



Notice of Study Session
ABILENE PUBLIC LIBRARY
209 NW FOURTH STREET
January 17, 2023 - 6:00 pm

VIEW THIS CITY COMMISSION STUDY SESSION VIRTUALLY AT

www.abilenecityhall.com/watchlive

PURPOSE

The City Commission's study sessions are for the purpose of providing the commission the opportunity to study items in more detail.

OPEN FORUM

This is an opportunity for citizens to address the Commissioners on issues not on the agenda. Speakers will be allowed a 3-minute time limit.

STUDY ITEMS

1. Library Board Appointment-Jill Goldsmith to fill unexpired term of Jenna Delay
2. St. Andrew's alley vacation request
3. Comprehensive Plan proposal
4. Fee Schedule Resolution



CITY OF ABILENE
Item for City Commission Agenda

Meeting Date:

1/17/2023
1/23/2023

Originating Department

Prepared By:

Approved For Agenda By:
(Office Use Only)

Administration

Shayla Mohr, City Clerk/HR Director

AGENDA ITEM HEADING:

Library Board Appointment-Jill Goldsmith

BACKGROUND:

Jill Goldsmith has applied for a position on the Library Board to fill the unexpired term of Jenna Delay – end date April 30, 2026.

FISCAL NOTE:

COMMISSION ACTION:

Consider appointment of Jill Goldsmith to Library Board.

he following form was submitted via your website: **Board & Commission Application Form**

Select the **Board**, Commission, or Committee applying for:: **Library Board**

Name:: Jill Goldsmith

Address:: 1309 NW 5TH ST

Home Phone Number:: 785-479-6338

Business Address:: 1309 NW 5TH

Business Phone Number:: 785-479-6338

Occupation:: Retired Educator

Email Address:: 48jilly@gmail.com

Length of Residency in Dickinson County:: 50 years

Are you a registered voter:: Yes

Are you currently serving on other **Boards**, Commissions, or Committees?: No

If yes, which::

Have you served on a City **Board**, Commission, or Committee before?: No

If yes, which::

Please list organization memberships and positions held::

Additional Comments:: I enjoy books and everything about them. Probably comes from the fact I taught Language Arts for 47 years. I taught skills using many different novels.

Additional Information:

Form submitted on: 6/13/2022 11:25:19 AM

Submitted from IP Address: 69.18.241.209

Referrer Page: <http://www.abilenecityhall.com/403/Online-Forms>

Form Address: <http://www.abilenecityhall.com/Forms.aspx?FID=85>

From: Trevor Witt <trevor@abilenecityhall.com>

Sent: Thursday, January 12, 2023 10:01 AM

To: Wendy Moulton <wmoulton@abilenelibrary.org>; Ron Marsh <ron@abilenecityhall.com>

Cc: Aaron Martin <aomartin@cml-law.com>

Subject: Re: Jill's info

Wendy & Ron,

I just got off the phone with Jill. I recommend her to fill the library board unexpired term of Jenna Delay ending on 4/30/26.

This will be great to have as an item on our next study session.

Trevor D. Witt, Mayor

City of Abilene
Item for City Commission Agenda

Meeting Date: 1/23/23

Originating

Community Development

Prepared

Kari Zook

Approved for Agenda By:
(Office Use Only)

AGENDA ITEM HEADING:

Ordinance 23-3426, St Andrew's alley vacation request

BACKGROUND:

On January 4, 2023, the Planning Commission held a public hearing for the alley vacation request from St. Andrew's Church & School. A motion was passed to recommend approval with a vote of 5-0.

The alley is located directly west of the elementary school at 311 S. Buckeye and legally described in the attached land survey.

City staff met with representatives from St. Andrew's in August 2022 regarding the request. Public Works requested an agreement to retain a utility easement within the legal description of the vacated alley. That executed agreement is attached for reference and will be recorded with the Dickinson County Register of Deeds upon approval.

St. Andrew's elementary school is planning an expansion project this year and have acquired multiple lots. Upon approval of this alley vacation, all lots will be joined into one prior to commencing construction.



FISCAL NOTE:

N/A

COMMISSION ACTION:

Consider approval of Ordinance 23-3426, an alley vacation request from St. Andrew's Church & School.

ORDINANCE 23-3426

AN ORDINANCE ORDERING THE VACATION OF AN ALLEY LOCATED BETWEEN LOTS 3, 4, 5, 12, 13, AND 14, BLOCK 14, ORIGINAL TOWN ABILENE, COUNTY OF DICKINSON, STATE OF KANSAS.

BE IT ORDAINED, BY THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS:

Section 1. Petition and Public Hearing. On January 4, 2023, the Planning Commission conducted a public hearing (“Public Hearing”) on the petition filed by St. Andrews Church and School, on behalf of the Roman Catholic Church – St Andrews (“Petitioners”) requesting vacation of the following described portion of alley:

That portion of the 15-foot alley located between Lots 3, 4, 5, 12, 13, and 14, Block 14, Original Town Abilene, County of Dickinson, State of Kansas.

Section 2. Findings and Conclusions. The Planning Commission determined from the evidence presented:

- A. That the Petitioners request of the vacation of the alley should be granted because the continued presence of the alley no longer serves a public purpose and is inhibiting the planned expansion project of St Andrews Elementary School.
- B. A permanent utility easement agreement has been presented to retain a utility easement for the existing and future utilities within the legal description of the alley vacation request.

Section 3. Order of Vacation. The alley is ordered vacated. The entire vacated alley shall revert in accordance with K.S.A. 12-506. The entire vacated alley is retained as a public utility easement for existing and future public and franchise utilities located in said alley and the retained public utility easement shall be subject to the terms of the permanent utility easement to be executed and delivered to the City as a condition of the City Clerk’s publication of this ordinance, and shall revert, subject to the retained public utility easement, in accordance with K.S.A. 12-506.

Section 4. Certified Copy. A certified copy of this ordinance signed by the City Clerk for the City of Abilene, Kansas, shall be recorded in the Office of the Register of Deeds, Dickinson County, Kansas.

