



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
December 11, 2023, @ 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Witt, Commissioners, Kollhoff, Rein, Miller and Marshall.

Staff Present: City Manager Marsh, City Clerk Mohr, Finance Director Johnson, City Attorney Martin, Parks and Recreation Director Timbrook, Fire Chief Strunk, Police Chief Hatter, Public Works Director Anderson, Convention and Visitors Bureau Director Roller-Weeks, Streets and Utilities Superintendent Hawk, Water Treatment Plant Lead Operator Leusman, Administrative Manager-Public Works Hiatt, City Inspector Steerman and Administrative Assistant Olson.

3. Pledge of Allegiance

Agenda

4. Approval of the Agenda for the December 11, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Rein, to approve the agenda as presented. Roll call vote: Marshall YES, Rein YES, Miller YES, Kollhoff YES, Witt YES. The motion carried 5-0.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

- a. Meeting Minutes for November 27, 2023, Regular Meeting
- b. Approval of 2024 Cereal Malt Beverage License renewals

Motion by Commissioner Rein, seconded by Commissioner Miller, to approve the consent agenda as presented. Roll call vote: Rein YES, Miller YES, Marshall YES, Kollhoff YES, Witt YES. The motion carried 5-0.

6. Public Comments and Communications

- a. Public Forum:** Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

There were no public comments or communications.

7. Business Items

- a. Consider approval of Resolution No. 121123-1, A RESOLUTION CONCERNING LICENSE, PERMIT AND OTHER USER RELATED FEES OF THE CITY OF ABILENE, KANSAS.**

Motion by Commissioner Kollhoff, seconded by Commissioner Rein, to approve Resolution No. 121123-1, A RESOLUTION CONCERNING LICENSE, PERMIT AND OTHER USER RELATED FEES OF THE CITY OF ABILENE, KANSAS. Roll call vote: Kollhoff YES, Rein YES, Miller YES, Marshall YES, Witt YES. The motion carried 5-0.

- b. Consider approval of Ordinance No. 23-3441, AN ORDINANCE AMENDING CHAPTER 1, ARTICLE 1 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS, BY AMENDING SECTION 1-104 CONCERNING THE MAYOR AND VICE MAYOR FOR THE CITY OF ABILENE, KANSAS.**

Motion by Commissioner Miller, seconded by Commissioner Rein, to approve Ordinance No. 23-3441, AN ORDINANCE AMENDING CHAPTER 1, ARTICLE 1 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS, BY AMENDING SECTION 1-104 CONCERNING THE MAYOR AND VICE MAYOR FOR THE CITY OF ABILENE, KANSAS. Roll call vote: Miller YES, Rein YES, Marshall YES, Kollhoff NO, Witt NO. The motion carried 3-2.

- c. Consider approval of an agreement with Tyler Technologies for Administrative Software.**

Motion by Commissioner Marshall, seconded by Commissioner Rein, to approve an agreement with Tyler Technologies for Administrative Software. Roll call vote: Marshall YES, Rein YES, Miller YES, Kollhoff YES, Witt YES. The motion carried 5-0.

- d. Consider a motion to cancel the December 25, 2023, City Commission meeting.**

Motion by Commissioner Rein, seconded by Commissioner Miller to cancel the December 25, 2023, City Commission Meeting. Roll call vote: Rein YES, Miller YES, Marshall YES, Kollhoff YES, Witt YES. The motion carried 5-0.

8. Items for Discussion

- a. Consider approval of the Mayor's recommendation to appoint Tony Serbousek to the Library Board to fill an unexpired term expiring April 2026.

Motion by Commissioner Kollhoff, seconded by Commissioner Miller, to approve the appointment of Tony Serbousek to the Library Board to fill an unexpired term expiring April 2026. Roll call vote: Kollhoff YES, Miller YES, Marshall YES, Rein YES, Witt YES. The motion carried 5-0.

