docks, wharfs, lake or river ports, channels and levies, waterways and drainage conduits; (2) within the CID, to operate or to contract for the provision of music, news, child care, or parking lots or garages, and buses, minibuses or other modes of transportation; (3) within the CID, to provide or contract for the provision of security personnel, equipment or facilities for the protection of property and persons; (4) within the CID, to provide or contract for cleaning, maintenance and other services to public or private property; (5) within the CID, to produce and promote any tourism, recreational or cultural activity or special event, including, but not limited to, advertising, decoration of any public place in the CID, promotion of such activity and special events and furnishing music in any public place; (6) within the CID, to support business activity and economic development, including but not limited to, the promotion of business activity, development and retention and the recruitment of developers and business; (7) within the CID, to provide or support training programs for employees of businesses; (8) to contract for or conduct economic impact, planning, marketing or other studies; and within or without the CID, costs for infrastructure located outside the CID but contiguous to any portion of the CID and such infrastructure is related to a project within the CID or substantially for the benefit of the CID.

- (e) “CID Sales Tax” means the community improvement district sales tax on the selling of tangible personal property at retail or rendering or furnishing services taxable pursuant to the provisions of the Kansas retailers’ sales tax, and amendments thereto, authorized by K.S.A. 12-6a31 as amended from time to time.
- (f) “City” means the City of Abilene, Kansas.
- (g) “Development” means the proposed development or redevelopment project including the CID Project to be paid in whole or in part with CID Funds and all other capital costs of improvements related to the CID Project to be paid from sources other than the Revenue Sources.
- (h) “Development Agreement” means a written agreement between the City and the Petitioner or its assigns for the completion of a CID Project. Such agreement shall address issues involved in the CID Project, including but not limited to the

following: schedule of construction; acquisition of land; eligible CID expenses; scope of development (including development criteria); indemnity of the City and insurance requirements; reimbursement of City costs; financing (private and/or public); transfer restrictions prior to completion; maintenance and restrictive covenants; City inspection and information access rights; reporting requirements; remedies upon default; performance requirements; termination rights; obligation on behalf of the Petitioner to comply with applicable law, including remaining current on all taxes, and the disbursement of CID Funds to pay the City Administrative Fee.

- (i) “Petitioner” means the person or entity that has properly filed a formal petition to create a CID with the City Clerk, in accordance with this Policy and the Act.
- (j) “Project Costs” means all categories of costs authorized by the Act to be paid for with CID Funds, but excluding the Applicant’s attorneys’ fees.
- (k) “Revenue Sources” means all of or any portion of the following: (1) a pledge of special assessments, if any, imposed in the CID pursuant to the Act which have been paid in full prior to the date set aside by the Governing Body of the City as provided in K.S.A. 12-6a10 and amendments thereto; (2) a pledge of special assessments, if any, imposed in the CID pursuant to the Act, to be paid in installments; (3) a pledge of all of the revenue received from the CID Sales Tax, if any; (4) a pledge of the City’s full faith and credit to use its ad valorem taxing authority for the repayment of full faith and credit bonds issued pursuant to K.S.A. 12-6a36 and amendments thereto; and (5) any other funds appropriated by the City for the purpose of paying project costs including the principal and interest of bonds issued pursuant to the Act.
- (l) All other terms shall have the same meaning as defined in the Act.

IV. CRITERIA.

- (a) General Evaluation Criteria. The decision to establish a CID is within the sole discretion of the Governing Body. In determining whether to approve a petition to establish a CID, the Governing Body will evaluate whether the creation of the CID is in the City’s best interest, by considering one or more of the following criteria:
 - i. Attracts retail development to positively enhance the economic climate of and benefit the City;
 - ii. Results in the building of infrastructure beyond what the City would require or would otherwise build; and
 - iii. Promotes new development, rejuvenation, and/or redevelopment within the City.

(b) Preferred Projects. In determining whether to approve a petition to establish a CID, the Governing Body will give preference to those petitions that provide for the following:

- i. The use of CID Funds is limited to capital costs (the City will not authorize the use of CID Funds for operating expenses except as allowed by state law and only if the petitioner can demonstrate that the use of such funds for operations meets a public interest to the satisfaction of the Governing Body);
- ii. The use of pay-as-you-go financing in which CID Funds are used to reimburse Project Costs without the issuance of bonds;
- iii. The proposed CID is expected to perform such that it will not require the full duration as allowed by state law; and
- iv. The proposed Development includes public improvements to be paid with CID Funds or funds of the Applicant or other private parties.

V. TIME LIMITATION FOR SUBMISSION OF CID PETITION.

A petition for the creation of a CID shall not be submitted to or accepted by the City after:

- i. the date of issuance of a final certificate of occupancy for the Development if a certificate of occupancy is required in connection with the work on the Development; or
- ii. the date of substantial completion of the Development if a certificate of occupancy is not required in connection with the work on the Development.

VI. BOND ISSUANCE.

The City typically expects to utilize pay-as-you-go financing for CID Projects rather than the issuance of bonds or notes under the Act. If due to exceptional circumstances, the Governing Body elects to consider the issuance of bonds or notes for a CID Project, the following guidelines will apply to such issues unless an exception is approved by the Governing Body:

- (a) The minimum principal amount of a special obligation bond or note issue will be \$3 million.
- (b) The minimum denominations of special obligation bonds or notes shall be not less than \$100,000. Minimum denominations may be reduced when one or more of the following are met:
 1. The project(s) being bond financed are substantially leased;
 2. The estimated revenue stream yields significant debt service coverage on the bonds;

3. Construction of the project(s) being bond financed is 100% complete;
 4. The repayment term is less than or equal to 60% of the maximum permitted repayment term; and/or
 5. Waiver of the minimum denomination requirement by the Governing Body.
- (c) The special obligation bonds or notes will be placed with qualified institutional investors.
 - (d) The City will select the underwriter/placement agent for the special obligation bonds or notes.
 - (e) The City may require that an independent feasibility study of future CID Sales Tax or special assessment revenues be performed and the cost of such study shall be borne by the Applicant.
 - (f) The City may establish other conditions relating to the security for the special obligation bonds or notes such as minimum projected coverage ratios, minimum equity investment, completion of construction, execution of lease agreements for leased parcels, etc.
 - (g) The issuance of bonds or notes with the City's full faith and credit or annual appropriation backing will primarily be reserved for public improvements. The Governing Body may also elect to issue General Obligation Bonds for a CID Project if it may be demonstrated by the petitioner to the satisfaction of the Governing Body that "but for" the issuance of General Obligation Bonds the project would not otherwise be feasible. The issuance of bonds or notes with the City's full faith and credit or annual appropriation backing must demonstrate to the satisfaction of the Governing Body an at-large benefit to the City and that such issuance of bonds or notes will not negatively impact the City's credit rating.

VII. APPLICATION PROCESS.

The CID application procedure shall be administered by the City Manager and the City Clerk. The applicant shall submit to the City Manager and City Clerk a complete application, which consists of an application form, a petition, application fee, and funding agreement, in accordance with this Section VII. The applicant is strongly encouraged to participate in a pre-application meeting with

the City Manager to review the proposed application and discuss the proposed Development project, before submission of the application and related materials.

(a) Application. The application shall be presented in a form and manner satisfactory to the City Manager, and shall contain the following information:

- i. The proposed use of pay-as-you-go financing in which CID Funds are to be used to reimburse Project Costs without the issuance of bonds;
- ii. A detailed description that identifies the proposed buildings, facilities, and other improvements to be constructed or improved in the CID and outside the CID, including architectural and/or engineering renderings, and the estimated date on which construction of the improvements will be commenced and completed;
- iii. Estimated cost of the Development and the CID Project;
- iv. Proposed method of financing the CID Project;
- v. Proposed amount and method of assessment, if applicable;
- vi. Proposed amount of CID Sales Tax, if applicable;
- vii. Map of the proposed CID with accompanying tax parcel I.D. information;
- viii. Legal description of the boundaries of the proposed CID;
- ix. If a CID Sales Tax is being proposed, the current and proposed taxable retail sales within the CID;
- x. Evidence of the applicant's financial participation in the Development project sufficient to comply with Section V.(b) of this Policy, and the proposed methods of funding or financing the privately-funded or privately-financed components of the project.
- xi. The current and proposed uses of facilities within the CID, including the status of any lease arrangements; and
- xii. Identification of the current owners of property within the CID and any existing rights of the Applicant to acquire property within the CID.

(b) CID Petition. The petition for the creation of the CID shall be in such form and contain all such information as is required by the Act, and shall include all additional, supplemental information as may be requested by the City Manager. No petition will be accepted by the City Clerk or without the minimum signatures required by the Act. As of the date of this Policy, the minimum signatures required by the Act are: (i) for a CID that is financed in whole or in part with a CID Sales Tax, the petition must be

signed by the owners of more than 55% of the land area within the proposed district and the owners collectively owning more than 55% by assessed value of the land area within the proposed district, and (ii) for a CID that is financed by special assessments with no CID Sales Tax, the petition must be signed by the owners of 100% of the land area within the proposed district. No person or entity shall be able to remove such person's or entity's name from the petition after the Governing Body has commenced consideration thereof, or after seven days from the date it is filed with the City Clerk, whichever is sooner.

(c) Required Fees and Funding Agreement.

- i. At the time of application, the Applicant shall pay an initial non-refundable application fee of \$1,500.
- ii. In the course of reviewing and evaluating a CID application, the City may incur out-of-pocket expenses for outside legal counsel, bond counsel, and third-party professional services. In order to reimburse the City for such costs, the Applicant shall agree in a written Funding Agreement with the City to pay for all of the fees of the City's legal counsel, bond counsel and third-party professional services providers, in conjunction with the CID review process, the establishment of a CID, and the issuance of bonds, if applicable, for the CID. In connection with the Funding Agreement, the Applicant shall deposit an initial sum of money determined by the City Manager on a case-by-case basis depending on the size and scope of the CID Project. Any portion of such deposit that is not needed to pay for the fees of the City's outside professionals shall be returned to the Applicant after all activities related to the establishment of the CID have been completed or if the Governing Body determines not to proceed with the establishment of the CID. **(See Attachment A — CID Funding Agreement Example.)**

Upon receipt of a complete application packet, the City Manager, in consultation with other City staff, legal counsel, bond counsel, and other third-party professionals, as applicable, shall review the application packet and make a determination whether the application complies with the requirements of this Policy and the Act. The City Manager may request, at any time during the preliminary review process, additional information, or corrections or additions to the Application and accompanying materials, to assist in the determination of whether the creation of the proposed CID is in the City's best interest. If the application packet is complete and complies with the requirements of this Policy and the Act, the City Manager shall submit the application packet to the Governing Body.

VIII. FINAL APPROVAL PROCESS.

The information provided below is a summary of the procedures for filing a CID petition. Because this policy does not set forth all the statutory requirements, Applicants are encouraged to read the

Act prior to petitioning the City for a CID and consult their own legal counsel with any questions regarding interpretation of the Act.

(a) Initial Resolution. Following the submission of a complete application packet and valid petition, the Governing Body may, but is not required to, adopt a resolution giving notice of a public hearing to consider the advisability of creating the CID, as follows:

- i. Such resolution shall be published once each week for two consecutive weeks in the City's official newspaper and shall be sent by certified mail to all owners and occupants of property within the proposed CID.
- ii. The second publication of such resolution shall occur at least seven (7) days prior to the date of the hearing and the certified mailed notice shall be sent at least ten (10) days prior to the hearing.
- iii. Such resolution shall contain the following information:
 1. Time and place of the hearing;
 2. General nature of the proposed district;
 3. Estimated cost of the project;
 4. Proposed method of financing the project, including, if applicable, the issuance of full-faith and credit bonds;
 5. The proposed amount of the CID sales tax, if any;
 6. The proposed amount and method of assessment, if any;
 7. A map of the proposed district; and
 8. A legal description of the proposed district.

(b) Ordinance. Following the hearing, the Governing Body may, by majority vote, approve the CID by ordinance. The ordinance shall:

- i. Authorize the project;
- ii. Approve the estimated costs of the project;
- iii. Contain a legal description and map of the proposed district;
- iv. Levy the CID sales tax, if any;
- v. Approve the maximum amount and method of assessment, if any; and

- (c) Development Agreement. Concurrently with, or prior to, the creation of a CID by the Governing Body, the City and the petitioner shall enter into a Development Agreement governing the conduct of the respective parties in relation to the proposed CID.

IX. COMPLIANCE WITH STATE STATUTE.

All procedures regarding final approval of a petition as herein set forth are intended to follow the procedures and authority as outlined in the Community Improvement District Act, K.S.A. 12-6a26 through K.S.A. 12-6a36, inclusive, for the creation of Community Improvement Districts. Any conflict between this policy and the Act shall be interpreted in favor of the provisions set forth in the Act.

X. GOVERNING BODY ACTIONS.

No elected or appointed officer, employee or committee of the City, or other public or private body or individual, shall be authorized to speak for or commit the Governing Body of the City to the establishment of a CID. The establishment of a CID is in the sole discretion of the Governing Body and until the Governing Body has completed all statutorily prescribed steps necessary to establish a CID, any actions by the Governing Body or its officers or representatives shall be an expression of good faith intent, but shall not in any way bind the City to establish a CID.

Approval of the creation of a CID based on the information presented does not constitute an implied or other approval of a site plan, special use permit, plat, rezoning or other land development application. All proposals for Development are subject to land use approvals by the appropriate body.

XI. WAIVER OF REQUIREMENTS.

The Governing Body reserves the right to grant or deny a CID under circumstances beyond the scope of this policy or to waive provisions herein. However, no such action or waiver shall be taken or made except upon a finding by the Governing Body that a compelling or imperative reason or emergency exists, and that such action or waiver is found and declared to be in the public interest. The Governing Body shall not waive any statutory requirement of State law.

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ATTACHMENT A

CID FUNDING AGREEMENT EXAMPLE

This FUNDING AGREEMENT (the “Agreement”) is entered into this date of _____, 20__ between _____ (the “Applicant”), and the City of Abilene, Kansas (the “City”).

RECITALS

- a. The City is a municipal corporation duly organized and existing under the laws of the state of Kansas and authorized by Community Improvement District Act (the “Act”), K.S.A. 12-6a26 through K.S.A. 12-6a36, inclusive, to provide Community Improvement District (“CID”) financing for certain qualified projects upon compliance with the procedures set forth in the Act.
- b. The Applicant is a [Type of Company: LLC, Corporation, Partnership, etc.].
- c. Applicant has requested that the City consider the establishment of a CID (as defined in the Act) and, if approved, to implement and administer the CID through its completion. In order to do so, the City must retain outside administrative and professional staff, outside counsel and consultants, and incur expenses, but is without a source of funds to pay such staff, counsel, consultants and expenses.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements hereinafter expressed, the parties mutually agree as follows:

SECTION ONE. CID Application.

By execution of this Agreement, the Applicant is applying to the City for the establishment of a CID. The Applicant agrees, represents and warrants that any information provided to the City in connection with the CID shall be accurate and complete to the best knowledge of the manager or member of the Applicant providing such information.

SECTION TWO. Services to be Performed by the City.

The City shall retain outside administrative and professional staff, outside counsel and consultants, and incur expenses which it, in its sole discretion, deems necessary to:

- a. Consider the establishment of a CID in accordance with the provisions of the Act, prepare an independent feasibility study and market study on behalf of the City, give all notices, make all publications, hold all hearings as required by the Act, prepare the required resolution and ordinance to establish the CID;
- b. Prepare and negotiate a definitive agreement between the parties for implementation of the CID; and

- c. If a definitive agreement is entered into, administer the CID and definitive agreement until terminated or completed.

SECTION THREE. Payment.

The Applicant shall pay the City for its fees and expenses; the time of its outside administrative and professional staff, as the City may from time to time deem appropriate; all charges for the City's outside counsel and consultants; and all other expenses incurred by the City in providing the services set forth in Section 2 (the "Charges"), subject to the following conditions:

- a. In order to insure the prompt and timely payment of the Charges, the Applicant shall establish a fund in the amount of \$_____ (the "Fund") by paying such amount to the City contemporaneously with the execution of this Agreement, receipt of which is hereby acknowledged. Thereafter, the City shall pay all Charges from moneys on deposit in the Fund and shall provide a statement thereof to the Applicant on a monthly basis which statement shall provide the amount expended from the Fund, the purpose of the expenditure, the date of the expenditure and the recipient of the money. If, in the judgment of the City's Finance Director, there are insufficient amounts on deposit in the Fund to pay for the projected Charges expected to be incurred, the Applicant shall make a subsequent deposit or deposits into the Fund in an amount equal to the initial deposit or such other amount which in the judgment of the City's Finance Director is required to provide sufficient funds to pay the projected Charges. Such additional deposit shall be made within 7 days of the receipt of the Applicant of notification by the City's Finance Director of the amount required.
- b. Following the establishment of the CID (or, if bonds are issued, upon the closing of the bond issue), the Applicant will pay the City Administrative Fee as set forth in the City's Community Improvement District Policy.
- c. All statements submitted to the City for Charges from its outside counsel or consultants shall be payable within 30 days of receipt thereof from moneys on deposit in the Fund. If sufficient amounts are not on deposit in the Fund to pay such Charges, the City shall be relieved of its obligations hereunder and no further services or activity will be performed by the City to further the proposed CID until an amount sufficient to pay such Charges, plus an amount sufficient to satisfy any further deposit request made by the City's Finance Director for projected Charges, is made. All unpaid balances on statements submitted to the City for Charges shall be subject to a penalty of two percent (2%) per month until paid, but in no event shall such penalty exceed eighteen percent (18%).

SECTION FOUR. Termination.

- a. The City may terminate this Agreement upon 10 days written notice in the event the Applicant fails to make any payments when due.
- b. The Applicant may terminate this Agreement in the event it determines not to proceed further to complete the CID upon written notice to the City thereof.
- c. If either party terminates this Agreement, the City shall apply the balance of the Fund, if any, to outstanding Charges pursuant to this Agreement and any monies due and owing to the City pursuant to any other agreement and shall pay the remaining balance, if any, to the Applicant within 30 days of such termination. In the event the balance of the Fund is insufficient to pay the outstanding Charges payable hereunder, the Applicant shall pay such Charges within 30 days of receipt of a statement from the City of the balance required to pay such Charges.

SECTION FIVE. No Obligation to Proceed with the Community Improvement District.

The Applicant acknowledges that the City is not obligated by the execution of this Agreement to establish or approve a CID and is subject to the sole discretion of the Governing Body of the City and the requirements of the Act.

SECTION SIX. Notice.

Any notice, approval, request or consent required by or asked to be given under this Agreement shall be deemed to be given if it is in writing and mailed by United States mail, postage prepaid, or delivered by hand, and addressed as follows:

To the City:

City Clerk
City Hall
PO Box 519
Abilene, KS 67410

To the Applicant:

Each party may specify that notice be addressed to any other person or address by giving to the other party ten days prior written notice thereof.

SECTION SEVEN. Scope of Agreement.

This Agreement pertains to financing requested by the Applicant pursuant to the CID Act and does not apply to any other financing which may be requested of the City by the Applicant.

