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Minutes of Meeting of Abilene Public Library Board December 14, 2021

Roll call

Present
Sheila Biggs
Amanda Cormack
Sandy Foltz
Cindy Montgomery
Elly Cauthon
Sara Wilson
Brandon Rein, Mayor
Wendy Moulton, Director
Kara Cromwell

Absent
Sheryl Davidson

The meeting called to order by Sheila Biggs at 4:03 PM.

Consent Agenda
Elly Cauthon made a motion to approve the consent agenda. Sandy Foltz seconded the motion. Motion carried.

Correspondence
No correspondence to review.

Director's report
See attached report.

Children and Teen Services report.
See attached report.

Action Items

Board Appointment: Board discussed potential new Board of Trustees member candidates. Elly Cauthon made a motion to recommend Rebecca Perkins to the City Commission for appointment to the library Board of Trustees. Amanda Cormack seconded the motion. Motion carried.

NCKLS Grant Agreement: Board discussed the 2022 Annual agreement for receiving NCKLS grant funds. Sandy made a motion to approve the 2022 annual agreement for receiving NCKLS grants and allow Wendy to apply for the grants through the 2022 calendar year. Amanda Cormack seconded the motion. Motion carried.

Renewing Families First Coronavirus Response Act (FFCRA): Benefits were extended through July 31, 2021. Wendy Moulton would like to renew FFCRA from August 1, 2021 through December 31, 2022 to accommodate employees who are taking proper precautions when exposed to Covid. Amanda made a motion to renew FFCRA from August 1, 2021 through December 31, 2022 to accommodate employees who are taking proper precautions when exposed to Covid. Sara Wilson seconded the motion. Motion carried.

Longevity Pay Policy: Board discussed the current longevity pay policy. Wendy Moulton recommended a new policy to conform more closely to the city longevity policy that provides an incentive each year instead of at five year intervals. Board discussed the need to adjust the amounts recommended in the policy to account for part time versus full time employees. Amanda Cormack made a motion to approve the new Longevity Pay policy as presented. Sara Wilson seconded the motion. Motion carried.

2022 Pay Scale: Board discussed the 2022 pay scale. Amanda Cormack made a motion to approve the 2022 pay scale from range one through four as presented, with range five to be discussed at next month's meeting. Sara Wilson seconded the motion. Motion carried.

Discussion Items

2022 Holidays: Board discussed the 2022 holidays.

Director's evaluation: Board discussed the director's evaluation planned for January meeting.

Adjournment

Elly Cauthon made a motion to adjourn the meeting at 5:00. Amanda Cormack seconded the motion. Motion carried.

Cindy Montgomery