



ABILENE PUBLIC LIBRARY
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209 NW 4th, Abilene, KS 67410
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Minutes of Meeting of Abilene Public Library Board August 8, 2023

Roll call

Present

Wendy Moulton
Sarah Anderson
Kara Cromwell
Sheryl Davidson
Cindy Montgomery
Amanda Cormack
Jill Goldsmith

Trevor Witt
Rebecca Perkins
Elly Cauthon
James Gartland

Absent

The meeting called to order by Cindy at 4:02 PM.

Consent Agenda – Becky moved to approve the consent agenda; Elly seconded. Approved and motion carried.

Correspondence – Community Foundation Q2 statements – board reviewed disbursements and receipts for the quarter.

Director's Report –

- Wendy to attend NCKLS meeting in Manhattan, discussing revenue neutrality.
- Wendy to attend Senior Fair 8/30
- Sheryl's report:
 - Summer Reading Program has wrapped up, Wendy distributed statistics – over 500 reading log participants, and over 1,500 attended the programs.
 - Passed out flyers at Family Dollar Back to School Event
 - Fall Programming is planned with many events scheduled.

Action Items –

- Technology Purchase – Wendy presented a bid to replace 3 desktops, 1 desktop with disc drive and 1 monitor. The total is \$1,990, including a matching grant of \$1,000 from NCKLS. \$227 in additional funds will be needed to pay for the upgrades – funds would come from memorials and gifts received. Amanda moved to approve the purchase of the technology upgrades and use of memorial/gift funds; Jill seconded. Approved and motion carried.
- 2024 Budget – Wendy presented two drafts of the 2024 budget, both with an 8.22 mill levy (this is the cap).
 - Draft B contained 2% pay scale increase and 2% COLA increase.
 - Draft C contained the same salary increases, along with an increase to the Endowment Fund income, and an increase to the Collections expenses. Bringing total collections to 11.7%, very close to the 12% standard.
 - Open discussion on the drafts and City Commission feedback. So far, there has been no feedback on the library draft budget.
 - Sarah moved to approve the Draft C 2024 Budget, Becky seconded. Approved and motion carried.

- Strategic Planning – Wendy has attended several workshops and conferences on this topic, with one more scheduled for September.
 - Wendy to obtain bids from consulting groups for the preparation of a survey to be used for the library's strategic planning. The purpose of the survey is to get community feedback on the library, community likes and dislikes, community needs, etc.
 - Wendy to reach out to Carrie McMahon – former board member who previously worked on a survey.
 - Library will leverage the available data from the Abilene City Comprehensive Plan

Adjournment

Amanda motioned; James seconded at 4:46. Motion carried.

Sarah Anderson