



**ABILENE PUBLIC LIBRARY**  
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209 NW 4th, Abilene, KS 67410  
785-263-3082

Minutes of Meeting of Abilene Public Library Board November 8, 2022

**Roll call**

Amanda Cormack

**Present**

Dee Marshall

Wendy Moulton  
Sarah Anderson  
Kara Cromwell  
Sandy Foltz  
Sheryl Davidson  
Cindy Montgomery  
Ron Marsh

**Absent**

Jenna Delay  
Elly Cauthon  
Rebecca Perkins

The meeting called to order by Cindy at 4:01 PM.

**Consent Agenda – Sandy** moved to approve the consent agenda; Sarah seconded. Approved and motion carried.

**Correspondence –**

- Community Foundation Fund statements

**Director's Report –**

- Health insurance set for next year
- Solar power proposal -very preliminary stages, library to be included with City planning/research
- Wendy to look into interlibrary loan discrepancies – is the software miscounting or showing inaccurate data
- Hoopla – Salina/Manhattan library will no longer allow out of county access
- Sheryl's report – 55 attended today's program. Santa train and a few other December programs planned; winter reading program begins when school lets out. Young teen and middle school attendance is up.
- Streamlining library workflows – November 16<sup>th</sup> – part of continuing ed budget

**Action Items –**

- Cybrarian – trial installed on upstairs computers, have liked it so far, working well. Reboots computer and clears history when users log off. Able to screen shot if activity is inappropriate, she does not monitor computers as patrons are using the computers. Annual subscription is \$683.85 to increase to \$699.95. Sarah motioned; Amanda seconded. Motion carried
- Meeting Room policy – small updates to existing policy, added signature block, added item number 9. Will upload to website after reviewing all policies. Amanda moved to approve; Sarah seconded. Motion carried.

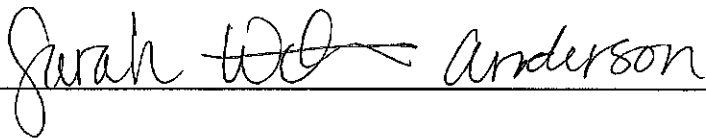
**Discussion Items –**

- NCKLS grant funds available to facility improvement – have proposal for \$1200 to paint outside railings, grant must be \$3,000 – looking to get quote on interior painting
- Board is looking for Wendy to create a wish list of upgrades and projects
- Sunflower e-library - \$1500/year - \$500 goes toward website, \$1000 goes to materials

- NCKLS will pay \$1500 in 2023 – only 1/5 of cost will go towards website fees, they will choose materials
- 2022 budget for \$2000 will not be used
- Will be available to NCKLS patrons first
- Advantage collection available for \$500, anything we purchase would go Abilene patrons first
- Hoopla – catalogue is always available, library pays per use
- Position review – form pulled from “Staffing for Results” – start in March or April when schedule and workload levels out to “normal”
- Staff holiday party – discussing different ideas – budgeted every year

### **Adjournment**

Amanda motioned; Dee seconded at 4:59. Motion carried.

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