

**CITY OF ABILENE  
HERITAGE COMMISSION  
AGENDA**

November 16, 2023 at 4:00 p.m.  
Abilene Public Library  
209 NW 4<sup>th</sup> St.  
Abilene, KS 67410

<b>Agenda Item</b>
1. Call to Order
2. Roll Call: ___ Andrew Pankratz, Chair ___ Barry Arp, Vice Chair ___ Mary Burtzloff ___ Nanc Scholl ___ Nicole Beck ___ Kevin Bailey ___ Jeff Radabaugh
3. Approval of Agenda
4. Approval of the Meeting Minutes – September 20, 2023
<b>Business</b>
5. Heritage Commission goal-setting discussion
6. Administrative Review permit approvals: <ul style="list-style-type: none"><li>• 306 NW 2<sup>nd</sup> St – building permit</li><li>• 409 NW 3<sup>rd</sup> St – mechanical permit</li></ul>
7. Comments
8. Adjournment

**CITY OF ABILENE  
HERITAGE COMMISSION  
MEETING MINUTES**

**September 20, 2023 at 4:00 p.m.  
Abilene Public Library  
209 NW 4<sup>th</sup> St. Abilene, KS 67410**

**Members Present:** Andrew Pankratz (Chair), Mary Burtzloff, Kevin Bailey, Nanc Scholl

**Members Absent:** Barry Arp (Vice Chair), Nicole Beck, Jeff Radabaugh

**Staff Present:** Community Development Director Kari Zook, Administrative Assistant Kellie Olson

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**Call to Order**

The meeting was called to order by Chair Pankratz at 4:02 p.m.

**Approval of Agenda**

Bailey moved to approve the agenda, seconded by Scholl. Motion carried unanimously 4-0.

**Approval of the Meeting Minutes – June 15, 2023**

Scholl moved to approve the minutes as written, seconded by Burtzloff. Motion carried unanimously 4-0.

**Business**

**CAMP debrief and goal-setting**

CAMP training was held on August 15, 2023, and August 17, 2023. All Heritage Commission members were in attendance, as well as all staff from Community Development. Discussion was held regarding what the commissioners learned and how to improve our board in the future.

**Administrative Review permit approvals:**

- 203 N Buckeye – plumbing/roof permit
- 302 N Broadway – mechanical/ROW permit
- 106 NW 3<sup>rd</sup> St – plumbing permit
- 419 N Broadway – mechanical permit

**Comments**

- NAPC annual membership, webinar opportunities
- Little Town of Mansions website – project of the Heritage Homes Association
- Future development projects were discussed for CVB, Memorial Art, and Steinhauser’s building.

**Adjournment**

Scholl made a motion to adjourn at 4:53 p.m., seconded by Burtzloff. Motion carried unanimously 4-0.

Minutes Approved,

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Andrew Pankratz, Chair  
Heritage Commission

Attest:

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Kari Zook  
Community Development Director

Permit #: 2023-252

# Building Permit Application



City Code may be reviewed at [www.abileneks.citycode.net](http://www.abileneks.citycode.net) or at the Community Development Department.

### Permit to include:

(Check all that apply)

- Building
- Plumbing
- Electrical
- Mechanical

### District Type:

(Check all that apply)

- Residential
- Commercial
- Historic District
- Non-Residential
- Industrial
- Flood Zone

Please submit this form to:  
 Community Development  
 419 N Broadway  
 785-263-2355  
[kolson@abilencityhall.com](mailto:kolson@abilencityhall.com)

Project Site Address: 306 N W 2nd

Property Owner: MARK Guil Foyle Building

Property Owner Phone/E-mail: \_\_\_\_\_

General Contractor/Engineer: Mark Kinderknecht

General Contract Phone/E-mail: cc cc

Class of Work:  New  Addition  Alteration/Remodel  Repair  Other \_\_\_\_\_

Describe Work: See Email

Jolene Rankin

Value of Work: \$ 3000<sup>00</sup> Replace alley door

Site Plan attached: YES NO 3 2nd floor door

Builder Declaration (List Contractors): Alley wall repairs & stucco, Block up 2 windows.

Electrical: \_\_\_\_\_

Plumbing: N/A

Mechanical: \_\_\_\_\_

Roofing: \_\_\_\_\_

### Measurements, as applicable to the project:

Living Area: \_\_\_\_\_ Garage Sq. Ft.: \_\_\_\_\_

Addition Sq. Ft.: \_\_\_\_\_ Total Sq. Ft.: \_\_\_\_\_

Stories/Height: \_\_\_\_\_ Land Area: \_\_\_\_\_

Coverage %: \_\_\_\_\_ Occupant Load: \_\_\_\_\_

Occupant Class: \_\_\_\_\_ Use of Building: \_\_\_\_\_

ICC Building Type: \_\_\_\_\_

I certify that I have read this application and state that the above information is correct, and that I as owner or builder, do agree to comply with all city adopted building codes, relating to building construction. I acknowledge the city is not responsible for covenants, easements, or right-of-way related to the property listed above.

Name Printed: Mark Kinderknecht Date: 10/12/23

Signature: Mark Kinderknecht

- Builder/Contractor
- Agent for Contractor
- Owner
- Agent for Owner

**Work Sheet**  
(to be completed by staff)

**Building**

- Base Fee \$25
- Each Additional \$1,000 x \$3.50 = \$ \_\_\_\_\_
- Additional Inspections \$25

**Electrical**

- Base Fee \$25

**Mechanical**

- Base Fee \$25

**Plumbing**

- Base Fee \$25
- Sewer \$10
- Septic \$20

Permit Fee: \$ \_\_\_\_\_

No fee - permit not typically required for this work, but mark wanted form for Heritage Commission documentation.

**Building Inspection Department**  
(for office use only)

Zoning District: \_\_\_\_\_ Historic District: \_\_\_\_\_

Flood Zone: \_\_\_\_\_ Corp of Engineer: \_\_\_\_\_

Setbacks:

Front Yard \_\_\_\_\_ Side Yard \_\_\_\_\_

Rear Yard \_\_\_\_\_

Special Conditions:

Approved for Issuance by:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Permit #: 2023-273



# Electrical/Plumbing/Mechanical Permit Application

City Code may be reviewed at [www.abileneks.citycode.net](http://www.abileneks.citycode.net) or at the Community Development Department.

Please submit this form to:  
Community Development  
419 N Broadway  
785-263-2355  
[kolson@abilencityhall.com](mailto:kolson@abilencityhall.com)

**Permit Applying For:**  
(Check all that apply)

- Electrical
- Plumbing
- Mechanical

**District Type:**  
(Check all that apply)

- Residential
- Commercial
- Historic District
- Non-Residential
- Industrial

Project Site Address: 409 NW 3rd St. Abilene KS

Property Owner: Aaron Jacobson

Property Owner Phone/E-mail: 785-477-3339

Licensed Contractor: KVK Inc.

Contractor Phone Number: 785-257-3224

Description of work: Steam Boiler Replacement

**Permit Fees:**

**Electrical**

Base Fee \$25

**Plumbing**

Base Fee \$25

Sewer \$10

Septic \$20

**Mechanical**

Base Fee \$25

Total Permit Fee: \$25<sup>00</sup> (Invoice)

I certify that I have read this application and state that the above information is correct and that I, as owner or contractor, agree to comply with all City of Abilene adopted codes related to the above project. I acknowledge that city is not responsible for covenants, easements, or right-of-way related to the property listed above.

Name Printed: Zach Krause

Date: 11-7-23

Signature: Zachary Krause

- Builder/Contractor
- Agent for Contractor
- Owner
- Agent for Owner