9. Reports

a. City Manager's Report

Work is continuing on both the 14th Street Improvement Project and the CCLIP project on Buckeye. The section west of Vine will remain closed for the duration of the project. This is to prevent truck through traffic. You can find updates on the Community Engagement Dashboard.

The public hearing for the Comprehensive Plan will be on January 16, 2024, during the Planning Commission meeting. It will take place in the commission meeting room of the library at 4 pm.

The League of Kansas Municipalities will host a New City Officials Webinar on January 9, 2024, from 11:30 am – 1:30pm. We plan to have it available at City Hall for those who would like to attend.

The Recycling Center will be closed on December 25 and 26.

City Hall will be closed on December 22 and 25 for Christmas and January 1 for New Year's Day.

I know most of you know him, and I wanted to formally introduce Brad Anderson as the new Public Works Director. Along with that, I wanted to give a giant thank you to Jay Leusman, Joe Hawk and Jennie Hiatt for their hard work and dedication to keeping the public works department headed in the right direction over the last 6 months.

Mayor Witt recognized City Manager Marsh for his completion and graduation from the Certified Public Manager training.

10. Executive Session

- a. Executive Session: Motion by Commissioner Rein, seconded by Commissioner Marshall to recess into executive session for 30 minutes to discuss the City Manager's evaluation based

upon the need to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). The meeting will resume in this room at 4:57 p.m. Roll call vote: Rein YES, Marshall YES, Miller YES, Kollhoff YES, Witt YES. The motion carried 5-0.

Motion by Commissioner Rein, seconded by Commissioner Marshall, to return to executive session for 25 minutes to discuss the City Manager's evaluation and contract terms based upon the need to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). The meeting will resume in this room at 5:22 pm. Roll call vote: Rein YES, Marshall YES, Miller YES, Kollhoff YES, Witt YES. The motion carried 5-0.

Motion by Commissioner Rein, seconded by Commissioner Marshall, to return to executive session for 10 minutes to discuss the City Manager's evaluation and contract terms based upon the need to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). The meeting will resume in this room at 5:33 pm. Roll call vote: Rein YES, Marshall YES, Miller YES, Kollhoff YES, Witt YES. The motion carried 5-0.

11. Recess of Regular Meeting

- a.** Consider a motion to recess the December 11, 2023, City Commission Meeting.

Motion by Commissioner Rein, seconded by Commissioner Kollhoff to recess the December 11, 2023, City Commission Meeting for 15 minutes at 5:34 pm. Roll call vote: Rein NO, Miller NO, Marshall NO, Kollhoff NO, Witt NO. The motion failed.

Motion by Commissioner Rein, seconded by Commissioner Marshal to recess the December 11, 2023, City Commission Meeting for 5 minutes at 5:36 pm. Roll call vote: Rein YES, Marshall YES, Miller YES, Kollhoff YES, Witt YES. The motion carried 5-0. The City Commission Study Session will begin at 5:41 pm.

12. Call to Order – City Commission Study Session

The City Commission Study Session was called to order at 5:41 pm.

13. December 11, 2023, City Commission Study Session Agenda

- a.** Personnel Manual Changes
- b.** Ordinance setting water and sewer rates

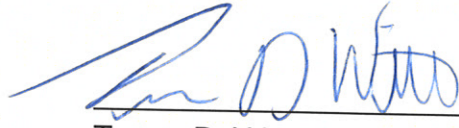
- c. Update on 14th Street and Van Buren Project -KDOT Cost Share Grant

14. Adjournment

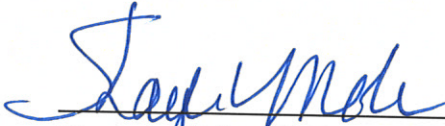
- a. Consider a motion to adjourn the December 11, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Rein, to adjourn the December 11, 2023, City Commission Meeting at 6:04 pm. Roll call vote: Marshall YES, Rein YES, Miller YES, Kollhoff YES, Witt YES. The motion carried 5-0.




Trevor D. Witt, Mayor

ATTEST:


Shayla L. Mohr, CMC
City Clerk