SECTION EIGHT. Governing Law.

This Agreement shall be construed in accordance with the laws of the State of Kansas.

SECTION NINE. Counterparts.

This Agreement may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives the day and year first above written.

CITY OF ABILENE, KANSAS

[INSERT APPLICANT NAME]

By: _____
Ron Marsh, City Manager

By: _____
Name:
Title:

ATTEST:

By: _____
Shayla L. Mohr, CMC, City Clerk

APPROVED AS TO FORM:

By: _____
Aaron Martin, Legal Counsel

STATE OF _____)
) SS.
COUNTY OF _____)

On this ____ day of _____ 20__, before me, a notary public, appeared _____ to me personally known, who being by me duly sworn, did say that he/she is the _____ of _____ and that said instrument was signed in behalf of said company and he/she acknowledged said instrument to be the free act and deed of said company.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal in my office the day and year last above written.

Notary Public

My Commission Expires: _____

STATE OF KANSAS)
) SS.
COUNTY OF DICKINSON)

On this ____ day of _____ 20__, before me, a notary public, appeared _____ to me personally known, who being by me duly sworn, did say that he/she is the _____ of _____ and that said instrument was signed in behalf of said company and he/she acknowledged said instrument to be the free act and deed of said company.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal in my office the day and year last above written.

Notary Public

My Commission Expires: _____

RESOLUTION NO. _____

**A RESOLUTION ADOPTING A COMMUNITY IMPROVEMENT DISTRICT POLICY
FOR THE CITY OF ABILENE, KANSAS**

WHEREAS, the City of Abilene, Kansas (the “City”), is authorized by K.S.A. 12-6a26 through K.S.A. 12-6a36, inclusive, as amended, to create a Community Improvement District for economic development purposes and any other purpose for which public money may be expended;

WHEREAS, on October 11, 2016, the Governing Body approved Resolution No. 101116-1, which adopted a Community Improvement District Policy for the City;

WHEREAS, the Governing Body desires to make certain updates and amendments to the Community Improvement District Policy; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS, AS FOLLOWS:

SECTION ONE. Adoption. The attached Community Improvement District Policy (the “Policy”) is hereby approved and adopted by reference.

SECTION TWO. Modifications. The City Manager is authorized from time to time to amend or modify the Policy as needed to conform with all pertinent state and federal regulations, and to clarify wording within the Policy to fit the interpretation, intent and practical aspects of implementing the Policy, all with the acknowledgement that any substantive changes or amendments will come first before the Governing Body for review and formal action.

SECTION THREE. Severability. If any provision of the Policy is declared unconstitutional, or the application to any person or circumstance is held to be invalid, the validity of the remainder of the Policy and its applicability to other persons and circumstances shall not be affected.

SECTION FOUR. Effective Date. This Resolution shall be in full force and effect after its adoption by the Governing Body.

SECTION FIVE. Repeal of Existing Policy. The Community Improvement District Policy adopted by Resolution No. 101116-1 is repealed and replaced in its entirety with the Policy approved by this Resolution.

PASSED AND APPROVED by the Governing Body of the City of Abilene, Kansas this _____ day of _____, 2024.

CITY OF ABILENE, KANSAS

By: _____

Brandon Rein, Mayor

ATTEST:

Shayla L. Mohr, CMC, City Clerk

CITY OF ABILENE, KANSAS
Community Improvement District Policy

I. SCOPE.

The Governing Body of the City of Abilene, Kansas (“Governing Body”) is responsible for encouraging and promoting the City’s economic health. The Community Improvement District Act (the “Act”), K.S.A. 12-6a26 through K.S.A. 12-6a36, inclusive, as amended, authorizes the City to create Community Improvement Districts (“CIDs” and individually a “CID”) for the purpose of financing CID Projects.

II. AUTHORITY OF GOVERNING BODY; DISCLAIMER.

The authority and decision to approve the establishment of a CID is within the sole discretion of the Governing Body of the City. The Governing Body, by its inherent authority, reserves the right to reject any petition for the creation of a CID at any time in the review process when it considers such action to be in the best interest of the City. The City does not relinquish its authority to initiate projects by whatever other financing means it deems necessary to promote the general health and welfare of the City.

The City shall not be bound by any advice, action, agreement, statement or other communication made by City staff or consultants, or the Governing Body, including the information contained herein, until after the Governing Body’s approval of an ordinance or resolution creating a CID. This policy statement does not constitute legal advice regarding the application or petition to create a CID. Those persons or entities considering making application to the City under the Act to create a CID are strongly encouraged to consult private legal counsel.

III. DEFINITIONS.

- (a) “Applicant” means the person or entity who files an application for a CID with the City of Abilene.
- (b) “City Administrative Fee” means a fee payable from CID Funds or, if applicable, bond proceeds, of not to exceed 5% of the total cost of the CID Project to reimburse the City for services rendered by the City in the administration and supervision of the CID Project by its general officers. The \$1,500 application fee shall be applied as a credit against the percentage charged for the City Administrative Fee.
- (c) “CID Funds” means money collected from Revenue Sources for the purpose of paying CID Project costs through either the issuance of bonds or pay-as-you-go financing.
- (d) “CID Project” means (1) any project whether within the CID, to acquire, improve, construct, demolish, remove, renovate, reconstruct, rehabilitate, maintain, restore, replace, renew, repair, install, relocate, furnish, equip or extend: (i) buildings, structures and facilities; (ii) sidewalks, streets, roads, interchanges, highway access

roads, intersections, alleys, parking lots, bridges, ramps, tunnels, overpasses and underpasses, traffic signs and signals, utilities, pedestrian amenities, abandoned cemeteries, drainage systems, water systems, storm systems, sewer systems, lift stations, underground gas, heading and electrical services and connections located within or without the public right-of-way, water mains and extensions, and other site improvements; (iii) parking garages; (iv) streetscape, lighting, street light fixtures, street light connections, street light facilities, benches or other seating furniture, trash receptacles, marquees, awnings, canopies, walls and barriers; (v) parks, lawns, trees and other landscape; (vi) communication and information booths, bus stops and other shelters, stations, terminals, hangars, rest rooms and kiosks; (vii) paintings, murals, display cases, sculptures, fountains and other cultural amenities; (viii) airports, railroads, light rail and other mass transit facilities; and (ix) lakes, dams, docks, wharfs, lake or river ports, channels and levies, waterways and drainage conduits; (2) within the CID, to operate or to contract for the provision of music, news, child care, or parking lots or garages, and buses, minibuses or other modes of transportation; (3) within the CID, to provide or contract for the provision of security personnel, equipment or facilities for the protection of property and persons; (4) within the CID, to provide or contract for cleaning, maintenance and other services to public or private property; (5) within the CID, to produce and promote any tourism, recreational or cultural activity or special event, including, but not limited to, advertising, decoration of any public place in the CID, promotion of such activity and special events and furnishing music in any public place; (6) within the CID, to support business activity and economic development, including but not limited to, the promotion of business activity, development and retention and the recruitment of developers and business; (7) within the CID, to provide or support training programs for employees of businesses; (8) to contract for or conduct economic impact, planning, marketing or other studies; and within or without the CID, costs for infrastructure located outside the CID but contiguous to any portion of the CID and such infrastructure is related to a project within the CID or substantially for the benefit of the CID.

- (e) “CID Sales Tax” means the community improvement district sales tax on the selling of tangible personal property at retail or rendering or furnishing services taxable pursuant to the provisions of the Kansas retailers’ sales tax, and amendments thereto, authorized by K.S.A. 12-6a31 as amended from time to time.
- (f) “City” means the City of Abilene, Kansas.
- (g) “Development” means the proposed development or redevelopment project including the CID Project to be paid in whole or in part with CID Funds and all other capital costs of improvements related to the CID Project to be paid from sources other than the Revenue Sources.
- (h) “Development Agreement” means a written agreement between the City and the Petitioner or its assigns for the completion of a CID Project. Such agreement shall address issues involved in the CID Project, including but not limited to the

following: schedule of construction; acquisition of land; eligible CID expenses; scope of development (including development criteria); indemnity of the City and insurance requirements; reimbursement of City costs; financing (private and/or public); transfer restrictions prior to completion; maintenance and restrictive covenants; City inspection and information access rights; reporting requirements; remedies upon default; performance requirements; termination rights; obligation on behalf of the Petitioner to comply with applicable law, including remaining current on all taxes, and the disbursement of CID Funds to pay the City Administrative Fee.

- (i) “Petitioner” means the person or entity that has properly filed a formal petition to create a CID with the City Clerk, in accordance with this Policy and the Act.
- (j) “Project Costs” means all categories of costs authorized by the Act to be paid for with CID Funds, ~~subject to the limitations of this Policy~~ but excluding the Applicant’s attorneys’ fees.
- (k) “Revenue Sources” means all of or any portion of the following: (1) a pledge of special assessments, if any, imposed in the CID pursuant to the Act which have been paid in full prior to the date set aside by the Governing Body of the City as provided in K.S.A. 12-6a10 and amendments thereto; (2) a pledge of special assessments, if any, imposed in the CID pursuant to the Act, to be paid in installments; (3) a pledge of all of the revenue received from the CID Sales Tax, if any; (4) a pledge of the City’s full faith and credit to use its ad valorem taxing authority for the repayment of full faith and credit bonds issued pursuant to K.S.A. 12-6a36 and amendments thereto; and (5) any other funds appropriated by the City for the purpose of paying project costs including the principal and interest of bonds issued pursuant to the Act.
- (l) All other terms shall have the same meaning as defined in the Act.

IV. CRITERIA.

- (a) General Evaluation Criteria. The decision to establish a CID is within the sole discretion of the Governing Body. In determining whether to approve a petition to establish a CID, the Governing Body will evaluate whether the creation of the CID is in the City’s best interest, by considering one or more of the following criteria:
 - i. Attracts retail development to positively enhance the economic climate of and benefit the City;
 - ii. Results in the building of infrastructure beyond what the City would require or would otherwise build; and
 - iii. Promotes new development, rejuvenation, and/or redevelopment within the City.

(b) Preferred Projects. In determining whether to approve a petition to establish a CID, the Governing Body will give preference to those petitions that provide for the following:

- i. The use of CID Funds is limited to capital costs (the City will not authorize the use of CID Funds for operating expenses except as allowed by state law and only if the petitioner can demonstrate that the use of such funds for operations meets a public interest to the satisfaction of the Governing Body);
- ii. The use of pay-as-you-go financing in which CID Funds are used to reimburse Project Costs without the issuance of bonds;
- iii. The proposed CID is expected to perform such that it will not require the full duration as allowed by state law; and
- iv. The proposed Development includes public improvements to be paid with CID Funds or funds of the Applicant or other private parties.

V. ~~LIMITATIONS ON PAYMENT OF COSTS; PRIVATE PARTICIPATION~~TIME LIMITATION FOR SUBMISSION OF CID PETITION.

A petition for the creation of a CID shall not be submitted to or accepted by the City after:

- i. the date of issuance of a final certificate of occupancy for the Development if a certificate of occupancy is required in connection with the work on the Development;
or
- ii. the date of substantial completion of the Development if a certificate of occupancy is not required in connection with the work on the Development.

~~—Ineligible Costs. CID Funds shall not be used to pay for or reimburse the following:~~

~~—Applicant's attorneys' fees;~~

~~—Any Project Costs incurred prior to the date of submission of the CID Petition to the City, except for engineering and design costs and other necessary preliminary expenditures for planning the CID Project approved by the City; or~~

~~—Any Project Costs to the extent that such payment or reimbursement would result in Applicant failing to comply with the public finance limitations set forth in subsection (b) below.~~

~~(a) Required Private Financial Participation. The total CID Funds available for payment or reimbursement of Project Costs associated with any Development project shall not exceed fifty percent (50%) of the actual costs expended by the Petitioner to develop the entire Development project. The remainder of such costs, in an amount no less than fifty percent (50%) of such total costs to develop the entire Development, shall be paid or financed by the Petitioner through a combination of private debt and equity. In other words, there shall not be more than 50% of the total costs of any Development project paid with CID Funds, or a combination of CID Funds and other economic development incentives.~~

VI. BOND ISSUANCE.

The City typically expects to utilize pay-as-you-go financing for CID Projects rather than the issuance of bonds or notes under the Act. If due to exceptional circumstances, the Governing Body elects to consider the issuance of bonds or notes for a CID Project, the following guidelines will apply to such issues unless an exception is approved by the Governing Body:

- (a) The minimum principal amount of a special obligation bond or note issue will be \$3 million.
- (b) The minimum denominations of special obligation bonds or notes shall be not less than \$100,000. Minimum denominations may be reduced when one or more of the following are met:

1. The project(s) being bond financed are substantially leased;
 2. The estimated revenue stream yields significant debt service coverage on the bonds;
 3. Construction of the project(s) being bond financed is 100% complete;
 4. The repayment term is less than or equal to 60% of the maximum permitted repayment term; and/or
 5. Waiver of the minimum denomination requirement by the Governing Body.
- (c) The special obligation bonds or notes will be placed with qualified institutional investors.
- (d) The City will select the underwriter/placement agent for the special obligation bonds or notes.
- (e) The City may require that an independent feasibility study of future CID Sales Tax or special assessment revenues be performed and the cost of such study shall be borne by the Applicant.
- (f) The City may establish other conditions relating to the security for the special obligation bonds or notes such as minimum projected coverage ratios, minimum equity investment, completion of construction, execution of lease agreements for leased parcels, etc.
- (g) The issuance of bonds or notes with the City's full faith and credit or annual appropriation backing will primarily be reserved for public improvements. The Governing Body may also elect to issue General Obligation Bonds for a CID Project if it may be demonstrated by the petitioner to the satisfaction of the Governing Body that "but for" the issuance of General Obligation Bonds the project would not otherwise be feasible. The issuance of bonds or notes with the City's full faith and credit or annual appropriation backing must demonstrate to the satisfaction of the Governing Body an at-large benefit to the City and that such issuance of bonds or notes will not negatively impact the City's credit rating.

VII. APPLICATION PROCESS.

The CID application procedure shall be administered by the City Manager and the City Clerk. The applicant shall submit to the City Manager and City Clerk a complete application, which consists of an application form, a petition, application fee, and funding agreement, in accordance with this Section VII. The applicant is strongly encouraged to participate in a pre-application meeting with

the City Manager to review the proposed application and discuss the proposed Development project, before submission of the application and related materials.

(a) Application. The application shall be presented in a form and manner satisfactory to the City Manager, and shall contain the following information:

- i. The proposed use of pay-as-you-go financing in which CID Funds are to be used to reimburse Project Costs without the issuance of bonds;
- ii. A detailed description that identifies the proposed buildings, facilities, and other improvements to be constructed or improved in the CID and outside the CID, including architectural and/or engineering renderings, and the estimated date on which construction of the improvements will be commenced and completed;
- iii. Estimated cost of the Development and the CID Project;
- iv. Proposed method of financing the CID Project;
- v. Proposed amount and method of assessment, if applicable;
- vi. Proposed amount of CID Sales Tax, if applicable;
- vii. Map of the proposed CID with accompanying tax parcel I.D. information;
- viii. Legal description of the boundaries of the proposed CID;
- ix. If a CID Sales Tax is being proposed, the current and proposed taxable retail sales within the CID;
- x. Evidence of the applicant's financial participation in the Development project sufficient to comply with Section V.(b) of this Policy, and the proposed methods of funding or financing the privately-funded or privately-financed components of the project.
- xi. The current and proposed uses of facilities within the CID, including the status of any lease arrangements; and
- xii. Identification of the current owners of property within the CID and any existing rights of the Applicant to acquire property within the CID.

(b) CID Petition. The petition for the creation of the CID shall be in such form and contain all such information as is required by the Act, and shall include all additional, supplemental information as may be requested by the City Manager. No petition will be accepted by the City Clerk or without the minimum signatures required by the Act. As of the date of this Policy, the minimum signatures required by the Act are: (i) for a CID that is financed in whole or in part with a CID Sales Tax, the petition must be

signed by the owners of more than 55% of the land area within the proposed district and the owners collectively owning more than 55% by assessed value of the land area within the proposed district, and (ii) for a CID that is financed by special assessments with no CID Sales Tax, the petition must be signed by the owners of 100% of the land area within the proposed district. No person or entity shall be able to remove such person's or entity's name from the petition after the Governing Body has commenced consideration thereof, or after seven days from the date it is filed with the City Clerk, whichever is sooner.

(c) Required Fees and Funding Agreement.

- i. At the time of application, the Applicant shall pay an initial non-refundable application fee of \$1,500.
- ii. In the course of reviewing and evaluating a CID application, the City may incur out-of-pocket expenses for outside legal counsel, bond counsel, and third-party professional services. In order to reimburse the City for such costs, the Applicant shall agree in a written Funding Agreement with the City to pay for all of the fees of the City's legal counsel, bond counsel and third-party professional services providers, in conjunction with the CID review process, the establishment of a CID, and the issuance of bonds, if applicable, for the CID. In connection with the Funding Agreement, the Applicant shall deposit an initial sum of money determined by the City Manager on a case-by-case basis depending on the size and scope of the CID Project. Any portion of such deposit that is not needed to pay for the fees of the City's outside professionals shall be returned to the Applicant after all activities related to the establishment of the CID have been completed or if the Governing Body determines not to proceed with the establishment of the CID. **(See Attachment A — CID Funding Agreement Example.)**

Upon receipt of a complete application packet, the City Manager, in consultation with other City staff, legal counsel, bond counsel, and other third-party professionals, as applicable, shall review the application packet and make a determination whether the application complies with the requirements of this Policy and the Act. The City Manager may request, at any time during the preliminary review process, additional information, or corrections or additions to the Application and accompanying materials, to assist in the determination of whether the creation of the proposed CID is in the City's best interest. If the application packet is complete and complies with the requirements of this Policy and the Act, the City Manager shall submit the application packet to the Governing Body.

VIII. FINAL APPROVAL PROCESS.

The information provided below is a summary of the procedures for filing a CID petition. Because this policy does not set forth all the statutory requirements, Applicants are encouraged to read the

Act prior to petitioning the City for a CID and consult their own legal counsel with any questions regarding interpretation of the Act.

(a) Initial Resolution. Following the submission of a complete application packet and valid petition, the Governing Body may, but is not required to, adopt a resolution giving notice of a public hearing to consider the advisability of creating the CID, as follows:

- i. Such resolution shall be published once each week for two consecutive weeks in the City's official newspaper and shall be sent by certified mail to all owners and occupants of property within the proposed CID.
- ii. The second publication of such resolution shall occur at least seven (7) days prior to the date of the hearing and the certified mailed notice shall be sent at least ten (10) days prior to the hearing.
- iii. Such resolution shall contain the following information:
 1. Time and place of the hearing;
 2. General nature of the proposed district;
 3. Estimated cost of the project;
 4. Proposed method of financing the project, including, if applicable, the issuance of full-faith and credit bonds;
 5. The proposed amount of the CID sales tax, if any;
 6. The proposed amount and method of assessment, if any;
 7. A map of the proposed district; and
 8. A legal description of the proposed district.

