

**CITY OF ABILENE
HERITAGE COMMISSION
AGENDA**

June 17, 2021 at 4:00 p.m.
Abilene Public Library
209 NW 4th St.
Abilene, KS 67410

Agenda Item
1. Call to Order
2. Roll Call: ___ Duane Schrag, Chair ___ Mary Burtzloff ___ Joanne Hamilton ___ Phil Hamilton ___ Andrew Pankratz ___ Nanc Scholl
3. Approval of Agenda
4. Approval of the Meeting Minutes – May 20, 2021
Business 5. 303 N Broadway building permit to rebuild rear exterior wall 6. Administrative Review permit approvals: • 315 N Spruce – roof permit • 207 N Cedar – sign permit
7. Comments
8. Adjournment

**CITY OF ABILENE
HERITAGE COMMISSION
MEETING MINUTES**

**May 20, 2021 at 4:00 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410**

Members Present: Duane Schrag (Chair), Andrew Pankratz (by phone), Nanc Scholl, Mary Burtzloff

Members Absent: Brenda Finn-Bowers (Vice Chair), Joanne Hamilton, Phil Hamilton

Staff Present: Planning & Zoning Administrator Kari Zook, City Inspector Travis Steerman

Call to Order

The meeting was called to order by Chair Schrag.

Approval of Agenda

Scholl moved to approve the agenda, seconded by Burtzloff. Motion carried unanimously 4-0.

Approval of the Meeting Minutes – April 15, 2021

Scholl moved to approve the minutes, seconded by Burtzloff. Motion carried unanimously 4-0.

Business

303 N Broadway remodel

Mark Kinderknecht purchased the Abilene Reflector Chronicle building and has begun remodeling the interior. He presented his current and future plans for the building. No front structural exterior work will be done other than painting. The mural behind the building will be kept and the possibility of glass garage doors may be installed at a later time. The commission reminded him of tax credits available, both state and federal.

Eisenhower Park concrete picnic tables

Kellee Timbrook, Director of Parks & Recreation, presented to the commission pictures of the deteriorating concrete picnic tables located at the park. There are currently eight tables that need attention, four of those have an urgent need with safety in mind. As these tables deteriorate further, park staff are having to cut away at the rebar to keep patrons safe. They are having a difficult time finding a contractor to fix these issues. The commission responded that there are tax credits of up to 25% that may be available to fix the tables and assistance to help find a contractor. Parks & Recreation staff will contact Katrina Ringler at the Kansas Historical Society for guidance.

200 W 1st St building permit

Shane Meeks has applied for a building permit to install a garage door at his historical property located at 200 W 1st St. The building will be used for car storage.

Burtzloff moved to approve the building permit, seconded by Scholl. Motion carried unanimously 4-0.

Grant project proposal updates

Discussion was held for determining a framework for what this program would be, then to approach the City Commission with the request. Chair Schrag will compile information and visit with the Douglas County staff regarding their current grant program and report back in the future.

Administrative Review permit approvals:

- 203 NW 3rd St. – sign permit
- 101 N Cedar – roof permit

Comments

The storefront window on Buckeye that has been boarded up since the storm in May 2020 is set to be replaced in June.

Vice Chair Finn-Bowers has resigned from the Heritage Commission, effective immediately.

Adjournment

Scholl made a motion to adjourn, seconded by Burtzloff. Motion carried unanimously 4-0.

Minutes Approved,

Attest:

Duane Schrag, Chair

Kari Zook, Planning & Zoning Administrator











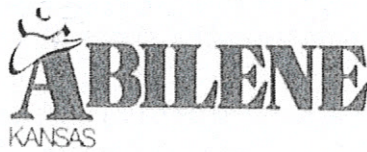








Community Development
Department
PO Box 519
Abilene, KS 67410-0519
(785) 263-2355



PERMIT NO. _____

Permit Fee: \$25.00

COMMERCIAL ROOF PERMIT APPLICATION

Project Site Address: _____

315 N Spruce, Abilene KS 67410

Property Owner of Record: _____

Mead Battery + Electric

Roof Contractor: Roscoe Roofers

State Registration Certificate # 19-001917

Type of roof: wood, TPO, overlay

Number of layers of existing covering: _____ Does the existing roof include wood shingles: no

Describe sheathing material: wood, TPO, overlay

All roofing material and installation shall meet or exceed the requirements of the 2003 International Building or International Residential Code. Commercial Buildings may require additional information from the product manufacture to insure code compliance.

New roof coverings shall not be installed without first removing all existing layers of roof covering where any of the following conditions occur:

1. Where the existing roof or roof covering is water-soaked or has deteriorated to the point that the existing roof or roof covering is not adequate as a base for additional roofing.
2. Where the existing roof covering is wood or wood shake, slate, clay, cement or asbestos-cement tile.
3. Where the existing roof has two or more applications of any type of roof covering.

In addition to the \$20.00 Roof Permit fee, the contractor shall supply the Building Official, when applicable, with a core sample of the existing roof covering of the structure which is to be roofed. Said sample will be supplied to the Building Official in a clear plastic container (preferably a freezer bag) and will become, and remain, the property of the City of Abilene.

Contractor/ Owner [Signature] Date: 3/18/21

City Inspector: _____ Date: _____

Admin Review approval 5/18/21 ✓



PERMIT NO.
2021-161

APPLICATION FOR SIGN PERMIT

Address of Sign Location: 207 N CEDAR

Name-Address of Sign Owner: Spencer

Name-Address Sign Contractor: Marc MacIntire

Owner/Contractor Email Address: marcm5mf@outlook.com Phone #: 785 643 3656

Check Type of sign:

☐ Wall Sign ☐ Projecting Sign ☐ Free Standing ☐ Roof Sign
☐ Memorial Sign ☐ Window Sign ☐ Ground Sign ☐ Portable
☐ Tablets or Plaques ☐ Other (Describe) Building sign

How many signs: 1 Area of proposed sign(s) (Sq. Ft.) 118" x 59"

Total Area of Existing Signs (Sq. Ft.) None

Total (Sq. Ft.) 50 square feet

Distance sign projects from wall approx 8 inches How is sign secured: steel sub frame anchored to brick

Height between grade line and bottom of sign 12.5 feet

Width of right-of-way from back of curb to building approx. 11.5 ft

Size of Sign(s)	1.) Width <u>4.9'</u>	2.) Width _____	3.) Width _____
	Length <u>9.8'</u>	Length _____	Length _____
	Depth <u>1"</u>	Depth _____	Depth _____
	Weight <u>110 lbs</u>	Weight _____	Weight _____

Footings & Base information for free standing sign(s) _____

Of what material is sign constructed? aluminum

Is sign illuminated? NO If yes, how? N/A

Do sign obstruct any window or exit? NO

ON BACK OF APPLICATION, WRITE MESSAGE & ALL SYMBOLS ON SIGN!

This is to certify that I agree that the provisions of the zoning ordinance, Section 22, will be complied with whether the same are specified herein or not.

Applicant Signature: [Signature] Date: 5-27-21

FOR OFFICE USE ONLY

Total Sq. Ft. of Lot _____ Zoning District _____ Sign Area to Lot Area Ratio _____

Allowable Sign Area 56 Approved _____ Disapproved _____

Minimum Permit Fee is \$25.00 up to 25 sq. ft. and \$.20 per sq. ft. thereafter PERMITS FEE \$30

City Inspector: _____ Date: _____

HC administration ✓

Don't
Forget
Tattoo

