



ABILENE PUBLIC LIBRARY
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209 NW 4th, Abilene, KS 67410
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Minutes of Meeting of Abilene Public Library Board October 11, 2022

Roll call

Elly Cauthon

Present

Cindy Montgomery

Wendy Moulton

Ron Marsh

Sarah Anderson

Kara Cromwell

Sandy Foltz

Rebecca Perkins

Sheryl Davidson

Jenna Delay

Absent

Amanda Cormack

Dee Marshall

The meeting called to order by Cindy at 4:02 PM.

Consent Agenda – Rebecca moved to approve the consent agenda; Jenna seconded. Approved and motion carried.

Correspondence – no correspondence

Director's Report –

- Chimney capped to help with bat issues
- Friends of the Library:
 - Approved \$1,500 for new fridge
 - Approved \$150 for new coffee/Keurig machine
 - Sale coming up on 10/28 and 10/29
- Sheryl's report: getting ready for Halloween, book orders

Action Items –

- Cybrarian – computer program that allows timers, remote control of computers, chat messaging for assistance. Wendy spoke with Hesston Library, who uses the program. Would help the library staff assist with computer problems and take action on enforcing time limits or blocking websites or practices that go against the library's internet policy. The board asked Wendy to sign up for the free trial and get more feedback from Hesston, some concerns of how the public would react to the use of such a program.
- Internet Policy – board reviewed policy, boilerplate policy that is used widely. Sarah motioned to approve the policy; Elly seconded. Approved and motion carried.

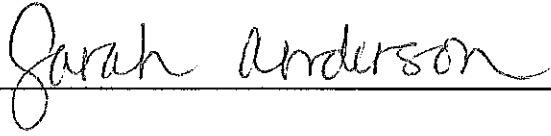
Discussion Items –

- Interlibrary loans: Cindy reviewed data available from the state and saw that the data showed Abilene's interlibrary loan system was lacking. Abilene ranked low in comparison to other libraries. Cindy asked why the data would reflect unfulfilled loans, long wait times, etc. The board asked Wendy to review the data and their current policies and discuss the interlibrary loan option with all staff. Wendy to discuss at the next staff meeting.
- Position reviews: Cindy suggested position reviews for all staff. The purpose is for the board to be knowledgeable of all positions. There is no intention to reprimand employees. The practice is

meant to help the board be able to defend our staff and salary budget that has come into question in recent months. Discussed daily reports of time spent, it is not meant to be a burden.

Adjournment

Sarah motioned; Elly seconded at 4:55. Motion carried.

A handwritten signature in cursive script that reads "Sarah Anderson". The signature is written in black ink and is positioned above a horizontal line that spans the width of the page.