(b) Ordinance. Following the hearing, the Governing Body may, by majority vote, approve the CID by ordinance. The ordinance shall:

- i. Authorize the project;
- ii. Approve the estimated costs of the project;
- iii. Contain a legal description and map of the proposed district;
- iv. Levy the CID sales tax, if any;
- v. Approve the maximum amount and method of assessment, if any; and

- (c) Development Agreement. Concurrently with, or prior to, the creation of a CID by the Governing Body, the City and the petitioner shall enter into a Development Agreement governing the conduct of the respective parties in relation to the proposed CID.

IX. COMPLIANCE WITH STATE STATUTE.

All procedures regarding final approval of a petition as herein set forth are intended to follow the procedures and authority as outlined in the Community Improvement District Act, K.S.A. 12-6a26 through K.S.A. 12-6a36, inclusive, for the creation of Community Improvement Districts. Any conflict between this policy and the Act shall be interpreted in favor of the provisions set forth in the Act.

X. GOVERNING BODY ACTIONS.

No elected or appointed officer, employee or committee of the City, or other public or private body or individual, shall be authorized to speak for or commit the Governing Body of the City to the establishment of a CID. The establishment of a CID is in the sole discretion of the Governing Body and until the Governing Body has completed all statutorily prescribed steps necessary to establish a CID, any actions by the Governing Body or its officers or representatives shall be an expression of good faith intent, but shall not in any way bind the City to establish a CID.

Approval of the creation of a CID based on the information presented does not constitute an implied or other approval of a site plan, special use permit, plat, rezoning or other land development application. All proposals for Development are subject to land use approvals by the appropriate body.

XI. WAIVER OF REQUIREMENTS.

The Governing Body reserves the right to grant or deny a CID under circumstances beyond the scope of this policy or to waive provisions herein. However, no such action or waiver shall be taken or made except upon a finding by the Governing Body that a compelling or imperative reason or emergency exists, and that such action or waiver is found and declared to be in the public interest. The Governing Body shall not waive any statutory requirement of State law.

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ATTACHMENT A

CID FUNDING AGREEMENT EXAMPLE

This FUNDING AGREEMENT (the “Agreement”) is entered into this date of _____, 20__ between _____ (the “Applicant”), and the City of Abilene, Kansas (the “City”).

RECITALS

- a. The City is a municipal corporation duly organized and existing under the laws of the state of Kansas and authorized by Community Improvement District Act (the “Act”), K.S.A. 12-6a26 through K.S.A. 12-6a36, inclusive, to provide Community Improvement District (“CID”) financing for certain qualified projects upon compliance with the procedures set forth in the Act.
- b. The Applicant is a [Type of Company: LLC, Corporation, Partnership, etc.].
- c. Applicant has requested that the City consider the establishment of a CID (as defined in the Act) and, if approved, to implement and administer the CID through its completion. In order to do so, the City must retain outside administrative and professional staff, outside counsel and consultants, and incur expenses, but is without a source of funds to pay such staff, counsel, consultants and expenses.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements hereinafter expressed, the parties mutually agree as follows:

SECTION ONE. CID Application.

By execution of this Agreement, the Applicant is applying to the City for the establishment of a CID. The Applicant agrees, represents and warrants that any information provided to the City in connection with the CID shall be accurate and complete to the best knowledge of the manager or member of the Applicant providing such information.

SECTION TWO. Services to be Performed by the City.

The City shall retain outside administrative and professional staff, outside counsel and consultants, and incur expenses which it, in its sole discretion, deems necessary to:

- a. Consider the establishment of a CID in accordance with the provisions of the Act, prepare an independent feasibility study and market study on behalf of the City, give all notices, make all publications, hold all hearings as required by the Act, prepare the required resolution and ordinance to establish the CID;
- b. Prepare and negotiate a definitive agreement between the parties for implementation of the CID; and

- c. If a definitive agreement is entered into, administer the CID and definitive agreement until terminated or completed.

SECTION THREE. Payment.

The Applicant shall pay the City for its fees and expenses; the time of its outside administrative and professional staff, as the City may from time to time deem appropriate; all charges for the City's outside counsel and consultants; and all other expenses incurred by the City in providing the services set forth in Section 2 (the "Charges"), subject to the following conditions:

- a. In order to insure the prompt and timely payment of the Charges, the Applicant shall establish a fund in the amount of \$_____ (the "Fund") by paying such amount to the City contemporaneously with the execution of this Agreement, receipt of which is hereby acknowledged. Thereafter, the City shall pay all Charges from moneys on deposit in the Fund and shall provide a statement thereof to the Applicant on a monthly basis which statement shall provide the amount expended from the Fund, the purpose of the expenditure, the date of the expenditure and the recipient of the money. If, in the judgment of the City's Finance Director, there are insufficient amounts on deposit in the Fund to pay for the projected Charges expected to be incurred, the Applicant shall make a subsequent deposit or deposits into the Fund in an amount equal to the initial deposit or such other amount which in the judgment of the City's Finance Director is required to provide sufficient funds to pay the projected Charges. Such additional deposit shall be made within 7 days of the receipt of the Applicant of notification by the City's Finance Director of the amount required.
- b. Following the establishment of the CID (or, if bonds are issued, upon the closing of the bond issue), the Applicant will pay the City Administrative Fee as set forth in the City's Community Improvement District Policy.
- c. All statements submitted to the City for Charges from its outside counsel or consultants shall be payable within 30 days of receipt thereof from moneys on deposit in the Fund. If sufficient amounts are not on deposit in the Fund to pay such Charges, the City shall be relieved of its obligations hereunder and no further services or activity will be performed by the City to further the proposed CID until an amount sufficient to pay such Charges, plus an amount sufficient to satisfy any further deposit request made by the City's Finance Director for projected Charges, is made. All unpaid balances on statements submitted to the City for Charges shall be subject to a penalty of two percent (2%) per month until paid, but in no event shall such penalty exceed eighteen percent (18%).

SECTION FOUR. Termination.

- a. The City may terminate this Agreement upon 10 days written notice in the event the Applicant fails to make any payments when due.
- b. The Applicant may terminate this Agreement in the event it determines not to proceed further to complete the CID upon written notice to the City thereof.
- c. If either party terminates this Agreement, the City shall apply the balance of the Fund, if any, to outstanding Charges pursuant to this Agreement and any monies due and owing to the City pursuant to any other agreement and shall pay the remaining balance, if any, to the Applicant within 30 days of such termination. In the event the balance of the Fund is insufficient to pay the outstanding Charges payable hereunder, the Applicant shall pay such Charges within 30 days of receipt of a statement from the City of the balance required to pay such Charges.

SECTION FIVE. No Obligation to Proceed with the Community Improvement District.

The Applicant acknowledges that the City is not obligated by the execution of this Agreement to establish or approve a CID and is subject to the sole discretion of the Governing Body of the City and the requirements of the Act.

SECTION SIX. Notice.

Any notice, approval, request or consent required by or asked to be given under this Agreement shall be deemed to be given if it is in writing and mailed by United States mail, postage prepaid, or delivered by hand, and addressed as follows:

To the City:

City Clerk
City Hall
PO Box 519
Abilene, KS 67410

To the Applicant:

Each party may specify that notice be addressed to any other person or address by giving to the other party ten days prior written notice thereof.

SECTION SEVEN. Scope of Agreement.

This Agreement pertains to financing requested by the Applicant pursuant to the CID Act and does not apply to any other financing which may be requested of the City by the Applicant.

SECTION EIGHT. Governing Law.

This Agreement shall be construed in accordance with the laws of the State of Kansas.

SECTION NINE. Counterparts.

This Agreement may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives the day and year first above written.

CITY OF ABILENE, KANSAS

[INSERT APPLICANT NAME]

By: _____
Ron Marsh, City Manager

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Shayla L. Mohr, CMC, City Clerk

APPROVED AS TO FORM:

By: _____
Aaron Martin, Legal Counsel

STATE OF _____)
) SS.
COUNTY OF _____)

On this ____ day of _____ 20__, before me, a notary public,
appeared _____ to me personally known, who being by me
duly sworn, did say that he/she is the _____ of
_____ and that said instrument was signed in behalf of said
company and he/she acknowledged said instrument to be the free act and deed of said company.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal in my
office the day and year last above written.

Notary Public

My Commission Expires: _____

STATE OF KANSAS)
) SS.
COUNTY OF DICKINSON)

On this ____ day of _____ 20__, before me, a notary public,
appeared _____ to me personally known, who being by me
duly sworn, did say that he/she is the _____ of
_____ and that said instrument was signed in behalf of said
company and he/she acknowledged said instrument to be the free act and deed of said company.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal in my
office the day and year last above written.

Notary Public

My Commission Expires: _____



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Ron Marsh
City Manager

Leann Johnson
Finance Director

Shayla Mohr
City Clerk

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, March 25, 2024

Session: Regular Meeting

Topic: Resolution determining the advisability of issuing taxable Industrial Revenue

Bonds for the purpose of sales tax exemptions in the construction of Rackets Tap House

Department: Community Development

Staff Contact: Kari Zook/Ron Marsh

Background:

Rackets Tap House has requested the city issue Industrial Revenue Bonds (IRB) for a sales tax exemption on eligible purchases for the construction of the project. This is for sales tax exemption only and will not abate any portion of the property taxes.

Recommendation:

Approve the resolution

Fiscal Note:

NA

Funding Source:

NA

RESOLUTION NO. 032524-2

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS DETERMINING THE ADVISABILITY OF ISSUING TAXABLE INDUSTRIAL REVENUE BONDS FOR THE PURPOSE OF FINANCING THE ACQUISITION, CONSTRUCTION, FURNISHING AND EQUIPPING OF A COMMERCIAL FACILITY TO BE LOCATED IN THE CITY; AND AUTHORIZING EXECUTION OF RELATED DOCUMENTS

WHEREAS, the City of Abilene, Kansas (the “Issuer”) desires to promote, stimulate and develop the general economic welfare and prosperity of the City of Abilene and thereby to further promote, stimulate and develop the general economic welfare and prosperity of the State of Kansas; and

WHEREAS, pursuant to the provisions of the Kansas Economic Development Revenue Bond Act, as amended and codified in K.S.A. 12-1740 *et seq.* (the “Act”), the Issuer is authorized to issue revenue bonds for such purposes, and it is hereby found and determined to be advisable and in the interest and for the welfare of the Issuer and its inhabitants that revenue bonds of the Issuer in a principal amount not to exceed \$750,000 be authorized and issued, in one or more series, to provide funds to pay the costs of the acquisition, construction, furnishing and equipping of a commercial facility (the “Project”) to be located in the Issuer and to be leased by the Issuer to Rackets Tap House Inc., a Kansas corporation, or another legal entity to be formed by the principals of Rackets Tap House Inc. (the “Tenant”).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS:

Section 1. Public Purpose. The governing body of the Issuer hereby finds and determines that the Project will promote, stimulate and develop the general economic welfare and prosperity of the Issuer and thereby further promote, stimulate and develop the general economic welfare and prosperity of the State of Kansas.

Section 2. Authorization to Acquire Project; Intent to Issue Bonds. The Issuer is hereby authorized to proceed with the acquisition, construction, furnishing and equipping of the Project and to issue its revenue bonds, in one or more series, in a principal amount not to exceed \$750,000 (the “Bonds”) to pay the costs thereof, subject to satisfaction of the conditions of issuance set forth herein.

Section 3. Conditions to Issuance of Bonds. The issuance of the Bonds is subject to: (a) the passage of an ordinance authorizing the issuance of the Bonds; (b) the successful negotiation of a Trust Indenture, Site Lease, Project Lease, Bond Purchase Agreement or other legal documents necessary to accomplish the issuance of the Bonds, the terms of which shall be in compliance with the Act and mutually satisfactory to the Issuer and the Tenant; (c) the successful negotiation and sale of the Bonds to a purchaser or purchasers yet to be determined (the “Purchaser”), which sale shall be the responsibility of the Tenant and not the Issuer; (d) the receipt of the approving legal opinion of Gilmore & Bell, P.C. (“Bond Counsel”) in form acceptable to the Issuer, the Tenant and the Purchaser; (e) the obtaining of all necessary governmental approvals to the issuance of the Bonds; and (f) the commitment to and payment by the Tenant or Purchaser

of all expenses relating to the issuance of the Bonds, including, but not limited to: (i) expenses of the Issuer and the Issuer Attorney; (ii) any underwriting or placement fees and expenses; (iii) all legal fees and expenses of Bond Counsel; and (iv) all recording and filing fees, including fees of the Kansas Board of Tax Appeals.

Section 4. Sales Tax Exemption. The Governing Body hereby determines that pursuant to the provisions of K.S.A. 79-3601 *et seq.* (the “Sales Tax Act”), particularly 79-3606(b) and (d) and other applicable laws, sales of tangible personal property or services purchased in connection with construction of the Project and financed with proceeds of the Bonds are entitled to exemption from the tax imposed by the Sales Tax Act; provided proper application is made therefore. In the event that the Bonds are not issued for any reason, the Tenant will not be entitled to a sales tax exemption under the terms of the Sales Tax Act and will remit to the State Department of Revenue all sales taxes that were not paid due to reliance on the sales tax exemption certificate granted hereunder.

Section 5. Reliance by Tenant; Limited Liability of Issuer. It is contemplated that in order to expedite acquisition of the Project and realization of the benefits to be derived thereby, the Tenant may incur temporary indebtedness or expend its own funds to pay costs of the Project prior to the issuance of the Bonds. Proceeds of Bonds may be used to reimburse the Tenant for such expenditures made not more than 60 days prior to the date this Resolution is adopted. The Bonds herein authorized and all interest thereon shall be paid solely from the revenues to be received by the Issuer from the Project and not from any other fund or source. The Issuer shall not be obligated on such Bonds in any way, except as herein set out. In the event that the Bonds are not issued, the Issuer shall have no liability to the Tenant.

Section 6. Further Action. The Clerk is hereby authorized to deliver an executed copy of this Resolution to the Tenant. The Mayor, Clerk and other officials and employees of the Issuer, including the Issuer’s counsel and Bond Counsel, are hereby further authorized and directed to take such other actions as may be appropriate or desirable to accomplish the purposes of this Resolution, including, but not limited to: (a) cooperate with the Tenant in filing an application for a sales tax exemption certificate with the Kansas Department of Revenue with respect to Bond-financed property; and (b) execution on behalf of the Issuer of the information statement regarding the proposed issuance of the Bonds to be filed with the State Board of Tax Appeals pursuant to the Act.

Section 7. Effective Date. This resolution shall become effective upon adoption by the Governing Body.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

ADOPTED by the governing body of the City of Abilene, Kansas on March 25, 2024.

[SEAL]

Mayor

Attest:

Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution of the Issuer adopted by the governing body on March 25, 2024, as the same appears of record in my office.

DATED: March 25, 2024.

Clerk

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF ABILENE, KANSAS
HELD ON MARCH 25, 2024**

The governing body met in regular session at the usual meeting place in the City on March 25, 2024, at 4:00 p.m., the following members being present and participating, to wit:

Absent:

The Mayor declared that a quorum was present and called the meeting to order.

* * * * *

(Other Proceedings)

* * * * *

There was presented a Resolution entitled:

**A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF ABILENE,
KANSAS DETERMINING THE ADVISABILITY OF ISSUING TAXABLE
INDUSTRIAL REVENUE BONDS FOR THE PURPOSE OF FINANCING THE
ACQUISITION, CONSTRUCTION, FURNISHING AND EQUIPPING OF A
COMMERCIAL FACILITY TO BE LOCATED IN THE CITY; AND
AUTHORIZING EXECUTION OF RELATED DOCUMENTS**

Commissioner _____ moved that the Resolution be adopted. The motion was seconded by Commissioner _____. The Resolution was duly read and considered, and upon being put, the motion for the adoption of the Resolution was carried by the vote of the governing body as follows:

Aye: _____.

Nay: _____.

Thereupon, the Mayor declared the Resolution duly adopted and the Resolution was then duly numbered Resolution No. 032524-2 and was signed by the Mayor and attested by the Clerk.

* * * * *

(Other Proceedings)

* * * * *

On motion duly made, seconded and carried, the meeting hereupon adjourned.

CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of the City of Abilene, Kansas held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

[SEAL]

Clerk



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Ron Marsh
City Manager

Leann Johnson
Finance Director

Shayla Mohr
City Clerk

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, March 25, 2024

Session: Regular Meeting

Topic: Credit Card Processing Fees

Department: Finance

Staff Contact: Leann Johnson, Finance Director

Background:

Prior to the onset of the COVID-19 pandemic, the city passed on credit card processing fees to the customer. When City Hall closed to the public in April 2020, the decision was made to absorb all credit card fees to encourage payments to be made online and for the convenience of customers who no longer had the option of coming into the building with cash payments.

Once City Hall was re-opened to the public, management further decided to continue absorbing the credit card fees, again to encourage online payments.

The governing body requested a review of all the current credit card processing fees to be re-considered with implementing new Utility and Fund Accounting software.

Attachments:

Spreadsheet Summary
Tyler Technologies Contract Page

Recommendation:

1. Continue absorbing credit card processing fees with the implementation of Tyler Payments, or
2. Pass on credit card processing fees to customers upon implementation of the new software, or
3. Pass on credit card processing fees to customers immediately and absorb credit card processing fees with the implementation of Tyler Payments.
4. Pass on credit card processing fees to customers immediately and upon implementation of Tyler Payments.

