



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
November 27, 2023, @ 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Witt, Commissioners Kollhoff, Rein, and Marshall. Absent: Commissioner Miller.

Staff Present: City Manager Marsh, City Clerk Mohr, Finance Director Johnson, City Attorney Martin, Fire Chief Strunk, Police Chief Hatter, Community Development Director Zook, Convention and Visitors Bureau Director Roller-Weeks, Streets and Utilities Superintendent Hawk, Administrative Manager-Public Works Hiatt, and Administrative Assistant Olson.

3. Pledge of Allegiance

Agenda

4. Approval of the Agenda for the November 27, 2023, City Commission Meeting

Motion by Commissioner Rein, seconded by Commissioner Miller, to approve the agenda with the addition of item 7e, regarding an ordinance levying one-quarter percent sales tax for the Local Street Improvement Program and item 12b, Mayor/Vice-Mayor selection ordinance. Roll call vote: Rein YES, Marshall YES, Kollhoff YES, Witt YES. The motion carried 4-0.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

a. Meeting Minutes for November 13, 2023, Regular Meeting

b. Approval of Resolution No. 112723-1, A RESOLUTION AUTHORIZING THE CITY OF ABILENE'S FINANCIAL STATEMENTS FOR FISCAL YEAR 2024 TO BE PREPARED IN

COMPLIANCE WITH THE CASH BASIS AND BUDGETARY LAWS OF THE STATE OF KANSAS.

- c. Approval of Resolution No. 112723-2, A RESOLUTION APPROVING LONGEVITY PAY PER SECTION 13.16 OF THE EMPLOYEES POLICIES AND GUIDELINES OF THE CITY OF ABILENE, KANSAS.

Motion by Commissioner Rein, seconded by Commissioner Marshall, to approve the consent agenda as presented. Roll call vote: Rein YES, Marshall YES, Kollhoff YES, Witt YES. The motion carried 4-0.

6. Public Comments and Communications

- a. Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

Jacque Berkley-Webb, 1409 N. Van Buren, expressed concerns regarding the 14th Street/Van Buren project plans, ambulances having to stop at the four-way stop, and rural living being disrupted.

Fred Bailey, 1611 NW 14th, expressed concerns regarding the plans for the 14th Street/Van Buren project; there are no accidents at this intersection, so there doesn't need to be a four-way stop and concerns that rural living will be disrupted.

Greg Wilson, 2201 S. Washington, expressed concerns about increasing property taxes with the 14th Street/Van Buren Project. Taxes are high enough already on his rental property and farmland.

7. Business Items

- a. Consider approval of Ordinance No. 23-3438, AN ORDINANCE AMENDING SECTION 3-811 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS, CONCERNING MOBILE FOOD VENDORS.

Motion by Commissioner Marshall, seconded by Commissioner Rein to approve Ordinance No. 23-3438, AN ORDINANCE AMENDING SECTION 3-811 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS, CONCERNING MOBILE FOOD VENDORS and to change annual license fee to \$100.00. Roll call vote: Marshall YES, Rein YES, Kollhoff YES, Witt YES. The motion carried 4-0.

- b. Consider approval of Ordinance No. 23-3439, AN ORDINANCE AMENDING CHAPTER 3 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS BY ADDING A NEW ARTICLE 17 PERTAINING TO LICENSING AND REGULATIONS OF PAWNBROKERS AND PRECIOUS METAL DEALERS IN THE CITY OF ABILENE, KANSAS.

Motion by Commissioner Rein, seconded by Commissioner Marshall, to approve Ordinance No. 23-3439, AN ORDINANCE AMENDING CHAPTER 3 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS BY ADDING A NEW ARTICLE 17 PERTAINING TO LICENSING AND REGULATIONS OF PAWNBROKERS AND PRECIOUS METAL DEALERS IN THE CITY OF ABILENE, KANSAS. Roll call vote: Rein YES, Marshall YES, Kollhoff YES, Witt YES. The motion carried 4-0.

- c. Consider approval of Master Agreement for Professional Services Abilene, KS CCLIP Work Order Amendment #1 with Olsson, Inc. for Construction Observation and Materials Testing for the CCLIP Project-K-15 from SW 6th Street to the UPRR.

Motion by Commissioner Marshall, seconded by Commissioner Rein to approve a Master Agreement for Professional Services-Abilene, KS CCLIP Work Amendment #1 with Olsson, Inc. for Construction Observations and Materials Testing for the CCLIP Project – K-15 from SW 6th Street to the UPRR. Roll call vote: Marshall YES, Rein YES, Kollhoff YES, Witt YES. The motion carried 4-0.

