



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
February 13, 2023, @ 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Witt, Commissioners, Kollhoff (via zoom), Rein, Miller (via zoom) and Marshall.

Staff Present: City Manager Marsh, Finance Director Johnson, City Attorney Martin, Parks and Recreation Director Timbrook, Fire Chief Strunk, Police Chief Hatter, Public Works Director Schrader, Administrative Assistant Olson.

3. Pledge of Allegiance

Agenda

4. Approval of the Agenda for the February 13, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Kollhoff, to approve the agenda as presented. Roll call vote: Rein YES, Miller YES, Marshall YES, Kollhoff YES, Witt YES. The motion carried unanimously 5-0.

Consent Agenda

- 5. Consent Agenda** - Consent Agenda items are considered to be routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.
- a. Meeting Minutes for January 23, 2023, Regular Meeting
 - b. Sister City Board Appointment
 - i. Claire Anderson – unexpired term ending 12/31/25.
 - c. Appointment of Kari Zook to the Dickinson County Economic Development Council Executive Board

Motion by Commissioner Marshall, seconded by Commissioner Kollhoff, to approve the consent agenda with the Sister City Board Appointment to be moved from item 5B to item 8E and with a date correction on January 23,

2023, minutes. Roll call vote: Marshall YES, Miller YES, Rein YES, Kollhoff YES, Witt YES. The motion carried unanimously 5-0.

6. Public Comments and Communications - Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

- a. Public Library 2022 Annual Report – Wendy Moulton, Library Director

There were no other public comments or communications.

7. Items for discussion

There were no items for discussion.

8. Business Items

- a. Resolution of Support, Resolution No. 021323-1, **A RESOLUTION AUTHORIZING THE PREPARATION AND SUBMITTAL OF AN APPLICATION TO THE KANSAS HOUSING RESOURCES CORPORATION (KHRC) FOR THE KANSAS HOUSING INVESTOR TAX CREDIT (HITC) PROGRAM.**

Motion by Commissioner Marshall, seconded by Commissioner Rein, to approve Resolution No. 021323-1, **A RESOLUTION AUTHORIZING THE PREPARATION AND SUBMITTAL OF AN APPLICATION TO THE KANSAS HOUSING RESOURCES CORPORATION (KHRC) FOR THE KANSAS HOUSING INVESTOR TAX CREDIT (HITC) PROGRAM.** Roll call vote: Kollhoff YES, Miller YES, Marshall YES, Rein YES, Witt YES. The motion carried unanimously 5-0.

- b. Resolution of Support, Resolution No. 021323-2, **A RESOLUTION AUTHORIZING THE PREPARATION AND SUBMITTAL OF AN APPLICATION TO THE KANSAS HOUSING RESOURCES CORPORATION (KHRC) FOR THE KANSAS HOUSING INVESTOR TAX CREDIT (HITC) PROGRAM.**

Motion by Commissioner Rein, seconded by Commissioner Marshall, to approve Resolution No. 021323-2, **A RESOLUTION AUTHORIZING THE PREPARATION AND SUBMITTAL OF AN APPLICATION TO THE KANSAS HOUSING RESOURCES CORPORATION (KHRC) FOR THE KANSAS HOUSING INVESTOR TAX CREDIT (HITC) PROGRAM.** Roll call vote: Rein YES, Marshall YES, Miller YES, Kollhoff YES, Witt YES. The motion carried unanimously 5-0.

- c. Resolution of Support, Resolution No. 021323-3, **A RESOLUTION AUTHORIZING THE PREPARATION AND SUBMITTAL OF AN APPLICATION TO THE KANSAS**

HOUSING RESOURCES CORPORATION (KHRC) FOR THE KANSAS HOUSING INVESTOR TAX CREDIT (HITC) PROGRAM.

Motion by Commissioner Marshall, seconded by Commissioner Miller, to approve Resolution No. 021323-3, **A RESOLUTION AUTHORIZING THE PREPARATION AND SUBMITTAL OF AN APPLICATION TO THE KANSAS HOUSING RESOURCES CORPORATION (KHRC) FOR THE KANSAS HOUSING INVESTOR TAX CREDIT (HITC) PROGRAM.** Roll call vote: Miller YES, Kollhoff YES, Marshall YES, Rein YES, Witt YES. The motion carried unanimously 5-0.

- d. Resolution of Support, Resolution No. 021323-4, **A RESOLUTION AUTHORIZING THE PREPARATION AND SUBMITTAL OF AN APPLICATION TO THE KANSAS HOUSING RESOURCES CORPORATION (KHRC) FOR THE 2023 KANSAS MODERATE INCOME HOUSING GRANT PROGRAM AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE GRANT AGREEMENT, DIRECT ANY ADMINISTRATIVE ACTIONS, AND EXECUTE ANY DOCUMENTS NECESSARY TO IMPLEMENT THE TERMS OF THE AGREEMENT.**

Motion by Commissioner Rein, seconded by Commissioner Marshall, to approve Resolution No. 021323-4, **A RESOLUTION AUTHORIZING THE PREPARATION AND SUBMITTAL OF AN APPLICATION TO THE KANSAS HOUSING RESOURCES CORPORATION (KHRC) FOR THE 2023 KANSAS MODERATE INCOME HOUSING GRANT PROGRAM AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE GRANT AGREEMENT, DIRECT ANY ADMINISTRATIVE ACTIONS, AND EXECUTE ANY DOCUMENTS NECESSARY TO IMPLEMENT THE TERMS OF THE AGREEMENT.** Roll call vote: Miller YES, Rein YES, Marshall YES, Kollhoff YES, Witt YES. The motion carried unanimously 5-0.

- e. Sister City Board Appointment
 - i. Claire Anderson – unexpired term ending 12/31/25.

Claire Anderson addressed the Commission.

Motion by Commissioner Miller, seconded by Commissioner Marshall, to object the appointment of Claire Anderson to the Sister City Board. Roll call vote: Rein NO, Marshall YES, Miller YES, Kollhoff NO, Witt NO. Motion failed 2-3.

Motion by Commissioner Kollhoff, seconded by Commissioner Rein, to approve the appointment of Claire Anderson to the Sister City Board. Roll call vote: Miller NO, Rein YES, Marshall NO, Kollhoff YES, Witt YES. Motion carried 3-2.

9. Reports

a. City Manager's Report

If you have not heard, the Abilene Convention and Visitors Bureau announced two national awards on January 23:

- Top 10 True Western Town of the Year – True West Magazine.
- Best Historic Small-Town finalist – USA Today. This is the fifth year in a row Abilene has received this national recognition.

Six Houses in Golden Belt Heights East are under contract or pending.

Public Works, Community Development and the post office are working together to get mailbox units installed in Golden Belt Heights East.

The KDOT Cost Share project, 14th St from Buckeye to Vine, is ready to go out to bid. The notice to bidders will be published in Tuesday's paper and will hit the city website tomorrow morning. There will be a pre-bid meeting on March 2, and bids will be accepted until March 21.

The Community Development Department has moved into the former area occupied by the police department. The move allows all three department employees to be co-located and gives them the space to conduct business.

10. Adjournment - Consider a motion to adjourn February 13, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Rein, to adjourn the February 13, 2023, City Commission Meeting at 4:27 pm. Roll call vote: Marshall YES, Rein YES, Miller YES, Kollhoff YES, Witt YES. The motion carried unanimously 5-0.



Trevor D. Witt, Mayor

ATTEST:

Shayla L. Mohr
City Clerk