Section 5. Summary of Ordinance for Publication. This ordinance shall be in full force and effect from and after its adoption and publication once in the official city newspaper by the following summary:

Ordinance 23-3426 Summary

On January 23, 2023, the City Commission passed Ordinance 23-3426. The ordinance vacates that portion of the 15-foot alley located between Lots 3, 4, 5, 12, 13, and 14, Block 14, Original Town Abilene, County of Dickinson, State of Kansas. A complete copy of the ordinance is available online at www.abilenecityhall.com or in the office of the City Clerk, 419 N. Broadway St in Abilene, Kansas, free of charge. This summary is certified by the City's legal counsel.

APPROVED AND PASSED by the Governing Body of the City of Abilene, Kansas, this 23rd day of January 2023.

Trevor Witt, Mayor

Attest:

Shayla Mohr, City Clerk

The publication summary set forth above is certified this 23rd day of January 2023.

Aaron O. Martin, City Attorney

PERMANENT UTILITY EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that the Roman Catholic Diocese of Salina, Kansas., hereinafter called Grantor, in consideration of one dollar (\$1.00) and other valuable consideration paid by The City of Abilene, Kansas, a municipal corporation, hereinafter called the City, the receipt and sufficiency of which is hereby acknowledged, does hereby grant, bargain, sell, transfer, and convey to the City, its successors, and authorized franchisees, a perpetual easement with the right to erect, construct, install and lay and thereafter use, operate, inspect, repair, maintain, replace, and remove underground utility lines and/or pipelines and appurtenances thereto over and across the following land owned by Grantor in Dickinson County, State of Kansas:

That portion of the Fifteen (15) foot alley located between Lots 3, 4, 5, 12, 13 and 14, Block 14, Original Town Abilene, County of Dickinson, State of Kansas.

Together with the right of ingress and egress over Grantor's premises for the purposes for which the above-mentioned rights are granted. The consideration recited herein shall constitute payment in full for all damages sustained by Grantor by reason of the installation of the structures referred to herein and the Grantee will maintain such easement in a state of good repair and efficiency so that no unreasonable damages will result from its use of Grantor's

premises; provided, however, that the easement shall not affect Grantor's obligation to maintain the real estate.

This Agreement, together with other provisions of this grant, shall constitute a covenant running with the land for the benefit of the Grantee, its successors, and authorized franchisees. The Grantor covenants that it is the owner of the above-described lands and that said lands are free and clear of all encumbrances and liens.

IN WITNESS WHEREOF the Grantor has executed this instrument this 3rd day of January, 2023 .

ROMAN CATHOLIC DIOCESE OF
SALINA

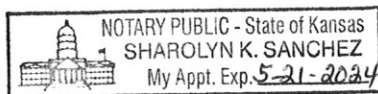
BY:


Fr. Peter O'Donnell

STATE OF KANSAS, COUNTY OF DICKINSON, ss:

BE IT REMEMBERED, That on this 3rd day of January, 2023, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came Fr. Peter O'Donnell, who is personally known to me to be the same person who executed the within instrument of writing on behalf of said Diocese, and such person duly acknowledged the execution of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal, the day and year last above written.



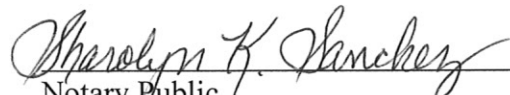
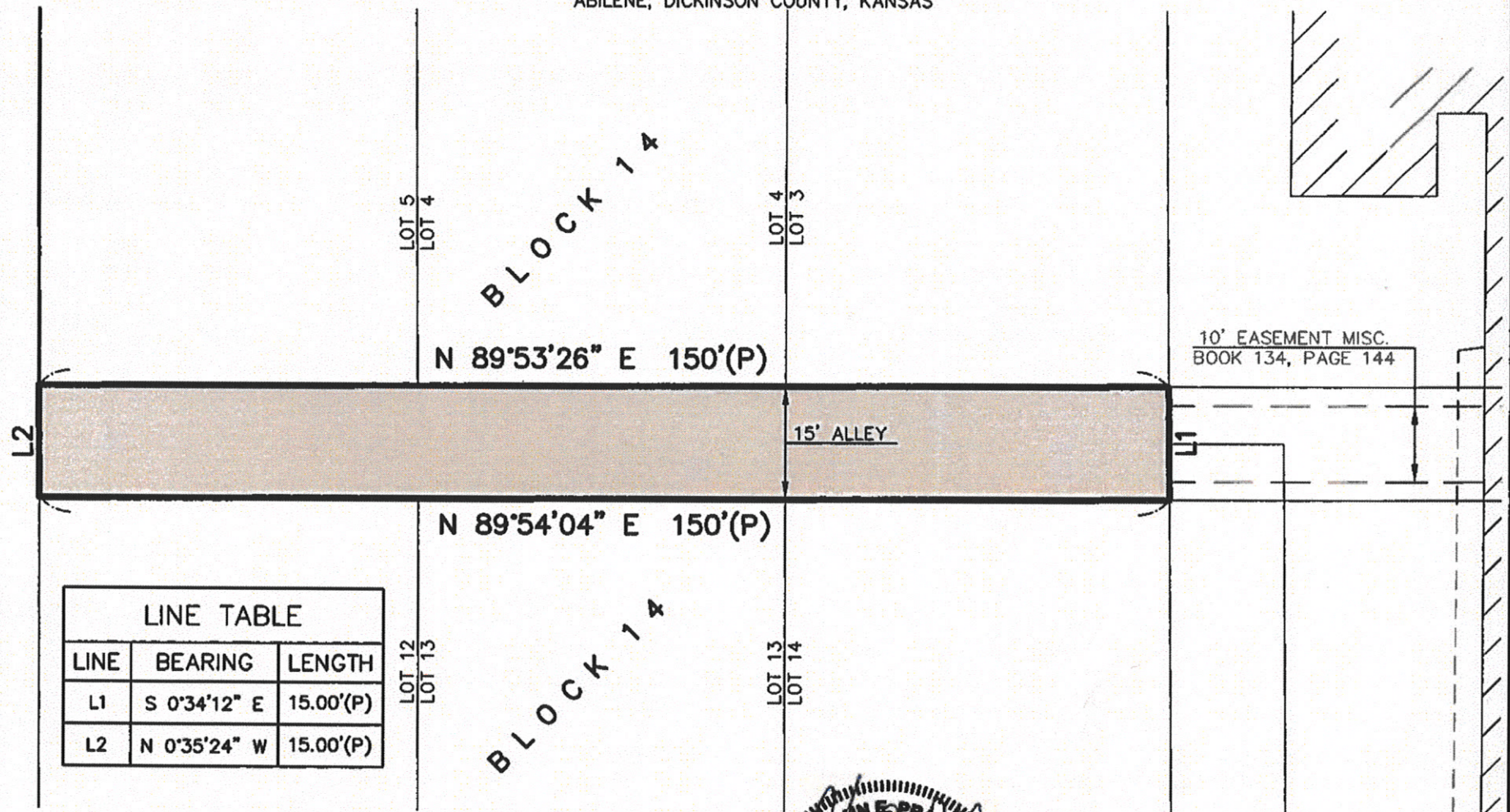

