CITY OF ABILENE
HERITAGE COMMISSION
AGENDA

July 15, 2021 at 4:00 p.m.
Abilene Public Library
209 NW 4th St.
Abilene, KS 67410

Agenda Item
1. Call to Order
2. Roll Call: ___ Duane Schrag, Chair ___ Mary Burtzloff ___ Joanne Hamilton ___ Phil Hamilton ___ Andrew Pankratz ___ Nanc Scholl ___ Barry Arp 3. Approval of Agenda 4. Approval of the Meeting Minutes – June 17, 2021
Business 5. Grant project proposal updates 6. Administrative Review permit approvals: • 110 NE 3rd St. – roof permit • 310 N. Broadway – mechanical permit
7. Comments
8. Adjournment

CITY OF ABILENE
HERITAGE COMMISSION
MEETING MINUTES

June 17, 2021 at 4:00 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410

Members Present: Duane Schrag (Chair), Andrew Pankratz, Nanc Scholl, Mary Burtzloff
Members Absent: Joanne Hamilton, Phil Hamilton
Staff Present: Planning & Zoning Administrator Kari Zook, City Inspector Travis Steerman, City Manager Ron Marsh

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Call to Order
The meeting was called to order by Chair Schrag.

Approval of Agenda
Schrag moved to amend the agenda, adding the grant project proposal update to the business section, seconded by Burtzloff. Motion carried unanimously 4-0.

Approval of the Meeting Minutes – May 20, 2021
Scholl moved to approve the minutes, seconded by Pankratz. Motion carried unanimously 4-0.

Business
303 N Broadway building permit for rear exterior wall
Mark Kinderknecht presented to the Commission his plan to remove the rear exterior wall of the building. He presented photo evidence of the water damage and fill in voids that were conducted with past repairs to the building. He will be removing the rear exterior wall, not including the current Abilene mural, and using an interior wall as the new exterior wall that is recessed in 12-14'. There will be windows and an ADA compliant ramp installed, along with wrought iron fencing. The finishes will be rustic in nature with an open-porch atmosphere next to the Little Ike Park. The commission reminded him of tax credits available, both state and federal.
Scholl moved to approve the building permit, seconded by Pankratz. Motion carried unanimously 4-0.

Administrative Review permit approvals:

- 315 N Spruce – roof permit
- 207 N Cedar – sign permit

Grant project proposal updates

Chair Schrag presented a handout outlining the purpose and implementation of a grant project proposal to the City Commission. Discussion was held on the timeline and approach with this project.

Scholl moved to proceed with a concept presentation to the City Commission in July to gain support to further study and finalize the project requirements. Once finalized, the Heritage Commission will furnish a report to the City Commission with their findings and seek a budget approval for 2023. Seconded by Burtzloff. Motion carried unanimously 4-0.

Comments

City Hall upstairs police remodel project was approved by the City Commission on June 14, 2021. City staff have been in contact with Katrina Ringler from the Kansas Historical Society regarding the tax credit application and state preservation law review. The Heritage Commission members all agreed that the state preservation law review be held by the state instead of at the local CLG level.

The Heritage Commission has received one application for the current vacant position. That will go before the City Commission for appointment in the near future.

Adjournment

Pankratz made a motion to adjourn, seconded by Burtzloff. Motion carried unanimously 4-0.

Minutes Approved,

Attest: _____

Duane Schrag, Chair

_____

Kari Zook
Planning & Zoning Administrator

The Heritage Commission wishes to ask the city commission to fund a grant program that would help preserve historically important elements of Abilene's built environment.

Purpose

To help conserve Abilene's historical elements, which are unique, irreplaceable and essential to maintaining the city's quality of life.

Annual grants would be awarded to repair/preserve historically significant structures. Two pools of money will be available:

- up to 50% of the annual allocation would be awarded to one major project
- the balance would be available for up to five projects

Implementation

Grant applications would be evaluated by the Heritage Commission using criteria that will be established through a series of public meetings that will gather input on what factors are most important and how to prioritize requests. All meetings would be public.

