

**CITY OF ABILENE
HERITAGE COMMISSION
AGENDA**

July 21, 2022 at 4:00 p.m.
Abilene Public Library
209 NW 4th St.
Abilene, KS 67410

Agenda Item
1. Call to Order
2. Roll Call: ___ Duane Schrag, Chair ___ Mary Burtzloff, Vice Chair ___ Barry Arp ___ Andrew Pankratz ___ Nanc Scholl
3. Approval of Agenda
4. Approval of the Meeting Minutes – June 16, 2022
Business
5. Heritage Commission code amendment update
6. Administrative Review permit approvals: • 308 N Broadway – Roof/ROW permit
7. Comments
8. Adjournment

**CITY OF ABILENE
HERITAGE COMMISSION
MEETING MINUTES**

**June 16, 2022 at 4:00 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410**

Members Present: Duane Schrag (Chair), Andrew Pankratz, Mary Burtzloff (Vice Chair), Barry Arp

Members Absent: Nanc Scholl

Staff Present: Community Development Director Kari Zook, Administrative Assistant Kelsey Briand

Public Present: Nicole Beck

Call to Order

The meeting was called to order by Chair Schrag.

Approval of Agenda

Pankratz moved to approve the agenda, seconded by Arp. Motion carried unanimously 4-0.

Approval of the Meeting Minutes – May 19, 2022

Pankratz moved to approve the minutes, seconded by Burtzloff. Motion carried unanimously 4-0.

Business

Grant project proposal for historic preservation assistance updates

Discussion was held regarding the guidelines of the grant project and the application created by staff. Pankratz moved to approve the application, removing the deadline date and revising question nine to eliminate the budget template, seconded by Arp. Motion carried unanimously 4-0.

Heritage Commission code amendments

Discussion was held regarding the current city code that conflicts with the zoning regulations for Heritage Commission membership requirements. The City Commission has forwarded this proposed text amendment review to the Planning Commission. This agenda item will be a public hearing on July 6, 2022 at 4:00 p.m. in the Abilene Public Library.

Administrative Review permit approvals:

401 N Vine – Roof permit

Comments

There are currently two vacancies on the Heritage Commission. Staff have received two applications and will forward to the City Commission for appointment upon the code amendment update.

Adjournment

Burtzloff made a motion to adjourn, seconded by Arp. Motion carried unanimously 4-0.

Minutes Approved,

Attest:

Duane Schrag, Chair

Kari Zook
Community Development Director

Community Development
P.O. Box 519
Abilene, KS 67410
785-263-2550



PERMIT NO. _____

Permit Fee: \$25.00

RESIDENTIAL/COMMERCIAL ROOF PERMIT APPLICATION

Project Site Address: 308 N Broadway St.
Property Owner of Record: Sonae Crump
Roof Contractor: Shull Remodeling & Construction
State Registration Certificate #: 19-005308
Type of roof: (pitched, flat) flat
Number of layers of existing covering: 1
Does the existing roof include wood shingles: NO
Describe sheathing material: 7/16 OSB

All roofing material and installation shall meet or exceed the requirements of the 2009 International Building or International Residential Code. Commercial Buildings may require additional information from the product manufacturer to insure code compliance.

New residential roof coverings shall not be installed without first removing existing roof coverings where any of the following conditions may occur:

1. Where the existing roof or roof covering is water-soaked or has deteriorated to the point that the existing roof or roof covering is not adequate as a base for additional roofing.
2. Where the existing roof covering is wood or wood shake, slate, clay, cement or asbestos-cement tile.
3. Where the existing roof has two or more applications of any type of roof covering.

Contractor/Owner: [Signature] Date: 6/28/22
City Inspector: _____ Date: _____



PERMIT NO. _____

CITY OF ABILENE**USE OF RIGHT-OF-WAY PERMIT****\$10.00**

Application is made under the terms of Ordinances and Specifications of the City of Abilene, Kansas, governing excavation and/or construction within the public right-of-way, to accomplish the work herein described below. Applicant hereby agrees to perform said work and restoration of right-of-way in strict accordance with the provisions of said City Ordinances and Specifications and further agrees to satisfactorily repair any failure or damage within the right-of-way resulting from the excavation or construction covered under this application within one year hereafter.

Applicant agrees to notify Kansas One Call at 1-800-DIG SAFE (1-800-344-7233) the following utilities before excavation is made.

APPLICANT

Name Shull Remodeling & Construction
Address 364 E Ave A
City Salina State KS Zip 67401
Phone: 785 833 2007
Cellular: 620 617 0428
Emergency #: 620 617 0428

Location of Proposed Work: 308 N Broadway
Nature of Work: roofing
Start Date: 7/22/2022
Completion Date: 7/22/2022

Is the work being performed and/or the materials or equipment being used going to be within the driving and/or parking area of a street or alley? ☐ NO ☒ YES (If yes, submit a Traffic Control Plan showing type, quantity, and placement of approved traffic control devices reference Abilene City Code Chapter 6, Article 5, Section 518, paragraph C.)