Notary Public
My term expires: 5-21-2024

EXHIBIT B

A PORTION OF BLOCK 14, PLAT OF ORIGINAL TOWN ABILENE
ABILENE, DICKINSON COUNTY, KANSAS



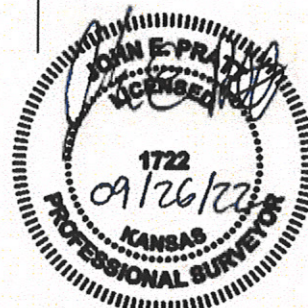
LINE TABLE

LINE	BEARING	LENGTH
L1	S 0°34'12" E	15.00'(P)
L2	N 0°35'24" W	15.00'(P)



KAW VALLEY ENGINEERING

742 DUVALL AVENUE
SALINA, KANSAS 67401
PH. (785) 823-3400 | FAX (785) 823-3411
sa@kveng.com | www.kveng.com



SCALE: 1" = 20'

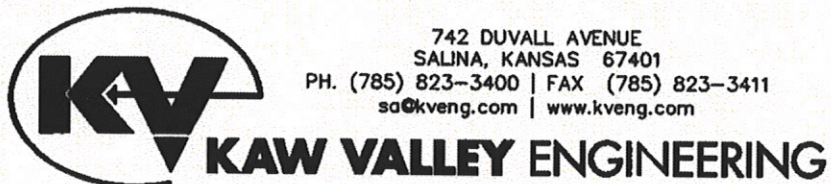
SEPTEMBER 26, 2022
3068EXB HLB 2 OF 2

EXHIBIT A

A PORTION OF BLOCK 14, PLAT OF ORIGINAL TOWN ABILENE
ABILENE, DICKINSON COUNTY, KANSAS

ALLEY DESCRIPTION:

THAT PORTION OF THE 15 FOOT ALLEY LOCATED BETWEEN LOTS 3, 4, 5, 12, 13, AND 14, BLOCK 14, ORIGINAL TOWN ABILENE, COUNTY OF DICKINSON, STATE OF KANSAS.



SEPTEMBER 26, 2022
3068EXB HLB 1 OF 2



City of Abilene
Item for City Commission Agenda

Meeting Date: **1/23/23**

Originating Department

Community Development

Prepared By:

Kari Zook

Approved for Agenda By:
(Office Use Only)

AGENDA ITEM HEADING:

Comprehensive Plan 2023 – Foster Design Associates

BACKGROUND:

The City of Abilene released a Request for Proposals (RFP) for a Comprehensive Plan/Parks Master Plan on November 7, 2022. Three proposals were received from the following companies, along with their fee:

Foster Design Associates – total budget range \$61,675 - \$73,825

- Comprehensive Plan budget range \$39,800 - \$46,700
- Parks Master Plan budget range \$20,000 - \$25,250
- Reproduction of documents (25 bound copies of each) \$1,875

Multistudio

- Comprehensive Plan \$75,000

Olsson

- Comprehensive Plan & Parks Master Plan \$198,074

The budgeted amount for this project in 2023 is \$75,000. Staff recommends Foster Design Associates as the company lead on this project. We prefer the stand-alone Parks Master Plan document from the Comprehensive Plan. This will allow us to have a document to submit when grant opportunities for quality-of-life initiatives present themselves.

All three proposals were presented to the Planning Commission for consideration on January 4, 2023. A motion was passed to recommend Foster Design Associates and approved with a 5-0 vote.

The Comprehensive Plan Steering Committee members will soon be finalized. Resolution 111422-2 approved the creation of this ad hoc committee.

The tentative adoption date of the Comprehensive Plan is November 2023.

FISCAL NOTE:

Not to exceed the top budget range of \$73,825.

COMMISSION ACTION:

Consider approval of Foster Design Associates for the Comprehensive Plan 2023.



CITY OF ABILENE
Item for City Commission Agenda

Meeting Date:

1/17/2023
1/23/2023

Originating Department

Prepared By:

Approved For Agenda By:
(Office Use Only)

Administration

Shayla Mohr, City Clerk/HR Director

AGENDA ITEM HEADING:

Fee Schedule Changes/Resolution

BACKGROUND:

The fee schedule for the City of Abilene should be reviewed annually.

The previous fee schedule is attached with changes highlighted. Yellow are addition or changes being made, red is item being removed.

A brief summary of what changes were made and justification for the change are below each of the changes.

In some instances, there is no change in the fee, just added them to the schedule, which is noted.

FISCAL NOTE:

COMMISSION ACTION:

Approve Resolution 012323-1, A Resolution concerning license, permit and other user related fees of the City of Abilene, Kansas.