- d. Consider approval of Master Agreement Work Order No. 5 with Olsson, Inc. for the Displace Threshold for Runway 17 at the Abilene Municipal Airport.

Motion by Commissioner Rein, seconded by Commissioner Kollhoff, to approve Master Agreement Work Order No. 5 with Olsson, Inc., for the Displace Threshold for Runway 17 at the Abilene Municipal Airport. Roll call vote: Rein YES, Kollhoff YES, Marshall YES, Witt YES. The motion carried 4-0.

- e. Consider approval of Ordinance No. 23-3440, AN ORDINANCE LEVYING A ONE-QUARTER OF ONE PERCENT (0.25%) SPECIAL PURPOSE RETAILERS' SALES TAX WITHIN THE CITY OF ABILENE, KANSAS, FOR THE PURPOSE OF FUNDING A LOCAL STREET IMPROVEMENT PROGRAM.

Motion by Commissioner Marshall, seconded by Commissioner Rein to approve Ordinance No. 23-3440, AN ORDINANCE LEVYING A ONE-QUARTER OF ONE PERCENT (0.25%) SPECIAL PURPOSE RETAILERS' SALES TAX WITHIN THE CITY OF ABILENE, KANSAS, FOR THE PURPOSE OF FUNDING A LOCAL STREET IMPROVEMENT PROGRAM. Roll call vote: Marshall YES, Rein YES, Kollhoff YES, Witt YES. The motion carried 4-0.

8. Items for Discussion

- a. Consider approval of a bid from Midwest Bio-Systems in the amount of \$67,230.00 for the purchase of a Compost Turner for the Recycling Center.

Motion by Commissioner Marshall, seconded by Commissioner Rein, to approve a bid from Midwest Bio-Systems in the amount of \$67,230.00 for purchasing a Compost Turner for the Abilene Recycling Center. Roll call vote: Marshall YES, Rein YES, Kollhoff YES, Witt YES. The motion carried 4-0.

- b.** Authorize the Mayor to sign an engagement letter with Varney & Associates for the audit of the City of Abilene's Financial Statements for the year ending December 31, 2023.

Motion by Commissioner Marshall, seconded by Commissioner Rein, to authorize the Mayor to sign an engagement letter with Varney and Associates for the audit of the City of Abilene's Financial Statement for the year ending December 31, 2023. Roll call vote: Marshall YES, Rein YES, Kollhoff YES, Witt YES. The motion carried 4-0.

9. Reports

a. City Manager's Report

Reminder: The next Community Meeting for the Comprehensive Plan is tomorrow night, November 28 in the library at 6 pm.

Phase 1.5 of the 14th Street Improvement Project will start this week. 14th Street from Cedar (East side) to Buckeye (West side) will close tomorrow. The north side of the Cedar/14th Street intersection closed today. You can find updates on the Community Engagement Dashboard.

Storm drainage work for the CCLIP project on Buckeye starts this week; traffic control is being set up today.

Shayla Mohr has completed all the requirements and has been awarded the designation of Certified Municipal Clerk from the International Institute of Municipal Clerks.

A big thank you to the Public Works crews for their hard work and dedication in clearing roads within the city limits this weekend.

Reminder: Cowtown Christmas is this weekend, December 2-3. Visit abilenekansas.org for a schedule of events.

10. Recess of Regular Meeting

- a.** Consider a motion to recess the November 27, 2023, City Commission Meeting.

Motion by Commissioner Marshall, seconded by Commissioner Rein, to recess the November 27, 2023, City Commission Meeting at 4:45 pm. Roll call vote: Marshall YES, Rein YES, Kollhoff YES, Witt YES. The motion carried 4-0. The City Commission Study Session will begin at 5:00 pm.

11. Call to Order – City Commission Study Session

The City Commission Study Session was called to order at 5:00 pm.

12. November 27, 2023, City Commission Study Session Agenda

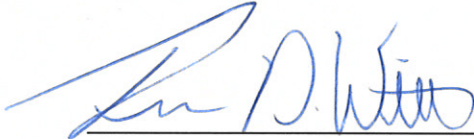
- a. Fee Schedule Resolution
- b. Ordinance regarding Mayor/Vice-Mayor selection process

13. Adjournment

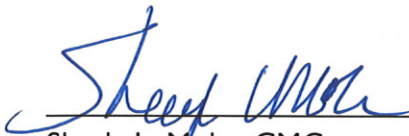
- a. Consider a motion to adjourn the November 27, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Rein, to adjourn the November 27, 2023, City Commission Meeting at 5:07 pm. Roll call vote: Marshall YES, Rein YES, Kollhoff YES, Witt YES. The motion carried 4-0.




Trevor D. Witt, Mayor

ATTEST:


Shayla L. Mohr, CMC
City Clerk