Will work require full street closure? ☒ NO ☐ YES (If yes, then applicant must obtain a Request for Street Closure form from the Abilene Police Department.)

Duration of Street Closure: _____

Certification: I certify that I have read and understand Chapter 6, Article 5, Rights-of-Way, of the City of Abilene, Kansas Municipal Code, and agree to complete the aforementioned work in accordance with the provisions set forth therein. I agree to call the Community Development Department (263-2355) and/or Public Works Department (263-3510) to schedule appropriate inspections.

Signature [Signature]
Print Name Darren Doonan
Company Shull Construction

Title OB-29-2022
Date 6/29/2022

(Office Use Only)

Special Conditions: _____

APPROVED ☐ DISAPPROVED ☐

Authorizing Agent: _____ Date: _____

Conditions and Requirements

- As outlined in Chapter 6, Article 5, Section 518, paragraph C of the Abilene City Code; all traffic control devices must comply to the current MUTCD (reference section 6F.57 through 6F.60). A copy of this is included with the City Standard Technical Specifications.
- If work is to exceed 20 working days, or materials, excavations or equipment left on site constitute any hazard to the general public, portable chain-link construction fence must be used to secure the area.
- Open excavations in streets or alleys ordinarily used for vehicular traffic must be completed and open to normal traffic within 10 days from start date or fine of up to \$500.00 per day may be assessed to permit holder.

*Exceptions to this will be if a street or alley excavation is within an area that is completely closed to traffic during construction.



Shull Remodeling and Construction, LLC

Traffic Control Plan

Location of Work

Site Address 308 North Broadway Street Abilene, KS
Property Owner Jane Crump Job # 22-1892

Period of Use/Time

- Tentative start Date 07-22-2022 Tentative end Date 07-22-2022
1. Equipment on site Gehl RS8-44 telehandler / dump trailer
 2. Traffic Impacts 3 parking spots directly in front of building, South bound lane of N Broadway closed > 1 hour
 3. Traffic signals/cones quantity and placement Min. 4 cones for traffic lane, 2 cones & caution tape for sidewalk
 4. Special Safety Concerns Side walk closed during lifting
 5. Satellite map or CAD layout attached? ☒ YES ☐ NO
 6. Estimated length of time less than 1 hour
 7. Emergency vehicle accessible ☒ YES ☐ NO

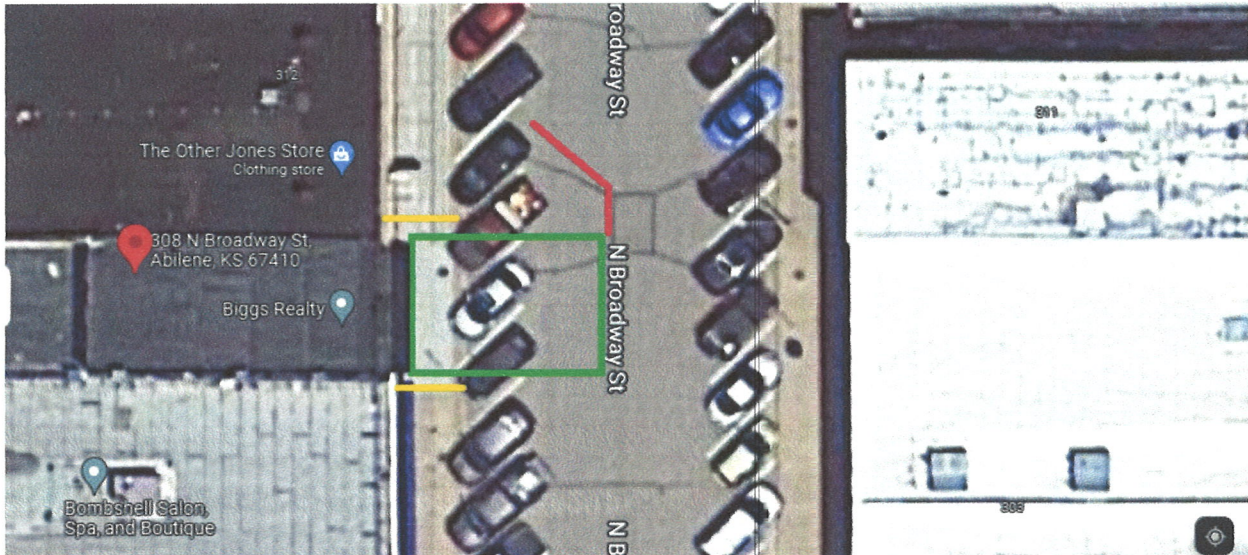
Company Information/Contact

Darren Doonan- Production Manager
(620) 617-0428- Cell
(785) 833-2007- Office
darren@shullroofing.com
364 East Ave A, Salina, Ks 67401

Management Signature [Signature]
Plan Approval Date 06-29-2022 Time 1110



Attach Site Map or CAD rendering here:



Map Key

Yellow Line represents pedestrian barrier(s)
Red Line represents traffic cone placement
Green Circle or box represents work area