Fee Schedule for the City of Abilene, Kansas				
As adopted by resolution No.				
Category	Description	Amount	Effective	Established By:
Administrative	Facsimile Transmission - 1st Page	\$ 1.00	9/15/2008	Ordinance #3118
Administrative	Facsimile Transmission - Additional Pages	\$ 0.50	9/15/2008	Ordinance #3118
Administrative	Mailing Fee	\$1.00 plus postage	9/15/2008	Ordinance #3118
Administrative	Photo Copy Charges - First Page	\$ 1.00	9/15/2008	Ordinance #3118
Administrative	Photo Copy Charges - Additional Pages	\$ 0.50	9/15/2008	Ordinance #3118
Airport	Hangar Ground Rental Lease	.10 per square ft. of developed structural space per year	11/28/2011	Ordinance #3190
Airport	Late Fee (After February 10th)	12%	11/28/2011	Ordinance #3190
Airport	Late Fee (After February 15th)	\$ 5.00 per day	11/28/2011	Ordinance #3190
Airport	Hanger Rental	\$ 90.00 per month	11/28/2011	Ordinance #3190
Airport	Late Fee (After 10th of month)	12%	11/28/2011	Ordinance #3190
Airport	Late Fee (After 15th of month)	\$ 5.00 per day	11/28/2011	Ordinance #3190
Alcoholic Beverages	Alcoholic Liquor Distributor	\$ 500.00	2/26/2010	Ordinance #3145
Alcoholic Beverages	Alcoholic Liquor Retailer	\$ 250.00	2/26/2010	Ordinance #3145
Alcoholic Beverages	Alcoholic Liquor Temporary Permit	\$ 25.00	8/31/1987	Ordinance #2645
Alcoholic Beverages	Cereal Malt Beverage - Consumption on premise	\$ 200.00	2/22/2010	Ordinance #3149
Alcoholic Beverages	Cereal Malt Beverage - Packaged Sales	\$ 50.00	2/22/2010	Ordinance #3149
Alcoholic Beverages	Cereal Malt Beverage - Event/Temporary Permit Special	\$25.00 plus applicable ABC fees	5/29/2012	Ordinance #3196
		fee is the same -just describing better		
Alcoholic Beverages	Class "A" Club	\$ 150.00	8/31/1987	Ordinance #2643
Alcoholic Beverages	Class "B" Club	\$ 250.00	8/31/1987	Ordinance #2643
Alcoholic Beverages	Caterer (Temporary)	\$ 25.00 per day	9/14/2009	Ordinance #3142
Alcoholic Beverages	Drinking Establishment	\$ 250.00	8/31/1987	Ordinance #2643
Animal Control	License Fee - Spayed/Neutered	\$ 2.00	11/29/1982	Ordinance #2547
Animal Control	License Fee - Not Spayed/Neutered	\$ 5.00	11/29/1982	Ordinance #2547
Animal Control	Late Fee (After March 1st)	\$ 2.00	11/29/1982	Ordinance #2547
Animal Control	Kennel License	\$ 25.00	11/29/1982	Ordinance #2547
Building Permit	Building Permit - Base Fee	\$ 25.00	1/1/2019	Fee Schedule
		increased \$5.00		
Building Permit	Building Permit - Each \$1,000 of value	\$ 3.50	1/1/2019	Fee Schedule
Building Permit	Building Permit - Additional Inspections	\$ 25.00	1/1/2019	Fee Schedule
Building Permit	Electrical Permit - Base Fee	\$ 25.00	1/1/2019	Fee Schedule
		increased \$5.00		
Building Permit	Plumbing Permit - Base Fee	\$ 25.00	1/1/2019	Fee Schedule
		increased \$5.00		
Building Permit	Plumbing Permit - Sewer	\$ 10.00	12/15/2005	Ordinance #3052
Building Permit	Plumbing Permit - Septic	\$ 20.00	12/15/2005	Ordinance #3052
Building Permit	Mechanical Permit - Base Fee	\$ 25.00	1/1/2019	Fee Schedule

	Fee Schedule for the City of Abilene, Kansas			
	As adopted by resolution No.			
Category	Description	Amount	Effective	Established By:
		increased \$5.00		
Building/Code	Curb Cut/Driveway Permit	\$ 25.00	1/1/2019	Fee Schedule
		combined driveway/curb cut-no increase of fee		
Building/Code	Driveway Permit	\$ 25.00	1/1/2019	Fee Schedule
		removing-same as curb cut above		
Building/Code	Conditional Use Permit	\$ 200.00	1/1/2019	Fee Schedule
		Covered under Development Approval Agreement		
Building/Code	Daycare Permit	\$ 50.00	1/1/2019	Fee Schedule
		No longer in use		
Building/Code	Demolition Permit-Residential	\$ 25.00		Fee Schedule
		added residential fee for demo		
Building/Code	Demolition Permit-Commerical	\$ 50.00	1/1/2019	Fee Schedule
Building/Code	Derby Car Registration	No Charge	6/26/1991	Ordinance #2711
		removed-no fee		
Building/Code	Development Approval Application	\$ 250.00	1/1/2019	Fee Schedule
		increased \$50.00 for postage increases, notice of public hearing costs		
Building/Code	Fence Permit	\$ 25.00	1/1/2019	Fee Schedule
Building/Code	Home Occupation Permit	\$ 50.00	1/1/2019	Fee Schedule
		No longer in use		
Building/Code	Mobile Home Permit	\$ 50.00	1/1/2019	Fee Schedule
Building/Code	Rezoning Application	\$ 200.00	1/1/2019	Fee Schedule
		Covered under Development Approval Agreement		
Building/Code	Roof Permit	\$ 25.00	1/1/2019	Fee Schedule
Building/Code	ROW Cost Share Trees	\$ 75.00 per tree	1/1/2019	Fee Schedule
Building/Code	ROW Tree Removal/Planting Permit	No Charge	1/1/2019	Fee Schedule
		Remove because ROW Tree cost share is no longer something we do.		
Building/Code	Sign Permit - Base Fee	\$ 25.00	1/1/2019	Fee Schedule

