



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
January 8, 2024 @ 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Witt, Commissioners, Kollhoff, Rein, Miller and Marshall.

Staff Present: City Manager Marsh, City Clerk Mohr, City Attorney Martin, Parks and Recreation Director Timbrook, Fire Chief Strunk, Police Chief Hatter, Community Development Director Zook, Public Works Director Anderson, Convention and Visitors Bureau Director Roller-Weeks, Streets and Utilities Superintendent Hawk, Water Treatment Plant Operator Blacketer, Administrative Manager-Public Works Hiatt, and Administrative Assistant Olson.

3. Pledge of Allegiance

4. City Commission Installation

Mayor Will presented outgoing Commissioner Dee Marshall with a plaque and thanked her for her years of service on the City Commission.

City Clerk Mohr gave the Oath of Office to newly elected Commissioners Brandon Rein, Wendy Miller and Amy Meysenburg.

5. Selection of Mayor

Motion by Commissioner Miller, seconded by Commissioner Meysenburg, to nominate Brandon Rein as Mayor. Roll call vote: Miller YES, Meysenburg YES, Rein YES, Kollhoff YES, Witt YES. The motion carried 5-0.

6. Selection of Vice-Mayor

Motion by Commissioner Witt, seconded by Commission Kollhoff, to nominate Wendy Miller as Vice-Mayor. Roll call vote: Witt YES, Kollhoff YES, Miller YES, Meysenburg YES, Rein YES. The motion carried 5-0.

Agenda

7. Approval of the Agenda for the January 8, 2024, City Commission Meeting

Commissioner Kollhoff asked to amend the agenda to table item 11a until the January 22nd City Commission meeting.

Motion by Commissioner Witt, seconded by Commissioner Miller, to approve the amended agenda. Roll call vote: Kollhoff YES, Miller YES, Meysenburg YES, Witt YES, Rein YES. The motion carried 5-0.

Consent Agenda

8. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

a. Meeting Minutes for December 11, 2023, Regular Meeting

b. Approval of appointments/reappointments to the following Boards and Commissions:

1. Corey Jones – Tree Board – 3-year term, expiring January 2027
2. Penni Zelinkoff – Planning Commission/Board of Zoning Appeals, 3-year term, expiring January 2027
3. Matt Mead – Planning Commission/Board of Zoning Appeals, 3-year term, expiring January 2027
4. Jim Price – Airport Board, 3-year term, expiring January 2027
5. L. Steve Cathey – Airport Board, 3-year term, expiring January 2027
6. Jeremy Gorman – Airport Board, 3-year term, expiring January 2027
7. Corina Ryland – Sister City Board, 3-year term, expiring January 2027
8. Rev. Eric Anderson – Sister City Board, 3-year term expiring January 2027
9. Kevin Unruh – Sister City Board, 3-year term expiring January 2027
10. Kim McDowell – CVB Board, 3-year term expiring January 2027
11. Ross Boelling – CVB Board, 3-year term expiring January 2027
12. Nanc Scholl – Heritage Commission, 3-year term expiring January 2027
13. Mary Burtzloff – Heritage Commission, 3-year term expiring January 2027

Motion by Commissioner Witt, seconded by Commissioner Miller, to approve the consent agenda as presented. Roll call vote: Miller YES, Meysenburg YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 5-0.

9. Public Comments and Communications

- c. Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

There were no public comments or communications.

- a. National Stalking Awareness Month Proclamation – Angela White, DVACK Sexual Assault Advocate
- b. National Slavery and Human Trafficking Prevention Month Proclamation – Angela White, DVACK Sexual Assault Advocate

10. Business Items

- a. Consider approval Resolution 010824-1, A RESOLUTION AMENDING THE EMPLOYEE POLICIES AND GUIDELINES OF THE CITY OF ABILENE, KANSAS.

Motion by Commissioner Miller, seconded by Commissioner Kollhoff, to approve Resolution No. 010824-1, A RESOLUTION AMENDING THE EMPLOYEE POLICIES AND GUIDELINES OF THE CITY OF ABILENE, KANSAS. Roll call vote: Meysenburg YES, Witt YES, Kollhoff YES, Miller YES, Rein YES. The motion carried 5-0.

- b. Consider approval of Ordinance No. 24-3442, AN ORDINANCE AMENDING CHAPTER 7, SECTIONS 7-507, 7-901, AND 7-902 OF THE CITY CODE OF THE CITY OF ABILENE PERTAINING TO SEWER AND WATE RATES WITHIN THE CITY OF ABILENE, KANSAS; AN REPEALING EXISTING SECTIONS 7-507, 7-901, AND 7-902.

Commissioner Kollhoff asked that the discussion of the water rates for Rural Water District No. 1 be added to a future agenda.

Motion by Commissioner Witt, seconded by Commissioner Miller, to approve Ordinance No. 24-3442, AN ORDINANCE AMENDING CHAPTER 7, SECTIONS 7-507, 7-901, AND 7-902 OF THE CITY CODE OF THE CITY OF ABILENE PERTAINING TO SEWER AND WATE RATES WITHIN THE CITY OF ABILENE, KANSAS; AN REPEALING EXISTING SECTIONS 7-507, 7-901, AND 7-902. Roll call vote: Witt YES, Kollhoff YES, Miller YES, Meysenburg YES, Rein YES. The motion carried 5-0.

