



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
January 9, 2023 @ 4:00 p.m.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Witt, Commissioners Marshall, Rein, Miller and Kollhoff.

Staff Present: City Manager Marsh, Human Resources Director/City Clerk Mohr, Finance Director Johnson, City Attorney Martin, Convention and Visitors Bureau Director Roller-Weeks, Parks and Recreation Director Timbrook, Community Development Director Zook, Police Chief Hatter, Administrative Assistant Olson, and Public Works Director Schrader.

3. Pledge of Allegiance

4. City Commission Installation

Agenda

5. Approval of Agenda for the January 9, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Miller to approve the agenda with the addition of the appointment of Mary Jean Eisenhower to the Sister City Board (Consent Agenda). Roll call vote: Miller YES, Rein YES, Marshall YES, Kollhoff YES, Witt YES. Motion carried unanimously 5-0.

Consent Agenda

- 6. Meeting Minutes:** December 27, 2022, Regular Meeting
- 7. Approval of January 2023 appointments to City of Abilene Boards and Commissions**
 - Heritage Commission – Andrew Pankratz and Barry Arp
 - Planning Commission – Bill Marshall and Rod Boyd
 - Sister City Board – Audrey Corbett, Andrea Taylor, and Mary Jean Eisenhower
 - Convention & Visitors Bureau – Kimmy Phillips, Mukul Ghosh Hajra, Elizabeth Weese and Sarah Anderson
 - Tree Board – Hayley Whitehair, Steven Flynn, and Drew Snitker

Motion by Commissioner Marshall, seconded by Commissioner Rein to approve the Consent Agenda with the addition of the appointment of Mary Jean Eisenhower to Sister City Board. Roll call vote: Marshall YES, Rein YES, Miller YES, Kollhoff YES, Witt YES. Motion carried unanimously 5-0.

Public Comments and Communications

8. Persons who wish to address the City Commission may do so when called upon by the Mayor.

There were no public comments or communications.

Old and New Business

9. Consider approval of a bid from JCI Industries, Inc. in an amount not to exceed \$38,700.00 to rebuild Influent Pump #2 at the Wastewater Treatment Plant.

Motion by Commissioner Rein, seconded by Commissioner Marshall to approve a bid from JCI Industries, Inc. in an amount not to exceed \$38,700.00 to rebuild Influent Pump #2 at the Wastewater Treatment Plant. Roll call vote: Kollhoff YES, Miller YES, Rein YES, Marshall YES, Witt YES. Motion carried unanimously 5-0.

10. Consider approval of Ordinance No. 23-3425, **AN ORDINANCE ESTABLISHING SECTION 1-310 OF THE ABILENE CITY CODE PERTAINING TO THE DETERMINATION OF LICENSE FEES, PERMIT FEES, AND OTHER USER RELATED FEES OR CHARGES ESTABLISHED BY ORDINANCES OF THE CITY OF ABILENE, KANSAS, AND AMENDING EXISTING CITY CODE SECTIONS 1-1312, 1-1313, 1-1314, 2-204, 3-105, 3-121, 3-125, 3-302, 3-402, 3-502, 3-602, 3-702, 3-804, 3-811, 3-902, 3-903, 3-1003, 3-1012, 3-1014, 3-1104, 3-1303, 3-1403, 3-1503, 3-1603, 4-123, 4-124, 4-204, 1-212, 5-311, 5-415, 6-502, 6-518, 7-103, 7-104, 7-108, 7-204, 7-403, 7-602, 7-607, 7-703, 7-805 AND 7-1009 PERTAINING TO LICENSE FEES, PERMIT FEES, AND VARIOUS OTHER USER RELATED FEES OR CHARGES, SO AS TO PROVIDE FOR SUCH FEES AND CHARGES TO BE DETERMINED BY RESOLUTION OF THE CITY COMMISSION.**

Motion by Commissioner Miller, seconded by Commissioner Marshall to approve Ordinance No. 23-3425, **AN ORDINANCE ESTABLISHING SECTION 1-310 OF THE ABILENE CITY CODE PERTAINING TO THE DETERMINATION OF LICENSE FEES, PERMIT FEES, AND OTHER USER RELATED FEES OR CHARGES ESTABLISHED BY ORDINANCES OF THE CITY OF ABILENE, KANSAS, AND AMENDING EXISTING CITY CODE SECTIONS 1-1312, 1-1313, 1-1314, 2-204, 3-105, 3-121, 3-125, 3-302, 3-402, 3-502, 3-602, 3-702, 3-804, 3-811, 3-902, 3-903, 3-1003, 3-1012, 3-1014, 3-1104, 3-1303, 3-1403, 3-1503, 3-1603, 4-123, 4-124, 4-204, 1-212, 5-311, 5-415, 6-502, 6-518, 7-103, 7-104, 7-108, 7-204, 7-403, 7-602, 7-607, 7-703, 7-805 AND 7-1009 PERTAINING TO LICENSE FEES, PERMIT FEES, AND VARIOUS OTHER USER RELATED FEES OR CHARGES, SO AS TO PROVIDE FOR SUCH FEES AND CHARGES TO BE**

DETERMINED BY RESOLUTION OF THE CITY COMMISSION. Roll call vote: Kollhoff NO, Miller YES, Rein YES, Marshall YES, Witt YES. Motion carried 4-1.

Reports

11. City Manager reports

The back stairwell improvement project has been completed. The new flooring, lighting and paint look great, and I encourage commissioners to take a look. Geske Interiors did a fantastic job on the flooring.

We have had two new employees start since our last meeting: Ian Ruggiero in Public Works and Kellie Olson as the administrative assistant. We welcome them both.

I want to highlight the work done by the Public Works staff during the intense cold and snow we had over the holidays. Street crew employees worked diligently to clear the roads before Christmas and on Christmas Day when the ice moved in.

The League of Kansas Municipalities Local Government Day is Wednesday, January 25th. If you would like to go, let Shayla or I know, and we will get you registered. There is no cost to attend.

Each of you has a copy of the Commission Meeting Planning Calendar at your spot. Commissioner Kollhoff, a copy will be emailed to you.

Reminder the commission study session next week will be on Tuesday, January 17th due to the holiday on Monday, and will start at 6 p.m. instead of 4 p.m.

Adjournment

12. Consideration of a motion to adjourn the January 9, 2023, City Commission meeting.

Motion by Commissioner Marshall, seconded by Commissioner Rein to adjourn at 4:10 p.m. Roll call vote: Rein YES, Marshall YES, Miller YES, Kollhoff YES, Witt YES. Motion carried unanimously 5-0.

13. City Commission Retreat following adjournment of the City Commission Meeting.



ATTEST:

Shayla L. Mohr
City Clerk

Trevor D. Witt, Mayor