	Fee Schedule for the City of Abilene, Kansas			
	As adopted by resolution No.			
Category	Description	Amount	Effective	Established By:
Building/Code	Vacation Application	\$ 200.00	1/1/2019	Fee Schedule
Building/Code	Variance Application	\$ 200.00	1/1/2019	Fee Schedule
		both Vacation and variance application covered under Development Approval Agreement		
Building/Code	Licensing - Roofing Contractor's License	200.00-new	12/17/2005	Ordinance #3162
		increased to stay consistent with other contractors		
Building/Code	Licensing - Roofing Contractor-renewal	\$ 25.00		
Building/Code	Licensing - Electrical Contractor	\$ 200.00	12/17/2005	Ordinance #3051
Building/Code	Licensing - Master Electrician	\$ 20.00 per year	12/17/2005	Ordinance #3051
Building/Code	Licensing - Journeyman Electrician	\$ 15.00 per year	12/17/2005	Ordinance #3051
Building/Code	Licensing - Apprentice Electrician	\$ 5.00 per year	12/17/2005	Ordinance #3051
Building/Code	Licensing - Mechanical Contractor	\$ 200.00	12/17/2005	Ordinance #3051
Building/Code	Licensing - Master Mechanical	\$ 20.00 per year	12/17/2005	Ordinance #3051
Building/Code	Licensing - Journeyman Mechanical	\$ 15.00 per year	12/17/2005	Ordinance #3051
Building/Code	Licensing - Apprentice Mechanical	\$ 5.00 per year	12/17/2005	Ordinance #3051
Building/Code	Licensing - Plumbing Contractor	\$ 200.00	12/17/2005	Ordinance #3051
Building/Code	Licensing - Master Plumber	\$ 20.00 per year	12/17/2005	Ordinance #3051
Building/Code	Licensing - Journeyman Plumber	\$ 15.00 per year	12/17/2005	Ordinance #3051
Building/Code	Licensing - Apprentice Plumber	\$ 5.00 per year	12/17/2005	Ordinance #3051
ALL LISTED UNDER	BUILDING/CODE CATEGORY WERE CHANGED	TO COMMUNITY	DEVELOPMENT	ON NEW SCHEDULE
Business	Adult Oriented Business	\$ 250.00	8/25/2003	Ordinance #2989
Business	Fireworks License (4 Days Retail Sale)	\$ 500.00	7/27/2009	Ordinance #3134
		Increased \$250.00 -		
		Looking at a survey of a few other cities in the state, we are on the low end and felt it time to raise the fee. These particular fees help fund the annual 4th of July Fireworks show.		
Business	Ice Cream Vendor - License (6 Months)	\$ 25.00	2/23/2004	Ordinance #2996
Business	Ice Cream Vendor - Vehicle Fee	\$ 10.00	2/23/2004	Ordinance #2996
Business	Mobile Food Vendor License	\$ 200.00	9/25/2017	Ordinance #3338
		not new-just wasn't on schedule before		

	Fee Schedule for the City of Abilene, Kansas			
	As adopted by resolution No.			
Category	Description	Amount	Effective	Established By:
Business	Solid Waste Hauler License (per truck)	\$ 36.00	12/16/2002	Ordinance #2973
Business	Liquid Waste Hauler License	\$ 25.00	12/16/2002	Ordinance #2973
		no longer in use- outside compaies no longer allaowed to dump at our WWTP		
Business	Solicitors License (6 months)	\$ 25.00	2/23/2004	Ordinance #2996
Business	Taxi Cab - Vehicle License	\$ 35.00	11/24/1980	Ordinance #2516
Business	Taxi Cab - ID Card	\$ 10.00	11/24/1980	Ordinance #2516
		remove-no active taxi's - may need to look at Uber, etc.		
Business	Transient Merchant License (90 days)	\$ 50.00	10/28/2002	Ordinance #2968
CVB	Civic Center Rental (6 hours) \$100 deposit Non-Profit Organization	\$ 100.00 \$ 80.00	1/1/2019	Fee Schedule
CVB	Civic Center Rental (12 hours)\$100 deposit Non-Profit Organization	\$ 175.00 \$ 120.00	1/1/2019	Fee Schedule
CVB	Civic Center Rental Weddings \$500 deposit (8:00am Friday - 1:00pm Sunday)	\$ 500.00	1/1/2019	Fee Schedule
CVB	Table and chair set up (requires one week notice)	\$ 150.00	1/1/2019	Fee Schedule
Landfill	Monthly Landfill Fee (Collected for Dickinson County)	\$ 1.00	11/28/1994	Ordinance #2780
		We no longer collect this fee for the County		
Municipal Court	Court Costs	\$ 100.00		established by judge
		no increase-moved from Police to Municipal court		
Municipal Court	Warrant fee	\$45.00 per warrant		established by judge
		increased \$10		
Municipal Court	30-Day Notice (Late Fee)	\$ 5.00		established by judge
		no increase-added to schedule		
Municipal Court	Diverson Fee	\$150.00-\$250.00		established by judge
		no increase-added to schedule		
Municipal Court	DUI Evaluation Fee	\$150.00		established by judge
		no increase-added to schedule		

	Fee Schedule for the City of Abilene, Kansas			
	As adopted by resolution No.			
Category	Description	Amount	Effective	Established By:
Municipal Court	Court Appointed Attorney Fee	\$250.00 per case upon conviction		established by judge
		no increase-added to schedule		
Municipal Court	Fine/Bond Fee Schedule	Established by Municipal Court Judge		established by judge
		added to schedule		
Open Public Records	1st Page-copying fee	\$ 1.00	10/24/2022	Ordinance #22-3423
Open Public Records	Each Additional Page-copying fee	\$ 0.50	10/24/2022	Ordinance #22-3423
Open Public Records	Fax fee-1st page	\$ 1.00	10/24/2022	Ordinance #22-3423
		no increase-added to schedule		
Open Public Records	Fax fee-each additional page	\$ 0.50	10/24/2022	Ordinance #22-3423
		no increase-added to schedule		
Open Public Records	Mailing fee	actual cost of mailing plus \$1.00	10/24/2022	Ordinance #22-3423
		no increase-added to schedule		
Open Public Records	Material City Cannot Reproduce	Actual cost to City including staff time	9/15/2008	Ordinance #3118
		covered in above charges		
Open Public Records	Inspection Fee- Readily Available Record	No Charge	10/24/2022	Ordinance #22-3423
Open Public Records	Inspection Fee Minimum	\$ 10.00	10/24/2022	Ordinance #22-3423
Open Public Records	Inspection Fee Above Minimum	Hourly rate of employee performing search plus 20%	10/24/2022	Ordinance #22-3423
Parks & Recreation	Community Center-Multi-Purpose Room	\$40.00 for first 2 hours, \$10.00 each additional hour		Fee Schedule
Parks & Recreation	Community Center-Basketball Court	\$30.00 per court per hour		Fee Schedule
Parks & Recreation	Community Center-Volleyball Court	\$15.00 per court per hour		Fee Schedule
Parks & Recreation	Senior Center rental	\$40.00 for first 2 hours, \$10.00 each additional hour		Fee Schedule
Parks & Recreation	Band Shell Rental-with Electricity	\$25.00		Fee Schedule
Parks & Recreation	Band Shell Rental-without Electricity	\$15.00		Fee Schedule
Parks & Recreation	Ball Diamonds-individual games	\$25.00 per field		Fee Schedule