Fiscal Note:

See Spreadsheet Summary

Funding Source:

Vendor	Dept	Phone	In-Person	Online	Fees	Notes
Egov Strategies	Admin	Yes	Yes	No	3.95	per transaction (city absorbed)-Inperson and Phone payments only
Egov Strategies	Comm Dev	Yes	Yes	No	3.95	per transaction (city absorbed)-Inperson and Phone payments only
PSN (online)	Admin	Yes	No	Yes	0.75	per transaction (city absorbed)
US Payments	Admin	No	Kiosk	No	0.35	per transaction (transaction .35 fee city absorbed per contract)
US Payments	Admin	No	Kiosk	No	1.35	AMEX Only per transaction up to \$1,000 (city absorbed) + 6-8¢ gateway fee/transaction
US Payments	Admin	No	Kiosk	No	0.6%+1.35	AMEX Only per transaction \$1,000-\$1,500 (city absorbed) + 6-8¢ gateway fee/transaction
US Payments	Admin	No	Kiosk	No	1.25%	AMEX Only per transaction over \$1,500 (city absorbed) + 6-8¢ gateway fee/transaction
Global Payments	Court/PD	Yes	Yes	Yes	1.00	per transaction up to \$99 (customer pays for online payments only; all others city-absorbed)
Global Payments	Court/PD	Yes	Yes	Yes	2.50	per transaction \$100+ (customer pays for online payments only; all others city-absorbed)
Square	CVB	Yes	Yes	Yes	3.5% + .15	Manually entered transactions (city absorbed)
Square	CVB	Yes	Yes	Yes	2.6% + .10	Swiped transactions (city absorbed)
Global Payments	P&R	Yes	Yes	Yes	0.30	per transaction (city absorbed for all payments and always has)
Global Payments	P&R	Yes	Yes	Yes	3.07%	per transaction (city absorbed for phone & in-person payments)
Global Payments	P&R	Yes	Yes	Yes	3.10%	per transaction on line (customer pays on-line transactions only)

E-Bill Fees Paid	2021	2022	2023
Global Payments	* \$	3,541.00	\$ 2,981.00
US Payments	\$ 209.32	\$ 262.96	\$ 149.09
Egov Strategies	\$ 15,290.45	\$ 15,212.66	\$ 15,677.55
PSN**	\$ 5,539.37	\$ 8,214.55	\$ 10,707.17
Global Payments	\$ 3,698.98	\$ 5,343.05	\$ 5,642.62
Total	\$ 24,738.12	\$ 32,574.22	\$ 35,157.43

Court/PD *included in Egov Strategies with Admin/Comm Dev
Kiosk-Utilities (\$600/year annual subscription fee)-installed in 2020
Admin/Comm Dev (2021 includes Court/PD)
2020 Avg after May (Covid)-2132.87 (**see pre-covid numbers below)
Parks & Rec

**	2019	2018	2017
	\$ 1,436.51	\$ 1,312.68	\$ 1,415.38

Tyler Payments Fee Schedule	
Payer Electronic Payment Costs (Service Fee Model)	
If passing transaction costs to the payer	
<u>Payer Card Cost</u> – per card transaction with Visa, MasterCard, Discover, and American Express Applies to: - Misc Receipts: In Person - EasyPay: Online - Permitting: Online and In Person	3.75% \$2.50 minimum
Client Electronic Payment Costs (Cost Plus Fee Model)	
If absorbing the transaction costs	
Utility Access Payments Bundle <u>Client Card Cost</u> – per card transaction with Visa, MasterCard, Discover, and American Express on top of bank and card brand fees for utility transactions as part of the bundled model. Applies to: Utilities (Bundle): Online and In Person	2.00% \$0.50 minimum
<u>Client eCheck Cost</u> – per electronic check transaction Applies to: Utilities: Online	\$1.50
Miscellaneous Costs	
<u>Credit Card Chargebacks</u> – if a card payer disputes a transaction at the card issuing bank (e.g. stolen card)	\$15.00
<u>Monthly Gateway Fee</u> – Per merchant account	\$10.00
<u>Annual PCI Compliance Fee</u> – Per merchant account	\$99 annually
<u>Card Terminal Purchase</u> – per device, per month. Covers cost of PCI compliance, service, maintenance, real-time integration and support	Payments EMV Card Reader Purchase: \$529 (one-time fee per device) Plus \$180 annual per device PCI service fee

* Utility Billing Online per transaction fee is bundled into Tyler Payments rate. In the event Client elects a different processor, Client will be subject to the then-current UBO per transaction fee.
(7 MIDs)



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
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CVB Director

Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, March 25, 2024

Session: Regular Meeting

Topic: Transfer of Savings from 2023 Health Insurance Premiums to the Medical Expense

Reimbursement Account

Department: Finance

Staff Contact: Leann Johnson, Finance Director

Background:

Since 2019, the Medical Expense Reimbursement Account has realized more debits than credits in the bank account which is slowly dwindling the available balance (see Attachment 2).

In 2023 an 18% health insurance cost increase was budgeted but not actualized. I propose transferring the difference from each department's fund that was budgeted but not spent last year to increase the readily available funds for the Medical Expense Reimbursement Account.

The purpose of this Fund:

- Pays the high deductible portion for the Blue Cross Blue Shield primary insurance for each enrolled employee.
- Contributes a portion to an employee's Health Savings who are enrolled in the HSA plan.
- Reserves set aside for insurance claims.

Instead of buying the basic "cookie cutter" plan for our health insurance, we buy a high deductible plan from Blue Cross/Blue Shield. The savings we receive from the lower premiums should be transferred to our Medical Expense Reimbursement account; this has not been happening.

Benefits to purchasing our health insurance in this manner are:

1. We can customize our plan to be most beneficial for our employees.
2. The money we put in the reserve account is the city's money and we only spend dollars out of this fund to pay for the claims received until the high deductible with BC/BS is met. Higher premiums paid for a "cookie cutter" plan go straight to the insurance company and if there are savings, those savings stay with the insurance company and the city does not benefit from the savings.

Attachment 1: List of Funds Budget to Actual in 2023

Attachment 2: 5 Year Summary (2019-2023)

Recommendation:

Approve the transfer from the list of department funds to the Medical Expense Reimbursement Account

Fiscal Note:

\$109,178.42 transfer from 6 funds to the Health Plan Account

Funding Source:

See attached spreadsheet

Account	Description	Budget 2023	Actual 2023	Balance
E 001-001-510290	EMPLOYER CONTR TO BENEFITS	\$47,695.00	\$20,017.15	\$27,677.85
E 001-002-510290	EMPLOYER CONTR TO BENEFITS	\$141,654.00	\$125,181.46	\$16,472.54
E 001-003-510290	EMPLOYER CONTR TO BENEFITS	\$114,573.00	\$103,736.12	\$10,836.88
E 001-004-510290	EMPLOYER CONTR TO BENEFITS	\$34,611.00	\$49,152.29	(\$14,541.29)
E 001-005-510290	EMPLOYER CONTR TO BENEFITS	\$13,980.00	\$5,346.96	\$8,633.04
E 001-006-510290	EMPLOYER CONTR TO BENEFITS	\$60,569.00	\$34,435.55	\$26,133.45
E 001-008-510290	EMPLOYER CONTR TO BENEFITS	\$20,285.00	\$16,517.24	\$3,767.76
E 001-011-510290	EMPLOYER CONTR TO BENEFITS	\$9,593.00	\$7,539.14	\$2,053.86
E 001-012-510290	EMPLOYER CONTR TO BENEFITS	\$0.00	\$1,135.80	(\$1,135.80)
E 002-022-510290	EMPLOYER CONTR TO BENEFITS	\$24,580.00	\$20,330.57	\$4,249.43
E 002-023-510290	EMPLOYER CONTR TO BENEFITS	\$26,612.00	\$22,845.08	\$3,766.92
E 002-024-510290	EMPLOYER CONTR TO BENEFITS	\$18,556.00	\$12,177.07	\$6,378.93
E 003-000-510290	EMPLOYER CONTR TO BENEFITS	\$2,028.00	\$493.62	\$1,534.38
E 004-041-510290	EMPLOYER CONTR TO BENEFITS	\$14,574.00	\$12,617.84	\$1,956.16
E 004-042-510290	EMPLOYER CONTR TO BENEFITS	\$30,728.00	\$36,508.04	(\$5,780.04)
E 004-043-510290	EMPLOYER CONTR TO BENEFITS	\$18,556.00	\$12,176.48	\$6,379.52
E 013-131-510290	EMPLOYER CONTR TO BENEFITS	\$1,014.00	\$0.00	\$1,014.00
E 015-151-510290	EMPLOYER CONTR TO BENEFITS	\$35,787.00	\$26,006.17	\$9,780.83
	TOTAL	\$615,395.00	\$506,216.58	\$109,178.42

Medical Expense Reimbursement Account

2019	Credit	Debit	Over/Under
1st qtr	\$ 182,977.00	\$ 201,092.00	\$ (18,115.00)
2nd qtr	\$ 145,485.71	\$ 151,581.19	\$ (6,095.48)
3rd qtr	\$ 141,943.20	\$ 141,120.65	\$ 822.55
4th qtr	\$ 153,621.00	\$ 101,331.00	\$ 52,290.00
	\$ 624,026.91	\$ 595,124.84	\$ 28,902.07

2020	Credit	Debit	Over/Under
1st qtr	\$ 169,760.00	\$ 221,100.00	\$ (51,340.00)
2nd qtr	\$ 161,636.76	\$ 167,302.01	\$ (5,665.25)
3rd qtr	\$ 156,929.00	\$ 161,421.00	\$ (4,492.00)
4th qtr	\$ 162,835.70	\$ 107,739.01	\$ 55,096.69
	\$ 651,161.46	\$ 657,562.02	\$ (6,400.56)

2021	Credit	Debit	Over/Under
1st qtr	\$ 136,935.98	\$ 218,306.87	\$ (81,370.89)
2nd qtr	\$ 189,678.44	\$ 191,486.92	\$ (1,808.48)
3rd qtr	\$ 159,666.00	\$ 181,160.00	\$ (21,494.00)
4th qtr	\$ 164,756.62	\$ 172,449.29	\$ (7,692.67)
	\$ 651,037.04	\$ 763,403.08	\$ (112,366.04)

2022	Credit	Debit	Over/Under
1st qtr	\$ 173,013.00	\$ 205,782.00	\$ (32,769.00)
2nd qtr	\$ 169,992.88	\$ 178,113.41	\$ (8,120.53)
3rd qtr	\$ 174,464.44	\$ 187,941.64	\$ (13,477.20)
4th qtr	\$ 202,169.14	\$ 195,574.07	\$ 6,595.07
	\$ 719,639.46	\$ 767,411.12	\$ (47,771.66)

2023	Credit	Debit	Over/Under
1st qtr	\$ 184,763.54	\$ 203,670.27	\$ (18,906.73)
2nd qtr	\$ 200,801.84	\$ 210,675.23	\$ (9,873.39)
3rd qtr	\$ 186,395.78	\$ 194,213.77	\$ (7,817.99)
4th qtr	\$ 192,230.62	\$ 190,453.92	\$ 1,776.70
	\$ 764,191.78	\$ 799,013.19	\$ (34,821.41)



11. Call to Order – March 25, 2024, City Commission Study Session

12. March 25, 2024, City Commission Study Session Agenda

a. Fluoride Discussion – Ron Marsh, City Manager

13. Consider a motion to adjourn the March 25, 2024, City Commission Meeting.

Future Meeting Reminders

*City Commission Workshop, April 1, 2024, 12:00 pm – 5:00 pm. Dickinson County Economic Development Office, 203 NW 15th St.

*City Commission Regular Meeting, April 8, 2024, at 4 pm.

*City Commission Study Session, April 8, 2024 - following the adjournment of the regular meeting, will not start before 4:30 pm.

*City Commission Regular Meeting, April 22, 2024, at 4 pm.

*City Commission Study Session, April 22, 2024 – following the adjournment of the regular meeting, will not start before 4:30 pm.



City Commission

Brandon Rein
Mayor

Wendy Miller
Vice-Mayor

John Kollhoff
Commissioner

Trevor Witt
Commissioner

Amy Meysenburg
Commissioner

CITY STAFF

Ron Marsh
City Manager

Leann Johnson
Finance Director

Shayla Mohr
City Clerk

Kari Zook
Community Development

Kellee Timbrook
Recreation Director

Julie Roller Weeks
CVB Director

Anna Hatter
Chief of Police

Kale Strunk
Fire Chief

Brad Anderson
Public Works Director

City Commission Meeting Date: Monday, March 25, 2024

Session: Study Session

Topic: Fluoride

Department: Public Works

Staff Contact: Ron Marsh/Brad Anderson/Jay Leusman

Background:

- Abilene Water Treatment Plant came online in 1998.
- Adding fluoride was an afterthought. Per the January 11, 1999 City Commission minutes, fluoride was first added beginning February 1, 1999.
- Operators feed the chemical into the system.
- Fluoride is dangerous in chemical form; operators wear PPE.
- From operator standpoint it's a dangerous process.
- EPA has lowered the threshold for fluoride over the years, now at .7 milligrams/liter (PPM)
- Naturally occurring, fluoride runs 0.2 - 0.5 ppm depending on the water source.
- Abilene doesn't add much and tends to run on the shy side.
- Based on an average of 30M gallons pumper per month, we use roughly a 55 gal drum/month.
- Annual cost for fluoride runs \$2200-\$4400.

Chemicals used in water production:

- Chlorine Gas (Cl₂) – used for the disinfection of water. We maintain a residual of 1.8 mg/l to 2.0 mg/l. We use roughly 14 lbs per day.
- Caustic Soda (NaOH) – used for stabilizing the water and preventing corrosion of the pipe or scaling on the pipe surface. We maintain a pH range of 7.6-8.0. We use roughly 30 gallons per day.
- Fluoride (Hydrofluorosilicic Acid) – Used to add to the fluoride residual of the water. We maintain a consistent 0.70 mg/l residual. We use roughly 1.5 gallons per day.

Additional information:

Ordinance 2497, authorizing the electorate's vote on adding fluoride to the municipal water supply, was approved on February 4, 1980. The vote was on April 1, 1980. According to the April 14, 1980, City Commission minutes, the results of the vote were yes – 626, no – 1329.

At the April 14, 1997, City Commission meeting, Ordinance 2828 (attached) was approved, authorizing and directing the fluoridation of water provided by the municipal water utility upon completion of the municipal water treatment plant.

ORDINANCE NO. 2828

**AN ORDINANCE AUTHORIZING AND DIRECTING THE FLUORIDATION OF
THE WATER PROVIDED BY THE MUNICIPAL WATER UTILITY.**

Be It Ordained by the Governing Body of the City of Abilene, Kansas, that:

Section 1. In order to protect and promote the health of the residents of the City of Abilene, Kansas, the fluoridation of the water provided by the municipal water utility is hereby authorized and directed.

Section 2. The amount and method of fluoridation shall be consistent with all applicable state and federal regulations, as well as standards generally recognized and accepted by the medical and dental professions.

Section 3. Fluoridation of the water provided by the municipal water utility shall commence at the earliest feasible time after the completion of the municipal water treatment plant.

Section 4. This ordinance shall be effective upon publication in the official city newspaper.

Passed on this 14th day of April, 1997.



Attest

Doris M. Arneson
DORIS M. ARNESON
City Clerk

John R. ZutaVERN
JOHN R. ZUTAVERN
Mayor

CITY OF ABILENE

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***Check Detail Register©**

Batch: 032524PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
002000 Astra Bank checking					
37117	03/25/24	ABILENE PUBLIC LIBRARY			
E 011-000-520790		DISTRIBUTIONS	\$10,344.12	STM 032024	MARCH 2024 DISTRIBUTIONS
		Total	\$10,344.12		
37118	03/25/24	ABILENE REFLECTOR-CHRONICLE			
E 001-008-520910		DUES-SUBSCRIPTIONS-	\$43.00	00280361	ORD. #24-3445 FLOODPLAIN
E 001-008-520260		SPECIAL PROJECTS	\$139.00	00280523	RES. #022624-2 PARKS SYSTEM MASTER PLAN 2024-2045
E 015-151-520910		DUES-SUBSCRIPTIONS-	\$62.00	00280608	INVITATION TO BID TENNIS COURTS ADA ACCESSIBILITY ADDITION
E 001-001-520910		DUES-SUBSCRIPTIONS-	\$32.00	00280623	ORD. #24-3446 TWIN VALLEY COMMUNICION FRANCHISE FEES
		Total	\$276.00		
37119	03/25/24	ABILENE RENT-ALL & SALES, INC			
E 001-004-521060		GASOLINE-OIL-LUBRICA	\$42.95	77393	OXYGEN FOR TORCH
		Total	\$42.95		
37120	03/25/24	ABILENE TERMITE & PEST CO			
E 001-015-520710		CIVIC CENTER MAINTEN	\$90.00	10989	FEB. PEST CONTROL
		Total	\$90.00		
37121	03/25/24	ADAMS, SHAROLYN			
E 013-131-520220		POSTAGE & METER RE	\$325.95	STM 031524	REIMB MAIL 29 PACKAGES TO GROUP TOUR OPERATORS
		Total	\$325.95		
37122	03/25/24	ARMSCOR CARTRIDGE INC			
E 001-002-521230		AMMUNITION / RANGE S	\$584.00	17821	AMMO
		Total	\$584.00		
37123	03/25/24	JEFF WILKENS			
E 015-157-520610		BUILDING MAINTENANC	\$900.00	2895	CC DRAINAGE
		Total	\$900.00		
37124	03/25/24	BLACKWELL & STRUBLE			
E 001-012-520110		LEGAL	\$250.00	STM 030624	T. ALLEN 23-0050
E 001-012-520110		LEGAL	\$250.00	STM 030624	O. SANCHEZ 23-0386
E 001-012-520110		LEGAL	\$250.00	STM 030624	C. SMITH 23-0186
E 001-012-520110		LEGAL	\$250.00	STM 030624	S. SMITH 23-0112
		Total	\$1,000.00		
37125	03/25/24	BOBCAT OF SALINA			
E 001-004-520620		EQUIPMENT REP & MAI	\$535.68	081625	SKID STEER FILTERS
		Total	\$535.68		
37126	03/25/24	CATLETT AUTOMOTIVE INC			
E 001-004-520620		EQUIPMENT REP & MAI	(\$6.00)	172661	CORE RETURN
E 001-004-520620		EQUIPMENT REP & MAI	(\$12.00)	172995	OLD AIR COMPRESSOR BATTERY CREDIT
E 004-042-521080		TOOLS & MINOR EQUIP	\$15.00	173366	OIL FILTER WRENCH & AIR/OIL FILTERS
E 004-042-520620		EQUIPMENT REP & MAI	\$166.89	173366	OIL FILTER WRENCH & AIR/OIL FILTERS

