Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
June 13, 2022 @ 4:00 p.m.
Abilene, Kansas

1. **Call to Order**

2. **Roll Call** – City Commission Present: Mayor Marshall, Commissioners Witt, Miller and Kollhoff. Absent: Commissioner Rein

Staff Present: City Manager Marsh, Human Resources Director/City Clerk Mohr, City Attorney Martin, Convention and Visitors Bureau Director Roller-Weeks, Parks and Recreation Director Timbrook, Community Development Director Zook, Police Chief Hatter, Administrative Assistant Briand, City Inspector Steerman, Streets and Utilities Superintendent Hawk and Public Works Director Schrader.

3. **Pledge of Allegiance**

Consent Agenda

4. Agenda Approval for the June 13, 2022, City Commission Meeting
5. Meeting minutes: May 23, 2022, Regular Meeting
6. Meeting minutes: June 6, 2022, Study Session

Motion by Commissioner Kollhoff, seconded by Commissioner Witt to approve the Consent Agenda with the addition of item 13a regarding an amendment to Section 27-501e of the City Code regarding sign regulations for political signs. Roll call vote: Kollhoff YES, Miller YES, Marshall YES, Witt YES. Motion carried unanimously 4-0.

Public Comments and Communications

7. Persons who wish to address the City Commission may do so when called upon by the Mayor.

There were no public comments or communications.

Old and New Business

8. Consider the approval of a Kansas Quit Claim Deed to transfer a parcel of land from the City of Abilene to the Roman Catholic Church-St. Andrews.

Motion by Commissioner Miller, seconded by Commissioner Witt to approve the Kansas Quit Claim Deed to transfer a parcel of land from the City of Abilene to the Roman Catholic Church-St. Andrews. Roll call vote: Kollhoff YES, Miller YES, Witt YES, Marshall YES. Motion carried unanimously 4-0.

9. Consider approval of a bid from Victor L. Phillips/Equipment Share for the purchase of a new Case DV23E Double Drum Asphalt Roller in the amount of $39,961.00 for the Public Works Department.

Motion by Commissioner Kollhoff, seconded by Commissioner Miller to approve the bid from Victor L. Phillips/Equipment Share for the purchase of a new Case DV23E Double Drum Asphalt Roller in the amount of $39,961.00 for the Public Works Department. Roll call vote: Witt YES, Miller YES, Kollhoff YES, Marshall YES. Motion carried unanimously 4-0.

10. Consider approval of Resolution No. 061322-1, **A RESOLUTION ADOPTING THE KANSAS HOMELAND SECURITY REGION (F) HAZARD MITIGATION PLAN** and authorize the city manager to sign the Regional Hazard Mitigation Plan Participation form.

Motion by Commissioner Witt, seconded by Commissioner Kollhoff to approve Resolution No. 061322-1, **A RESOLUTION ADOPTING THE KANSAS HOMELAND SECURITY REGION (F) HAZARD MITIGATION PLAN** and authorize the City Manager to sign the Regional Hazard Mitigation Plan Participation form. Roll call vote: Miller YES, Kollhoff YES, Witt, YES, Marshall YES. Motion carried unanimously 4-0.

11. Consider Resolution No. 061322-2, **A RESOLUTION FIXING A TIME AND PLACE TO APPEAR TO SHOW CAUSE WHY THE STRUCTURE AT 413 W. 1ST ST. SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED.**

Motion by Commissioner Witt, seconded by Commissioner Kollhoff to approve Resolution No. 061322-2, **A RESOLUTION FIXING A TIME AND PLACE TO APPEAR TO SHOW CAUSE WHY THE STRUCTURE AT 413 W. 1ST ST. SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED.** Roll call vote: Miller YES, Kollhoff YES, Witt YES, Marshall YES. Motion carried 4-0.

12. Discussion regarding changes to the City Code of the City of Abilene, Kansas regarding Heritage Commission membership.

Motion by Commissioner Kollhoff, seconded by Commissioner Witt to remand the recommended changes to the City Code regarding Heritage Commission membership to the Planning Commission for further review. Roll call vote: Kollhoff YES, Miller YES, Witt YES, Marshall YES. Motion carried unanimously 4-0.

13. Consider approval of the amendments to the City Manager's contract.

Motion by Commissioner Miller, seconded by Commissioner Witt to approve the amendments to the City Manager's contract. Roll call vote: Witt YES, Kollhoff YES, Miller YES, Marshall YES. Motion carried unanimously 4-0.

13a. Consider amendment to Section 27-501e of the City Code of Abilene Kansas regarding sign regulations.

Motion by Commissioner Kollhoff, seconded by Commissioner Witt to direct City Code Enforcement Staff to abstain from enforcing the provisions of Section 27-501e of the City Code during the election period as defined by K.S.A. 25-2711. Roll call vote: Kollhoff YES, Witt YES Miller YES, Marshall YES. Motion carried unanimously 4-0.

14. **Executive Session:** Motion by Commissioner Witt, seconded by Commissioner Miller for the City Commission to recess into executive session at 4:40 p.m. for thirty minutes to discuss the potential acquisition of specific real estate, the identification of which would be contrary to the public interest, based upon the need for the preliminary discussion of the acquisition of real property pursuant to K.S.A. 75-4319(b)(6) to include the City Manager and City Attorney. The open public meeting will resume in this room at 5:10 p.m. Roll call vote: Miller YES, Kollhoff YES, Witt YES, Marshall YES. Motion carried unanimously 4-0.

The open meeting resumed at 5:10 p.m.

Reports

15. City Manager reports

The groundbreaking ceremony for Golden Belt Heights East is Wednesday, June 22nd at 2:30 p.m. at the site. Invitations have been sent. Lt. Governor/Commerce Secretary David Tolland will be there. He and Mayor Marshall will both say a few words.

Last Monday a youth fell off the high dive landing on the pavement. Fortunately, there was no serious injury. This is the third overall and second in two years. We have closed the high dive for now and have requested quotes to remove the 3M board and replace with a second 1M board.

Belinda Gatlin started 5/31/2022 as a police officer with the City.

Monday-Wednesday last week several members of City Staff participated in an emergency management tabletop exercise with the County. It was invaluable training and stressed the importance of teamwork in responding to and mitigating a disaster. Coordination, communication, operations, and planning were some of the areas that were exercised. The exercise also stressed the importance to meet regularly (probably annually) to keep skills learned up to date. The City's Fire Department and Police Department received praise from the instructors for their enthusiasm, cooperation, and professionalism.

We have received our assessed valuation from the County Clerk. The new valuation is $61,325,282, up from $59,329,974, approximately 3%.

I will be out of the office tomorrow and then Friday-Tuesday.

Adjournment

16. Consideration of a motion to adjourn the June 13, 2022, City Commission meeting.

Motion by Commissioner Witt, seconded by Commissioner Miller to adjourn at 5:14 p.m. Roll call vote: Kollhoff YES, Miller YES, Witt YES, Marshall YES. Motion carried unanimously 4-0.

(Seal) THE CITY OF ABILENE STATE OF KANSAS

Dee Marshall, Mayor

ATTEST:

Shayla L. Mohr
City Clerk