Fee Schedule for the City of Abilene, Kansas				
As adopted by resolution No.				
Category	Description	Amount	Effective	Established By:
Parks & Recreation	Ball Diamonds-tournaments	\$100.00 per field per day		Fee Schedule
Parks & Recreation	Rose Garden-all day	\$100.00		Fee Schedule
NO INCREASE IN ANY	OF PARKS AND RECREATION CHARGES-JUST	ADDED TO SCHEDULE		
Police	Special Purpose Vehicle	\$ 50.00	1/1/2019	Fee Schedule
Police	Kansas Driving History Check	\$ 20.00	1/1/2019	Fee Schedule
		REMOVE-NO LONGER DO		
Police	Fingerprints	\$ 20.00 per card	1/1/2019	Fee Schedule
Police	Accident Reports	\$ 5.00	1/1/2019	Fee Schedule
Police	Offense Reports	\$ 5.00	1/1/2019	Fee Schedule
Police	Court Record Fee	\$5.00 per case		Fee Schedule
		no increase-added to schedule		
Police	Research/Redaction Fee	Report fee plus hourly rate of employee time used	1/1/2019	Fee Schedule
Police	Case photo(s)	\$ 10.00	1/1/2019	Fee Schedule
Police	Case Video(s)	\$ 20.00	1/1/2019	Fee Schedule
Police	Video Redaction	\$50.00 minimum plus case video Fee. Rate is figured at hourly wage of employee. If redaction costs exceed the minimum fee then a quote will be provided before work is completed.	1/1/2019	Fee Schedule
Police	View Video	\$20.00 plus hourly wage of employee monitoring the viewing.	1/1/2019	Fee Schedule

	Fee Schedule for the City of Abilene, Kansas			
	As adopted by resolution No.			
Category	Description	Amount	Effective	Established By:
Police	View Video Redaction	\$50.00 minimum plus view video fee. Rate is figured at hourly wage of employee. If redaction costs exceed the minimum fee then a quote will be provided before work is completed.	1/1/2019	Fee Schedule
Police	Court Costs	\$ 100.00	1/1/2019	Fee Schedule
		no increase-moved from Police to Municipal court		
Public Works	Right-of-Way Permit	\$ 25.00		Fee Schedule
		cost is to cover administrative preparation costs		
Public Works	Bulk Asphalt Millings-Loaded	15.00 per ton		Fee Schedule
		Based on comparison to quarries that sell asphalt millings		
Public Works	Sewer-Extraterritorial Sewer Connection	\$ 1,500.00		Ordinance #3069
Public Works	Sewer Tap Fee-if Street Work required	\$ 500.00		Fee Schedule
		Based on average actual cost currently-eliminates need for staff to individually figure		
Public Works	Sewer Truck-use to neighboring cities	\$350.00 per hour plus mileage		Fee Schedule
		Based upon contacting contractors who hire out to communities for this service		
Recycling	Monthly Recycling Fee	\$ 2.50	4/10/2017	Ordinance #3322
Rural Fire	Yearly Contract	\$ 200.00	1/1/2008	City Commission
Rural Fire	Charge per fire run	\$ 200.00	1/1/2008	City Commission
		Remove - no longer charge		

Fee Schedule for the City of Abilene, Kansas				
As adopted by resolution No.				
Category	Description	Amount	Effective	Established By:
Sewer	Inside City Limits Monthly Minimum Charge	\$ 11.40	1/24/2011	Ordinance #3173
Sewer	Inside City Limits Winter Water Usage Average	\$ 0.475	1/24/2011	Ordinance #3173
Sewer	Outside City Limits Monthly Minimum Charge	\$ 17.10	1/24/2011	Ordinance #3173
Sewer	Outside City Limits Winter Water Usage Average	\$ 0.7125	1/24/2011	Ordinance #3173
REMOVE ALL SEWER	FEES-ESTABLISHED BY ORDINANCE EACH	YEAR		
Storm Drain	Drainage Unit	\$ 1.25	1/1/2019	Fee Schedule
Storm Drain	Single Family Dwelling (1 DU)	\$ 1.25	1/1/2019	Fee Schedule
Storm Drain	Multiple Family Dwelling (up to 6 units)	.7 DU per unit	1/1/2019	Fee Schedule
Storm Drain	Multiple Family Dwelling (7 tp 40 units)	.5 DU per unit	1/1/2019	Fee Schedule
Storm Drain	Multiple Family Dwelling (over 40 units)	.4 DU per unit	1/1/2019	Fee Schedule
Storm Drain	Central Business District (Double frontage assessed shortest frontage)	One DU per 25 ft. or increment of frontage	1/1/2019	Fee Schedule
Storm Drain	Commercial/Industrial Surface Less than 20,000 SF	\$ 3.00	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 20,000 to 29,999 SF	\$ 3.50	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 30,000 to 39,999 SF	\$ 4.00	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 40,000 to 49,999 SF	\$ 5.40	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 50,000 to 59,999 SF	\$ 6.80	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 60,000 to 69,999 SF	\$ 8.50	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 70,000 to 79,999 SF	\$ 10.20	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 80,000 to 89,999 SF	\$ 11.90	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 90,000 to 99,999 SF	\$ 13.60	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 100,000 to 119,999 SF	\$ 17.00	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 120,000 to 139,999 SF	\$ 20.40	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 140,000 to 159,999 SF	\$ 23.80	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 160,000 to 179,999 SF	\$ 27.30	12/13/1999	Resolution 121399