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Batch: 032524PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 004-042-520620		EQUIPMENT REP & MAI	\$5.01	173390	FILTERS JD TRACTOR
E 001-004-520620		EQUIPMENT REP & MAI	\$33.08	173433	POWER STERRING FLUID/STOP LEAK
E 004-042-521080		TOOLS & MINOR EQUIP	\$27.60	173443	REFUND OIL FILTER WRENCHES
E 004-042-521080		TOOLS & MINOR EQUIP	(\$3.34)	173448	CREDIT FOR TAX
E 001-004-520620		EQUIPMENT REP & MAI	\$10.37	173638	#02 WIPER BLADES
E 001-004-520610		BUILDING MAINTENANC	\$52.98	173639	OIL DRY
E 001-004-520620		EQUIPMENT REP & MAI	\$51.98	173737	GREASE GUN
E 001-004-520620		EQUIPMENT REP & MAI	\$115.62	173773	HYDRO LINE MILLING MACHINE
		Total	\$457.19		
37127	03/25/24	CFS INSPECTIONS			
E 001-003-521231		FIRE EQUIPMENT	\$1,807.15	2024MC0038	LADDER TESTING
		Total	\$1,807.15		
37128	03/25/24	CHADS PAINTING & REMODELING, LLC			
E 001-002-520610		BUILDING MAINTENANC	\$176.63	1074	BUILD, HANG & PAINT SHELVES
		Total	\$176.63		
37129	03/25/24	CINTAS			
E 002-023-521140		FIRST AID & MEDICAL S	\$56.37	5189739180	WTP 1ST AID CABINET
		Total	\$56.37		
37130	03/25/24	CKF ADDICTION TREATMENT			
E 009-000-520800		AWARDS & CONTRIBUTI	\$14,778.00	STM 022824	2024 LIQUOR TAX FUNDING
		Total	\$14,778.00		
37131	03/25/24	COHORT.DIGITAL, LLC			
E 013-131-520740		PROMOTION, ADS, MAR	\$1,244.21	2696	DIGITAL AD PATERNERSHIP W/EISHENHOWER
		Total	\$1,244.21		
37132	03/25/24	COMMUNITY FOUNDATION OF DK CTY			
E 001-001-520800		AWARDS & CONTRIBUTI	\$1,000.00	STM 030624	DK COUNTY CEO OPERTATING FUND PLEDGE
		Total	\$1,000.00		
37133	03/25/24	CORE & MAIN			
E 002-022-520685		FIRE HYDRANTS & VALV	\$6,961.24	U488116	ALTITUDE VALVE
		Total	\$6,961.24		
37134	03/25/24	CYRA			
E 013-131-520740		PROMOTION, ADS, MAR	\$200.00	STM 030824	CHRISTIAN YOUTH RODEO ASSOC. SPONSORSHIP
		Total	\$200.00		
37135	03/25/24	DK CTY ADMINISTRATION			
E 001-002-520700		RENT-CONTRACTS-MAI	\$13,100.00	STM 030124	TYLER TECH ANNUAL RECORDS MANAGEMENT SOFTWARE
		Total	\$13,100.00		
37136	03/25/24	DON'S TIRE & SUPPLY			
E 001-002-520600		VEHICLE EXPENSES	\$24.50	287607	FLAT REPAIR
E 001-003-521231		FIRE EQUIPMENT	\$80.00	291868	ROTATE & BALANCE
		Total	\$104.50		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
37137	03/25/24	DOWNTOWN DANCE LLC			
E 015-156-523331		DANCE/TUMBLING	\$1,662.00	STM 031924	MARCH TUMBLING FEES
		Total	\$1,662.00		
37138	03/25/24	WONDERWARE INC			
E 002-024-520782		E-BILL FEES	\$604.35	INV-24489	FEB 2024 CC PROCESSING
E 004-043-520782		E-BILL FEES	\$604.35	INV-24489	FEB 2024 CC PROCESSING
		Total	\$1,208.70		
37139	03/25/24	EMPOWER FAMILY HEALTH AMERICAL LC			
E 001-001-510290		EMPLOYER CONTRB TO	\$178.70	STM 031824	MARCH 2024 ADMIN SERVICES & MONTHLY COMPLIANCE FEE
		Total	\$178.70		
37140	03/25/24	FARMERS ALLIANCE COMPANIES			
E 001-002-520430		FIDELITY BONDS	\$50.00	STM 022824	NOTARY BOND JOSE J. CARRANZA
		Total	\$50.00		
37141	03/25/24	FINLEY, CHRISTINA			
E 002-024-520780		REFUND EXPENSE	\$86.68	STM 030624	REFUND SET OFF PYMT/ACCT ALREADY PAID WITH CBK
		Total	\$86.68		
37142	03/25/24	FOSTER DESIGN ASSOCIATES LLC			
E 001-008-520260		SPECIAL PROJECTS	\$9,901.64	23006-6	COMPREHENSIVE PLAN & PARKS MASTER PLAN
		Total	\$9,901.64		
37143	03/25/24	FRY & ASSOCIATES, INC			
E 008-000-530365		FRIENDS OF THE PARK	\$4,309.90	FRYQ65896	MEMORIAL TABLE
		Total	\$4,309.90		
37144	03/25/24	GALLS, LLC			
E 001-002-530390		POLICE EQUIPMENT	\$16.79	027135107	NAMETAG
E 001-002-521150		UNIFORMS & ALTERATI	\$209.61	027169434	UNIFORM
		Total	\$226.40		
37145	03/25/24	HAMM, INC			
E 015-151-520261		GRANT MATCH	\$285.74	567568	SCREENINGS WALKING PATH PATHWAY GRANT
E 015-151-520261		GRANT MATCH	\$572.26	567745	SCREENINGS WALKING PATH PATHWAY GRANT
E 002-022-520640		STREET REPAIRS	\$949.17	568248	ROCK FOR BACK FILLING WATER LINE REPAIRS
E 002-022-531060		WATER DISTRIBUTION L	\$949.17	568248	ROCK FOR BACK FILLING WATER LINE REPAIRS
E 015-151-520261		GRANT MATCH	\$709.73	568580	SCREENINGS WALKING PATH PATHWAY GRANT 2023
		Total	\$3,466.07		
37146	03/25/24	HAYS FIRE & RESCUE			
E 001-003-521231		FIRE EQUIPMENT	\$1,104.91	6928D	CHARGER FOR T33
		Total	\$1,104.91		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
37147	03/25/24	HEARTLAND HOUSING PARTNERS, LLC			
E 046-000-530375		COMPENSATION- LOT S	\$5,000.00	STM 030724	RHID 1702 PARKVIEW
E 046-000-530375		COMPENSATION- LOT S	\$5,000.00	STM 031424	RHID 1705 FAIRWAY DR
		Total	\$10,000.00		
37148	03/25/24	BRAD HOMMAN			
E 001-015-520710		CIVIC CENTER MAINTEN	\$119.40	9101	YEARLY ALARM SERVICE
E 001-003-521231		FIRE EQUIPMENT	\$898.00	9269	2 NEW PAGERS
		Total	\$1,017.40		
37149	03/25/24	HUTCHINSON COMMUNITY COLLEGE			
E 001-004-520270		TRAINING	\$586.25	62274	SPRING 2024 COOPER & ANGUIANO
E 002-022-520270		TRAINING	\$586.25	62274	SPRING 2024 COOPER & ANGUIANO
E 002-023-520270		TRAINING	\$586.25	62274	SPRING 2024 COOPER & ANGUIANO
E 004-041-520270		TRAINING	\$586.25	62274	SPRING 2024 COOPER & ANGUIANO
E 004-042-520270		TRAINING	\$2,345.00	62274	SPRING 2024 COOPER & ANGUIANO
		Total	\$4,690.00		
37150	03/25/24	JACKSON, PAMELA			
E 002-024-520780		REFUND EXPENSE	\$47.97	STM 031524	REFUND OVERPAYMENT FINAL WATER BILL
		Total	\$47.97		
37151	03/25/24	JACKSON, PETER R.			
E 015-153-522870		YOUTH SOFTBALL	\$172.00		ASB UMPIRE 5 GAMES/ASB SUPERVISOR 12/TEAM
		Total	\$172.00		
37152	03/25/24	JOHNSON, LEANN			
E 001-001-520270		TRAINING	\$10.92	STM 031524	MILEAGE SOFTWARE PREVIEW JUNCTION CITY
E 002-024-520270		TRAINING	\$10.92	STM 031524	MILEAGE SOFTWARE PREVIEW JUNCTION CITY
E 004-043-520270		TRAINING	\$10.91	STM 031524	MILEAGE SOFTWARE PREVIEW JUNCTION CITY
		Total	\$32.75		
37153	03/25/24	JONES, JOSHUA			
E 001-012-520960		PRISONER CARE	\$527.00	22-0519	REFUND OVERPAYMENT
		Total	\$527.00		
37154	03/25/24	KANSAS FOREST SERVICE,			
E 001-001-520870		TREE BOARD	\$30.00	STM 031524	TCUSA RECOGNITION DAY
		Total	\$30.00		
37155	03/25/24	KDHE			
E 002-023-520190		EXAMINATIONS & LICEN	\$350.00	STM 031524	LAB ACCREDITATION WTP
		Total	\$350.00		
37156	03/25/24	KEY EQUIPMENT & SUPPLY			
E 002-022-521080		TOOLS & MINOR EQUIP	\$583.78	KC211765	REBUILD KIT FOR HYDRO WAND
		Total	\$583.78		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
37157	03/25/24	KRWA			
E 001-004-520270		TRAINING	\$23.00	1084	CONF REGISTRATION ANDERSON, LEUSMAN, CLAR, SIMS, RHODES & FEENY
E 002-022-520270		TRAINING	\$69.00	1084	CONF REGISTRATION ANDERSON, LEUSMAN, CLAR, SIMS, RHODES & FEENY
E 002-023-520270		TRAINING	\$46.00	1084	CONF REGISTRATION ANDERSON, LEUSMAN, CLAR, SIMS, RHODES & FEENY
E 004-041-520270		TRAINING	\$69.00	1084	CONF REGISTRATION ANDERSON, LEUSMAN, CLAR, SIMS, RHODES & FEENY
E 004-042-520270		TRAINING	\$23.00	1084	CONF REGISTRATION ANDERSON, LEUSMAN, CLAR, SIMS, RHODES & FEENY
E 002-023-520270		TRAINING	\$230.00	1084	CONF REGISTRATION ANDERSON, LEUSMAN, CLAR, SIMS, RHODES & FEENY
E 004-042-520270		TRAINING	\$230.00	1084	CONF REGISTRATION ANDERSON, LEUSMAN, CLAR, SIMS, RHODES & FEENY
E 004-042-520270		TRAINING	\$230.00	1084	CONF REGISTRATION ANDERSON, LEUSMAN, CLAR, SIMS, RHODES & FEENY
E 001-004-520270		TRAINING	\$115.00	1084	CONF REGISTRATION ANDERSON, LEUSMAN, CLAR, SIMS, RHODES & FEENY
E 001-005-520270		TRAINING	\$115.00	1084	CONF REGISTRATION ANDERSON, LEUSMAN, CLAR, SIMS, RHODES & FEENY
E 002-023-520270		TRAINING	\$195.00	1084	CONF REGISTRATION ANDERSON, LEUSMAN, CLAR, SIMS, RHODES & FEENY
		Total	\$1,345.00		
37158	03/25/24	KS POLICE DOG ASSOCIATION			
E 001-002-520910		DUES-SUBSCRIPTIONS-	\$85.00	380	2024-2025 MEMBERSHIP & 2024 CERTIFICATION
		Total	\$85.00		
37159	03/25/24	LACAL EQUIPMENT, INC			
E 001-004-520620		EQUIPMENT REP & MAI	\$2,355.54	0406336-IN	GUTTER BROOM WIRE & POLY TUBE BROOM
		Total	\$2,355.54		
37160	03/25/24	LEAGUE KS MUNICIPALITIES			
E 001-001-520270		TRAINING	\$58.34	8723	LITY LEADERS ACADEMY LEANN JOHNSON
E 002-024-520270		TRAINING	\$58.33	8723	LITY LEADERS ACADEMY LEANN JOHNSON
E 004-043-520270		TRAINING	\$58.33	8723	LITY LEADERS ACADEMY LEANN JOHNSON
E 001-001-520280		TRAVEL-MEETINGS & C	\$175.00	8756	CITY LEADERS ACADEMY - AMY MEYSENBURG
		Total	\$350.00		
37161	03/25/24	LUMBER HOUSE TRUE VALUE			
E 001-006-521160		LAWN & GARDEN SUPP	\$1,993.43	2403-172361	FERTILIZER & MULCH
E 001-001-521080		TOOLS & MINOR EQUIP	\$2.00	2403-172546	SOCKET ADAPTER
E 002-024-521080		TOOLS & MINOR EQUIP	\$1.99	2403-172546	SOCKET ADAPTER
E 004-043-521080		TOOLS & MINOR EQUIP	\$1.99	2403-172546	SOCKET ADAPTER
E 004-042-520620		EQUIPMENT REP & MAI	\$137.05	2403-174063	HUSTLER SERVICE
E 004-042-520610		BUILDING MAINTENANC	\$10.96	2403-174073	ELECTRICL CONNECTORS
E 004-042-520620		EQUIPMENT REP & MAI	\$5.66	2403-174106	HUSTLER SERVICE
E 001-005-521080		TOOLS & MINOR EQUIP	\$18.92	2403-174525	PAINT/EYE BOLT
E 001-001-521080		TOOLS & MINOR EQUIP	\$14.21	2403-174840	SAFETY GLASSES/WIRE PLIER
E 002-024-521080		TOOLS & MINOR EQUIP	\$14.21	2403-174840	SAFETY GLASSES/WIRE PLIER
E 004-043-521080		TOOLS & MINOR EQUIP	\$14.20	2403-174840	SAFETY GLASSES/WIRE PLIER

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Batch: 032524PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 001-015-530380		MISCELLANEOUS	\$190.00	2403-176141	FERTILIZER, CHEMICALS & MULCH
E 015-157-520610		BUILDING MAINTENANC	\$171.00	2403-176141	FERTILIZER, CHEMICALS & MULCH
E 001-013-520610		BUILDING MAINTENANC	\$209.00	2403-176141	FERTILIZER, CHEMICALS & MULCH
E 001-001-520611		GROUNDS MAINTENAN	\$80.00	2403-176141	FERTILIZER, CHEMICALS & MULCH
E 001-006-521160		LAWN & GARDEN SUPP	\$1,477.51	2403-176141	FERTILIZER, CHEMICALS & MULCH
E 001-006-521160		LAWN & GARDEN SUPP	(\$53.55)	2403-176220	CREDIT TREFLAN
E 001-006-521160		LAWN & GARDEN SUPP	\$133.99	2403-176221	FERTILIZER
		Total	\$4,422.57		
37162	03/25/24	RAFAEL S. HERNANDEZ			
E 001-001-520610		BUILDING MAINTENANC	\$15.00	37515	CITY HALL WINDOWS WASHED
E 002-024-520610		BUILDING MAINTENANC	\$15.00	37515	CITY HALL WINDOWS WASHED
E 004-043-520610		BUILDING MAINTENANC	\$15.00	37515	CITY HALL WINDOWS WASHED
E 001-008-520610		BUILDING MAINTENANC	\$15.00	37515	CITY HALL WINDOWS WASHED
		Total	\$60.00		
37163	03/25/24	MULLEN, DAVID			
E 015-151-520600		VEHICLE EXPENSES	\$9.17	STM 031324	MILEAGE DK LEAGUE MEETING ENTERPRISE
		Total	\$9.17		
37164	03/25/24	INVORG INC			
E 001-011-520705		SOFTWARE SUBSCRIPT	\$1,422.00	01437	FEB 2024 MONTHLY FEE
		Total	\$1,422.00		
37165	03/25/24	NEX-TECH RURAL TELEPHONE			
E 002-023-520520		TELEPHONE / INTERNE	\$57.32	STM 030124	TELEPHONE SERVICE
E 004-042-520520		TELEPHONE / INTERNE	\$111.14	STM 030124	TELEPHONE SERVICE
E 005-000-520520		TELEPHONE / INTERNE	\$114.64	STM 030124	TELEPHONE SERVICE
		Total	\$283.10		
37166	03/25/24	OCCK INC.			
E 003-000-520490		OCCK SERVICES	\$6,166.67	125866	FEB 2024 LABOR @ RECYCLE CENTER
		Total	\$6,166.67		
37167	03/25/24	OPTIV SECURITY INC.			
E 001-002-530390		POLICE EQUIPMENT	\$164.37	INV-1002586	3 YEAR KEY FOB TOKENS/KCJIS SYSTEM
		Total	\$164.37		
37168	03/25/24	PACE ANALYTICAL SERVICES			
E 002-023-520210		LAB ANALYSIS & EQUIP	\$275.00	2460202338	KDHE POND SAMPLES
E 004-042-520210		LAB ANALYSIS & EQUIP	\$279.10	2460202391	SUSPENDED SOLIDS
		Total	\$554.10		
37169	03/25/24	PIONEER FARM INC			
E 001-004-521080		TOOLS & MINOR EQUIP	\$46.90	652239	GRUNDER BLADES
E 005-000-520610		BUILDING MAINTENANC	\$18.79	654018	LIGHT PROJECT HANGAR BAY
E 001-005-521060		GASOLINE-OIL-LUBRICA	\$37.97	655793	SEAFOAM & HOSE SHUT OFF
		Total	\$103.66		
37170	03/25/24	QUADIENT, INC			
E 001-001-520220		POSTAGE & METER RE	\$23.00	60886440	POSTAGE MACHINE RENTAL 4/3/24-7/2/24

