Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
December 27, 2021 @ 4:00 p.m.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Rein, Commissioners Marshall, and Witt. Absent: Commissioners Ostermann and Shafer.

Staff Present: City Manager Marsh, Finance Director Rothchild, City Attorney Martin, Convention and Visitors Bureau Director Roller-Weeks, Parks and Recreation Director Timbrook, Planning and Zoning Administrator Zook, Fire Chief Strunk and Public Works Director Schrader.

3. Pledge of Allegiance

Consent Agenda

4. Agenda Approval for the December 27, 2021, City Commission Meeting
5. Meeting minutes: December 13, 2021, Regular Meeting
6. Accept resignation of Anita Madden from the Library Board
7. Appoint Rebecca Perkins to the Library Board to fill vacancy-term expiring 2025
8. Approve Resolution No. 122721-1, **A RESOLUTION AUTHORIZING THE CITY OF ABILENE'S FINANCIAL STATEMENTS FOR FISCAL YEAR 2022 TO BE PREPARED IN COMPLIANCE WITH THE CASH BASIS AND BUDGETARY LAWS OF THE STATE OF KANSAS.**

Motion by Commissioner Marshall, seconded by Commissioner Witt to approve the Consent Agenda as presented. Roll call vote: Marshall YES, Witt YES, Rein YES. Motion carried unanimously 3-0.

Recognition of Outgoing Commissioners

9. Recognition of Tim Shafer and Chris Ostermann for their service on the City Commission.

Mayor Rein thanked Commissioner Tim Shafer for his 6 ½ years of service to the Citizens of Abilene as City Commissioner.

Mayor Rein thanked Commissioner Chris Ostermann for her 4 years of service to the Citizens of Abilene as City Commissioner.

Public Comments and Communications

10. Persons who wish to address the City Commission may do so when called upon by the Mayor.

There were no public comments or communications.

Old and New Business

11. Approval of a bid from Holm Automotive Center in the amount of $36,155.00 for the purchase of a Command Vehicle for the Fire Department.

Motion by Commissioner Witt, seconded by Commissioner Marshall to approve the bid from Holm Automotive Center in the amount of $36,155.00 for the purchase of a Command Vehicle for the Fire Department. Roll call vote: Witt YES, Rein YES, Marshall YES. Motion carried unanimously 3-0.

12. Adopt Ordinance No. 21-3409, **AN ORDINANCE REZONING CERTAIN PROPERTY, GENERALLY DESCRIBED AS 1900 BLK OF NW 14TH ST. FROM "I-1, LIGHT INDUSTRIAL DISTRICT" TO "C-3, GENERAL COMMERCIAL DISTRICT" AND AMENDING THE ZONING MAP OF THE CITY OF ABILENE, KANSAS.**

Motion by Commissioner Witt, seconded by Commissioner Marshall to adopt Ordinance No. 21-3409, **AN ORDINANCE REZONING CERTAIN PROPERTY, GENERALLY DESCRIBED AS 1900 BLK OF NW 14TH ST. FROM "I-1, LIGHT INDUSTRIAL DISTRICT" TO "C-3, GENERAL COMMERCIAL DISTRICT" AND AMENDING THE ZONING MAP OF THE CITY OF ABILENE, KANSAS**. Roll call vote: Rein YES, Marshall YES, Witt YES. Motion carried unanimously 3-0

13. Adopt Ordinance No. 21-3410, **AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT FOR A TRAVEL TRAILER PARK AND SELF-STORAGE AT THE PROPERTY DESCRIBED AS 1900 BLK OF NW 14TH ST., ABILENE, KANSAS, IN THE C-3 GENERAL COMMERCIAL DISTRICT.**

Motion by Commissioner Marshall, seconded by Commissioner Witt to adopt Ordinance No. 21-3410, **AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT FOR A TRAVEL TRAILER PARK AND SELF-STORAGE AT THE PROPERTY DESCRIBED AS 1900 BLK OF NW 14TH ST., ABILENE, KANSAS, IN THE C-3 GENERAL COMMERCIAL DISTRICT.** Roll call vote: Witt YES, Rein YES, Marshall YES. Motion carried unanimously 3-0.

14. Executive Session: Motion by Commissioner Marshall, seconded by Commissioner Witt to recess into executive session for fifteen minutes based upon the need to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-419(b)(1). The meeting will resume in this room at 4:21 p.m. Roll call vote: Marshall YES, Witt YES, Rein YES. Motion carried unanimously 3-0.

Motion by Commissioner Marshall, seconded by Commissioner Witt to return to executive session for and additional fifteen minutes based upon the need to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-419(b)(1) to include the City Manager and City Attorney to discuss the City Manager's annual evaluation. The meeting will resume in this room at 4:38 p.m. Roll call vote: Rein YES, Marshall YES, Witt YES. Motion carried unanimously 3-0

Reports

15. City Manager reports

Construction on the PD remodel continues. Floors are being sanded, ceiling work is moving along, service windows have been installed, offices are starting to take shape and the bullet resistant doors have been installed. If you would like to see the progress to date, let Anna, Marcus or myself know and we can make arrangements.

The new volleyball net system has been installed at the Recreation Center.

Kari and Shayla graduated from Leadership Dickinson County last Thursday, December 23rd.

Construction of Well #23 continues. We did receive an extension from KDHE on the December 31st deadline to have it in operation. The extension is until December 31, 2022, but it should be going well before then.

Lon Schrader, Public Works Director, met with an adjuster from EMC Insurance to start the claim process from the windstorm.

In the 2022 budget, the Planning and Zoning Administrator position is budgeted at the Director' level. In a long overdue move, Kari Zook, Planning and Zoning Administrator will be promoted to Community Development/Planning and Zoning Director effective the first of the year.

Reminder: City offices will be closed December 31st fore the New Year holiday.

The new commissioners will be sworn in at the beginning of the January 10th City Commission meeting. There is a normally scheduled work session on January 3rd that the new commissioners will be encouraged to attend.

Adjournment

16. Consideration of a motion to adjourn the December 27, 2021, City Commission meeting.

Motion by Commissioner Marshall, seconded by Commissioner Witt to adjourn at 4:42 p.m. Roll call vote: Witt Yes, Rein YES, Marshall YES. Motion carried unanimously 3-0.

(Seal)

Brandon Rein, Mayor

ATTEST:

Shayla L. Mohr
City Clerk