	Fee Schedule for the City of Abilene, Kansas			
	As adopted by resolution No.			
Category	Description	Amount	Effective	Established By:
Storm Drain	Commercial/Industrial Surface 180,000 to 199,999 SF	\$ 30.70	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 200,000 to 219,999 SF	\$ 34.10	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 220,000 to 239,999 SF	\$ 37.50	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 240,000 to 259,999 SF	\$ 40.90	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 260,000 to 279,999 SF	\$ 44.30	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 280,000 to 299,999 SF	\$ 47.70	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 300,000 to 319,999 SF	\$ 51.10	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 320,000 to 339,999 SF	\$ 54.50	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 340,000 to 359,999 SF	\$ 57.90	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 360,000 to 379,999 SF	\$ 61.30	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 380,000 to 399,999 SF	\$ 64.80	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 400,000 to 419,999 SF	\$ 68.20	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 420,000 to 439,999 SF	\$ 71.60	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 440,000 to 459,999 SF	\$ 75.00	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 460,000 to 479,999 SF	\$ 78.40	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 480,000 to 499,999 SF	\$ 81.80	12/13/1999	Resolution 121399
Storm Drain	Commercial/Industrial Surface 500,000 SF and Over	\$ 85.20	12/13/1999	Resolution 121399
REMOVE ALL STORM	DRAIN FEES - CLUTTER UP SCHEDULE	STILL RESEARCHING		
Water	Water/Sewer Application Fee	\$ 25.00	1/1/2019	Fee Schedule
Water	Water/Sewer Transfer Fee	\$ 25.00	1/1/2019	Fee Schedule
Water	Water Reconnection Fee	\$ 30.00	1/1/2019	Fee Schedule
Water	3/4" Water Service - Inside City Limits	\$ 1,800.00	1/1/2019	Fee Schedule
Water	3/4" Water Service - Outsided City Limits	\$1,800.00 plus \$750.00 service fee	1/1/2019	Fee Schedule
Water	1" Water Service - Inside City Limits	\$ 1,950.00	1/1/2019	Fee Schedule
Water	1" Water Service - Outside City Limits	\$1,950.00 plus \$750.00 service fee	1/1/2019	Fee Schedule

	Fee Schedule for the City of Abilene, Kansas			
	As adopted by resolution No.			
Category	Description	Amount	Effective	Established By:
		The charges for 3/4" and 1" services are based on the average cost ofr actual time and material derived from services completed in the last year that represented varied scenarios		
Water	2" Water Service - Inside City Limits	Actual cost of Time, Material & Equipment plus 10%	7/31/2006	Ordinance #3066
Water	2" Water Service - Outside City Limits	\$3,000 service fee plus the actual cost of time, material & equipment plus 10%	7/31/2006	Ordinance #3066
Water	Any new Service involving Railroad Tracks	Actual cost of service plus Permitting Process		
		Having to cross a railroad is unlikely but permitting process is very costly if needed.		
Water	Bulk Water	\$25.00 plus \$2.00 per 100 gallons	1/1/2019	Fee Schedule
		increased \$5.00 per 1000 gallons - due to increased prices. Charging per 100 gallons as that is how the water is metered.		

RESOLUTION NO. 012323-1

A RESOLUTION CONCERNING LICENSE, PERMIT, AND OTHER USER RELATED FEES OF THE CITY OF ABILENE, KANSAS.

WHEREAS, the City of Abilene provides many specific services for the citizens of Abilene;

WHEREAS, specific individuals benefit from said services; and

WHEREAS, it is appropriate public policy to require specific individuals benefiting from specific services to pay all or a portion of the cost of such services; and

WHEREAS, the Governing Body has determined that the cost of providing services should be recuperated, when possible, through the enactment of fees; and

WHEREAS, Abilene Code Section 1-310 provides that the Governing Body shall determine, by resolution, all license fees, permit fees and other user related fees established by the ordinances of the City;
SO NOW, THEREFORE,

BE IT RESOLVED by the City Commission of the City of Abilene, as follows:

Section 1. There is hereby compiled, enacted and adopted a Schedule of License, Permit, other User Related Fees for use within the service area of the City of Abilene, Kansas, as attached hereto.

Section 2. All previous Resolutions regarding a Schedule of Fees are hereby repealed.

Section 3. That this Resolution shall be in full force and effect from and after its adoption.

PASSED AND APPROVED by the Governing Body of the City of Abilene, Kansas this 23rd day of January, 2023.

CITY OF ABILENE, KANSAS

Trevor D. Witt, Mayor

ATTEST:

Shayla L. Mohr, City Clerk

Fee Schedule for the City of Abilene, Kansas As adopted by resolution No. 012323-1		
Category	Description	Amount
Administrative	Facsimile Transmission - 1st Page	\$1.00
Administrative	Facsimile Transmission - Additional Pages	\$0.50
Administrative	Mailing Fee	\$1.00 plus postage
Administrative	Photo Copy Charges - First Page	\$1.00
Administrative	Photo Copy Charges - Additional Pages	\$0.50
Airport	Hangar Ground Rental Lease	\$0.10 per square ft. of developed structural space per year
Airport	Late Fee (After February 10th)	12.00%
Airport	Late Fee (After February 15th)	\$ 5.00 per day
Airport	Hanger Rental	\$ 90.00 per month
Airport	Late Fee (After 10th of month)	12%
Airport	Late Fee (After 15th of month)	\$ 5.00 per day
Alcoholic Beverages	Alcoholic Liquor Distributor	\$500.00
Alcoholic Beverages	Alcoholic Liquor Retailer	\$250.00
Alcoholic Beverages	Alcoholic Liquor Temporary Permit	\$25.00
Alcoholic Beverages	Cereal Malt Beverage - Consumption on premise	\$200.00
Alcoholic Beverages	Cereal Malt Beverage - Packaged Sales	\$50.00
Alcoholic Beverages	Cereal Malt Beverage - Special Event/Temporary Permit	\$25.00 plus applicable ABC fees
Alcoholic Beverages	Class "A" Club	\$150.00
Alcoholic Beverages	Class "B" Club	\$250.00
Animal Control	License Fee - Spayed/Neutered	\$2.00
Animal Control	License Fee - Not Spayed/Neutered	\$5.00
Animal Control	Late Fee (After March 1st)	\$2.00
Animal Control	Kennel License	\$25.00
Business	Adult Oriented Business	\$250.00
Business	Fireworks License (4 Days Retail Sale)	\$500.00
Business	Ice Cream Vendor - License (6 Months)	\$25.00
Business	Ice Cream Vendor - Vehicle Fee	\$10.00
Business	Mobile Food Vendor License	\$200.00
Business	Solid Waste Hauler License (per truck)	\$36.00
Business	Solicitors License (6 months)	\$25.00
Business	Transient Merchant License (90 days)	\$50.00
Community Development	Building Permit - Base Fee	\$25.00
Community Development	Building Permit - Each \$1,000 of value	\$3.50
Community Development	Building Permit - Additional Inspections	\$25.00
Community Development	Electrical Permit - Base Fee	\$25.00
Community Development	Plumbing Permit - Base Fee	\$25.00
Community Development	Plumbing Permit - Sewer	\$10.00
Community Development	Plumbing Permit - Septic	\$20.00
Community Development	Mechanical Permit - Base Fee	\$25.00
Community Development	Curb Cut/Driveway Permit	\$25.00
Community Development	Demolition Permit-Residential	\$25.00