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 002-024-520220		POSTAGE & METER RE	\$23.00	60886440	POSTAGE MACHINE RENTAL 4/3/24-7/2/24
E 004-043-520220		POSTAGE & METER RE	\$23.00	60886440	POSTAGE MACHINE RENTAL 4/3/24-7/2/24
E 001-002-520220		POSTAGE & METER RE	\$13.80	60886440	POSTAGE MACHINE RENTAL 4/3/24-7/2/24
E 001-003-520220		POSTAGE & METER RE	\$1.38	60886440	POSTAGE MACHINE RENTAL 4/3/24-7/2/24
E 001-008-520220		POSTAGE & METER RE	\$20.70	60886440	POSTAGE MACHINE RENTAL 4/3/24-7/2/24
E 001-011-520220		POSTAGE & METER RE	\$16.56	60886440	POSTAGE MACHINE RENTAL 4/3/24-7/2/24
E 001-012-520220		POSTAGE & METER RE	\$5.52	60886440	POSTAGE MACHINE RENTAL 4/3/24-7/2/24
E 015-151-520220		POSTAGE & METER RE	\$11.04	60886440	POSTAGE MACHINE RENTAL 4/3/24-7/2/24
		Total	\$138.00		
37171	03/25/24	RENEWABLE CONSULTING, LLC			
R 001-430450		ELEC PERMITS & LICEN	\$50.00	STM 031424	REFUND ELECTRICAL PERMITS 2024-036 & 2024-037
		Total	\$50.00		
37172	03/25/24	ROASTER JOES, INC			
E 001-003-520970		MISCELLANEOUS SERVI	\$149.07	2064:318194	COFFEE
E 001-001-520970		MISCELLANEOUS SERVI	\$17.22	2064:318195	COFFEE
E 002-024-520970		MISCELLANEOUS SERVI	\$17.22	2064:318195	COFFEE
E 004-043-520970		MISCELLANEOUS SERVI	\$17.22	2064:318195	COFFEE
		Total	\$200.73		
37173	03/25/24	ROLLER-WEEKS, JULIE			
E 013-131-520270		TRAINING	\$210.91	STM 031824	TRAINING US TRAVEL DESTINATION CAPITOL HILL
		Total	\$210.91		
37174	03/25/24	ROSS, ANTHONY W.			
E 015-153-522870		YOUTH SOFTBALL	\$168.00	STM 031824	ASB UMPIRE 6 GAMES
		Total	\$168.00		
37175	03/25/24	SALINA SEPTIC SERVICE			
E 015-153-530331		FIELD IMPROVEMENTS	\$200.00	119251	BALL DIAMOND PORTA POTTY
		Total	\$200.00		
37176	03/25/24	SAM, LLC			
E 027-000-530260		SPECIAL PROJECTS	\$28,800.00	201210720	480 STRUCTURES COMPLETED STORM WATER G/S
		Total	\$28,800.00		
37177	03/25/24	SIXTEEN 60 PUBLISHING CO.			
E 015-151-520320		PRINTING & ADVERTISI	\$198.35	5481	KS PREGAME AD
		Total	\$198.35		
37178	03/25/24	SMART INSURANCE			
E 001-001-520410		INSURANCE	\$49.34	4739	2024 CITY LIABILITY INSURANCE
E 002-024-520410		INSURANCE	\$49.33	4739	2024 CITY LIABILITY INSURANCE
E 004-043-520410		INSURANCE	\$49.33	4739	2024 CITY LIABILITY INSURANCE
E 001-002-520410		INSURANCE	\$8,694.00	4739	2024 CITY LIABILITY INSURANCE
E 001-001-520410		INSURANCE	\$10,548.67	4739	2024 CITY LIABILITY INSURANCE
E 002-024-520410		INSURANCE	\$10,548.67	4739	2024 CITY LIABILITY INSURANCE
E 004-043-520410		INSURANCE	\$10,548.66	4739	2024 CITY LIABILITY INSURANCE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 001-001-520410		INSURANCE	\$28,370.94	4739	2024 CITY LIABILITY INSURANCE
E 001-002-520410		INSURANCE	\$196.97	4739	2024 CITY LIABILITY INSURANCE
E 001-004-520410		INSURANCE	\$2,350.08	4739	2024 CITY LIABILITY INSURANCE
E 001-005-520410		INSURANCE	\$415.87	4739	2024 CITY LIABILITY INSURANCE
E 001-006-520410		INSURANCE	\$12,262.95	4739	2024 CITY LIABILITY INSURANCE
E 001-007-520410		INSURANCE	\$5,216.97	4739	2024 CITY LIABILITY INSURANCE
E 001-013-520410		INSURANCE	\$2,427.35	4739	2024 CITY LIABILITY INSURANCE
E 001-015-520410		INSURANCE	\$4,280.83	4739	2024 CITY LIABILITY INSURANCE
E 002-024-520410		INSURANCE	\$60,204.72	4739	2024 CITY LIABILITY INSURANCE
E 003-000-520410		INSURANCE	\$1,149.36	4739	2024 CITY LIABILITY INSURANCE
E 004-043-520410		INSURANCE	\$52,216.46	4739	2024 CITY LIABILITY INSURANCE
E 015-157-520410		INSURANCE	\$11,103.56	4739	2024 CITY LIABILITY INSURANCE
E 001-001-520410		INSURANCE	\$5,482.88	4739	2024 CITY LIABILITY INSURANCE
E 001-001-520410		INSURANCE	\$862.90	4739	2024 CITY LIABILITY INSURANCE
E 001-002-520410		INSURANCE	\$1,321.78	4739	2024 CITY LIABILITY INSURANCE
E 001-003-520410		INSURANCE	\$4,975.02	4739	2024 CITY LIABILITY INSURANCE
E 001-004-520410		INSURANCE	\$4,658.34	4739	2024 CITY LIABILITY INSURANCE
E 001-005-520410		INSURANCE	\$45.89	4739	2024 CITY LIABILITY INSURANCE
E 001-006-520410		INSURANCE	\$1,068.44	4739	2024 CITY LIABILITY INSURANCE
E 002-024-520410		INSURANCE	\$1,867.05	4739	2024 CITY LIABILITY INSURANCE
E 003-000-520410		INSURANCE	\$1,731.43	4739	2024 CITY LIABILITY INSURANCE
E 004-043-520410		INSURANCE	\$1,466.20	4739	2024 CITY LIABILITY INSURANCE
E 001-001-520410		INSURANCE	\$10,633.34	4739	2024 CITY LIABILITY INSURANCE
E 002-024-520410		INSURANCE	\$10,633.33	4739	2024 CITY LIABILITY INSURANCE
E 004-043-520410		INSURANCE	\$10,633.33	4739	2024 CITY LIABILITY INSURANCE
E 001-001-520410		INSURANCE	\$1,010.67	4739	2024 CITY LIABILITY INSURANCE
E 001-002-520410		INSURANCE	\$31,730.00	4739	2024 CITY LIABILITY INSURANCE
E 001-003-520410		INSURANCE	\$10,311.00	4739	2024 CITY LIABILITY INSURANCE
E 001-004-520410		INSURANCE	\$18,267.00	4739	2024 CITY LIABILITY INSURANCE
E 001-006-520410		INSURANCE	\$4,658.00	4739	2024 CITY LIABILITY INSURANCE
E 001-011-520410		INSURANCE	\$2,325.00	4739	2024 CITY LIABILITY INSURANCE
E 002-024-520410		INSURANCE	\$8,024.67	4739	2024 CITY LIABILITY INSURANCE
E 004-043-520410		INSURANCE	\$10,934.67	4739	2024 CITY LIABILITY INSURANCE
E 005-000-520410		INSURANCE	\$1,199.00	4739	2024 CITY LIABILITY INSURANCE
E 001-005-520410		INSURANCE	\$2,447.00	4739	2024 CITY LIABILITY INSURANCE
Total			\$366,971.00		
37179	03/25/24	SMITH, HEATHER N.			
E 050-000-520290		COURT BOND REFUND	\$10.00		
Total			\$10.00		
37180	03/25/24	TRANSUNION RISK & ALTERNATIVE			
E 001-002-520705		SOFTWARE SUBSCRIPT	\$115.00	6199432-202	FEB 2024 BILLING
Total			\$115.00		
37181	03/25/24	US BANK EQUIPMENT FINANCE			
E 001-001-520700		RENT-CONTRACTS-MAI	\$201.48	523713139	COPIER CONTRACT PYMT - 12-25/23-2/25/24
E 002-024-520700		RENT-CONTRACTS-MAI	\$201.48	523713139	COPIER CONTRACT PYMT - 12-25/23-2/25/24
E 004-043-520700		RENT-CONTRACTS-MAI	\$201.48	523713139	COPIER CONTRACT PYMT - 12-25/23-2/25/24

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$604.44		
37182	03/25/24	VANDERBILT'S NO. 4, INC			
E 001-005-521150		UNIFORMS & ALTERATI	\$150.00	701243	S. SIMS BOOTS
E 001-004-521150		UNIFORMS & ALTERATI	\$112.50	702402	T PELLETIER BOOTS
E 001-005-521150		UNIFORMS & ALTERATI	\$37.50	702402	T PELLETIER BOOTS
Total			\$300.00		
37183	03/25/24	VERIZON			
E 001-004-520520		TELEPHONE / INTERNE	\$12.15	9958521063	CELL PHONE SERVICE
E 002-022-520520		TELEPHONE / INTERNE	\$12.15	9958521063	CELL PHONE SERVICE
E 001-004-520520		TELEPHONE / INTERNE	\$20.74	9958521063	CELL PHONE SERVICE
E 002-022-520520		TELEPHONE / INTERNE	\$20.73	9958521063	CELL PHONE SERVICE
E 001-004-520520		TELEPHONE / INTERNE	\$20.01	9958521063	CELL PHONE SERVICE
E 002-022-520520		TELEPHONE / INTERNE	\$20.00	9958521063	CELL PHONE SERVICE
E 001-004-520520		TELEPHONE / INTERNE	\$8.10	9958521063	CELL PHONE SERVICE
E 002-022-520520		TELEPHONE / INTERNE	\$8.10	9958521063	CELL PHONE SERVICE
E 004-041-520520		TELEPHONE / INTERNE	\$8.10	9958521063	CELL PHONE SERVICE
E 001-001-520520		TELEPHONE / INTERNE	\$13.83	9958521063	CELL PHONE SERVICE
E 001-001-520520		TELEPHONE / INTERNE	\$13.34	9958521063	CELL PHONE SERVICE
E 002-024-520520		TELEPHONE / INTERNE	\$13.82	9958521063	CELL PHONE SERVICE
E 002-024-520520		TELEPHONE / INTERNE	\$13.33	9958521063	CELL PHONE SERVICE
E 004-043-520520		TELEPHONE / INTERNE	\$13.82	9958521063	CELL PHONE SERVICE
E 004-043-520520		TELEPHONE / INTERNE	\$13.33	9958521063	CELL PHONE SERVICE
E 001-011-520520		TELEPHONE / INTERNE	\$46.47	9958521063	CELL PHONE SERVICE
E 013-131-520520		TELEPHONE / INTERNE	\$41.47	9958521063	CELL PHONE SERVICE
E 004-042-520520		TELEPHONE / INTERNE	\$41.47	9958521063	CELL PHONE SERVICE
E 002-022-520520		TELEPHONE / INTERNE	\$41.47	9958521063	CELL PHONE SERVICE
E 004-042-520520		TELEPHONE / INTERNE	\$41.47	9958521063	CELL PHONE SERVICE
E 002-023-520520		TELEPHONE / INTERNE	\$41.47	9958521063	CELL PHONE SERVICE
E 002-022-520520		TELEPHONE / INTERNE	\$41.47	9958521063	CELL PHONE SERVICE
E 002-023-520520		TELEPHONE / INTERNE	\$41.47	9958521063	CELL PHONE SERVICE
E 001-001-520520		TELEPHONE / INTERNE	\$41.47	9958521063	CELL PHONE SERVICE
E 002-022-520520		TELEPHONE / INTERNE	\$20.01	9958521063	CELL PHONE SERVICE
E 004-041-520520		TELEPHONE / INTERNE	\$20.00	9958521063	CELL PHONE SERVICE
E 001-006-520520		TELEPHONE / INTERNE	\$41.47	9958521063	CELL PHONE SERVICE
E 001-006-520520		TELEPHONE / INTERNE	\$41.47	9958521063	CELL PHONE SERVICE
E 001-006-520520		TELEPHONE / INTERNE	\$41.47	9958521063	CELL PHONE SERVICE
E 001-006-520520		TELEPHONE / INTERNE	\$41.47	9958521063	CELL PHONE SERVICE
E 001-003-520520		TELEPHONE / INTERNE	\$40.01	9958521063	CELL PHONE SERVICE
E 001-011-520520		TELEPHONE / INTERNE	\$40.01	9958521063	CELL PHONE SERVICE
E 001-011-520520		TELEPHONE / INTERNE	\$40.01	9958521063	CELL PHONE SERVICE
E 013-131-520520		TELEPHONE / INTERNE	\$40.01	9958521063	CELL PHONE SERVICE
E 001-002-520520		TELEPHONE / INTERNE	\$1,148.65	9958521063	CELL PHONE SERVICE
Total			\$2,104.36		
37184	03/25/24	VISA - UMB ADMINISTRATION			
E 001-001-521010		OFFICE SUPPLIES	\$44.43	STM 030124	IPHONE CASE
E 001-001-521010		OFFICE SUPPLIES	\$11.16	STM 030124	SPLITTER FOR MONITORS
E 002-024-521010		OFFICE SUPPLIES	\$11.16	STM 030124	SPLITTER FOR MONITORS

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 004-043-521010		OFFICE SUPPLIES	\$11.16	STM 030124	SPLITTER FOR MONITORS
E 001-001-521010		OFFICE SUPPLIES	\$10.88	STM 030124	SPLITTER FOR MONITORS
E 002-024-521010		OFFICE SUPPLIES	\$10.88	STM 030124	SPLITTER FOR MONITORS
E 004-043-521010		OFFICE SUPPLIES	\$10.88	STM 030124	SPLITTER FOR MONITORS
E 001-001-520910		DUES-SUBSCRIPTIONS-	\$25.00	STM 030124	KSGFOA YEARLY MEMBERSHIP EFURD
E 002-024-520910		DUES-SUBSCRIPTIONS-	\$25.00	STM 030124	KSGFOA YEARLY MEMBERSHIP EFURD
E 004-043-520910		DUES-SUBSCRIPTIONS-	\$25.00	STM 030124	KSGFOA YEARLY MEMBERSHIP EFURD
E 002-022-520510		ELECTRIC SERVICE	\$132.64	STM 030124	ELECTRIC SERVICE WATER TOWER/CLR GARTEN/RUSSEL STOVER
E 001-001-521010		OFFICE SUPPLIES	\$7.57	STM 030124	BINDING COVERS FOR BUDGET BOOKS
E 002-024-521010		OFFICE SUPPLIES	\$7.57	STM 030124	BINDING COVERS FOR BUDGET BOOKS
E 004-043-521010		OFFICE SUPPLIES	\$7.56	STM 030124	BINDING COVERS FOR BUDGET BOOKS
E 001-001-520910		DUES-SUBSCRIPTIONS-	\$66.34	STM 030124	GAAFR BOOK
E 002-024-520910		DUES-SUBSCRIPTIONS-	\$66.33	STM 030124	GAAFR BOOK
E 004-043-520910		DUES-SUBSCRIPTIONS-	\$66.33	STM 030124	GAAFR BOOK
E 001-001-521000		COMPUTER EQUIPMEN	\$313.40	STM 030124	COMPUTER BATTERY BACKUP/SCREEN PROTECTOR
E 001-001-521010		OFFICE SUPPLIES	\$15.99	STM 030124	COMPUTER BATTERY BACKUP/SCREEN PROTECTOR
E 001-001-521040		JANITOR SUPPLIES	\$18.40	STM 030124	BATHROOM & WINDOW CLEANERS
E 002-024-521040		JANITOR SUPPLIES	\$18.40	STM 030124	BATHROOM & WINDOW CLEANERS
E 004-043-521040		JANITOR SUPPLIES	\$18.40	STM 030124	BATHROOM & WINDOW CLEANERS
E 001-001-521010		OFFICE SUPPLIES	\$12.34	STM 030124	POST ITS & FILE JACKETS
E 002-024-521010		OFFICE SUPPLIES	\$12.34	STM 030124	POST ITS & FILE JACKETS
E 004-043-521010		OFFICE SUPPLIES	\$12.35	STM 030124	POST ITS & FILE JACKETS
E 001-001-520220		POSTAGE & METER RE	\$26.12	STM 030124	SHIPPING OVERNIGHT CONTRACT TO FAA
E 001-001-521045		OFFICE EQUIPMENT	\$153.46	STM 030124	BINDING MACHINE & SUPPLIES
E 002-024-521045		OFFICE EQUIPMENT	\$153.40	STM 030124	BINDING MACHINE & SUPPLIES
E 004-043-521045		OFFICE EQUIPMENT	\$153.40	STM 030124	BINDING MACHINE & SUPPLIES
E 001-001-521010		OFFICE SUPPLIES	\$17.56	STM 030124	FILE ORGANIZER FOR CM
E 002-024-521010		OFFICE SUPPLIES	\$17.54	STM 030124	FILE ORGANIZER FOR CM
E 004-043-521010		OFFICE SUPPLIES	\$17.54	STM 030124	FILE ORGANIZER FOR CM
E 001-004-521080		TOOLS & MINOR EQUIP	\$287.99	STM 030124	AIR OIL PUMP FOR BARRELS
E 001-001-530380		MISCELLANEOUS	\$673.33	STM 030124	MAIL DROP BOX FOR CITY HALL
E 002-024-520970		MISCELLANEOUS SERVI	\$673.33	STM 030124	MAIL DROP BOX FOR CITY HALL
E 004-043-520970		MISCELLANEOUS SERVI	\$673.33	STM 030124	MAIL DROP BOX FOR CITY HALL
E 001-001-520705		SOFTWARE SUBSCRIPT	\$39.67	STM 030124	MONTHLY BASECAMP FEE
E 002-024-520705		SOFTWARE SUBSCRIPT	\$39.67	STM 030124	MONTHLY BASECAMP FEE
E 004-043-520705		SOFTWARE SUBSCRIPT	\$39.66	STM 030124	MONTHLY BASECAMP FEE
E 001-001-521010		OFFICE SUPPLIES	\$18.22	STM 030124	BINDING COVERS
E 002-024-521010		OFFICE SUPPLIES	\$18.22	STM 030124	BINDING COVERS
E 004-043-521010		OFFICE SUPPLIES	\$18.22	STM 030124	BINDING COVERS
E 001-001-521010		OFFICE SUPPLIES	\$56.53	STM 030124	PRINTER INK FOR LEANN
E 002-024-521010		OFFICE SUPPLIES	\$56.52	STM 030124	PRINTER INK FOR LEANN
E 004-043-521010		OFFICE SUPPLIES	\$56.52	STM 030124	PRINTER INK FOR LEANN
E 001-001-521010		OFFICE SUPPLIES	\$66.01	STM 030124	WHITEBOARD FOR CM
E 002-024-521010		OFFICE SUPPLIES	\$65.99	STM 030124	WHITEBOARD FOR CM
E 004-043-521010		OFFICE SUPPLIES	\$65.99	STM 030124	WHITEBOARD FOR CM
E 001-001-520520		TELEPHONE / INTERNE	\$405.66	STM 030124	TELEPHONE SERVICE
E 002-024-520520		TELEPHONE / INTERNE	\$405.66	STM 030124	TELEPHONE SERVICE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 004-043-520520		TELEPHONE / INTERNE	\$405.65	STM 030124	TELEPHONE SERVICE
E 001-008-520520		TELEPHONE / INTERNE	\$135.22	STM 030124	TELEPHONE SERVICE
E 001-011-520520		TELEPHONE / INTERNE	\$135.22	STM 030124	TELEPHONE SERVICE
E 001-013-520520		TELEPHONE / INTERNE	\$168.60	STM 030124	TELEPHONE SERVICE
E 001-002-520520		TELEPHONE / INTERNE	\$233.17	STM 030124	TELEPHONE SERVICE
E 001-003-520520		TELEPHONE / INTERNE	\$135.21	STM 030124	TELEPHONE SERVICE
E 002-023-520520		TELEPHONE / INTERNE	\$165.21	STM 030124	TELEPHONE SERVICE
E 004-042-520520		TELEPHONE / INTERNE	\$114.54	STM 030124	TELEPHONE SERVICE
E 015-151-520520		TELEPHONE / INTERNE	\$195.00	STM 030124	TELEPHONE SERVICE
E 001-004-520520		TELEPHONE / INTERNE	\$70.88	STM 030124	TELEPHONE SERVICE
E 002-022-520520		TELEPHONE / INTERNE	\$70.88	STM 030124	TELEPHONE SERVICE
E 004-041-520520		TELEPHONE / INTERNE	\$70.89	STM 030124	TELEPHONE SERVICE
E 003-000-520520		TELEPHONE / INTERNE	\$90.39	STM 030124	TELEPHONE SERVICE
E 015-152-520520		TELEPHONE / INTERNE	\$60.15	STM 030124	TELEPHONE SERVICE
E 013-131-520520		TELEPHONE / INTERNE	\$124.59	STM 030124	TELEPHONE SERVICE
E 001-001-521080		TOOLS & MINOR EQUIP	\$24.67	STM 030124	CABLE TRACER W/PROBE
E 002-024-521080		TOOLS & MINOR EQUIP	\$24.67	STM 030124	CABLE TRACER W/PROBE
E 004-043-521080		TOOLS & MINOR EQUIP	\$24.66	STM 030124	CABLE TRACER W/PROBE
E 001-001-521080		TOOLS & MINOR EQUIP	\$146.67	STM 030124	AC/DC CLAMP METER W/IFLEX
E 002-024-521080		TOOLS & MINOR EQUIP	\$146.67	STM 030124	AC/DC CLAMP METER W/IFLEX
E 004-043-521080		TOOLS & MINOR EQUIP	\$146.66	STM 030124	AC/DC CLAMP METER W/IFLEX
E 001-001-521010		OFFICE SUPPLIES	\$14.41	STM 030124	POST ITS/NOTEPADS, WHITEOUT
E 002-024-521010		OFFICE SUPPLIES	\$14.41	STM 030124	POST ITS/NOTEPADS, WHITEOUT
E 004-043-521010		OFFICE SUPPLIES	\$14.42	STM 030124	POST ITS/NOTEPADS, WHITEOUT
E 002-022-520425		PHYS CAP/DRUG SCR/B	\$14.50	STM 030124	BACKGROUND CHECK PW-WATER/STREET
E 001-004-520425		PHYS CAP/DRUG SCR/B	\$14.50	STM 030124	BACKGROUND CHECK PW-WATER/STREET
Total			\$7,922.89		
37185	03/25/24	VISA - UMB AIRPORT			
E 005-000-520520		TELEPHONE / INTERNE	\$16.85	STM 030124	AWOS INTERNET
E 005-000-520520		TELEPHONE / INTERNE	\$117.70	STM 030124	INTERNET OFFICE COMPUTER
Total			\$134.55		
37186	03/25/24	VISA - UMB COMMUNITY DEVELOP			
E 001-008-520910		DUES-SUBSCRIPTIONS-	\$539.00	STM 030124	APA ANNUAL MEMBERSHIP
E 001-008-521010		OFFICE SUPPLIES	\$47.98	STM 030124	PAPER TOWELS & EARBUDS
E 001-011-520270		TRAINING	\$30.00	STM 030124	MEMBERSHIP DUES TO HOA
E 001-011-521010		OFFICE SUPPLIES	\$15.86	STM 030124	SCREEN PROTECTOR FOR NEW PHONE
E 001-008-521010		OFFICE SUPPLIES	\$12.89	STM 030124	TRASH CONTAINER FOR RESTROOM
E 001-008-521010		OFFICE SUPPLIES	\$23.44	STM 030124	LABEL MAKER CARTRIDGES
E 001-008-520705		SOFTWARE SUBSCRIPT	\$21.69	STM 030124	ADOBE ADOBE PRO SUBSCRIPTION
E 001-008-521010		OFFICE SUPPLIES	\$55.83	STM 030124	OFFICE SUPPLIES
Total			\$746.69		
37187	03/25/24	VISA - UMB CVB			
E 013-131-520740		PROMOTION, ADS, MAR	\$300.00	STM 030124	TRAVEL KS MAGAZINE AD
E 013-131-520740		PROMOTION, ADS, MAR	\$47.96	STM 030124	CHOCOLATE FOR DESTINATION STATEHOUSE
E 013-131-520740		PROMOTION, ADS, MAR	\$174.94	STM 030124	ANNUAL REPORT SUMMARY
E 013-131-520740		PROMOTION, ADS, MAR	\$487.41	STM 030124	HANDOUTS FOR DESTINATION STATEHOUSE
E 013-131-520740		PROMOTION, ADS, MAR	\$580.05	STM 030124	ANNUAL REPORTS

