Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
February 27, 2023, @ 4:00 pm.
Abilene, Kansas

1. **Call to Order**

2. **Roll Call** – City Commission Present: Mayor Witt, Commissioners, Kollhoff (via zoom), Miller and Marshall. Absent: Commissioner Rein.

Staff Present: City Clerk Mohr, Finance Director Johnson, City Attorney Martin, Parks and Recreation Director Timbrook, Fire Chief Strunk, Assistant Police Chief Wilkins, Streets and Utilities Superintendent Hawk, Public Works Director Schrader, Community Development Director Zook, Convention and Visitors Bureau Director Roller-Weeks, and Administrative Assistant Olson.

3. **Pledge of Allegiance**

Agenda

4. **Approval of the Agenda for the February 27, 2023, City Commission Meeting**

Motion by Commissioner Marshall, seconded by Commissioner Miller, to approve the agenda as presented. Roll call vote: Kollhoff YES, Miller YES, Marshall YES, Witt YES. The motion carried unanimously 4-0.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

   a. Meeting Minutes for February 13, 2023, Regular Meeting

   b. Sister City Board Appointment
      i. Eric Anderson – unexpired term ending January 2024.

c. Planning Commission Appointment
    i. Eric Anderson – fill the vacancy with a term ending January 2026

d. Comprehensive Plan Steering Committee Appointments
    i. Trevor Witt, City of Abilene
    ii. Greg Brown, Unified School District #435
    iii. Kent Campbell, Dickinson County Economic Development Council
    iv. Matt Mead, Abilene Planning Commission
    v. Kellee Timbrook, Abilene Parks and Recreation
    vi. Grant Waite, Youth Representative
    vii. Nicole Hall, At-Large Community Representative
    viii. Cassy Wilson, Business Community Representative

Motion by Commissioner Marshall, seconded by Commissioner Miller, to approve the consent agenda as presented. Roll call vote: Miller YES, Marshall YES, Kollhoff YES, Witt YES. The motion carried unanimously 4-0.

6. Public Comments and Communications - Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

There were no other public comments or communications.

7. Items for discussion

There were no items for discussion.

8. Business Items
    a. Consider approval of Ordinance No. 23-3427, **AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO ALLOW AN ELECTRONIC MESSAGE CENTER SIGN AT 1810 N. BUCKEYE AVE., IN THE C-3, GENERAL COMMERCIAL DISTRICT, IN THE CITY OF ABILENE, KANSAS.**

Motion by Commissioner Kollhoff, seconded by Commissioner Marshall, to approve Ordinance No. 23-3427, **AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO ALLOW AN ELECTRONIC MESSAGE CENTER SIGN AT 1810 N. BUCKEYE AVE., IN THE C-3, GENERAL COMMERCIAL DISTRICT, IN THE CITY OF ABILENE, KANSAS.** Roll call vote: Kollhoff YES, Miller YES, Marshall YES, Witt YES. The motion carried unanimously 4-0.

b. Consider approval of the bid from Valor Automotive and KA-Comm in the amount of $71,989.50 for purchasing two police vehicles and the removal/installation of police equipment in the cars.

Motion by Commissioner Miller, seconded by Commissioner Marshall, to approve the bid from Valor Automotive and KA-Comm in the amount of $71,989.50 for purchasing two police vehicles and the removal/installation of police equipment in the cars. Roll call vote: Miller YES, Marshall YES, Kollhoff YES, Witt YES. The motion carried unanimously 4-0.

c. Consider approval of a bid from Prairieland Partners in the amount of $43,564.96 to purchase a Utility Tractor for the Public Works Department.

Motion by Commissioner Marshall, seconded by Commissioner Miller, to approve a bid from Prairieland Partners in the amount of $43,564.96 to purchase a Utility Tractor for the Public Works Department. Roll call vote: Marshall YES, Miller YES, Kollhoff YES, Witt YES. The motion carried unanimously 4-0.

d. Consider approval of a bid from Core and Main in the amount of $75,974.50 for the purchase of material to complete the 2023 Water Main and Service Replacement Project.

Motion by Commissioner Kollhoff, seconded by Commissioner Marshall, to approve a bid from Core and Main in the amount of $75,974.50 for the purchase of material to complete the 2023 Water Main and Service Replacement Project. Roll call vote: Kollhoff YES, Marshall YES, Miller YES, Witt YES. The motion carried unanimously 4-0.

e. Consider approval of the proposal from Wichita State University for the Sports Complex Feasibility Study and Economic Impact Study in an amount not to exceed $30,000.00.

Motion by Commissioner Marshall, seconded by Commissioner Miller, to table this item. Roll call vote: Marshall YES, Miller YES, Kollhoff YES, Witt YES. The motion carried unanimously 4-0.

9. Reports

a. City Manager's Report

The League of Kansas Municipalities Leadership Summit is on April 14th and 15th in Hays. Please let Shayla know if you want to attend, and she will register you.

We received a letter from Varney and Associates concerning the 2022 audit. A copy of the letter is at your seat.

10. Adjournment - Consider a motion to adjourn February 27, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Miller, to adjourn the February 27, 2023, City Commission Meeting at 4:20 pm. Roll call vote: Kollhoff YES, Miller YES, Marshall YES, Witt YES. The motion carried unanimously 4-0.

(Seal)

Trevor D. Witt, Mayor

ATTEST:

Shayla L. Mohr
City Clerk