Fee Schedule for the City of Abilene, Kansas As adopted by resolution No. 012323-1		
Category	Description	Amount
Community Development	Demolition Permit-Commercial	\$50.00
Community Development	Development Approval Application	\$250.00
Community Development	Fence Permit	\$25.00
Community Development	Mobile Home Permit	\$50.00
Community Development	Roof Permit	\$25.00
Community Development	Sign Permit - Base Fee	\$25.00
Community Development	Licensing - Roofing Contractor-initial	\$200.00
Community Development	Licensing - Roofing Contractor-renewal	\$25.00 per year
Community Development	Licensing - Electrical Contractor-initial	\$200.00
Community Development	Licensing - Master Electrician-renewal	\$20.00 per year
Community Development	Licensing - Journeyman Electrician-renewal	\$ 15.00 per year
Community Development	Licensing - Apprentice Electrician-renewal	\$5.00 per year
Community Development	Licensing - Mechanical Contractor-initial	\$200.00
Community Development	Licensing - Master Mechanical-renewal	\$20.00 per year
Community Development	Licensing - Journeyman Mechanical-renewal	\$15.00 per year
Community Development	Licensing - Apprentice Mechanical-renewal	\$5.00 per year
Community Development	Licensing - Plumbing Contractor-initial	\$200.00
Community Development	Licensing - Master Plumber-renewal	\$20.00 per year
Community Development	Licensing - Journeyman Plumber-renewal	\$15.00 per year
Community Development	Licensing - Apprentice Plumber-renewal	\$5.00 per year
CVB	Civic Center Rental (6 hours) \$100 deposit Non-Profit Organization	\$100.00 \$80.00
CVB	Civic Center Rental (12 hours)\$100 deposit Non-Profit Organization	\$175.00 \$120.00
CVB	Civic Center Rental Weddings \$500 deposit (8:00am Friday - 1:00pm Sunday)	\$500.00
CVB	Table and chair set up (requires one week notice)	\$150.00
Municipal Court	Court Costs	\$100.00
Municipal Court	Court Record	\$5.00 per case
Municipal Court	Warrant fee	\$45.00 per warrant
Municipal Court	30-Day Notice (Late Fee)	\$5.00
Municipal Court	Diverson Fee	\$150.00-\$250.00
Municipal Court	DUI Evaluation Fee	\$150.00
Municipal Court	Court Appointed Attorney Fee	\$250.00 per case upon conviction
Municipal Court	Fine/Bond Fee Schedule	established by Municipal Court Judge
Open Public Records	1st Page-copying fee	\$1.00
Open Public Records	Each Additional Page-copying fee	\$0.50
Open Public Records	Fax fee-1st page	\$1.00
Open Public Records	Fax fee-each additional page	\$0.50
Open Public Records	Mailing Fee	Actual cost of mailing plus \$1.00
Open Public Records	Inspection Fee- Readily Available Record	No Charge

Fee Schedule for the City of Abilene, Kansas As adopted by resolution No. 012323-1		
Category	Description	Amount
Open Public Records	Inspection Fee Minimum	\$10.00
Open Public Records	Inspection Fee Above Minimum	Hourly rate of employee performing search plus 20%
Parks & Recreation	Community Center-Multi-Purpose Room	\$40.00 for first 2 hours, \$10.00 each additional hour
Parks & Recreation	Community Center-Basketball Court	\$30.00 per court per hour
Parks & Recreation	Community Center-Volleyball Court	\$15.00 per court per hour
Parks & Recreation	Senior Center rental	\$40.00 for first 2 hours, \$10.00 each additional hour
Parks & Recreation	Band Shell Rental-with Electricity	\$25.00
Parks & Recreation	Band Shell Rental-without Electricity	\$15.00
Parks & Recreation	Ball Diamonds-individual games	\$25.00 per field
Parks & Recreation	Ball Diamonds-tournaments	\$100.00 per field per day
Parks & Recreation	Rose Garden-all day	\$100.00
Police	Special Purpose Vehicle	\$50.00
Police	Fingerprints	\$20.00 per card
Police	Accident Reports	\$5.00
Police	Offense Reports	\$5.00
Police	Research/Redaction Fee	Report fee plus hourly rate of employee time used
Police	Case photo(s)	\$10.00
Police	Case Video(s)	\$20.00
Police	Video Redaction	\$50.00 minimum plus case video fee. Rate is figured at hourly wage of employee. If redaction costs exceed the minimum fee then a quote will be provided before work is completed.
Police	View Video	\$20.00 plus hourly wage of employee monitoring the viewing.
Police	View Video Redaction	\$50.00 minimum plus view video fee. Rate is figured at hourly wage of employee. If redaction costs exceed the minimum fee then a quote will be provided before work is completed.
Public Works	Right-of-Way Permit	\$25.00
Public Works	Bulk Asphalt Millings-loaded	15.00 per ton
Public Works	Sewer-Extraterritorial Sewer Connection	\$1,500.00
Public Works	Sewer Tap Fee-if Street Work required	\$500.00
Public Works	Sewer Truck-use to neighboring cities	\$350.00 per hour plus mileage
Recycling	Monthly Recycling Fee	\$2.50
Water	Water/Sewer Application Fee	\$25.00
Water	Water/Sewer Transfer Fee	\$25.00
Water	Water Reconnection Fee	\$30.00

	Fee Schedule for the City of Abilene, Kansas	
	As adopted by resolution No. 012323-1	
Category	Description	Amount
Water	3/4" Water Service - Inside City Limits	\$1,800.00
Water	3/4" Water Service - Outsided City Limits	\$1,800.00 plus \$750.00 Service Fee
Water	1" Water Service - Inside City Limits	\$1,950.00
Water	1" Water Service - Outside City Limits	\$1,950.00 plus \$750.00 Service Fee
Water	2" Water Service - Inside City Limits	Actual cost of Time, Material & Equipment plus 10%
Water	2" Water Service - Outside City Limits	\$3,000 service fee plus the actual cost of time, material & equipment plus 10%
Water	Any new Service involving Railroad Tracks	Actual cost of Servcie plus Permitting Process
Water	Bulk Water	\$25.00 plus \$2.00 per 100 gallons