



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
June 14, 2021 @ 4:00 p.m.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Rein, Commissioners Marshall, Ostermann, Shafer and Witt.

Staff Present: City Manager Marsh, Interim City Clerk Mohr, Finance Director Rothchild, City Attorney Martin, Convention and Visitors Bureau Director Roller-Weeks, Parks and Recreation Director Timbrook, Police Chief Hatter, Interim Fire Chief Strunk, and Public Works Director Schrader.

3. Pledge of Allegiance

Consent Agenda

4. Agenda Approval for the June 14, 2021, City Commission Meeting

5. Meeting minutes: May 24, 2021, Regular Meeting

6. Accept resignation of Ann Strunk from the Sister City Committee

Motion by Commissioner Marshall, seconded by Commissioner Witt to approve the Consent Agenda as presented. Roll call vote: Marshall YES, Ostermann YES, Shafer YES, Witt YES, Rein YES. Motion carried unanimously 5-0.

Public Comments and Communications

7. Persons who wish to address the City Commission may do so when called upon by the Mayor.

There were no public comments or communications.

Old and New Business

8. Consider approval of Resolution 061421-1 A RESOLUTION ADOPTING THE KANSAS HOMELAND SECURITY REGION (F) HAZARD MITIGATION PLAN.

City Manager Marsh presented information regarding the Kansas Homeland Security Region (F) Hazard Mitigation Plan. By adopting this plan, the City of Abilene would be eligible to apply for disaster assistance through FEMA in the event of a disaster.

Motion by Commissioner Witt, seconded by Commissioner Marshall to approve Resolution 061421-1 **A RESOLUTION ADOPTING THE KANSAS HOMELAND SECURITY REGION (F) HAZARD MITIGATION PLAN.** Roll call vote: Ostermann YES, Shafer YES, Witt YES, Rein YES, Marshall YES. Motion carried unanimously 5-0.

9. Consider approval of bid for the 2021 Street Rehabilitation Project.

Public Works Director Schrader presented information regarding the 2021 Street Rehabilitation Project.

Motion by Commissioner Marshall, seconded by Commissioner Witt to approve the bid from APAC Kansas, Shears Division of Salina in the amount of \$431,020.52 for the 2021 Street Rehabilitation Project. Roll call vote: Shafer YES, Witt YES, Rein YES, Marshall YES, Ostermann YES. Motion carried unanimously 5-0.

10. Consider approval of a Real Estate Agreement and Farm Lease Agreement with Warren Wilson Hay, Inc. with regards to Well #23.

Public Works Director Schrader presented information regarding the Real Estate Agreement and Farm Lease Agreement with Warren Wilson Hay, Inc. These agreements will give the City of Abilene ownership of the land that has been found to be crucial for the development of Well #23 to increase the City's water supply.

Public Works Director thanked employees of the Water Treatment Plant, Jay Leusman, Michael Blacketer and George Zieger for all their work with this project.

Motion by Commissioner Witt, seconded by Commissioner Marshall to approve the Real Estate Agreement and Farm Lease Agreement with Warren Wilson Hay, Inc. with regards to the development of Well #23. Roll call vote: Witt YES, Rein YES, Marshall YES, Ostermann YES, Shafer YES. Motion carried unanimously 5-0.

11. Consider approval of bid for the Police Department remodel.

City Manager Marsh presented information regarding the bid from Riley Construction for the remodel of the second floor of the City Building for the Police Department. The total cost is \$411,065.00 after the collection of tax credits that Finance Director Rothchild has found the cost would be \$323,715.00. This cost includes updating the electrical and HVAC in the entire building which is needed to make the building safe and up to code.

Commissioner Ostermann expressed concerns regarding the removing of the current radiators and if that would affect the buildings National Historic Register status. This will be investigated further to make sure the building remodel does not affect the National Historic Register status.

Motion by Commissioner Shafer, seconded by Commissioner Ostermann to approve the bid from Riley Construction Company in the amount of \$411, 065.00 for the remodel of the Police Department. Roll call vote: Marshall YES, Ostermann YES, Shafer YES, Witt YES, Rein YES. Motion carried unanimously 5-0.

Reports

12. City Manager reports

Abilene was not awarded the KDOT Cost Share Grant for the NW 14th Street work. Staff met with a representative from KDOT last Thursday and discussed how to make our application stronger for next time. One thing mentioned was getting letters of support from affected businesses and property owners in the area.

Wyatt McKinney, one of our Police Officers graduated from KLETC last Friday and began FTO today. Chief Hatter spoke at the graduation.

Interim Fire Chief Strunk and the Fire Department received a heartfelt thank you letter for one of their calls. Due to its emotional nature, it will not be read aloud but copies can be provided if you wish to read it. It is a good reminder of the importance of our Fire Responders and what they mean to the community.

We have received preliminary results from the 2020 audit, and everything is looking good. April Swartz from Varney and Associates will be at an upcoming meeting to review the audit with the Commission.

Finance Director Rothchild has provided a tentative timeline for the 2022 budget:

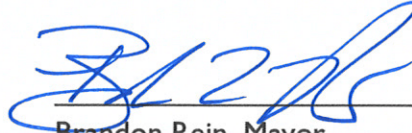
- June 21, 2021 – 2020 Audit (Draft) & Bond Rating/Debt Ratio Discussion
- June 21, 2021 – Property Tax Review and Draft Budget (Tax Levy Funds)
- June 28, 2021 – Draft Budget Review #2 (Enterprise/Utility Funds)
- July 12, 2021 – Draft Budget Review #3 (Library, CVB, Rec Commission & Special Revenue Funds)
- July 19, 2021 – Final Draft Budget Review
- July 20, 2021 – Last day to notify County Clerk of intent to levy above revenue neutral rate
- July 26, 2021 – Approve to publish notice of budget hearing and notice of revenue neutral rating rate
- August 12, 2021 – Last day to publish notice of budget hearing and revenue neutral rate hearing
- August 23, 2021 – Budget hearing and Revenue Neutral Rate Hearing – Adoption of 2022 Budget
- August 24, 2021 – Certify the budget with the County Clerk

Adjournment

13. Consideration of a motion to adjourn the June 14, 2021, City Commission meeting.

Motion by Commissioner Marshall, seconded by Commissioner Witt to adjourn at 4:24 p.m. Roll call vote: Ostermann YES, Shafer YES, Witt YES, Rein YES, Marshall YES. Motion carried unanimously 5-0.




Brandon Rein, Mayor

ATTEST:


Shayla L. Mohr
Interim City Clerk