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 013-131-520220		POSTAGE & METER RE	\$15.16	STM 030124	POSTAGE VISITOR INFO REQUEST
E 013-131-520270		TRAINING	\$2.25	STM 030124	PARKING DESTINATION STATEHOUSE
E 013-131-520270		TRAINING	\$32.26	STM 030124	DINNER @ DESTINATION STATEHOUSE
E 013-131-520270		TRAINING	\$0.80	STM 030124	PARKING DESTINATION STATEHOUSE
E 013-131-520270		TRAINING	\$2.30	STM 030124	PARKING DESTINATION STATEHOUSE
E 013-131-520270		TRAINING	\$5.00	STM 030124	PARKING DESTINATION STATEHOUSE
E 013-131-520270		TRAINING	\$18.59	STM 030124	DINNER DESTINATION STATEHOUSE
E 001-001-520520		TELEPHONE / INTERNE	\$49.00	STM 030124	MONTHLY FEE STREAM CITY COMMIS MEETINGS
E 013-131-520270		TRAINING	\$6.00	STM 030124	PARKING TOUR KS & TIAK MEETING
E 013-131-520220		POSTAGE & METER RE	\$7.58	STM 030124	POSTAGE VISITOR INFO REQUEST
E 013-131-520740		PROMOTION, ADS, MAR	\$266.85	STM 030124	MEAL TRAVELING ADVENTURE OF FARM GIRL HOSTED
E 013-131-520270		TRAINING	\$475.17	STM 030124	LODGING DESTINATION STATEHOUSE, TIAK BOARD MEETING
E 013-131-520260		SPECIAL PROJECTS	\$2,545.18	STM 030124	2024 AMERICAN FLAG POLES
E 013-131-520220		POSTAGE & METER RE	\$74.37	STM 030124	POSTAGE VISITOR INFO REQUEST
E 013-131-520520		TELEPHONE / INTERNE	\$158.88	STM 030124	FEBRUARY INTERNET
E 013-131-520220		POSTAGE & METER RE	\$36.80	STM 030124	POSTAGE VISITOR INFO REQUEST
E 013-131-520740		PROMOTION, ADS, MAR	\$344.97	STM 030124	HOSTED TRAVEL WIRTER CINDY LADAGE
E 013-131-520220		POSTAGE & METER RE	\$10.41	STM 030124	POSTAGE VISITOR INFO REQUEST
E 013-131-520220		POSTAGE & METER RE	\$11.37	STM 030124	POSTAGE VISITOR INFO REQUEST
E 013-131-520270		TRAINING	\$19.37	STM 030124	DINNER BEFORE FLIGHT
E 013-131-520270		TRAINING	\$131.63	STM 030124	LODGING PRIOR TO FLIGHT TO STE ALABAMA BEACHES
E 013-131-520220		POSTAGE & METER RE	\$23.46	STM 030124	POSTAGE VISITOR INFO REQUEST
E 013-131-520270		TRAINING	\$7.88	STM 030124	LUNCH IN BETWEEN FLIGHTS
E 013-131-520270		TRAINING	\$315.38	STM 030124	LODGING @ STE ALABAMA BEACHES
E 013-131-520270		TRAINING	\$22.07	STM 030124	DINNER ON FLIGHT LAYOVER HOME
E 013-131-521010		OFFICE SUPPLIES	\$39.98	STM 030124	OFFICE SUPPLIES
E 013-131-520270		TRAINING	\$75.00	STM 030124	PARKING @ KCI AIRPORT
E 013-131-520220		POSTAGE & METER RE	\$15.16	STM 030124	POSTAGE VISITOR INFO REQUEST
E 001-001-520520		TELEPHONE / INTERNE	\$205.20	STM 030124	SOCIAL MEDIA FEED TO CITY WEBSITE
E 013-131-520910		DUES-SUBSCRIPTIONS-	\$21.70	STM 030124	2024 DIGITAL SUBSCRIPTION TO KANSAS! MAGAZINE
E 013-131-520740		PROMOTION, ADS, MAR	\$34.31	STM 030124	SOCIAL MEDIA ADS BEST HISTORIC SMALL TOWN
Total			\$6,564.44		

37188	03/25/24	VISA - UMB FIRE DEPT			
E 001-003-521060		GASOLINE-OIL-LUBRICA	\$84.72	STM 030124	ANTIFREEZE
E 005-000-520610		BUILDING MAINTENANC	\$521.00	STM 030124	KNOX BOX
E 001-003-520270		TRAINING	(\$10.00)	STM 030124	REFUND
E 001-003-521040		JANITOR SUPPLIES	\$55.96	STM 030124	SWIFFER MOP, PADS & CLEANING SOLUTION
E 001-003-520270		TRAINING	\$649.00	STM 030124	FDIC
E 001-003-520270		TRAINING	\$649.00	STM 030124	FDIC REGISTRATION
E 001-003-520970		MISCELLANEOUS SERVI	\$28.15	STM 030124	SUPPLIES FOR T39
E 001-003-520270		TRAINING	\$10.00	STM 030124	YEARLY TRAINING
E 001-003-520610		BUILDING MAINTENANC	\$117.52	STM 030124	SHOP TOOLS & SUPPLIES
E 001-003-521231		FIRE EQUIPMENT	\$148.35	STM 030124	STRAPS FOR WATER PRESSES ON L33 & E31
E 001-003-521231		FIRE EQUIPMENT	\$6.89	STM 030124	AIR FITTINGS

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E 001-003-521231		FIRE EQUIPMENT	\$7.34	STM 030124	AIR FITTINGS
E 001-003-521231		FIRE EQUIPMENT	\$84.51	STM 030124	RESTOCK BATTERIES FOR STATION & SCBA PACKS
E 001-003-520270		TRAINING	(\$555.37)	STM 030124	RETURNED BOOKS THAT WERE WRONG
E 001-003-520270		TRAINING	\$10.00	STM 030124	ANNUAL NARCAN TRAINING
E 001-003-520970		MISCELLANEOUS SERVI	\$39.76	STM 030124	WORKING LUNCH W/HERINGTON FIRE CHIEF
E 001-003-520120		MEDICAL SUPPLIES	\$104.80	STM 030124	RESTOCK MEDICAL SUPPLIES
E 001-003-520270		TRAINING	\$27.65	STM 030124	BREAKFAST TRAINING
E 001-003-520270		TRAINING	\$77.22	STM 030124	MEAL FOR TRAINING
E 001-003-521040		JANITOR SUPPLIES	\$16.28	STM 030124	REPLACE KITCHEN SUPPLIES
E 001-003-521040		JANITOR SUPPLIES	\$96.69	STM 030124	GARDEN HOSE PER 510 REQUEST
E 001-003-521231		FIRE EQUIPMENT	\$55.54	STM 030124	STEEL & PARTS FOR SKID UNIT REPAIR
E 001-003-521231		FIRE EQUIPMENT	\$89.97	STM 030124	BATTERIES FOR HAND LANTERNS
E 001-003-521231		FIRE EQUIPMENT	\$126.88	STM 030124	CHAIN BINDERS
E 001-003-521040		JANITOR SUPPLIES	\$17.99	STM 030124	D BATTERIES
E 001-003-520270		TRAINING	\$35.88	STM 030124	WATER FOR STATION
E 001-003-521231		FIRE EQUIPMENT	\$17.09	STM 030124	AIR FITTING FOR FIRE TRUCKS
E 001-003-520220		POSTAGE & METER RE	\$40.39	STM 030124	SHIPPING TO RETURN BOOKS
E 001-003-521231		FIRE EQUIPMENT	\$71.95	STM 030124	GAS CANS/DUCT TAPE
E 001-003-520270		TRAINING	\$87.00	STM 030124	MEAL FOR BURNING THE CREEK
E 001-003-521040		JANITOR SUPPLIES	\$13.99	STM 030124	FLOOR CLEANER
Total			\$2,726.15		
37189	03/25/24	VISA - UMB MUNICIPAL COURT			
E 001-002-521010		OFFICE SUPPLIES	\$34.43	STM 030124	PHONE CASE FOR 214
E 001-012-520270		TRAINING	\$132.23	STM 030124	KCJIS CONF
E 001-002-521010		OFFICE SUPPLIES	\$25.94	STM 030124	SCREENCOVERS FOR 214
E 001-012-521010		OFFICE SUPPLIES	\$33.59	STM 030124	BUSINESS CARDS GLASGLOW, EMBERLIN, LANDERS & MU
E 001-002-521010		OFFICE SUPPLIES	\$80.77	STM 030124	BUSINESS CARDS GLASGLOW, EMBERLIN, LANDERS & MU
E 001-012-521010		OFFICE SUPPLIES	\$21.26	STM 030124	PENS COURT
E 001-002-521040		JANITOR SUPPLIES	\$46.87	STM 030124	AIR FRESHENERS FOR DEPT
Total			\$375.09		
37190	03/25/24	VISA - UMB PARKS			
E 015-151-520270		TRAINING	\$287.54	STM 030124	KRPA CONF
E 015-151-520270		TRAINING	\$342.77	STM 030124	KRPA CONF
E 008-000-530365		FRIENDS OF THE PARK	\$696.00	STM 030124	GRUEN MEMORIAL BENCH
E 001-006-521160		LAWN & GARDEN SUPP	\$18.28	STM 030124	RED PAINT
E 008-000-530365		FRIENDS OF THE PARK	\$71.10	STM 030124	MEMORIAL DRIFT ROSES
E 001-006-521160		LAWN & GARDEN SUPP	\$1,345.62	STM 030124	GREENHOUSE SUPPLIES
E 015-153-522320		TOURNAMENT SUPPLIE	\$121.99	STM 030124	13S & 14S VB TOURNEY MEDALS
E 001-006-521160		LAWN & GARDEN SUPP	\$1.09	STM 030124	THANK YOU CARD
E 008-000-530365		FRIENDS OF THE PARK	\$49.95	STM 030124	MEMORIAL DRIFT ROSES FOR SHED BED
E 008-000-530365		FRIENDS OF THE PARK	\$230.73	STM 030124	BRONZE PLAQUE FOR GRUEN MEMORIAL BENCH
E 015-157-520610		BUILDING MAINTENANC	\$190.00	STM 030124	BATHROOM HVAC
E 015-153-521050		CONCESSION SUPPLIE	\$440.00	STM 030124	BALL DIAMOND FOOD LICENSE
E 001-006-521010		OFFICE SUPPLIES	\$37.08	STM 030124	3-RING BINDERS
E 001-007-520620		EQUIPMENT REP & MAI	\$236.00	STM 030124	AED'S FROM LAST YEAR

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 001-006-520610		BUILDING MAINTENANC	\$109.99	STM 030124	WIRE TOPS FOR GREENHOUSE BENCHES
E 001-013-520610		BUILDING MAINTENANC	\$17.40	STM 030124	CAPS FOR PLUMBING HOLES
E 001-006-520600		VEHICLE EXPENSES	\$72.81	STM 030124	OIL CHANGE FOR COLORADO TRUCK
E 001-006-521160		LAWN & GARDEN SUPP	\$8.97	STM 030124	BLEACH FOR CLEANING POTS
E 001-013-520610		BUILDING MAINTENANC	\$6.49	STM 030124	SANDING MATERIAL FOR WALLS
E 001-006-520610		BUILDING MAINTENANC	\$145.20	STM 030124	GREENHOUSE BENCHES
E 015-153-522900		SPECIAL EVENTS	\$511.24	STM 030124	FOOD FOR FATHER DAUGHTER DANCE MEETING
E 015-151-521010		OFFICE SUPPLIES	\$83.97	STM 030124	NAME PLATES
E 015-151-520270		TRAINING	\$70.00	STM 030124	CPRP CERTIFICATION RENEWAL COST
E 015-157-521040		JANITOR SUPPLIES	\$325.28	STM 030124	JANITOR SUPPLIES
E 001-006-520620		EQUIPMENT REP & MAI	\$47.86	STM 030124	MAINT. FOR SAND RAKE
E 001-001-520720		BAND SHELL MAINTENA	\$611.94	STM 030124	BANDSHELL HEATER REPAIR
E 008-000-530365		FRIENDS OF THE PARK	\$28.95	STM 030124	LUMBER FOR CONCRETE PAD FRAMES
E 001-006-520610		BUILDING MAINTENANC	\$9.96	STM 030124	STAPLES FOR GREENHOUSE STANDS
E 001-006-520610		BUILDING MAINTENANC	\$4.99	STM 030124	DOOR LOCK FOR BUILDING IN ROSE GARDEN
E 001-006-521160		LAWN & GARDEN SUPP	\$14.99	STM 030124	NEW VALVE FOR ROSE GARDEN
E 001-006-521080		TOOLS & MINOR EQUIP	\$16.99	STM 030124	PVC GLUE
E 015-151-521010		OFFICE SUPPLIES	\$14.88	STM 030124	TABLE TENNIS SUPPLIES
E 015-153-522400		YOUTH SPORTS EQUIP	\$118.55	STM 030124	TABLE TENNIS SUPPLIES
E 001-013-520610		BUILDING MAINTENANC	\$25.99	STM 030124	PRIMER FOR PAINTING WALLS
E 001-006-520610		BUILDING MAINTENANC	\$183.92	STM 030124	LUMBER FOR GREENHOUSE BENCHES
E 015-151-521010		OFFICE SUPPLIES	\$23.82	STM 030124	BINDERS
E 001-008-520260		SPECIAL PROJECTS	\$231.00	STM 030124	PARK MASTERS PLAN COPIES
E 001-006-521160		LAWN & GARDEN SUPP	\$14.58	STM 030124	RED PAINT
E 008-000-530365		FRIENDS OF THE PARK	\$175.00	STM 030124	ROSE BUSHED
E 015-157-520610		BUILDING MAINTENANC	\$50.00	STM 030124	SHIPPING COST FOR FITTINGS
E 015-157-520610		BUILDING MAINTENANC	\$77.94	STM 030124	FITTINGS FOR COMMUNITY CENTER DRAINAGE/TILLER REPAIR
E 001-006-520620		EQUIPMENT REP & MAI	\$47.59	STM 030124	FITTINGS FOR COMMUNITY CENTER DRAINAGE/TILLER REPAIR
E 001-006-520610		BUILDING MAINTENANC	\$9.82	STM 030124	GARDEN BENCH SUPPLIES
E 001-006-521080		TOOLS & MINOR EQUIP	\$6.79	STM 030124	SAFETY GLASSES
E 001-006-521040		JANITOR SUPPLIES	\$42.00	STM 030124	RUBBER BANDS FOR TRASH CANS
E 001-006-521080		TOOLS & MINOR EQUIP	\$8.82	STM 030124	SAFETY GLASSES
Total			\$7,185.88		

37191 03/25/24 VISA - UMB POLICE DEPT

E 001-002-520270	TRAINING	\$25.15	STM 030124	TRAINING LUNCH HAAGA & BARNHART
E 001-002-521150	UNIFORMS & ALTERATI	\$40.00	STM 030124	SHIRT 202
E 001-002-520600	VEHICLE EXPENSES	\$15.00	STM 030124	CAR WASH
E 001-002-530390	POLICE EQUIPMENT	\$742.25	STM 030124	VEST FOR GLASGOW
E 001-002-520270	TRAINING	\$250.00	STM 030124	KNOA TRAINING CONF
E 001-002-521060	GASOLINE-OIL-LUBRICA	\$40.70	STM 030124	FUEL FOR CAR 1
E 001-002-520270	TRAINING	\$17.05	STM 030124	MEAL @ TRAINING
E 001-002-520270	TRAINING	\$25.90	STM 030124	MEAL @ TRAINING
E 001-002-520270	TRAINING	\$9.38	STM 030124	MEAL @ TRAINING
E 001-002-520270	TRAINING	\$11.15	STM 030124	MEAL @ TRAINING
E 001-002-520270	TRAINING	\$14.43	STM 030124	MEAL @ TRAINING
E 001-002-520270	TRAINING	\$18.75	STM 030124	MEAL @ TRAINING

