



**Abilene City Commission Meeting Minutes**  
**Abilene Public Library – 209 NW Fourth Street**  
**September 25, 2023, @ 4:00 pm.**  
**Abilene, Kansas**

**1. Call to Order**

**2. Roll Call** – City Commission Present: Mayor Witt, Commissioners, Kollhoff, Rein, Miller, and Marshall.

Staff Present: City Manager Marsh, City Clerk Mohr, Finance Director Johnson, City Attorney Martin, Parks and Recreation Director Timbrook, Fire Chief Strunk, Police Chief Hatter, Convention and Visitors Bureau Director Roller-Weeks, Streets and Utilities Superintendent Hawk, City Inspector Steerman, Assistant Fire Chief Stuck, Administrative Manager-Public Works Hiatt, and Administrative Assistant Olson.

**3. Pledge of Allegiance**

**Agenda**

**4.** Approval of the Agenda for the September 25, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Rein, to approve the agenda as presented. Roll call vote: Marshall YES, Rein YES, Miller YES, Kollhoff YES, Witt YES. The motion was carried unanimously, 5-0.

**Consent Agenda**

**5.** Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

- a. Meeting Minutes for September 11, 2023, Regular Meeting
- b. Appointment of William Rose to the Planning Commission to fill a vacant unexpired term, expiring January 2025.
- c. Appointment of Penni Zelinkoff to the Planning Commission to fill a vacant unexpired term, expiring January 2024.

Motion by Commissioner Rein, seconded by Commissioner Miller, to approve the consent agenda as presented. Roll call vote: Rein YES, Marshall YES, Miller YES, Kollhoff YES, Witt YES. The motion was carried unanimously, 5-0.

## 6. Public Comments and Communications

- a. Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

There were no public comments or communications.

## 7. Business Items

- a. Consider approval of Resolution No. 092523-1, **A RESOLUTION PROVIDING FOR AN ADJUSTMENT TO THE PAY PLAN OF THE CITY OF ABILENE, KANSAS, TO ENSURE APPROPRIATE COMPENSATION FOR CITY EMPLOYEES AS COMPARED WITH THE COMPARABLE LABOR MARKET.**

Motion by Commissioner Marshall, seconded by Commissioner Miller, to approve Resolution No. 092523-1, **A RESOLUTION PROVIDING FOR AN ADJUSTMENT TO THE PAY PLAN OF THE CITY OF ABILENE, KANSAS, TO ENSURE APPROPRIATE COMPENSATION FOR CITY EMPLOYEES AS COMPARED WITH THE COMPARABLE LABOR MARKET.** Roll call vote: Marshall YES, Miller YES, Rein YES, Kollhoff YES, Witt YES. The motion was carried unanimously, 5-0.

- b. Consider approval of a Lease Agreement with the Community Foundation of Dickinson County for the renovation of office space and relocating of offices to the Civic Center.

Motion by Commissioner Marshall, seconded by Commissioner Rein, to approve a Lease Agreement with the Community Foundation of Dickinson County for the renovation of office space and relocation of offices to the Civic Center. Roll call vote: Marshall YES, Rein YES, Miller YES, Kollhoff YES, Witt YES. The motion was carried unanimously, 5-0.

- c. Consider approval of Ordinance No. 23-3436, **AN ORDINANCE REZONING CERTAIN PROPERTY LOCATED WITHIN THE PARCEL GENERALLY DESCRIBED AS 2005 N. BUCKEYE AVE., FROM C-3, GENERAL COMMERCIAL DISTRICT TO R-3, HIGH-DENSITY RESIDENTIAL DISTRICT, AND AMENDING THE ZONING MAP OF THE CITY OF ABILENE, KANSAS.**

Tim Holm, Holm Automotive 2005 N. Buckeye Ave., commended this City Commission and former Commissions for their vision and forethought to develop this area.

Motion by Commissioner Rein, seconded by Commissioner Miller, to adopt Ordinance No. 23-3436, **AN ORDINANCE REZONING CERTAIN PROPERTY LOCATED WITHIN THE PARCEL GENERALLY DESCRIBED AS 2005 N. BUCKEYE AVE., FROM C-3, GENERAL COMMERCIAL DISTRICT TO R-3, HIGH-DENSITY RESIDENTIAL DISTRICT, AND AMENDING THE ZONING MAP OF THE CITY OF ABILENE, KANSAS.** Roll call vote: Rein YES, Miller YES, Marshall YES, Kollhoff YES, Witt YES. The motion was carried unanimously, 5-0.

## 8. Items for Discussion

### a. Solar PV Design and Installation RFP

Motion by Commissioner Kollhoff to table this item until the next meeting. The motion failed due to a lack of a second.

Motion by Commissioner Kollhoff to recess into Executive Session to confer with legal counsel pursuant to K.S.A. 75-7319 for matters subject to attorney-client privilege for thirteen minutes. The regular meeting will resume at 4:30 pm. The motion failed due to a lack of a second.

Motion by Commissioner Marshall, seconded by Commissioner Miller, to table the solar discussion indefinitely and pursue a comprehensive energy services audit throughout the city in 2024 or 2025. Roll call vote: Marshall YES, Miller YES, Rein YES, Kollhoff NO, Witt YES. The motion carried, 4-1.

## 9. Reports

### a. City Manager's Report

The next Comprehensive Plan Steering Committee Meeting is Tuesday, October 10, and the next Comprehensive Plan Community Meeting will be on October 24. Both will be at 6 pm in the library.

The 14<sup>th</sup> Street reconstruction is going well. They have started laying new pavement and working on the waterline in front of the high school. You can find the update on the Community Engagement Dashboard.

The City has a table for the Eisenhower Gala on October 14. If you would like to attend, please let me know by tomorrow morning.

Public Works will be doing levee slope mowing this week.

The RFP for selling the Historic Tax Credits for the Police Department remodel has been released and is due October 20.

**10. Recess of Regular Meeting**

- a. Consider a motion to recess the September 25, 2023, City Commission Meeting.

Motion by Commissioner Marshall, seconded by Commissioner Rein, to recess the September 25, 2023, City Commission Meeting at 4:25 pm. Roll call vote: Marshall YES, Rein YES, Miller YES, Kollhoff YES, Witt YES. The motion was carried unanimously, 5-0. The City Commission Study Session will begin at 4:40 pm.

**11. Call to Order – September 25, 2023, City Commission Study Session**

The City Commission Study Session was called to order at 4:40 pm.

**12. September 25, 2023, City Commission Study Session Agenda**

- a. Adoption of the 2018 Building and Fire Code

**13. Adjournment**

- a. Consider a motion to adjourn the September 25, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Miller, to adjourn the September 25, 2023, City Commission Meeting at 5:45 pm. Roll call vote: Marshall YES, Miller YES, Rein YES, Kollhoff YES, Witt YES. The motion was carried unanimously, 5-0.

(Seal)



A blue ink signature of Trevor D. Witt, written in a cursive style.

Trevor D. Witt, Mayor

ATTEST:

A blue ink signature of Shayla L. Mohr, written in a cursive style.

Shayla L. Mohr  
City Clerk