



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
May 8, 2023, @ 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Witt, Commissioners, Kollhoff, Rein, Miller and Marshall.

Staff Present: City Manager Marsh, City Clerk Mohr, Finance Director Johnson, City Attorney Martin, Parks and Recreation Director Timbrook, Fire Chief Strunk, Community Development Director Zook, Public Works Director Schrader, and City Inspector Steerman.

3. Pledge of Allegiance

Agenda

4. Approval of the Agenda for the May 8, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Miller, to approve the agenda as presented. Roll call vote: Marshall YES, Miller YES, Rein YES, Kollhoff YES, Witt YES. The motion carried unanimously 5-0.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

a. Meeting Minutes for March 27, 2023, Regular Meeting

Motion by Commissioner Kollhoff, seconded by Commissioner Rein, to approve the consent agenda as presented. Roll call vote: Kollhoff YES, Rein YES, Marshall YES, Miller YES, Witt YES. The motion carried unanimously 5-0.

6. Public Comments and Communications

- a. Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

There were no public comments or communications.

- b. Mental Health Awareness Month Proclamation
- c. EMC Insurance Dividend Presentation – Kyle Becker, Smart Insurance

7. Items for discussion

- a. Water Main Replacement Project Engineering Services

Motion by Commissioner Marshall, seconded by Commissioner Miller, to approve the Master Agreement Work Order with Olsson, Inc. for the 2023 Water Main Replacement Project. Roll call vote: Marshall YES, Miller YES, Rein YES, Kollhoff YES, Witt YES. The motion carried unanimously 5-0.

8. Business Items

- a. Consider approval of Resolution No. 050823-1, **A RESOLUTION DECLARING THE BOUNDARY AND LIMITS OF THE CITY OF ABILENE, KANSAS.**

Motion By Commissioner Rein, seconded by Commissioner Marshall, to approve Resolution No. 050823-1, **A RESOLUTION DECLARING THE BOUNDARY AND LIMITS OF THE CITY OF ABILENE, KANSAS.** Roll call vote: Rein YES, Marshall YES, Miller YES, Kollhoff YES, Witt YES. The motion carried unanimously 5-0.

9. Reports

- a. City Manager's Report

The pre-construction meeting with Smoky Hill Construction for the 14th Street Improvement Project was held last Monday. The anticipated start date is June 26. Phase one will be from the East middle school (out) drive west to just past the church drive. They will also be moving utilities during this phase. Phase one will open at the end of September/beginning of October. They will shut down for winter by October 25. They will begin Phase 2, East end, on March 1,

2024, or sooner, depending on the weather. The expected project completion date is August 1, 2024.

Quick update on the banking RFP; we have a draft RFP ready; however, the need to find better and more useful ERP software has become evident in the past few months. We decided to wait until determining the new ERP system before potentially changing banking services. In the meantime, Leann is upgrading the rates on our CDs as they mature, and we have taken advantage of some favorable rates.

In April, KDHE conducted its annual inspection of the Wastewater Treatment Plant, and the plant was found to comply with our permit. Kevin and his crew do a great job.

The solar RFP should be ready to go out to potential vendors by the end of this week. We will initially look at three sites: the Library, the Senior Center and Well 23.

10. Recess of Regular Meeting

- a.** Consider a motion to recess the May 8, 2023, City Commission Meeting.

Motion by Commissioner Rein, seconded by Commissioner Marshall, to recess the City Commission meeting at 4:21 pm. The City Commission Study Session will begin at 4:36 pm.

11. Call to Order – City Commission Study Session

The City Commission Study Session was called to order at 4:36 pm.

12. May 8, 2023, City Commission Study Session Agenda

- a.** Purchasing Policy Update
- b.** Travel Policy Update
- c.** Dangerous Structure-123 N. Spruce Street

13. Adjournment - Consider a motion to adjourn May 8, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Miller, to adjourn the May 8, 2023, City Commission Meeting at 5:01 pm. Roll call vote: Marshall YES, Miller YES, Rein YES, Kollhoff YES, Witt YES. The motion carried unanimously 5-0.



ATTEST:

Shayla L. Mohr
City Clerk

Trevor D. Witt, Mayor