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E 001-002-530390		POLICE EQUIPMENT	\$88.55	STM 030124	HOLSTER TASER FOR 214
E 001-002-520270		TRAINING	\$9.38	STM 030124	MEAL @ TRAINING
E 001-002-521060		GASOLINE-OIL-LUBRICA	\$42.40	STM 030124	FUEL FOR CAR 1
E 001-002-520270		TRAINING	\$12.90	STM 030124	MEAL @ TRAINING
E 001-002-520600		VEHICLE EXPENSES	\$18.59	STM 030124	HEADLIGHT UNIT 6
E 001-002-521150		UNIFORMS & ALTERATI	\$138.45	STM 030124	DUTY BOOTS FOR GLASGOW
E 001-002-520270		TRAINING	\$10.84	STM 030124	MEAL WORKING CASE INVESTIGATION WICHITA
E 001-002-520270		TRAINING	\$12.81	STM 030124	MEAL @ TRAINING
E 001-002-520270		TRAINING	\$21.56	STM 030124	MEAL @ TRAINING
E 001-002-520270		TRAINING	\$310.00	STM 030124	TUITION FEE FOR TRAINING CLASS
E 001-002-520270		TRAINING	\$11.38	STM 030124	MEAL @ TRAINING
E 001-002-520270		TRAINING	\$21.73	STM 030124	MEAL @ TRAINING
E 001-002-520270		TRAINING	\$10.36	STM 030124	MEAL @ TRAINING
E 001-002-520270		TRAINING	\$9.63	STM 030124	MEAL @ TRAINING
E 001-002-520270		TRAINING	\$14.55	STM 030124	MEAL @ TRAINING
E 001-002-520270		TRAINING	\$8.24	STM 030124	MEAL @ TRAINING
E 001-002-520270		TRAINING	\$14.42	STM 030124	MEAL @ TRAINING
E 001-002-520600		VEHICLE EXPENSES	\$10.00	STM 030124	CAR WASH
E 001-002-520270		TRAINING	\$12.01	STM 030124	MEAL @ TRAINING
E 001-002-521060		GASOLINE-OIL-LUBRICA	\$24.72	STM 030124	FUEL CAR 1
E 001-002-521060		GASOLINE-OIL-LUBRICA	\$50.67	STM 030124	FUEL CAR 1
E 001-002-520270		TRAINING	\$890.16	STM 030124	LODGING DURING TRAINING IN THORNTON
E 001-002-520600		VEHICLE EXPENSES	\$15.00	STM 030124	CAR WASH
E 001-002-521010		OFFICE SUPPLIES	\$24.68	STM 030124	2032 BATTERIES
E 001-002-520600		VEHICLE EXPENSES	\$15.00	STM 030124	CAR WASH
E 001-002-530390		POLICE EQUIPMENT	\$28.88	STM 030124	EXTRA STRONG CAT/DOG LEADS
E 001-002-530390		POLICE EQUIPMENT	\$11.25	STM 030124	DRUG TEST KIT FOR CERTIFICATION
E 001-002-521010		OFFICE SUPPLIES	\$12.99	STM 030124	WIRELESS MOUSE
E 001-002-521230		AMMUNITION / RANGE S	\$11.38	STM 030124	BATTERIES FOR RIFLE OPTIC
E 001-002-520600		VEHICLE EXPENSES	\$8.00	STM 030124	CAR WASH
E 001-002-521010		OFFICE SUPPLIES	\$11.32	STM 030124	USB HUB FOR LAPTOP
E 001-002-530390		POLICE EQUIPMENT	\$124.99	STM 030124	EARPIECE FOR 214
E 001-002-520600		VEHICLE EXPENSES	\$107.63	STM 030124	VEHICLE REGISTRATION RENEWALS FOR CAR 3 & 9
E 001-002-521081		EVIDENCE EQUIP / SUP	\$23.64	STM 030124	FLASH DRIVE CASE
E 001-002-521081		EVIDENCE EQUIP / SUP	\$39.95	STM 030124	FLASH DRIVES
E 001-002-520270		TRAINING	\$150.00	STM 030124	FIREARMS INSTRUCTOR REQUIREMENT
E 001-002-520600		VEHICLE EXPENSES	\$17.64	STM 030124	CAR AIR FRESHENERS
E 001-002-530390		POLICE EQUIPMENT	\$19.98	STM 030124	SUPPLIES FOR 214
E 001-002-520270		TRAINING	\$420.05	STM 030124	LODGING FOR TRAINING CLASS
E 001-002-520600		VEHICLE EXPENSES	\$15.00	STM 030124	CAR WASH
E 001-002-520270		TRAINING	\$19.99	STM 030124	BOOKING FEE ASSOCIATED W/HOTEL ROOM FOR TRAINING
E 001-002-521040		JANITOR SUPPLIES	\$302.81	STM 030124	COFFU CUPS/COFFEE/DESK CALENDAR/WIPES/CREAMER
E 001-002-521010		OFFICE SUPPLIES	\$185.00	STM 030124	CHAIR FOR 213
E 001-002-520270		TRAINING	\$101.52	STM 030124	HOTEL FOR TRAINING
E 001-002-530390		POLICE EQUIPMENT	\$51.33	STM 030124	EQUIPMENT FOR 214
E 001-002-520270		TRAINING	\$10.35	STM 030124	TRAINING MEAL

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E 001-002-520270		TRAINING	\$16.67	STM 030124	TRAINING MEAL
E 001-002-520600		VEHICLE EXPENSES	\$11.06	STM 030124	REAR WIPER BLADE FOR CAR 1
E 001-002-520270		TRAINING	\$35.00	STM 030124	FIREARMS INSTRUCTOR REQUIREMENT
E 001-002-520600		VEHICLE EXPENSES	\$8.00	STM 030124	BRUSH WASHED CAR 1
E 001-002-520930		K9 EQUIPMENT MAINTENANCE	\$524.00	STM 030124	YEARLY CHECK UP & SUPPLY OF HEARTWORM/FLEA
E 001-002-521010		OFFICE SUPPLIES	\$219.99	STM 030124	TV MONITOR FOR FRONT OFFICE
E 001-002-520270		TRAINING	\$19.31	STM 030124	TRAINING MEAL
E 001-002-530390		POLICE EQUIPMENT	\$39.59	STM 030124	REPLACEMENT BATTERY FOR LAPTOP
E 001-002-520600		VEHICLE EXPENSES	\$15.00	STM 030124	CAR WASH
E 001-002-520600		VEHICLE EXPENSES	\$11.00	STM 030124	CAR WASH
E 001-002-521010		OFFICE SUPPLIES	\$145.98	STM 030124	MOUNTING HARDWARE FOR TV MONITOR
E 001-002-520600		VEHICLE EXPENSES	\$79.20	STM 030124	JUMP PACK FOR UNIT 10
E 001-002-520600		VEHICLE EXPENSES	\$13.00	STM 030124	CAR WASH
E 001-002-520270		TRAINING	\$10.47	STM 030124	MEAL
E 001-002-520600		VEHICLE EXPENSES	\$11.00	STM 030124	CAR WASH
E 001-002-520600		VEHICLE EXPENSES	\$15.00	STM 030124	CAR WASH
E 001-002-520270		TRAINING	\$18.22	STM 030124	MEAL
E 001-002-520970		MISCELLANEOUS SERVICES	\$35.71	STM 030124	MEAL FOR 201,202 & 213 @ LAW ENFORCEMENT BREAK
E 001-002-520270		TRAINING	\$16.82	STM 030124	MEAL
E 001-002-520270		TRAINING	\$33.56	STM 030124	MEAL
E 001-002-530390		POLICE EQUIPMENT	\$101.21	STM 030124	TARGET
E 001-012-521045		OFFICE EQUIPMENT	\$239.98	STM 030124	2 OFFICE CHAIRS
E 001-002-520270		TRAINING	\$11.84	STM 030124	TRAINING MEAL 211
E 001-002-520270		TRAINING	\$21.06	STM 030124	TRAINING MEAL
E 001-002-520270		TRAINING	\$16.62	STM 030124	TRAINING MEAL
E 001-002-520270		TRAINING	\$26.82	STM 030124	TRAINING MEAL
Total			\$6,377.60		
37192	03/25/24	VISA - UMB PUBLIC WORKS			
E 001-004-520970		MISCELLANEOUS SERVICES	\$57.95	STM 030124	ACCIDENTAL CHARGE TO PHARMACH - SEE REFUND
E 001-004-520970		MISCELLANEOUS SERVICES	\$46.38	STM 030124	ACCIDENTAL CHARGE TO PHARMACH - SEE REFUND
E 001-004-520970		MISCELLANEOUS SERVICES	(\$46.38)	STM 030124	CREDIT FOR ACCIDENTAL CHARGE
E 001-004-520970		MISCELLANEOUS SERVICES	(\$57.95)	STM 030124	CREDIT FOR ACCIDENTAL CHARGE
E 001-004-521010		OFFICE SUPPLIES	\$61.02	STM 030124	BATTERIES, TP & BOTTLED WATER
E 003-000-520270		TRAINING	\$225.00	STM 030124	KOR CONF
E 001-004-520270		TRAINING	\$50.00	STM 030124	KDOT SAFETY CONF
E 004-042-521010		OFFICE SUPPLIES	\$12.84	STM 030124	BOTTLED WATER
E 001-001-520870		TREE BOARD	\$13.05	STM 030124	TREE BOARD SUPPLIES
E 002-022-520970		MISCELLANEOUS SERVICES	\$174.75	STM 030124	MARKING PAINT
E 004-042-520610		BUILDING MAINTENANCE	\$15.00	STM 030124	MONITOR ADAPTER & TB SUPPLIES
E 001-001-520870		TREE BOARD	\$30.81	STM 030124	MONITOR ADAPTER & TB SUPPLIES
E 001-004-520705		SOFTWARE SUBSCRIPTION	\$218.04	STM 030124	NAPA TRACS
E 001-004-520600		VEHICLE EXPENSES	\$294.43	STM 030124	TAG FOR 1978 TRAILER
E 001-005-521080		TOOLS & MINOR EQUIPMENT	\$103.86	STM 030124	SPRAYER SUPPLIES
Total			\$1,198.80		
37193	03/25/24	VYVE BROADBAND			

***Check Detail Register©**

Batch: 032524PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 004-042-520520		TELEPHONE / INTERNE	\$339.99	207-521223	FIBER/DATA WWTP
E 003-000-520520		TELEPHONE / INTERNE	\$790.32	208-521259	R. CENTER FIBER DEC 2023 & JAN, FEB, MAR 2024
Total			\$1,130.31		
37194	03/25/24	WARD, MIRANDA			
E 015-153-520780		REFUND EXPENSE	\$60.00	66650907	REFUND BASEBALL
Total			\$60.00		
37195	03/25/24	WINTERS, MACY			
E 015-156-523331		DANCE/TUMBLING	\$432.00	STM 031924	MARCH DANCE FEES
Total			\$432.00		
37196	03/25/24	XEROX FINANCIAL SERVICES			
E 013-131-520700		RENT-CONTRACTS-MAI	\$230.02	5361258	COPY MACHINE LEASE PAYMENT
E 001-004-521010		OFFICE SUPPLIES	\$158.07	5479218	COPIER LEASE
E 001-008-521045		OFFICE EQUIPMENT	\$233.74	5490199	COPIER LEASE FOR COM DEVO 1/28-2/27/24 & 2/28-3/27/24
Total			\$621.83		
002000			\$546,498.09		

Fund Summary**002000 Astra Bank checking**

001 GENERAL FUND	\$236,109.95
002 WATER FUND	\$106,903.23
003 RECYCLING FUND	\$10,153.17
004 SEWER FUND	\$93,492.63
005 AIRPORT FUND	\$1,987.98
008 SPECIAL PARKS & REC	\$5,561.63
009 SPECIAL ALCOHOL & DRUG	\$14,778.00
011 LIBRARY FUND	\$10,344.12
013 TOURISM & CONVENTION FUND	\$8,727.40
015 RECREATION COMMISSION	\$19,629.98
027 STORM DRAINAGE	\$28,800.00
046 LAND BANK FUND	\$10,000.00
050 MUNICIPAL COURT BONDS	\$10.00
	\$546,498.09

CITY OF ABILENE

Transaction Activity- QTRLY

03/20/24 3:36 PM

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Check Nbr	Search Name	Amount	Comments	Check/Recei pt
2024				
20				
	002088 KS TREASURER			
	002088 KS TREASURER	\$450,000.00	GO BOND SERIES 2019-B	02/29/24
	002088 KS TREASURER	\$44,362.50	GO BOND SERIES 2019-B	02/29/24
	002088 KS TREASURER	\$26,490.00	GO BOND SERIES 2019 I	02/29/24
	002088 KS TREASURER	\$54,600.00	GO BOND SR 2017	02/29/24
	002088 KS TREASURER	<u>\$575,452.50</u>		
20		\$575,452.50		
20				
	036742 COMMUNITY FIRST NATIONAL BANK			
	036742 COMMUNITY FIRST NATIONAL BANK	\$71,075.20	2019 FIRE TRUCK PAYME	01/08/24
	036742 COMMUNITY FIRST NATIO	<u>\$71,075.20</u>		
20		\$71,075.20		
20				
	036744 KS MUNICIPAL INSURANCE TRUST			
	036744 KS MUNICIPAL INSURANCE TRUST	\$60,198.00	2024 WORK COMP. INSU	01/08/24
	036744 KS MUNICIPAL INSURANCE	<u>\$60,198.00</u>		
20		\$60,198.00		
20				
	036829 SMOKY HILL, LLC			
	036829 SMOKY HILL, LLC	\$93,897.38	14TH ST PROJECT	01/22/24
	036829 SMOKY HILL, LLC	<u>\$93,897.38</u>		
20		\$93,897.38		
20				
	036874 ABILENE PUBLIC LIBRARY			
	036874 ABILENE PUBLIC LIBRARY	\$320,884.39	JANUARY 2024 DISBURS	02/12/24
	036874 ABILENE PUBLIC LIBRARY	<u>\$320,884.39</u>		
20		\$320,884.39		
20				
	036900 EVERGY			
	036900 EVERGY	\$25,794.89	ELECTRIC SERVICE	02/12/24
	036900 EVERGY	<u>\$25,794.89</u>		
20		\$25,794.89		
20				
	036990 J & K CONTRACTING			
	036990 J & K CONTRACTING	\$35,592.73	OAK, OLIVE & KUNEY ST	02/26/24
	036990 J & K CONTRACTING	<u>\$35,592.73</u>		
20		\$35,592.73		
20				

	Check Nbr	Search Name	Amount	Comments	Check/Recei pt
	037010	SMOKY HILL, LLC			
	037010	SMOKY HILL, LLC	\$103,767.55	NW 14TH ST IMPROVEME	02/26/24
	037010	SMOKY HILL, LLC	\$103,767.55		
20			\$103,767.55		
20					
	037062	J & K CONTRACTING			
	037062	J & K CONTRACTING	\$60,635.36	OAK, OLIVE & KUNEY ST	03/11/24
	037062	J & K CONTRACTING	\$60,635.36		
20			\$60,635.36		
20					
	037074	LINDER ELECTRIC			
	037074	LINDER ELECTRIC	\$74,704.50	GENERATOR WTP	03/11/24
	037074	LINDER ELECTRIC	\$74,704.50		
20			\$74,704.50		
20					
	037086	OLSSON			
	037086	OLSSON	\$35,520.00	AIRPORT TREES & AGIS	03/11/24
	037086	OLSSON	\$35,520.00		
20			\$35,520.00		
20					
	037176	SAM, LLC			
	037176	SAM, LLC	\$28,800.00	480 STRUCTURES COMPL	03/25/24
	037176	SAM, LLC	\$28,800.00		
20			\$28,800.00		
20					
	037178	SMART INSURANCE			
	037178	SMART INSURANCE	\$31,730.00	2024 CITY LIABILITY INS	03/25/24
	037178	SMART INSURANCE	\$28,370.94	2024 CITY LIABILITY INS	03/25/24
	037178	SMART INSURANCE	\$60,204.72	2024 CITY LIABILITY INS	03/25/24
	037178	SMART INSURANCE	\$52,216.46	2024 CITY LIABILITY INS	03/25/24
	037178	SMART INSURANCE	\$172,522.12		
20			\$172,522.12		
2024			\$1,658,844.62		
			\$1,658,844.62		

City of Abilene
Payroll Expenditures Report
3/15/2024 PR #6

PAYROLL CODE		TOTALS	
	NET SALARIES	\$ 101,060.74	
051 & 501	OASDI - CITY/EMPLOYEE	\$ 17,581.78	
049 & 502	MEDICARE - CITY/EMPLOYEE	\$ 4,111.92	
001	FEDERAL WITHHOLDING - EMPLOYEE	\$ 10,752.69	
503	KPERS - CITY	\$ 8,566.60	\$ 13,576.33
056, 057, 059	KPERS EMPLOYEE	\$ 5,009.73	
054	KPERS BUYBACK	\$ -	
505	KPERS RETIREE/EMPLOYER	\$ -	
153	KPERS GROUP LIFE - EMPLOYEE	\$ 165.28	
504	KPF - CITY	\$ 14,655.93	\$ 19,192.31
061	KPF EMPLOYEE	\$ 4,536.38	
155	KPF GROUP LIFE- EMPLOYEE	\$ 110.28	
105	FTC EMPLOYEE	\$ 736.00	
540	FTC CITY	\$ 400.00	
219	KPERS 457 EMPLOYEE	\$ 284.00	
507	KPERS 457 CITY	\$ 160.00	
220	KPERS ROTH	\$ 110.00	
204	LPL FINANCIAL 529 - EMPLOYEE	\$ 50.00	
110	LPL FINANCIAL SAVINGS - EMPLOYEE	\$ 175.00	
130 & 530	ICMA 457 CITY/EMPLOYEE	\$ -	
005	STATE TAX - EMPLOYEE	\$ 6,503.47	
120	AFLAC After Tax D&L - EMPLOYEE	\$ 280.54	
170	AFLAC Before Tax INSURANCE - EMPLOYEE	\$ 583.06	
102	VISION CARE DIRECT-VISION PLAN EMPLOYEE	\$ 283.66	
104	VSP VISION PLANS - EMPLOYEE	\$ 17.38	
140	HEALTH INSURANCE - EMPLOYEE	\$ 7,424.84	\$ 30,299.44
510	HEALTH INSURANCE - CITY	\$ 22,874.60	
103	HEALTH SAVINGS ACCOUNT - EMPLOYEE	\$ 345.00	
506	HEALTH SAVINGS ACCOUNT - CITY	\$ 175.00	
111 & 520	IMPACT SPORTS & FITNESS- CITY/EMPLOYEE	\$ 354.29	
114 & 560	ABILENE PHYSICAL THERAPY - CITY/EMPLOYEE	\$ -	
215	KS Support order- EMPLOYEE	\$ 392.25	
218	Training Reimbursement	\$ -	
209	KS Support order- EMPLOYEE	\$ -	
206	CA Support order - EMPLOYEE	\$ -	
150	FLEXIBLE SPENDING ACCOUNT - EMPLOYEE	\$ 1,582.03	
121	POLICE & FIREMENS INS. - EMPLOYEE	\$ 20.92	
211	GARNISHMENT - EMPLOYEE	\$ -	
	TOTAL PAYROLL EXPENDITURES	\$ 209,303.37	