



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
March 25, 2024, @ 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Rein Commissioners, Kollhoff, Witt, Miller and Meysenburg.

Staff Present: City Manager Marsh, Finance Director Johnson, City Attorney Martin, Parks and Recreation Director Timbrook, Fire Chief Strunk, Police Chief Hatter, Community Development Director Zook, Public Works Director Anderson, Convention and Visitors Bureau Director Roller-Weeks, Streets and Utilities Superintendent Hawk, Water Treatment Plant Lead Operator Leusman, Administrative Manager-Public Works Hiatt, and Administrative Assistant Olson.

3. Pledge of Allegiance

Agenda

4. Approval of the Agenda for the March 25, 2024, City Commission Meeting

Motion by Commissioner Witt, seconded by Commissioner Miller, to approve the agenda as presented. Roll call vote: Miller YES, Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 5-0.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

a. Meeting Minutes for March 11, 2024, Regular Meeting

Motion by Commissioner Miller, seconded by Commissioner Witt, to approve the consent agenda as presented. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Miller YES, Rein YES. The motion carried 5-0.

6. Public Comments and Communications

- a. Public Forum:** Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

There were no public comments or communications.

7. Business Items

- a. Consider approval of the Tree Board's request to establish a Reserve Fund.**

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to transfer \$3,000 from the 2023 budget to establish the Tree Board Reserve Fund. Roll call vote: Kollhoff NO, Meysenburg YES, Miller YES, Witt YES, Rein YES. The motion carried 4-1.

8. Items for Discussion

- a. Consider approval of Resolution No. 032524-1, A RESOLUTION ADOPTING A COMMUNITY IMPROVEMENT DISTRICT POLICY FOR THE CITY OF ABILENE, KANSAS.**

This item was table until the April 8, 2024, City Commission meeting.

- b. Consider approval of Resolution No. 032524-2, A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS DETERMINING THE ADVISABILITY OF ISSUING TAXABLE INDUSTRIAL REVENUE BONDS FOR THE PURPOSE OF FINANCING THE ACQUISITION, CONSTRUCTION, FURNISHING, AND EQUIPPING OF A COMMERCIAL FACILITY TO BE LOCATED IN THE CITY; AN AUTHORIZING EXECUTION OF RELATED DOCUMENTS.**

Motion by Commissioner Kollhoff, seconded by Commissioner Miller, to approve Resolution No, 032524-2, A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS DETERMINING THE ADVISABILITY OF ISSUING TAXABLE INDUSTRIAL REVENUE BONDS FOR THE PURPOSE OF FINANCING THE ACQUISITION, CONSTRUCTION, FURNISHING, AND EQUIPPING OF A COMMERCIAL FACILITY TO BE LOCATED IN THE CITY; AN AUTHORIZING EXECUTION OF RELATED DOCUMENTS. Roll call vote: Meysenburg YES, Miller YES, Kollhoff YES, Rein YES, Witt ABSTAINED. The motion carried 5-0.

c. Credit Card Processing Fees

This item was tabled for further discussion to coincide with the Tyler software implementation.

d. Insurance Savings in 2023 transfer request to the Medical Expense Reimbursement Plan

Motion by Commissioner Witt, seconded by Commissioner Meysenburg, to approve the transfer of the insurance savings in 2023 to the Medical Expense Reimbursement Plan in the amount of \$109,178.42. Roll call vote: Miller YES, Witt YES, Kollhoff NO, Meysenburg YES, Rein YES. The motion carried 4-1.

9. Reports

a. City Manager's Report

- Construction updates:
 - 14th St: concrete is poured from Cedar to Buckeye; the drainage structure under 14th has been closed.
 - CCLIP: work continues. They are behind by several weeks, and the engineers and city staff are monitoring them closely.
 - Oak, Olive & Kuney St Waterline replacement: almost complete.
- The City Commission workshop for priorities facilitation is April 1. We will meet in the DKEDC conference room. Plan to start at noon and go NLT 5. A light lunch will be provided.
- UPRR is planning to remove and replace their crossing on Elm Street. The tentative repair window is 4/29 – 5/3.
- The Abilene Court groundbreaking is April 9 at 2 pm.
- Work has begun on the Golden Belt West Multifamily apartments. The footings were poured last Friday, and the contractors anticipate the pad should be poured in the next two weeks.
- We have applied for the 2026 City Connecting Link Improvement Program. The application is to continue the surface preservation of Buckeye/K-15 from SW 6th St south to the City Limits. The local share is approximately \$342,000.
- The walking trail around Bicentennial Park is under construction. This work is being funded by a Pathways Grant the Parks Department received last year.
- Abilene has been recognized as a 2023 Tree City USA.

10. Executive Session

- a.** Executive Session: Motion by Commissioner Witt, seconded by Commissioner Kollhoff to recess into executive session at 5:12 pm for 15 minutes to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1), for the City Manager's quarterly review. The meeting will resume in this room at 5:27 pm. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Miller YES, Rein YES. The motion carried 5-0.

Motion by Commissioner Witt, seconded by Commissioner Kollhoff, to return to executive session at 5:30 pm for 15 minutes to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1), for the City Manager's quarterly review. The meeting will resume in this room at 5:45 pm. Roll call vote: Witt YES, Kollhoff YES, Meysenburg YES, Miller YES, Rein Yes. The motion carried 5-0.

11. Recess of Regular Meeting

- a.** Consider a motion to recess the March 25, 2024, City Commission Meeting.

Motion by Commissioner Miller, seconded by Commissioner Kollhoff, to recess the March 25, 2024, City Commission Meeting at 5:47 pm. Roll call vote: Meysenburg YES, Miller YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 5-0. The City Commission Study Session will begin immediately.

12. Call to Order – City Commission Study Session

The City Commission Study Session was called to order at 5:47 pm.

13. March 25, 2024, City Commission Study Session Agenda

- a.** Fluoride Discussion

14. Adjournment

- a.** Consider a motion to adjourn the March 25, 2024, City Commission Meeting

Motion by Commissioner Miller, seconded by Commissioner Witt, to adjourn the March 25, 2024, City Commission Meeting at 5:53 pm. Roll call vote: Miller YES, Witt YES, Kollhoff YES, Meysenburg YES, Rein YES. The motion carried 5-0.



ATTEST

Shayla L. Mohr, CMC
City Clerk

Brandon Rein, Mayor