



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
March 13, 2023, @ 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Witt, Commissioners, Kollhoff (via zoom), Rein, Miller and Marshall.

Staff Present: City Manager Marsh, City Clerk Mohr, City Attorney Martin, Parks and Recreation Director Timbrook, Assistant Fire Chief Stuck, Police Chief Hatter, Assistant Police Chief Wilkins, Police Sergeant Haaga, Police/K-9 Officer Huen, Public Works Director Schrader, Community Development Director Zook, Convention and Visitors Bureau Director Roller-Weeks, and Administrative Assistant Olson.

3. Pledge of Allegiance

Agenda

4. Approval of the Agenda for the March 13, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Rein, to approve the agenda as presented. Roll call vote: Kollhoff YES, Marshall YES, Miller YES, Rein YES, Witt YES. The motion carried unanimously 5-0.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

a. Meeting Minutes for February 27, 2023, Regular Meeting

Motion by Commissioner Rein, seconded by Commissioner Miller, to approve the consent agenda as presented. Roll call vote: Rein YES, Miller YES, Marshall YES, Kollhoff YES, Witt YES. The motion carried unanimously 5-0.

6. Public Comments and Communications - Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.
 - a. Recognition of Officer Chuck Huen for being named the K-9 Officer of the Year by the Kansas Narcotics Officers Association.
 - b. Public Comments and Communications.

There were no public comments or communications.,

7. Items for discussion
 - a. Consider authorizing staff to draft a request for proposals for city banking services.

Motion by Commissioner Kollhoff, seconded by Commissioner Rein to authorize City Staff to draft a request for proposals for banking services. Roll call vote: Kollhoff YES, Rein YES, Miller YES, Marshall YES, Witt YES. The motion carried unanimously 5-0.

8. Business Items
 - a. Consider approval of Master Agreement Work Order No. 3 for the AGIS Survey for the Abilene Municipal Airport Runway Construction Project.

Motion by Commissioner Kollhoff to table this item until the March 27, 2023, City Commission meeting. Motion failed for lack of second.

Motion by Commissioner Marshall, seconded by Commissioner Rein, to approve Master Agreement Work Order No. 3 for the AGIS Survey for the Abilene Municipal Airport Runway Construction Project. Roll call vote: Marshall YES, Rein YES, Miller YES, Kollhoff ABSTAIN, Witt YES. The motion carried unanimously 5-0.

- b. Consider approving a price increase of \$4,355.00 over the original 2022 bid amount for purchasing a 2023 Chevrolet Silverado 2500HD from Holm Automotive for the Public Works Water Distribution Department.

Motion by Commissioner Marshall, seconded by Commissioner Kollhoff, to approve a price increase of \$4,355.00 over the original 2022 bid amount for purchasing a 2023 Chevrolet Silverado 2500HD from Holm Automotive for the Public Works Water Distribution Department. Roll call vote: Marshall YES, Rein YES, Miller YES, Kollhoff YES, Witt YES. The motion carried unanimously 5-0.

- c. Consider approval of Resolution No. 031323-1, **A RESOLUTION AUTHORIZING THE CITY OF ABILENE FIRE DEPARTMENT'S PARTICIPATION IN THE KANSAS SEARCH AND RESCUE RESPONSE SYSTEM AND APPROVING A**

MEMORANDUM OF UNDERSTANDING WITH THE OFFICE OF THE STATE FIRE MARSHALL TO IDENTIFY THE ROLES AND RESPONSIBILITIES OF EACH PARTY AS THEY RELATE TO THE DEVELOPMENT AND DEPLOYMENT OF URBAN SEARCH AND RESCUE SOURCES.

Motion by Commissioner Kollhoff, seconded by Commissioner Rein, to approve Resolution No. 031323-1, **A RESOLUTION AUTHORIZING THE CITY OF ABILENE FIRE DEPARTMENT'S PARTICIPATION IN THE KANSAS SEARCH AND RESCUE RESPONSE SYSTEM AND APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE OFFICE OF THE STATE FIRE MARSHALL TO IDENTIFY THE ROLES AND RESPONSIBILITIES OF EACH PARTY AS THEY RELATE TO THE DEVELOPMENT AND DEPLOYMENT OF URBAN SEARCH AND RESCUE SOURCES.** Roll call vote: Kollhoff YES, Rein YES, Miller YES, Marshall YES, Witt YES. The motion carried unanimously 5-0.

- d. Consider approval of Resolution No. 031323-2, **A RESOLUTION AUTHORIZING CERTAIN SIGNATURES ON DEPOSIT ACCOUNTS AT FINANCIAL INSTITUTIONS FOR THE CITY OF ABILENE, KANSAS.**

Motion by Commissioner Kollhoff, seconded by Commissioner Marshall, to approve Resolution No. 031323-2, **A RESOLUTION AUTHORIZING CERTAIN SIGNATURES ON DEPOSIT ACCOUNTS A FINANCIAL INSTITUTIONS FOR THE CITY OF ABILENE, KANSAS.** Roll call vote: Kollhoff YES, Marshall YES, Miller YES, Rein YES, Witt YES. The motion carried unanimously 5-0.

- e. Consider approval of the proposal from Wichita State University for the Sports Complex Feasibility Study and Economic Impact Study in an amount not to exceed \$30,000.00.

Motion by Commissioner Rein, seconded by Commissioner Miller, to approve the proposal from Wichita State University for the Sports Complex Feasibility Study and Economic Impact Study in an amount not to exceed \$30,000.00 with \$10,000.00 coming from the Recreation Commission Special Projects Fund and \$20,000.00 coming from the General Fund Special Projects Fund. Roll call vote: Kollhoff NO, Rein YES, Miller YES, Marshall YES, Witt YES. The motion carried 4-1.

9. Reports

a. City Manager's Report

As I mentioned in a previous report, the City's application for tax credits through the Kansas State Historical Society for the Police Department remodel project, has been approved for \$492,912.00. Leann and I will be working on getting these credits sold.

Travis is working on getting mailbox clusters installed at Golden Belt Heights East.

Public Works will be restriping the 300 block of Cedar (east side).

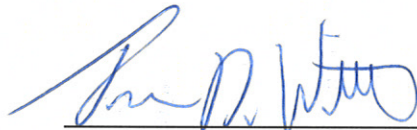
The League of Kansas Municipalities annual Kansas Mayors Association Conference and Leadership Summit is April 14-15 in Hays, Kansas. If you are interested in going, please let Shayla know. You do not have to be a mayor to attend.

Later this year, Shayla Mohr will receive her Certified Municipal Clerk designation. This is an essential milestone in the professional development of city clerks by demonstrating knowledge and skills in the city clerk profession. Congratulations to Shayla.

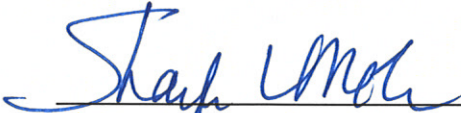
10. Adjournment - Consider a motion to adjourn March 13, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Miller, to adjourn the February 27, 2023, City Commission Meeting at 4:34 pm. Roll call vote: Marshall YES, Miller YES, Rein YES, Kollhoff YES, Witt YES. The motion carried unanimously 5-0.




Trevor D. Witt, Mayor

ATTEST:


Shayla L. Mohr
City Clerk