Community Development Department
PO Box 519
Abilene, KS 67410-0519
(785) 263-2355

ABILENE KANSAS

PERMIT NO. 2021-186

Permit Fee: $25.00

RESIDENTIAL ROOF PERMIT APPLICATION

Project Site Address: 110 NE 3rd

Property Owner of Record: Lynn Peterson

Roof Contractor: Eaton Roofing State Registration Certificate#: 19-007451

Type of roof: (pitched, flat) Pitched

Number of layers of existing covering: 1 Does the existing roof include wood shingles: no

Describe sheathing material: OSB

All roofing material and installation shall meet or exceed the requirements of the 2003 International Building or International residential Code. Commercial Buildings may require additional information from the product manufacture to insure code compliance.

New residential roof coverings shall not be installed without first removing existing roof coverings where any of the following conditions may occur:

1. Where the existing roof or roof covering is water-soaked or has deteriorated to the point that the existing roof or roof covering is not adequate as a abase for additional roofing.

2. Where the existing roof covering is wood or wood shake, slate, clay, cement or asbestos-cement tile.

3. Where the existing roof has two or more applications of any type of roof covering.

Contractor/ Owner Amy Nolte Date: 6/14/21

City Inspector: _____ Date: _____

Community Development Director: _____ Date: _____

APPLICATION FOR PERMIT

Permit #: 2021-197

☐ Building ☐ Electrical ☐ Temporary Electrical ☐ Plumbing ☒ Mechanical ☐ Other

ABILENE KANSAS

PERMIT TYPE

☒ Commercial ☐ Residential ☐ Industrial

Method of Payment: ☐ Cash ☒ Charge

1. Project Site Address: 310 N Broadway
2. Owner of Record of the Property: Judy Jones – Other Jones Store (mailing address) (phone)
   Property Owner/Contractor Email Address:
3. General Contractor: Doug's Heating & Air (mailing address) (zip) (phone)
5. Class of Work: ☐ NEW ☐ ADDITION ☐ ALTERATION/REMODEL ☐ REPAIR ☐ DEMOLITION ☒ OTHER
6. Describe Work:

Replace existing A/C & furnace

Living Area: _____ Garage Sq. Ft.: _____

Addition Sq. Ft.: _____ Stories/Height: _____

Total Sq. Ft.: _____ Land Area: _____

Coverage %: _____ Occupant Load: _____ Occ. Class: _____

7. Use of Building: _____ UBC Bldg. Type: _____
8. Value of Work: $ _____
9. Total Permit Fees (use worksheet): $ 20—
10. Builder Declaration (List Contractors):

Electrical: _____

Plumbing: _____

Mechanical: Doug's Heating & Air, Inc.

I certify that I have read this application and state that the above information is correct, and that I as owner or builder, do agree to comply with all city adopted building codes, relating to building construction.

Signature Allyson Maddox Date 6/28/21

☐ Builder/Contractor ☐ Owner ☐ Agent for Owner ☒ Agent for Contractor

Work Sheet

	Unit	Base	$20.00
Building			
Each Additional $1000 X	$3.50=		
Additional Inspections	$25.00		
Electrical	**Unit**	**Base**	**$20.00**
Plumbing	**Unit**	**Base**	**$20.00**
Sewer	$10.00		
Septic	$20.00		
Mechanical	**Unit**	**Base**	**$20.00**
Fence*	$25.00		
Curb Cut*	$10.00		
Demolition*	$50.00		
Sign*	TBD		
Roof*	$25.00		
Knox Box*	TBD		
Total Applicable Units			
PERMIT FEE / UNIT			$20—

*requires additional worksheet

Building Inspection Department

Zoning District: _____ H.C. District: ☐ YES ☐ NO Flood Zone: _____

Set Backs: Front Yard _____ Rear Yard _____ L. Side Yard _____ R. Side Yard _____

Special Conditions: _____

Zoning _____ Engineering _____ Fire Dept. _____

Approved for Issuance By: _____ Date _____