



**Abilene City Commission Meeting Minutes**  
**Abilene Public Library – 209 NW Fourth Street**  
**January 23, 2023, @ 4:00 pm.**  
**Abilene, Kansas**

**1. Call to Order**

**2. Roll Call** – City Commission Present: Mayor Witt, Commissioners, Kollhoff, Rein, Miller, and Marshall.

Staff Present: City Manager Marsh, Finance Director Johnson, City Attorney Martin, Fire Chief Strunk, Community Development Director Zook, Administrative Assistant Olson and Public Works Director Schrader.

**3. Pledge of Allegiance**

**Agenda**

**4.** Approval of the Agenda for January 23, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Miller, to approve the agenda as presented. Roll call vote: Marshall YES, Miller YES, Rein YES, Kollhoff YES, Witt YES. The motion carried unanimously 5-0.

**Consent Agenda**

**5.** Meeting Minutes: January 9, 2023, Regular Meeting

Motion by Commissioner Rein, seconded by Commissioner Marshall, to approve the Consent Agenda as presented. Roll call vote: Kollhoff YES, Rein YES, Marshall YES, Miller YES, Wit YES. The motion carried unanimously 5-0.

**Public Comments and Communications**

**6.** Persons who wish to address the City Commission may do so when called upon by the Mayor.

There were no public comments or communications.

## 7. Catholic School's Week Proclamation

Mayor Witt read the proclamation for Catholic School's Week, January 29, 2023, through February 3, 2023, and presented it to St. Andrew's Elementary School staff and students.

## Old and New Business

### 8. Consider Mayor's recommendation to appoint Jill Goldsmith to the Library Board.

Motion by Commissioner Marshall, seconded by Commissioner Miller, to appoint Jill Goldsmith to the Library Board to fill an unexpired term ending April 2026. Roll call vote: Marshall YES, Miller YES, Rein YES, Kollhoff YES, Witt YES. The motion carried unanimously 5-0.

### 9. Consider approval of Ordinance No. 23-3426, **AN ORDINANCE ORDERING THE VACATION OF AN ALLEY LOCATED BETWEEN LOTS 3, 4, 5, 12, 13, AND 14, ORIGINAL ABILENE TOWN, COUNTY OF DICKINSON, STATE OF KANSAS.**

Motion by Commissioner Marshall, seconded by Commissioner Rein, to approve Ordinance No. 23-3426, **AN ORDINANCE ORDERING THE VACATION OF AN ALLEY LOCATED BETWEEN LOTS 3, 4, 5, 12, 13 AND 14, ORIGINAL ABILENE TOWN, COUNTY OF DICKINSON, STATE OF KANSAS.** Roll call vote: Kollhoff YES, Rein YES, Marshall YES, Miller YES, Witt YES. The motion carried unanimously 5-0.

### 10. Consider approval of a proposal from Foster Design Associates that does not exceed \$73,825.00 for the 2023 Comprehensive Plan/Parks Master Plan.

Motion by Commissioner Marshall, seconded by Commissioner Kollhoff, to approve the proposal from Foster Design Associates in an amount not to exceed \$73,825.00 for the 2023 Comprehensive Plan/Parks Master Plan. Roll call vote: Rein YES, Miller YES, Marshall YES, Kollhoff YES, Witt YES. The motion carried unanimously 5-0.

### 11. Consider approval of Resolution No. 012323-1, **A RESOLUTION CONCERNING LICENSE, PERMIT, AND OTHER USER RELATED FEES OF THE CITY OF ABILENE, KANSAS.**

Motion by Commissioner Kollhoff to table this item until the next meeting and bring these individually by category at a future meeting.

Motion failed due to lack of a second.

Motion by Commissioner Marshall, seconded by Commissioner Rein, to approve Resolution 012323-1, **A RESOLUTION CONCERNING LICENSE, PERMIT, AND OTHER USER RELATED FEES OF THE**

**CITY OF ABILENE, KANSAS.** Roll call vote: Miller YES, Marshall YES, Kollhoff NO, Rein YES, Witt YES.  
Motion carried 4-1.

## **Reports**

### **12. City Manager reports**

The Police Department is partnering with the County on a Special Needs Alert and Identification Program. This program provides EMS, fire and law enforcement responders with the resources to identify and assist individuals with special needs who are in an emergency. It is a voluntary program.

The lights are up at the tennis courts. After a few adjustments, they seem to be working well.

The Fire Department participates in the smoke detection program by giving out and installing free smoke detectors to city residents. This is funded through the Kansas State Fire Marshall's office. They will be available as long as they are available from the State. The houses must be owned; they cannot be put into a rental.

This week's meeting packets are the departmental summaries for 2022 and boards and commissions reports for 2022. The end-of-year financial report will be provided in February. We need to collaborate with our former finance director and current finance director. If you have any questions, please reach out to me and the department head, and we will review them with you.

For City staff and the City of Abilene Land Bank to fulfill the requirement by Article 8 of City Code 6-802, the team has prepared the 2022 annual report required to be presented to the Governing Body on or before January 31. The Governing Body does not take any action, and the list of owned properties has to be published in the Abilene Reflector Chronicle.

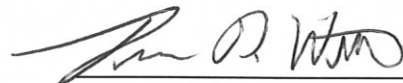
## **Adjournment**

### **13. Consideration of a motion to adjourn January 23, 2023, City Commission meeting.**

Motion by Commissioner Marshall, seconded by Commissioner Miller to adjourn at 4:24 pm Roll call vote: Rein YES, Miller YES, Marshall YES, Kollhoff YES, Witt Yes. The motion carried unanimously 5-0.

ATTEST:

  
Shayla L. Mohr  
City Clerk

  
Trevor D. Witt, Mayor