11. Items for Discussion

- a. Consider Resolution No. 010824-2, A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS, DETERMINING THAT THE CITY IS CONSIDERING ESTABLISHING A REINVESTMENT HOUSING INCENTIVE DISTRICT WITHIN THE CITY AND ADOPTING A PLAN FOR THE DEVELOPMENT OF HOUSING AND PUBLIC FACILITIES IN SUCH PROPOSED DISTRICT; ESTABLISHING THE DATE AND TIME OF A PUBLIC HEARING ON SUCH MATTER, AND PROVIDING FOR THE GIVING OF NOTICE OF SUCH PUBLIC HEARING (DOWNTOWN LOFTS REINVESTMENT INCENTIVE DISTRICT).

This item was tabled until the January 22, 2024, City Commission meeting.

12. Reports

- a. City Manager's Report

At the start of 2024, there are three major infrastructure projects in the City:

- 14th Street Improvements
 - * The first section of the utility path on the north side has been completed. This is in front of the cemetery.
 - * Storm drains at 14th Street and Cedar on the north side have been completed.
 - * A wayward fiber line has been relocated.
 - * Grading and Soil samples were taken last week on the section between Buckeye and Cedar.
- CCLIP project on Buckeye between SE 6th Street and UPRR
 - * Storm drain work continues
- Oak, Olive and Kuney Street Waterline replacement project
 - * Equipment has been moved in, and preliminary work in city ROW has begun.

The public hearing for the Comprehensive Plan will be on January 16, 2024, during the Planning Commission meeting. It will take place in the commission meeting room of the library at 4 pm.

- If the Planning Commission approves the Comprehensive Plan, the plan will go before the City Commission for acceptance at the January 22 regular meeting.

The fencing for the Ted & Mid Viola Dog Park has been installed. Some finishing touches need to be done, and the park will be ready for use. Expect some type of ribbon-cutting ceremony to be held soon.

The CVB office remodel is scheduled to begin on January 22. They have begun moving into the big room to operate until construction is completed.

The League of Kansas Municipalities will host a New City Officials Webinar on January 9, 2024, from 11:30 am to 1:30 pm. We plan to have it available in the Jordan Room at the Library for those who would like to attend.

Local Government Day is Wednesday, January 24, 2024, in Topeka. If you would like to attend, please let Shayla or me know by Friday so we can register you. We will meet with our legislative representatives in the morning, attend a League policy review and legislative panel in the afternoon and attend a reception with legislators.

Abilene will host the Wichita State Center for Economic Development and Business Research Dickinson County Community Outlook Conference on Friday, February 2, 2024, from 1:00 pm to 3:00 pm in the Community Center multi-purpose room. Please contact Leann if you would like to attend and haven't already registered.

The community meeting for the 14th and Van Buren Street intersection project is tomorrow night, January 9, 2024, from 6:00 pm to 8:00 pm in the commission room in the library.

13. Executive Session

- a. Executive Session: Motion by Commissioner Miller, seconded by Commissioner Kollhoff, for the City Commission recess into executive session for ten minutes to discuss amendments to the City Manager's employment agreement based upon the need to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). The meeting will resume in this room at 4:37 pm. Roll call vote: Kollhoff YES, Miller YES, Meysenburg YES, Witt YES, Rein YES. The motion carried 5-0.

Motion by Commissioner Witt, seconded by Commissioner Miller, to approve an Amended and Restated City Manager Employment Agreement to make certain amendments to the City Manager's employment agreement as described by City Attorney Martin. Roll call vote: Kollhoff YES, Miller YES, Meysenburg YES, Witt YES, Rein YES. The motion carried 5-0.

14. Recess of Regular Meeting

- a. Consider a motion to recess the January 8, 2024, City Commission Meeting.

Motion by Commissioner Witt, seconded by Commissioner Miller, to recess the January 8, 2024, City Commission Meeting for ten minutes at 4:40 pm. Roll call vote: Miller YES, Meysenburg YES, Witt YES, Kollhoff YES, Rein YES. The motion carried 5-0. The City Commission Study Session will begin at 4:50 pm.

15. Call to Order – City Commission Study Session

The City Commission Study Session was called to order at 4:50 pm.

16. January 8, 2024, City Commission Study Session Agenda

- a. WSU Sports Feasibility Study Presentation – Nigel Soria, Research Economist & Data Scientist, WSU
- b. Olsson Work Order 5A (amendment) for the Airport Displaced Threshold Project – Finance Director Leann Johnson
- c. Olsson Inspection and Testing Services Agreement for Waterline Replacement Project – City Manager Ron Marsh
- d. Resolution adopting Water Conservation Plan – City Manager Ron Marsh
- e. Architect's proposal for the design of the Water Treatment Plant roof replacement – City Manager Ron Marsh
- f. Golden Belt West Lot Purchase Agreement, Developers Agreement, License Agreement – City Manager Ron Marsh and Community Development Director Kari Zook

17. Adjournment

- a. Consider a motion to adjourn the January 8, 2024, City Commission Meeting

Motion by Commissioner Witt, seconded by Commissioner Miller, to adjourn the January 8, 2024, City Commission Meeting at 5:49 pm. Roll call vote: Meysenburg YES, Witt YES, Kollhoff YES, Miller YES, Rein YES. The motion carried 5-0.

(Seal)



ATTEST:

A blue ink signature of Shayla L. Mohr, written in a cursive style, is positioned above a horizontal line.

Shayla L. Mohr, CMC
City Clerk

A blue ink signature of Brandon Rein, written in a cursive style, is positioned above a horizontal line.

Brandon Rein, Mayor